

# **Viewsley Methodist Church**

## **TRUSTEES REPORT 2021/22**

### **Governance**

The governing body of the Methodist Church is Conference which meets every year. The authority under which the Conference acts is given by the Methodist Church Act 1976. Viewsley Methodist Church registered as a charity in 2008. Viewsley Methodist Church operates within the Harrow and Hillingdon Circuit and the London District of the Methodist Church and the Managing Trustees of The Church are duly elected members of The Church Council.

Chairperson      Deacon Claire Gill  
Treasurer        Miss Sheila Palmer

Secretary   Mrs. Sandy van Brummen  
                  + the other members

### **Statement of the Trustees Responsibilities**

Law applicable to Charities in England and Wales requires The Trustees to prepare financial statements for each fiscal year that gives a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing the financial statement giving a fair view The Trustees must follow the best practice and:

- Select suitable accounting policies and then apply them consistently:
- Make judgements and estimates that are reasonable and prudent:
- State whether applicable accounting standards and The Statement of Recommended Practice 2000 Accounting and Reporting by Charities has been followed:
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the activities will continue.

The Trustees are responsible for keeping of proper accounting records which disclose with reasonable accuracy the financial position of Viewsley Methodist Church and which will enable them to ensure that the financial statements comply with the Standing Orders of the Methodist Church and the Charities Act 1993. They are also responsible for taking reasonable steps to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

### **Investment Policy**

The investment of the surplus funds is operated via the Central Finance Board (CFB) of the Methodist Church. CFB aims to provide high quality investment service seeking above average returns for long term investor, whilst ensuring that the security held by all its funds are in line with the ethical policy of the Methodist Church. Our Church has its funds invested in a deposit account with the CFB.

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>YIEWSLEY</b>	<b>Church</b>
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**FOR THE YEAR ENDED**  
**31 August 2022**

<b>HARROW &amp; HILLINGDON</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>35/36</b>
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**Registered Charity - Charity Registration number**

1127645

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd Andrew Pottage

Church Stewards:

Ms Priya Rasanayagam

Mrs Sandy van Brummen

Mrs Heather Harvey

Mrs Lesley Pepler

Treasurer:

Ms Sheila Palmer

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
			£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>				
a2	Offerings and Tax recovered		14,330		<b>14,330</b>	11,507
a3	Bank and CFB interest and Investment income		502		<b>502</b>	259
a4	Lettings		73,980		<b>73,980</b>	57,695
a5	Other receipts		1,566		<b>1,566</b>	2,524
a6	<b>TOTAL RECEIPTS</b>		<b>90,378</b>		<b>90,378 (a7)</b>	<b>71,985</b>

SECTION B						
b1	<b>PAYMENTS</b>					
b2	Circuit Assessment or Share		41,798		<b>41,798</b>	41,798
b3	Donations		404		<b>404</b>	200
b4	Repairs and Maintenance		14,628		<b>14,628</b>	9,254
b5	Utilities (Insurances, water charges, heating & lighting)		8,750		<b>8,750</b>	6,169
b6			2,813		<b>2,813</b>	
b7	Other payments			1,000	<b>1,000</b>	1,594
b8	<b>TOTAL PAYMENTS</b>		<b>68,393</b>	<b>1,000</b>	<b>69,393 (b9)</b>	<b>59,015</b>

SECTION C						
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	21,985	(1,000)	<b>20,985</b>	12,970
c2	Total funds brought forward from last year		229,029	500	<b>229,529 (c6)</b>	216,559
c3	<b>Sub total</b>	<b>(c1+c2)</b>	251,014	(500)	<b>250,514</b>	<b>229,529</b>
c4	Transfers and adjustments		(1,000)	1,000		
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>250,014</b>	<b>500</b>	<b>250,514 (c8)</b>	<b>229,529 (c6)</b>

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations		263		611
d3	Offerings/Gifts - passed to external organisations		263		611
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>			

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Ladies Circle					231	231
e2	Luncheon Club					3,810	3,810
e3	Parent & Toddler Club					688	688
e4	Space 2 Be					17	17
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds					4,746 (e11)	4,746 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	90,378 (a7)	69,393 (b9)	20,985	(c7)	229,529 (c6)	250,514 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>90,378</b>	<b>69,393</b>	<b>20,985</b>		<b>234,275 (x)</b>	<b>255,260 (y)</b>
	Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	77,323	139,521
f3	Bank Deposit Account		
f4	Central Finance Board	152,206	110,993
f5	Trustees for Methodist Church Purposes		
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	<b>229,529 (c6)</b>	<b>250,514 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>4,746 (e11)</b>	<b>4,746 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>234,275 (x)</b>	<b>255,260 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

		At 1 September 2021	At 31 August 2022
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)	2,976,640	2,489,144
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church YIEWSLEY METHODIST No.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date..... 28.11.22

Name and address of treasurer ..... Sheila Palmer

17 Newcroft Close HILLINGDON ..... Post Code.....UB8 3RH.....

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Revd Andrew Pottage Date 9th February 2023

## Independent Examiner's Report to the Trustees of the

### YIEWSLEY METHODIST CHURCH

Charity Number 1127645

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Church for the year ended 31 August 2022 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church    Yiewsley Methodist..... No .....

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....

Name of independent examiner ..... John Chamberlain

Relevant professional qualification of independent examiner ..... N/A

Name of firm (where appropriate) .....

Address ..... 4, Wilmar Close Hayes Middx

..... Post Code ..... UB4 8ET

Date .... 06/12/2022

\* delete or circle as appropriate

Sep-22

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