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ACTAsia

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**UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

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**Prepared By:**  
Henley Accounting Services Ltd  
Chartered Accountants & Chartered Tax Advisors  
54 Queen Street  
Henley-on-Thames  
Oxfordshire  
RG9 1AP



**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**TRUSTEES**

Caroline Rodriguez (resigned 31 December 2021)

Helen Winter( resigned 11 March 2022)

Nick Leney (resigned 11 March 2022)

Mayuri Lakhani (appointed 1 January 2022)

Kwok Fung Lau (appointed 1 January 2022)

Terence Ryan (appointed 1 January 2022)

**REGISTERED OFFICE**

Union House

111 New Union Street

Coventry

CV1 2NT

**COMPANY NUMBER**

06040775

**CHARITY NUMBER**

1127625

**ACCOUNTANTS**

Henley Accounting Services Ltd

Chartered Accountants & Chartered Tax Advisors

54 Queen Street

Henley-on-Thames

Oxfordshire

RG9 1AP

**ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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**FOR THE YEAR ENDED 31 DECEMBER 2021**

**TRUSTEES' REPORT**

**THE TRUSTEES PRESENT THEIR REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021**

Structure, Governance and Management

**GOVERNING DOCUMENT**

The charity is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**RISK MANAGEMENT**

The trustees identify and review the risks to which the charity is exposed and ensure that controls are in place to provide appropriate and reasonable assurance against fraud and error.

ACTAsia through its external accountant produces quarterly income and expenditure accounts and balance sheets.

**BOARD MEMBERS**

Caroline Rodrigues resigned from the Board on 31 December 2021. Helen Winter and Nick Leney resigned 11th March 2022.

Now Board members elected 1 January 2022 include: Kwok Fung Lau (Chairman), Terence Ryan and Mayuri Lakhani.

**FOR THE YEAR ENDED 31 DECEMBER 2021**  
**TRUSTEES' REPORT**

**OBJECTIVES AND ACTIVITIES**

ACTAsia Promotes humane behaviour towards humans, animals and the environment by:

- Providing educational programmes for schools, universities and communities relevant to humans, animals and the environment, to encourage principles of compassion and empathy, care and respect, animal sentience and civic responsibility.
- Providing appropriate care, protection, treatment and security for animals which are in need of care and attention.
- Educating the public on matters pertaining to human, animal and environmental welfare including the prevention of cruelty and suffering among animals.
- Providing advice, assistance, training and support, to members of the public and organisations which require such advice and training, in connection with human, animal and environmental welfare
- Undertaking research into matters pertaining to human, animal and environmental welfare

ACTAsia helps people learn to care for all life at a time when global populations are growing and our planet faces its toughest challenges to date.

The Trustees have referred to the guidance contained in the Charity Commissions' general guidance on public benefit, when reviewing the charity's aims and objectives and in planning its programme activities. The Trustees are satisfied that ACTAsia ensures its work is in the public benefit.

**ACTIVITIES**

All our charitable activities are delivered through our Caring for Life (CFL) programmes, and are described below together with the beneficiaries of each programme :

1. Children's Education: A six-year curriculum for primary school aged children. CFL for children encompasses social welfare and citizenship, animal welfare, and environmental issues, and recognises the interdependence of all living things.
2. Consumer Education: ACTAsia works to educate consumers about the industrialised cruelty, environmental damage and disregard for factory workers, behind the goods they buy. We suggest alternative, more compassionate lifestyle choices.
3. Professional Education: ACTAsia offers training and continuing professional development to veterinarians, fashion designers, lawyers, doctors, social workers, teachers, journalists, non-profit members and government officials. Our main programs are veterinary training, teacher training and a curriculum for students of fashion design.
4. iCARE: is an academic platform for ACTAsia's education programmes, providing opportunities for research projects and collaboration with universities. iCARE supports a holistic approach in addressing the challenges we face and of progress, recognising the interrelationship between animals, people and the environment.

**ACHIEVEMENTS AND PERFORMANCES**

In 2021 ACTAsia was awarded special consultative status with the UN Economic and Social Council. Furthermore, two of ACTAsia's programmes gained UN recognition;

- Caring for Life Children's education was added to the Sustainable Development Goals' Good Practices database as a specific, replicable and scalable programme.

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**TRUSTEES' REPORT**

- Consumer Education programme joined the Conscious Fashion and Lifestyle Network.

Such endorsements will help to encourage even more schools to promote the CFL programmes.

In addition to the above, in 2021 CFL children programme received the China Charity Festival best programme in China.

Children's Education Programme:

- In 2021 a total of 13,253 Children were educated through our Caring for Life (CFL) education programme, with an additional 219 Teachers Trained in China.
- ACTAsia further strengthened its network of Pioneer Schools to 9 to continue to focus on developing a quality model for wider use throughout China's education system.
- Our award winning CFL 6-year curriculum was updated and delivered throughout the year and final translation of the curriculum into Urdu and Sindi was finalised with our partners in Sindh Province in Pakistan, for primary schools education.
- A 3-year longitudinal study including 600 students across 5 schools was begun in 2021, conducted by Dr William Samuels, City University of New York (CUNY), funded by CUNY. The independent study is intended to show the lasting and significant improvement in prosocial behaviour, empathy, attitudes to animals and the environment.
- Our CFL education programme participated at Earth Day for the first time this year. This was a good opportunity to unite the voices within China towards our goal of having CFL integrated or adopted into the national curriculum of China. Results showed 52 schools/organisations participated, including digital education platform Hu+ who broadcast CFL to 370 classes of rural and left behind children. In total over 24,500 children participated in CFL activities.
- Children's Day was celebrated for all children across China through our Pioneer Network. The theme of Biodiversity and Climate Change were chosen using the CFL enrichment modules which are comprised of lesson plans with age relevant activities to encourage learning about the challenges the world is facing and equipping children with the understanding and problem-solving skills necessary for the next generation to use.
- CFL recognised by the UN as Good Practice and added to the Good Practices database as a project which is SDG specific, replicable, scalable and has a place to help accelerate the achievement of the SDG targets by 2030.

Consumer Education

- ACTAsia held its 7th annual Compassion in Fashion and Sustainable Fur Free Festival during the year. An online business focused forum was held in May discussing The Fashion Industry's future is fur free. In October an event was held in Chongqing city the fur capital of Western China in the Sichuan Province, with a population of 31 million. At this live event a Fur Free Art Exhibition was also held entitled 'Get the Picture'. Other events included a plant-based Gala Dinner. The Compassion in Fashion: Fur Free Festival event's reach and engagements on social media in China added up to over 40 million people.
- A significant success came for ACTAsia in 2021 as we were accepted into the UN Conscious Fashion and Lifestyle Network. This has enhanced ACTAsia's reputation with the Fashion Industry in China and increased awareness of fur farming and its implications for humans, animals and environment.
- In 2021 we had a total of 10 retailers and brands joined the Fur Free Retailer (FFR) Scheme in China. ACTAsia is an active representative in China for the FFR scheme and has now successfully encouraged a total of 56 brands to commit to fur free.

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**TRUSTEES' REPORT**

- A new initiative was started in 2021 - Our Compassionate Choices Network (CCN). The aim was to provide a platform to bring together advocates to i) reduce animal consumption and promote plant-based diets leading to more sustainable lifestyles ii) promote eco-friendly and cruelty free products iii) promote sustainable fashion and cruelty free cosmetics and iv) promote energy saving and low carbon emission methods of travel. By working together as a network, we hope to reach millions of Asian consumers through our extended reach of CCN members. We have 5 members so far, across 4 different countries in Asia, each providing a unique and special skillset to share what we hope to be a positive impact across Asia.

**Professional Education**

**For Veterinarians:**

- ACTAsia continued to certify three further Chinese veterinary trainers throughout the year bringing the total to 28.
- 7 Trainer Vets in the Network provided initiatives which reached 102 vets, treated 884 animals, reaching 465 owners over 26 days of voluntary work including holding rabies vaccination camps, neutering demonstrations, giving presentations at their local vet association and health checks with owners of animals.
- ACTAsia delivered a further Train the Trainer (TTT) workshop for 25 Chinese vets in Nanning.
- Nine continuing professional development (CPD) webinars were held during the year. 317 Vets joined live, with a further 569 views of the recordings since posting.
- Our collaboration with World Small Animal Veterinary Association (WASAVA) continues.

**For School Teachers:**

- (CPD) webinars were started in January to strengthen the 9 Pioneer schools in China, covering topics such as assessment and evaluation, climate change and biodiversity. The number of Teachers Trained by Webinar on CPD totalled 176.
- Forum held on One Health Day, (3rd November) focused on children's wellbeing and mental health issues. The CFL curriculum covers the healthy development of the child as a whole. 24 speakers joined to share their insight into child mental health, wellbeing, suicide and bullying. This event was live streamed by 5,544 teachers who had been invited to join the event and the recordings of the event continue to be viewed.

**For Higher Education (HE):**

- ACTAsia's pioneering bilingual professional education course for fashion students and professionals, became digital during the year. ACTAsia is the first NGO to create a fashion course focusing on fur free that is globally accessible, inclusive and free on the renowned platform, FutureLearn. This is a major milestone in fur free educational reach.
- The course covers 12 guided learning hours, in 2 languages and saw 571 enrolments throughout its first year.

**iCARE**

- During the year ACTAsia was invited by London College of Fashion (LCF), to join their Collaborative Challenge module for students on their Master's courses. ACTAsia gave feedback on promoting fur free, whilst the collaboration provides an archive of projects on business, communications, design and research in fur farming and the use of fur.
- ACTAsia continues to work with Dr. Bill Samuels at CUNY to explore whether the CFL curriculum can be used for students on the autism spectrum disorder (ASD).

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## ACTAsia

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FOR THE YEAR ENDED 31 DECEMBER 2021

### TRUSTEES' REPORT

- During the year ACTAsia announced a new partnership with Global Research Network (GRN). GRN is a think tank for Animals and Biodiversity, a partnership that will promote the wider thinking in areas of legal responsibility and questions whether animal welfare be included within the UN Sustainable Development Goals.

### IN ADDITION

In 2020 ACTAsia took the following steps in response to the COVID pandemic;

- As the COVID-19 pandemic spread across China and lockdown tightened, ACTAsia was one of the first NGOs to tell the world about the loophole in the ban of wildlife consumption in China.
- ACTAsia joined 200 organisations in petitioning lawmakers at the Nation People's Congress to ban the use of wildlife for all purposes, including fur.
- ACTAsia has published numerous reports, been involved in podcasts and held a series of 5 Think-tank webinars, inviting International and Chinese experts to discuss the effects of Covid-19 on humans, animals and the environment. The think-tank webinars were broadcast through iCARE in collaboration with One Health, bringing a unique Chinese perspective to the global challenge. Leading professionals in epidemiology, medical science, biology, zoology and education also examined the risks of commercial wildlife farming.
- ACTAsia has joined the End Pandemics Alliance as part of the global force to call for addressing the root cause of pandemics by banning commercial trade in wild animals, transforming our food supply systems, and prioritising nature protection that will reduce the risk and intensity of future zoonotic outbreaks.

### FINANCIAL REVIEW

In keeping with the Charities Commission guidance on reserves, the Board of ActAsia has a policy to hold unrestricted reserves in order to ensure the continued activities of the company in times of reduced income.



FOR THE YEAR ENDED 31 DECEMBER 2021  
TRUSTEES' REPORT

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees (who are also directors of ActAsia for the company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK GAAP.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed; subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charitable company will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on

Date 05/07/2022

Trustee: 

**INDEPENDENT EXAMINER'S STATEMENT**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACTASIA**

I report on the accounts of the company for the year ended 31 December 2021 .

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England & Wales .

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:- examine the accounts under section 145 of the 2011 Act; follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS STATEMENT**

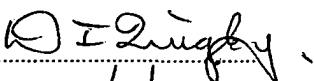
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINERS STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Date: 23/6/2022

Henley Accounting Services Ltd

Chartered Accountants & Chartered Tax Advisors

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS  
OF ACTASIA , FOR THE YEAR ENDED 31 DECEMBER 2021**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of ACTAsia for the year ended 31 December 2021 as set out on pages 11 to 17 from the company's accounting records and from information and explanations you have given us.

As a practising member of the Institute of Chartered Accountants in England & Wales we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to the Board of Directors of ACTAsia as a body, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the accounts of ACTAsia and state those matters that we have agreed to state to the Board of Directors of ACTAsia as a body, in this report, in accordance with the requirements of the Institute of Chartered Accountants in England & Wales as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than ACTAsia and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that ACTAsia has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of ACTAsia . You consider that ACTAsia is exempt from the statutory audit requirement for the year

We have not been instructed to carry out an audit or a review of the accounts of ACTAsia . For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Henley Accounting Services Ltd  
Chartered Accountants & Chartered Tax Advisors  
54 Queen Street  
Henley-on-Thames  
Oxfordshire  
RG9 1AP

*Di Lingley. 23/6/2022*

ACTAsia

**Statement of Financial Activities  
for the year ended 31 December 2021**

	Unrestric ted funds	Restrict ed funds	2021 Total	2020 Total
	£	£	£	£
<b>Income</b>				
Income from generated funds				
Income from Investments	-	-	-	13
Income from charitable activities	117,795	54,109	171,904	142,565
<b>Total Income and endowments</b>	<b>117,795</b>	<b>54,109</b>	<b>171,904</b>	<b>142,578</b>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Charitable activities	97,770	54,109	151,879	130,941
<b>Total Expenses</b>	<b>97,770</b>	<b>54,109</b>	<b>151,879</b>	<b>130,941</b>
<b>Net gains on investments</b>				
<b>Net Income</b>	<b>20,025</b>	<b>-</b>	<b>20,025</b>	<b>11,637</b>
<b>Gains/(losses) on revaluation of fixed assets</b>				
<b>Net movement in funds:</b>				
<b>Net income/(losses) for the year</b>	<b>20,025</b>	<b>-</b>	<b>20,025</b>	<b>11,637</b>
Total funds brought forward	35,588	-	35,588	23,951
<b>Net funds carried forward</b>	<b>55,613</b>	<b>-</b>	<b>55,613</b>	<b>35,588</b>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

## BALANCE SHEET AT 31 DECEMBER 2021

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	3	-	-
<b>CURRENT ASSETS</b>			
Debtors (amounts falling due within one year)	4	-	4,550
Cash at bank and in hand		<u>144,387</u>	<u>34,006</u>
		144,387	38,556
<b>CREDITORS: Amounts falling due within one year</b>	5	<u>88,774</u>	<u>2,968</u>
<b>NET CURRENT ASSETS</b>		<u>55,613</u>	<u>35,588</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>55,613</u>	<u>35,588</u>
<b>CAPITAL AND RESERVES</b>			
<b>Unrestricted funds</b>	7		
General fund		<u>55,613</u>	<u>35,588</u>
		<u>55,613</u>	<u>35,588</u>

For the year ending 31 December 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of trustees on 30 June 2022 and signed on their behalf by



Kwok Fung Lau (appointed 1 January 2022)  
Trustee

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**1. ACCOUNTING POLICIES**

**1a. Basis Of Accounting**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**1b. Incoming Resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**1c. Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**1d. Allocation And Apportionment Of Costs**

All costs relate to the single activity of the charitable company and are recognised accordingly.

**1e. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

**1f. Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Equipment 20% straight line

**1g. Turnover**

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

## 2. DIRECTORS AND EMPLOYEES

Particulars of employees (including directors) are shown below:

Employee costs during the year amounted to:

	2021	2020
	£	£
Wages and salaries	90,425	97,032
	<u>90,425</u>	<u>97,032</u>

## 3. TANGIBLE FIXED ASSETS

	Equipment	Total
	£	£
<b>Cost</b>		
At 1 January 2021	1,699	1,699
At 31 December 2021	<u>1,699</u>	<u>1,699</u>
<b>Depreciation</b>		
At 1 January 2021	1,699	1,699
At 31 December 2021	<u>1,699</u>	<u>1,699</u>
<b>Net Book Amounts</b>		
At 31 December 2021	<u>-</u>	<u>-</u>

## 4. DEBTORS

	2021	2020
	£	£
Amounts falling due within one year:		
Other debtors	-	4,550
	<u>-</u>	<u>4,550</u>

## 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Taxation and social security	3,617	595
Other creditors	85,157	2,373
	<u>88,774</u>	<u>2,968</u>

## 6. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £1, to the company should it be wound up. At 31 December 2021 there were 3 members.

## 7. UNRESTRICTED FUNDS

	Brought forward	Incoming resource s	Outgoing resource s	Transfers	Carried forward
	£	£	£	£	£
General fund	35,588	117,795	(97,770)	-	55,613
	<u>35,588</u>	<u>117,795</u>	<u>(97,770)</u>	<u>-</u>	<u>55,613</u>

## 8. RESTRICTED FUNDS

	Brought forward	Incoming resource s	Outgoing resource s	Transfers	Carried forward
	£	£	£	£	£
FUR	-	54,109	(54,109)	-	-
	<u>-</u>	<u>54,109</u>	<u>(54,109)</u>	<u>-</u>	<u>-</u>



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**ACTAsia**

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**Incoming Resources**  
**for the year ended 31 December 2021**

	2021	2020
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generated funds</b>		
	<u>-</u>	<u>13</u>
<b>Grants - restricted</b>		
Major donors - restricted	54,109	67,879
Major donors - unrestricted	111,947	69,761
Gifts & donations - unrestricted	<u>5,848</u>	<u>4,925</u>
	171,904	142,565
	<u>171,904</u>	<u>142,565</u>
	<u>171,904</u>	<u>142,578</u>

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**ACTAsia**

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**Expenses**  
for the year ended 31 December 2021

	2021	2020
	£	£
<b>Expenses</b>		
<b>Costs of generating funds</b>		
<b>Charitable Activities</b>		
Travel other projects	1,314	1,050
Design and Implementation	59,978	48,134
Promotional costs	2,474	11,023
project Office costs	277	1,467
Furlough contributions	(40,048)	(40,724)
Travel costs China Humane Education	-	558
Insurance	297	-
Salaries	90,425	97,032
Training	8,000	-
Consultancy Fees	3,350	-
Bookkeeping	5,400	-
Postage	336	25
Printing	-	382
IT costs	2,993	-
Bank charges	-	2
Rental expenses	3,150	-
	<u>137,946</u>	<u>118,949</u>

**Governance Costs**

Sundry costs	59	-
Travel and Subsistence	338	170
Other publicity costs	-	485
Salary costs	3,741	-
Furlough contributions	(2,062)	-
Telephone costs	515	660
Postage	413	370
Printing	-	34
rental costs	1,050	-
Book keeping	1,800	-
IT costs	2,738	1,094
Bank charges	170	123
Office costs	243	756
Accountancy	1,628	8,300
Professional fees	3,300	-
	<u>13,933</u>	<u>11,992</u>
	<u>151,879</u>	<u>130,941</u>