

St Peter's

Farnborough



Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2022

Background

The PCC of St Peter's Church is an official, predominantly elected team that shares leadership responsibility with its Incumbent, the Reverend Elizabeth (Libby) Etherington, in promoting within the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the St Peter's Church complex and associated properties.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The Parish of St Peter's and the Parish of the Good Shepherd are a two-parish Group Ministry within the Aldershot Deanery of the Guildford Diocese. This is a commitment to support and co-operate in mission and has no financial obligations. The Church Pastoral Aid Society is the sole patron of both Parishes.

The PCC is registered with the Charity Commission. Its charity registration number is 1127534.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. In 2022 the Parish elected 5 of the 15 PCC representatives with the Deanery Synod elections held in 2020, with a 3 year term. In 2022 we were able to meet 'in person' at the APCM for the first time since 2019. The APCM was held on 28th April in the Church with 4 clergy and 78 parishioners attending.

During the year the following served as members of the PCC:

<i>Incumbent:</i>	Revd Elizabeth Etherington	
<i>Clergy:</i>	Revd Richard Cobbold	
	Revd Sarah Norbron	
	Revd Gareth Dicks Associate Minister (to August)	
	Revd Ben Perkins Curate	
<i>Youth Minister:</i>	Mrs Chloe Pollington	Licensed Lay Worker
<i>Licensed Lay Ministers Representative:</i>	Mr Andrew Linn	(re-elected APCM 2022)
<i>Wardens:</i>	Mrs Mary Bolton	(to APCM 2022)
	Mr Simon Martin	(to APCM 2022)
	Mrs Catherine Fewings	(from APCM 2022)
	Mr Colin Price	(from APCM 2022)
<i>Deanery Synod:</i>	Mrs Catherine Fewings	(from APCM 2020)
	Dr David Rowell	(from APCM 2020)

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Mr Neil Seagrave	(from APCM 2020)
Mrs Kate Bricknell	(to November 2022)
Mrs Juliet Davis	(to December 2022)
Mr Nick Hayward	(from APCM 2020)

Representatives:

Mr David Barnes (Treasurer)	(from APCM 2021)
Mrs Andrea Birkett	(to APCM 2022)
Mrs Shirene Comrie	(from APCM 2021)
Mr Jonathan Coppock	(from APCM 2020)
Mrs Zillah Chester	(from APCM 2022)
Mrs Liz Ibbotson	(from APCM 2021)
Mr Anthony Gilbert	(to APCM 2022)
Mrs Anne Hudson	(to APCM 2022)
Mrs Sarah Jones	(from APCM 2022)
Mr Jonathan Kelly	(from APCM 2020)
Mr Chris Parrott	(from APCM 2021)
Mr Colin Price	(to APCM 2022)
Mr Paul Rogers	(from APCM 2022)
Mrs Yvonne Seagrave	(from APCM 2022)
Mr David Shervington	(from APCM 2021)
Mr James Sutherland	(from APCM 2022)
Mrs Margaret Taylor	(from APCM 2020)
Mrs Alison Welch	(from APCM 2020)
Mrs Tina West	(to APCM 2022)
Mrs Hannah Witt	(from APCM 2020)

Structure, Governance and Management

The method of election of the PCC members is as set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and the church leadership team endeavours to ensure that all congregations are represented on the PCC.

All PCC members are provided with up-to-date information on their responsibilities as trustees. All safeguarding training as required by the Diocese is undertaken online and all new members benefit from 'on-the-job' training while attending PCC meetings, sub-committee meetings and Deanery Synod meeting as appropriate.

Committees

The PCC operates through a number of committees that meet between full meetings of the PCC:

Standing Committee

This is the only sub-committee required by the Church Representation Rules. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It also keeps under review all PCC business matters and non-financial administration practices that are not the responsibility of any other subcommittee, agrees the agenda for PCC meetings, and prepares and administers contracts of employment for PCC employees for ratification by the PCC. It has authority to approve spending up to £1,000 on any individual item of expenditure, subject to reporting at the next PCC meeting.

Campus Development Committee

The Campus Development Committee manages campus development projects. The committee develops draft proposals for requirements, investigates and recommends the appointment of professional practices and liaises with professional practices when appointed. The committee has not met for several years.

Mission Committee

The Mission Committee manages mission activities (outside the parish), encouraging members of St Peter's to consider God's call to support mission, assisting in the selection of those called, supporting them throughout their training, missionary career and eventual resettlement. It encourages an interest in Mission (outside the parish) within the church family, keeping them informed. It manages the St Peter's Mission Fund, which supports mission links and organisations financially.

Maintenance Committee

The Maintenance Committee manages the repair and maintenance of church property comprising St Peter's Church and grounds, the Parish Centre, St Peter's House and 14 Wilton Court.

Finance Committee

The Finance Committee assists the PCC and Treasurer by managing the General Fund finances, including the preparation of annual audited accounts, preparation of the Annual Finance Report and presentation at the Annual Parish Meeting. The Finance Committee oversees all the other subcommittees' financial transactions.

Parish Centre Management Committee

The Parish Centre Management Committee manages all aspects of usage and caretaking of the Parish Centre and its facilities.

Safeguarding and Risk Management

A Risk Management policy is in place. The identification of risks and their management are devolved to the sub-committees and other groups who are most familiar with the detail of activities at their events (e.g. children's groups, catering team). Risks are identified together with an owner, severity is assessed and the necessary countermeasures identified (often with reference to Diocesan documentation).

During the year the PCC reviewed Risk Assessments for new activities and major events, ie Holiday Club, Light Trail etc.

The principal risks are in the areas of:

- Safety and safeguarding of children, young people and vulnerable adults
- General public safety
- Financial risks (e.g. solvency and fraud)
- Accidents (e.g. sports and other activities)
- Damage to property (including fire)
- Catering activities
- Website and social media
- Specific risks for activities, particularly off-site children and youth activities

Our appointed Parish Safeguarding Officers have participated fully in the Diocesan initiative to strengthen Safeguarding practices through the development of an integrated Safeguarding Dashboard. When fully developed this will identify all children, young persons and vulnerable adult activities, compliance with safeguarding requirements and provide confidential tracking of any issues. The Dashboard is being progressed through a formal Action Plan reviewed regularly.

All of the current lay PCC members have completed the on-line safeguarding course required by the Diocese. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Objectives and Activities

St Peter's PCC has the responsibility of supporting the Rector and staff team in promoting the whole mission of the church within the ecclesiastical parish - pastoral, evangelistic, social and ecumenical. It also has responsibility for the Parish Centre, which is on the campus.

Major Objectives for the Year

The PCC has continued to support and resource the ministry of the church in fulfilling its objectives, expressed in the three-fold Vision Statement, to 'Love God, Love the Church, Love the World.'

2022 was a year of embracing renewed freedom and possibility, post Covid restrictions, and enjoying reclaiming much of our 'normal' way of ministry, mission and worship. We were able to push ahead with many plans and strategies that we had been working on for some time and others that emerged due to events or opportunities that presented themselves within the three areas of our vision:

Love God

Our new rhythm of Sunday worship has embedded well during 2022, with attendance over 4 services averaging around 400 adults and children on normal Sundays. Children's groups (0-10 years) have been especially well attended. In addition to our Sunday worship, 2022 saw the launch of a new mid-week service, especially aimed at seniors in our community. This follows a fortnightly lunch for seniors, and has been a huge blessing and success, as we gently draw the over 60's into a welcoming and hospitable act of worship – many of the regulars do not currently worship with us on Sundays.

We have also started a, now monthly, Friday worship service, which invites the church family to spend an hour in sung worship – it is a fresh opportunity for individuals to draw closer to God. This has had a good start in 2022. We also extended our corporate worship with two 'Reconnect' days, one for men and one for women. These provided an opportunity for worship, teaching and prayer as well as fellowship. They were well attended, and greatly appreciated by all ages.

Easter is always a great celebration in the life of the church, and 2022 was no exception. We journeyed through Lent and Holy Week, culminating in a thought and prayer provoking Good Friday, with interactive prayer stations for all ages, young and old, followed by a reflective hour at the cross. Many of all ages found space to worship and consider the significance of the season to their personal faith. Easter Sunday was well attended as we offered 4 different styles of worship to cover the needs of the church and community: a traditional communion to start the day, an outdoor celebration for all ages, a gentle café style communion service with welcoming fellowship and very worshipful and joyful full immersion baptism service

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to end the day, where praise was deeply felt as young and older went through the waters of baptism. What a joyful day!

Christmas was similarly joyful! Many visitors were welcomed into the church family for carols and festive refreshments. Our fireworks and outdoor carols returned, welcoming around 300 into an exceptionally cold winter evening, and our other carol services were also very popular. A significant increase in attendance was also noted on Christmas Eve and Christmas Day. We were delighted to also host a Christmas Lunch for those who would otherwise spend Christmas alone – this had been cancelled due to Covid in 2021, and so it's revival was celebrated by those who had missed it.

Love His Church (each other)

As we changed our Sunday service times towards the end of 2021, we also brought all our refreshments into the church building. This was an intentional and well-proven strategy to keep worshipping as we spend time together over a drink. The change has gradually embedded throughout 2022, with many visitors and new comers appreciating the ease in which they can have a coffee and chat to those who have worshipped around them. Previously, some had found coffee in the church hall to be a positive thing, but many others, especially newcomers or those without a 'group' in the church, had voiced how intimidating and unfriendly they found it. This is progress in our call to love each other on Sundays, as we greet a wider group and improve our vital 'welcome' of those who are new.

Our Home Groups have received greater investment, priority and exposure in 2022. A refreshed vision has been communicated to the leaders and subsequently the wider church. Home Groups are the building blocks of the church and this year saw growth in their quality, intentionality in their activity and a greater sense of connectedness to the vision and purpose of the church. Investing in the leaders of these groups has been a key part of this.

Our Children and Young Families Team also began a new Alpha group for a group of mum's. This began a faith conversation that has continued in a new small group using the 'Shine' course material towards the end of 2022 and will continue in 2023.

Love His World

Our regular outreach ministries continued throughout 2022, with great joy. Lunches for seniors, after school clubs for children and youth and special days for seniors and a holiday club for children. Attendance has been restored to most of these groups post Covid, which has been a joy to see.

We left the building to pursue our now regular service at the Farnborough Half Marathon in January, and presence on the streets for Light Trail, providing a truly 'light' and family fun alternative to the darkness of Halloween. At Christmas we were

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also able to return to singing carols for shoppers in our local shopping mall, plus an additional early carol service at the beginning of Advent.

Our reach into the community has also extended through the launch of our Christians Against Poverty Debt Centre and a new partnership with the online giving platform charity Acts435, both providing very timely assistance to those struggling financially in this difficult economic climate. We also opened a weekly Warm Welcome Lounge, to host those struggling with cold and loneliness at home during the bleak winter months – this opens 3-8pm and provides light refreshments and hot drinks.

We also were invited to launch a 'Community Corner' in our local shopping mall, which has proven to offer a part time chaplaincy style presence to shoppers, and has been hosted by willing volunteers from the church family. We also saturated our shopping centre and wider parish with chocolate eggs for our Easter Egg Drop on the weekend before Easter – a chance to bless our neighbours with a smile, 'Happy Easter' and a chocolate egg or two.

For our younger families, a new Café style after school drop in, called the HUB, has been very successful, welcoming up to 100 faces at each session and allowing new friendships and contact with the church to develop. For our newly arrived Ukrainian neighbours, a Sunflower Café was launched in the Spring, which has subsequently been taken over by the Ukrainians themselves, a good number have subsequently joined our church family and we are blessed to welcome them and learn from their faith and humility in difficult times.

We have sought to bless others in our community through our stand alone courses this year: Hope in Depression and the Bereavement Journey – both of these are small informal courses and will continue to run as long as our friends and neighbours find them helpful.

The death of Queen Elizabeth II allowed us to serve our wider community as we opened up the church for prayer and reflection, held a service to live stream the funeral service itself and also hosted a Book of Condolence in both the church and local shopping centre. The book was signed by over 600 members of our community. Our bellringers were able to join this time of memorial and thanksgiving, with a special half-muffled time of ringing, much appreciated by those in our area.

This provides some insight into some of the new and refreshed activities this year. There have been also many other highlights as our regular and long-standing ministries continued. We continue to pray as a staff team, a PCC and as a whole church about all we do, and for the local community and the world. We remain committed to those of all ages and stages and are delighted that we have seen growth and flourishing in our seniors and our younger ministries in 2022.

When planning our activities for the year, the PCC has considered and taken account of the Charity Commission guidance on public benefit.

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Achievements and Performance**Church Attendance**

The number of parishioners on the Church Electoral Roll at the 2022 APCM was 387. We have a number of services in three distinct styles of worship (Classical, Community Cafe and Contemporary) across every Sunday throughout the year.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world, and to commend the person into God's keeping.

Over the year we have had 4 infant baptisms, 15 Child baptisms and 3 Adult Baptisms. We have had 2 marriages and 9 funeral services held in church, a further 7 funeral services were conducted by our clergy at local crematoria or cemeteries. There were 2 interments of ashes in our Garden of Remembrance.

Review of the Year

The full PCC met eight times for general business during the year, with an additional meeting for prayer together in May. Meetings in January and February continued on Zoom as we sought a post covid venue. Since May we have been welcomed to meet in St Peter's school, however we returned to meeting by Zoom during the July heatwave. Overall attendance remained good with typically 22 or 24 of the 30 members present. In between these meetings the Finance, Standing, Parish Centre, Maintenance and Mission committees met, with their minutes circulated to the PCC. Discussion on topics raised in the subcommittee minutes took place as appropriate.

Sunday services followed the following structure on normal Sundays. The only exceptions being Christmas, Easter and the Sunday morning we cancel our services to attend the Farnborough Half Marathon.

9.15am – CONTEMPORARY SERVICE

An informal service welcoming all ages, with age-appropriate groups for children up to the age of 11 years. Refreshments are served after the service in the church.

11.15am – CLASSICAL COMMUNION SERVICE

A liturgical communion service with classical music (mostly organ led), where congregants are invited to attend earlier to join with the refreshments in between services, should they like to.

2.30pm – COMMUNITY WORSHIP

A smaller service, welcoming and gently traditional where friendship and post service refreshments and prayer are key components of the gathering.

5.30pm – CONTEMPORARY EVENING SERVICE

A very informal and contemporary service. Music is led by a band and refreshments are served immediately after the worship has ended. During the service, those aged 11-13yrs meet (Pathfinders), whilst old youth 14-18 yrs attend the service and meet afterwards.

Other special services were held around key Christian festivals and many outreach events in the community (as detailed above).

We have 25 Home Groups running, either weekly or fortnightly within which approximately 280 people participate. These have been meeting in various ways throughout the year, via WhatsApp, Zoom or in person.

A number of maintenance and improvement tasks have been undertaken this year.

Our children's ministry has continued to work with five local primary schools delivering collective worship, lessons and some lunchtime clubs. Our youth ministry has gathered throughout this year with Sunday and mid-week gatherings. A summer festival was attended in August – camping for 5 days with 8 under 18's engaged in fun, worship and bible teaching.

Prayer gatherings have continued monthly (Engage Prayer and Worship) and with special intensive periods of prayer (24/7 and Thy Kingdom Come).

40 church members (children and adults) attended a summer festival as a group from the church – New Wine. This is an annual festival and was greatly enjoyed.

Financial Review

The continuing generosity of church members enabled the PCC to meet its normal commitments of running and maintaining the Church and associated activities.

An Asset List has been established for the purposes of financial planning. We are continuing to make provision for the replacement and repair of items that are not annual expenses.

Reserves

The PCC does not hold significant financial reserves on the grounds that our church members give their money to be used, not held. We do, though, monitor our cash position very closely and it is our policy to maintain a 'cash-at-bank' balance of unrestricted funds in excess of £40,000.

At 31st December 2022 the reserves comprised:

- fixed assets : £1.75M
- restricted Funds: Net current assets of £53,677 (including £15,604 Mission Fund and £34,361 Building Fund)
- unrestricted Funds: Net current assets of £141,693. This equates to around 14 weeks of normal expenditure at current levels and, given the current expectation for 2023, is in line with our policy.

Fundraising

Fundraising at St Peter's is purely in the form of receiving free-will offerings and donations, some of which are gift-aided, from members of our congregations. We have not contracted the service of any professional fundraisers as defined by section 58 of the Charities Act 1992.

Collection boxes are available at all services, the contents of which are treated as part of our worship and handled as part of our weekly banking process. All congregations are given a summary of the financial needs of the Church as part of the Vision and Giving presentations.

A card reader is also available at all services which allows church members to make donations both cashless and contactless.

We do not engage in persistent or intrusive fundraising practices with any of our donors, including vulnerable people, and we do not have private or coercive discussions with individuals about their giving. Our fundraising practices are ethical and in accordance with Biblical principles. No complaints were received about our fundraising practices.

Pay and remuneration

The Key Management Personnel are considered to be the members of the PCC, who are the trustees of the charity, and the Operations Manager. The arrangements for the pay and remuneration of Key Management Personnel are as follows.

- The Rector is paid a stipend and provided with housing by the Diocese of Guildford.

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- The Curate is paid a stipend by the Diocese of Guildford and provided with housing by the PCC.
- The Associate Minister is paid a stipend by the PCC via the Diocese of Guildford.
- The Youth Minister is paid a salary and is provided with a house by the PCC. This salary is reviewed annually as described in the Pay and Expenses Policy.
- The Operations Manager is paid a salary by the PCC. This salary is reviewed annually as described in the Pay and Expenses Policy.

No other member of the Key Management Personnel is paid.

Pension

With regard to our Pensions policy we make pension contributions for all staff paid by the PCC of 10% of salary. The contributions are charged to expenditure in the period they are due.

Mission Fund

The Mission Fund is a restricted fund (it cannot be spent on just anything) for giving to individuals and organisations in the mission field. During 2022 the reserves of this fund increased slightly and these reserves will be applied as decided by the Mission Committee on behalf of the PCC. During 2022 we supported 22 individuals and organisations both at home and abroad, notably our link missionaries who we encourage you to read about on our website.

Professional Advisors

Our bankers are National Westminster Bank PLC. 31-37 Victoria Road, Farnborough, Hants. GU14 7NR.

Our independent examiners are Jacob Cavenagh & Skeet. 5 Robin Hood Lane, Sutton, Surrey. SM1 2SW.

Plans for the Future

Over the coming years the PCC intends to continue its policy to support and resource the ministry of the church in fulfilling its objectives, expressed in the three-fold Vision Statement, to 'Love God, Love the Church, Love the World'.

We are planning to continue our support of the CAP Debt Centre in Farnborough and the Warm Welcome provision in the Parish Centre during cold weather.

Responsibilities of PCC members

The PCC members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

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Charity law requires the PCC members to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the church and of its financial activities for that period.

In preparing those financial statements, the PCC members are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the church will continue.

The PCC members are responsible for keeping proper accounting records, which disclose with reasonable accuracy, at any time, the financial position of the church and enables them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements that follow have been prepared in accordance with the Charities Statement of Recommended Practice 2015, Financial Reporting Standard 102.

20 March 2023



ON BEHALF OF THE PCC

Rev Libby Etherington

PCC Chair

***INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST PETER'S CHURCH FARNBOROUGH PAROCHIAL CHURCH COUNCIL***

I report to the charity trustees on my examination of the accounts of the St Peter's Church Farnborough Parochial Church Council (the Church) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Miriam Hickson CTA FCA
Jacob Cavenagh & Skeet
5 Robin Hood Lane
Sutton
Surrey
SM12SW

Date

3 April 2023

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Statement of Financial Activities
for the Year Ended 31st December 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total £	Unrestricted Funds £	Restricted Funds £	2021 Total £
Income and endowments from							
Donations and legacies	2(a)	394,566	70,103	464,669	482,185	72,107	554,292
Other trading activities		-	-	-	-	-	-
Investments	2(b)	382	127	510	18	7	24
Charitable activities	2(c)	45,865	738	46,603	23,454	1,025	24,479
Other income	2(d)	1,397	-	1,397	2,461	-	2,461
Total income and endowments		<u>442,210</u>	<u>70,968</u>	<u>513,178</u>	<u>508,117</u>	<u>73,139</u>	<u>581,256</u>
Expenditure on							
Raising funds		-	-	-	-	-	-
Charitable activities	3,4,5	<u>507,802</u>	<u>69,181</u>	<u>576,983</u>	<u>428,459</u>	<u>83,581</u>	<u>512,040</u>
Total expenditure		<u>507,802</u>	<u>69,181</u>	<u>576,983</u>	<u>428,459</u>	<u>83,581</u>	<u>512,040</u>
Net income/(expenditure)		(65,592)	1,787	(63,805)	79,658	(10,442)	69,216
Transfers between funds	10	-	-	-	-	-	-
Other recognised gains							
Gains (losses) on revaluation of fixed assets	6	<u>25,000</u>	<u>-</u>	<u>25,000</u>	<u>35,000</u>	<u>-</u>	<u>35,000</u>
Net Movement in Funds		<u>(40,592)</u>	<u>1,787</u>	<u>(38,805)</u>	<u>114,658</u>	<u>(10,442)</u>	<u>104,216</u>
Reconciliation of Funds							
Balances brought forward		<u>1,930,756</u>	<u>51,890</u>	<u>1,982,646</u>	<u>1,816,097</u>	<u>62,332</u>	<u>1,878,429</u>
Balances carried forward		<u>1,890,164</u>	<u>53,677</u>	<u>1,943,841</u>	<u>1,930,756</u>	<u>51,890</u>	<u>1,982,646</u>

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Balance Sheet at 31st December 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Fixed Assets					
Tangible fixed assets	7	1,748,471	-	1,748,471	1,713,934
Investments		-	-	-	-
		<u>1,748,471</u>	<u>-</u>	<u>1,748,471</u>	<u>1,713,934</u>
Current Assets					
Debtors	8	17,021	3,785	20,806	28,020
Short term deposits		-	-	-	-
Cash at bank and in hand		<u>130,520</u>	<u>56,236</u>	<u>186,756</u>	<u>255,470</u>
		<u>147,542</u>	<u>60,021</u>	<u>207,563</u>	<u>283,490</u>
Liabilities: Amounts falling due within one year	9	<u>5,848</u>	<u>6,344</u>	<u>12,192</u>	<u>14,778</u>
Net Current Assets		<u>141,693</u>	<u>53,677</u>	<u>195,371</u>	<u>268,712</u>
Total Assets less Current Liabilities		1,890,164	53,677	1,943,841	1,982,646
Liabilities: Amounts falling due after one year		-	-	-	-
Net Assets		<u>1,890,164</u>	<u>53,677</u>	<u>1,943,841</u>	<u>1,982,646</u>
Funds					
Unrestricted		1,890,164		1,890,164	1,930,756
Restricted	10	<u>53,677</u>	<u>53,677</u>	<u>53,677</u>	<u>51,890</u>
		<u>1,890,164</u>	<u>53,677</u>	<u>1,943,841</u>	<u>1,982,646</u>

Approved by the Parochial Church Council on 20th March 2023 and
signed on its behalf by:



E A Etherington
(Chairman)



D J Barnes
(Member)

Parochial Church Council of St Peter's Church Farnborough
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**Statement of Cash Flows
for the Year Ended 31st December 2022**

		2022 Total Funds £	2021 Total Funds £
	Note		
Net cash provided by (used in) operating activities	11	(52,206)	69,519
Cash flows from investing activities:			
Dividends, interest and rents from investments		(510)	(24)
Purchase of property, plant and equipment		(15,998)	(6,960)
<i>Net cash provided by (used in) investing activities</i>		<u>(16,508)</u>	<u>(6,984)</u>
Change in cash and cash equivalents in the year		<u>(68,714)</u>	<u>62,535</u>
Cash and cash equivalents brought forward		255,470	192,935
Cash and cash equivalents carried forward		<u><u>186,756</u></u>	<u><u>255,470</u></u>

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**Notes to the Financial Statements
for the Year Ended 31st December 2022****1 *Accounting Policies***

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements are prepared in sterling, which is the functional currency of the church. Monetary amounts in these financial statements are rounded to the nearest £.

The Parochial Church Council of the Ecclesiastical Parish of Saint Peter Farnborough is UK Registered Charity No. 1127534 and meets the definition of a public benefit entity under FRS102. Its registered place of operations is 60 Church Avenue, Farnborough, Hampshire GU14 7AP.

The financial statements have been prepared under the Church Accounting Regulations 2006 and in accordance with the Financial Reporting Standard 102 (FRS 102) Charities Statement of Recommended Practice (Charities SORP (FRS 102)), applicable accounting standards and the Charities Act 2011. The financial statements are drawn up on the historical cost basis of accounting, as modified by the revaluation of tangible fixed asset properties.

Going concern

At the time of approving the financial statements, the PCC members have a reasonable expectation that the church has adequate resources to continue in operational existence for the foreseeable future and that there are no material uncertainties about the charity's ability to continue. Thus the PCC members continue to adopt the going concern basis of accounting in preparing the financial statements.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent the funds of the PCC on which donors have imposed specific restrictions or which have been received for particular purposes. The aim and use of each restricted fund is set out in note 10 to the financial statements.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income

Donations, legacies and church activities

- All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be reliably measured.
- Funds raised by the holiday club and similar events are accounted for gross.
- Sales of magazines are accounted for gross.
- Rental income from the letting of premises is recognised when the rental is due.

Other income

- Grant income from the Coronavirus Job Retention Scheme is recognised in the period to which the underlying furloughed staff costs relate.

Income from investments

- * Interest is accounted for when receivable.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that a settlement will be required and the amount of the obligation can be measured reliably. Expenditure is discounted to present value for longer term liabilities. All expenditure is accounted for on an accruals basis.

Church Activities

This includes all expenditure incurred in the meeting of the church's main objectives, and includes all costs in support of these objectives (including staffing and office costs). Grants payable are payments made to third parties in the furtherance of the charitable objects of the charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled conditions attaching to that grant are outside the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount payable. A provision for a multi-year grant is recognised at its present value where settlement is due over more than one year from the date of the award, there are no unfulfilled performance conditions under the control of the charity that would permit the charity to avoid making the future payments, settlement is probable, and the effect of discounting is material. The discount rate used is the rate offered on government bonds for a similar time period offered in the year in which the grant award is made.

The diocesan parish share is accounted for when payable. Any share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

FINANCIAL STATEMENTS

(continued)

Other monies expended are recognised in the period in which they are incurred and are inclusive of attributable VAT which can not be recovered.

Included in church activities are governance costs, which comprise all costs in allowing the church to meet its legal and statutory requirements.

Fixed assets*Consecrated land and buildings and movable church furnishings*

Consecrated or beneficed property is excluded from the accounts by Section 96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). Inalienable property acquired prior to 1 January 2000 is not valued in the accounts. Items acquired since 1 January 2000 have been capitalized and depreciated in the accounts over their currently anticipated useful economic life (initially over 4 or 5 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £500 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other land and buildings

No depreciation is provided on freehold land and buildings. The PCC adopts a policy of maintaining all properties to a high standard which prolongs their useful lives and enhances their residual values and accordingly the PCC considers any depreciation arising or accumulated depreciation to date to be insignificant and immaterial.

Housing properties are valued at their fair value. The Parish Centre is stated at cost. An annual review is carried out to consider the useful life and estimated residual value of all freehold properties.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 or 5 years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Debtors

Income tax recoverable and other debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

FINANCIAL STATEMENTS

(continued)

Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Pensions

Payments to defined contribution retirement benefit schemes are charged as they fall due

2 Income

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2022 Total £</i>	<i>2021 Total £</i>
(a) Donations and legacies				
Gift Aided	266,187	47,394	313,581	328,324
Income tax recoverable on gift aided	67,244	12,195	79,439	83,086
Collections (open plate) at all services	6,863	3,737	10,600	3,927
Sundry donations	45,317	6,736	52,053	57,919
Donations, appeals etc.	-	40	40	94
Legacies	6,957	-	6,957	80,818
Grants - Other	1,999	-	1,999	124
	<u>394,566</u>	<u>70,103</u>	<u>464,669</u>	<u>554,292</u>
(b) Investment income				
Interest and dividends (all UK)	382	127	510	24
	<u>382</u>	<u>127</u>	<u>510</u>	<u>24</u>
(c) Charitable activities				
Events and activities	24,785	528	25,313	12,590
Premises lettings etc.	19,005	-	19,005	8,053
Fees	2,075	210	2,285	3,836
	<u>45,865</u>	<u>738</u>	<u>46,603</u>	<u>24,479</u>
(d) Other income				
CJRS income	630	-	630	2,461
Sundry	767	-	767	-
	<u>1,397</u>	<u>-</u>	<u>1,397</u>	<u>2,461</u>
Total income	<u>442,210</u>	<u>70,968</u>	<u>513,178</u>	<u>581,256</u>

FINANCIAL STATEMENTS

(continued)

3 Expenditure

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2022 Total £</i>	<i>2021 Total £</i>
Charitable activities				
Grants (note 4):				
Missionary societies	-	4,900	4,900	5,600
Relief and development agencies	-	3,500	3,500	12,178
Home missions and other Church Societies	12,553	57,909	70,462	72,116
Other charitable societies	-	1,548	1,548	9
Ministry: Diocesan share	134,931	-	134,931	132,301
Staff costs (note 5)	125,295	-	125,295	79,016
Staff expenses	6,943	-	6,943	3,593
Church running costs	39,147	50	39,197	27,187
Church maintenance	38,071	-	38,071	20,854
Events	16,335	-	16,335	13,912
Group activities	19,292	1,275	20,566	9,946
Equipment depreciation	6,462	-	6,462	5,238
Capital & replacement projects	825	-	825	26,062
Salaries & pensions (note 5)	88,486	-	88,486	88,019
Training	5,497	-	5,497	2,203
Loan interest	-	-	-	-
Governance : Independent examiner's fees	2,915	-	2,915	2,836
Professional fees	1,574	-	1,574	473
Worship support costs	2,171	-	2,171	1,309
Office support costs	7,305	-	7,305	9,188
	<u>507,802</u>	<u>69,181</u>	<u>576,983</u>	<u>512,040</u>
Total expenditure	<u>507,802</u>	<u>69,181</u>	<u>576,983</u>	<u>512,040</u>

FINANCIAL STATEMENTS

(continued)

4 Grants

The following grants equal to or over £1,000 were made in the year:

	2022	2021
	£	£
N A Pease (Stewardship)	11,400	11,900
Latin Link (M & H Frost)	7,100	7,100
Christians Against Poverty	6,700	1,200
Crosslinks (J & J Miller)	6,600	7,100
Military Ministries International (G Stoevski)	6,600	7,100
PAK7 (A Hart)	6,600	7,100
The Triangle	4,500	4,500
Pioneers UK (H Antelo)	3,600	4,100
Emmanuel (General)	3,600	4,100
St Peter's School	3,439	2,919
Serving in Mission (J & B Beaton)	3,300	3,800
CARE	1,000	1,500
Fusion	1,000	-
Workplace Matters	1,000	-
SASRA	1,000	1,500
The Source	1,000	1,500
Bible Society	1,000	1,500
CORD	1,000	1,500
Open Doors	1,000	1,500
Tearfund	1,000	1,500
UCCF	1,000	-
Other Grants (£1,000 or less in 2021)		
Institutions	5,995	11,201
Individuals	975	7,283
	80,410	89,903

5 Staff Costs

	2022	2021
	£	£
Wages and salaries (Note a)	191,380	146,610
Social security costs	4,039	3,806
Pension costs	18,362	15,341
	213,781	165,758

FINANCIAL STATEMENTS

(continued)

Note a

The Associate Vicar was a stipendiary member of the PCC and was paid a stipend, and the PCC paid £26,661 to the Diocese of Guildford for his employment, housing and pension costs in 2022 together with £14,727 due for 2021 but invoiced late. The Youth Minister Chloe Pollington was a member of the PCC, was provided with a house and was paid £18,279 (2021 - £20,202) and during the year. These payments are permitted under s185 of the Charities Act 2011.

During the year the PCC employed an Associate Vicar, two Youth Ministers, two Children's Ministers, Worship Leader, 'Christians against Poverty' Debt Centre Manager, Operations Manager and three Administration Assistants, Organist, Gardener, four Caretakers and two Cleaners, none of whom earned £60,000 per annum or more. The total number of staff employed was 20 (2021 - 20).

The PCC also made contributions to workplace pension plans for Chloe Pollington, Helen Smith, Yo Kim, Natalie Briscoe, Helen Rogers and Elizabeth Perkins of 10% of salary and for Jennifer Ballard, Margaret Roberts, Robert Dowse and Sarah Jones of 10% of nominal salary.

During the year members of the PCC gave a total of £63,611 (2021: £64,789) in unrestricted offerings and donations and £15,750 (2021: £17,120) to the Mission Fund.

The only expenses reimbursed to members of the PCC during the year and previous year were for expenses directly relating to the work of the Church.

During the year 6 PCC members were reimbursed a total of £2,260 for general expenses (2021: £2,998 for 6 members) and 3 members were reimbursed of £337 (2021: £146 for 2 members) for training costs.

The Key Management Personnel (KMP) are considered to be the members of the PCC who are the trustees of the charity. The PCC consists of elected members, members of the ministry team ex officio.

Total remuneration of Key Management Personnel amounted to £52,418 (2021: £25,295). Members of the close family of the Key Management Personnel received salary of £11,901 (2021: £460) and expenses of £4 (2021: £0).

Apart from as above there were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

FINANCIAL STATEMENTS

(continued)

6 Unrealised Gains/ Losses

PCC assets include the Freehold land and buildings comprising the Parish Centre, Church Avenue, Farnborough, the Youth Minister's house - St Peter's House, Rectory Road, Farnborough, and the Curate's house - 14 Wilton Court, Farnborough.

The houses are revalued at each year end and the Unrealised Gains are the uplift between the valuations from one year to the next.

	<i>2022 Valuation £</i>	<i>2021 Valuation £</i>	<i>Gain £</i>
St Peter's House	665,000	650,000	15,000
14 Wilton Court	385,000	375,000	10,000
	<u>1,050,000</u>	<u>1,025,000</u>	<u>25,000</u>

7 Fixed Assets for Use by the PCC

	<i>Freehold land and buildings £</i>	<i>Equipment £</i>	<i>Total £</i>
Tangible fixed assets			
Gross book value			
At 1st January 2022	1,706,863	171,262	1,878,125
Additions	-	15,998	15,998
Disposals	-	(9,313)	(9,313)
Revaluation (see Note 6)	25,000	-	25,000
At 31st December 2022	<u>1,731,863</u>	<u>177,947</u>	<u>1,909,810</u>
Depreciation			
At 1st January 2022	-	164,191	164,191
Charge for the year	-	6,462	6,462
Depreciation of disposals	-	(9,313)	(9,313)
At 31st December 2022	<u>-</u>	<u>161,339</u>	<u>161,339</u>
Net book value			
At 31st December 2022	<u>1,731,863</u>	<u>16,607</u>	<u>1,748,471</u>
At 31st December 2021	<u>1,706,863</u>	<u>7,071</u>	<u>1,713,934</u>

The gross book value of freehold land and buildings consists of the Parish Centre with a cost of £681,863 and St Peter's House and 14 Wilton Court with a combined valuation of £1,050,000. The two clergy houses were valued by Michael Usher Sales & Lettings, estate agents and valuers on the basis of fair value at 31st December 2022.

Parochial Church Council of St Peter's Church Farnborough
FINANCIAL STATEMENTS
(continued)

8 Debtors

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2022 Total £</i>	<i>2021 Total £</i>
Income tax recoverable	15,484	2,613	18,097	19,528
Inter fund balances *	-	1,146	1,146	391
Other debtors	1,537	26	1,563	8,100
	<u>17,021</u>	<u>3,785</u>	<u>20,806</u>	<u>28,020</u>

* These represent balances owed to restricted funds from the general fund (see Note 9).

9 Liabilities: Amounts falling due within one year

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2022 Total £</i>	<i>2021 Total £</i>
Inter fund balances *	1,146	-	1,146	391
Accruals	1,902	-	1,902	4,808
Other creditors	2,800	6,344	9,144	9,579
	<u>5,848</u>	<u>6,344</u>	<u>12,192</u>	<u>14,778</u>

* These represent balances owing from the general fund to restricted funds (see Note 8).

FINANCIAL STATEMENTS

(continued)

10 Restricted Funds

2022	Balance at 31st December 2021	Movements in Funds:		Balance at 31st December 2022
		Income	Expenditure, gains, losses and transfers	
	£	£	£	£
Restricted Funds:				
Bellringers	2,097	461	588	1,970
Charities Fund	667	1,961	1,548	1,080
Cricket Club	283	277	203	357
Flower Fund	484	-	484	-
Mission Fund	14,918	66,685	65,998	15,604
Parish Building Fund	33,441	920	-	34,361
ACTS 435	-	665	361	304
	<u>51,890</u>	<u>70,968</u>	<u>69,181</u>	<u>53,677</u>
2021	Balance at 31st December 2020	Movements in Funds:		Balance at 31st December 2021
		Income	Expenditure, gains, losses and transfers	
	£	£	£	£
Restricted Funds:				
Bellringers	1,957	545	405	2,097
Charities Fund	8	668	9	667
Cricket Club	236	164	118	283
Flower Fund	930	380	826	484
Mission Fund	26,653	70,488	82,223	14,918
Parish Building Fund	32,548	893	-	33,441
	<u>62,332</u>	<u>73,139</u>	<u>83,581</u>	<u>51,890</u>

The Restricted Funds consist of the following funds:

Fund	Purpose
Parish Building Fund	Funds raised for capital building projects costing £20,000 or more. It has been used for the construction of the Church of the Good Shepherd, construction of the Parish Centre, restoration of the Church Tower, the Church Reordering Project and the 2018 Church Lighting Project.
Mission Fund	Funds raised by parishioners for the express purpose of giving away to Mission.
ACTS 435	Funds received from the separate charity ACTS 435 for distribution to people who are in need.
Other Church Groups	These are funds held by the various Church Groups for the purposes specified. The Flower Fund was closed in 2022.

FINANCIAL STATEMENTS

(continued)

11 Cash Flow from Operating Activities

	2022	2021
	£	£
Net income/(expenditure) for the year (as per the Statement of Financial Activities)	(38,805)	104,216
Adjustments for:		
- Depreciation charges	6,462	5,238
- (Gains)/losses on fixed assets	(25,000)	(35,000)
- Dividends, interest and rents from investments	510	24
- (Increase)/decrease in debtors	7,213	(5,895)
- Increase/(decrease) in creditors	(2,586)	935
Net cash provided by (used in) operating activities	<u>(52,206)</u>	<u>69,519</u>

12 Leasing Commitments**Operating leases**

The total future minimum lease payments under operating leases at 31 December 2022 were payable as set out below:

	2022	2021
	£	£
Within one year	1,631	2,174
Within two to five years	-	1,631
	<u>1,631</u>	<u>3,805</u>
The operating lease charges for the year were:		
Hire of printer	<u>2,174</u>	<u>2,174</u>