

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL
PARISH OF FRINTON**

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2020

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

LEGAL AND ADMINISTRATIVE INFORMATION

Administrative Address	Old Road Frinton-on-Sea Essex C013 9BX
Phone	01255 679164
Email	office@stmarysfrinton.org
Website	www.stmarysfrinton.org
Charity Registration Number	01127647
Rector & PCC Chairman	Rev Donald Smith
Operations Manager	Mr Dominic Gardner
Church Treasurer	Mr Peter Brierley
Church & PCC Secretary	Mrs Heather Ursell
Bankers	Barclays Bank PLC 75 Connaught Avenue Frinton-on-Sea Essex C013 9BL
Solicitors	Sparling, Benham & Brough 62A Connaught Avenue Frinton-on-Sea Essex C013 9QH
Independent Examiner	Tim O'Connor ACA FCCA DChA Scrutton Bland LLP Chartered Accountants 820 The Crescent Colchester Business Park Colchester C04 9YQ

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

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The Church of St Mary Magdalene, the Parish Church of Frinton (known as 'St Mary's') is within the Deanery of St Osyth and the Diocese of Chelmsford. The Old Parish Church of St Mary the Virgin is situated in Connaught Avenue and is also licensed for services.

The Parochial Church Council (PCC) holds bank accounts (current and deposit) together with a higher interest earning Church of England (CCLA) deposit account. Our accountants carried out an independent examination of the accounts for the year ended 31 December 2020 for presentation by our Treasurer at the APCM in May 2021.

PCC members who have served since the Annual Parochial Church Meeting of October 2020 until the date this report was approved are:

St Mary's Parish Church, Frinton, PCC — April 2020/May 2021

Rector	Rev Don Smith - Chairman	
Churchwardens	* Mr David Kidney	APCM 2023 max
<i>Elected annually</i>	* Mr Peter Wood	APCM 2025 max
Representatives on	* Mrs Frances Allen	APCM 2021
St Osyth Deanery Synod	* Mrs Chris Glasby	APCM 2021
<i>4 if 201+ on Electoral Roll</i>	* Mrs Cate Wilby	APCM 2021
Operations Manager	* Mr Dominic Gardner	
Treasurer	* Mr Peter Brierley	
Secretary	* Mrs Heather Ursell	
Children's & Families' Worker	* Mr Samuel Puttick	
Licensed Lay Ministers	* Mr Malcolm Bryden	
	* Dr Maggie Wilson	

***All the above are ex-officio members of PCC**

(and do not count towards a quorum, one third of those below)

PCC elected members	1 Mr Matt Bingham	until APCM 2021 max
	2 Mrs Lesley Conley	until APCM 2022 or '25 max
	3 Mr Mike Denny	until APCM 2021 or '24 max
	4 Mr John Edmonds	until APCM 2023 or '26 max
	5 Mr Andrew Fitch	until APCM 2022 or '25 max
	6 Mr Paul Holland	until APCM 2021 max
	7 Mrs Margaret Johns	until APCM 2022 or '25 max
	8 Mrs Shirley Kidney	until APCM 2022 or '25 max
	9 Mr Graham Marshall	until APCM 2020 or '23 max
	10 Mr David Wicks	until APCM 2021 max
	11 Mr David Willis	until APCM 2020 or '23 max

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Structure, Governance, and Management

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. Following registration with the Charity Commission, PCC members serve as trustees of the charity. The day-to-day management of the PCC is with the Chairman and is also delegated to the Churchwardens. The method of election of PCC members is set out in the Church Representation Rules. All who attend the Church are encouraged to register on the Electoral Roll and are thereby eligible to stand for election to the PCC.

The PCC met four times in 2020, twice face-to-face and twice online (Zoom platform) and communicated and voted electronically between times, as necessary. Copies of minutes from these meetings are normally kept openly for inspection at the back of the church. Amongst other things, the PCC received reports from the church's thirteen Action Groups, where possible, and matters arising were discussed. These are also available to read in a file at the back of the church. The Action Groups comprise both members of the PCC and of the congregation, to oversee the work of the church. The groups meet with different frequency, depending on their type of responsibilities, and report back regularly to PCC. A summary of their activities follows.

St Mary's had three representatives on the St Osyth Deanery Synod at the end of the year; Mrs Frances Allen, Mrs Chris Glasby, and Mrs Cate Wilby. Minutes and reports of the Deanery Synod meetings through-out the year were shared through PCC meetings, with Cate Wilby or the Rector clarifying as necessary. Sally Perry was our fourth representative until 2020 APCM.

At the 2020 APCM, delayed by coronavirus, from 26 April to 25 October, Mr David Wicks was re-appointed as Electoral Roll Officer. Providing the Electoral Roll report for the past year, he had sent information that there had been 226 members on the roll at 26 April, compared with 233 in 2019. From January to March, the average attendance at our three Sunday morning services combined was 167, compared with 206 average per Sunday over the whole of 2019. From March to December, online services were viewed on average each week on 213 devices, within seven days of their premiering. Also in 2020 there were 27 funerals or scattering of ashes (compared with 34 in 2019), 4 marriages in church with 2 postponed (3 in 2019), and 0 baptisms (9 in 2019). All the planned baptisms were postponed to 2021.

"The primary object of all PCCs will be the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England." The PCC (Powers) Measure 1956 states that the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical." This is the object of our Church and shown in the activities of its members, especially through the work of the Action Groups.

Public Benefit

In setting out the charity's objectives, the PCC have given careful consideration to the Charity Commission's general guidance on public benefit. In so doing, the PCC has complied with their duties in this area as set out in Section 4 of the Charities Act 2011.

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Action Group Reports - *Don Smith (Rector)*

Over 2020, during the coronavirus pandemic, most church activities have been attributed to the AG, rather than actually organised by the AG, due to the different way of doing life under lockdown and other restrictions. Under normal circumstances, the AG leaders continue to be the 'engine drivers' of St Mary's Church, keeping things on track and pursuing the vision of St Mary's, to be a church that fulfils the commission to make Jesus known in our community. The AGs also serve to recruit and include church members in participating in the life of The Church.

1. Communication & Publicity - *Dominic Gardner*

Throughout lockdown, the need for communication across the congregations has become even more essential than usual, with a continual flow of information and instructions needing to be interpreted and passed on, partly from the government and CofE, and partly from St Mary's leadership. The weekly notice sheet has been maintained, by email and the website, but with no printed copies. The website has also been a vital means of communication, maintained by David Wicks.

Dominic worked from home for much of the year, as per government instructions, maintaining a virtual office and facilitating Zoom then Microsoft Teams online meetings. As the church buildings were closed, with no one authorised to enter without specific permission, hand-sanitising, and signing-in, there was no necessity for anyone to be in the actual church office.

The only publicity we produced requiring distribution was immediately before the beginning of lockdown, when the cards inviting the community to our Easter services and the children's holiday club were quickly altered with a label announcing that our services would be online-only for the foreseeable future, and the children's club postponed to an unknown future date. We also included a card offering a 'delivery scheme,' reaching out to those unable to shop for basics or collect prescriptions, manned by local Frinton and Walton Church members.

2. Traditional Services - *Don Smith*

During the year of coronavirus restrictions, there have been just four months when we have been able to hold services in church. These have been strictly shaped around 'social-distancing' and other regulations, including use of hand-sanitiser and face-masks, no singing, and no paper notice sheets or hymn-books. Apart from the service-leader (almost always the rector) everything has been on the screens, using four different liturgies and adapted around that week's online service videos. Don Smith and Malcolm Bryden have preached 'live,' while the online videos of the other three preachers have been used, Graham Dallisson, Mike Denny and Heather Ursell. Although these services have been extremely different from 'normal,' they have been valued as a small opportunity to see other people. The average attendance was relatively low, only 55, although there was space for 100. This compares with an average of 78 watching at the same time online, rising to 213 by the end of the week. All songs were simply watched (maybe hummed) and included audio tracks with lyrics, specially recorded by our own musicians as well as others available online. Communion could only be taken by the president, the Rector in the parish church, along with Andrew Rose and Brian Kyriacou for the ten Wednesday communions in the Old Church, where there was an average attendance of 13.

3. Fundraising - *Don Smith*

This AG has been unable to function this year, but the addition of a 'donate button' on the church website has facilitated raising funds, from both intentional and random visitors to the website.

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4. Fabric – David Kidney

(Full Fabric Report available separately)

2020 has been both challenging and frustrating, with the majority of the congregation prevented from using the church for worship for most of the year. We found new ways to come together to worship the Lord, but still have to maintain our buildings, which deteriorate and fall into disrepair if we don't. Some work had to be done in line with Covid-19 regulations, including fitting of auto-dispensing hand-sanitisers and a Perspex screen between the sound and vision operators at the back of the church. The porch on the north door was cleared out, the door-lock rebuilt, and an access ramp for wheelchairs installed, to allow alternative points of access and egress. General maintenance has included repairs to the Old Church raised floor and to the main church boiler. Also, windows in the north aisle have been cleaned and the opening lights serviced.

Some maintenance jobs have to be put on hold for the time being as work during the pandemic has faced certain difficulties, not least a lack of funds due to reduced church income. It's hoped the rotting Old Church gates will be replaced during 2021. Three additional jobs will be grouped together to reduce scaffolding costs: repairs to the eroded stone mullions in the south-facing windows of the upper nave; re-painting the nave ceiling; installation of destratification fans in the nave ceiling (subject to DAC approval). These are targeted for 2022. Repairs to the Old Church wall adjoining 1 Holland Road, and the reduction of the large Scots Pine, are being carried out by the owner of the property.

5. Missionary – Don Smith

As agreed in 2019, our annual giving to our three main charities – London City Mission, Haven in Romania, and Open Doors – has been reduced to £500 each. Despite our significantly reduced 2020 income (due to our premises not being let and our congregations not coming into our buildings and being prompted to give financially) we have maintained this level of giving. During the year we also welcomed video sermons from speakers from Open Doors (Dan on 1 Nov) and London City Mission (Terry Puttick on 6 Dec), as part of two online services focusing on their particular ministries. As usual we facilitated children's gifts being donated to LCM for distribution amongst families in need (this year in Bermondsey, SE London) as well as the Samaritan's Purse Operation Christmas Child shoeboxes. Another lockdown delayed their collection, but in due course the boxes were taken to Belarus; many others from St Mary's were filled and sent via their website. Support for the Jaywick Project has also continued throughout the year, a time when the need has been greater than ever. Each month, our three main charities have opportunity to mention information and points for prayer in the notice sheet, as do other (mostly) local charities we support, two or three times a year.

6. Training, Outreach, & Evangelism - Peter Wood

This AG has been unable to function normally this year, however, the effect of the online services can be seen as corresponding to the aims of the group. Training in presenting and in various aspects of recording sermons, prayers, poems, and hymns has taken place, all adapted to known and unknown audiences. Outreach has also occurred as the videos have been watched by many people far beyond the local area, as well as closer to home, accessible to people who would not consider visiting our church. The Gospel message and how to live a life honouring to Christ are embedded within the services, offering evangelism to our regular congregations and to any online visitors. Added to this, the outreach and evangelism conveyed through our Rector's 'Daily Thoughts' have also reached an audience far beyond the boundaries of the parish. It's known to be watched by people around the country, even internationally, thanks to the Internet.

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7. Pastoral Care - *Malcolm Bryden & Tricia Hamilton*

Having taken over the Pastoral Action Group in 2019, setting up systems and meetings in order that we were aware of our fellowship's needs and situations, everything changed with the sudden arrival of Covid 19 and the pandemic, early in 2020.

We thought what Jesus would do would be to show his love by visiting, helping, and speaking regularly to people, many of whom in our congregation were alone at home during lockdown. It was over-whelming to see how churches, people, organisations in our community got together to visit, shop, drive people to appointments, set up IT, Facebook connections etc. Thank you, to so many.

We, and others, phoned our fellowship often, especially those alone and elderly. It was a joy to speak with them and hear of their hope, trust, and faith in God. Some, of course, totally alone, and unable to leave home, struggled, and it was uplifting to see how others responded to make contact, when asked.

In December, we agreed to show God's constant care for those who were suffering or alone, with a Christmas gift from the church. Deliveries to over 60 of our congregation were made by 4 volunteers, of a Christmas card with a personal note from the Rector, a small Christmas cake and a CD of Lessons and Carols sung by the choir, kindly and painstakingly produced by choirmaster Duncan Archard.

With continuing restrictions, we now mainly contact people by phone. We look forward to the time when we can all come together and thank God for his loving care. We feel blessed to be part of such a caring, loving and kind fellowship.

8. Standing Committee – *Don Smith*

During the time of coronavirus limitations, a St Mary's leadership group met regularly on Zoom, weekly for the first two months, then fortnightly since mid-May. It comprised of rector, wardens, operations manager, treasurer, children's worker, and church secretary. Although not intentionally seen as Standing Committee, that is effectively what it was. Various incidental matters which needed decisions or opinions were discussed, most particularly about how best to implement the raft of government and CofE coronavirus regulations. Aspects of budget planning and keeping were also overseen, including gratitude for the significant number of St Mary's folk who maintained their giving through the Parish Giving Scheme, resulting in less of a shortfall than feared. Details of some decisions which needed a wider base of response were emailed to PCC members for online votes, which was legally approved by the CofE as a method of voting, during the course of the year. The process of staff going on and off furlough was also facilitated, as was the introduction of a church website 'donate button' which has proved very worthwhile. Church canon law requires PCCs to approve any 'dispensation of services,' so that too came under the group's oversight. Having missed the planned 26 April APCM 2020, as there was a ban on groups of people meeting together, a new date had to be decided once the Anglican Church extended the relevant deadline to 31 October. By the new date, 25 October, it was possible to extend the meeting beyond the number socially-distanced in the church (57) by using Zoom for those unable to be present for any reason (12).

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9. Children, Youth & Families – *Samuel Puttick*

2020 has been a year of challenge. We had to rethink how to reach our young people and engage with them by using the government guidance in the most effective and safe way. At times we were only able to meet online, but there were also times when we could meet together, observing guidelines to maintain 2 metre distance between people and limiting numbers who could attend in some circumstances.

We have also been able to share widely by creating videos! These videos have impacted schools, church members and families on a large scale. Being a support to our church families has remained a priority throughout the year and has helped them to both bond with each other and with us as leaders.

Despite this hard year, we used the time to review and plan ahead for our CYF. We have three exciting new ventures we are looking forward to starting, which are:

EXPLORE (previously Messy Church) which will be developed and rebranded. It will be a weekly group which engages with young people and parents in a more consistent way. Messy Church was an excellent progression for our church's outreach and growth. Through Explore, we hope to build stronger connections with families and children who would have previously attended Messy Church.

SUNDAY YOUTH is targeting the youth of our church (secondary school age) and making their Sunday service more about them and at their level. It meets at a more convenient time for them. It has been encouraging to see them committing their time and really wanting to attend.

FOREST CHURCH is a brilliant concept for young people, getting outside and exploring, through God's natural creation. We will be using the wild spaces local to us, to give a sense of adventure and excitement in learning new skills and forming, growing, and developing their faith together.

10. Prayer – *Graham Dallisson*

The group is made up of Graham Dallisson (chair) Jill Cullen, Heather Ursell, Paul Holland, and Andrew Rose. We first met on 2 March 2020 and were planning to meet again on 17 April 2020, however because of government restrictions with the coronavirus pandemic this was not able to happen. However, many aspects of prayer life, both corporate and individual, have been continuing. The monthly prayer meeting is continuing via Zoom, if with slightly smaller numbers. Some of the homegroups continue and prayer life is part of this. Those who have stopped meeting still have a support system of prayer through phone calls. When we are free to meet face to face it would be good to encourage our people to develop new ways of praying without being restrained by systems, but open to the Holy Spirit. Prayer needs to underpin all that happens in church life: evangelism, pastoral care and so on. Releasing people to lead prayers in the Sunday services that have been put on You Tube has worked well, along with the introduction of a thought-provoking poem. The church took part in the Day of Prayer for the Nation on Friday 22 January 2021 including using Zoom. At a local level St Mary's also continues to be represented in the Zoom prayer meeting for Frinton Mission on the first Saturday of each month. Much to thank God for!

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11. Homegroups – Heather Ursell

We currently have 15 groups, most of which have found a way that suits them, to keep in touch with each other throughout 2020. For some, the leader coordinates contact via phone and/or email or WhatsApp; some, when allowed, have met in socially-distanced small groups in gardens; at least six groups have continued weekly meetings using Zoom (or Microsoft Teams) with extra preparation material to compensate for the lack of time available on Zoom; one has used a regular scrapbook style publication, with all group members contributing. Most leaders feel they are managing to keep in touch with their group members, although everyone looks forward longingly to the day when we can meet together 'properly' again.

Prayer for each other, as well as various particular needs, has maintained a very high profile in most groups. It has been an invaluable way of helping preserve the bond of fellowship between members. Although the AG hasn't been able to meet, several times during the year leaders were invited to provide feedback on how they were managing our shared 'unprecedented' experience of separation and lockdown. Most communicated news of their triumphs and struggles. The unpredicted need for special pastoral care has been an extension of normal group dynamics which has undoubtedly been a lifeline for some group members, and an unexpected extra challenge for homegroup leaders. During the year, Mike Denny stepped down from leadership of the AG, and Heather Ursell, as deputy, took on the role, at least for the time being. We thank Mike heartily for the many years over which he has guided and supported his team of 'shepherds of their little flocks,' as he used to say.

12. Contemporary Services – Don Smith

When the first lockdown started for us on 22 March 2020, we were ready with a recorded Mothering Sunday service. That was the only service where all contributors recorded together, in the church. After that, each contributor had to learn how to record themselves at home and send their own short video to Sam Puttick who edited all the small videos together to create one longer service video which could then be 'premiered' on Sunday morning, and also watched later on YouTube or Facebook, via the church website. These online services, each between 20 and 30 minutes long, have continued throughout the year, with last Sunday's service being number 45. The services are organised by Heather Ursell, under the direction of the Rector, using about twenty different contributors recording themselves, and songs and hymns either recorded by our own musicians and choir, or ones available on the Internet. We know we will never please everyone all the time, but for the most part people have been appreciative of what has been provided. We learned as we went along, working with a limited number of contributors, as twenty was complex enough to organise, reducing and streamlining content to simplify Sam's editing role when he was also back to active youth and children's work. Sam and Lauren also provided children's stories from March to September, available to watch separately from the online service, but also used within some of the services held in church. A month into lockdown, the Rector started 'Thursday Church' on Zoom, where news could be shared, with opportunity for prayer. Attendance there has averaged 33. He also provided his daily 4-minute 'facecasts,' a short thought on a different verse each day, also available online, amounting to 276 days' worth by the end of 2020.

13. Concert – Duncan Archard

The programme planned for 2020 was put on hold due to Covid-19. We expect to use the same programme for 2021 and eagerly anticipate having live music again in St. Mary's. It is important to be able to share the gift that God has given to us, and how we look forward to again being able to be part of an outreach to the community.

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Deanery Synod — Frances Allen, Chris Glasby, Cate Wilby

During 2020, most Deanery Synod meetings took place using Zoom. Laurie Bond's involvement as Area Dean has been helpful and refreshing. A new CAP debt coach, Alice Uwizera, has been appointed, to take over from Roni Dickeson as she ends her three years' contract in the role. Bishop Roger spoke recently, bringing an encouraging perspective on the problem of finances for the Anglican Church, not just the local churches. Realistically, the situation calls for wisdom and drastic change; it will not be possible to maintain everything as it has been.

Financial Review —The Rector, Revd Don Smith

We are thankful to God that our finances are not in a worse state than they are, after a year of reduced income regarding premises hire, fundraising, and very few services with people in church. However, having previously encouraged church members to formalise their giving using the Parish Giving Scheme, a good percentage of regular giving was maintained, with the creation of a website donate button providing another income stream. Added to this, some maintenance work has been put on hold, and furloughing staff through the government scheme and reduced expenditure on heating, lighting, and admin, have all helped to conserve funds.

Reserves Policy

Shares are still held in HSBC which have been kept in reserve against emergencies. These shares have a current market value of £5,148 as set out on page 22 in the Financial Report. We review our reserves policy through the Standing Committee, who report to the PCC.

Employees

Operations Manager – Dominic Gardner; Church Secretary – Heather Ursell; Sam Puttick – Children and Families Worker; Duncan Archard – Choirmaster & Organist; Stewart Atkins – Caretaker; Glen Bishop – Gardener

St Mary's Church Bible Text for 2020 — an important focus for each year — 1 Peter 4:10

Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace.

Review of St Mary's in 2020 - The Rector, Revd Don Smith

St Mary's Church is normally:

1 Church of
250 people in
4 congregations across
7 different services in
3 buildings with
dozens of associated fellowship groups

Plans for the Future

A primary aim in 2021 will be the re-forming of the church community after a year of enforced fragmentation. We will reassess priorities and decide where to re-establish, and where to adjust, rather than simply pick up where we left off in March 2020. That would be an opportunity wasted. Part of the rebuilding will be to help heal wounds of isolation and bereavement, and part will be moving forward with exciting developments in our children and youth work.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

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Risk Management

Through our Operations Manager we have continued to increase our compliance to all things GDPR and Safeguarding. The PCC are aware of their responsibilities to assess and mitigate the risks in every area of activity at St Mary's. The PCC are confident that they have sufficient systems and control in place to diminish any hazards identified. Our 'Trinitas Insurance' policies cover the premises.

Churchwarden David Kidney continues to have responsibility for Health and Safety matters and ensures appropriate measures are in place to reduce risk and injury in and around the church premises.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable law and regulations.

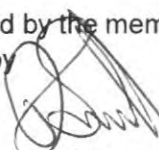
The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgments and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the members of the Parochial Church Council on 20 April 2021 and signed on their behalf by



The Reverend Donald Edgar Smith

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

I report to the Parochial Church Council on my examination of the financial statements of Parochial Church Council of the Ecclesiastical Parish of Frinton (the "Charity") for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to members of the Parochial Church Council (as Trustees, see page 3) as a body, in accordance with the section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the Parochial Church Council those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities and basis of the report

As the Parochial Church Council of the Ecclesiastical Parish of Frinton, you are responsible for the preparation of financial statements in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all of the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the financial statements present a "true and fair" view and my report is limited to those specific matters set out in the independent examiner's statement.

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



TIM O'CONNOR ACA FCCA DChA

SCRUTTON BLAND LLP
Chartered Accountants
820 The Crescent
Colchester Business Park
Colchester
CO4 9YQ

Dated: 5 May 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	2019 £
Income and endowments from:					
Donations	3(a)	120,965	583	121,548	147,632
Other voluntary income	3(b)	26,946	-	26,946	48,309
Other trading activities	3(c)	13,814	-	13,814	28,549
Investments	3(d)	407	-	407	1,213
Total income and endowments		162,132	583	162,715	225,703
Expenditure on:					
Charitable activities	4	168,107	9,242	177,349	230,213
Total expenditure		168,107	9,242	177,349	230,213
Net (losses) on investments		(2,802)	-	(2,802)	(720)
Net (expenditure)		(8,777)	(8,659)	(17,436)	(5,230)
Transfers between funds		-	-	-	-
Net movement in funds		(8,777)	(8,659)	(17,436)	(5,230)
Reconciliation of funds:					
Total funds brought forward		174,162	23,740	197,902	203,132
Total funds carried forward		£ 165,385	£ 15,081	£ 180,466	£ 197,902

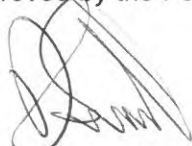
Analysis between funds of the 2019 Statement of Financial Activities is shown in note 13 to the accounts.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

BALANCE SHEET AS AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
Fixed assets			
Fixed assets	6	46,674	55,001
Investments	7	5,148	7,950
		<u>51,822</u>	<u>62,951</u>
Current assets			
Debtors	8	2,155	3,238
CCLA Charities Deposit Fund		91,928	91,539
Barclays Bank		37,276	40,694
FWO Account		250	415
Cash at bank and in hand		325	325
		<u>131,934</u>	<u>136,211</u>
Creditors: amounts falling due within one year	9	(3,290)	(1,260)
Net current assets		<u>128,644</u>	<u>134,951</u>
Total assets less current liabilities		<u>180,466</u>	<u>197,902</u>
Net assets		<u>£ 180,466</u>	<u>£ 197,902</u>
Income funds			
Unrestricted funds	2(a)	153,741	153,679
Designated funds	2(a)	11,644	20,483
Restricted funds	2(b)	15,081	23,740
		<u>£ 180,466</u>	<u>£ 197,902</u>

Approved by the Parochial Church Council on 20 April 2021 and signed on its behalf by



The Reverend Donald Edgar Smith
Rector and PCC Chairman

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, as updated in October 2018, rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at mid-market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in Law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The Trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating the liability from multi-year grant commitments (see note 1(f) and note 4(a)).

The Charity qualifies as a small charity as defined in the Charities SORP (FRS102) and as such is exempt from preparing a Statement of Cash Flows.

Funds

- 1(a)** General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Further unrestricted funds are designated on a discretionary basis. Restricted funds are accounted for with the monies being applied in accordance with the terms of the initial receipt.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued) YEAR ENDED 31 DECEMBER 2020

1 ACCOUNTING POLICIES – (continued)

Incoming resources and resources expended

1(b) Donations and legacies

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Government grants, other grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the certain amount due. Sales of books and magazines from the church bookstall are accounted for gross.

1(c) Other charitable trading

Rental income from the letting of church premises is recognised when the rental is due.

1(d) Income from investments

Dividends and interest are accounted for when receivable.

1(e) Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December, annually.

1(f) Grants funding expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

1(g) Activities directly relating to the work of the church

The Diocesan quota is accounted for when payable and is allocated to the Parish Church and the Old Church in the ratio of the number of communicants at each Church. This has resulted in a deficit on the Old Church Fund, which has been covered by a transfer from unrestricted and undesignated Funds. Expenditure relating to the Old Church can continue to be borne by undesignated Funds until further income arises which is specifically designated or restricted to the Old Church.

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued) YEAR ENDED 31 DECEMBER 2020

1 ACCOUNTING POLICIES – (continued)

1(h) Fixed assets

Fixed assets are included at cost less depreciation.

Fixed assets are depreciated on a straight line basis over ten years and are reviewed on an annual basis for impairment by the Trustees.

1(i) Investments

Investments are valued at mid-market value at 31 December.

Current assets

1(j) Deposits

Short term deposits include cash held on deposit either with the CBF Church of England funds or at the bank.

1(k) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1(l) Pension

Defined contribution pension plan

The PCC operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the PCC pays fixed contributions into a separate entity. Once the contributions have been paid the PCC has no further payment obligations.

The contributions are recognised as an expense in the statement of financial activities when they fall due. Amounts not paid are shown in accruals as a liability in the balance sheet. The assets of the plan are held separately from the PCC independently administered funds.

1(m) Going concern

Following the restrictions but in place on 23 March 2020 in respect of the Covid 19 pandemic and revising the entity's forecasts and projections, the Charity have a reasonable expectation that the entity has adequate resources to continue in operational existence for the foreseeable future. The entity therefore continues to adopt the going concern basis in preparing its financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued)
YEAR ENDED 31 DECEMBER 2020

2 FUND ACCOUNTING

- 2(a) General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Further unrestricted funds are designated on a discretionary basis; fourteen designated accounts were operated during the year, as follows:

	Balances at 1.1.20 £	Income £	Expenditure £	Transfers £	Balances at 31.12.20 £
General Funds	153,679	160,402	145,989	(14,351)	153,741
Designated Funds:					
Old Church	2,319	180	-	-	2,499
Choir	1,047	-	-	70	1,117
Afternoon Fellowship	44	162	40	(166)	-
Wednesday Group	555	134	-	-	689
Small Sorts Mother and Toddler	948	170	-	-	1,118
Church Weekend	-	200	-	(200)	-
Carpet Bowls	1,006	-	-	(1,006)	-
Church Social A/G	4,532	-	-	-	4,532
Kingdom Coffee	822	154	158	-	818
Family and Children	8,807	65	24,722	15,818	(32)
MESSY	10	-	-	-	10
WOW	-	-	-	-	-
Players	334	665	-	(665)	334
Flower Guild	59	-	-	500	559
	<u>£ 174,162</u>	<u>£162,132</u>	<u>£170,909</u>	<u>£ -</u>	<u>£165,385</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued) YEAR ENDED 31 DECEMBER 2020

2 FUND ACCOUNTING - (Continued)

2(b) Restricted funds are accounted for with the monies being applied in accordance with the terms of the initial receipt; three restricted funds were operated during the year, as follows:

	Balances at 1.1.20 £	Income £	Expenditure £	Transfers £	Balances at 31.12.20 £
Old Church	21,388	-	8,705	-	12,683
Organ Fund	2,274	-	-	-	2,274
Jaywick	78	583	537	-	124
	<u>£ 23,740</u>	<u>583</u>	<u>£ 9,242</u>	<u>£ -</u>	<u>£ 15,081</u>

Old Church - This fund is money given specifically to the Old Church.
Organ Fund - This fund is for the maintenance of the church organ.
Jaywick Fund - Money donated for the Jaywick Project

3 INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2019 £
3(a) Donations and planned giving				
Covenants/gift aid	94,151	-	94,151	93,534
Income tax recoverable on covenants/gift aid	21,888	-	21,888	25,002
Collections at all services	3,897	-	3,897	15,183
Sundry donations	1,029	583	1,612	13,913
	<u>£ 120,965</u>	<u>583</u>	<u>£ 121,548</u>	<u>£ 147,632</u>

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF FRINTON**

NOTES TO THE FINANCIAL STATEMENTS - (Continued)
YEAR ENDED 31 DECEMBER 2020

3 INCOME - (Continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2019 £
3(b) Other voluntary income				
Appeals	9,424	-	9,424	10,103
Legacies	10,001	-	10,001	32,128
Fund raising events	618	-	618	1,945
Organisations	1,130	-	1,130	4,063
Grants	70	-	70	70
Government grant – JRS	5,703	-	5,703	-
	<u>£ 26,946</u>	<u>-</u>	<u>£ 26,946</u>	<u>£ 48,309</u>
 3(c) Receipts from charitable and ancillary trading				
Publications including				
Bible study notes	466	-	466	492
Church hall lettings	5,068	-	5,068	15,079
Fees	8,132	-	8,132	12,653
Photocopying	148	-	148	325
	<u>£ 13,814</u>	<u>-</u>	<u>£ 13,814</u>	<u>£ 28,549</u>
 3(d) Income from investments, dividends and interest				
	<u>£ 407</u>	<u>-</u>	<u>£ 407</u>	<u>£ 1,213</u>
 Total income	<u>£ 162,132</u>	<u>583</u>	<u>£ 162,715</u>	<u>£ 225,703</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued)
YEAR ENDED 31 DECEMBER 2020

4 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2019 £
4(a) Grants funding activities				
Missionary and charitable giving:				
Missionary societies	1,500	-	1,500	2,850
Relief and development agencies	-	-	-	4,600
Home missions	200	-	200	1,751
	<u>£ 1,700</u>	<u>-</u>	<u>£ 1,700</u>	<u>£ 9,201</u>
 4(b) Activities directly relating to the work of the Church				
Ministry: Diocesan quota	70,000	-	70,000	89,453
Clergy expenses	4,158	-	4,158	4,505
Church running expenses	25,064	6,272	31,336	46,591
Church maintenance	2,317	2,970	5,287	2,636
Publication and Bible study notes	548	-	548	403
Other parish activities (including church w/e)	371	-	371	3,273
Salary and expense of organist	3,712	-	3,712	4,305
Music Group	39	-	39	142
Sound System	872	-	872	554
Depreciation	8,327	-	8,327	8,327
	<u>£ 115,408</u>	<u>£ 9,242</u>	<u>£ 124,650</u>	<u>£ 160,189</u>
 4(c) Support cost and administration				
Administration	25,626	-	25,626	35,369
Children and Families' Worker	24,113	-	24,113	24,194
Independent examiner fees	1,260	-	1,260	1,260
	<u>£ 50,999</u>	<u>-</u>	<u>£ 50,999</u>	<u>£ 60,823</u>
 Total expenditure	<u>£ 168,107</u>	<u>£ 9,242</u>	<u>£ 177,349</u>	<u>£ 230,213</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued) YEAR ENDED 31 DECEMBER 2020

5 STAFF COSTS

During the year, the Church employed a caretaker, a cleaner, an administrator, a church secretary, a hall bookings manager, a "Children's and Families' Worker," and paid visiting speakers.

	2020 £	2019 £
Wages and salaries	56,265	56,883
Pension	920	816
	<u>£ 57,185</u>	<u>£ 57,699</u>

6 TANGIBLE FIXED ASSETS

	Sound System £	Piano £	Chairs £	Total £
Cost				
At 1 January 2020 and at 31 December 2020	<u>44,918</u>	<u>19,440</u>	<u>18,909</u>	<u>83,267</u>
Depreciation				
At 1 January 2020	9,038	11,664	7,564	28,266
Charge for year	4,492	1,944	1,891	8,327
At 31 December 2020	<u>13,530</u>	<u>13,608</u>	<u>9,455</u>	<u>36,593</u>
Net book value				
At 31 December 2020	<u>£ 31,388</u>	<u>£ 5,832</u>	<u>£ 9,454</u>	<u>£ 46,674</u>
At 31 December 2019	<u>£ 35,880</u>	<u>£ 7,776</u>	<u>£ 11,345</u>	<u>£ 55,001</u>

7 INVESTMENTS

	Cost £	Mid Market Value 2020 £	2019 £
HSBC Holdings plc: 1,317 Ordinary US\$0.50 shares	859	4,998	7,800
£250 2.5% Consolidated stock	150	150	150
	<u>£ 1,009</u>	<u>£ 5,148</u>	<u>£ 7,950</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued) YEAR ENDED 31 DECEMBER 2020

8 DEBTORS

	2020 £	2019 £
Insurance paid in advance	1,765	1,748
Other debtors	390	1,490
	<u>£ 2,155</u>	<u>£ 3,238</u>

9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Accruals	<u>£ 3,290</u>	<u>£ 1,260</u>

10 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £
Fixed assets	51,822	-
Current assets	116,853	15,081
Current liabilities	(3,290)	-
	<u>£ 165,385</u>	<u>£ 15,081</u>

11 CONTROL

The Trustees, as a body control the charity. No Trustee received any remuneration or was reimbursed for any expenses during the year (2019: £Nil).

12 RELATED PARTIES

There have been no related party transactions which require disclosure.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FRINTON

NOTES TO THE FINANCIAL STATEMENTS - (Continued)
YEAR ENDED 31 DECEMBER 2020

13 PRIOR YEAR STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Income and endowments from:			
Donations	141,612	6,020	147,632
Other voluntary income	48,309	-	48,309
Other trading activities	28,549	-	28,549
Investments	1,213	-	1,213
Total income and endowments	219,683	6,020	225,703
Expenditure on:			
Charitable activities	222,239	7,974	230,213
Total expenditure	222,239	7,974	230,213
Net (losses) on investments	(720)	-	(720)
Net (expenditure)	(3,276)	(1,954)	(5,230)
Transfers between funds	-	-	-
Net movement in funds	(3,276)	(1,954)	(5,230)
Reconciliation of funds:			
Total funds brought forward	177,438	25,694	203,132
Total funds carried forward	£ 174,162	£ 23,740	£ 197,902