

The Parochial Church Council Of The Ecclesiastical Parish Of St Denys Sleaford
Registered Charity number 1127600

Report for 2020

<u>Parochial name</u>	St Denys, Sleaford
<u>Ecclesiastical parish</u>	Sleaford
<u>Location of church</u>	Market Place, Sleaford, Lincolnshire NG34 7SH Grid Reference TF 069459

Number on Electoral Roll reported in April 2021: 101 (Oct 2020: 106)

Number of Usual Sunday Attenders during 2020:

	2020	2019
Young people under 16:	3	7
Adults under 70	22	24
Adults 70 and over	20	50
(YouTube_Channel views	65	-)
Total	47	81

Background The Parochial Church Council has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, pursuant to the Parochial Church Councils (Powers) Measure 1956. The presentation of this Report and of the Accounts seeks to meet the requirements of the Charity Commission. The PCC also has the responsibility for the care and maintenance of the Parish Centre, held by Lincoln Diocesan Trust & Board of Finance Limited on behalf of the PCC.

Membership Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting or co-opted, in accordance with the Church Representation Rules; as such, they are charity trustees.

The following people served as members of the PCC during the period 1st January 2020 to 16th March 2020, the date when the 2019 Accounts were approved. Due to the Pandemic the April APCM was postponed and they remained in post until it was finally held on 14th October 2020. It was resolved at that meeting that they should continue to serve until April 2021.

Ex-officio members:

Incumbent Revd. Philip A Johnson, MA, FIBMS

Churchwardens Mr. T Richard Clash
Mr. Philip J Starks

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Director of Music Mr. Lee Rooke

Deputy Churchwardens:

Mr Terence E Regan and Mrs Pamela A Jakeway. (elected from the P.C.C.)

Deanery Synod Representatives:

(third year of a 3 year term as from October 2018):

Mrs. Gillian M Boutle

Mrs. Beryl Risdell

Elected members (maximum of twelve):

Mr. Keith Bailey

Mr. Douglas C Hoare

Mrs. Pamela Jakeway

Mr. Edward Jarvis

Mr. David J Marriage

Mr. Terence E Regan

Miss D Joan Sommers

Mrs Minyon Prescott

Members co-opted by the PCC: None

PCC Officers:

Chairman Revd. Philip A Johnson, MA, FIBMS

Hon. Electoral Roll Officer Mrs. Angela Clash *

Hon. Secretary Mrs. Gaynor Jakeway * (resigned 31st August 2020)

Hon. Treasurer Mrs. Brenda R Hitchcock *

*(non-members of the PCC)

Church Ministry and Local Ministry Team

The PCC continues to be appreciative of the contribution made to the worship and ministry at St Denys's by the retired clergy, the Revd. Canon John Wickstead, the Revd. David Boutle, and the Rev'd. Canon Bill Kentigern-Fox.

In 2020 the Local Ministry Team comprised: Mrs. Beryl Risdell, Miss Helen Bristow, Mr. Douglas Hoare, Miss Joan Sommers, Mr. Terry Regan and Reader (with PTO), Mr. Bernard Pope. Because of the changes to due to covid restrictions the work done by both retired clergy, Readers and authorized local ministers has been affected this year.

Stewarding

Stewarding in a covid secure manner took place in church when it was allowed to reopen for private prayer following the first lockdown. A rota was put in place for teams of two who were originally in attendance two mornings a week. This was reduced to every Wednesday morning when Sunday morning services and funerals in church resumed.

Electoral Roll Officer's Report

Electors at start of year

2020

106

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Electors added to Roll	4
Electors removed from Roll at own request	(0)
Deaths	(8)
Electors at end of year	102

The principal Matters dealt with/ Policy Decisions made by the PCC during 2020

February 2020

1. Archdeacon's visitation reviewing all policies, logbooks, registers, the terrier, N and inventory.

March 2020

2. The Church was closed by order of the Archbishop.
3. Public worship moved to a new YouTube channel.

June 2020

4. Risk assessments and planning for the re-opening of the church for private prayer.

July 2020

5. Risk assessments and planning for the church to be re-opened for public worship
6. Risk assessments for choir and bell-ringers following RSCM & Guild guidelines signed off.

November 2020

7. Church closed to public worship again by order of the Archbishop

December 2020

8. Risk assessments and planning for church re-opening and consideration of what might be possible for Christmas services.

Use of the Church by Schools and others for community events in 2020

Although several events had been planned for this year all were cancelled due to covid restrictions. Some of these events would have made financial contributions to the church so the loss of these events has had a detrimental economic as well as missional effect.

Church buildings and contents, churchyard

Church Terrier:

No items have been added or removed during 2020

Inventory:

The following additional/replacement items were made:

Church building:

During 2020 the following items were considered, researched or actioned:-

Broken stained glass: Following damage to some stained glass in the Chancel during 2019 the repaired section was installed during July, which included protective grills installed

Legal matters: The annual Meeting for 2020 was postponed until October due to covid restrictions. The tenure of the current Churchwardens was extended until the meeting could take place. The Rural Dean was authorized by the Archdeacon to formally admit the newly elected

Churchwardens after the annual meeting.

Statistical Report: church service attendance figures and other relevant information throughout the year will be submitted via the CoE online facility.

Churchyard: Sleaford Town Council continue to manage the churchyard and many thanks must go to the small band of council staff who perform their duties with care and affection. Sleaford Town Council carried out a tree survey which resulted in several trees being pruned.

Gutters: these were cleaned after the autumn fall.

Pest control: the church buildings continue to be periodically inspected for vermin, with no evidence of any infestation reported.

Electrical testing: A full electrical test of the church and church rooms was carried out during February 2020.

Covid: During March the country entered into the first national lockdown which meant that most routines within the church were suspended. In July some of the restrictions were lifted and the church was able to open for visitors on a limited basis and also resume the 10am Sunday service whilst observing national guidelines. The nave was deep cleaned, a risk assessment carried out, many of the pews taped up and a one-way system introduced. A second lockdown occurred during most of November with the previous arrangements being brought back into force during early December.

Special services: An Act of Remembrance was recorded in church with the High Sheriff and representatives of the Royal British Legion as the normal Remembrance Sunday Service in the Market Square could not take place. The Carol Service and Crib Service were also recorded as it was not possible to do these services live due to current restrictions.

Music: The choir and music department of the church has continued to develop their ministry through an increase in variety of hymns, psalm singing and repertoire of anthems over the course of 2020. January to March saw the introduction of 3 new anthems to the choir which were well received by the congregation and were well learnt by the members. The national lockdown from 23rd March 2020 until September 2020 meant that much of the music was provided virtually. The organ music was provided by the Director of Music from home, using the software Hauptwerk to record a variety of voluntaries. The choir contributed 10 virtual anthems over this time which were incorporated into the YouTube Channel services; these gave a semblance of normality in a time of uncertainty. The choir reconvened on Friday 4th September with an average attendance at practices and services until 4th January 2021 of 10 people with our limit set at 13. During this period, small-scale repertoire was used to good effect and the choir learnt a new Mass Setting by Herbert Sumson; this is unknown to the congregation which prevents them from singing along as per the COVID-19 guidance. No evening services were offered during this period and so the choir's commitment was reduced to one rehearsal and one service per week. The number in the choir will reduce in 2021 due to the resignation of Pat Hoyland, Carol Tattersall and Annie Jones leaving a choir of 18 regular singers and 4 less-regular singers. Our main project for 2021 and 2022 will be a recruitment drive, particularly aimed at children from the local schools, once COVID-19

restrictions lift. Thanks go to the members of the choir, past and present, for their hard-work and contributions to the services of St Denys'; without them, none of the recent work would have been possible.

Church Rooms: The Covid virus meant the Parish Office had to close and the Parish Administrator to work from home. There is a limited opening of the Parish Office, which is constantly under review depending on national guidance.

Emergency Lighting: Some of the emergency lights in the parish office needed replacing

Thank you: Owing to the pandemic many of the routines within the church have been suspended and several persons have been prevented from fulfilling their usual tasks. It goes without saying the Churchwardens are grateful to everyone who spends their time and skills in maintaining the church. And it is very much hoped these routines can be reinstated during 2021. Thank you in anticipation!

Financial Activities

SLEAFORD PARISH CHURCH RESERVES POLICY for 2020 remained as follows:-

It is the policy of St Denys 's Parochial Church Council to hold in reserves the equivalent of 12 months running costs from the General Purposes Fund (£95000) and a further £50000 from the Fabric Fund for Insurance and Emergency repairs.

Following the first National Lockdown in March 2020 and closure of the Church and Parish Centre, much usual revenue was lost, most particularly from use of the Hall, loss of fees for Weddings and Funerals, Fund Raising activities, and the usual cash collections. Members of the planned giving scheme not paying direct into the bank have in the main been forwarding offerings at regular intervals whilst the church has been closed for services. A covid Grant of £4250 was received from NKDC for loss of revenue from the Parish Centre. Where possible service contracts were suspended to save on expenditure. However additional expenses were necessary to provide licence and equipment for on line streaming of services, and provision of covid related sanitizing products etc.

At the end of 2019 the PCC had reviewed the budget for 2020 which showed a predicted shortfall of around £25,000. The Diocese had requested details of the amount to be contributed towards the share and it was resolved to pledge £20510 which was achieved by December 2020. There was only one legacy received during the year of £500.

Solar Panel income of £3787 was received for the power generated for the national grid, a slight increase on the previous year.

A vandalised window in the Chancel was repaired for £1170 covered by an Insurance claim less the excess of £250, however a protective grill was then fitted at a cost of £828. Full electrical testing was carried out in both church and parish centre at a total cost of £2148 with a further £384 paid to renew emergency lighting in the centre.

A salary increase for the Parish Administrator and the Director of Music took effect from 1st January 2020. They have both been fully paid during the pandemic as they continued working from home as required. A local company continues to administer the payroll and the workplace pension, put in place from 1st April 2017 of which there is currently one member.

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The PCC investments in the CBF funds had increased at the end of the year. At the request of the Diocese the Johnson Light CBF deposit fund was transferred into St Denys general CBF fund in February 2020. The funds managed by Wren had decreased at the end of the year giving an overall loss in value of £5023.

At the start of the year the Counters and Sidespersons continued to seal, record and count collections and other moneys received. Since March the Treasurer overseen by Church Wardens has been responsible for sealing, counting, recording and banking all receipts. All funeral fee bills are paid to the Diocese who then remit them direct to our account for distribution as necessary by the Treasurer. We continue to collect wedding fees and account to the Diocese monthly. Retired Clergy and Readers claim their fees direct from the Diocese.

The following groups, which are connected with the church, held funds at the 31st December 2020

	<u>2020</u>	<u>2019</u>
Choir/Music	£645	£981
Bellringers	£2686	£2642

On Behalf of the PCC

20th April 2021

.....Rev'd. Philip A Johnson (Chairman)

St Denys' Sleaford PCC	1127600
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Receipts and payments accounts

For the period from	01-Jan-20	To	31-Dec-20
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Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations and Legacies	42,000	248	-	42,248
Grants	4,250		-	4,250
Income from charitable activities	668		-	668
Other trading activities	7,385		-	7,385
Church room	2,253		-	2,253
Investments	5,269	7,789	-	13,058
Other income	4,990		-	4,990
			-	-
			-	-
Sub total (Gross income for AR)	66,815	8,037	-	74,852
A2 Asset and investment sales, (see table).				
Gain on investment	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	66,815	8,037	-	74,852
A3 Payments				
Costs of generating funds	2,308		-	2,308
Costs of generating voluntary income	37,174	55	-	37,229
Expenditure on charitable activities	22,132	6,881	-	29,013
Governance costs	1,014		-	1,014
Administration costs	3,320		-	3,320
Other expenditure	-		-	-
Church room costs	5,977		-	5,977
			-	-
			-	-
Sub total	71,925	6,936	-	78,861
A4 Asset and investment purchases, (see table)				
Investment purchases	-	-	-	-
Sub total	-	-	-	-
Total payments	71,925	6,936	-	78,861
Net of receipts/(payments)	(5,110)	1,101	-	(4,009)
A5 Transfers between funds		1,005		1,005
A6 Cash funds last year end	54,419	24,934	-	79,353
Cash funds this year end	49,309	27,040	-	76,349

Statement of assets and liabilities at the end of the period

Details		Total cash funds	
HSBC Current Account	1,850	49,309	27,040
HSBC Deposit Account	15,156	-	10,034
CBF General Deposit	-	113	-
CBF Fabric Deposit			

		Details	
Unrestricted funds		to nearest £	
Unrestricted funds	to nearest £		-
			-
			-
Restricted funds		to nearest £	
Restricted funds	to nearest £		-
			-
			-

Details		Fund to which asset belongs		Cost (optional)	
Investments - Value shown in cost column		Restricted		119,130	
Investments - Value shown in cost column		Unrestricted		172,936	
Investments - Value shown in cost column		Endowment		97,588	
				-	
				-	

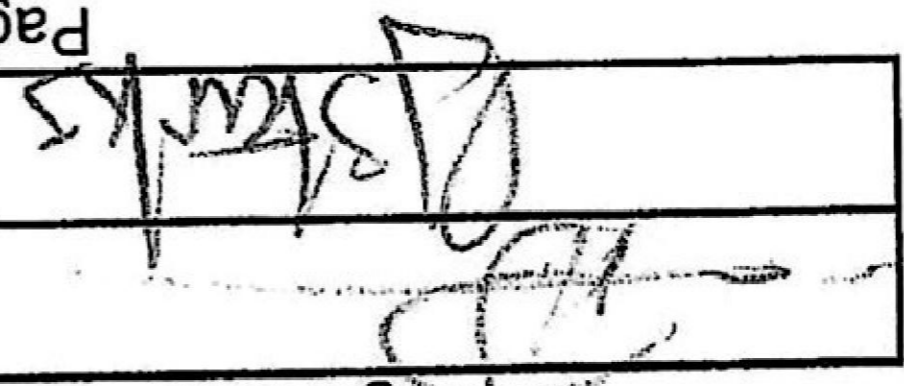
		Details	
B4 Assets retained for the charity's own use			
Assets retained for the charity's own use	Fund to which asset belongs		-
			-
			-
			-
			-
			-
			-
			-
Cost (optional)			-

		Details	
Amount due (optional)			
Fund to which liability relates			

Print Name

PA JENNIFER

Signature



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P-J. STARKS

Signed on behalf of all the trustees



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST DENYS NEW SLEAFORD

**On accounts for the year
ended**

31 DECEMBER 2020

Charity no 1127600

Set out on pages

SEVEN AND EIGHT

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21st April 2021

Name:

SIMON N SYDDALL

**Relevant professional
qualification(s) or body
(if any):**

FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN
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