

THE POTTER'S HOUSE METHODIST CHURCH

England & Wales · Charity number 1127462

Details

Other names	THE POTTER'S HOUSE
Status	Registered
Legal form	Previously excepted
Registered	2009-01-09
Register	View on the Charity Commission register

Contact

Address	The Bridge Centre Trust Birches Head Road Stoke-On-Trent ST2 8DD
Phone	01782683781
Email	anthony@potterschurch.co.uk
Website	www.potterschurch.co.uk

Activities

Objects: The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Activities: We are a Christian Church. There is regular Sunday Worship and a range of weekly activities for all ages

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training, Disability, Overseas Aid/famine Relief, Religious Activities, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED, IN PRACTICE
- Staffordshire
- Stoke-on-trent City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£187,264	£181,362	-	-
2023-08-31	£158,194	£158,417	-	-
2022-08-31	£161,713	£171,315	-	-
2021-08-31	£146,675	£140,943	-	-
2020-08-31	£176,203	£176,005	-	-

Trustees

Name	Role	Appointed
LLOYD COOKE	Chair	
Alison Price		2017-09-20
Annette Kowarin		2021-11-03
Catharine James		2021-11-03
Catherine Eyre		2021-11-03
Daniel Phillips Mr		
Dorothy Munyanyi		2024-07-22
Jayne Barber		2024-09-01
PAMELA MARY DREW		2013-06-20
PETER ARTHUR BUTTERWORTH A.I.B.		
PETER ELLIS GRAHAM		2015-01-01
Rev Peter Hancock		2017-09-01
Samantha Zinyemba		2024-09-01

THE POTTER'S HOUSE METHODIST CHURCH

England & Wales - Charity number 1127462

Accounts

Charity registration number: 1127462

The Potters House Methodist Church

known as

Potters Church

Annual Report and Financial Statements

for the Year Ended 31 August 2024

The Potters House Methodist Church

known as Potters Church

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The Potters House Methodist Church
known as Potters Church

Reference and Administrative Details

Trustees	Mr L Cooke, Chair of Church Council Mr PA Butterworth AIB, Treasurer Mrs A Price, Lead Pastor Rev P Hancock, Pastor Mr PE Graham, Finance Chair Mrs P Drew Mrs C Eyre Mr G Hesbrook (resigned August 2024) Mrs C James Mr D Phillips BA Mrs A Kowarin Mrs S Zinyemba (appointed September 2024) Mrs J Barber (appointed September 2024) Mrs D Munyanyi (appointed July 2024)
Senior Management / Leadership Team	Mrs A Price Rev P Hancock
Charity Registration Number	1127462
Principal Office	Potters Church The Bridge Centre Birches Head Road Stoke on Trent ST2 8QD
Independent Examiner	Daryl Denson ACMA VAST The Dudson Centre Hope Street Stoke on Trent ST1 5DD

The Potters House Methodist Church

known as Potters Church

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2024.

Structure, governance and management

Nature of governing document

The Potters House Methodist Church was established as a charity in England and Wales (Number 1127462) on 9th January 2009 under the Deed of Union (1932) and Methodist Church Act (1976).

Recruitment and appointment of trustees

Appointment of trustees is governed by the constitution of the charity. Trustees are nominated by church members and must be committed members of the church. The trustees will conduct an interview with the prospective new trustee at which the responsibilities of trustees will be discussed and a schedule of expected duties is provided. The trustees will then review the position and ensure that the prospective trustee meets the charity's 'Trustee person specification' guidance and then a final decision will be taken. They are elected at the annual general meeting.

Induction and training of trustees

The induction process for a new trustee involves an initial meeting with the current trustees to discuss in detail the responsibilities of the position, the governing trust deed and the objectives of the charity. The new trustee will be provided with a copy of the Charity Commissions Guidance 'The Essential Trustee: What you Need to Know'.

Arrangements for setting key management personnel remuneration

The pay scales for key management personnel are set by the trustees and are benchmarked against other similar size organisations operating in the area. Pay of individual members of the management team are reviewed annually and this review takes into account performance and any additional responsibilities as well as increases in average earnings.

Organisational structure

The Church is governed according to the constitution and practice of the Methodist Church. Church Council meetings are held four times each year and a Congregational meeting is held annually. In addition the Church Council have delegated most of the day to day running of the Church to the Church Leadership Team, four of whom are trustees.

The Potters House Methodist Church

known as Potters Church

Trustees' Report (continued)

Objectives and activities

Objects and aims

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Public benefit

We are a Christian Church. We offer regular worship and activities for all ages.

Potters Church organises Christian acts of worship for a combined congregation of approximately 220 - 250 weekly worshippers. We hold weekly services in Birches Head, based at the Bridge Centre. These are identical and take place at 9.30am and 11.15am.

Potters Church provides a wide variety of weekday activities for the benefit of the public within the Stoke-on-Trent community. Such activities include: youth work, a parents / carers and toddlers group, a weekly meeting for retired and older people, a social sports group for older people, a craft club and a number of other groups to support daily life and well being.

Over the last twelve months, we have also supported local families in Hanley and Birches Head through our links with the Co-Operative Academy Hamilton. We have provided donations and gifts for people in need through our Christmas Appeals and through the distribution of a share of the Household Winter Support Fund.

We have also started (September 2024) a new playgroup for parents, carers and under 3's at Hamilton Academy, running fortnightly. It is a space for people to connect, play and receive support. It is called 'Tea and Tots'.

We support a number of local charities on a monthly basis, as well as supporting individuals and families in need through occasional and responsive giving. We also give to some national organisations to support their work. Charities to support are decided at our church council and are reviewed annually.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The Potters House Methodist Church

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Trustees' Report (continued)

Achievements and performance

In Stoke on Trent, we have financially supported projects which challenged issues of modern-day slavery, supported the local Foodbank, provided opportunities for ex-offenders and responded to the issues faced by refugees and asylum seekers who have been housed in the local area. We supported work with the homeless in our city, focusing on support and rehabilitation. Alongside this, we support the work of a missionary family in Thailand through prayer and financial giving from within the wider church family. A large number of people within our church also sponsor children through the organisation 'Compassion'. All details of the charities and causes that we give regularly to can be found on our website at www.potterschurch.co.uk

As a local church we successfully hosted a weekly community group for older people, providing friendship, support and a range of social events. We also run a weekly group aimed at providing a safe space to play for and parents, carers, babies and toddlers. We have developed our team(s) through the part time (28 hours) appointment of a new Children's Ministry Leader, who has successfully completed their six month probationary period. This appointment has been a major development this year and will help to develop the work the church can offer.

As a multigenerational church we provide faith based activities for all ages, for example our monthly 'Hobby Hub' and 'Bikers Hub' that meet on Saturday mornings.

We have developed our youth work programme to include a greater emphasis on discipleship and inclusion. Our young people have been on a weekend away together to Ilam in the Peak District to work on growing faith and friendship.

We have seen continued growth with our weekly group focusing on sporting activities and friendship for older people. This, along with the morning group 'Open House', provides a full day of activities and socialising if people choose to access it. People who attend these groups are from within the church community, as well as from within the local area.

We have supported a wide variety of local families through links with local schools. We have provided a number of shopping vouchers to support local people in need, as well as new white goods, bedding and other household items.

We have supported local school foodbanks and provided emergency support for people in need.

Our youth group fundraised to support the work of the charity OneByOne which seeks to combat modern slavery. They raised £1,069.

On Sundays we meet to worship God, to celebrate our faith and give thanks for God's goodness. We welcome all people.

We have continued to rebuild our church community post-Covid 19. We have welcomed new people into our church and continue to do so. We regularly welcome new people / visitors to our church.

We continue to support and network with a number of Christian organisations and churches around the city of Stoke on Trent and beyond.

The Potters House Methodist Church

known as Potters Church

Trustees' Report (continued)

Staff and Volunteers

Our church and its activities are run and supported by a small staff team (3 paid, 1 volunteer) and a number (around 50) regular and committed volunteers.

In April 2024, we appointed a Children's Ministry Leader – Rebecca Poole. She is contracted to work 28 hours per week and the focus is on developing our children's and younger youth ministry within church and the local community.

Financial review

The results for the year are set out in the Statement of Financial Activities.

Policy on reserves

It is the trustees' policy to maintain a balance on unrestricted funds (if possible), which equates to three months staff wages and three months contribution to the Stoke on Trent Mission Circuit, equivalent to approximately £40,000. This should be sufficient to cover statutory payments due to staff should it be necessary to cease our activities. Unrestricted free reserves (excluding fixed assets) at the year end were £61,131 (2023: £65,331).

The annual report was approved by the trustees of the charity on 03/06/2025 and signed on its behalf by:



Mr L Cooke
Trustee

The Potters House Methodist Church

known as Potters Church

Independent Examiner's Report to the trustees of The Potters House Methodist Church

I report to the trustees on my examination of the accounts of The Potters House Methodist Church for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of The Potters House Methodist Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

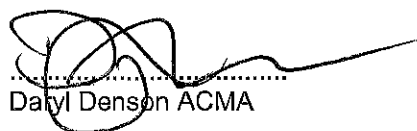
I report in respect of my examination of the The Potters House Methodist Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Potters House Methodist Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 5DD

Date: 11/6/2025

The Potters House Methodist Church

known as Potters Church

Statement of Financial Activities for the Year Ended 31 August 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	146,211	21,800	168,011
Charitable activities	3	15,637	3,097	18,734
Investment income	4	519	-	519
Total Income		<u>162,367</u>	<u>24,897</u>	<u>187,264</u>
Expenditure on:				
Charitable activities	5	<u>(167,975)</u>	<u>(13,387)</u>	<u>(181,362)</u>
Total Expenditure		<u>(167,975)</u>	<u>(13,387)</u>	<u>(181,362)</u>
Net (expenditure)/income		(5,608)	11,510	5,902
Gross transfers between funds		<u>(230)</u>	<u>230</u>	<u>-</u>
Net movement in funds		(5,838)	11,740	5,902
Reconciliation of funds				
Total funds brought forward		<u>67,892</u>	<u>6,559</u>	<u>74,451</u>
Total funds carried forward	15	<u><u>62,054</u></u>	<u><u>18,299</u></u>	<u><u>80,353</u></u>

The notes on pages 10 to 22 form an integral part of these financial statements.

The Potters House Methodist Church

known as Potters Church

**Statement of Financial Activities for the Year Ended 31 August 2024
(continued)**

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	2	145,616	4,500	150,116
Charitable activities		2,447	5,313	7,760
Investment income	4	<u>318</u>	<u>-</u>	<u>318</u>
Total Income		<u>148,381</u>	<u>9,813</u>	<u>158,194</u>
Expenditure on:				
Charitable activities	5	<u>(149,119)</u>	<u>(9,298)</u>	<u>(158,417)</u>
Total Expenditure		<u>(149,119)</u>	<u>(9,298)</u>	<u>(158,417)</u>
Net movement in funds		(738)	515	(223)
Reconciliation of funds				
Total funds brought forward		<u>68,630</u>	<u>6,044</u>	<u>74,674</u>
Total funds carried forward	15	<u>67,892</u>	<u>6,559</u>	<u>74,451</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 15.

The Potters House Methodist Church

known as Potters Church

(Registration number: 1127462)
Balance Sheet as at 31 August 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	11	1,042	2,830
Current assets			
Debtors	12	9,859	11,826
Cash at bank and in hand		<u>76,752</u>	<u>61,566</u>
		86,611	73,392
Creditors: Amounts falling due within one year	13	<u>(7,300)</u>	<u>(1,771)</u>
Net current assets		<u>79,311</u>	<u>71,621</u>
Net assets		<u>80,353</u>	<u>74,451</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	15	18,299	6,559
Unrestricted income funds			
Unrestricted funds		<u>62,054</u>	<u>67,892</u>
Total funds	15	<u>80,353</u>	<u>74,451</u>

The financial statements on pages 7 to 22 were approved by the trustees, and authorised for issue on 03/09/2024 and signed on their behalf by:



Mr L Cooke
Trustee

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Potters House Methodist Church meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

The Potters House Methodist Church

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Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Potters House Methodist Church

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Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures & fittings	straight line over 5 years

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

The Potters House Methodist Church

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Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Donations and legacies;			
Donations from individuals	118,775	12,500	131,275
Gift aid reclaimed	27,436	-	27,436
Grants, including capital grants;			
Government grants	-	3,300	3,300
Grants from other charities	-	6,000	6,000
	<u>146,211</u>	<u>21,800</u>	<u>168,011</u>
	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations from individuals	119,656	-	119,656
Gift aid reclaimed	25,960	-	25,960
Grants, including capital grants;			
Government grants	-	4,500	4,500
	<u>145,616</u>	<u>4,500</u>	<u>150,116</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Church Activities	<u>15,637</u>	<u>3,097</u>	<u>18,734</u>
	Unrestricted funds General £	Restricted funds £	Total 2023 £
Church Activities	<u>2,447</u>	<u>5,313</u>	<u>7,760</u>

The Potters House Methodist Church

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**Notes to the Financial Statements for the Year Ended 31 August 2024
(continued)**

4 Investment income

	Unrestricted funds General £	Total 2024 £
Interest receivable and similar income; Interest receivable on bank deposits	<u>519</u>	<u>519</u>
	<u>519</u>	<u>519</u>
	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income; Interest receivable on bank deposits	<u>318</u>	<u>318</u>
	<u>318</u>	<u>318</u>

The Potters House Methodist Church

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**Notes to the Financial Statements for the Year Ended 31 August 2024
(continued)**

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Church Activities	166,875	7,387	174,262
Governance Costs	1,100	-	1,100
	<u>167,975</u>	<u>7,387</u>	<u>175,362</u>
	Unrestricted funds General £	Restricted funds £	Total 2023 £
Church Activities	148,071	9,298	157,369
Governance Costs	1,048	-	1,048
	<u>149,119</u>	<u>9,298</u>	<u>158,417</u>

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2024 £
Independent examiner fees		
Examination of the financial statements	1,100	1,100
	<u>1,100</u>	<u>1,100</u>
	Unrestricted funds General £	Total 2023 £
Independent examiner fees		
Examination of the financial statements	1,048	1,048
	<u>1,048</u>	<u>1,048</u>

The Potters House Methodist Church

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**Notes to the Financial Statements for the Year Ended 31 August 2024
(continued)**

7 Government grants

In the year ended 31 August 2024 £3,300 (2023: £4,500) of grant funding was given to the charity by Stoke-on-Trent City Council from the Winter Food and Essential Supplies Fund.

The amount of grants recognised in the financial statements was £3,300 (2023 - £4,500).

There were no unfulfilled conditions at the year end.

8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Rev P Hancock

Rev P Hancock is no longer remunerated and carries on as a volunteer.

Mrs A Price

Mrs A Price received remuneration of £35,730 (2023: £28,530) during the year.

Salary of £33,708 (2023: £26,662) was paid directly. £2,022 (2023: £1,868) of pension contributions were made for Mrs A Price. Any expenses reimbursed were for Mrs A Price's paid employment and not in relation to her role as a trustee.

Pension contributions have been paid to a defined contribution scheme.

No trustees have received any reimbursed expenses from the charity during the year.

Donations made by the trustees without any conditions attached totalled £30,185 for the year (2023 - £20,320).

The Potters House Methodist Church

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Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

9 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	65,213	50,210
Social security costs	-	205
Pension costs	<u>3,913</u>	<u>3,703</u>
	<u>69,126</u>	<u>54,118</u>

The monthly average number of persons (including senior management team) employed by the charity during the year:

	2024 No	2023 No
Ministry	<u>3</u>	<u>3</u>

3 (2023 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,913 (2023 - £3,703).

Pension costs are split between restricted and unrestricted expenditure in line with the associated staff salary costs.

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £35,730 (2023 - £28,530).

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2024
(continued)**

11 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 September 2023	<u>21,242</u>	<u>21,242</u>
At 31 August 2024	<u>21,242</u>	<u>21,242</u>
Depreciation		
At 1 September 2023	18,412	18,412
Charge for the year	<u>1,788</u>	<u>1,788</u>
At 31 August 2024	<u>20,200</u>	<u>20,200</u>
Net book value		
At 31 August 2024	<u>1,042</u>	<u>1,042</u>
At 31 August 2023	<u>2,830</u>	<u>2,830</u>

12 Debtors

	2024 £	2023 £
Prepayments	3,009	3,114
Other debtors	<u>6,850</u>	<u>8,712</u>
	<u>9,859</u>	<u>11,826</u>

13 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	-	523
Accruals	1,300	1,248
Deferred income	<u>6,000</u>	<u>-</u>
	<u>7,300</u>	<u>1,771</u>
		2024
		£
Resources deferred in the period		<u>(6,000)</u>

The deferred income held at 31 March 2024 is grant payment received in advance of when it is due to be spent.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

14 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,913 (2023 - £3,703).

15 Funds

	Balance at 1 September 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2024 £
Unrestricted funds					
<i>General</i>					
Unrestricted general fund	67,892	162,367	(167,975)	(230)	62,054
Restricted funds					
Misc Restricted Funds	1,102	1,669	(1,669)	-	1,102
Open House	610	1,428	(2,268)	230	-
Methodist Youth Activities	1,753	-	-	-	1,753
Chester & Stoke District Education Grant	269	-	(150)	-	119
Local Family Support	2,825	3,300	(3,300)	-	2,825
Mercy Fund	-	6,250	-	-	6,250
Youth and Children's Fund	-	6,250	-	-	6,250
The Methodist Church - Chester and Stoke-on-Trent District	-	6,000	(6,000)	-	-
Total restricted funds	<u>6,559</u>	<u>24,897</u>	<u>(13,387)</u>	<u>230</u>	<u>18,299</u>
Total funds	<u>74,451</u>	<u>187,264</u>	<u>(181,362)</u>	<u>-</u>	<u>80,353</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

	Balance at 1 September 2022 £	Incoming resources £	Resources expended £	Balance at 31 August 2023 £
Unrestricted funds				
<i>General</i>				
Unrestricted general fund	68,630	148,381	(149,119)	67,892
<i>Restricted</i>				
Misc Restricted Funds	1,016	2,772	(2,686)	1,102
Open House	1,310	1,054	(1,754)	610
Methodist Youth Activities	2,974	1,487	(2,708)	1,753
Chester & Stoke District Education Grant	419	-	(150)	269
Local Family Support	325	4,500	(2,000)	2,825
Total restricted funds	<u>6,044</u>	<u>9,813</u>	<u>(9,298)</u>	<u>6,559</u>
Total funds	<u>74,674</u>	<u>158,194</u>	<u>(158,417)</u>	<u>74,451</u>

The specific purposes for which the funds are to be applied are as follows:

Misc Restricted Funds - various small projects including Craft, Voice of Hope, Flourish, Little Bridges, Choir and Reach. Income includes small grants, as well as donations and income from specific charitable activities.

Open House - a friendship group for elderly and retired people which in 2023 includes grant income from The Malam Fund £300, through The Community Foundation for Staffordshire. There is a small transfer from unrestricted funds in 2024 to cover a deficit on the fund.

Methodist Youth Activities - to provide youth activities and holidays.

Chester and Stoke District Education grant - to purchase a computer for use in the church's children and youth work.

Local Family Support - to help families in the locality. Stoke on Trent City Council provided a grant funding the Winter Food and Essential Supplies Fund to support this project.

Mercy Fund - this fund was established from a donation (and associated gift aid) received by the church to meet community need and support families and individuals in need or crisis.

Youth and Children's Fund - this fund was established from a donation (and associated gift aid) received by the church to support youth and children's work, including individuals in need.

The Methodist Church - Chester and Stoke-on-Trent District - this fund is a contribution towards the salary costs of a Youth and Children's Pastor.

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2024
(continued)**

16 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2024 £
Tangible fixed assets	923	119	1,042
Current assets	62,431	24,180	86,611
Current liabilities	(1,300)	(6,000)	(7,300)
Total net assets	<u>62,054</u>	<u>18,299</u>	<u>80,353</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2023 £
Tangible fixed assets	2,561	269	2,830
Current assets	67,102	6,290	73,392
Current liabilities	(1,771)	-	(1,771)
Total net assets	<u>67,892</u>	<u>6,559</u>	<u>74,451</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

17 Related party transactions

During the year the charity made the following related party transactions:

Bridge Centre Trust

(Daniel Phillips is a trustee of Potters Church and a trustee of the Bridge Centre Trust.)

During the year, Potters Church paid the Bridge Centre Trust £30,392 for rent, telephone and refreshments. (2023: £30,141). At the balance sheet date the amount due to/from Bridge Centre Trust was £Nil (2023 - £Nil).

Stoke on Trent Mission Circuit

(A Price, L Cooke, P Butterworth and Rev P Hancock are trustees of the charity are also trustees of Stoke on Trent Mission Circuit.)

During the year Potters Church contributed £23,189 (2023: £23,725) to the Stoke on Trent Mission Circuit. At the balance sheet date the amount due from Stoke on Trent Mission Circuit was £2,035 (2023 - £1,982).

The Methodist Church - Chester and Stoke-on-Trent District

(Rev P Hancock is a trustee of the charity and also a trustee of The Methodist Church - Chester and Stoke-on-Trent District.)

During the year Potters Church was awarded a three year grant totalling £30,000 from The Methodist Church - Chester and Stoke-on-Trent District. The first year amount of £12,000 was received in the year ended 31 March 2024. At the balance sheet date the amount due to/from The Methodist Church - Chester and Stoke-on-Trent District was £Nil (2023 - £Nil).

Saltbox

(Lloyd Cooke is the Chief Executive Officer of Saltbox.)

During the year Potters Church gave donations totalling £1,300 to Saltbox (2022: £1,200). At the balance sheet date the amount due to/from Saltbox was £Nil (2023 - £Nil).

THE POTTER'S HOUSE METHODIST CHURCH

England & Wales - Charity number 1127462

Accounts

Charity registration number: 1127462

The Potters House Methodist Church

known as

Potters Church

Annual Report and Financial Statements

for the Year Ended 31 August 2023

The Potters House Methodist Church

known as Potters Church

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The Potters House Methodist Church

known as Potters Church

Reference and Administrative Details

Trustees	Mr L Cooke, Chair of Church Council
	Mr PA Butterworth AIB, Treasurer
	Mrs A Price, Lead Pastor
	Rev P Hancock, Pastor
	Mrs H Brindley Safeguarding Officer (resigned August 2023)
	Mr PE Graham, Finance Chair
	Mrs Willoughby Lead for Pastoral Care (deceased March 2023)
	Mrs P Drew
	Mrs C Eyre
	Mr G Hesbrook
	Mrs C James
	Mr D Phillips BA
	Mrs A Kowarln
	Mr A Williamson (resigned August 2023)
	Mrs A Price
	Rev P Hancock
Senior Management / Leadership Team	
Charity Registration Number	1127462
Principal Office	Potters Church The Bridge Centre Birches Head Stoke on Trent ST2 8QD
Independent Examiner	Daryl Denson ACMA VAST The Dudson Centre Hope Street Stoke on Trent ST1 5DD

The Potters House Methodist Church

known as Potters Church

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2023.

Structure, governance and management

Nature of governing document

The Potters House Methodist Church was established as a charity in England and Wales (Number 1127462) on 9th January 2009 under the Deed of Union (1932) and Methodist Church Act (1976).

Recruitment and appointment of trustees

Appointment of trustees is governed by the constitution of the charity. Trustees are nominated by church members and must be committed members of the church. The trustees will conduct an interview with the prospective new trustee at which the responsibilities of trustees will be discussed and a schedule of expected duties is provided. The trustees will then review the position and ensure that the prospective trustee meets the charity's 'Trustee person specification' guidance and then a final decision will be taken. They are elected at the annual general meeting.

Induction and training of trustees

The induction process for a new trustee involves an initial meeting with the current trustees to discuss in detail the responsibilities of the position, the governing trust deed and the objectives of the charity. The new trustee will be provided with a copy of the Charity Commissions Guidance 'The Essential Trustee: What you Need to Know'.

Arrangements for setting key management personnel remuneration

The pay scales for key management personnel are set by the trustees and are benchmarked against other similar size organisations operating in the area. Pay of individual members of the management team are reviewed annually and this review takes into account performance and any additional responsibilities as well as increases in average earnings.

Organisational structure

The Church is governed according to the constitution and practice of the Methodist Church. Church Council meetings are held four times each year and a Congregational meeting is held annually. In addition the Church Council have delegated most of the day to day running of the Church to the Church Leadership Team, four of whom are trustees.

The Potters House Methodist Church

known as Potters Church

Trustees' Report (continued)

Objectives and activities

Objects and aims

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Public benefit

We are a Christian Church. We offer regular worship and activities for all ages.

Potters Church organises Christian acts of worship for a combined congregation of approximately 220 weekly worshippers. We hold weekly services in Birches Head, based at the Bridge Centre. These are identical and take place at 9.30am and 11.15am.

Potters Church provides a wide variety of weekday activities for the benefit of the public within the Stoke-on-Trent community. Such activities include: youth work, a parents and toddlers group, a weekly meeting for retired and elderly individuals, a craft club and a sports group.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The Potters House Methodist Church

known as Potters Church

Trustees' Report (continued)

Achievements and performance

In Stoke-on-Trent, we have financially supported projects which challenged issues of modern day slavery, supported the local Foodbank, provided opportunities for ex-offenders and responded to the issues faced by refugees and asylum seekers who have been housed in the local area.

We supported work with the homeless in our city, focusing on support and rehabilitation.

As a local church we successfully hosted a weekly community group for older people, providing friendship, support and a range of social events. We also run a weekly group aimed at providing a safe space to play for and parents, carers, babies and toddlers.

As a multigenerational church we continued during this period to provide faith based activities for all ages and have developed our youth work programme to include a greater emphasis on discipleship and inclusion.

We have begun a new weekly group focusing on sporting activities and friendship for older people.

We have supported a wide variety of local families through links with local schools. We have provided a number of shopping vouchers to support local people in need, as well as new white goods, bedding and other household items.

We have supported local school foodbanks and provided emergency support for people in need.

Our youth group fundraised to support the Stoke-on-Trent foodbank and raised over £800 to donate as part of their activities.

On Sundays we meet to worship, to celebrate and challenge people to respond with God's love to local and international needs.

We have successfully begun to rebuild our church community post-Covid 19. We have welcomed new people into our church and continue to do so. We have ceased to meet as a congregation in Longton and Newcastle-under-Lyme.

We continue to support and network with a number of Christian organisations and churches around the city of Stoke-on-Trent and beyond.

Use of volunteers

Our church and its activities are run and supported by a small staff team and a number (around 100) regular volunteers.

Financial review

The results for the year are set out in the Statement of Financial Activities.

The Potters House Methodist Church

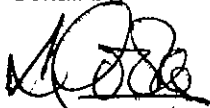
known as Potters Church

Trustees' Report (continued)

Policy on reserves

It is the trustees' policy to maintain a balance on unrestricted funds (if possible), which equates to three months staff wages and three months contribution to the Stoke on Trent Mission Circuit, equivalent to approximately £40,000. This should be sufficient to cover statutory payments due to staff should it be necessary to cease our activities. Unrestricted free reserves (excluding fixed assets) at the year end were £65,331 (2022: £64,431).

The annual report was approved by the trustees of the charity on 14 May 2024 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'L Cooke', is written over a horizontal dotted line.

Mr L Cooke
Trustee

The Potters House Methodist Church

known as Potters Church

Independent Examiner's Report to the trustees of The Potters House Methodist Church

I report to the trustees on my examination of the accounts of The Potters House Methodist Church for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of The Potters House Methodist Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Potters House Methodist Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Potters House Methodist Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 5DD

Date:

22/05/2024

The Potters House Methodist Church

known as Potters Church

Statement of Financial Activities for the Year Ended 31 August 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	2	145,616	4,500	150,116
Charitable activities	3	2,447	5,313	7,760
Investment Income	4	318	-	318
Total Income		<u>148,381</u>	<u>9,813</u>	<u>158,194</u>
Expenditure on:				
Charitable activities	6	<u>(149,119)</u>	<u>(9,298)</u>	<u>(158,417)</u>
Total Expenditure		<u>(149,119)</u>	<u>(9,298)</u>	<u>(158,417)</u>
Net movement in funds		(738)	515	(223)
Reconciliation of funds				
Total funds brought forward		<u>68,630</u>	<u>6,044</u>	<u>74,674</u>
Total funds carried forward	16	<u>67,892</u>	<u>6,559</u>	<u>74,451</u>

The notes on pages 10 to 21 form an integral part of these financial statements.

The Potters House Methodist Church

known as Potters Church

**Statement of Financial Activities for the Year Ended 31 August 2023
(continued)**

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	135,659	10,500	146,159
Charitable activities		6,089	7,145	13,234
Investment income	4	20	-	20
Other income		2,300	-	2,300
Total Income		<u>144,068</u>	<u>17,645</u>	<u>161,713</u>
Expenditure on:				
Charitable activities	6	<u>(152,106)</u>	<u>(19,209)</u>	<u>(171,315)</u>
Total Expenditure		<u>(152,106)</u>	<u>(19,209)</u>	<u>(171,315)</u>
Net movement in funds		(8,038)	(1,564)	(9,602)
Reconciliation of funds				
Total funds brought forward		<u>76,668</u>	<u>7,608</u>	<u>84,276</u>
Total funds carried forward	16	<u>68,630</u>	<u>6,044</u>	<u>74,674</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 16.

The Potters House Methodist Church

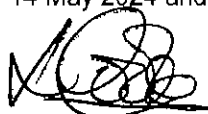
known as Potters Church

(Registration number: 1127462)

Balance Sheet as at 31 August 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	2,830	4,618
Current assets			
Debtors	13	11,826	9,146
Cash at bank and in hand		<u>61,566</u>	<u>63,032</u>
		73,392	72,178
Creditors: Amounts falling due within one year	14	<u>(1,771)</u>	<u>(2,122)</u>
Net current assets		<u>71,621</u>	<u>70,056</u>
Net assets		<u>74,451</u>	<u>74,674</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	16	6,559	6,044
Unrestricted income funds			
Unrestricted funds		<u>67,892</u>	<u>68,630</u>
Total funds	16	<u>74,451</u>	<u>74,674</u>

The financial statements on pages 7 to 21 were approved by the trustees, and authorised for issue on 14 May 2024 and signed on their behalf by:



.....
Mr L Cooke
Trustee

The notes on pages 10 to 21 form an integral part of these financial statements.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Potters House Methodist Church meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class

Fixtures & fittings

Depreciation method and rate

straight line over 5 years

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2023

(continued)

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2023
(continued)**

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations from individuals	119,656	-	119,656
Gift aid reclaimed	25,960	-	25,960
Grants, including capital grants;			
Government grants	-	4,500	4,500
	<u>145,616</u>	<u>4,500</u>	<u>150,116</u>
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Donations and legacies;			
Donations from individuals	110,487	-	110,487
Gift aid reclaimed	25,172	-	25,172
Grants, including capital grants;			
Government grants	-	10,000	10,000
Grants from other charities	-	500	500
	<u>135,659</u>	<u>10,500</u>	<u>146,159</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Church Activities	<u>2,447</u>	<u>5,313</u>	<u>7,760</u>
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Church Activities	<u>6,089</u>	<u>7,145</u>	<u>13,234</u>

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2023
(continued)**

4 Investment income

	Unrestricted funds General £	Total 2023 £
Interest receivable and similar income; Interest receivable on bank deposits	<u>318</u>	<u>318</u>
	<u>318</u>	<u>318</u>
	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income; Interest receivable on bank deposits	<u>20</u>	<u>20</u>
	<u>20</u>	<u>20</u>

5 Other Income

	Unrestricted funds General £	Total 2022 £
Sale of charity equipment	<u>2,300</u>	<u>2,300</u>

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2023
(continued)**

6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Church Activities	148,071	9,298	157,369
Governance Costs	1,048	-	1,048
	<u>149,119</u>	<u>9,298</u>	<u>158,417</u>
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Church Activities	151,110	19,209	170,319
Governance Costs	996	-	996
	<u>152,106</u>	<u>19,209</u>	<u>171,315</u>

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2023 £
Independent examiner fees		
Examination of the financial statements	1,048	1,048
	<u>1,048</u>	<u>1,048</u>
	Unrestricted funds General £	Total 2022 £
Independent examiner fees		
Examination of the financial statements	996	996
	<u>996</u>	<u>996</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

8 Government grants

In the year ended 31 August 2023 £4,500 (2022: £10,000) of grant funding was given to the charity by Stoke-on-Trent City Council from the Winter Food and Essential Supplies Fund.

The amount of grants recognised in the financial statements was £4,500 (2022 - £10,000).

There were no unfulfilled conditions at the year end.

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Rev P Hancock

This remuneration was paid via the district and circuit.

Rev P Hancock is no longer remunerated and carries on as a volunteer.

Mrs A Price

Mrs A Price received remuneration of £28,530 (2022: £31,800) during the year.

Salary of £26,662 (2022: £30,000) was paid directly. £1,868 (2021: £1,800) of pension contributions were made for Mrs A Price. Any expenses reimbursed were for Mrs A Price's paid employment and not in relation to her role as a trustee.

Pension contributions have been paid to a defined contribution scheme.

No trustees have received any reimbursed expenses from the charity during the year.

Donations made by the trustees without any conditions attached totalled £20,320 for the year (2022 - £20,030).

THE POTTER'S HOUSE METHODIST CHURCH

England & Wales - Charity number 1127462

Accounts

Charity registration number: 1127462

The Potters House Methodist Church

known as

Potters Church

Annual Report and Financial Statements
for the Year Ended 31 August 2022

The Potters House Methodist Church
known as Potters Church
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The Potters House Methodist Church

known as Potters Church

Reference and Administrative Details

Trustees

Mr L Cooke, Chair of Church Council
Mr PA Butterworth AIB, Treasurer
Mrs A Price, Lead Pastor
Rev P Hancock, Pastor
Mrs H Brindley, Safeguarding Officer
Mr PE Graham, Finance Chair
Mrs S Willoughby, Lead for Pastoral Care
Mrs P Drew
Mr D Phillips BA
Mr A Williamson
Mrs C Eyre (appointed 3 November 2021)
Mrs C James (appointed 3 November 2021)
Mrs A Kowarin (appointed 3 November 2021)
Mr G Hesbrook (appointed 3 November 2021)
Mr B Barber (resigned 8 September 2021), Circuit Steward
Mrs A Price

Senior Management / Leadership Team

Charity Registration Number 1127462

Principal Office Potters Church
The Bridge Centre
Birches Head
Stoke on Trent
ST2 8DD

Independent Examiner Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 5DD

The Potters House Methodist Church

known as Potters Church

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2022.

Structure, governance and management

Nature of governing document

The Potters House Methodist Church was established as a charity in England and Wales (Number 1127462) on 9th January 2009 under the Deed of Union (1932) and Methodist Church Act (1976).

Recruitment and appointment of trustees

Appointment of trustees is governed by the constitution of the charity. Trustees are nominated by church members and must be committed members of the church. The trustees will conduct an interview with the prospective new trustee at which the responsibilities of trustees will be discussed and a schedule of expected duties is provided. The trustees will then review the position and ensure that the prospective trustee meets the charity's 'Trustee person specification' guidance and then a final decision will be taken. They are elected at the annual general meeting.

Induction and training of trustees

The induction process for a new trustee involves an initial meeting with the current trustees to discuss in detail the responsibilities of the position, the governing trust deed and the objectives of the charity. The new trustee will be provided with a copy of the Charity Commissions Guidance 'The Essential Trustee: What you Need to Know'.

Arrangements for setting key management personnel remuneration

The pay scales for key management personnel are set by the trustees and are benchmarked against other similar size organisations operating in the area. Pay of individual members of the management team are reviewed annually and this review takes into account performance and any additional responsibilities as well as increases in average earnings.

Organisational structure

The Church is governed according to the constitution and practice of the Methodist Church. Church Councils are held four times each year and a Congregational meeting is held annually. In addition the Church Council have delegated most of the day to day running of the Church to the Church Leadership Team, four of whom are trustees.

The Potters House Methodist Church

known as Potters Church

Trustees' Report (continued)

Objectives and activities

Objects and aims

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Public benefit

We are a Christian Church. We offer regular worship and activities for all ages.

Potters Church organises Christian acts of worship for a combined congregation of approximately 200 weekly worshippers. We hold weekly services in Birches Head, based at the Bridge Centre. These are identical and take place at 9.30am and 11.15am.

Potters Church provides a wide variety of weekday activities for the benefit of the public within the Stoke-on-Trent community. Such activities include: youth work, a parents and toddlers group, a weekly meeting for retired and elderly individuals, a craft club and a sports group.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The Potters House Methodist Church

known as Potters Church

Trustees' Report (continued)

Achievements and performance

In Stoke on Trent, we have financially supported projects which challenged issues of modern day slavery, supported the local Foodbank, provided opportunities for ex-offenders and responded to the issues faced by refugees and asylum seekers who have been housed in the local area.

We supported work with the homeless in our city, focusing on support and rehabilitation.

As a local church we successfully hosted a weekly community group for older people, providing friendship, support and a range of social events. We also run a weekly group aimed at providing a safe space to play for and parents, carers, babies and toddlers.

As a multigenerational church we continued during this period to provide faith based activities for all ages and have developed our youth work programme to include a greater emphasis on discipleship and inclusion.

We have begun a new weekly group focusing on sporting activities and friendship for older people.

We have supported a wide variety of local families through links with local schools. We have provided a number of shopping vouchers to support local people in need, as well as new white goods, bedding and other household items.

We have supported local school foodbanks and provided emergency support for people in need.

Our youth group fundraised to support the Stoke on Trent foodbank and raised over £800 to donate as part of their activities.

On Sundays we meet to worship, to celebrate and challenge people to respond with God's love to local and international needs.

We have successfully begun to rebuild our church community post-Covid 19. We have welcomed new people into our church and continue to do so. We have ceased to meet as a congregation in Longton and Newcastle Under Lyme.

We continue to support and network with a number of Christian organisations and churches around the city of Stoke on Trent and beyond.

Use of volunteers

Our church and its activities are run and supported by a small staff team and a number (around 100) regular volunteers.

Financial review

The results for the year are set out in the Statement of Financial Activities.

The Potters House Methodist Church

known as Potters Church

Trustees' Report (continued)

Policy on reserves

It is the trustees' policy to maintain a balance on unrestricted funds (if possible), which equates to three months staff wages and three months contribution to the Stoke on Trent Mission Circuit, equivalent to approximately £40,000. This should be sufficient to cover statutory payments due to staff should it be necessary to cease our activities. Unrestricted free reserves (excluding fixed assets) at the year end were £64,431 (2021: £71,134).

The annual report was approved by the trustees of the charity on 23 May 2023 and signed on its behalf by:


.....
Mr L Cooke
Trustee

The Potters House Methodist Church

known as Potters Church

Independent Examiner's Report to the trustees of The Potters House Methodist Church

I report to the trustees on my examination of the accounts of The Potters House Methodist Church for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of The Potters House Methodist Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

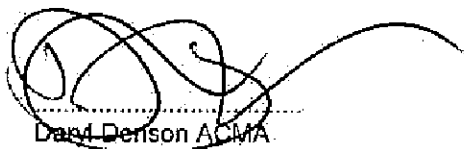
I report in respect of my examination of the The Potters House Methodist Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Potters House Methodist Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Denson ACMA

VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 5DD

Date: 24/5/2023

The Potters House Methodist Church

known as Potters Church

Statement of Financial Activities for the Year Ended 31 August 2022

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	135,659	10,500	146,159
Charitable activities	3	6,089	7,145	13,234
Investment income	4	20	-	20
Other Income		2,300	-	2,300
Total Income		<u>144,068</u>	<u>17,645</u>	<u>161,713</u>
Expenditure on:				
Charitable activities	6	<u>(152,106)</u>	<u>(19,209)</u>	<u>(171,315)</u>
Total Expenditure		<u>(152,106)</u>	<u>(19,209)</u>	<u>(171,315)</u>
Net movement in funds		(8,038)	(1,564)	(9,602)
Reconciliation of funds				
Total funds brought forward		<u>76,668</u>	<u>7,608</u>	<u>84,276</u>
Total funds carried forward	15	<u>68,630</u>	<u>6,044</u>	<u>74,674</u>

The notes on pages 10 to 22 form an integral part of these financial statements.

The Potters House Methodist Church

known as Potters Church

**Statement of Financial Activities for the Year Ended 31 August 2022
(continued)**

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	135,566	10,092	145,658
Charitable activities		119	43	162
Other income		855	-	855
Total Income		<u>136,540</u>	<u>10,135</u>	<u>146,675</u>
Expenditure on:				
Charitable activities	6	<u>(137,020)</u>	<u>(3,923)</u>	<u>(140,943)</u>
Total Expenditure		<u>(137,020)</u>	<u>(3,923)</u>	<u>(140,943)</u>
Net (expenditure)/income		(480)	6,212	5,732
Gross transfers between funds		<u>7,114</u>	<u>(7,114)</u>	<u>-</u>
Net movement in funds		8,634	(902)	5,732
Reconciliation of funds				
Total funds brought forward		<u>70,034</u>	<u>8,510</u>	<u>78,544</u>
Total funds carried forward	15	<u><u>76,668</u></u>	<u><u>7,608</u></u>	<u><u>84,276</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 15.

The Potters House Methodist Church

known as Potters Church

**(Registration number: 1127462)
Balance Sheet as at 31 August 2022**

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	4,618	6,103
Current assets			
Debtors	13	9,146	10,293
Cash at bank and in hand		<u>63,032</u>	<u>69,059</u>
		72,178	79,352
Creditors: Amounts falling due within one year	14	<u>(2,122)</u>	<u>(1,179)</u>
Net current assets		<u>70,056</u>	<u>78,173</u>
Net assets		<u>74,674</u>	<u>84,276</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	15	6,044	7,608
Unrestricted income funds			
Unrestricted funds		<u>68,630</u>	<u>76,668</u>
Total funds	15	<u>74,674</u>	<u>84,276</u>

The financial statements on pages 7 to 22 were approved by the trustees, and authorised for issue on 23 May 2023 and signed on their behalf by:


Mr L. Gooko
Trustee

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Potters House Methodist Church meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures & fittings	straight line over 5 years

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted Income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2022
(continued)**

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Donations and legacies;			
Donations from individuals	110,487	-	110,487
Gift aid reclaimed	25,172	-	25,172
Grants, including capital grants;			
Government grants	-	10,000	10,000
Grants from other charities	-	500	500
	<u>135,659</u>	<u>10,500</u>	<u>146,159</u>
	Unrestricted funds General £	Restricted funds £	Total 2021 £
Donations and legacies;			
Donations from individuals	112,083	7,283	119,366
Gift aid reclaimed	23,483	428	23,912
Grants, including capital grants;			
Grants from other charities	-	2,380	2,380
	<u>135,566</u>	<u>10,092</u>	<u>145,658</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Church Activities	<u>6,089</u>	<u>7,145</u>	<u>13,234</u>
	Unrestricted funds General £	Restricted funds £	Total 2021 £
Church Activities	<u>119</u>	<u>43</u>	<u>162</u>

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2022
(continued)**

4 Investment income

	Unrestricted funds General £	Total 2022 £
Interest receivable and similar income;		
Interest receivable on bank deposits	20	20
	<u>20</u>	<u>20</u>
		Total 2021 £
		<u>-</u>

5 Other income

	Unrestricted funds General £	Total 2022 £
Sale of charity equipment	2,300	2,300
	<u>2,300</u>	<u>2,300</u>

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2022
(continued)**

6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Church Activities	151,110	19,209	170,319
Governance Costs	996	-	996
	<u>152,106</u>	<u>19,209</u>	<u>171,315</u>
	Unrestricted funds General £	Restricted funds £	Total 2021 £
Church Activities	136,048	3,923	139,971
Governance Costs	972	-	972
	<u>137,020</u>	<u>3,923</u>	<u>140,943</u>

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2022 £
Independent examiner fees		
Examination of the financial statements	996	996
	<u>996</u>	<u>996</u>
	Unrestricted funds General £	Total 2021 £
Independent examiner fees		
Examination of the financial statements	972	972
	<u>972</u>	<u>972</u>

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2022
(continued)**

8 Government grants

In the year ended 31 August 2022 £10,000 of grant funding was given to the charity by Stoke-on-Trent City Council from the Winter Food and Essential Supplies Fund. The amount of grants recognised in the financial statements was £10,000 (2021 - £Nil). There were no unfulfilled conditions at the year end.

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Rev P Hancock

Rev P Hancock received remuneration of £Nil (2021: £11,038) during the year.

This remuneration was paid via the district and circuit.

Rev P Hancock is no longer remunerated and carries on as a volunteer.

Mrs A Price

Mrs A Price received remuneration of £31,800 (2021: £26,500) during the year.

Salary of £30,000 (2021: £25,000) was paid directly. £1,800 (2021: £1,500) of pension contributions were made for Mrs A Price. Any expenses reimbursed were for Mrs A Price's paid employment and not in relation to her role as a trustee.

Pension contributions have been paid to a defined contribution scheme.

No trustees have received any reimbursed expenses from the charity during the year.

Donations made by the trustees without any conditions attached totalled £20,030 for the year (2021 - £16,940).

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

10 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	62,400	54,729
Social security costs	633	-
Pension costs	<u>3,744</u>	<u>3,284</u>
	<u>66,777</u>	<u>58,013</u>

The monthly average number of persons (including senior management team) employed by the charity during the year:

	2022 No	2021 No
Ministry	<u>3</u>	<u>3</u>

3 (2021 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,744 (2021 - £3,284).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £31,800 (2021 - £26,500).

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2022
(continued)**

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 September 2021	24,985	24,985
Additions	456	456
Disposals	<u>(4,199)</u>	<u>(4,199)</u>
At 31 August 2022	<u>21,242</u>	<u>21,242</u>
Depreciation		
At 1 September 2021	18,882	18,882
Charge for the year	1,941	1,941
Eliminated on disposals	<u>(4,199)</u>	<u>(4,199)</u>
At 31 August 2022	<u>16,624</u>	<u>16,624</u>
Net book value		
At 31 August 2022	<u>4,618</u>	<u>4,618</u>
At 31 August 2021	<u>6,103</u>	<u>6,103</u>

13 Debtors

	2022 £	2021 £
Prepayments	3,139	4,391
Other debtors	<u>6,007</u>	<u>5,902</u>
	<u>9,146</u>	<u>10,293</u>

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	-	7
Other creditors	401	-
Accruals	<u>1,721</u>	<u>1,172</u>
	<u>2,122</u>	<u>1,179</u>

The Potters House Methodist Church

known as Potters Church

**Notes to the Financial Statements for the Year Ended 31 August 2022
(continued)**

15 Funds

	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Balance at 31 August 2022 £
Unrestricted funds				
<i>General</i>				
Unrestricted general fund	76,668	144,068	(152,106)	68,630
Restricted funds				
Misc Restricted Funds	271	2,280	(1,535)	1,016
Open House	2,038	1,313	(2,041)	1,310
Methodist Youth Activities	1,800	1,890	(716)	2,974
The Community Foundation for Staffordshire	1,000	-	(1,000)	-
Chester & Stoke District Education Grant	569	-	(150)	419
Local Family Support	1,930	12,162	(13,767)	325
Total restricted funds	<u>7,608</u>	<u>17,645</u>	<u>(19,209)</u>	<u>6,044</u>
Total funds	<u>84,276</u>	<u>161,713</u>	<u>(171,315)</u>	<u>74,674</u>

The Potters House Methodist Church

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**Notes to the Financial Statements for the Year Ended 31 August 2022
(continued)**

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2021 £
Unrestricted funds					
<i>General</i>					
Unrestricted general fund	70,034	136,540	(137,020)	7,114	76,668
<i>Restricted</i>					
Misc Restricted Funds	804	43	(461)	(115)	271
Open House	1,830	750	(542)	-	2,038
Longton Church	157	-	-	(157)	-
Methodist Youth Activities	1,800	-	-	-	1,800
Castle Connect Church Newcastle	3,919	3,617	(495)	(7,041)	-
The Community Foundation for Staffordshire	-	1,000	-	-	1,000
TLG Bags of Hope	-	230	(230)	-	-
Chester & Stoke District Education Grant	-	400	(30)	199	569
Local Family Support	-	4,095	(2,165)	-	1,930
Total restricted funds	8,510	10,135	(3,923)	(7,114)	7,608
Total funds	78,544	146,675	(140,943)	-	84,276

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

The specific purposes for which the funds are to be applied are as follows:

Misc Restricted funds - various small projects including Craft, Voice of Hope, Flourish, Little Bridges, Choir and Reach. Income includes small grants, as well as donations and income from specific charitable activities

Open House - a friendship group for elderly and retired people which includes grant income of £750 from The Malam Fund (through The Community Foundation for Staffordshire)

Longton Church - outreach programme in Longton

Seedbed - work with asylum seekers and refugees

Methodist Youth Activities - to provide youth activities and holidays. The Methodist Church - Chester and Stoke-on-Trent District gave a grant of £500 in the year ended 31 August 2022.

Castle Connect Church - for the church plant in Newcastle-under-Lyme including grants from The Methodist Church - Chester and Stoke-on-Trent District

The Community Foundation for Staffordshire - Covid-19 Emergency Fund to support the church's activities in response to the COVID-19 pandemic

TLG Transforming Lives for Good - Box of Hope - to help support children and families affected by the COVID-19 pandemic

Chester and Stoke District Education grant - to purchase a computer for use in the church's children and youth work

Local family support - to help families in the locality. Stoke on Trent City Council provided a grant of £10,000 from the Winter Food and Essential Supplies Fund to support this project in the year ended 31 August 2022.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2022 (continued)

16 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2022 £
Tangible fixed assets	4,199	419	4,618
Current assets	66,553	5,625	72,178
Current liabilities	(2,122)	-	(2,122)
Total net assets	68,630	6,044	74,674
	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2021 £
Tangible fixed assets	5,534	569	6,103
Current assets	72,313	7,039	79,352
Current liabilities	(1,179)	-	(1,179)
Total net assets	76,668	7,608	84,276

17 Related party transactions

During the year the charity made the following related party transactions:

Brian Barber

(Brian Barber was a trustee of the church until his resignation in September 2021.)

During the year ended 31 August 2021 he purchased £600 of exercise equipment from the church which was no longer in use. The amount paid by Brian Barber was the original cost of the equipment. At the balance sheet date the amount due to/from Brian Barber was £Nil (2021 - £Nil).

The Methodist Church - Chester and Stoke-on-Trent District

(Brian Barber was a trustee of The Potters House Methodist Church until his resignation in September 2021. Brian Barber was a trustee of the Methodist Church - Chester and Stoke-on-Trent District)

The charity received grants of £500 (2021: £400) from The Methodist Church - Chester and Stoke-on-Trent District during the year. At the balance sheet date the amount due to/from The Methodist Church - Chester and Stoke-on-Trent District was £Nil (2021 - £Nil).

THE POTTER'S HOUSE METHODIST CHURCH

England & Wales - Charity number 1127462

Accounts

Charity registration number: 1127462

The Potters House Methodist Church

known as

Potters Church

Annual Report and Financial Statements

for the Year Ended 31 August 2021

The Potters House Methodist Church

known as Potters Church

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2021.

Structure, governance and management

Nature of governing document

The Potters House Methodist Church was established as a charity in England and Wales (Number 1127462) on 9th January 2009 under the Deed of Union (1932) and Methodist Church Act (1976).

Recruitment and appointment of trustees

Appointment of trustees is governed by the constitution of the charity. The trustees welcome new members. Responsibilities are discussed and a schedule of expected duties is shared. Trustees are required to be regular members of Potters Church, servers on at least one team and to give financially to the work of the church. They should have been members of the church for a minimum of three years before standing as a trustee.

Induction and training of trustees

The induction process for a new trustee involves an official welcome at their first trustees meeting along with the current trustees to share the responsibilities of the position, the governing trust deed and the objectives of the charity.

Arrangements for setting key management personnel remuneration

The pay scales for key management personnel are set by the trustees with guidance from the HR committee, in accordance with Methodist pay and practice. Pay of individual members of the management team are annually reviewed by the finance committee and this review takes into consideration account performance and any additional responsibilities, as well as increases in average earnings.

Organisational structure

The church is governed according to the constitution and practice of the Methodist Church. Church Councils are held four times each year and a congregational meeting is held annually. The Church Council have delegated most of the day to day running of the church to the leadership team, four of whom are trustees.

Objectives and activities

Objects and aims

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of-

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The Potters House Methodist Church

known as Potters Church

Trustees' Report

Public benefit

We are a Christian Church. We offer regular worship and activities where all are welcome.

Potters Church offers worship on Sundays at 9.30am and 11.15am. We are a church of approximately 270 people and we meet at one site, based at the Bridge Centre in Birches Head.

Potters Church provides a variety of weekday activities for the benefit of those within our community. They include community outreach and support, youth work, a baby and toddler group, a community group for older people and a craft club.

Since Covid-19, we have continued to increase and develop our online presence, including offering acts of worship for people to participate in. Since September 2021, we have been gathering weekly again on a Sunday, returning to two identical services to enable room for growth and to allow for social distancing.

Since the last report, we made the decision to close our church plant at Potters Longton.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

We have supported a range of projects and charities financially over the last year. These include groups that work with asylum seekers, people vulnerable and at risk in our community, the homeless, those experiencing food poverty, those looking to integrate into society after convictions and those working against modern day slavery.

We have restarted the following activities as restrictions have lifted during the Covid-19 pandemic:

- our community baby and toddler group which meets on Tuesday mornings in Birches Head
- our community group for older people which meets on Friday mornings in Birches Head
- our craft group which meets on Wednesday mornings in Birches Head
- our youth and young people's work, whose main meeting is now on a Sunday evening.

We have returned to regular weekly worship at our church site in Birches Head, offering two services each week, including children's church. We have supported local schools and families through practical help, such as providing holiday lunches, food hampers for over Christmas, sunscreen and other supplies, including hygiene products, and we supported our city's care leavers by providing them all with a Christmas gift.

We offer prayer to all who seek it through a variety of means – personal provision, online, over the phone, in prayer meetings and through a prayer chain, as well as web based prayer requests.

We have continued to work in unity with other Christians through sharing in weekly acts of worship online. We have continued to explore and develop other ways of building community and supporting people, both in person and online as we continued through 2021.

The Potters House Methodist Church

known as Potters Church

Trustees' Report

Use of volunteers

Under usual circumstances, we are supported by a number of volunteers (around 100), whom enable our activities to run well and safely.

Financial review

The results for the year are shown in the Statement of Financial Activities. The trustees estimate that Covid-19 has impacted the money received through giving at Potters Church by 17%.

Policy on reserves

It is the trustees' policy to maintain a balance on unrestricted funds which, if possible, equates to three months staff wages and three months contribution to the Stoke on Trent mission circuit, equivalent to approximately £40,000. This should be sufficient to cover statutory payments due to staff should it be necessary to cease our activities. Unrestricted free reserves (excluding fixed assets) at the year end were £71,134 (2020: £69,554).

The annual report was approved by the trustees of the charity on 12 May 2022 and signed on its behalf by:



.....
Mr L Cooke
Trustee

The Potters House Methodist Church

known as Potters Church

Independent Examiner's Report to the trustees of The Potters House Methodist Church

I report to the trustees on my examination of the accounts of The Potters House Methodist Church for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of The Potters House Methodist Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Potters House Methodist Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Potters House Methodist Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 5DD

Date:.....

The Potters House Methodist Church

known as Potters Church

Statement of Financial Activities for the Year Ended 31 August 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	135,566	10,092	145,658
Charitable activities	3	119	43	162
Other income		855	-	855
Total Income		<u>136,540</u>	<u>10,135</u>	<u>146,675</u>
Expenditure on:				
Charitable activities	6	<u>(137,020)</u>	<u>(3,923)</u>	<u>(140,943)</u>
Total Expenditure		<u>(137,020)</u>	<u>(3,923)</u>	<u>(140,943)</u>
Net (expenditure)/income		(480)	6,212	5,732
Gross transfers between funds		<u>7,114</u>	<u>(7,114)</u>	<u>-</u>
Net movement in funds		6,634	(902)	5,732
Reconciliation of funds				
Total funds brought forward		<u>70,034</u>	<u>8,510</u>	<u>78,544</u>
Total funds carried forward	16	<u><u>76,668</u></u>	<u><u>7,608</u></u>	<u><u>84,276</u></u>

The notes on pages 9 to 21 form an integral part of these financial statements.

The Potters House Methodist Church

known as Potters Church

Statement of Financial Activities for the Year Ended 31 August 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	154,145	14,235	168,380
Charitable activities		5,093	2,676	7,769
Investment income	4	54	-	54
Total Income		<u>159,292</u>	<u>16,911</u>	<u>176,203</u>
Expenditure on:				
Charitable activities	6	<u>(162,050)</u>	<u>(13,955)</u>	<u>(176,005)</u>
Total Expenditure		<u>(162,050)</u>	<u>(13,955)</u>	<u>(176,005)</u>
Net (expenditure)/income		(2,758)	2,956	198
Gross transfers between funds		<u>3,973</u>	<u>(3,973)</u>	-
Net movement in funds		1,215	(1,017)	198
Reconciliation of funds				
Total funds brought forward		<u>68,819</u>	<u>9,527</u>	<u>78,346</u>
Total funds carried forward	16	<u><u>70,034</u></u>	<u><u>8,510</u></u>	<u><u>78,544</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 is shown in note 16.

The notes on pages 9 to 21 form an integral part of these financial statements.

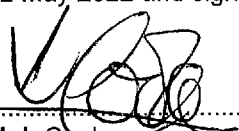
The Potters House Methodist Church

known as Potters Church

**(Registration number: 1127462)
Balance Sheet as at 31 August 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	6,103	770
Current assets			
Debtors	13	10,293	10,473
Cash at bank and in hand		69,059	75,363
		79,352	85,836
Creditors: Amounts falling due within one year	14	(1,179)	(8,062)
Net current assets		78,173	77,774
Net assets		84,276	78,544
Funds of the charity:			
Restricted income funds			
Restricted funds	16	7,608	8,510
Unrestricted income funds			
Unrestricted funds		76,668	70,034
Total funds	16	84,276	78,544

The financial statements on pages 6 to 21 were approved by the trustees, and authorised for issue on 12 May 2022 and signed on their behalf by:



 Mr L Cooke
 Trustee

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Potters House Methodist Church meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class

Fixtures & fittings

Depreciation method and rate

straight line over 5 years

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Donations and legacies;			
Donations from individuals	112,083	7,283	119,366
Gift aid reclaimed	23,483	429	23,912
Grants, including capital grants;			
Grants from other charities	-	2,380	2,380
	<u>135,566</u>	<u>10,092</u>	<u>145,658</u>
	Unrestricted funds General £	Restricted funds £	Total 2020 £
Donations and legacies;			
Donations from individuals	126,733	5,533	132,266
Gift aid reclaimed	26,912	480	27,392
Grants, including capital grants;			
Government grants	500	-	500
Grants from other charities	-	8,222	8,222
	<u>154,145</u>	<u>14,235</u>	<u>168,380</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Church Activities	119	43	162
	<u>119</u>	<u>43</u>	<u>162</u>
	Unrestricted funds General £	Restricted funds £	Total 2020 £
Church Activities	5,093	2,676	7,769
	<u>5,093</u>	<u>2,676</u>	<u>7,769</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

4 Investment income

		Total 2021 £
	Unrestricted funds General £	Total 2020 £
Interest receivable and similar income;		
Interest receivable on bank deposits	54	54
	<u>54</u>	<u>54</u>

5 Other income

	Unrestricted funds General £	Total 2021 £
Sale of charity equipment	855	855
	<u>855</u>	<u>855</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £
Church Activities	136,048	3,923	139,971
Governance Costs	972	-	972
	<u>137,020</u>	<u>3,923</u>	<u>140,943</u>
	Unrestricted funds General £	Restricted funds £	Total 2020 £
Church Activities	157,676	13,955	171,631
Youth Holiday	3,426	-	3,426
Governance Costs	948	-	948
	<u>162,050</u>	<u>13,955</u>	<u>176,005</u>

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2021 £
Independent examiner fees		
Examination of the financial statements	972	972
	<u>972</u>	<u>972</u>
	Unrestricted funds General £	Total 2020 £
Independent examiner fees		
Examination of the financial statements	948	948
	<u>948</u>	<u>948</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

8 Government grants

In the year ended 31 August 2021 £Nil (2020: £500) of grant funding was given to the charity by Stoke-on-Trent City Council to assist with the church's work during the COVID-19 pandemic. The amount of grants recognised in the financial statements was £Nil (2020 - £500). There were no unfulfilled conditions at the year end.

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Mrs A Price

Mrs A Price received remuneration of £26,500 (2020: £21,280) and £Nil (2020: £66) of expenses were reimbursed to Mrs A Price during the year.

Salary of £25,000 (2020: £20,074) was paid directly. £1,500 (2020: £1,206) of pension contributions were made for Mrs A Price. Expenses reimbursed were for Mrs A Price's paid employment and not in relation to her role as a trustee.

Pension contributions have been paid to a defined contribution scheme.

Rev P Hancock

Rev P Hancock received remuneration of £11,038 (2020: £14,021) during the year.

This remuneration was paid via the district and circuit.

Rev A Clowes

Rev A Clowes received remuneration of £Nil (2020: £22,217) and £Nil (2020: £1,834) of expenses were reimbursed to Rev A Clowes during the year.

Rev A Clowes left the church's employment and resigned as a trustee in February 2020. In the year ended 31 August 2020, salary of £5,327 was paid directly and £16,890 via the circuit. £320 of pension contributions were also made for Rev A Clowes. Expenses reimbursed were for Rev A Clowes' paid employment and not in relation to his role as a trustee.

Pension contributions have been paid to a defined contribution scheme.

The legal authority under which remuneration was given to those also acting as trustees of the charity is the Constitutional Practice and Discipline of the Methodist Church, which states that subject to compliance with Standing Orders as to conflicts of interest, the trustees may employ or engage the services of any managing trustee or connected person at remuneration and on terms not more preferential than would be accorded to a member of the public with the same qualifications and experience.

No trustees have received any reimbursed expenses from the charity during the year.

Donations made by the trustees without any conditions attached totalled £16,940 for the year (2020 - £17,504).

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	54,729	49,924
Pension costs	<u>3,284</u>	<u>3,094</u>
	<u>58,013</u>	<u>53,018</u>

The monthly average number of persons (including senior management team) employed by the charity during the year:

	2021 No	2020 No
Ministry	<u>3</u>	<u>3</u>

3 (2020 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,284 (2020 - £3,094).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £26,500 (2020 - £26,927).

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 September 2020	25,819	25,819
Additions	6,694	6,694
Disposals	(7,528)	(7,528)
At 31 August 2021	24,985	24,985
Depreciation		
At 1 September 2020	25,049	25,049
Charge for the year	1,361	1,361
Eliminated on disposals	(7,528)	(7,528)
At 31 August 2021	18,882	18,882
Net book value		
At 31 August 2021	6,103	6,103
At 31 August 2020	770	770

13 Debtors

	2021 £	2020 £
Prepayments	4,391	4,391
Other debtors	5,902	6,082
	10,293	10,473

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	-	494
Other taxation and social security	7	826
Other creditors	-	2,294
Accruals	1,172	4,448
	1,179	8,062

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

15 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,284 (2020 - £3,094).

16 Funds

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2021 £
Unrestricted funds					
General					
Unrestricted general fund	70,034	136,540	(137,020)	7,114	76,668
Restricted funds					
Misc Restricted Funds	804	43	(461)	(115)	271
Open House	1,830	750	(542)	-	2,038
Longton Church	157	-	-	(157)	-
Methodist Youth Activities	1,800	-	-	-	1,800
Castle Connect Church Newcastle	3,919	3,617	(495)	(7,041)	-
The Community Foundation for Staffordshire	-	1,000	-	-	1,000
TLG Bags of Hope	-	230	(230)	-	-
Chester & Stoke District Education Grant	-	400	(30)	199	569
Local Family Support	-	4,095	(2,165)	-	1,930
Total restricted funds	8,510	10,135	(3,923)	(7,114)	7,608
Total funds	78,544	146,675	(140,943)	-	84,276

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

	Balance at 1 September 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2020 £
Unrestricted funds					
General					
Unrestricted general fund	68,819	159,292	(162,050)	3,973	70,034
Restricted					
Misc Restricted Funds	4,450	1,160	(1,662)	(3,144)	804
Open House	1,844	1,516	(1,530)	-	1,830
Longton Church	1,826	-	(1,669)	-	157
Seedbed	829	-	-	(829)	-
Methodist Youth Activities	-	1,800	-	-	1,800
Castle Connect Church Newcastle	578	12,435	(9,094)	-	3,919
Total restricted funds	<u>9,527</u>	<u>16,911</u>	<u>(13,955)</u>	<u>(3,973)</u>	<u>8,510</u>
Total funds	<u>78,346</u>	<u>176,203</u>	<u>(176,005)</u>	<u>-</u>	<u>78,544</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

The specific purposes for which the funds are to be applied are as follows:

Misc Restricted funds - various small projects including Craft, Voice of Hope, Flourish, Little Bridges, Choir and Reach. Income includes small grants, as well as donations and income from specific charitable activities

Open House - a friendship group for elderly and retired people which includes grant income of £750 from The Malam Fund (through The Community Foundation for Staffordshire)

Longton Church - outreach programme in Longton

Seedbed - work with asylum seekers and refugees

Methodist Youth Activities - to provide youth activities and holidays to asylum seekers

Castle Connect Church - for the church plant in Newcastle-under-Lyme including grants from The Methodist Church - Chester and Stoke-on-Trent District

The Community Foundation for Staffordshire - Covid-19 Emergency Fund to support the church's activities in response to the COVID-19 pandemic

TLG Transforming Lives for Good - Box of Hope - to help support children and families affected by the COVID-19 pandemic

Chester and Stoke District Education grant - to purchase a computer for use in the church's children and youth work

Local family support - to help families in the locality.

In the year ended 31 August 2021 various amounts were transferred between funds. £199 was transferred from unrestricted to restricted funds to contribute to the full cost of the laptop purchased from the Chester and Stoke District Education grant. £7,041, the closing balance on the restricted Castle Connect fund was transferred to unrestricted funds on cessation of the church's congregation in Newcastle under Lyme. £157, the closing balance on the restricted Longton Church fund was transferred to unrestricted funds on cessation of the church's congregation in Longton. £115 was transferred from restricted to unrestricted funds from Misc Restricted Funds which were the balances on various small funds for activities which have ceased.

In the year ended 31 August 2020 three amounts were transferred from restricted to unrestricted funds. The remaining Seedbed grant was to fund a project which ceased in 2015 and the charity which gave the grant no longer exists. The second amount transferred was included in misc restricted funds and given to provide family support services. The project ceased in 2015 and the trustees have made the decision to transfer the remaining balance to unrestricted funds to fund further church activities. The final amount transferred was also included in misc restricted fund and was given to fund donations to Compassion UK. The donations have been paid to Compassion UK but were not allocated to this fund which has now been rectified by the transfer.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2021

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2021 £
Tangible fixed assets	5,534	569	6,103
Current assets	72,313	7,039	79,352
Current liabilities	(1,179)	-	(1,179)
Total net assets	<u>76,668</u>	<u>7,608</u>	<u>84,276</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2020 £
Tangible fixed assets	480	290	770
Current assets	77,616	8,220	85,836
Current liabilities	(8,062)	-	(8,062)
Total net assets	<u>70,034</u>	<u>8,510</u>	<u>78,544</u>

18 Related party transactions

During the year the charity made the following related party transactions:

Brian Barber

(Brian Barber is a trustee of the church)

During the year he purchased £600 of exercise equipment from the church which was no longer in use. The amount paid by Brian Barber was the original cost of the equipment. At the balance sheet date the amount due to/from Brian Barber was £Nil (2020 - £Nil).

Mrs C Clowes

(Mrs Clowes is the wife of Trustee and Senior Pastor Rev A Clowes - resigned February 2020)

Mrs Clowes was employed between February 2018 and February 2020 as an administrator and was paid a salary of £4,914 and pension contributions of £295 in the year ended 31 August 2020. There were no payments in the year ended 31 August 2021. . At the balance sheet date the amount due to/from Mrs C Clowes was £Nil (2020 - £Nil).

The Methodist Church - Chester and Stoke-on-Trent District

(Brian Barber is a trustee of The Potters House Methodist Church and The Methodist Church - Chester and Stoke-on-Trent District)

The charity received grants of £400 (2020: £6,422) from The Methodist Church - Chester and Stoke-on-Trent District during the year. . At the balance sheet date the amount due to/from The Methodist Church - Chester and Stoke-on-Trent District was £Nil (2020 - £Nil).

THE POTTER'S HOUSE METHODIST CHURCH

England & Wales - Charity number 1127462

Accounts

Charity registration number: 1127462

The Potters House Methodist Church

known as

Potters Church

Annual Report and Financial Statements

for the Year Ended 31 August 2020

The Potters House Methodist Church

known as Potters Church

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The Potters House Methodist Church

known as Potters Church

Reference and Administrative Details

Trustees	Mr L Cooke Mr PA Butterworth AIB Mrs H Brindley Mr PE Graham Mr D Phillips BA Mrs L Wilde Mrs S Willoughby Mrs P Drew Mr A Williamson Mrs A Price Rev P Hancock Mr B Barber
Senior Management Team	Rev A Clowes to 28 February 2020 Mrs A Price Rev P Hancock
Principal Office	Potters Church The Bridge Centre Birches Head Stoke on Trent ST2 8QD
Charity Registration Number	1127462
Independent Examiner	Daryl Denson ACMA VAST The Dudson Centre Hope Street Stoke on Trent ST1 5DD

The Potters House Methodist Church

known as Potters Church

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2020.

Trustees

Mr L Cooke, Chair of Church Council

Rev A Clowes (resigned 28 February 2020)

Mr PA Butterworth AIB, Treasurer

Mrs H Brindley (appointed 5 September 2019)

Mr PE Graham

Mr D Phillips BA

Mrs L Wilde, Safeguarding Officer (appointed 5 September 2019)

Mrs S Willoughby, Lead for Pastoral Care

Mr J Molyneaux (resigned 31 May 2020)

Mrs P Drew

Mr A Williamson

Mrs A Price, Lead Pastor

Rev P Hancock, Pastor

Mr B Barber, Circuit Steward

Mrs K Kenyon, Safeguarding Officer (resigned 30 November 2019)

The Potters House Methodist Church

known as Potters Church

Trustees' Report

Objectives and activities

Objects and aims

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of-

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Public benefit

We are a Christian Church. We offer regular worship and activities for all ages.

In usual times, on Sunday, Potters Church organises Christian acts of worship for a combined congregation of between 300 - 450 people. At present the Potters Church holds worship services in Birches Head and Longton.

The Potters Church provides a wide variety of weekday activities for the benefit of the public within the Stoke-on-Trent community. Such activities include: youth work, a parents and toddlers group, a weekly meeting for retired and elderly individuals, a craft club and a community choir.

Due to the impact of Covid-19, much of our work has moved online through streamed worship and other meetings using online platforms.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

Under usual circumstances, we are supported by a number of volunteers (around 100), whom enable our activities to run well and safely.

The Potters House Methodist Church

known as Potters Church

Trustees' Report

Achievements and performance

During the year September 2019 to August 2020 Potters Church continued to expand its' objectives in a wide variety of ways.

In Stoke on Trent, we supported projects which challenged issues of modern day slavery, gave food to the hungry and supported the local Foodbank, provided opportunities for ex-offenders and responded to the issues faced by refugees and asylum seekers who have been sent into our area.

We supported work with the homeless in our city, focusing on support and rehabilitation.

As a local church we successfully hosted a weekly community group for the elderly and retired and parents and toddlers.

As a multigenerational church we continued during this period to provide faith based activities for all ages.

On Sundays we met to celebrate our faith and challenge people to respond with God's love, to the needs and challenges of modern society.

During this period we continued to develop a second Sunday congregation in the south of our city whilst at the same time, in partnership with Swan Bank Church, we launched a new congregations in Newcastle-under-Lyme.

We worked in unity with other Christians and provided weekly acts of worship online due to the Covid-19 pandemic, as well as adapted and found other ways of building community and supporting individuals both within our church community and those outside.

Our craft group provided face masks (PPE) for those who requested it using a grant received from Stoke on Trent City Council to support our local community during Covid-19.

Financial review

The results for the year are set out in the Statement of Financial Activities. Covid-19 has impacted the money received through giving at Potters Church by 17%

Policy on reserves

It is the trustees' policy to maintain a balance on unrestricted funds (if possible), which equates to three months staff wages and three months contribution to the Stoke on Trent Mission Circuit, equivalent to approximately £40,000. This should be sufficient to cover statutory payments due to staff should it be necessary to cease our activities. Unrestricted free reserves (excluding fixed assets) at the year end were £69,554 (2019: £67,500).

Investment policy and objectives

The trustees have the power to invest in such assets as they see fit.

Structure, governance and management

Nature of governing document

The Potters House Methodist Church was established as a charity in England and Wales (Number 1127462) on 9th January 2009 under the Deed of Union (1932) and Methodist Church Act (1976).

The Potters House Methodist Church

known as Potters Church

Trustees' Report

Recruitment and appointment of trustees

Appointment of trustees is governed by the constitution of the charity. Trustees are nominated by church members and must be committed members of the church. The trustees will conduct an interview with the prospective new trustee at which the responsibilities of trustees will be discussed and a schedule of expected duties is provided. The trustees will then review the position and ensure that the prospective trustee meets the charity's 'Trustee person specification' guidance and then a final decision will be taken. They are elected at the annual general meeting.

Induction and training of trustees

The induction process for a new trustee involves an initial meeting with the current trustees to discuss in detail the responsibilities of the position, the governing trust deed and the objectives of the charity. The new trustee will be provided with a copy of the Charity Commissions Guidance 'The Essential Trustee: What you Need to Know'.

Arrangements for setting key management personnel remuneration

The pay scales for key management personnel are set by the trustees and are benchmarked against other similar size organisations operating in the area. Pay of individual members of the management team are reviewed annually and this review takes into account performance and any additional responsibilities as well as increases in average earnings.

Organisational structure

The Church is governed according to the constitution and practice of the Methodist Church. Church Councils are held four times each year and a Congregational meeting is held annually. In addition the Church Council have delegated most of the day to day running of the Church to the Church Leadership Team (who are all trustees).

The Potters House Methodist Church

known as Potters Church

Trustees' Report

Major risks and management of those risks

The trustees actively review the major risks that the charity faces on a regular basis and believe that maintaining reserves at the current levels combined with an annual review of the controls over key financial systems will continue to provide sufficient resources through adverse economic conditions. The trustees regularly examine other operational and business risks faced by the charity and confirms that systems have been established to mitigate the significant risks.

Important non-adjusting events after the financial period

The current pandemic has caused both Potters Church congregations to move the majority of its activities online. We have been able to work collaboratively with other churches within our Methodist Circuit which has enabled us to make good use of resources. Through the first few months of the pandemic, we observed an income decrease of around 17%. In the current circumstances, we will continue to review our finances through the guidance of the trustees and finance committee and will assess how this decrease may impact any future plans. We have not been required to furlough any employed staff at the current time. A future return to worship at both of our physical congregations will depend on the success of the national vaccination programme and we continue to monitor the national picture.

The annual report was approved by the trustees of the charity on and signed on its behalf by:



.....
Mr L Cooke
Trustee

The Potters House Methodist Church

known as Potters Church

Independent Examiner's Report to the trustees of The Potters House Methodist Church

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2020 which are set out on pages 8 to 23.

Respective responsibilities of trustees and examiner

As the charity's trustees of The Potters House Methodist Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Potters House Methodist Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Potters House Methodist Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hope Street
Stoke on Trent
ST1 5DD

Date: 06/04/21
.....

The Potters House Methodist Church
known as Potters Church

Statement of Financial Activities for the Year Ended 31 August 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	154,145	14,235	168,380
Charitable activities	3	5,093	2,676	7,769
Investment income	4	54	-	54
Total Income		<u>159,292</u>	<u>16,911</u>	<u>176,203</u>
Expenditure on:				
Charitable activities	5	<u>(162,050)</u>	<u>(13,955)</u>	<u>(176,005)</u>
Total Expenditure		<u>(162,050)</u>	<u>(13,955)</u>	<u>(176,005)</u>
Net (expenditure)/income		(2,758)	2,956	198
Gross transfers between funds		<u>3,973</u>	<u>(3,973)</u>	-
Net movement in funds		1,215	(1,017)	198
Reconciliation of funds				
Total funds brought forward		<u>68,819</u>	<u>9,527</u>	<u>78,346</u>
Total funds carried forward	15	<u><u>70,034</u></u>	<u><u>8,510</u></u>	<u><u>78,544</u></u>

The Potters House Methodist Church
known as Potters Church

Statement of Financial Activities for the Year Ended 31 August 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies	2	180,492	6,636	187,128
Charitable activities		9,772	19,434	29,206
Investment income	4	<u>68</u>	<u>-</u>	<u>68</u>
Total Income		<u>190,332</u>	<u>26,070</u>	<u>216,402</u>
Expenditure on:				
Charitable activities	5	<u>(185,168)</u>	<u>(33,108)</u>	<u>(218,276)</u>
Total Expenditure		<u>(185,168)</u>	<u>(33,108)</u>	<u>(218,276)</u>
Net income/(expenditure)		5,164	(7,038)	(1,874)
Gross transfers between funds		<u>(1,450)</u>	<u>1,450</u>	<u>-</u>
Net movement in funds		3,714	(5,588)	(1,874)
Reconciliation of funds				
Total funds brought forward		<u>65,105</u>	<u>15,115</u>	<u>80,220</u>
Total funds carried forward	15	<u><u>68,819</u></u>	<u><u>9,527</u></u>	<u><u>78,346</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 is shown in note 15.

The Potters House Methodist Church

known as Potters Church

(Registration number: 1127462)

Balance Sheet as at 31 August 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	11	770	2,767
Current assets			
Debtors	12	10,473	15,457
Cash at bank and in hand		<u>75,363</u>	<u>61,030</u>
		85,836	76,487
Creditors: Amounts falling due within one year	13	<u>(8,062)</u>	<u>(908)</u>
Net current assets		<u>77,774</u>	<u>75,579</u>
Net assets		<u>78,544</u>	<u>78,346</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	15	8,510	9,527
Unrestricted income funds			
Unrestricted funds		<u>70,034</u>	<u>68,819</u>
Total funds	15	<u>78,544</u>	<u>78,346</u>

The financial statements on pages 8 to 23 were approved by the trustees, and authorised for issue on and signed on their behalf by:



 Mr L Cooke
 Trustee

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Potters House Methodist Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class

Fixtures & fittings

Depreciation method and rate

straight line over 5 years

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Donations and legacies;			
Donations from individuals	126,733	5,533	132,266
Gift aid reclaimed	26,912	480	27,392
Grants, including capital grants;			
Government grants	500	-	500
Grants from other charities	-	8,222	8,222
	<u>154,145</u>	<u>14,235</u>	<u>168,380</u>
	Unrestricted funds General £	Restricted funds £	Total 2019 £
Donations and legacies;			
Donations from individuals	150,880	1,636	152,516
Gift aid reclaimed	29,612	-	29,612
Grants, including capital grants;			
Grants from other charities	-	5,000	5,000
	<u>180,492</u>	<u>6,636</u>	<u>187,128</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2020 £
	<u>5,093</u>	<u>2,676</u>	<u>7,769</u>
	Unrestricted funds General £	Restricted funds £	Total 2019 £
	5,801	19,434	25,235
	3,971	-	3,971
	<u>9,772</u>	<u>19,434</u>	<u>29,206</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

4 Investment income

	Unrestricted funds General £	Total 2020 £
Interest receivable and similar income;		
Interest receivable on bank deposits	54	54
	<u>54</u>	<u>54</u>
	Unrestricted funds General £	Total 2019 £
Interest receivable and similar income;		
Interest receivable on bank deposits	68	68
	<u>68</u>	<u>68</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2020 £
Church Activities	157,676	13,955	171,631
Youth Holiday	3,426	-	3,426
Governance Costs	948	-	948
	<u>162,050</u>	<u>13,955</u>	<u>176,005</u>
	Unrestricted funds General £	Restricted funds £	Total 2019 £
Church Activities	177,848	33,108	210,956
Youth Holiday	6,370	-	6,370
Governance Costs	950	-	950
	<u>185,168</u>	<u>33,108</u>	<u>218,276</u>

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2020 £
Independent examiner fees		
Examination of the financial statements	948	948
	<u>948</u>	<u>948</u>
	Unrestricted funds General £	Total 2019 £
Independent examiner fees		
Examination of the financial statements	950	950
	<u>950</u>	<u>950</u>

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

7 Government grants

A £500 grant was given to the charity by Stoke-on-Trent City Council to assist with the church's work during the COVID-19 pandemic.

The amount of grants recognised in the financial statements was £500 (2019 - £Nil).

There were no unfulfilled conditions at the year end.

8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Rev A Clowes

Rev A Clowes received remuneration of £22,217 (2019: £46,387) and £1,834 (2019: £2,871) of expenses were reimbursed to Rev A Clowes during the year.

Salary of £5,327 (2019: £12,786) was paid directly and £16,890 (2019: £32,834) via the circuit. £320 (2019: £767) of pension contributions were made for Rev A Clowes. Expenses reimbursed were for Rev A Clowes' paid employment and not in relation to his role as a trustee. Rev A Clowes left the church's employment and resigned as a trustee in February 2020.

Pension contributions have been paid to a defined contribution scheme.

Rev P Hancock

Rev P Hancock received remuneration of £14,021 (2019: £13,596) during the year.

This remuneration was paid via the district and circuit.

Mrs A Price

Mrs A Price received remuneration of £21,280 (2019: £13,518) and £66 (2019: £42) of expenses were reimbursed to Mrs A Price during the year.

Salary of £20,074 (2019: £12,586) was paid directly. £1,206 (2019: £932) of pension contributions were made for Mrs A Price. Expenses reimbursed were for Mrs A Price's paid employment and not in relation to her role as a trustee.

Pension contributions have been paid to a defined contribution scheme.

The legal authority under which remuneration was given to those also acting as trustees of the charity is the Constitutional Practice and Discipline of the Methodist Church, which states that subject to compliance with Standing Orders as to conflicts of interest, the trustees may employ or engage the services of any managing trustee or connected person at remuneration and on terms not more preferential than would be accorded to a member of the public with the same qualifications and experience.

Donations made by the trustees without any conditions attached totalled £17,504 for the year (2019 - £23,580).

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

9 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	49,924	30,082
Pension costs	<u>3,094</u>	<u>2,288</u>
	<u>53,018</u>	<u>32,370</u>

The monthly average number of persons (including senior management team) employed by the charity during the year:

	2020 No	2019 No
Ministry	<u>3</u>	<u>3</u>

The total number of staff employed during the year was 5, 3 of which were not employed for the full year. 5 (2019 - 3) of the charity's employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,094 (2019 - £2,288).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £26,927 (2019 - £27,071), which includes statutory maternity pay then recovered from HMRC.

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Potters House Methodist Church

known as Potters Church

Notes to the Financial Statements for the Year Ended 31 August 2020

11 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 September 2019	25,819	25,819
At 31 August 2020	25,819	25,819
Depreciation		
At 1 September 2019	23,052	23,052
Charge for the year	1,997	1,997
At 31 August 2020	25,049	25,049
Net book value		
At 31 August 2020	770	770
At 31 August 2019	2,767	2,767

12 Debtors

	2020 £	2019 £
Prepayments	4,391	7,297
Other debtors	6,082	8,160
	10,473	15,457

13 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	494	-
Other taxation and social security	826	-
Other creditors	2,294	-
Accruals	4,448	908
	8,062	908

The Potters House Methodist Church
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14 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,094 (2019 - £2,288).

15 Funds

	Balance at 1 September 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2020 £
Unrestricted funds					
<i>General</i>					
Unrestricted general fund	68,819	159,292	(162,050)	3,973	70,034
Restricted funds					
Misc Restricted Funds	4,450	1,160	(1,662)	(3,144)	804
Open House	1,844	1,516	(1,530)	-	1,830
Longton Church	1,826	-	(1,669)	-	157
Seedbed	829	-	-	(829)	-
Methodist Youth Activities	-	1,800	-	-	1,800
Castle Connect Church Newcastle	578	12,435	(9,094)	-	3,919
Total restricted funds	<u>9,527</u>	<u>16,911</u>	<u>(13,955)</u>	<u>(3,973)</u>	<u>8,510</u>
Total funds	<u><u>78,346</u></u>	<u><u>176,203</u></u>	<u><u>(176,005)</u></u>	<u><u>-</u></u>	<u><u>78,544</u></u>

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	Balance at 1 September 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2019 £
Unrestricted funds					
<i>General</i>					
Unrestricted general fund	65,105	190,332	(185,168)	(1,450)	68,819
Restricted					
Misc Restricted Funds	8,830	23,850	(29,102)	1,450	5,028
Open House	1,961	2,220	(2,337)	-	1,844
Longton Church	3,495	-	(1,669)	-	1,826
Seedbed	829	-	-	-	829
Total restricted funds	<u>15,115</u>	<u>26,070</u>	<u>(33,108)</u>	<u>1,450</u>	<u>9,527</u>
Total funds	<u>80,220</u>	<u>216,402</u>	<u>(218,276)</u>	<u>-</u>	<u>78,346</u>

The specific purposes for which the funds are to be applied are as follows:

Misc Restricted funds - various small projects including Craft, Voice of Hope, Flourish, Little Bridges, Choir and Reach. Income includes small grants from The Community Foundation for Staffordshire, as well as donations and income from specific charitable activities.

Open House - a friendship group for elderly and retired people

Longton Church - outreach programme in Longton

Seedbed - work with asylum seekers and refugees

Methodist Youth Activities - to provide youth activities and holidays to asylum seekers

Castle Connect Church - for the church plant in Newcastle-under-Lyme including grants from The Methodist Church - Chester and Stoke-on-Trent District.

Three amounts have been transferred from restricted to unrestricted funds in the year. The remaining Seedbed grant was to fund a project which ceased in 2015 and the charity which gave the grant no longer exists. The second amount transferred was included in misc restricted funds and given to provide family support services. The project ceased in 2015 and the trustees have made the decision to transfer the remaining balance to unrestricted funds to fund further church activities. The final amount transferred was also included in misc restricted fund and was given to fund donations to Compassion UK. The donations have been paid to Compassion UK but were not allocated to this fund which has now been rectified by the transfer.

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Notes to the Financial Statements for the Year Ended 31 August 2020

16 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2020 £
Tangible fixed assets	480	290	770
Current assets	77,616	8,220	85,836
Current liabilities	(8,062)	-	(8,062)
Total net assets	<u>70,034</u>	<u>8,510</u>	<u>78,544</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 August 2019 £
Tangible fixed assets	941	1,826	2,767
Current assets	68,786	7,701	76,487
Current liabilities	(908)	-	(908)
Total net assets	<u>68,819</u>	<u>9,527</u>	<u>78,346</u>

17 Related party transactions

During the year the charity made the following related party transactions:

Mrs C Clowes

(Mrs Clowes is the wife of Trustee and Senior Pastor Rev A Clowes - resigned February 2020)

Mrs Clowes was employed between February 2018 and February 2020 as an administrator and was paid a salary of £9,873 (2018: £5,547), pension contributions of £589 (2018: £333) and reimbursed travel expenses of £102 (2018: £nil). At the balance sheet date the amount due to/from Mrs C Clowes was £Nil (2019 - £Nil).

The Methodist Church - Chester and Stoke-on-Trent District

(Brian Barber is a trustee of The Potters House Methodist Church and The Methodist Church - Chester and Stoke-on-Trent District.)

The charity received grants of £6,422 from The Methodist Church - Chester and Stoke-on-Trent District during the year. . At the balance sheet date the amount due to/from The Methodist Church - Chester and Stoke-on-Trent District was £Nil (2019 - £Nil).

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18 Non-adjusting events after the financial period

The current pandemic has caused both Potters Church congregations to move the majority of its activities online. We have been able to work collaboratively with other churches within our Methodist Circuit which has enabled us to make good use of resources. Through the first few months of the pandemic, we observed an income decrease of around 17%. In the current circumstances, we will continue to review our finances through the guidance of the trustees and finance committee and will assess how this decrease may impact any future plans. We have not been required to furlough any employed staff at the current time. A future return to worship at both of our physical congregations will depend on the success of the national vaccination programme and we continue to monitor the national picture.