

CHARITY REGISTRATION NUMBER: 1127485

Penelope Martin Charitable Trust
Unaudited Financial Statements
5 April 2021

Penelope Martin Charitable Trust

Financial Statements

Year ended 5 April 2021

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Penelope Martin Charitable Trust

Trustees' Annual Report

Year ended 5 April 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 5 April 2021.

Reference and administrative details

Registered charity name	Penelope Martin Charitable Trust
Charity registration number	1127485
Principal office	Progeny Law and Tax Limited 1A Tower Square Leeds LS1 4DL
The trustees	Mrs A C Forsythe Mr M J Hasyn Mr E A Forsythe
Accountants	Sagars Accountants Ltd Chartered accountants Gresham House 5-7 St Paul's Street Leeds LS1 2JG

Structure, governance and management

Penelope Martin Charitable Trust is controlled by the Trustees and employs no paid staff.

Objectives and activities

The Trust Deed dated 28 August 1985 gives the Trustees power to apply the income to such charitable foundations and for such charitable purposes as the Trustees shall from time to time in their absolute discretion determine. The Trustees are not restricted in their charitable benevolence nor do they regard themselves as bound by precedent.

Although the Trust has been in existence since 28 August 1985, the Trust was only officially registered with the Charity Commission on 12 January 2009.

Achievements and performance

During the year ended 5 April 2021 the charity has paid grants totalling £159,750 to a wide variety of independent charities.

Financial review

The financial statements set out on pages 4 to 10 show that the Trust made a profit during the year of £69,679 (2020 – loss £220,153). The net assets of the Trust at 5 April 2021 were £1,170,875 (2020 - £1,101,196).

Investment policy and performance

The Trust has an investment policy which sets the Investment objective as "to seek to produce the best financial return within an acceptable level of risk, and for capital growth in excess of inflation (RPI) and a stable income stream". In respect of risk, the policy states that the Trust should be invested to mitigate long term inflation risk. Capital volatility can be tolerated if consistent with expectations but the Trustees do not want any significant decrease in income levels. The Trustees therefore expect a medium to cautious risk profile in line with the investment principles from time to time of the appointed investment manager.

Penelope Martin Charitable Trust

Trustees' Annual Report *(continued)*

Year ended 5 April 2021

Reserves policy

The Trust's quoted securities are the reserves and are held with a view to producing income for distribution to deserving organisations. The Trustees aim to set charitable donations to be at a level that is equal to the investment income and the increase in market value of the investments in the year, thus balancing the need to maintain the underlying level of reserves and the level of donations that can be made. The Trustees are satisfied with the financial position of the trust at the Balance Sheet date and for the foreseeable future. The charity is financially independent of any other source and operates independently of any other organisation.

Plans for future periods

During the year the Trustees have continued to review the strategic options for the future of Penelope Martin Charitable Trust.

Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

02 February 2022 | 18:38 GMT

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

DocuSigned by:

Martin Hasyn

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Mr M J Hasyn
Trustee

Penelope Martin Charitable Trust

Independent Examiner's Report to the Trustees of Penelope Martin Charitable Trust

Year ended 5 April 2021

I report to the trustees on my examination of the financial statements of Penelope Martin Charitable Trust ('the charity') for the year ended 5 April 2021.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

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Susan Seaman BA FCA CIOT
Independent Examiner

Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG

Penelope Martin Charitable Trust

Statement of Financial Activities

Year ended 5 April 2021

		2021		2020
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Investment income	4	25,982	25,982	30,025
Total income		25,982	25,982	30,025
Expenditure				
Expenditure on raising funds:				
Investment management costs	5	9,737	9,737	10,378
Expenditure on charitable activities	6,7	165,061	165,061	125,890
Total expenditure		174,798	174,798	136,268
Net gains/(losses) on investments	9	218,495	218,495	(113,910)
Net income/(expenditure) and net movement in funds		69,679	69,679	(220,153)
Reconciliation of funds				
Total funds brought forward		1,101,196	1,101,196	1,321,349
Total funds carried forward		1,170,875	1,170,875	1,101,196

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 6 to 10 form part of these financial statements.


Penelope Martin Charitable Trust

Statement of Financial Position

5 April 2021

	Note	2021 £	£	2020 £	£
Fixed assets					
Investments	13		1,137,300		1,081,851
Current assets					
Cash at bank and in hand		82,899		21,851	
Creditors: amounts falling due within one year	14	<u>49,324</u>		<u>2,506</u>	
Net current assets			<u>33,575</u>		<u>19,345</u>
Total assets less current liabilities			<u>1,170,875</u>		<u>1,101,196</u>
Net assets			<u>1,170,875</u>		<u>1,101,196</u>
Funds of the charity					
Unrestricted funds			<u>1,170,875</u>		<u>1,101,196</u>
Total charity funds	15		<u>1,170,875</u>		<u>1,101,196</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

DocuSigned by:

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 Mr M J Hasyn
 Trustee

The notes on pages 6 to 10 form part of these financial statements.

Penelope Martin Charitable Trust

Notes to the Financial Statements

Year ended 5 April 2021

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Progeny Law and Tax Limited, 1A Tower Square, Leeds, LS1 4DL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention, with items recognised as cost unless otherwise stated in relevant notes to these financial statements.

Going concern

The Trustees have been reviewing the investment performance as a result of Covid 19, however as investments are held in mixed portfolios for their long term performance it is hoped there will not be a significant impact on the results of the charity. Donations made in any year are set at levels that can be funded by the charity from accessible funds and as result the Trustees consider the charity a going concern.

Disclosure exemptions

The charity qualifies as a small charity as defined in SORP FRS 102 and as such advantage has been taken to not include a cash flow within the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. Details of these judgements are set out in the accounting policies.

Fund accounting

All funds held by Penelope Martin Charitable Trust are unrestricted funds in 2020 and 2021. They are general funds, which can be used in accordance with the charitable objectives at the discretion of the Trustees.

Penelope Martin Charitable Trust

Notes to the Financial Statements *(continued)*

Year ended 5 April 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.

Resources expended

All resources expended are included in the statement of activities on an accruals basis and include attributable VAT which cannot be recovered.

Costs of charitable activities comprise all costs directly attributable to and in support of the objects of the Charity.

Governance costs are those costs directly attributable to the management of the charity's assets and dealing with all Trustee and committee meetings.

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

4. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Income from listed investments	<u>25,982</u>	<u>25,982</u>	<u>30,025</u>	<u>30,025</u>

Penelope Martin Charitable Trust

Notes to the Financial Statements *(continued)*

Year ended 5 April 2021

5. Investment management costs

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	£	£	£	£
Portfolio management	<u>9,737</u>	<u>9,737</u>	<u>10,378</u>	<u>10,378</u>

6. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	£	£	£	£
Donations	159,750	159,750	119,750	119,750
Support costs	<u>5,311</u>	<u>5,311</u>	<u>6,140</u>	<u>6,140</u>
	<u>165,061</u>	<u>165,061</u>	<u>125,890</u>	<u>125,890</u>

7. Expenditure on charitable activities by activity type

	Grant funding of activities	Support costs	Total funds 2021	Total fund 2020
	£	£	£	£
Donations	<u>159,750</u>	<u>5,311</u>	<u>165,061</u>	<u>125,890</u>

8. Analysis of support costs

	Total 2021	Total 2020
	£	£
Governance costs	<u>5,311</u>	<u>6,140</u>

9. Net gains/(losses) on investments

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	£	£	£	£
Net gains/(losses) on investments	<u>218,495</u>	<u>218,495</u>	<u>(113,910)</u>	<u>(113,910)</u>

10. Independent examination fees

	2021	2020
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,433</u>	<u>2,351</u>

11. Staff costs

The average head count of employees during the year was Nil (2020: Nil).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Penelope Martin Charitable Trust

Notes to the Financial Statements *(continued)*

Year ended 5 April 2021

12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees;

13. Investments

	Managed Funds £	Listed Equities £	Total £
Cost or valuation			
At 6 April 2020	411,355	670,496	1,081,851
Additions	20,840	24,385	45,225
Disposals	(149,961)	(58,310)	(208,271)
Other movements	136,754	81,741	218,495
At 5 April 2021	418,988	718,312	1,137,300
Carrying amount			
At 5 April 2021	418,988	718,312	1,137,300
At 5 April 2020	411,355	670,496	1,081,851

All investments shown above are held at valuation.

Financial assets held at fair value

All investments are carried at their fair value. Investment in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange. Holdings in common investment funds, unit trusts and open-ended investment companies are at the bid price. The basis of fair value for quoted investments is equivalent to the market value, using the bid price. Asset sales and purchases are recognised at the date of trade at cost (that is their transaction value).

The significance of financial instruments to the ongoing financial sustainability of the Trust is considered in the financial review and investment policy and performance sections of the Trustees' Annual Report.

14. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	6,574	2,506
Donations Payable	42,750	—
	49,324	2,506

The above donations payable are expected to be paid during the year ended 5 April 2022.

15. Analysis of charitable funds

Unrestricted funds

	At 6 April 2020 £	Income £	Expenditure £	Gains and losses £	At 5 April 2021 £
General funds	<u>1,101,196</u>	<u>25,982</u>	<u>(174,798)</u>	<u>218,495</u>	<u>1,170,875</u>
	At 6 April 2019 £	Income £	Expenditure £	Gains and losses £	At 5 April 2020 £
General funds	<u>1,321,349</u>	<u>30,025</u>	<u>(136,268)</u>	<u>(113,910)</u>	<u>1,101,196</u>

Penelope Martin Charitable Trust

Notes to the Financial Statements *(continued)*

Year ended 5 April 2021

16. Related parties

Mr Hasyn, a Trustee is also a partner in Progeny Private law which provided legal and administration services during the year to the charity. In the year ended 5 April 2021 £2,830 (2020 £3,711) was paid by the charity for these services.