

Charity registration number: 1127462

# The Potters House Methodist Church

known as

Potters Church

Annual Report and Financial Statements

for the Year Ended 31 August 2024

**The Potters House Methodist Church**

**known as Potters Church**

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**The Potters House Methodist Church**  
**known as Potters Church**

**Reference and Administrative Details**

<b>Trustees</b>	Mr L Cooke, Chair of Church Council Mr PA Butterworth AIB, Treasurer Mrs A Price, Lead Pastor Rev P Hancock, Pastor Mr PE Graham, Finance Chair Mrs P Drew Mrs C Eyre Mr G Hesbrook (resigned August 2024) Mrs C James Mr D Phillips BA Mrs A Kowarin Mrs S Zinyemba (appointed September 2024) Mrs J Barber (appointed September 2024) Mrs D Munyanyi (appointed July 2024)
<b>Senior Management / Leadership Team</b>	Mrs A Price Rev P Hancock
<b>Charity Registration Number</b>	1127462
<b>Principal Office</b>	Potters Church The Bridge Centre Birches Head Road Stoke on Trent ST2 8QD
<b>Independent Examiner</b>	Daryl Denson ACMA VAST The Dudson Centre Hope Street Stoke on Trent ST1 5DD

# **The Potters House Methodist Church**

## **known as Potters Church**

### **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2024.

#### **Structure, governance and management**

##### ***Nature of governing document***

The Potters House Methodist Church was established as a charity in England and Wales (Number 1127462) on 9th January 2009 under the Deed of Union (1932) and Methodist Church Act (1976).

##### ***Recruitment and appointment of trustees***

Appointment of trustees is governed by the constitution of the charity. Trustees are nominated by church members and must be committed members of the church. The trustees will conduct an interview with the prospective new trustee at which the responsibilities of trustees will be discussed and a schedule of expected duties is provided. The trustees will then review the position and ensure that the prospective trustee meets the charity's 'Trustee person specification' guidance and then a final decision will be taken. They are elected at the annual general meeting.

##### ***Induction and training of trustees***

The induction process for a new trustee involves an initial meeting with the current trustees to discuss in detail the responsibilities of the position, the governing trust deed and the objectives of the charity. The new trustee will be provided with a copy of the Charity Commissions Guidance 'The Essential Trustee: What you Need to Know'.

##### ***Arrangements for setting key management personnel remuneration***

The pay scales for key management personnel are set by the trustees and are benchmarked against other similar size organisations operating in the area. Pay of individual members of the management team are reviewed annually and this review takes into account performance and any additional responsibilities as well as increases in average earnings.

##### ***Organisational structure***

The Church is governed according to the constitution and practice of the Methodist Church. Church Council meetings are held four times each year and a Congregational meeting is held annually. In addition the Church Council have delegated most of the day to day running of the Church to the Church Leadership Team, four of whom are trustees.

## **The Potters House Methodist Church**

### **known as Potters Church**

### **Trustees' Report (continued)**

#### **Objectives and activities**

##### ***Objects and aims***

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

##### ***Public benefit***

We are a Christian Church. We offer regular worship and activities for all ages.

Potters Church organises Christian acts of worship for a combined congregation of approximately 220 - 250 weekly worshippers. We hold weekly services in Birches Head, based at the Bridge Centre. These are identical and take place at 9.30am and 11.15am.

Potters Church provides a wide variety of weekday activities for the benefit of the public within the Stoke-on-Trent community. Such activities include: youth work, a parents / carers and toddlers group, a weekly meeting for retired and older people, a social sports group for older people, a craft club and a number of other groups to support daily life and well being.

Over the last twelve months, we have also supported local families in Hanley and Birches Head through our links with the Co-Operative Academy Hamilton. We have provided donations and gifts for people in need through our Christmas Appeals and through the distribution of a share of the Household Winter Support Fund.

We have also started (September 2024) a new playgroup for parents, carers and under 3's at Hamilton Academy, running fortnightly. It is a space for people to connect, play and receive support. It is called 'Tea and Tots'.

We support a number of local charities on a monthly basis, as well as supporting individuals and families in need through occasional and responsive giving. We also give to some national organisations to support their work. Charities to support are decided at our church council and are reviewed annually.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **The Potters House Methodist Church**

**known as Potters Church**

### **Trustees' Report (continued)**

#### **Achievements and performance**

In Stoke on Trent, we have financially supported projects which challenged issues of modern-day slavery, supported the local Foodbank, provided opportunities for ex-offenders and responded to the issues faced by refugees and asylum seekers who have been housed in the local area. We supported work with the homeless in our city, focusing on support and rehabilitation. Alongside this, we support the work of a missionary family in Thailand through prayer and financial giving from within the wider church family. A large number of people within our church also sponsor children through the organisation 'Compassion'. All details of the charities and causes that we give regularly to can be found on our website at [www.potterschurch.co.uk](http://www.potterschurch.co.uk)

As a local church we successfully hosted a weekly community group for older people, providing friendship, support and a range of social events. We also run a weekly group aimed at providing a safe space to play for and parents, carers, babies and toddlers. We have developed our team(s) through the part time (28 hours) appointment of a new Children's Ministry Leader, who has successfully completed their six month probationary period. This appointment has been a major development this year and will help to develop the work the church can offer.

As a multigenerational church we provide faith based activities for all ages, for example our monthly 'Hobby Hub' and 'Bikers Hub' that meet on Saturday mornings.

We have developed our youth work programme to include a greater emphasis on discipleship and inclusion. Our young people have been on a weekend away together to Ilam in the Peak District to work on growing faith and friendship.

We have seen continued growth with our weekly group focusing on sporting activities and friendship for older people. This, along with the morning group 'Open House', provides a full day of activities and socialising if people choose to access it. People who attend these groups are from within the church community, as well as from within the local area.

We have supported a wide variety of local families through links with local schools. We have provided a number of shopping vouchers to support local people in need, as well as new white goods, bedding and other household items.

We have supported local school foodbanks and provided emergency support for people in need.

Our youth group fundraised to support the work of the charity OneByOne which seeks to combat modern slavery. They raised £1,069.

On Sundays we meet to worship God, to celebrate our faith and give thanks for God's goodness. We welcome all people.

We have continued to rebuild our church community post-Covid 19. We have welcomed new people into our church and continue to do so. We regularly welcome new people / visitors to our church.

We continue to support and network with a number of Christian organisations and churches around the city of Stoke on Trent and beyond.

## **The Potters House Methodist Church**

### **known as Potters Church**

### **Trustees' Report (continued)**

#### **Staff and Volunteers**

Our church and its activities are run and supported by a small staff team (3 paid, 1 volunteer) and a number (around 50) regular and committed volunteers.

In April 2024, we appointed a Children's Ministry Leader – Rebecca Poole. She is contracted to work 28 hours per week and the focus is on developing our children's and younger youth ministry within church and the local community.

#### **Financial review**

The results for the year are set out in the Statement of Financial Activities.

#### **Policy on reserves**

It is the trustees' policy to maintain a balance on unrestricted funds (if possible), which equates to three months staff wages and three months contribution to the Stoke on Trent Mission Circuit, equivalent to approximately £40,000. This should be sufficient to cover statutory payments due to staff should it be necessary to cease our activities. Unrestricted free reserves (excluding fixed assets) at the year end were £61,131 (2023: £65,331).

The annual report was approved by the trustees of the charity on 03/06/2025 and signed on its behalf by:



Mr L Cooke  
Trustee

## **The Potters House Methodist Church**

**known as Potters Church**

### **Independent Examiner's Report to the trustees of The Potters House Methodist Church**

I report to the trustees on my examination of the accounts of The Potters House Methodist Church for the year ended 31 August 2024.

#### **Responsibilities and basis of report**

As the charity trustees of The Potters House Methodist Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

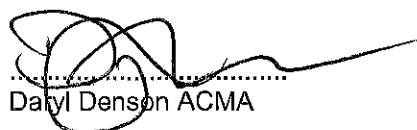
I report in respect of my examination of the The Potters House Methodist Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Potters House Methodist Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Daryl Denson ACMA

VAST  
The Dudson Centre  
Hope Street  
Stoke on Trent  
ST1 5DD

Date: 11/6/2025



**The Potters House Methodist Church**

**known as Potters Church**

**Statement of Financial Activities for the Year Ended 31 August 2024**

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	146,211	21,800	168,011
Charitable activities	3	15,637	3,097	18,734
Investment income	4	519	-	519
Total Income		<u>162,367</u>	<u>24,897</u>	<u>187,264</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(167,975)</u>	<u>(13,387)</u>	<u>(181,362)</u>
Total Expenditure		<u>(167,975)</u>	<u>(13,387)</u>	<u>(181,362)</u>
Net (expenditure)/income		(5,608)	11,510	5,902
Gross transfers between funds		<u>(230)</u>	<u>230</u>	<u>-</u>
Net movement in funds		(5,838)	11,740	5,902
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>67,892</u>	<u>6,559</u>	<u>74,451</u>
Total funds carried forward	15	<u><u>62,054</u></u>	<u><u>18,299</u></u>	<u><u>80,353</u></u>

The notes on pages 10 to 22 form an integral part of these financial statements.

**The Potters House Methodist Church**

**known as Potters Church**

**Statement of Financial Activities for the Year Ended 31 August 2024  
(continued)**

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	145,616	4,500	150,116
Charitable activities		2,447	5,313	7,760
Investment income	4	<u>318</u>	<u>-</u>	<u>318</u>
Total Income		<u>148,381</u>	<u>9,813</u>	<u>158,194</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(149,119)</u>	<u>(9,298)</u>	<u>(158,417)</u>
Total Expenditure		<u>(149,119)</u>	<u>(9,298)</u>	<u>(158,417)</u>
Net movement in funds		(738)	515	(223)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>68,630</u>	<u>6,044</u>	<u>74,674</u>
Total funds carried forward	15	<u>67,892</u>	<u>6,559</u>	<u>74,451</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 15.

# The Potters House Methodist Church

known as Potters Church

(Registration number: 1127462)  
Balance Sheet as at 31 August 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	11	1,042	2,830
<b>Current assets</b>			
Debtors	12	9,859	11,826
Cash at bank and in hand		<u>76,752</u>	<u>61,566</u>
		86,611	73,392
<b>Creditors: Amounts falling due within one year</b>	13	<u>(7,300)</u>	<u>(1,771)</u>
<b>Net current assets</b>		<u>79,311</u>	<u>71,621</u>
<b>Net assets</b>		<u>80,353</u>	<u>74,451</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	15	18,299	6,559
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>62,054</u>	<u>67,892</u>
<b>Total funds</b>	15	<u>80,353</u>	<u>74,451</u>

The financial statements on pages 7 to 22 were approved by the trustees, and authorised for issue on 03/09/2024 and signed on their behalf by:



Mr L Cooke  
Trustee

# **The Potters House Methodist Church**

## **known as Potters Church**

### **Notes to the Financial Statements for the Year Ended 31 August 2024**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

The Potters House Methodist Church meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### **Deferred income**

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

## **The Potters House Methodist Church**

### **known as Potters Church**

#### **Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)**

##### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

##### ***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

##### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### ***Governance costs***

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

##### ***Government grants***

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

##### ***Taxation***

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

##### ***Tangible fixed assets***

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

## **The Potters House Methodist Church**

### **known as Potters Church**

#### **Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)**

##### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Fixtures & fittings	straight line over 5 years

##### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

##### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

##### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

##### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

# **The Potters House Methodist Church**

**known as Potters Church**

## **Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)**

### **2 Income from donations and legacies**

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total 2024 £</b>
Donations and legacies;			
Donations from individuals	118,775	12,500	131,275
Gift aid reclaimed	27,436	-	27,436
Grants, including capital grants;			
Government grants	-	3,300	3,300
Grants from other charities	-	6,000	6,000
	<u>146,211</u>	<u>21,800</u>	<u>168,011</u>
	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total 2023 £</b>
Donations and legacies;			
Donations from individuals	119,656	-	119,656
Gift aid reclaimed	25,960	-	25,960
Grants, including capital grants;			
Government grants	-	4,500	4,500
	<u>145,616</u>	<u>4,500</u>	<u>150,116</u>

### **3 Income from charitable activities**

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total 2024 £</b>
Church Activities	<u>15,637</u>	<u>3,097</u>	<u>18,734</u>
	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total 2023 £</b>
Church Activities	<u>2,447</u>	<u>5,313</u>	<u>7,760</u>

**The Potters House Methodist Church**

**known as Potters Church**

**Notes to the Financial Statements for the Year Ended 31 August 2024  
(continued)**

**4 Investment income**

	<b>Unrestricted funds General £</b>	<b>Total 2024 £</b>
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>519</u>	<u>519</u>
	<u>519</u>	<u>519</u>
	<b>Unrestricted funds General £</b>	<b>Total 2023 £</b>
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>318</u>	<u>318</u>
	<u>318</u>	<u>318</u>



**The Potters House Methodist Church**

**known as Potters Church**

**Notes to the Financial Statements for the Year Ended 31 August 2024  
(continued)**

**5 Expenditure on charitable activities**

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total 2024 £</b>
Church Activities	166,875	7,387	174,262
Governance Costs	1,100	-	1,100
	<u>167,975</u>	<u>7,387</u>	<u>175,362</u>
	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total 2023 £</b>
Church Activities	148,071	9,298	157,369
Governance Costs	1,048	-	1,048
	<u>149,119</u>	<u>9,298</u>	<u>158,417</u>

**6 Analysis of governance and support costs**

**Governance costs**

	<b>Unrestricted funds General £</b>	<b>Total 2024 £</b>
Independent examiner fees		
Examination of the financial statements	1,100	1,100
	<u>1,100</u>	<u>1,100</u>
	<b>Unrestricted funds General £</b>	<b>Total 2023 £</b>
Independent examiner fees		
Examination of the financial statements	1,048	1,048
	<u>1,048</u>	<u>1,048</u>

**The Potters House Methodist Church**

**known as Potters Church**

**Notes to the Financial Statements for the Year Ended 31 August 2024  
(continued)**

**7 Government grants**

In the year ended 31 August 2024 £3,300 (2023: £4,500) of grant funding was given to the charity by Stoke-on-Trent City Council from the Winter Food and Essential Supplies Fund.

The amount of grants recognised in the financial statements was £3,300 (2023 - £4,500).

There were no unfulfilled conditions at the year end.

**8 Trustees remuneration and expenses**

During the year the charity made the following transactions with trustees:

**Rev P Hancock**

Rev P Hancock is no longer remunerated and carries on as a volunteer.

**Mrs A Price**

Mrs A Price received remuneration of £35,730 (2023: £28,530) during the year.

Salary of £33,708 (2023: £26,662) was paid directly. £2,022 (2023: £1,868) of pension contributions were made for Mrs A Price. Any expenses reimbursed were for Mrs A Price's paid employment and not in relation to her role as a trustee.

Pension contributions have been paid to a defined contribution scheme.

No trustees have received any reimbursed expenses from the charity during the year.

Donations made by the trustees without any conditions attached totalled £30,185 for the year (2023 - £20,320).

## **The Potters House Methodist Church**

### **known as Potters Church**

#### **Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)**

##### **9 Staff costs**

The aggregate payroll costs were as follows:

	<b>2024 £</b>	<b>2023 £</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	65,213	50,210
Social security costs	-	205
Pension costs	<u>3,913</u>	<u>3,703</u>
	<u>69,126</u>	<u>54,118</u>

The monthly average number of persons (including senior management team) employed by the charity during the year:

	<b>2024 No</b>	<b>2023 No</b>
Ministry	<u>3</u>	<u>3</u>

3 (2023 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,913 (2023 - £3,703).

Pension costs are split between restricted and unrestricted expenditure in line with the associated staff salary costs.

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £35,730 (2023 - £28,530).

##### **10 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

**The Potters House Methodist Church**

**known as Potters Church**

**Notes to the Financial Statements for the Year Ended 31 August 2024  
(continued)**

**11 Tangible fixed assets**

	Furniture and equipment £	Total £
<b>Cost</b>		
At 1 September 2023	21,242	21,242
At 31 August 2024	21,242	21,242
<b>Depreciation</b>		
At 1 September 2023	18,412	18,412
Charge for the year	1,788	1,788
At 31 August 2024	20,200	20,200
<b>Net book value</b>		
At 31 August 2024	1,042	1,042
At 31 August 2023	2,830	2,830

**12 Debtors**

	2024 £	2023 £
Prepayments	3,009	3,114
Other debtors	6,850	8,712
	9,859	11,826

**13 Creditors: amounts falling due within one year**

	2024 £	2023 £
Other creditors	-	523
Accruals	1,300	1,248
Deferred income	6,000	-
	7,300	1,771
		2024 £
Resources deferred in the period		(6,000)

The deferred income held at 31 March 2024 is grant payment received in advance of when it is due to be spent.

# The Potters House Methodist Church

## known as Potters Church

### Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

#### 14 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,913 (2023 - £3,703).

#### 15 Funds

	Balance at 1 September 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2024 £
<b>Unrestricted funds</b>					
<i>General</i>					
Unrestricted general fund	67,892	162,367	(167,975)	(230)	62,054
<b>Restricted funds</b>					
Misc Restricted Funds	1,102	1,669	(1,669)	-	1,102
Open House	610	1,428	(2,268)	230	-
Methodist Youth Activities	1,753	-	-	-	1,753
Chester & Stoke District Education Grant	269	-	(150)	-	119
Local Family Support	2,825	3,300	(3,300)	-	2,825
Mercy Fund	-	6,250	-	-	6,250
Youth and Children's Fund	-	6,250	-	-	6,250
The Methodist Church - Chester and Stoke-on-Trent District	-	6,000	(6,000)	-	-
<b>Total restricted funds</b>	<u>6,559</u>	<u>24,897</u>	<u>(13,387)</u>	<u>230</u>	<u>18,299</u>
<b>Total funds</b>	<u>74,451</u>	<u>187,264</u>	<u>(181,362)</u>	<u>-</u>	<u>80,353</u>

# The Potters House Methodist Church

## known as Potters Church

### Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

	Balance at 1 September 2022 £	Incoming resources £	Resources expended £	Balance at 31 August 2023 £
<b>Unrestricted funds</b>				
<b>General</b>				
Unrestricted general fund	68,630	148,381	(149,119)	67,892
<b>Restricted</b>				
Misc Restricted Funds	1,016	2,772	(2,686)	1,102
Open House	1,310	1,054	(1,754)	610
Methodist Youth Activities	2,974	1,487	(2,708)	1,753
Chester & Stoke District Education Grant	419	-	(150)	269
Local Family Support	325	4,500	(2,000)	2,825
<b>Total restricted funds</b>	<b>6,044</b>	<b>9,813</b>	<b>(9,298)</b>	<b>6,559</b>
<b>Total funds</b>	<b>74,674</b>	<b>158,194</b>	<b>(158,417)</b>	<b>74,451</b>

The specific purposes for which the funds are to be applied are as follows:

Misc Restricted Funds - various small projects including Craft, Voice of Hope, Flourish, Little Bridges, Choir and Reach. Income includes small grants, as well as donations and income from specific charitable activities.

Open House - a friendship group for elderly and retired people which in 2023 includes grant income from The Malam Fund £300, through The Community Foundation for Staffordshire. There is a small transfer from unrestricted funds in 2024 to cover a deficit on the fund.

Methodist Youth Activities - to provide youth activities and holidays.

Chester and Stoke District Education grant - to purchase a computer for use in the church's children and youth work.

Local Family Support - to help families in the locality. Stoke on Trent City Council provided a grant funding the Winter Food and Essential Supplies Fund to support this project.

Mercy Fund - this fund was established from a donation (and associated gift aid) received by the church to meet community need and support families and individuals in need or crisis.

Youth and Children's Fund - this fund was established from a donation (and associated gift aid) received by the church to support youth and children's work, including individuals in need.

The Methodist Church - Chester and Stoke-on-Trent District - this fund is a contribution towards the salary costs of a Youth and Children's Pastor.

**The Potters House Methodist Church**

**known as Potters Church**

**Notes to the Financial Statements for the Year Ended 31 August 2024  
(continued)**

**16 Analysis of net assets between funds**

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds at 31 August 2024 £</b>
Tangible fixed assets	923	119	1,042
Current assets	62,431	24,180	86,611
Current liabilities	(1,300)	(6,000)	(7,300)
Total net assets	<u>62,054</u>	<u>18,299</u>	<u>80,353</u>
	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds at 31 August 2023 £</b>
Tangible fixed assets	2,561	269	2,830
Current assets	67,102	6,290	73,392
Current liabilities	(1,771)	-	(1,771)
Total net assets	<u>67,892</u>	<u>6,559</u>	<u>74,451</u>

## **The Potters House Methodist Church**

### **known as Potters Church**

#### **Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)**

##### **17 Related party transactions**

During the year the charity made the following related party transactions:

###### **Bridge Centre Trust**

(Daniel Phillips is a trustee of Potters Church and a trustee of the Bridge Centre Trust. )

During the year, Potters Church paid the Bridge Centre Trust £30,392 for rent, telephone and refreshments. (2023: £30,141). At the balance sheet date the amount due to/from Bridge Centre Trust was £Nil (2023 - £Nil).

###### **Stoke on Trent Mission Circuit**

(A Price, L Cooke, P Butterworth and Rev P Hancock are trustees of the charity are also trustees of Stoke on Trent Mission Circuit. )

During the year Potters Church contributed £23,189 (2023: £23,725) to the Stoke on Trent Mission Circuit. At the balance sheet date the amount due from Stoke on Trent Mission Circuit was £2,035 (2023 - £1,982).

###### **The Methodist Church - Chester and Stoke-on-Trent District**

(Rev P Hancock is a trustee of the charity and also a trustee of The Methodist Church - Chester and Stoke-on-Trent District.)

During the year Potters Church was awarded a three year grant totalling £30,000 from The Methodist Church - Chester and Stoke-on-Trent District. The first year amount of £12,000 was received in the year ended 31 March 2024. At the balance sheet date the amount due to/from The Methodist Church - Chester and Stoke-on-Trent District was £Nil (2023 - £Nil).

###### **Saltbox**

(Lloyd Cooke is the Chief Executive Officer of Saltbox. )

During the year Potters Church gave donations totalling £1,300 to Saltbox (2022: £1,200). At the balance sheet date the amount due to/from Saltbox was £Nil (2023 - £Nil).