

**The Parochial Church Council
of the Ecclesiastical Parish of
St John the Evangelist, Great Stanmore**

Otherwise known as: **St John's Church PCC, Stanmore**

**Annual Report
and
Financial Statements
for the year ended 31st December 2023**

**Presented to the Annual Parochial Church Meeting
28th April 2024**

Rector

The Revd Matthew Stone
The Parish Office
Old Church Lane
Stanmore
Middlesex, HA7 2QX

Registered Charity Number 1127658

Annual Report of the Parochial Church Council for the year 1st January to 31st December 2023

Administrative Information

St John the Evangelist, Great Stanmore, is situated on Church Road, Stanmore. It is part of the Willesden Episcopal Area of the Diocese of London within the Church of England. Contact details: The Parish Office, Church House, Old Church Lane, Stanmore, HA7 2QX. Telephone number 020 8954 7064. Email parishoffice@stjohnschurchstanmore.org.uk
Website: <http://www.stjohnschurchstanmore.org.uk/>

The Parochial Church Council (PCC) of St John the Evangelist, Great Stanmore, is a registered charity. The number is 1127658.

PCC Members (Trustees)

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Rector: The Revd Matthew Stone – Chair
Churchwardens: Mrs. Pam Curran
Mr. Graham Nicholson (also Vice-Chair)

<u>Deanery Synod Representatives:</u>	<u>End of Term</u>
Mrs. Sylvia Daniels	30 th June 2023
<i>Ms. Susan Jones</i>	<i>resigned January 2024</i>
Mrs. Beverley McKeon	30 th June 2023
Mr. Daniel McKeon	30 th June 2023

The following were elected to serve in the new triennium from 1st July 2023:

Mrs. Beverley McKeon	30 th June 2026
Miss Lauren McKeon	30 th June 2026
Mr. Frederick Oshunniyi	30 th June 2026
<u>Elected Members:</u> <i>Mrs. Maureen Davter</i>	<i>retired APCM 2023</i>
<i>Mr. Jack Prentice</i>	<i>retired APCM 2023</i>
<i>Mr. Frederick Oshunniyi</i>	<i>retired APCM 2023</i>
<i>Mrs. Marianne Wright</i>	<i>retired APCM 2023</i>
Mr. Graham Denman	to retire APCM 2024
Mr. Shaun Knevett	to retire APCM 2024
Mrs. Jackie Peters	to retire APCM 2024
Miss Victoria Ward	to retire APCM 2024
Mr. Nigel Bayliss	to retire APCM 2025
Ms Jennifer Neve	to retire APCM 2025
Mrs. Jane Prentice	to retire APCM 2025

The fourth PCC Member elected on 24th April 2022 was granted a Charity Commission, so the name is not published.

Mrs. Sylvia Daniels (from 30 th April 2023)	to retire APCM 2026
Mr. Davd Galt (from 30 th April 2023)	to retire APCM 2026
Mr. Anthony Murphy (from 30 th April 2023)	to retire APCM 2026
Dr. Lorna Wyon (from 30 th April 2023)	to retire APCM 2026

Ex-officio: The Revd Wendy Wall – Assistant Curate

Bankers:

- Barclays Bank PLC, 126 Station Road, Edgware, Middlesex, HA8 7RY
- CCLA Investment Management Ltd, Senator House, 85 Queen Victoria Street, London, EC4V 4ET

Independent Examiner:

- Mr. Derek Taylor-Mew FMAAT
123, Park Lane, Harrow, Middlesex, HA2 8NN

Charity Commission Correspondent:

- The Revd Matthew Stone
Church House, Old Church Lane, Stanmore, Middlesex, HA7 2QX
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Structure, Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Great Stanmore" with a working name of "St John's PCC, Stanmore" (No. **1127658**). The members of the PCC are the trustees of the charity. All regular Church attendees are encouraged to register on the Electoral Roll and stand for election on to the PCC as a Churchwarden, Deanery Synod Representative or PCC Member. We are keen to ensure those elected fully represent the congregation.

- Churchwardens serve a one-year term of office.
- Deanery Synod Representatives serve a three-year term of office. In 2023 a new triennium began on 1st July and will end on 30th June 2026. One of our existing representatives, Beverley McKeon, was elected to serve another term.
- PCC members also serve a three-year term of office before standing down for a period of twelve months before they can seek re-election (unless they are co-opted because of their particular skills/role).

This policy was reconfirmed at the Annual Parochial Church Meeting on 24th April 2022. PCCs can appoint co-opted members who can be clerical or lay. If this happens, the total number co-opted must either be less than one-fifth of the elected members on the Council, or two, whichever is the greater. The PCC met seven times during the year – three meetings were held on Zoom, the others were in person.

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. Whilst a Standing Committee was appointed, it did not need to meet in 2023.

Aims and Purposes

The PCC has the responsibility of co-operating with the Rector, the Revd Matthew Stone, in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the responsibility for the maintenance of the Church Building, Churchyard, Old Brick Church, Church House, Church Field, Church House Cottage, Hollond Lodge and St John's House (16 The Chase).

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at St John's and to become part of the parish community. This is underpinned by our Mission Statement: "Drawn together by Christ's love, we seek by his grace to live out his commandments to love the Lord our God with all of our being; and to love everyone we come across as we love ourselves."

We are an open Church: welcoming of all people. Our services and worship put faith into action through prayer and scripture, music and sacrament.

When planning our activities for the year, the Rector and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. Specifically, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the Gospel; developing knowledge and trust in Jesus,
- Provision of pastoral care for people living in the parish,
- Missionary and outreach work.

An important (and essential) part of each PCC Meeting were the discussions about our mission strategy, and in particular what responses we might make to "Listening to London, Listening to God" – the new collective vision for the Diocese of London. After extensive consultations in 2019, to which we contributed, the Diocese identified four ambitions: Confident Disciples, Compassionate Communities, Creative Growth and Connected Young People. A report on our PCC discussions on mission and other work can be found on pages A9-15.

Church Attendance

There are 181 parishioners on the Church Electoral Roll, 66 of whom are resident in the parish, and 115 of whom are not resident in the parish. The average weekly attendance in church across all services, counted in October 2023, was 136 (107 adults, 29 children). It is pleasing that the attendance figures suggest a very good recovery from the Covid-19 pandemic, with new growth. A link is always available from the website to facilitate access to the weekly Church of England's 'worship at home' service for those who need it.

Achievements and Performance

Worship and Prayer, Discipleship and Pastoral Care

An 8am Holy Communion and 9.30am Parish Communion take place every Sunday (on the first Sunday the Parish Communion is an All-Age). A monthly contemporary service 'Engage' takes place, except August and December. A midweek service is held every Tuesday at 10.30am in the chapel.

In addition, the whole community worships together for major festivals, including Mothering Sunday, Easter Day, Dedication Festival, Harvest Festival and Christmas Day.

We hope our services enable attendees to draw closer to God, worship with one another, and be spiritually refreshed. All are welcome to attend. Refreshments are served after the Parish Communion (and All-Age Service) in Church House (or the Church) provided by our dedicated Café St Jean team.

To cater for the younger members of our Church community, we offer Junior Church on the second and fourth Sundays of each month. On the third Sunday afternoon of each month, a Junior Church games session takes place. The children enjoy participating in the monthly All-Age Service on the first Sunday in the month. The children are also invited to form a Junior Choir on the third Sunday each month and to sing in the Nine Lessons and Carols Service in December. The PCC paid for the Junior Children to play crazy golf in October and to see 'Beauty and the Beast' at Radlett Theatre in December. Most weeks there are 29 children in church which is very encouraging.

A growing partnership with Stanmore Baptist Church continued to deepen with joint events being held for children on two occasions during the year (Shrove Tuesday Pancake Party and a Light Party on Halloween). We also jointly led an Alpha Course in the Autumn Term.

A youth group was set up in January which meets twice each term (in line with the wishes of the young people) and caters for those in Years 7-13. By the end of the year there were 24 young people attending regularly. Different activities were arranged including games, BBQ, Laser Tag and Ten Pin Bowling. The PCC made a contribution to cover the costs of the outings.

The annual Battle of Britain Service took place on Sunday, 24th September. The attendance included the Mayor of Harrow, Representative Deputy Lieutenant along with large numbers of ATC cadets and others. The sum of £178.27 was collected during the service and split equally between Bentley Priory Museum, the RAF Benevolent Fund and the Royal Air Forces Association.

A Memorial Service took place on Sunday, 5th November to which the families of those who have received our funeral ministry across 2021, 2022 and 2023 were invited. The sum of £150 was collected during the service to support the work of Bereavement Care. Refreshments were provided in Church House after the service.

A very well attended Act of Remembrance took place at the War Memorial in the Churchyard on Remembrance Sunday (12th November). The PCC paid £95 to have The Last Post and Reveille played on the trumpet.

The Bishop of Willesden, the Rt. Revd Lusa Nsenga-Ngoy, came to confirm 17 candidates (two adults, 15 young people) on 10th December. Within the same service, two baptisms took place, and 10 children were admitted to communion before confirmation. The sum of £500 was collected to support the Bishop of Willesden's Discretionary Fund.

A new catering team provided a delicious Pre-Lent Lunch and Harvest Lunch that were very well attended. A community BBQ was arranged to celebrate the Coronation of His Majesty King Charles III in May. A bouncy castle and other inflatables were hired to entertain the children.

The children from St John's Church of England School attend a service at least termly (Easter, end of term in July, Harvest and Christmas). There was also a Key Stage 2 School Carol Service held on 13th December. The clergy also deliver regular collective worship.

The Clergy enjoy good relationships with a number of other local schools: Aylward Primary School, Avanti House Secondary School (new), Bentley Wood High School, North London Collegiate School (new), Stanburn Primary School, Stanmore Montessori and Whitchurch Primary School. Different year groups from each of these schools visit the church during the year. The clergy deliver termly assemblies in Aylward Primary School.

During 2023 the church was used for:

- **12** (8) baptisms mostly taking place within the Parish Communion,
- **17** (0) candidates for confirmation,
- **10** (3) children were admitted to Holy Communion before confirmation,
- **4** (3) weddings,
- **1** (0) wedding blessing after civil marriage,
- **5** (4) funerals were held in church, a further **6** (10) were conducted at local crematoria,
- **9** (9) interments of ashes took place in the churchyard.

(numbers in brackets relate to 2022)

The Rector, Assistant Curate and PCC are committed to the pastoral care of all people in the parish of St John's. Holy Communion was taken regularly to four housebound parishioners (and others as and when required) by a commissioned team of lay people in addition to the Rector and Assistant Curate. The Rector and Assistant Curate make time to visit parishioners at home or in hospital with the assistance of the Licensed Lay Ministers, Pastoral Assistant and Bereavement Visiting Team.

In addition to worship, spiritual growth is encouraged through Home Groups, of which there are now three meeting regularly. The Assistant Curate is leading a new monthly prayer group.

The Rector meets regularly with the Assistant Curate, Churchwardens, Treasurer, Deputy Wardens and Parish Administrator to plan the workload for the ensuing months. As part of the meetings, priorities are agreed for upcoming fabric works.

The achievements of the PCC are only possible because of the large number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, children's & youth work, Little Fishers, Tea & Chat, flower arranging, music, gardeners amongst many others. The PCC gratefully acknowledges all these contributions.

Missionary and Outreach Work

During the course of the year the PCC decided to make the following donations:

Bereavement Care	£200
Flyspec	£2,000
Mission to Seafarers	£2,000
Transforming Lives for Good (TLG)	£975
Total	£5,175

Risks

The trustees confirm that the major risks (namely financial, health & safety and safeguarding) as identified by the trustees, to which the charity is exposed, have been reviewed and systems or procedures have been established to manage those risks.

Safeguarding and Clergy Discipline

The PCC have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in relation to having due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. Safeguarding remains a substantive agenda item on each PCC agenda and we use the Church of England's Safeguarding Dashboard.

The Revd Matthew Stone
Rector

Deanery Synod Report

The Deanery Synod met for three sessions during the year with a time of worship led by the host church or school, who were invited to give a profile of the parish (or school) and its mission and ministries before the Synod prayed for them. Hosts also kindly provided refreshments. At each meeting reports were tabled or presented on the recent sessions by those elected to the Diocesan and General Synods. There was also a short business meeting held using the Zoom Software. During the year a new triennium started on 1st July, and elections were held in preparation for the opening meeting.

The first meeting was held on 8th February at St Alban's North Harrow with the theme of "Modern Slavery – what is it and what can we do about it?". Pattie Gercke, Development Worker for the Compassionate Communities Team of the Diocese, gave a presentation on Modern Slavery. Modern Slavery is a serious crime in which people are coerced or deceived into a situation where they are exploited for the purpose of making a profit. The offence is punishable by up to life imprisonment under the 2015 Modern Slavery Act. She described the various forms of slavery, the victims, the signs to look out for, the resources available, and what we in the parishes can do about it. She then answered questions.

At the Parish APCMs new lay representatives on the Synod were elected. Elections were made for the Triennium. John Dolling was re-elected as Lay Chairman; Robert May as Secretary; David Green, Barry Hingston, Ajay More and Emma Webber as Clergy Members of the Standing Committee; Mary Abbott, Toby Partridge and Clive Scowen as Lay Members of the Standing Committee; Derek Taylor-Mew as Independent Examiner; John Spencer as Representative on Bereavement Care Management Committee and Clementina Pagano as Foundation Governor of St John's School Stanmore. The three representatives on Harrow SACRE (Standing Advisory Committee for Religious Education) had agreed to continue and were confirmed (Revd James Power, Alison Stowe, and Mary Abbott).

A meeting to discuss Synod business was held using the Zoom software on 15th June. Five applications for a grant from the Deanery Mission Fund had been received from: St Mary's Kenton for notice boards; All Saints' Harrow Weald for sound system improvements; St Peter's West Harrow for Messy Church equipment; Re:Generation Schools Work for equipment and materials and Holy Trinity Wealdstone for outreach events. These were all approved. The

Deanery Accounts for 2022 were received and approved, subject to Independent Examination. Toby Partridge was confirmed as the Deanery representative on the Area Finance Committee.

The new triennium opened with the 4th July session, which was held at St Mary-the-Virgin Kenton and started with a Eucharist. The Bishop of Willesden, the Rt. Revd Bishop Lusa Nsenga-Ngoy, addressed the Synod and answered questions. Synod agreed to co-opt the Headteachers of two Church of England Schools to be members of the Synod. Jo Hester at St John's Stanmore and Daniel Norris at St Jerome's Harrow.

The third meeting was held on 23rd November at Bishop Ramsey Church of England School Ruislip. Executive Head, Dr. Hilary Macaulay, gave an introduction to the school and its vision and activities. These included three projects: 'The Big Feast' providing a different experience of worship; the 'Willesden Area Church of England Choir Project' where over two days twelve schools in the Area worked with the London Gospel Community Choir; 'Common Good Schools' which was designed through the lessons and assemblies to get schools working with their community. Synod was then given fifteen minutes for conversation in groups to consider three questions:- "What is your response to these projects?", "What volunteering opportunities could your church offer for students in your community?" and "Do you have any other ideas for how your church community could link with your local schools?". Alison Stowe gave a report from Harrow SACRE (Standing Advisory Committee for Religious Education). Ann Lynes announced that she is stepping down as Area Dean and the Bishop of Willesden will appoint a successor. A By-Election had been held to fill a vacancy for a Lay Representative of the Synod on the London Diocesan Synod. Noah Kelly of St Alban's North Harrow had been elected to fill this vacancy.

Robert May
Honorary Secretary

Church House

During 2023 Church House generated income of £58,174 (2022 £67,950). It is accepted that the 2022 level of income was unusually high, given that it was the first 'normal' year since the start of the Covid-19 pandemic. In 2023 there were 60 one-off bookings with an additional 9 days of holiday camps and 12 days of ante-natal classes taking place (2022 – 64 one-off bookings). The bookings in 2022 were longer in length possibly reflecting a desire from families to hold functions that had been postponed because of the Covid-19 pandemic.

For comparison purposes, the Church House income across the previous three years was as follows:

2019 £56,457
2020 £29,628
2021 £46,427

Church House is first and foremost the church hall for St John's Church and priority will always be given to church groups/activities ahead of third parties.

The following church groups use the premises on a regular basis:

1. Junior Church (including the monthly games session)
2. Little Fishers Parents & Toddler Group
3. Tea & Chat
4. Youth Group

It was also pleasing to hold a Pre-Lent Lunch, Harvest Lunch and Christmas Afternoon Tea during the year. These are popular events with delicious food.

The following non-church groups use the premises on a regular basis:

1. Brazilian Jiu-Jitsu (Wednesday evening)
2. Karate (Thursday afternoon)
3. Metropolitan Police Cadets (Tuesday evening)
4. Rainbows/Brownies/Guides (Friday evenings during term time)
5. Stanmore Montessori (Monday to Friday during term time)
7. Taekwondo (Thursday evening)

A hiring agreement is signed on an annual basis with each regular hirer, apart from Stanmore Montessori where the legal instrument in place is a three-year lease (signed in 2021). Each group submits a copy of their safeguarding policy each year as well as their current insurance certificate, in confirmation that they have cover in place for their activity.

A robust booking system for hiring Church House on a one-off basis has been in place since 2014 (reviewed annually by the PCC), which is administered most efficiently through the Parish Office. This ensures we maintain a professional and consistent approach towards all bookings.

Terms & Conditions of hire are in place for all Church House users (both regular and one-off). These include reference to the hirer putting in place their own safeguarding procedures if children will be on the premises during their booking, food hygiene/allergy information, insurance cover and risk assessments. All hirers of Church House must sign a booking form which confirms their agreement to the Terms & Conditions.

An agreed pricing structure is in place for one-off bookings:

Wolstenholme Hall

£85 per hour (daytime)

£110 per hour (after 6pm)

£250 Good Conduct Deposit payable every time

Engagement Parties/Wedding Receptions

£2,500 for the day

£500 Good Conduct Deposit payable every time

An appointed keyholder oversees one-off bookings. They are paid a fee of £25 (£50 if after a 9pm finish) per booking for providing a service to handover the premises to a one-off hirer. The keyholder is not an employee but rather a contractor who submits invoices for their services. The handover covers emergency evacuation, fire extinguishers' locations, health & safety, safeguarding and security, as well as the practical elements of using the premises (eg how to operate the heating). At the end of the booking, the keyholder returns to Church House to ensure the premises are left clean and tidy before locking up.

Karen Stirrup
Parish Administrator

PCC Secretary's Report

The PCC met seven times in 2023: 9th February, 28th March, 30th April, 24th May, 18th July, 27th September and 22nd November. All meetings were held in Church House.

Attendance at PCC meetings measured as a percentage was 75% (2022 - 75%) across the year. At every meeting, PCC Members received an update on the financial position to the end of the previous month. Updates on fabric matters, safeguarding and mission remained substantive agenda items.

With St John's Church being a registered charity, PCC Members were reminded on two occasions of their obligations as trustees, especially the responsibility to ensure our 'charity' is operated in a way that carries out its purposes in respect of public benefit. PCC Members are confident that they have done this.

PCC meetings are always efficiently organised with the agenda, minutes, financial information and other papers being circulated electronically at least one full week ahead of each meeting. This gives PCC Members the opportunity to read the papers in advance so they can prepare for each meeting. Whilst PCC Members view the papers online to save printing and environmental costs, hardcopies of the agenda, minutes and financial information are placed in the church porch for others to read to ensure transparency and accountability. PCC Members are invited to declare any interests (financial or otherwise) at the beginning of each meeting and withdraw whilst the conflicted item is discussed. Draft minutes are usually circulated within 48 hours of the meeting to enable actions points to be taken forward promptly. Financial information is circulated monthly to PCC Members in between PCC meetings to ensure they are kept up-to-date.

As other reports will invariably contain business that has been transacted by the PCC during the year, this report will be focused only on matters that are unlikely to appear elsewhere.

February

- Noted the attendance across our Christmas services in 2022 was 551 (2021 – 309).
- Noted that The Church of England's General Synod voted on 9th February to endorse a proposal to offer blessings, but not marriage, to same-sex couples. Resources will be available by the end of the year.
- Agreed that a Pre-Lent Lunch could take place in Church House on 19th February.
- Agreed to support the Diocese of London's 2023 Lent Appeal which sought to raise money to train leaders in partnership with [MANNA](#) (= Mozambique Angola Anglican Association), to provide pastoral care and support for those living with trauma in Mozambique.
- Agreed that the 'Warm Welcome' initiative to offer Church House as a warm space would cease as there had been no take up in 2022.
- The annual subscription to Bereavement Care was renewed at a cost of £200.
- Discussed the arrangements for the Annual Parochial Church Meeting to be held on 30th April.
- Thanked Jane Prentice and her family for donating a good quality drum kit to be used in certain church services.
- Discussed the reinstatement of the chalice and agreed it would happen in March. The use of the chalice had been suspended as a precaution during the Covid-19 pandemic.

March

- The Church Field maintenance contract was renewed for a further 12 months.
- The 2022 Accounts were approved following the independent examination, and the 2022 Annual Report was noted in preparation for the Annual Parochial Church Meeting to be held on 30th April.
- Thanked Shaun Knevett and his team for organising a very successful Pre-Lent Lunch on 19th February.
- Agreed to have a Coronation themed All-Age Service on 7th May followed by a Community BBQ on Church Field. A bouncy castle and a slide was hired.

April

- This very short PCC meeting took place immediately after the Annual Parochial Church Meeting.
- All new PCC Members completed Trustee Declarations and HMRC 'Fit and Proper Person' forms. Existing PCC Members were asked to complete both forms if their circumstances had changed since they last completed them.
- Various appointments were made: Vice-Chair, Treasurer, PCC Secretary, Electoral Roll Officer, Deputy Wardens, Stewardship Recorder and Standing Committee members.
- The signatories on the various bank accounts were re-confirmed, together with the arrangements for managing the funds held with CCLA Investment Management Limited.

May

- Noted the current regular users of Church House, and that they had each signed a hiring agreement, supplied a copy of their current insurance certificate and, where appropriate, submitted a copy of the current safeguarding policy.
- Noted that the sum of £687.50 was sent to the Diocese of London representing money that had been given to support the Lent Appeal.
- Noted the attendance at the Holy Week and Easter services: 2023 was 710 (2022 – 572).
- PCC Members were pleased to learn that the Year 10 students from Avanti House Secondary School would be visiting St John's Church in February 2024 as part of their GCSE RE Curriculum. The Rector visited the school and spoke to these students in July with help from Sylvia Daniels, Christy Oommen, Becky Stone and Lorna Wyon.
- Rejoiced that the Assistant Curate would be ordained priest at St John's Church in June.
- Approved the re-licensing of Lydia McLean, Jean Orpwood and Frances Westcott as Licensed Lay Ministers (LLMs) for a further five years. The LLMs were thanked for their ministry. The re-licensing service took place at St Paul's Cathedral on 21st November.
- The annual subscription to Harrow Inter-Faith was renewed at a cost of £25.
- The brown bin subscription had been renewed retrospectively for 2022/2023 at a cost of £75. Noted that the London Borough of Harrow were changing their policy and the subscription would be paid in advance from 2023/2024 so a further £65 was paid.
- Agreed to purchase a replacement second-hand bass amp at a cost of £219.

July

- The booking arrangements for the hiring of Church House were reviewed. The 2024 hiring rates were approved together with an amended set of Terms and Conditions of Hire (which include matters of health and safety, food hygiene, risk assessments, safeguarding, security and Covid-19).
- Approved the annual PCC donations of £2,000 each to FlySpec and the Mission to Seafarers.

- The PCC agreed to fund the cost of the 'It's Your Move' booklets produced by Scripture Union as a gift to the Year 6 Leavers at St John's School. Cost £67.50.
- Noted that the AGM of the Bell Ringers had taken place on 8th June 2023 in the Ringing Room.

September

- Noted the renewal of the Data Protection Fee with the Information Commissioner's Office (ICO) at a cost of £35. The Parish Administrator is listed as the Data Protection Officer. Registration is necessary because of the personal data that 'we' hold in respect of baptisms, weddings and funerals. Also, because of the video doorbell fitted to the main front door of Church House. Our two privacy notices (one for 'office holders', the other is 'general') were reviewed and ratified. Updated copies are on display in the church porch and on the website.
- Discussed the proposed development of the Old Rectory site into "a world-class, post-operative physical rehabilitation centre" which will have over 50 private bedrooms. It was agreed that the PCC would object if planning permission is sought because of the lack of car parking spaces within the development and the overall size of the new building.
- Noted that the Battle of Britain Service had taken place on 24th September. The Revd David Skillen, Principal Roman Catholic Chaplain (RAF) & Station Chaplain RAF Northolt, delivered the sermon.
- Noted that the Clergy and Deanery Synod Representatives had attended a 'Deanery Roadshow' on 20th September where the Diocese of London's Vision was discussed (see below for our response).
- Agreed to cover the cost of four members of the Bereavement Visiting Team's attendance at the annual Bereavement Care conference which was titled "Coping with life alone" and held at Emmanuel Church in Northwood.
- Objected to a planning application (Case No P/2201/23) for 12 Elm Park the rear of which overlooks Church Field.
- Agreed that a Harvest Lunch could take place on 8th October in Church House, and to obtain a Temporary Events Notice for the glass of wine included in the ticket price.
- Agreed a budget of £4,000 to purchase a new cooker for Church House in 2024.

November

- The Complaints Policy was reviewed and ratified.
- The Conflicts of Interest Policy was reviewed and ratified.
- The Finance Policy & Risk Assessment was reviewed and ratified.
- The Health and Safety Policy was reviewed and ratified.
- The Legacy Policy was reviewed and ratified.
- The Lone Working Policy was reviewed and ratified.
- The Reserves Policy was reviewed and ratified.
- The Social Media Policy was reviewed and ratified.
- The Emergency Plans folder for evacuating the church was reviewed. Folders are kept in the vestry, Parish Office and Rectory. Laminated copies of emergency evacuation instructions are also kept in the Rector's and Assistant Curate's stalls and the Churchwardens' pews.
- Thanked Shaun Knevett and his team for organising a very successful Harvest Lunch on 8th October.
- Agreed to a temporary banner being fitted to the churchyard hedge for two weeks to advertise the Harrow Fireworks. A £100 donation was received from the organisers.

- Noted that an Environmental Health Officer from the London Borough of Harrow inspected Church House on 10th October 2023. The purpose of the inspection was to make sure the premises met legal food hygiene and safety requirements. The top rating (5*) was awarded.
- Noted that a Memorial Service took place on 6th November. The retiring collection of £150 was sent to support the work of Bereavement Care.
- PCC Members were pleased to learn that the Year 3 children from North London Collegiate School visited the church on 8th November to learn about Christianity.
- Agreed to pay a trumpeter £95 to play for the Act of Remembrance on Remembrance Sunday.
- Agreed to stop the pursuit of £486.53 through the courts from a hirer of Church House who, in August 2021, left a disgraceful mess after their booking and refused to put things right. After a case held in Watford County Court the judge awarded in the PCC's favour, but the defendant did not respond. Three visits from a bailiff followed but the defendant was always out. Rather than commit any more time, the PCC agreed not to pursue the recovery of the money, because the defendant now has a County Court Judgement which will remain on the Register of Judgments, Orders and Fines for 6 years. This will affect their credit rating.
- Agreed that a Christmas Afternoon Tea could take place on 3rd December in Church House and to obtain a Temporary Events Notice for the mulled wine included in the ticket price.
- Noted (with much joy!) that 10 children will be admitted to communion before confirmation, and 17 candidates (including 2 adults) will be confirmed by the Bishop of Willesden, the Rt. Revd Lusa Nsenga-Ngoy on 10th December.
- Approved a £250 bonus for the Parish Administrator.
- The PCC agreed to fund the cost of two Christmas trees (internal = £79.99, external = £119.99).
- Approved the additional parochial fees that would be payable in 2024 (eg organist, bell ringing).

At various points during the year, the congregation were invited to make online donations if desired to support Christian Aid, Harrow Foodbank, The Children's Society and Firm Foundation. Online donations were apposite as the usual collections in Church no longer take place.

The produce collected in the Harvest Festival on 1st October was taken to the Harrow Foodbank. There is no longer a collecting box in the church as Sainsbury's in Stanmore have a collection point which is more convenient for people to use.

Mission

The Diocese of London's current vision is as follows:



The PCC continue to support four mission areas: children & young people, discipleship, environment and outreach which have become the major focus of our new mission action plan. Each PCC Member joined one of these groups which have met in between PCC meetings during 2023 to discuss, agree and implement new goals/priorities to further the mission of St John's Church.

Some of the work discussed and actioned in 2023 is as follows:

Children & Young People

- Publicised details of online webinars organised by 'HeadsUp' Harrow with information about coping with exam stress for Years 11 & 13.
- Organised a Pancake Party with Stanmore Baptist Church on 21st February.
- Progressed the setting up of a mentoring programme with 'Transforming Lives for Good.' This included training three mentors, obtaining DBS checks, and liaising with St John's School to identify three suitable children. The programme will be launched in January 2024.
- Organised a Light Party with Stanmore Baptist Church on 31st October.
- Established a new youth group which has over 20 members in Years 7-13. Various activities took place across the year.
- Arranged trips to Adventure Golf and the pantomime for Junior Church.

Discipleship

- An online Lent Course titled 'Close Encounters' took place.
- A monthly prayer group was established which meets in the chapel.
- A Quiet Day was organised and held at St Mary's Harrow-on-the-Hill. The Revd Canon Alison Christian led the day.
- An online Advent Course was held.
- Established a third Home Group which meets each month in Hatch End.
- An online Advent through to Lent Course titled "From the stable through the grave" took place.

- 10 children were admitted to communion before confirmation.
- 17 candidates (including 2 adults) were confirmed.

Environment

- Members of St John's Church were encouraged to have a "plastic free July" with information shared in advance of how it might work in practice.
- Continued with the use of compostable cups.
- Purchased LED light bulbs for the Wolstenholme Hall.
- Continued to explore alternative heating solutions.

Outreach

- Organise a BBQ to celebrate the Coronation of HM King Charles III which was very well attended.
- Organised an Alpha Course with Stanmore Baptist Church which ran from September to November.
-

During the year it was pleasing to engage with our local schools as follows:

- Avanti House Secondary School
A new relationship commenced with this school. The Rector was invited into school to speak to the Year 9 students (180 students) about aspects of Christianity they need to know for their GCSE RE. Sylvia Daniels, Christy Oommen, Becky Stone and Lorna Wyon kindly accompanied the Rector and spoke about their faith. In 2024, the school will bring Year 10 to church for a visit.
- Aylward Primary School
The Year 3s (x 60 children) visited to learn about prayer. The Year 4s (x 60 children) visited to learn about Christmas. The Rector continues to deliver assemblies in school at Christmas, Easter and Harvest each year.
- Bentley Wood High School
The Year 11 RE Students (x 240 students) from Bentley Wood High School visited to learn about Christianity which forms part of the GCSE RE syllabus.
- North London Collegiate School
The Years 3s (x 50 children) from North London Collegiate School visited for the first time to learn about Christianity.
- St John's School
The Year 6s (x 60 children) visited to learn about baptism. The whole school visit each term for a service. A Key Stage 2 Carol Service was held in December.
- Stanburn Primary School
The Year 4s (x 120 children) visited to learn about the church.
- Stanmore Montessori
The Assistant Curate was invited to speak to the children about Christmas.
- Whitchurch Primary School
The Year 5s (x 120 children) visited to learn about Christmas. Earlier in the year, the Rector was invited into the school to teach the Year 2s about the parables of Jesus.

In closing, 2023 felt like we were back to normal after the Covid-19 pandemic, with lots of activities and events taking place, together with a large number of engagements with the community especially through our work with the local schools. The numbers of people attending the church services continues to increase.

Thank you to all those who work so hard to ensure the smooth running of St John's Church – far too many to name – but all equally valued and appreciated.

Karen Stirrup
PCC Secretary

Financial Review

1. A budget for 2023 was approved by the PCC on 22nd November 2022. A copy of the current budget is always displayed in the church porch.
2. The accounts are operated on an accruals basis.
3. Total expenditure was £203,821 compared to total income of £225,957 resulting in a surplus of £22,135 (2022 - £31,047).
4. Planned giving has increased by £7,477 to £77,950 (2022 - £70,473). Other donations have also increased: £8,510 (2022 - £7,851)
5. An annual 'thank you' letter was sent by the Treasurer in respect of all regular donations received during the year.
6. Gift Aid recovered on eligible stewardship and donations amounted to £19,374 (2022 - £18,107) and related to donations received from January 2023 through to December 2023.
7. The annual donation from the historic Stanmore Charities totalled £4,971 (2022 - £4,668).
8. Additional income of £58,174 (2022 - £67,950) was generated from hiring Church House (our hall) which is represented as follows:

	<u>Total (£)</u>
Stanmore Montessori	32,419
Regular Bookings	5,367
One-Off Bookings x 60 (2022 = 64)	20,388
<u>TOTAL</u>	<u>58,174</u>

The bookings in 2022 were longer in length possibly reflecting a desire from families to hold functions that had been postponed because of the Covid-19 pandemic. The position regularised in 2023 to a level similar to 2019.

9. Rental income from Hollond Lodge and 16 The Chase totalled £31,950 (2022 - £31,500). Agent fees, renewal fees, management fees and rent guarantee insurance (on 16 The Chase) totalled £5,574.

The tenancy agreement at 16 The Chase was renewed for a further 24 months on 3rd March.

10. A VAT claim of £392 (2022 - £359) was paid under the Listed Places of Worship Scheme. See <http://www.lpwscheme.org.uk/>. This government funded scheme gives grants that cover the VAT incurred in making repairs and certain maintenance to listed buildings in use as places of worship. The scheme covers repairs/maintenance to the fabric of the building, along with associated professional fees, plus repairs to turret clocks, pews, bells and pipe organs. St John's Church is Grade 2* listed.

11. The PCC agreed to accrue £12,829 in 2023 which are payable in 2024 as follows:

- £4,389 Common Fund increase.
- £3,540 Arta Architects bill (for RIBA Stage 1 towards stonework project).
- £4,000 New cooker for Church House.
- £900 Clergy Conference Costs for Rector and Assistant Curate.

12. The PCC agreed to pay £87,775 towards the Diocesan Common Fund which equated to 100% of the full costs. This sum includes the direct costs of parish ministry such as clergy stipends and housing, together with central Diocesan support costs, education and outreach. 2023 was the fourth successive year that full costs have been met.

We also paid the 1% Deanery Schools' Levy of £877.75 (1% of Common Fund) which is shared amongst the Church of England Schools in the Willesden Episcopal Area through the Mission Grant scheme administered by the Archdeacon of Northolt.

13. General premises costs were £53,040 (2022 - £47,409). These are the running costs of the church and hall and include: cleaning, insurance, maintenance, utilities, removal of rubbish, gardening, together with the contract to keep Church Field tidy.

The total in 2023 was higher because it includes: decorating and fitting new blinds in the Micklem Hall (£3,300) and unexpected Tree Works on Church Field (£3,010) as well as the higher cost of utilities (£1,871 on Church House electricity).

The budget of £1,000 set for Church electricity was incorrect (actual cost £4,070).

14. The full cost of employing our part-time Parish Administrator (15 hours per week) was £11,189 (2022 - £11,192). This amount includes salary, pension and National Insurance contributions.

15. One unrestricted legacy of £10,000 was received from the estate of the late Jenny Gurdon.

There are now seven legacies totalling £41,481 being held as follows:

- 2014 Mary Webb - £5,199 restricted for the upkeep of her memorial stone (original legacy £5,000. A separate account is held with the CCLA which attracts quarterly interest).
- 2014 Alison Carey - £982 restricted for use by the choir (original legacy totalled £1,250. Some money has been spent on music books for the choir).
- 2021 Elizabeth Bowen - £7,650 (restricted for use by the bell ringers).
- 2021 Elizabeth Bowen - £7,650 unrestricted.
- 2022 Patricia Stevens - £5,000 unrestricted (placed in the organ fund).
- 2022 Florence Anita Walton - £5,000 unrestricted (placed in the organ fund).
- 2023 Jenny Gurdon - £10,000 unrestricted.

16. Surplus funds were transferred to the CCLA Deposit Account at various times during the year to reduce the balance in the current account. The balance in this account as at 31st December 2023 was £310,000 (2022 - £225,000). With the general rise in interest rates, together with the additional investment, interest was earned totalling £13,895 (2022 - £1,584).

17. There is a historical holding of 868 investment shares with CCLA. Over many years £868 has been recorded in the balance sheet. This may reflect the original cost of the shares (£1 per share). After taking advice from our Independent Examiner, £868 will continue to be shown in the balance sheet rather than the latest valuation, because the valuation is not a realised asset, and changing the figure to reflect annual valuations will give a false gain/loss against the income in our accounts. The PCC has no current plans to sell the shares. The value as at 31st December 2023 was £19,621.40 (2022 - £17,934.10).

18. The general (unrestricted) fund now totals £251,953 (2022 - £222,054).

19. Total Reserves of £2,914,786 are held (2022 - 2,892,651).

20. The finance policy and risk assessment were reviewed last on 22nd November 2023. Bills/invoices are settled by bank transfer with two signatories required for each payment.

21. The various funds are listed in Statement of Asset and Liabilities account. Where money has been given for a specific purpose, it is recorded in a restricted fund. We also have a number of designated funds. These are amounts which have been set aside by the PCC for various purposes but unlike the restricted funds, they can be brought back into general funds.

The monies representing these funds are held in separate bank deposit accounts with the Central Board of Finance Church of England Deposit Fund.

22. There is a full list of the reserves in the notes to the accounts.

Reserves Policy

It is the policy of this church to hold as a minimum in reserve the equivalent of three months of general running costs (£50,000) and an additional three month's salary costs (£2,500). It is also our policy to hold £25,000 for any urgent building work that may arise during the year.

I should like to take this opportunity to thank the members of St John's who regularly support the mission and ministry of the church by their [regular] giving. Thanks also to those who have helped with the finances (bank signatories and paying in at the bank) during the year.

Jennifer Neve
PCC Treasurer

Church Workers Pension Fund (CWPF) **FRS102 Wording - December 2023 Year End**

St John's Church participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two sub-sections:
 - a) a deferred annuity section known as Pension Builder Classic, and,
 - b) a cash balance section known as Pension Builder 2014 (= St John's Church).

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2023: £463, 2022: £409).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2024, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 5% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2023. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation is due as at 31 December 2022. Calculations for this are currently under way.

The legal structure of the scheme is such that if another employer fails St John’s Church could become responsible for paying a share of the failed employer’s pension liabilities.

The Revd Matthew Stone
Rector

Wording supplied by the Church of England Pension Scheme

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These accounts were approved by the Trustees on 19th March 2024 and signed by the Chair on their behalf.



The Revd Matthew Stone
Chair

Statement of Financial Activities
1st January 2023 to 31st December 2023

	Unrestricted	Restricted	Endowment	2023	2022
Income and endowments from:					
Donations and legacies	105,836	—	—	105,836	96,433
Income from charitable activities	13,706	—	—	13,706	12,088
Other trading activities	59,499	—	—	59,499	69,875
Investments	45,687	307	—	45,994	33,088
Other income	855	65	—	920	1,300
Total income	225,584	372	—	225,957	212,786
Expenditure on:					
Raising funds	—	—	—	—	—
Expenditure on charitable activities	194,339	—	—	194,339	171,926
Other expenditure	9,482	—	—	9,482	10,364
Total expenditure	203,821	—	—	203,821	182,291
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	21,763	372	—	22,135	30,494
Transfers					
Gross transfers between funds - in	10,882	—	—	10,882	8,270
Gross transfers between funds - out	(10,882)	—	—	(10,882)	(8,270)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	480,000
Net movement in funds	21,763	372	—	22,135	510,494
Total funds brought forward	2,891,261	1,390	—	2,892,651	2,382,156
Total funds carried forward	2,913,024	1,762	—	2,914,786	2,892,651
Represented by					
Unrestricted					
General fund	251,953	—	—	251,953	224,054
Designated					
Legacies Fund	500	—	—	500	500
Organ Fund	(31,182)	—	—	(31,182)	(21,222)
Property Account Fund	2,680,000	—	—	2,680,000	2,680,000
Rectory Decoration Fund	(6,399)	—	—	(6,399)	(5,600)
Restricted Interest	18,153	—	—	18,153	13,529
Restricted					
Bell Ringers Fund	—	(7,585)	—	(7,585)	(7,650)
Legacies Fund	—	7,650	—	7,650	7,650
M Webb Legacy Fund	—	75	—	75	75
Restricted Interest	—	1,501	—	1,501	1,194
Weber Grave Fund	—	120	—	120	120
Endowment					
Legacies Fund	—	—	—	—	—
M Webb Legacy Fund	—	—	—	—	—
Weber Grave Fund	—	—	—	—	—

Balance Sheet
1st January 2023 to 31st December 2023

	2023	2022
Fixed assets		
Tangible assets	2,680,000	2,680,000
	<u>2,680,000</u>	<u>2,680,000</u>
Current assets		
Investments	868	868
Cash at bank and in hand	321,293	285,338
	<u>322,161</u>	<u>286,206</u>
Liabilities		
Creditors: Amounts falling due in one year	13,329	8,800
Provision for liabilities and charges due within one year	1,520	2,375
	<u>14,849</u>	<u>11,175</u>
Net current assets less current liabilities	307,312	275,031
	<u>307,312</u>	<u>275,031</u>
Total assets less current liabilities	2,987,312	2,955,031
	<u>2,987,312</u>	<u>2,955,031</u>
Liabilities		
Creditors: Amounts falling due after more than one year	35,800	35,600
Provision for liabilities after one year	36,725	26,780
	<u>72,525</u>	<u>62,380</u>
Total net assets less liabilities	2,914,786	2,892,651
	<u>2,914,786</u>	<u>2,892,651</u>
Represented by		
Unrestricted		
Unrestricted - General fund	251,953	224,054
Designated		
Designated - Restricted Interest	18,153	13,529
Designated - Organ Fund	(31,182)	(21,222)
Designated - Rectory Decoration Fund	(6,399)	(5,600)
Designated - Legacies Fund	500	500
Designated - Property Account Fund	2,680,000	2,680,000
	<u>2,651,072</u>	<u>2,651,072</u>
Restricted		
Restricted - Bell Ringers' Fund	(7,585)	(7,650)
Restricted - Restricted Interest	1,501	1,194
Restricted – Mary Webb Legacy Fund	75	75
Restricted – Legacies' Fund	7,650	7,650
Restricted - Creation Garden Fund	—	—
Restricted - Weber Grave Fund	120	120
	<u>1,111</u>	<u>1,111</u>
Funds of the church	2,914,786	2,892,651
	<u>2,914,786</u>	<u>2,892,651</u>

Notes to the Financial Statements

1st January 2023 to 31st December 2023

Accounting Policies

a. Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations, together with applicable accounting standards and the Statement of Recommended Practice (SORP).

The financial statements have been prepared under the historical cost convention.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b. Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds:

- a) Income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest;
- b) Donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds: funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

c. Incoming resources

All incoming resources are accounted for gross.

Voluntary income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income Tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The Diocesan Parish Share (= Common Fund) is accounted for when paid. Any Parish Share unpaid at 31st December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the balance sheet. The Parish Share has always been in full.

e. Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.96 (2) of the Charities Act 1993.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For some inalienable property acquired in the past there may not be sufficient cost information surviving and therefore such assets may not be valued in the accounts. Individual items acquired since 1st January 2009 have been capitalised in the accounts and depreciated over their useful economic life (see note (d)).

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over a five-year period which is to the end of their expected useful lives. There are no assets currently being depreciated.

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at book value in the accounts and recorded at market value at balance sheet date in the accompanying notes.

f. Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the Bank.

g. Trustees

Apart from the Rector and Assistant Curate, who are in receipt of stipends paid by the Church Commissioners, no other elected PCC Member was remunerated in 2023. The aggregate amount given by serving PCC Members in 2023 was £11,444.

The Rector, Assistant Curate and Pastoral Assistant were reimbursed expenses of office totalling £1,040 of which £359 relates to mileage, and £109 relates to travel on public transport. No other payments were made to PCC Members, nor persons closely connected to them.

Income and Expenditure

1st January 2023 to 31st December 2023

Year to date: 01 Jan 2023 - 31 Dec 2023

	Budget	Actual	Variance	2022
Income				
Standing Orders	64,731	77,000	12,269	69,853
Gift Aid – White Envelopes	—	330	330	20
Stewardship Cheques	600	620	20	600
Donations Other Gift Aid	504	3,498	2,994	3,698
Curate (leaving collection)	—	855	855	1,300
Donations Other not Gift Aided	1,500	2,700	1,200	2,160
Church Plate Collections	600	2,074	1,474	1,745
Open Church Collections	240	238	-1	250
Tax recoverable on Gift Aid	16,000	19,374	3,374	18,107
Stanmore Charities (Clerk Staple/Hollond Lodge)	5,000	4,971	-29	4,668
Dividends & Interest	4	49	45	5
CBF Bank Interest	1,500	13,895	12,395	1,584
Rent - 16 The Chase	20,850	20,950	100	20,400
Rent - Hollond Lodge	11,100	11,100	—	11,100
Funeral Fees PCC	1,200	1,595	395	2,192
Wedding Fees PCC	612	1,254	642	1,154
Listed Place of Worship Grant	—	392	392	360
Church Hall Caretaker Fee	1,200	1,325	125	1,925
Church Hall Lettings – One-Off	18,000	20,388	2,388	27,420
Montessori School Letting	30,467	32,419	1,952	28,099
Church Hall Lettings – Regular	6,000	5,367	-633	12,431
Youth Group	—	80	80	—
Café St Jean	1,800	1,828	28	1,582
Social Events	900	2,144	1,244	715
Church Flowers	804	875	71	775
Little Fishers Parent and Toddler Group	200	120	-80	284
Junior Church	300	446	146	359
Church Bell Tower	—	65	65	—
Income - totals	184,112	225,957	41,844	212,786

Year to date: 01 Jan 2023 - 31 Dec 2023

	Budget	Actual	Variance	2022
Expenditure				
Giving to Missionary Societies	3,100	3,175	-75	2,800
Secular Charities (B. Care, Flyspec, TLG)	2,000	2,000	—	2,000
Ministry Parish Share (plus School Mission Fund)	88,652	88,652	—	86,052
Ministry Parish Share - Extra	—	4,389	-4,389	—
Parish Administrator – Salary	10,546	10,546	—	10,546
Parish Administrator – National Insurance	180	200	-19	183
Parish Administrator – Pension/Life Insurance	463	463	—	463
Employer's NI Allocation HMRC £4,000	—	-207	207	(183)
Church Quinquennial	10,000	7,302	2,698	—
Maintenance - Hollond Lodge	1,169	1,207	-38	1,945
Maintenance - Church House Cottage	202	100	102	1,001

	Budget	Actual	Variance	2022
Maintenance – The Chase	1,385	1,419	-33	1,475
Legal & Professional Fees	4,068	5,574	-1,506	4,497
Honoraria	—	594	-594	820
Working Expenses of Incumbent	800	692	107	782
Parsonage House Expenses	876	1,407	-531	1,478
Pastoral Assistant	100	53	46	31
Working Expenses of Curate	500	293	206	99
Curate (leaving gift)	—	888	-888	1,500
Parish Training	225	1,450	-1,225	271
Hospitality Expenses	—	875	-875	135
Youth Group	—	572	-572	—
Home Group	—	3	-3	—
Administration	160	215	-55	160
Postage & Telephone	761	900	-139	648
Photocopier – Costs	500	977	-477	1,087
Photocopier – Lease	1,944	1,390	554	1,874
Parish Office Costs	184	195	-10	188
Printing/Stationery	150	1,531	-1,381	879
Harrow Deanery Expenses	—	—	—	—
Bank Charges	199	199	—	199
Church Cleaning	2,400	2,600	-200	2,868
Church Insurance	8,008	7,686	321	7,678
Church Maintenance	3,746	2,612	1,133	1,897
Church Flag	—	594	-594	—
Church Flowers	600	1,071	-471	849
Church Lighting	—	174	-174	88
Church Organ/Piano Tuning	1,200	1,077	122	1,310
Church Projection System	—	991	-991	—
Church Garden Waste (Brown Bin)	—	140	-140	75
Upkeep of Services	680	1,876	-1,196	1,314
Service Sundries	200	665	-465	1,585
Music & Choir & Licenses	375	401	-26	375
Church Publicity	100	207	-107	48
Sundry Expenses	25	186	-161	236
Junior Church	800	904	-104	896
Social Events	—	1,934	-1,934	776
Café St Jean	696	1,015	-319	1,297
Church Electricity	1,000	4,070	-3,070	1,645
Church Water	425	256	168	230
Church Heating	4,500	4,363	136	4,688
Church Hall Electricity & Gas	8,000	9,870	-1,870	5,030
Church Hall Rubbish Removal	483	508	-25	534
Church Hall Sundry Expenses	—	3	-3	509
Church Hall Insurance	3,683	3,682	0	3,514
Church Hall Maintenance	5,000	8,567	-3,567	11,201
Church Hall Mowing	2,640	5,214	-2,574	4,527
Church Hall Cleaning	3,000	2,512	487	3,016
Church Hall Cleaning Materials	780	883	-103	690
Church Hall Caretaking Fee	1,200	2,317	-1,117	2,825
Church Hall Water	400	366	33	337
Church House Cottage – Repairs	2,000	—	2,000	831
Hollond Lodge - Repairs	2,000	—	2,000	(82)
16 The Chase - Repairs	2,000	—	2,000	—
Expenditure – totals	184,112	203,821	-19,709	182,291
Overall totals	—	22,135	22,135	30,494

**Statement of Assets and Liabilities
as at 31st December 2023**

2,914,786

Cash

CBF Deposit Account	315,400	
Barclays Current Account	<u>5,893</u>	
		321,293

Investments

CCLA Shares	<u>868</u>	
		868

Tangible Assets

Property	<u>2,680,000</u>	
		2,680,000

s

Liabilities (due within a year)

Accruals (Architect, CF Extra, Clergy Conf, Cooker)	12,829	
Returnable Deposit (Stanmore Montessori)	500	
Deferred Income (2024 Church H'se Bookings)	<u>1,520</u>	
		-14,849

Liabilities (due after one year)

Organ Fund	30,300	
Rectory Decoration	5,500	
Legacies (x 4)	23,834	
Restricted Fund (Old Church & Bell Ringers)	<u>12,892</u>	
		-72,526

2,914,786

Fund Statement of Change
1st January 2023 to 31st December 2023

Fund	Brought forward				Movement				Carried forward			
	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
Bell	—	—	(7,650)	—	—	—	65	—	—	—	(7,585)	—
Choir	—	—	—	—	—	—	—	—	—	—	—	—
Churchyard	—	—	—	—	—	—	—	—	—	—	—	—
Comextra	—	—	—	—	—	—	—	—	—	—	—	—
MWeb	—	—	75	—	—	—	—	—	—	—	75	—
Oldchurch	—	—	—	—	—	—	—	—	—	—	—	—
Organ	—	(21,222)	—	—	—	(9,960)	—	—	—	(31,182)	—	—
Rectory	—	(5,600)	—	—	—	(799)	—	—	—	(6,399)	—	—
Churchfab	—	—	—	—	—	—	—	—	—	—	—	—
General	224,054	—	—	—	27,899	—	—	—	251,953	—	—	—
Clegwybse	—	—	—	—	—	—	—	—	—	—	—	—
Legacies	—	500	7,650	—	—	—	—	—	—	500	7,650	—
Property	—	2,680,000	—	—	—	—	—	—	—	2,680,000	—	—
Mission	—	—	—	—	—	—	—	—	—	—	—	—
Creation	—	—	—	—	—	—	—	—	—	—	—	—
Webergray	—	—	120	—	—	—	—	—	—	—	120	—
Interest	—	13,529	1,194	—	—	4,624	307	—	—	18,153	1,501	—
Loan	—	—	—	—	—	—	—	—	—	—	—	—
Totals	224,054	2,667,206	1,390	—	27,899	(6,135)	372	—	251,953	2,661,070	1,762	—

Statement of Assets and Liabilities (by code)
as at 31st December 2023

Class and nominal code	General	Designated	Restricted	Endowment	2023	2022
Fixed assets - Tangible assets						
6000000 : F/H Church House at	—	1,100,000	—	—	1,100,000	1,100,000
6000001 : F/H St Johns House at Cost The Chase	—	775,000	—	—	775,000	775,000
6000017 : F/H Hollond Lodge at cost	—	380,000	—	—	380,000	380,000
6000018 : F/H Church House Cottage at cost	—	425,000	—	—	425,000	425,000
Total	—	2,680,000	—	—	2,680,000	2,680,000
Current assets - Cash at bank and in hand						
A1504 : Bank current account	14,108	(23,652)	15,437	—	5,892	50,295
A1505 : Bank deposit account	(4,183)	4,183	—	—	—	4,810
A1520 : CBF CofE deposit A/c	225,897	54,102	5,400	—	315,400	230,233
Total	265,821	34,633	20,837	—	321,293	285,338
Current assets - Investments						
A1559 : Investment Shares (CCLA)	868	—	—	—	868	868
Total	868	—	—	—	868	868
Liabilities - Creditors: Amounts falling due after more than one year						
A1612 : Rectory Decoration Fund	—	5,500	—	—	5,500	5,600
A1670 : Organ Repair	—	30,300	—	—	30,300	30,000
Total	—	35,800	—	—	35,800	35,600
Liabilities - Creditors: Amounts falling due in one year						
A1613 : Montessori returnable deposit	500	—	—	—	500	500
A1647 : Accruals	12,829	—	—	—	12,829	8,300
Total	13,329	—	—	—	13,329	8,800
Liabilities - Provision for liabilities after one year						
A1700 : M Webb Fund	—	—	5,199	—	5,199	5,199
A1701 : A Carey Fund	—	—	982	—	982	982
A1710 : Bell Fund	—	—	7,936	—	7,936	8,006
A1711 : E Bowen	—	7,650	—	—	7,650	7,650
A1714 : Old Church Fund	—	—	4,956	—	4,956	4,941
A1715 : Jenny Gurdon	—	10,000	—	—	10,000	-
Total	—	17,650	19,075	—	36,725	26,780

Statement of Assets and Liabilities (by code)
as at 31st December 2023

Class and nominal code	General	Designated	Restricted	Endowment	2023	2022
Liabilities - Provision for liabilities and charges due within one year						
A1610 : Deferred Income	1,520	—	—	—	1,520	2,375
Total	1,520	—	—	—	1,520	2,375
Net total assets						
	250,158	2,662,866	1,762	—	2,914,786	2,892,651
Represented by						
Unrestricted - General	251,953	—	—	—	252,953	224,054
Designated - Organ	—	(31,182)	—	—	(31,182)	(21,222)
Designated - Rectory	—	(6,399)	—	—	(6,399)	(5,600)
Designated - Legacies	—	500	—	—	500	500
Designated - Property	—	2,680,000	—	—	2,680,000	2,680,000
Designated - Interest	—	18,153	—	—	18,153	13,529
Restricted - Bell	—	—	(7,585)	—	(7,585)	(7,650)
Restricted - MWeb	—	—	75	—	75	75
Restricted - Legacies	—	—	7,650	—	7,650	7,650
Restricted - Webergrav	—	—	120	—	120	120
Restricted - Interest	—	—	1,501	—	1,501	1,194
Total	252,953	2,662,070	1,762	—	2,914,786	2,892,651

Independent Examiner's Report to the Trustees of: The PCC of St John the Evangelist, Great Stanmore

I report on the financial statements for the year ended 31st December 2023 which are set out in the foregoing pages.

Respective responsibilities of the trustees and examiner

The PCC (Trustees) are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act,
- to state whether particular matters have come to my attention.

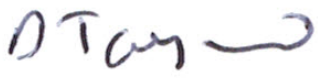
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act,
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  _____

Date 19th March 2024

D. Taylor-Mew FMAAT

123 Park Lane, Harrow, Middlesex, HA2 8NN