

# **TEDDINGTON METHODIST CHURCH (No. 26014)**

## **TRUSTEES' ANNUAL REPORT**

**for the year ended**

**31st AUGUST 2021**

### **Reference and administrative details**

Teddington Methodist Church (Charity Commission Registration Number 1127553) is within the Teddington Methodist Circuit, in the London District of the Methodist Church. The address of the Church is: Teddington Methodist Church, 1 Stanley Road, Teddington, Middlesex, TW11 8TP and correspondence should be addressed to The Secretary to the Church Council at this address.

Teddington Methodist Church is constituted under the Methodist Church Act 1976 and is governed under the terms of the Model Trusts, which are Schedule 2 of the Act. The day to day operational activity, constitutional practice, usage and discipline of the Church is regulated by the Constitutional Practice and Discipline of the Methodist Church and determined by Standing Orders as agreed by the annual Methodist Conference and published in the Minutes of Conference.

Under the Methodist Church Act 1976, the Church has both Custodian Trustees and Managing Trustees. The Custodian Trustees are Trustees for Methodist Church Purposes, whose address is Central Buildings, Oldham Street, Manchester, M1 1JQ. The Managing Trustees are the Church Council, appointed in accordance with the Constitution of the Methodist Church, whose members during the year, or at the time of this report being approved, were:

Rev. David Innes (Chairman)  
Sue Morrell (Secretary)  
Nevil Tomlinson (Treasurer)  
Sally Aston  
Sharon Barbarez  
Richard Bott  
Rob Davies  
Alfie Evans  
Jill Fraser

Brian Jackson  
Gill Jackson  
Claire Kilvington  
Julia Lavery (from 10<sup>th</sup> March 2021)  
Judith Lawton (until 31<sup>st</sup> August 2021)  
Robert Mortimer  
George Symm  
Cathy Trevelyan  
Sarah Waine

The Church's Bankers are HSBC, The Peak, 333 Vauxhall Bridge Road, Victoria, London SW1V 1EJ. GSM & Co (Griffin Stone Moscrop & Co) of 21-27 Lamb's Conduit Street, London, WC1N 3GS are the independent examiners of the accounts.

## **Objectives and activities**

Our aims are encapsulated in the following Purpose Statement:

TEDDINGTON METHODIST CHURCH seeks to:

- Be caring and worshipping;
- Encourage growth in faith;
- Express the love of God in Jesus Christ mutually, locally and globally.

The Church Council normally meets three times a year and receives regular reports reviewing progress in achieving these aims.

In producing their assessment of the benefit to the public provided by the charity, the trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit and, in particular, the specific guidance on the advancement of religion for the public benefit.

Teddington Methodist Church (TMC) continues to look for ways of involving the wider church family through worship and social interaction. Some local, national and international charities are generously supported on an occasional basis through regular Saturday coffee mornings, special services and events.

## **Achievements and performance**

**Membership.** Teddington Methodist Church (TMC) currently has 66 members. TMC is a member of Churches Together in Teddington and it enjoys good relationships with other local Christian Churches and with a number of local, national and international charities.

**Worship.** In September in-person services continued and as expected some people stayed away because they were shielding or not sure that it was the correct action for them. We have created a flexible seating pattern, with groups of one or two chairs, placed within the body of the church, which can be moved by someone if they are part of a larger family group.

We were glad to celebrate Advent and Christmas together; whilst it was different because of the limited numbers, we had three Advent services, a carol service, an online Christingle and a Christmas Day service. Then we decided that it was safer to stop meeting for services and we held online services, which were very successful with an average attendance of 26 adults and 4.5 children.

Taking note of the reducing impact of the virus and the fact that more people had been inoculated, we decided to resume in-person services in the church, starting on Palm Sunday, 28th March. As before, for those people who were shielding or concerned about coming to church, we provided online access to the service and the weekly Circuit service sheets, produced by Andy Dye, who kindly agreed to do this until August.



We continued to hold services in the church with reduced seating until August, when we decided to put out more seats, so that the layout looked as it did before the pandemic; this change allowed a greater choice of seats whilst still maintaining safe distancing. Online access was provided for those people who were shielding or concerned about coming to church until the end of August, when after many weeks of providing this service, Sarah Waine took a well-earned rest. We are now offering a monthly online service, starting with the Harvest on Sunday 19<sup>th</sup> September.

**Wider Church Groups.** Following the first Covid lockdown, Junior Church, like our worship, restarted in September 2020, closed in December and restarted again in April. Wednesday Friends, which provides a useful fellowship for the elderly and lonely members of the community, some of whom have no other connection with the church members, has not been able to meet in person since March 2020 because of the restrictions on meeting indoors. The Bushy Park walking group restarted the Monday morning rambles, when the Covid regulations were eased to allow meeting outdoors.

**Playgroup.** Since the closure of our Playgroup, reported last year, they have given generous donations to four charities and purchased an appropriate piece of artwork, now mounted on the wall facing the Hampton Road garden, to commemorate their fifty years of service to the community. The balance of their account, which is over £5,000, will shortly be passed onto our General Fund.

**Users.** Prior to the Covid lockdown the church premises were used extensively by community organisations on seven days of the week and there were constant requests for new lets. There were 15 regular external users in addition to Playgroup, Teddington Tots and three uniformed groups, as well as occasional users. Many of the hirers returned in September following relaxation of the rules, although the regulations did not allow some, such as choirs, to resume. Most activities stopped again in November. During the second lockdown the only users of the premises were Voluntary Care, Alcoholics Anonymous and The National Blood Donor Service. Many of the children's groups were able to restart in April, and the adult groups in May. We were also able to accommodate an additional group for six weeks when their usual premises were unavailable. We have lost one group, which has moved to larger premises.

**Pastoral care and social activities.** The Covid epidemic has severely restricted pastoral care and social activities; being unable to meet other people indoors has made it particularly difficult for those on their own, for those who have been shielding and those unable to get out of their homes. Throughout this past year many people have been keeping in touch with others - making phone calls or writing letters, contributing to the WhatsApp groups, creating the weekly notes and services. We are blest to have such people, serving others and demonstrating God's love.

For many years our Saturday Coffee Mornings were a good place for fellowship, sharing pastoral concerns and discussing any church matters such as organisational issues or property concerns. Like everything else these had to cease during the lockdown but we were able to restart them in the Hampton Road church garden in May, beginning with a Plant Sale. Providing a chance to chat with others in person, these outdoor meetings are appreciated by the people, church members and others, who regularly attend. We have held one indoor concert when we took the opportunity of using the spaced seating in the church to listen to live music whilst saying farewell to the Eilers family who have returned to Germany. We

miss their contribution to the life of the church.

It has been a difficult time for those who have lost family members and friends. Four people who were part of our community have died this year; we give thanks to God for the lives we have known and put our trust in Him as we look forward hopefully to better days for worship, singing and fellowship in the year ahead.

**Premises and building development.** Regular maintenance of the property continues to be important, with members giving time and skills to save professional costs. No major works were undertaken during the year.

### **Financial review**

**Receipts and payments.** The accounts have been prepared on the Receipts and Payments basis using the Standard Form of Accounts as laid down by the Methodist Connexion. Teddington Methodist Church, including internal organisations, had total receipts of £64,628 during the year and made total payments of £64,175.

**Reserves level and policy.** The Church has a reserves policy which currently reads as follows: "Teddington Methodist Church regularly endeavours to maintain, in its unrestricted funds, a total balance of reserves sufficient to cover six months' normal expenditure." The reserves held at the end of the year were as follows:

<i>Unrestricted funds</i>	£	
General Fund	37,013	
Capital Fund	31,353	
<i>Total unrestricted funds</i>	68,366	
 <i>Restricted Funds</i>	£	
Development	241	
Bequests	30,861	
Organ lessons	500	
Playgroup	6,024	
Charities	136	
Teddington Tots	882	
<i>Total restricted funds</i>	38,644	
Total funds		£107,010
Unrestricted reserves, readily available		£68,366

**Charitable giving.** Supporting the wider community continues to be a key mission of TMC. During the year £665 was raised at Saturday Coffee Mornings and other events for the benefit of 6 community organisations, a few of whom ran the events themselves. A total of £5,576 (including benevolence donations and retiring collections) was given to external organisations during the year.

### **Trustees' responsibilities**

For each financial year ending on 31st August the Trustees are required to prepare receipts and payment accounts that contain a statement summarising all money received and paid out by the charity in the financial year, and a statement giving details of its assets and liabilities at the end of the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Church's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Whilst the training of new trustees is largely 'on the job', a leaflet issued by the Methodist Church outlining their responsibilities as far as property is concerned has been made available to all trustees. At times of key decisions, the Chairman reminds the Church Council of the personal responsibility of each trustee.

Financial risk is assessed by the Finance Committee, which reports to the Church Council. Budgets are agreed twelve months in advance. In general, it is considered that projected income will meet projected expenditure on the Church accounts, while the Capital Fund which we maintain holds sufficient reserves to meet reasonable unexpected costs.

### **Approvals**


The Trustees' Report and the Financial Statements were approved by Church Council on

Signed on behalf of Church Council, as authorized:



Rev David Innes  
Chairman

Date: 10 / 11 / 21



Sue Morrell  
Secretary

Date: 10 / 11 / 21



**CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS**

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Teddington Methodist	Church
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FOR THE YEAR ENDED

31 August 2021

Teddington	Circuit	Circuit no	35/37
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**Registered Charity - Charity Registration number**

1127553

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

David Innes
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Church Stewards:

Alfie Evans	Gill Jackson
Claire Kilvington	

Treasurer:

Nevil Tomlinson
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ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

**Teddington  
Methodist**

Church

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	29,030		29,030	29,571
a3	Bank and CFB interest and Investment income	67	91	158	559
a4	Lettings	20,928		20,928	28,934
a5	Other receipts	3,714	10,500	14,214	1,526
a6	<b>TOTAL RECEIPTS</b>	<b>53,739</b>	<b>10,591</b>	<b>64,330</b> (a7)	<b>60,590</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	33,959		33,959	36,267
b3	Donations	2,400		2,400	2,800
b4	Repairs and Maintenance	9,348		9,348	11,556
b5	Utilities (Insurances, water charges, heating & lighting)	9,225		9,225	10,393
b6					
b7	Other payments	2,922	41	2,963	5,097
b8	<b>TOTAL PAYMENTS</b>	<b>57,854</b>	<b>41</b>	<b>57,895</b> (b9)	<b>66,113</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>(4,115)</b>	<b>10,550</b>	<b>6,435</b>
c2	Total funds brought forward from last year		71,881	21,052	92,933 (c6)
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>67,766</b>	<b>31,602</b>	<b>99,368</b>
c4	Transfers and adjustments		600		600 (c7)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>68,366</b>	<b>31,602</b>	<b>99,968</b> (c8)
					<b>92,933</b> (c6)

SECTION D			
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year		470
d2	Offerings/Gifts - received for external organisations	3,361	6,500
d3	Offerings/Gifts - passed to external organisations	3,176	6,970
d4	<b>BALANCE STILL TO BE PAID</b>	<b>185</b>	
	(d1+d2-d3)		

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Playgroup	211	6,139	(5,928)		11,952	6,024
e2 Charities	87	141	(54)		190	136
e3 Teddington Tots				(600)	1,482	882
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	298	6,280	(5,982)	(600)	13,624 (e11)	7,042 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	64,330 (a7)	57,895 (b9)	6,435	600 (c7)	92,933 (c6)	99,968 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	64,628	64,175	453		106,557 (x)	107,010 (y)
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	28,746	16,697
f3 Bank Deposit Account		
f4 Central Finance Board	43,135	52,169
f5 Trustees for Methodist Church Purposes	21,052	31,102
f6 Other funds		
f7 SUB TOTAL - Church accounts	92,933 (c6)	99,968 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	13,624 (e11)	7,042 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	106,557 (x)	107,010 (y)

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	2,818,240	2,925,016
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



Name of Church TEDDINGTON METHODIST CHURCH No. 35/37

## Declarations

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer NE Tomlinson Date 10 November 2021  
Name and address of treasurer NEVIL TOMLINSON, 21 ORFORD GARDENS,  
TWICKENHAM, MIDDX Post Code TW1 4PL

## Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting D I - S  
Name of the Chair of the meeting DAVID INNES Date 10/11/21

## **Independent Examiner's Report to the Trustees of Teddington Methodist Church**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2021.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Hill FCA

Griffin Stone Moscrop & Co  
Chartered Accountants  
21-27 Lamb's Conduit Street  
London  
WC1N 3GS

Date: 15 November 2021