



High Street Chapel

Registered Charity no. 1127666

High Street Chapel Hopton

**Report of the Trustees
and
Independently Examined Financial Statements**

**For the year ended
31st March 2022**

**Contents of the Financial Statements for the year ended
31st March 2022**

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High Street Chapel Hopton

**Report Of The Trustees
for the year ended 31st March 2022**

The trustees present their annual report with the financial statements of the charity for the year ended 31st March 2022.

The financial statements have been prepared on a going concern basis in accordance with the Statement of Recommended Practice (SORP) on Accounting and Reporting by Charities effective from 1 January 2015 and FRS 102.

Reference and Administrative Details

Charity name

High Street Chapel Hopton

Registered charity number

1127666

Principal address

High Street Chapel Hopton

High Street

Hopton

Diss

Norfolk

IP22 2QX

Trustees

The following people served as trustees during the period:

Local Trustees

Andrew Clarke

Mark Cleveland

Tim Holden

Wendy Banks

External Trustees

Graeme Thomas

Mark Wallace

Peter Warnock

Andrew Yuill

Accounts Preparation

Matthew Larkin

72, Green Street,

Tahunanui,

Nelson,

7011,

New Zealand

Independent examiner

Tania Jones

Warren Cottage,

Warren Lane,

Woolpit,

Suffolk,

IP30 9RT

High Street Chapel Hopton
Report Of The Trustees - continued

Bankers

NatWest
7 Cornhill,
Bury St Edmunds,
Suffolk,
IP33 1BQ

Structure, Governance and Management

Governance

High Street Chapel Hopton was formed as a charity under a deed of trust made on 18th July 1878.

The charity's activities are centred upon the premises stewarded by the trustees under the trust deed, being that of High Street Chapel, High Street, Hopton, although some of the church's activities are carried out outside these premises as considered necessary.

The trust also includes a residential property neighbouring High Street Chapel known as *Sundene*. This is rented out and the income is applied towards the property's upkeep, with any surplus funds being credited to the charity's general fund to be used within its day to day activities.

The trust registered with the Charity Commission (registration number 1127666) on 21st January 2009.

Recruitment and appointment of trustees

Any trustee can propose an individual to serve as a trustee, and this person can be appointed by the unanimous agreement of the trustee body. The policy of the trustees is to ensure that the trustee body is made up both of individuals involved in the day to day activities of the church (referred to as "local trustees") and a number of trustees serving who are unconnected and external to the church ("external trustees"), so as to ensure independence and objectivity.

Day to day management therefore rests with the "local trustees"; the day to day activities of the charity are delegated to the body of elders and deacons. The "local trustees" are members of High Street Chapel Hopton, some of whom also serve either as an elder or as a deacon.

Trustee induction and training

New trustees are provided with copies of:

- the charity's trust deed;
- the latest annual report and financial statement of the charity;
- relevant policy and practice documents and minutes;

and are encouraged to read Charity Commission guidance notes CC3 – "The Essential Trustee: What you need to know".

Trustees are encouraged to read Charity Commission and other appropriate newsletters designed to keep them abreast of their duties and responsibilities.

High Street Chapel Hopton
Report Of The Trustees - continued

Risk management

The trustees confirm that the major risks to which the charity is exposed have been identified, reviewed and assessed in order for systems to be established to mitigate those risks.

Health and safety issues, safeguarding issues, food hygiene, first aid and maintenance and upkeep of the buildings, amongst other risks, are kept under review.

Organisational structure

The trustees aim to meet twice during the year. The church continues to be led on a day to day basis by three elders, supported by a group of eight deacons who undertake practical work.

Apart from our 4 part-time employees: the Caretaker, Ministry Leader, Communities Worker and Administrator, all other workers in the church are volunteers. Too many to count or name, everyone in the church plays their part in making things happen.

Objectives and Activities, Achievements and Performance

The objectives of High Street Chapel ("HSC") are set out in its trust deed. These are summarised as being the following:-

- a. to organise and carry out a "breaking of bread" service (commonly known as Communion);
- b. to preach and teach the Gospel of God; and
- c. to use the premises for such purposes, civil or religious, which the members of High Street Chapel consider fit and relevant to carry out its overall objectives.

The elders have adopted a "mission statement" which sets out how they seek to apply this on a day to day basis. An extract of this is reproduced below:

"We believe God has called High Street Chapel to join with His heart and reach out in new innovative ways to the people of our community; to build bridges and earn the right to share the life-transforming message of the Gospel. We believe God has led us through prayer, thought and confirmation from His Word and respected Christians outside and inside the church to this vision. We believe we must take the initiative to go out to our community and obey the principle of the Great Commission to 'go'. We believe God will honour this vision to transform our community and in so doing transform our church as we transform lives in Jesus' name."

In short, HSC's objectives remain to provide a place where God's people can come together to worship God, have fellowship with one another, be taught from God's Word and to be encouraged to serve God.

After the third lockdown ended in April 2021, the church recommenced morning services, starting with an open air service on Easter Sunday. Thereafter we continued to meet in the church, adhering to all Covid-19 requirements. The technical team invested equipment, time and effort to improve the quality of the live stream of the services on our YouTube channel. It was important to continue this, as some people still did not want to meet physically in large numbers.

High Street Chapel Hopton

Report Of The Trustees – continued

Throughout the lockdown, our Explorers children's group had been catered for, by the production of teaching videos, and this continued until mid July. After the summer holidays, Explorers, Creche, Early Birds, High Street Kids and Ignite started to meet again, although some weeks were missed when local Covid cases were high.

The Monday afternoon phone service also continued, as this again met the need of those who could not, or did not want to, attend on a Sunday morning.

The HSC Face Book Page continues to post uplifting, encouraging content with the aim to help people find and follow Jesus Christ.

HSC's coffee shop, The Well, in the village of Hopton had to close during the lockdown periods and a socially distanced Coffee Morning had been started in the church building. This continued, as it meets the needs of a different group of people, than those that attend The Well, which re-opened in November 2021.

Once again, at Advent, the children put together videos, this year focusing on Hope, Peace, Love and Joy. This enabled all the children to take part even if they could not be at the services.

The Communities Worker continues to keep in touch with members and also with many people in the Village and adjoining Villages by regular phone calls and visits. All needs and prayer requests are distributed on a regular basis via the weekly prayer sheet, WhatsApp groups and the telephone service.

The Elder's and Deacon's met together quarterly and the Trustee's annually.

The ministry of Tony and Ruth Hood, Counties Evangelists, working in the local schools, gradually re-started as restrictions were lifted and schools once again allowed visitors. This started with helping with reading activities, and one to one mentoring, 'Open the Book' Assemblies and then two after school clubs recommenced at local primary schools, one of which was oversubscribed by 100%.

They continued to develop new relationships in the community, providing welfare support, particularly supplying food parcels to those in need, with financial support from the church.

All Policies and procedures are reviewed regularly, the Data protection policy was updated in March 2022.

Public Benefit

It is the policy to ensure that all activities are relevant to those in the local community as occasion allows. Several members are involved in village activities and we seek to engage and invite the local community to all the church's activities, as they are relevant to them.

In reviewing these activities the trustees are aware and conscious of the statutory obligations placed upon them to ensure that the charity is run for the public benefit, and consider the guidance given and published by the Charity Commission.

Financial Review

In the year ended 31st March 2022, a net surplus of £4,205 was recorded on total income of £68,458 (period to 31st March 2021: net surplus of £7,815).

The charity operates four main funds which fall under three broad categories:-

- Unrestricted Funds – can be spent on any of the charitable purposes of the charity. The General Fund performs this function as it is used for the day to day running of the trust's activities.
- Designated Funds – represents the Building Fund and the House Fund. The Building Fund sets funds aside for maintaining the building and major capital projects. The House Fund collects the rent from Sundene and pays expenses relating to the property.
- Restricted Funds - can only be lawfully used for a specific charitable purpose. The funds donated to the church specifically for individuals, missionaries and charities fall into this category.

Transfers are made from the General Fund to the Building and House Funds as the need arises.

As at 31st March 2022, total net assets for all three funds amounted to £1,151,234.

The main income of the church arises from donations made by members of the church, mostly under regular Gift Aid giving, by standing order. Offerings and gifts amounted to £55,392 in the year, compared with £51,036 in the year to 31st March 2021. Rental Income from Sundene was £4,200.

The main expenditure of the church is on salaries, tax, national insurance and pension payments to the Caretaker, Ministry Leader, part-time Communities Worker and part-time Administrator, amounting to £33,349 (2021: £31,728).

The church continues to support monthly the ministry of Tony and Ruth Hood, Counties Evangelists who work in the local schools. Payments totalled £7,513 (2021: £6,830).

We continued to give our regular minimum £250 to our mission partners, details are shown in Note 1 on page 11.

There were 4 special appeals for donations during the year, and the church members were generous in their giving to The Leprosy Mission's 'Unconditional' Appeal (£880), 'Vaccines for Nepal & India' Appeal (£906), and 'Greater Heights' Appeal (£579) and to Operation Mobilisation's Appeal for Support for Ukraine (£880).

We had two donors who regularly give to SARA (Saviour Alone Reaches Asians) Children's Home in Nepal, and this year gifts amounted to £240.

There was no major expenditure from the Building Fund, Hedge Cutting (£552) and Fire Extinguisher Servicing (£154) being the two largest expenses for maintenance.

Between tenancies, there were some significant repairs made to the House porch (£503) along with upgrades to the shower and hot water system (£1,095). Insurance for the two buildings was £2,294 for the church and garages and £524 for Sundene.

High Street Chapel Hopton
Report Of The Trustees – continued

Reserves policy

It is the policy of the trustees to hold funds which allow room for the fluctuations in income that inevitably occur from year to year, and for any major projects that may be required in the future. The trustees consider that the free cash reserves held at the year-end of £66,358 represent sufficient reserves for the trust.

Investment policy and objectives

The trustees consider that there are no material funds available for medium or long term investment and, having considered the options available, have decided to place any surplus funds on deposit with appropriate banking institutions.

Trustees

The eight trustees who served during the year and up to the date of this report are set out on page 2 of this report.

Signed on behalf of the Trustees:


.....

M Cleveland, Trustee

17th January 2023

.....

Date

Independent Examiner's Report To The Trustees Of High Street Chapel Hopton

I report on the accounts for the year ended 31 March 2022 set out on pages 10 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's statement

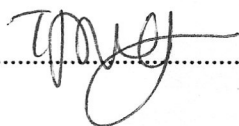
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Tania Jones
Warren Cottage,
Warren Lane,
Woolpit,
Suffolk,
IP30 9RT



17/1/2023
.....
Date

High Street Chapel Hopton

Receipts and Payments Account

For the year ended 31st March 2022

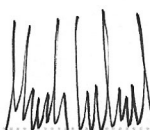
		Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Prior Period Funds
	Note	£	£	£	£	£
Receipts						
Bank Interest		5	0	0	5	16
Events & Activities		3,884	0	0	3,884	11,182
Home From Home		4,977	0	0	4,977	100
Offerings & Other Gifts	1	50,410	0	4,982	55,392	51,036
Rent Received		0	4,200	0	4,200	12
		59,276	4,200	4,982	68,458	62,347
Payments						
Administration Expenses		(440)	0	0	(440)	(430)
Administrator		(4,807)	0	0	(4,807)	0
Bank Charges		0	0	0	0	(24)
Caretaker Wages		(2,340)	0	0	(2,340)	(2,387)
Community Pastor		(16,142)	0	0	(16,142)	(20,176)
Computer, screen, projector, cabling, etc		0	0	0	0	0
Copyright		(781)	0	0	(781)	(787)
Equipment Purchased		0	0	0	0	0
Events & Activities		(5,232)	0	(210)	(5,442)	(1,069)
Family Worker		(10,060)	0	0	(10,060)	(9,168)
Gifts & Donations	1	(7,735)	0	(5,680)	(13,415)	(11,497)
Insurance		0	(2,819)	0	(2,819)	(2,750)
IT		(1,692)	0	0	(1,692)	(448)
Letting		0	0	0	0	(385)
Maintenance, repairs & cleaning		(330)	(2,421)	0	(2,751)	(1,376)
Printing, stationery, computer supplies & postage		(457)	0	0	(457)	(523)
Safeguarding		(433)	0	0	(433)	(1,021)
Speakers		(397)	0	0	(397)	(114)
Teaching & Library Costs		0	0	0	0	(10)
Utilities		(2,223)	(53)	0	(2,276)	(2,366)
		(53,071)	(5,292)	(5,890)	(64,253)	(54,531)
Surplus/(deficit) for the Year		6,205	(1,092)	(908)	4,205	7,815
Transfers Between Funds		(2,273)	(200)	2,473	0	0
Net Movement In Funds		3,933	(1,292)	1,565	4,205	7,815
Reconciliation of Funds:						
Total Funds Brought Forward		52,745	1,093,546	737	1,147,029	1,139,231
Total Funds Carried Forward		56,678	1,092,254	2,301	1,151,234	1,147,029

Balance Sheet

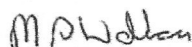
As at 31st March 2022

	Total Funds £	Prior Year Funds £
Fixed Assets		
Tangible Assets	1,078,563	1,078,563
Current Assets		
Debtors	6,673	7,026
Cash at Bank and in Hand	66,358	62,346
Liabilities		
Creditors: Amounts Falling Due Within One Year	(359)	(907)
Total Net Assets	1,151,234	1,147,029
The Funds of The Charity		
Unrestricted Funds	56,678	52,745
Designated Funds	1,092,254	1,093,546
Restricted Funds	2,301	737
Total Charity Funds	1,151,234	1,147,029

The financial statements were approved by the Trustees on 17th January 2023 and were signed on its behalf by:



M Cleveland, Trustee



M. Wallace, Trustee

High Street Chapel Hopton

Notes to the Statement of Financial Activities For the year ended 31st March 2022

Note 1 – Restricted Funds

Fund Name	Fund Balances Brought Forward	Income	Expenditure	Transfers Between Funds	Gains and losses	Fund Balances Carried Forward
	£	£	£	£	£	£
Asia Link - North Korea	0	0	(300)	300	0	0
Bury Drop-in	0	0	(250)	250	0	0
Christians Against Poverty	0	20	0	0	0	20
Christmas Hampers/Welfare	210	0	(210)	0	0	0
David & Manuela Pawson	0	163	(250)	87	0	0
Good News for Everyone	0	0	(250)	250	0	0
Josh & Kathy Hooker	17	0	(250)	233	0	0
Leprosy Mission 'Greater Heights' Appeal	0	579	0	0	0	579
Leprosy Mission 'Unconditional' Appeal	63	880	(943)	0	0	0
Leprosy Mission 'Vaccines for Nepal & India' Appeal	0	906	(906)	0	0	0
Open Doors UK	0	0	(250)	250	0	0
Open the Book	0	0	(250)	250	0	0
Operation Mobilisation - Ukraine	0	880	0	0	0	880
Orphoids	0	469	(469)	0	0	0
Peter & Jenny Andrews	0	163	(250)	88	0	0
Richard & Pam Harknett	0	0	(250)	250	0	0
Saviour Alone Reaches Asians	447	285	0	90	0	822
Simon & Rebekah Duan	0	163	(250)	88	0	0
Steve & Muriel Studd	0	163	(250)	88	0	0
Talitha Koum	0	0	(250)	250	0	0
Tools with a Mission	0	313	(313)	0	0	0
Grand Total	737	4,982	(5,890)	2,473	0	2,301