



Company Registration number 06743623

Charity number 1127626

Lancaster District Community and Voluntary Solutions

Company Limited by Guarantee

Trustees' Report and Financial Statements

For the year ended 30 June 2021

COATES & CO
Chartered Accountants
Morecambe

Lancaster District Community and Voluntary Solutions
COMPANY LIMITED BY GUARANTEE

Financial statements for the year ended 30 June 2021

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Lancaster District Community and Voluntary Solutions COMPANY LIMITED BY GUARANTEE

Directors, officers and advisers

Trustees

A Chesters
H Shukla
Dr SJ Riches
K Dunn
J Anderson
Prof KA Percy
C Chapman

Company Secretary and Registered office

K Dunn
The Cornerstone
Sulyard Street
Lancaster
Lancashire
LA1 1PX

Charity registration number

1127626

Registered charity name

Lancaster District Community & Voluntary Solutions

Company registered number

06743623

Principal place of business

The Cornerstone
Sulyard Street
Lancaster
Lancashire
LA1 1PX

Accountants

Coates & Co
Chartered Accountants
2 Fairhope Avenue
Bare
Morecambe
Lancashire
LA4 6JZ

Bankers

CAF Bank Ltd
PO box 289
Kings Mill
West Malling
Kent
ME19 4TA

Lancaster District Community and Voluntary Solutions COMPANY LIMITED BY GUARANTEE

Trustees Annual Report for the year ended 30 June 2021

The Trustees, who are also directors for the purposes of company law, present their report and the financial statements of the company for the year ended 30 June 2021.

Trustees

The trustees who served during the year were:

Alan Chesters
Harsha Shukla
Dr Samantha Jane Riches
Kenneth Dunn
Jill Anderson
Prof Keith Adrian Percy
Claire Chapman

Additional CVS Board Members:

Lancashire County Council and Lancaster City Council each nominate an individual to join the board as a non-voting observer / advisor, during the year this was:

Lancaster City Councillor: Alistair Sinclair

Names of other persons who served as trustees in the financial period:

Chief Officer: Yakub Patel

Structure, governance and Management:

Nature of the governing document:	Memorandum and Articles
How the Charity is constituted:	Incorporated
Date of governing document:	7 th November 2008

Governance:

LDCVS was founded in 1972 as the National Council of Voluntary Services, an unincorporated charity. It became a charitable company limited by guarantee, incorporated 7th November 2008 and was established under a memorandum and articles of association which describes the objects and powers of the charitable company, and is governed under its Articles of Association. The Trustees are appointed in accordance with the Articles of Association.

Full membership of LDCVS is open to voluntary organisations that comply with the criteria for membership. In addition, there are affiliate categories of membership for public sector and corporate bodies. LDCVS trustee board is responsible for managing the business of LDCVS as outlined in the Articles of Association.

Method of recruitment and appointment of trustees:

LDCVS is a membership organisation, the membership being predominantly drawn from other local voluntary organisations, from whom the Directors (Board of Trustees) are elected either at the AGM or through an open and transparent selection and interview process. The paid staff of LDCVS are accountable to this Board. No funders are currently represented on the Board.

Policy and procedures adopted for the induction and training of Trustees:

New trustees are inducted into the workings of the Charity, including policies and procedures, in a timely fashion and understand their responsibilities.

Our purpose, aims and activities for the year 2020-21:

Lancaster District Community and Voluntary Solutions (LDCVS) is an infrastructure organisation that exists to support and strengthen the sustainability, independence and ability of community, voluntary and faith and social enterprise organisations to deliver services and activities that support individuals and communities in the Lancaster District. Currently we have over 400 local organisations as members of LDCVS and also a

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Trustees Annual Report for the year ended 30 June 2021

number of public sector and corporate bodies that are associate members. In addition, we offer support to individuals with volunteering through our Volunteer Centre.

Our Objects, which are contained in our governing document (Memorandum and Articles) are:

- To promote any charitable purposes for the benefit of the community with particular reference to the local government district of Lancaster (hereinafter called "the area of benefit") and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness.
- To promote and organise co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit.

The aims of our charity are to

- Ensure our members are well supported to deliver the best outcomes and their expertise is valued and maximised.
- Work with our members to shape local services to best meet local needs.
- Bring organisations together to build relationships, share support and learn from each other.
- Help our members access the resources, funding and support they need.

Our aims fully reflect the purposes (objects) that the charity was set up to further and we review them, together with our objectives and activities, each year to assess the success of each key activity and the benefits they have brought to our beneficiaries. This review also helps us to ensure our aims, objectives and activities are focused on our stated purposes and how planned activities contribute to the aims and objectives set by the Trustee Board. In considering these, the trustees of LDCVS believe they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission.

The focus of our work:

Our overall mission has been, and remains, to promote, develop and support, through partnership, a dynamic and diverse voluntary and community sector. In setting out our aims and objectives we have also defined the outcomes that will demonstrate whether we met them and whether our activities have brought about benefits to those organisations and individuals we work with. Our business plan details further these activities and the associated indicators.

Achievements and performance:

In addition to this brief Trustees report the Chief Officer has prepared a more detailed report of our activities and the outcomes which will be sent to members and can be supplied to anyone else with an interest in our charity.

LDCVS continued to adapt over the last year, often with Covid-19 as the major motivation, ensuring that we remained a major hub for the VCFSE sector through our two main strands – the Volunteer Centre and Development Support. Over the course of the year, vital information flowed to you, our members and partners, to local government, to health and many others but all with the aim of supporting our communities and the voluntary sector. We want to convey sincere thanks to you, our members, for engaging in meetings and completing our surveys so that we could continue to understand the impact of the current operating environment, and meet your needs.

Much of the way we work has been changed by the new ways we have learned to communicate. During the 2020/21 year we created and shared a weekly information bulletin, initially focused on the pandemic, which has now expanded to include a variety of useful information relevant to the sector as we not only deal with current issues but also look to the future.

We also re-launched our online presence with a new website. With almost entirely re-written content and links into new membership and volunteer recruitment systems, the site should better signpost our services and provide more flexible access.

Our overriding commitment is to making sure that the VCFSE sector is visible, valued, and has a strong voice and influence. To that end, we remained a key partner in the Lancashire Resilience Forum, worked

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Trustees Annual Report for the year ended 30 June 2021

closely with the Voluntary and Community Sector Emergencies Partnership, and sustained the Lancashire District VCFSE Sector Leader's Group. This partnership working has forged welcome new links between and across sectors.

Beyond the pandemic response, we have continued to represent the sector on the Morecambe Bay Integrated Care Partnership, on the Population Health Strategic Group, and on the Health & Wellbeing Partnership Board, while maintaining our own networks including the Children & Young People's Multi-agency Forum, the Morecambe Interagency Group, and the Volunteer Network.

LDCVS also partnered with Lancashire Adult Learning, Lancaster and Morecambe College, and the WEA to launch a Community Learning Network, which will work through the coming year to develop and offer community-led and based courses.

Our volunteer centre remained as the key volunteering development resource for the district. While there was a continued and strong focus on the response to the pandemic through coordinating with Lancaster City Council, Hope Church and Bay Health Care partners, we also worked with our members to support their existing volunteer force, find new volunteers, and develop new roles responding to changed conditions. Implementing new software has made it easier to recruit volunteers and advertise roles.

At the end of our 2020/21 year we were delighted to once again hold the Lancaster District Volunteering Awards, our first online version of this event. In developing the event we intended to thank everybody who had volunteered to help their community over the last year and therefore created awards for everybody nominated in a ceremony without categories. Over 100 awards were distributed to teams and individuals from across the district, and we would like to thank Lancaster City Council for their continued support for this event.

As the voluntary sector membership body for Lancaster District, we offer free professional help and advice to our members, supporting start-ups, governance, funding, business planning and policy development. This sector support has never been more vital, and unsurprisingly the number of one to one support sessions grew significantly despite the move to digital delivery. Our two sector resilience surveys provided vital information about how members were coping with various aspects of the pandemic response, further guiding our efforts.

We continued to offer a DBS check service for staff and volunteers within member organisations, carrying out an increased number of checks and advice sessions, and also grew our paid-for financial services including payroll and independent examinations against a backdrop of complex activity around the Job Retention Scheme in operation throughout the year.

Our 2020/21 year was also significant for several developments within our grants and investments programme through the Bay Foundation. Recognising that the pandemic is at its core a human tragedy, we operated the Urgent Response Fund throughout the year, allocating over £98,000 to 87 projects by the end of June 2021, in partnership with Lancaster City Council.

Through another new initiative, LDCVS secured £35,000 from the Morecambe Bay Population Health Investment Fund to support the district's VCFSE sector in providing services that address health inequalities. Projects enabled by this funding included online classes, counselling and mental health support, food initiatives, and family activities.

Looking to the future, the board and staff of LDCVS have reflected on our core values and how we work as an organisation to refresh our business plan, drawing on recent surveys, our conversations with the sector and the needs of our stakeholders. In service of our mission: to support connect and champion the VCFSE sector, we will be working to:

- Ensure that our members are well supported and resourced,
- Connect together communities, the VCFSE sector and support agencies,
- Champion the sector, and
- Be a sustainable organisation, open to new learning.

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Trustees Annual Report for the year ended 30 June 2021

Financial services support:

Our support for local organisations includes financial services support and this broadly falls into three categories;

- **Grant Administration**

We continued to administer grant programmes on behalf of the Net Merriman Trust, the Eric Wright Trust and the West End Millions (Morecambe). We also began, during the year, to administer the grants for the Eric Wright Trust. Our role was to provide advice to groups on these grants, support the work of each of the decision panels, prepare reports and information material, draw up funding agreements, make payments and coordinate monitoring returns. There are appropriate mechanisms in place to ensure that any movements in funds are authorised by the respective organisations.

- **Financial Services**

We continued to provide a cost efficient and effective financial service to some local groups to help implement and operate their own accounting and financial management systems in particular payroll and Independent Examinations.

The Volunteer Centre:

Our Volunteer Centre remained as the key local volunteering development organisation within the district. The centre has links with local, regional and national agencies in policy and practice relating to volunteering. We engaged with a wide range of people including those recovering from mental health issues, alcohol and drug addiction, criminal justice and those long term unemployed. Whilst we recognise that volunteering can bring enormous amounts of benefits to individuals and organisations (life experiences), it also required a great deal of partnership working to ensure people are supported into volunteering. A large percentage of people seeking opportunities had come from difficult backgrounds and were looking to rebuild their lives through volunteering. These were the very reasons for co-designing programmes that helped build resilience amongst families, individuals and communities.

Financial review:

The total expenditure for the year was £402,767 (2020: £139,478) and income was £335,743 (2020: £302,970) giving a net operating loss of £67,024 (2020: surplus of £163,492) leaving funds carried forward to 2021-22 of £141,587 (2020: £208,611).

Our main source of funding for our core costs, which increased compared to the previous financial year, was Lancaster City Council. We received specific project funding from various sources to reach a total income from grants and contracts of £298,139 (2020: £270,031). Our income from services provided to other organisations was £37,574 (2020: £16,980).

The Trustees are aware that all funding streams remain under threat of reduction or withdrawal and they continue to diligently monitor the budget and work to establish new sources of funding.

Principal financial management policies adopted in the year:

A budget for the year was established and agreed prior to the beginning of the financial year and it was monitored and amended as necessary over the period.

Management accounts were prepared and presented monthly to the board of Trustees for their monitoring and analysis of income and expenditures against the budget.

Policies regarding spending authorities, operation of petty cash systems and payment of expenses are held by the Charity and are reviewed at intervals.

Reserves policy:

The Trustees believe that the Charity should hold financial reserves in order that it might meet anticipated future costs contingent liabilities and that it can continue to operate and meet the needs of users in the present uncertain funding environment. In consequence, they have, to date, set aside £45,300 for this purpose and intend to increase this amount when further general funds are available. The Trustees routinely review the amount that should be held in reserve to meet contractual commitments and running costs in the event of significant reductions or withdrawals of funding which may have a damaging effect on continued operations.

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Trustees Annual Report for the year ended 30 June 2021

Principal funding sources:

The main sources of grant funding were Lancaster City Council and the NFU. We also utilised a prepayment of 2021 costs in respect of Covid response, from the National Lottery along with a surplus of funds carried forward from the previous financial year. We generated income via the Bay Foundation in respect of grant administration on behalf of 3rd parties and from direct service provision to other charities in our district.

Investment policy and objectives:

Funds which are not required immediately are held in easily accessed interest bearing accounts. This was deemed most appropriate since grant and income streams are occasionally subject to delays.

Risk Management:

The trustees review the risks at regular intervals and set up procedures to mitigate those risks.

The three main risks previously identified are the loss of major funding, insufficient trustees; and the loss of one or more key staff.

Subsidiaries: none to report

Plans for the future:

The Trustees are committed to growth of the organisation both in terms of scale and reach. We will continue to invest in effective infrastructure and our staff to maintain and improve the quality and range of services which we offer in our district.

To ensure that Lancaster District Community and Voluntary Solutions is robust and sustainable we will constantly review the strategic direction of our organisation. Funding is crucial to this and we continue to identify possible opportunities to ensure a diverse funding profile.

However, we note that without the financial support of our current funders we would not be able to deliver this vital service and would like to take this opportunity to thank Lancaster City Council and the NFU. We would also like to thank all of the other trusts and organisations that have supported us, either financially or in other ways, throughout the year.

Finally:

The Trustee Board would like to thank our Chief Officer, all our staff and volunteers for their dedication, hard work and for ensuring a highly valued service is delivered to the communities across North Lancashire.

Responsibilities of the Trustees:

The Trustees (who are also the directors of Lancaster District Community and Voluntary Solutions for the purposes of Company Law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charitable company and the income and expenditure of the charitable company for the year.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

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Trustees Annual Report for the year ended 30 June 2021

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Provisions:

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Signed on behalf of the Board of Trustees



Claire-Louise Chapman
Chair of Trustees

Approved by the Board on .13th October 2021

Lancaster District Community and Voluntary Solutions

COMPANY LIMITED BY GUARANTEE

Independent Examiner's report to the member of Lancaster District Community and Voluntary Solutions

I report on the accounts of the charity for the year ended 30th June 2021 set out on pages 8 to 15.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of Lancaster District Community and Voluntary Solutions for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act), as amended by section 28 of the Companies Act 2006) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures on the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

(1) Which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 386 of the Companies Act 2006); and
- accounts are prepared which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and reporting by Charities; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Coates

13th October 2021

Independent Examiner

2 Fairhope Avenue
Morecambe
Lancashire
LA4 6JZ

Lancaster District Community and Voluntary Solutions

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Statement of Financial Activities (incorporating the Income and Expenditure account) for the year ended 30 June 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Incoming Resources					
Charitable activities	2	62,663	235,476	298,139	285,715
Other trading activities	3	37,574	-	37,574	16,980
Other	4	30	-	30	275
Total		100,267	235,476	335,743	302,970
Resources Expended					
Charitable activities	5	184,736	218,031	402,767	139,478
Total		184,736	218,031	402,767	139,478
Net Income / (Expenditure)		(84,469)	17,445	(67,024)	163,492

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts related to continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

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Balance sheet at 30 June 2021

	<i>Notes</i>	<u>2021</u> £	<u>2020</u> £
Fixed assets			
Tangible assets	9	2,384	3,625
Current assets			
Debtors	11	1,215	15,884
Cash at bank and in hand	10	280,747	337,536
		281,962	353,420
Creditors: amounts falling due within one year	12	(142,759)	(148,434)
Net current assets		139,203	204,986
Total assets less current liabilities		141,587	208,611
Funds			
Unrestricted funds	14	104,506	188,975
Restricted income funds	14	37,081	19,636
Total Funds		141,587	208,611

For the financial year ended 30 June 2021 the company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies.

No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the members of the committee on 13th October 2021 and signed on its behalf.



Ken Dunn – Treasurer

Company Registration No: 06743623

The notes on pages 11 to 15 form part of these financial statements.

Lancaster District Community and Voluntary Solutions

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Income and expenditure account for the year ended 30 June 2021

1 Accounting policies

Basis of accounting

The financial statements of the Charity have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006, and in accordance with the Financial Reporting Standard applicable in the UK (Charities SORP (FRS102)).

Incoming resources

Grants Receivable

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the period in which they are receivable, except for those grants which are for a future specific period, in which case the relevant amount is deferred to that period.

Other income

Other income is recognised in full in the Statement of Financial Activities in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability when it is incurred.

Expenditure includes any relevant VAT.

Grants payable are payments made to community groups from specific funding and are accounted for when the grant is awarded.

Charitable expenditure

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting constitutional and statutory requirements of the charity.

Allocation of costs

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Some costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. estimated usage, as set out in Note 6.

Employee benefits

The costs of employee benefits are recognised as a liability and an expense. The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Pension Scheme

The charity operates a defined contribution pension scheme. Pension costs charged in the Statement of Activities represent the contribution payable by the charity in the year.

Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the SOFA in the year in which they accrue.

Fund accounting

Unrestricted funds comprise those funds which the Trustees are free to use in accordance with charitable objects.

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Income and expenditure account for the year ended 30 June 2021

Designated funds are those funds set aside by the Trustees out of the unrestricted general funds for specific future purposes or projects.

Restricted funds are funds which have been given for particular purposes and projects.

Transfers to unrestricted funds from restricted funds represent the amounts earned by the Charity by way of management and consultancy fees. Or other transfers as permitted by the relevant funding agreements,

Depreciation of tangible fixed assets

Depreciation is provided on all tangible fixed assets at rates calculated to write off the full cost or valuation less estimated residual value of each asset over its estimated useful life. The principal rates in use are:

Equipment, fixtures and fittings	20% reducing balance
Computer equipment	33% on cost

2 Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Grants and contracts	62,663	235,476	298,139	285,715

3 Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Grant administration	20,192	-	20,192	7,634
Accounting support & I.E.'s	1,530	-	1,530	4,220
Payroll services	3,313	-	3,313	2,194
Office services	440	-	440	320
Room rent	-	-	-	228
DB checks	2,652	-	2,652	2,384
Donation	6,452	-	6,452	-
Esol	2,995	-	2,995	-
	37,574	-	37,574	16,980

4 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Bank interest	30	-	30	275

Lancaster District Community and Voluntary Solutions

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Income and expenditure account for the year ended 30 June 2021

5 Taxation

LDCVS is a registered charity. All the company's income is applied to its charitable activities and the company is therefore exempt under current legislation from most forms of taxation. (CTA 210s 475/476, 486 & 488 and ITA 2007 S532 & 534).

6 Resources expended

Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Salaries	156,884	-	156,884	106,318
Training expenses	937	-	937	3,052
Office costs	2,765	-	2,765	2,725
Premises	10,752	-	10,752	10,752
Web design	6,832	-	6,832	2,302
ESOL costs	-	-	-	4,928
Governance	985	-	985	2,401
Events & training	750	-	750	315
Accounting services	600	-	600	3,660
DB checks	639	-	639	1,422
Census	100	-	100	-
Bad debt	-	-	-	1,500
Equipment depreciation	1,241	-	1,241	103
Bank charges	93	-	93	-
Insurance renewal	903	-	903	-
Payroll software renewal	178	-	178	-
Membership annual charges	559	-	559	-
Website hosting	108	-	108	-
LCC Football project	110	-	110	-
NHS Leadership fund	300	-	300	-
	184,736	-	184,736	139,478

7 Staff costs and emoluments

Total staff costs were as follows:

	2021 £	2020 £
Wages and salaries	150,391	101,361
Pension costs	6,493	4,957
	156,884	106,318

No employee received emoluments of more than £60,000 during the year. Directors are not remunerated. There were no out of pocket expenses claimed by the Directors in the year.

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Income and expenditure account for the year ended 30 June 2021

8 Employees

The average monthly number of persons (including directors) employed by the Charity during the year was:

	2021 Number	2020 Number
Total	7	5

9 Tangible fixed assets

	Computer Equipment £	Equipment £	Total £
Cost			
At 01 July 2020	40,477	26,360	66,837
Additions	-	-	-
Disposals	-	-	-
As at 30 June 2021	40,477	26,360	66,837
Depreciation			
At 01 July 2020	36,852	26,360	63,212
Charge for year	1,241	-	1,241
Eliminated	-	-	-
As at 30 June 2021	38,093	26,360	64,453
Net Book Value			
At 30 June 2021	2,384	-	2,384
At 30 June 2020	3,625	-	3,625

10 Cash at bank and in hand

	Total Funds £	Prior Year Funds £
Caf Gold	138,352	189,171
Caf Cash	1,432	1,947
Caf Reserves - Client	137,922	146,418
Caf Street Aid	3,041	-
	280,747	337,536

The Caf Reserves - clients balance represents funds held on behalf of smaller charities – see note 12

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Income and expenditure account for the year ended 30 June 2021

11 Debtors

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
NHS Morecambe CCG	-	-	-	15,684
Lancashire Reduced Reoffending	-	-	-	200
Strawberry Fields	900	-	900	-
The Rainbow Centre	85	-	85	-
Lancashire Youth Challenge	40	-	40	-
Scientist Global Responsibilities	130	-	130	-
Over Wyresdale Parish Hall	60	-	60	-
	1,215	-	1,215	15,884

12 Creditors: amounts falling due within one year

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
LMC (Rent)	896	-	896	896
Independent examiner	900	-	900	720
Pension costs	-	-	-	-
LG & BC (room hire)	-	-	-	-
Consultancy fees	-	-	-	400
Held funds	-	140,963	140,963	146,418
	1,796	140,963	142,759	148,434

The Charity continues to hold funds on behalf of a small number of small charities. The funds held at 30 June 2021 amounted to £140,963 (2020: £146,418)

13 Commitments under operating leases

The company entered into a new rental agreement, for a 12 month period from 1st June 2021 that results in commitments under non- cancellable operating leases as set out below:

	Other items £
Operating leases which expire:	
Within 1 year	9,856
Within 2 to 5 years	-
After more than 5 years	-
	<u>9,856</u>

Lancaster District Community and Voluntary Solutions COMPANY LIMITED BY GUARANTEE

Income and expenditure account for the year ended 30 June 2021

14 Analysis of funds

	At 01 July 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 30 June 2021 £
Unrestricted funds					
General funds	143,675	100,267	(184,736)	-	59,206
Designated funds	45,300	-	-	-	45,300
Restricted funds	19,636	235,476	(218,031)	-	37,081
Total funds	208,611	335,743	(402,767)	-	141,587

The Trustees at 30 June 2021 have designated £45,300 (2021: £45,300) for potential future redundancy costs per the Charity's reserve policy.

Restricted funds represent:

ReachIT – delivered IT support sessions for those dis-engaged from IT to help with job applications, and accessing on-line services.

15 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total £	Prior Year Total £
Current assets	141,000	140,963	281,963	353,420
Current liabilities	(1,796)	(140,963)	(142,759)	(148,434)
	139,204	-	139,204	204,986