

THE CHURCH OF ST. FRANCIS OF ASSISI, PETTS WOOD

ANNUAL REPORT FOR 2021

ON THE PROCEEDINGS OF THE PAROCHIAL CHURCH COUNCIL AND THE PARISH

SECTION 1

The Benefice

The Parish of Saint Francis of Assisi, Petts Wood is located in the London Borough of Bromley and is within the Church of England Deanery of Orpington, in the Diocese of Rochester. Fr Stephen Niechcial has been parish priest since 19th April, 2018.

The Parochial Church Council ("PCC") - Function

The PCC is a corporate body acting through the provisions of The Parochial Church Councils (Powers) Measure 1956 (as amended). Its responsibilities include co-operation with the minister in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has responsibility for discussion of all appropriate matters and for representation to Deanery Synod. Its powers and duties also include responsibility for the financial affairs of the Parish including the care, maintenance, preservation and insurance of the fabric of the church and its goods and ornaments and the fabric of the hall. The PCC is a registered charity (No 1127654) and the members of the PCC are its trustees.

Address for Correspondence

St. Francis Vicarage,
60 Willett Way,
Petts Wood,
Kent BR5 1QE
Tel: 01689 829971
Website: www.stfrancispw.org.uk

PCC & Deanery Synod Membership

The Parish Priest is the PCC Chairman and other members of the PCC are either ex-officio, i.e. members by virtue of being a churchwarden or a member of Deanery Synod, or elected. At the Annual Parochial Church Meeting ("APCM") on 22nd April 2018 Rule 16(3) of Church Representation Rules 1969 (as amended) was adopted whereby all elected members are elected every year at the APCM. The adoption of Rule 16(3) expires following the APCM in 2023 and will need to be reconsidered at the APCM 2024. Parish representatives to Deanery Synod are elected to serve a continuing 3-year term with the next election in 2023. During 2021 the PCC members were:

PCC Chairman

Fr Stephen Niechcial.

PCC Ex-Officio Members

Mr Anthony Burlace (*Vice Chairman and Deanery Synod member*)

Mr David Ince (Churchwarden).

Mrs Susan Burlace (*Deanery Synod Representative*)

PCC Elected Members

Mrs Claire Davis, Mr. Alex Graham, Mrs Rosemary Hughes, Mrs Theresa Hull (*Treasurer*), Mrs Irene Jones (*Safeguarding Officer*), Mrs Rose Parrington, Mrs Pam Thomas (*Secretary*), James Smith (*Community Rep*)

PCC Appointed "Parish Children, Young Persons and other Vulnerable Persons Representative"

Mrs Irene Jones.

PCC Meetings

The PCC met 6 times: on 28th Jan, 16th March, 25th May, 20th July, 21st Sept and 16th Nov . Additionally, there was a short meeting after the APCM for the election of officers. For reasons of Covid, the meetings were a mixture of 'live' Zoom and hybrid. Minutes of PCC meetings are e-mailed to members of the congregation who have agreed to receive them and are displayed in Church.

PCC Committees

The appointment of a Standing Committee is a statutory requirement and the PCC may appoint other committees and sub-committees for the various branches of its work and these may include non-PCC members. In the previous year the PCC had 4 committees that meet as follows:

Standing Committee It has power to transact the business of the PCC between meetings thereof, subject to any directions given by the PCC.

Hall Committee Manages the church Hall

Social Committee Attends to the Parish's social activities

Fund raising and Building Steering committee Raises funds for and manages new capital and specific project works

Of these only the Standing Committee now remains formally in existence. The functions of the remaining three committees are exercised by ad hoc volunteers as the need arises.

Safeguarding Protection Policy

The Parish adheres to the Diocesan Policy, Procedures and Practice for work with Children, Young People and other Vulnerable Persons in Parishes, which includes DBS checking for all those working with vulnerable people in the Parish, and also has due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. The PCC recognises that safeguarding is the responsibility of all of us.

Charity Governance Code

The PCC has reviewed the Code and will continue to consider its guidance. In 2021, 4 members of the PCC had served more than 9 years. While the PCC encourages new members to come forward, there were insufficient nominees to fill all vacancies and the 4 long serving members all brought expertise which was needed. The PCC was pleased to welcome 2 new members. The PCC encourages diversity by inviting nominations for election from all members of the congregation and by requiring all PCC members to stand for election each year.

Church Attendance

At 31 December 2021, there were 79 parishioners on the Church Electoral Roll. Attendances during the year remained lower than pre the Covid 19 pandemic. However, all services remained open to a live congregation as well as being live streamed. Attendances in July, August and September, had come back to around 30 for 10.30 Sunday Mass, and remain at about this level now. During the year the PCC and our fellow parishioners were delighted to welcome new members into our Church family, while at the same time greatly missing those who left us.

SECTION 2

Review of the year

As always the Church has relied upon, and has been blessed by the grace of God and the generosity, hard work and goodwill of its people. We have continued to publicise the Church through our website, www.stfrancispw.org.uk, our Facebook page and our Newsletters, all of which give details of all our services, news, information and activities. We also update our entry on 'A Church Near You'.

Because of the continuing Covid 19 pandemic, 2021 has been a difficult year for us all, including our congregation, their families and friends and everyone in the community which we serve, though it has also been one marked by some sense of return to 'normality.' The church has been open for personal prayer and meditation daily throughout the year and we have streamed our weekday and Sunday services so that people can take part in their homes. Social distancing measures have remained in church to protect those who felt able to attend services. Fr. Stephen and our members have ensured that others have been kept in touch with and supported. In these and other ways we hope we have been a source of strength and comfort to all.

The Risk Register has been revised regularly to reflect changing additional measures relevant to the pandemic. Our arrangements to respond to its effect were monitored throughout the year and are being kept under constant review. We believe that our social distancing arrangements in church, our streaming of services and conduct of meetings using Zoom has worked well.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. Our usual programme of social and community events revived again, and we managed to host a number of concerts and events, including our usual Summer Fair, Garden Party and Quiz Night. Our Christmas Eve Midnight Mass and usual Christmas Day services were held. Our Hall has continued to serve the whole community of Petts Wood as venue for a daily pre-school group and for various social and recreational activities but many of these activities were severely curtailed again this year, which in turn impacted on our income from those sources.

Our Holy Week services were held in full in church.

Our work with children and young people has been very much curtailed with most families staying away from church during the pandemic, however, our monthly Family Services have continued.

Our strong and active Mothers' Union remained a cornerstone of our Parish life, and has been able to begin meeting again. Members have been very active in their support of each other and the Parish as a whole.

We continued to be active in Petts Wood Churches Together, including St Francis leading the Lent Group, and participating in the Good Friday Walk of Witness. The Bereavement Help Point sited at the Methodist Church has continued to grow and Flourish.

Our St Francis Support Network continues to ensure that friendship and help in times of need is available to all our congregation.

In 2021 the Parish, as part of its outreach and mission to serve those in need, supported several charities, including The Childrens' Society, St Christopher's Hospice, St Francis Hospital Katete, Welcare and Orpington Food Bank.

The work and activities of the Parish depend on the hard work and generosity of so many of our congregation.

We give our most sincere thanks to all who have helped us to pay for the ongoing costs of the Church (especially so in the light of lost income from the hall) and have supported us through giving their time and talents to church activities. We thank them all, including Choir members, Servers, Eucharistic Ministers, Sides Persons, Flower Arrangers, Cleaners, Gardeners, those who have helped with buildings maintenance, finance and administration, and all others who do so much to provide our services to such a high standard and keep the Church and grounds in good condition.

Father Stephen's Report

After the uncertainties of 2020, 2021 has been a return to something like pre-Covid times as far as worship is concerned. In common with most churches of most denominations, our attendance levels are still about 20% down on 2019.

From the beginning of the pandemic I introduced a daily Mass and this will now continue indefinitely. Evensong and Taize on Sunday evenings have also continued. Although we have had to suspend Benediction I hope to re-introduce it very shortly. Mercifully, we have not suffered any losses by death throughout the year (this is little short of miraculous given the deadly nature of Covid 19). We have had the joy of both an adult Confirmation (Alex), and an adult Baptism (Maxine). Infant Baptism numbers were down, but one wedding postponed from 2020 took place, with another rescheduled for this later this year.

Unlike many churches, we don't have a paid administrator here, and we remain very indebted to Sue and Tony who compile and print our weekly notice sheets, and to Steve for all the amount of work he does regularly in compiling high quality service booklets for Feasts and Family Services.

Our threshold Sunday Mass figure of 25 minimum to justify the cost of an organist has just about been met consistently. So we have continued to draw on a small pool of good itinerant organists for Sunday Masses with the exception of Family Services. Steve and I felt that retaining recorded music for these would maintain some variety in our musical diet. One great joy of the year was a Festival Evensong (which had been postponed from 2020, to celebrate the 50 years Steve has been associated with the choir and music of the church.

Peter Sanders very generously continues to play for our regular evening services without charge. Thanks go to our faithful choir who were able to sing again for most of the year, and again to Steve for all the work that goes into preparing music and rehearsing the choir. Happily our Carol Service took place this year, having had to be cancelled last year.

Our regular study group on Wednesdays decided to continue online, and then latterly in person again, most members continue to participate in that way. At one point this broadened out into 'Shaping Our Futures'- a PWCT project to debate topical issues such as climate change, and then into a Lent Group, From the Lent Group has been born an embryonic refugee support group, a befriending group and a community choir. New members are always welcome to all groups.

We all owe a debt of thanks to our PCC for carrying out the essential work to manage our church. I remain concerned though about the workload for some. Last year I wrote 'We have had only one Churchwarden for over four years now, and despite some of the work being

covered by Tony (which Dave and I are very grateful for), Dave has been combining this with the huge task of managing the church hall. We need and should have two Wardens and I really feel someone should be stepping forward as a second Warden'. Sadly the situation remains the same, and no one else has come forward.

There is a separate financial report from which you will see that at year end 2021 we were in a good financial position thanks to hall income picking up again, and expenditure on church heating etc being lower than usual. The PCC have begun to discuss ideas for how we might use Alice's legacy wisely on improvement projects which would be an effective use of her gift and a fitting memorial to her. We have received an estimate for glazing the arches of the Lady Chapel to make a separately heatable worship and meeting space, we are also awaiting an estimate for a new heating system. We have this year established a church ECO group which will be developing and promoting not just our approach to 'Greening' our building, but also to our whole Christian environmental mission. We also have to factor in though that our organ has been estimated to need repairs in excess of £35K. We have some restricted funds remaining from our West End Project, some of which will be used towards other related additions and improvements at that end of church such as collapsible tables and chairs for Sunday coffee. We raised funds and received a grant to install a community de-fibrillator which has been purchased. An incumbents' name board kindly donated by Judith has been erected. In the coming year we will be encouraging all members to think about the benefit of leaving a small legacy to our church. Our thanks go to David and Terri for their highly skilled and professional management of our financial resources. David gave up his financial role at the end of December and we are grateful to Bami Cole for taking on the task.

As always, if you already donate by Standing Order I would urge you if you can possibly afford it, to update the amount annually by at least the rate of inflation which is currently reckoned to be running at nigh on 8%. If you currently give cash or envelope donations I would ask you to consider replacing them with a Standing Order. This would ensure regular income for us when you are not able to attend church, and knowing how much income we can count on weekly or monthly helps our financial planning enormously.

Thanks largely to Dave's efforts, the number of community and private users of our hall, and hence the income from it, continued up to 2020 and then took a big hit during the lock-downs thereafter. In my report of 2019 I prophetically said 'We must remember that we cannot take for granted that the current level of income from the hall will continue'. Thankfully. Income is now returning to previous levels. At least the good news is that there has been no noise to disturb our neighbours for nearly a year!

Thanks to Ruth's work as Website manager, and the items from all who contribute, our website continues to be very comprehensive, attractive and gives a very good message about who we are and what we have to offer. With all your contributions, Judith is keeping our Facebook page and quarterly Newsletter lively. We need regular contributions for all of this, so please keep them coming. Sadly the core of our volunteer gardeners, John and Bill, have retired. New volunteers unfortunately were not forthcoming. We are grateful to Audrey, Irene and others who continue to help, but we now have to employ professionals to do the heavy regular work.

The Bereavement Cafe we launched 2019 has now expanded into the PWCT Bereavement Group project in partnership with St. Christopher's Hospice. It has moved back into live meetings after a period of online only. It is very good to see all our local churches continue to commit to volunteer staffing a project which signifies Christian Ministry in Petts Wood. I am gave up as Chair of PWCT at the end of 2021. Nadene from Christ Church has taken over, and I am pleased to say that there is renewed activity involving working together at present. PWCT elected to put a digital Christmas card in the Gazette rather than distribute house to house as in previous years.

We had a very interesting and enjoyable range of social activities in 2021. Thanks to Sarah and Dave for developing the programme and recruiting performers for the cancelled musical events, but especially for the Bromley Boys event which did come off again in December! More music is planned for 2022. I am hoping also to re instate the Lost Assisi pilgrimage in 2023

Judith and I continue to feel very supported and valued by everyone in our church and we would like to thank you for all your love and prayers over the past year. I personally feel very honoured to be the Vicar of a church which has pulled so well together to show so much love and caring to each other and the community during these dark times. My ministry here is due to end on my 70th birthday in July 2023. The PCC are currently going through a process of discernment with the whole church as to whether I should seek to extend this for a period of 1 to 3 years. Any final decision on this rests of course with the Diocese.

Fr. Stephen,

Church Warden's Report

Introduction

Fr Stephen started his ministry in Petts Wood three years' ago and he has shown us that being a Christian is more than worshipping at church. We appreciate Fr Stephen and Judith for all the outreach work they do, not only at St Francis but also within the wider community of Petts Wood, including Petts Wood Churches Together (PWCT), and their support for wider global issues. My thanks also go to Fr Bob who not only takes (and preaches at) services but concelebrates with us from Bromley College.

While this report is focused on the fabric of the church, I must start by discussing the unprecedented challenge of COVID-19 which has affected us for most of 2020 and for the first three months of 2021. The pandemic's effects could easily have overwhelmed a small parish community such as ours; however, we have continued to worship, communicate, operate, support each other, and "host" coffee mornings and meetings by using technologies like Zoom, WhatsApp, Live YouTube as well as through our well-designed website, Facebook and via email. We have also continued the professional running of the church regarding our finances, accounting, operations, Hall management, garden/building maintenance, and the "day to day" running of services. All of this doesn't happen by chance - it is the result of the dedication, commitment and hard work of many individuals. To all of you, who have made this possible, please accept my heartfelt gratitude.

Work Undertaken

It is clear to everyone who visits St Francis that the building, grounds, vicarage and the Community Hall are all maintained to a very high standard. A substantial amount of work has been undertaken both by external contractors and by parishioners acting in a voluntary capacity. There are too many people to mention by name but I would like to take this opportunity to formally thank all of you who have helped maintain St Francis in such a loving/caring way - I believe that our work here is a lasting legacy to the worshipping community in Petts Wood and one which we can all be proud of. Regarding the last Quinquennial Inspection (July 2019), I am pleased to confirm that, of the ten items needing prompt and essential (within two years) attention, only two items are outstanding: *"Replace mortar fillet at abutment over lead flashing to east side of north aisle"* and, *"Ideally, replace missing and slipped tiles"*. Please note that we have recently identified three further items: vegetation blocking downpipe from church porch flat roof; sticking external Vestry door; and replacing some of the Fire Escape steps at the back of the Hall.

In addition to the formal Quinquennial list, a number of other projects were completed in 2020. Two new heaters have been installed in the Hall and the Hall loft has been fully insulated. Fr Stephen and his assistant (me!) used a cherry picker to replace the broken bell rope/cable in the bell tower. This was a tricky operation made more difficult by the bird netting which had to be removed from its wooden frame and then reattached afterwards! Major electrical/cabling work has also been undertaken by Fr Stephen, including: installation of two high-definition cameras (Lady Chapel and Main Church) for the live-streaming of services; installation of two further Arlo security cameras (in the church and at back of Hall); and laying of cable from vicarage to church to enable Wi-fi connection for the new cameras. Fr Stephen, on behalf of the parishioners at St Francis, I thank you for your enormous effort, skill and hard work in this area.

Other maintenance/service work in the Church and Church Hall has been regularly undertaken by qualified contractors e.g. Electrical PIRs (Periodic Inspection Reports); Fire Extinguisher Checks; Gas Safety Checks; Heating System Services; Hall Emergency Lighting; PAT testing; updating the Health & Safety file for the West-end project etc. Please note that the technical checks for Asbestos and the Lightning Conductors have been scheduled for after Easter, 2021. A special, and well-deserved, “thank you” to Tony for organising most of this as well as the regular “work ins” which involve parish volunteers clearing the gutters, flat roofs, hoppers, gullies and surrounding gravel channels of debris and vegetation. As before, without our special group of volunteers, the cost of doing much of the work at St Francis would be prohibitively expensive. A highlight of the year was in late November when we had a BBQ Fun “Leaf Clearance” work-in. This attracted well over thirty volunteers, some of whom were neighbours and friends of St Francis.

Potential Major Projects

The PCC has identified three major projects which need further evaluation. The first potential project involves the organ - we need to ensure that it is well-maintained so that it can be played to a professional standard for many decades to come. As a bare minimum, this project would include replacing all the electrical contacts on the console’s keys. Please note that we have also been advised that the antiquated wiring, currently located under the floor between the organ and the console (keyboard), needs to be replaced over the next few years. The other two projects relate to the Christian stewardship of our planet and to helping our country achieve its net-zero carbon emissions by using more sustainable (“green”) heating technology:

- a) Enclosing the Lady Chapel with glass panels/doors so that it can be used as a separate room/area with a new heating system. The heating might involve Air Source Heat Pumps (ASHP’s) which have a very low Carbon footprint and are far more cost-efficient to operate. An ASHP absorbs heat from the outside air (even in winter!) and then transfers it directly into a building via a fan system to heat a room.
- b) While the building engineers are evaluating the Lady Chapel heating, we plan to ask them about replacing the church’s main oil heating system with ASHP technology.

Clearly, no firm decisions will be made on any of these potential projects until the PCC receives costing information and discusses their relative merits.

David Ince **Church Warden**

Financial Review

Our financial results in 2021 continued to be affected by the Covid pandemic, but were better than had been budgeted for and gave us a modest surplus for the year.

Income was £87,989 and we spent £80,271, giving a surplus of £7,718.

Planned Giving income (£41,360) was almost exactly the same as in 2020, but collections increased by £2,282, as more people attended church. We again received several generous donations from church members and were able to resume some social activities which raised £1,353. Hall income recovered well in the second half of the year, to £19,104, compared with £13,471 in 2020. This increase in Hall income of £5,633 was a major factor in achieving our overall surplus for the year.

Expenditure overall fell by £4,865 compared to 2020, mainly due to reduced running and maintenance costs of church and hall as we had few non routine items of expenditure and utilities costs remained below average due to lower levels of use.

While our current assets are at a satisfactory level (£106,826), these include the legacy of £39,693, received in 2020, which the PCC intend to use for a major project and not for normal running costs.

During the last two years the major financial effect of Covid has been a reduction in Hall income. Thanks to members maintaining their level of Planned Giving, Church income has not been severely affected. We expect Hall income to continue to recover in 2022.

Reserves Policy

Our reserves policy is that our freely available reserve (excluding restricted and endowment funds and restricted funds not currently available) should be between three and six months average expenditure.

At the end of 2021 the freely available reserve was £91,148, in excess of the policy requirement due to the legacy being part of our reserves at present.

The Council's bankers are HSBC, 249, High St ,Orpington,BR6 0NR.

The Independent Financial Examiner is Mr. Rodney Bellis, whose report is attached to these accounts.

Approved by the PCC on 15th March 2022 and signed on their behalf by Fr Stephen Niechcial

Fr Stephen Niechcial
Chairman, St Francis PCC.

Annual Accounts 2021

Parochial Church Council of St Francis, Petts Wood

Statement of Financial Activities for the year ending 31 December 2021

| | Unrestrict ed Funds | Restrict ed Funds | Endowme nt Funds | Total Funds 2021 | Total Funds 2020 |
|---|---------------------------|-------------------------|------------------------|------------------------|------------------------|
| INCOMING RESOURCES | | | | | |
| Voluntary Income | 64907 | 871 | | 65778 | 105176 |
| Activities for generating funds | 664 | 689 | | 1353 | 800 |
| Income from investments | 42 | 5 | 1 | 48 | 98 |
| Church activities | 20810 | | | 20810 | 14265 |
| TOTAL INCOMING RESOURCES | 86423 | 1565 | 1 | 87989 | 120339 |
| RESOURCES EXPENDED | | | | | |
| Cost of generation of voluntary income | | | | 0 | 0 |
| Church activities and ministry | 77741 | 2529 | 1 | 80271 | 85135 |
| TOTAL RESOURCES EXPENDED | 77741 | 2529 | 1 | 80271 | 85135 |
| NET INCOMING/OUTGOING RESOURCES | 8682 | -964 | 0 | 7718 | 35204 |
| NET MOVEMENT IN FUNDS | | | | | |
| Balances B/fwd 1 January 2021 | 88914 | 15195 | 3000 | 107108 | 71904 |
| Balances c/fwd 31 December 2021 | 99148 | 12678 | 3000 | 114826 | 107108 |

**Balance Sheet at 31 December
2021**

| | 2021 | 2020 |
|---|--------|--------|
| £ | £ | |
| FIXED ASSETS | | |
| Tangible | 8000 | 8000 |
| Total | 8000 | 8000 |
| CURRENT ASSETS | | |
| Debtors and Prepayments | 3426 | 3194 |
| Short term deposits | 78063 | 25722 |
| Cash at Bank and in hand | 25337 | 70192 |
| Total | 106826 | 99108 |
| LIABILITIES | | |
| Creditors | | |
| Total | 0 | 0 |
| NET CURRENT ASSETS/LIABILITIES | 106826 | 99108 |
| TOTAL NET ASSETS | 114826 | 107108 |
| PARISH FUNDS | | |
| Unrestricted | 99148 | 88914 |
| Restricted | 12678 | 15195 |
| Endowment | 3000 | 3000 |
| Total | 114826 | 107109 |

These Accounts approved by the Parochial Church Council
on.....2022
and signed on its behalf by Fr Stephen Niechial ,PCC
Chairman)

Financial Statements

1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011, and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory. Items costing less than £1000 are written off when purchased and other items will be depreciated on a straight line basis over four years. The Church Hall is within the church grounds, but the building is owned by the PCC. It is included at historic cost of £8000. Equipment used within the church premises will be depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Fund accounting

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

2. INCOMING RESOURCES

| INCOMING RESOURCES | Unrestricted Funds | Restricted Funds | Endowment Funds | TOTAL 2021 | TOTAL 2020 |
|--|-----------------------|---------------------|--------------------|---------------|---------------|
| Voluntary Income | | | | | |
| Planned Giving: | | | | | |
| Gift aid donations | 39620 | | | 39620 | 41351 |
| Tax recoverable | 10545 | | | 10545 | 11969 |
| Other | 1740 | | | 1740 | 0 |
| Collections | 3215 | 436 | | 3651 | 1369 |
| Donations, appeals | 7474 | 355 | | 7829 | 10794 |
| Tax recoverable | 1313 | 80 | | 1393 | 0 |
| Legacies | 1000 | | | 1000 | 39693 |
| Activities for generating funds | | | | | |
| Fairs, raffles, social events | 664 | 689 | | 1353 | 0 |
| Sponsorship | | | | 0 | 800 |
| Income from investments | | | | | |
| Bank and Deposit account interest | 42 | 5 | 1 | 48 | 98 |
| Income from Church activities | | | | | |
| Fees | 1706 | | | 1706 | 794 |
| Church Hall lettings | 19104 | | | 19104 | 13471 |
| TOTAL INCOMING RESOURCES | 86423 | 1565 | 1 | 87989 | 120339 |

| 3. RESOURCES | Unrestricted | Restricted | Endowment | TOTAL | TOTAL |
|----------------------------------|--------------|-------------|-----------|--------------|--------------|
| EXPENDED | Funds | Funds | Funds | 2021 | 2020 |
| Church Activities | | | | | |
| Missionary and charitable giving | | | | | |
| Welcare | 1000 | 20 | | 1020 | |
| Friends of Rochester Cathedral | 20 | | | 20 | 20 |
| St Christophers Hospice | | 150 | | 150 | 150 |
| Childrens Society | | 131 | | 131 | 159 |
| Romney House Cats | | | | | 48 |
| Last Chance Animal Rescue | | | | | 48 |
| St Francis Hospital, Katete | | 150 | | 150 | 130 |
| Orpington Deanery Synod Shelter | | 155 | | 155 | 10 |
| Petts Wood Churches | 60 | | | 60 | 55 |
| Together | | | | | |
| Sub Total | 1080 | 606 | | 1686 | 620 |
| Ministry | | | | | |
| Diocesan Parish Offer | 42675 | | | 42675 | 40441 |
| Other Ministry costs | 4245 | | | 4245 | 3840 |
| Church running and maintenance | 18350 | 1923 | 1 | 20274 | 23022 |
| Training | | | | 0 | 573 |
| Parish Website | 234 | | | 234 | 234 |
| Church Grounds upkeep | 630 | | | 630 | 1133 |
| Church Hall running costs | 7112 | | | 7112 | 11849 |
| Printing and stationery | 3415 | | | 3415 | 3424 |
| TOTAL RESOURCES | 77741 | 2529 | 1 | 80271 | 85136 |
| EXPENDED | | | | | |
| Surplus/deficit | 8682 | -964 | 0 | 7718 | 35203 |

4. Payments to PCC members. No expenses were paid to any PCC member.

5. Donations from the PCC

Under the Charity Governance Code for Smaller Charities, and in line with the practice advised by the Diocese, the Parish is advised to disclose the aggregate of the total amount of donations received without conditions from the PCC during the Financial Year. For 2021, the aggregate donations received without conditions from members of the PCC (whilst in office) amounted to £20379 (2020 £19,730)

6. Debtors. Tax recoverable £3426 (£3194 in 2020)

7.Fixed Assets. Church Hall Building £8000 (£8000 in 2020)

8. Current liabilities. Nil. (2020 Nil)

9.Funds

The unrestricted funds comprise the General Fund , Hall Fund and designated Church Repair Fund. Some General Fund income from collections and fund raising and donations is restricted for particular purposes. The main restricted Fund is the Project Fund, for identified major projects to improve church and hall facilities. The endowment funds are the Lamp Maintenance Fund which is an endowment of £3000 given to pay for the sanctuary lamps.

A transfer of £5000 from the Hall Fund to the General Fund was made in 2021.

| FUNDS MOVEMENTS | General Fund | Church Repair Fund | Hall Fund | Project Fund | Lamp Fund | Total |
|-----------------------------|--------------|--------------------|-----------|--------------|-----------|--------|
| Balance at 1 January 2021 | 53107 | 11295 | 24512 | 15195 | 3000 | 107108 |
| Incoming resources | 65733 | 1622 | 19104 | 1529 | 1 | 87989 |
| Resources expended | 69112 | 0 | 7112 | 4046 | 1 | 80271 |
| Transfer between Funds | 5000 | 0 | -5000 | 0 | | |
| Balance at 31 December 2021 | 54728 | 12917 | 31504 | 12678 | 3000 | 114826 |
| Increase/decrease | 1621 | 1622 | 6992 | -2517 | 0 | 7718 |

ANALYSIS OF NET

ASSETS

BY FUND

| | Unrestrict ed | Restrict ed | Endowment | TOTAL 2021 | TOTAL 2020 |
|-----------------------|---------------|-------------|-----------|------------|------------|
| Tangible fixed assets | 8000 | | | 8000 | 8000 |
| Current assets | 91148 | 12678 | 3000 | 10682 | 99108 |
| Liabilities | | | | 60 | 0 |
| Total | 99148 | 12678 | 3000 | 11482 | 107108 |

| | | | | |
|-------------------------------|-------|-------|---|------|
| Increase/decrease for year | 10235 | -2517 | 0 | 7717 |
|-------------------------------|-------|-------|---|------|