



St Mary's, Camberley

Annual Report and Financial Statements
of the Parochial Church Council
Year ended 31st December 2021

Incumbent:
Rev'd Andrew Knowles

Church Wardens:
Miss M. Sutherland and Mr D. Duplock

Independent Examiner:
AR Mitchell & Co Ltd

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Administrative Information

St. Mary's Church is situated in Camberley, Surrey. It is a part of the Diocese of Guildford within the Church of England. The correspondence address is:

St Mary's Church Centre, Park Road, Camberley, Surrey, GU15 2SR.

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission, Charity Number 1127459.

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. PCC members for 2021 are listed below.

PCC members serve for three years, (shown in brackets). Church Wardens are elected each year. In 2021, one PCC member retired, two Church Wardens and two PCC members stood down at the APCM on Sunday 23rd May 2021.

The approved PCC members who have served at any time from 1st January 2021 until the date of this report are:

Ex Officio members:

Incumbent:	Reverend Andrew Knowles* (Chairperson)
Associate Minister:	Reverend Ruth Walker (retired March 2021)
Licensed Lay Minister (LLM):	Mr Mike Emery
Curate:	Reverend Sue Duplock

Elected members:

Church Wardens:	Mr Ian Rothwell (2017 – 2021)
	Mr Andrew Hassall (2020 – 2021)
	Miss Megan Sutherland* (2021 – resigned January 2022)
	Mr Darren Duplock* (2021 – 2023)

Representatives on the Deanery Synod:

Mr Darren Duplock (2020 -2023)
Mr Mike Emery (2020 -2023)

Representative on the PCC:

Mrs Sam Sutherland (2021-2024) Lay Vice Chair
Mrs Betty Last (2019 - 2022) Resigned December 2021
Mrs Rosie Jones (2020 – 2023)
Mr Ian Robson* (2020 – 2023)
Mrs Joan Hibbins (2020 – 2023)
Mrs Penny Newson (2020 – 2023)
Mrs Lesley Hall* (2021 – 2024)
There are two vacancies on the PCC.

*Members of the Standing Committee from May 2021

Officers to the PCC (non PCC members): each officer was invited to report to the PCC over the last 12 months.

Mrs Yvonne Parr (PCC Secretary until September 2021) Role currently vacant.
Mrs Betty Last (PCC Treasurer until December 2021) Role currently vacant.
Mrs Kay Rothwell (Electoral Roll Officer)
Mr Rodney Bates (Safeguarding Officer)
Mrs Sam Sutherland (Designated Safeguarding Lead)
Mr Melvyn Hayward (Data Controller)
Mr Darren Duplock (Health and Safety Officer from May 2021)

Consultants to the PCC (non PCC members)

Mrs Karen Liddington (HR Consultant)
Mr John Bradstreet (Health and Safety Consultant)
Mr Jonathan Deeming (Architect to the parish)
Ven Revd Kevin Roberts (ReSource)

PCC Structure, Management and Governance

The membership of the Parochial Church Council includes: the ordained: Minister, Associate Minister and Curate, and those elected, the Church Wardens and two Deanery Synod representatives and seven PCC members. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The PCC operates throughout the year with the full council meetings (every month except August) and the subgroups called 'Teams' that meet regularly and report to the full PCC meetings. The PCC Officers report to each PCC meeting to ensure good communication.

In 2021, there were ten full PCC meetings held, plus the Vestry meeting and the Annual Parochial Church Council. The Operations Team met weekly throughout the year and the other teams met as and when needed.

Standing Committee

The Standing Committee is a statutory PCC Committee. It carries out the work of the PCC between meetings. The Incumbent and Church Wardens are ex-officio members (of all teams), and the PCC appoints at least two of its members.

- Andrew Knowles (Incumbent)
- Darren Duplock (Church Warden)
- Megan Sutherland (Church Warden)
- Ian Robson (PCC Member)
- Lesley Hall (PCC Member)

People Team

Overseeing the resource of people, those employed by St Mary's or volunteering for St Mary's, to ensure that we support them and fulfil our legal obligations.

- Andrew Knowles (Incumbent)
- Megan Sutherland (Church Warden)
- Rodney Bates (PSO)
- Penny Newson (PCC Member)
- Advisers: HR Consultant, Parish Safeguarding Officer (PSO), Data Protection Officer.

Building Team

Overseeing the resource of our buildings to ensure they are appropriately cared for and fit for the mission and ministry of St Mary's.

- Andrew Knowles (Incumbent)
- Darren Duplock (Church Warden)
- Megan Sutherland (Church Warden)
- Community Network Officer role was vacant and covered by Mrs Kay Rothwell.

Finance Team

Overseeing the resource of our finances to ensure they are appropriately managed and support the mission and ministry of St Mary's.

- PCC Treasurer: Betty Last (Gift Aid Claims, Bank Reconciliation and End of Year Report) – resigned December 2021
- Purchase: Andy Hassall (Pays the bills)
- Community Network Officer: Kay Rothwell (Invoicing and finances of the Church Centre)
- Church Banking: Cyril Pavey (Banking of Church Collections)
- Advisers: Diocese and Charity Commission Officers
- Finance Officer: Esther Westwood appointed in November 2021

Operations Team

This team was formed at the start of the pandemic to support and advise those who were in frontline roles with the ever changing landscape. This team has been invaluable in helping St Mary's respond quickly, and sharing the increased workload due to Covid 19 and was dissolved at the end of October 2021.

- Kay Rothwell (Communications Officer)
- Betty Last (PCC Treasurer)
- Gillian Glover (Church Warden)
- Ian Rothwell (Church Warden)
- Andy Hassall (Church Warden)
- Andrew Knowles (Incumbent)

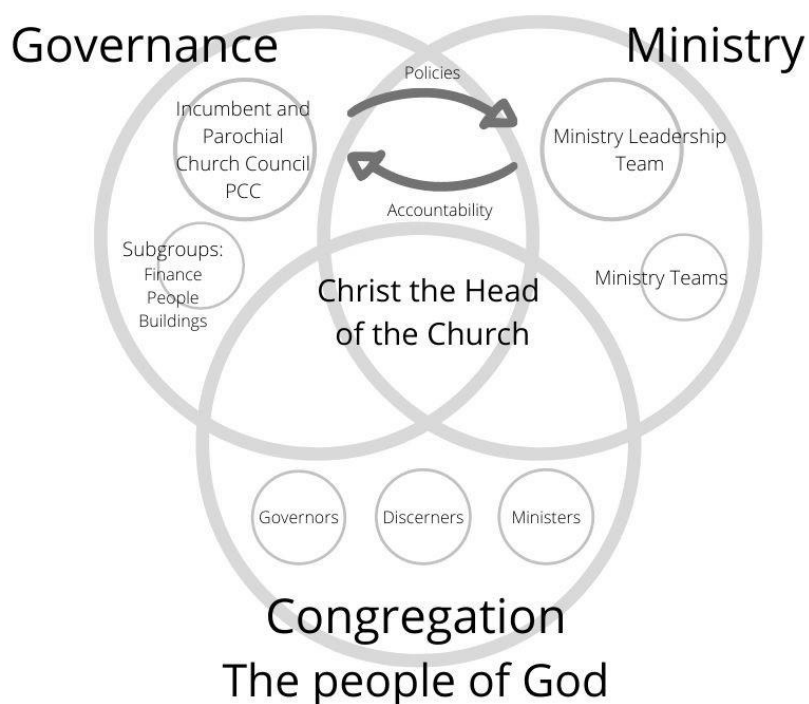
Ministry Leadership Team

The Ministry Leadership Team oversees the ministry at St Mary's, and it is accountable to the PCC. The core team is those who have been called by God, affirmed by the Church and are exercising licensed ministry. Additional team members are invited to join by the MLT team and Incumbent. The MLT is responsible to the PCC, reporting regularly, and making proposals for the PCC to approve.

- Andrew Knowles (Incumbent)
- Ruth Walker (Associate Minister – retired March 2021)
- Mike Emery (LLM)
- Kathryn Knowles (Children and Youth Coordinator)
- Sue Duplock (Curate)

The Ministry Leadership Team oversees the many ministries at St Mary's to offer leadership and support. Each ministry within St Mary's must be approved by the PCC, along with the necessary paperwork, so we fulfil our legal requirements.

This diagram shows how St Mary's operates.



The PCC as an employer:

Church Centre Manager: Mrs Kay Rothwell covered this role on a temporary basis until the end of December 2021, she was paid on an hourly basis and a time sheet recorded the hours she worked.

Events and Communication Officer: Mrs Kay Rothwell (15 hours per week).

Caretaker/cleaner: Mr Gregorz Musolf (10 hours per week)

The PCC is grateful to the commitment of its staff, their work and ministry at St. Mary's. This year has been the most challenging for the staff team and we are thankful for their commitment to St Mary's and we are indebted for their dedication.

We also would like to thank Mr Mike Emery for maintaining our IT equipment for both the Church and the Nursery. St. Mary's Camberley website is managed by Mr Ian Robson with the help of Mrs Kay Rothwell. We thank them both for their dedicated and hard work.

The PCC oversees those who volunteer.

Like most charities, St Mary's has seen a change in its volunteering, some have stepped down, some are self-isolating and some are re-engaging. There are 58 volunteers, though the weight of leadership responsibility has fallen on a few, which has enabled St Mary's community to keep functioning. We are grateful for all who have given their time, and work for the benefit of us all.

As we move forward, we are aware of the need for more people to volunteer to share the workload. We are planning carefully so that we do not overburden our volunteers and particularly those in leadership roles.

Objectives

The objectives of the PCC are set out in The Parochial Church Council (powers) Measures 1956, which defines the functions and powers of a PCC. Under the amended Measure, St. Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Andrew Knowles, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical as set out in the Church Representation Rules.

The PCC is also specifically responsible for the maintenance of the Church and the Church Centre Complex of St. Mary's, Park Road, Camberley, GU15 2SR. St. Mary's House is the responsibility of Guildford Diocese and the parish is responsible for internal decorating.

St Mary's PCC therefore shares with the Incumbent the responsibility for:

- a) The promotion of the whole mission of the church – pastoral, evangelistic, social and ecumenical – within the ecclesiastical parish of St Mary's, Camberley.
- b) The efficient administration of the parish and its funds. The PCC is responsible for funding the maintenance and repair of the Church Centre (which includes the Church).

The PCC has considered the Charity Commission guidance on public benefit and believes the guidelines have been met as the activities of the church are open to the public at large and are for public benefit.

Vision: is a picture of a preferred future and the blueprint for a grand design

During 2021, we set ourselves the goal to complete a visioning process that we started in 2020. We have overcome the challenges of the pandemic and completed our visioning process.

It is important to note that the Church of England's vocation is and always has been to proclaim the good news of Jesus Christ afresh in each generation to the people of England.¹

St Mary's Vision Statement is to be 'Christ Centred and Jesus Shaped'

There are four aspects to this vision statement:

1. We want to see everyone living with God at the centre of their lives.

The Bible tells us:

'We love because God first loved us'. 1 John 4:19

And He expresses His love for us by giving us His only Son

'For God loved the world so much that he gave his only Son, so that everyone who believes in him may not die but have eternal life'. John 3:16

We want to be a community that expresses this by being Christ Centred and Jesus Shaped, which is part of the Church of England's vision. *'A Church for the whole*

¹ <https://www.churchofengland.org/about/leadership-and-governance/emerging-church-england/vision-and-strategy#na>

nation which is Jesus Christ centred, and shaped by, the five marks of mission. A church that is simpler, humbler, bolder.'

God is not a lifestyle choice, a social option, or another element of our compartmentalised lives. He doesn't revolve around us, to serve our needs when we ask Him. We want to help others to place Jesus at the centre of their lives.

2. We want to create a place of belonging for everyone.

We believe that through Jesus, God invites all of us to be a part of his global, history spanning family, which is the church. We believe that this invitation is equally open to everyone, regardless of their race, nationality, gender, disabilities, sexuality, age, social class and political views.

We believe that this family is the best possible context to experience life in all its fullness (John 10:10); a place where we can both know God together as his people, and equip each other to know him individually. In this family, we form our identity in, and allegiance to, Jesus. We place God at the centre of our lives, and at the centre of our community. We become Christ Centred and Jesus Shaped.

3. We want to remove barriers that prevent others joining in

We also believe that Jesus calls us to actively invite all people to join and participate in this family. We acknowledge that we - the Church - have not always been so good at this. So we want to make sure that our family dinner table is always big enough for another person to join it. Access, not barriers. Inclusion, not exclusivity. Love, not judgement. Belonging, not superficiality.

4. We want to live Jesus shaped lives

Jesus said 'If you have love for one another, then everyone will know that you are my disciples'. John 13:35. We want to live distinctive lives and the phrase a Jesus shaped life is borrowed from our sisters and brothers in the Anglican Communion and puts the Five Marks of Mission at the centre of our life in Christ.² They describe a vocation to be the ones who:

- tell the story of Jesus Christ
- teach the faith of Jesus Christ
- tend to the cares of the world
- transform the unjust structure of society; and
- treasure and safeguard the integrity of God's creation

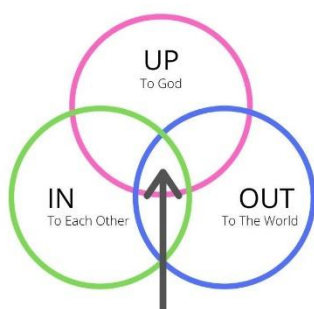
² <https://www.churchofengland.org/about/leadership-and-governance/emerging-church-england/vision-and-strategy#na>

Values³ - why we do what we do.

We believe and trust in one God, Father Son and Holy Spirit. God has revealed himself through the Bible. God has revealed himself most clearly through the gift of his Son, Jesus Christ. God makes himself known personally to each believer through the work of the Holy Spirit. Whilst these statements are true for us, the following seven values have been important to St Mary's over the years and help us to follow Jesus all the year round.

1. **Prayer** - Connecting with God in new ways, to new depths. Cultivating prayer for lifelong and everyday faith.
2. **Worship** - Calling people to a holistic life of devotion as they grow in knowledge of God's infinite love.
3. **Family** - Inviting participation in God's magnificent, global, gifted, flawed, history-spanning family: the Church.
4. **Power** - True transformation – becoming like Jesus – is only possible through the power and the presence of the Holy Spirit.
5. **Justice** - Seeking Jesus' redemptive Kingdom on Earth, we join a physical, spiritual battle against injustice both personal and systemic.
6. **Evangelism** - Good news is worth sharing. We want to help people be able to talk naturally about life-changing faith with their friends.
7. **Creativity** - Discovering how creativity can serve the renewing and repainting of the world, learning from the God who is "making all things new".

UP, IN and OUT



The UP, IN and OUT is a simple diagram to help remember and understand our vision, mission and values.

³ <https://www.youthscape.co.uk/satellites/vision/values>

Church Development Plan⁴ - strategy

The Church Development Plan was created by the PCC, in partnership with the Diocese. It was approved by the Archdeacon of Surrey, at his visitation on Thursday 25th November 2021. It forms part of the Deanery and Diocesan Mission Plan.

#	Wider Aim	Dicoesan Goal	Specific Action Points
1	(UP: growing deeper) Prayer: to be known as a people and a place of prayer.	1. Making disciples	To form a prayer team and to review our corporate prayer life
			To develop a corporate rhythm of prayer
			Make prayer more accessible and natural for both the Church Family and the Parish
			Praying for spiritual and numerical growth
2	(IN: growing together) Reconnecting with those within and outside St Mary's.	1. Making disciples	To establish our new services, to review and change as needed (compelling worship)
			Connect our corporate worship with everyday faith
			To enable every person to know that they have a part to play and remove any barriers
			PCC Away Day to explore: building a discipling culture
			Explore new connect groups for caring and support within St Mary's
3	(OUT: branching out) Part One: Growing younger and more diverse. Children and Young People are NOT the church of tomorrow, but the church of today.	3. Growing youth and children's ministry	New vision and relaunch Tots and Dots - toddler group
			Improve the spiritual nurturing of children within St Mary's Nursery and local Schools
			Re-imagining the provision of Children and Youth ministry at St Mary's
			The place of our special needs adults and how we disciple them
	(OUT: branching out) Part Two: St Mary's Church Centre is a place where we express Christian love through welcome, hospitality and care. To be a place where lives are transformed.	6. Cultivating community partnerships	A renewed vision for the Church Centre
			To have an Operations Team to lead and support this work alongside paid staff
			To resource the Church Centre to fulfil the vision e.g. staff
			To collaborate with Church Centre guests, local council and local community
Good Governance - Building Confident Leadership Simpler, Humbler and Bolder ⁵			Finance: appoint a Finance Officer and Treasurer. To produce and monitor budget
			Building: make it more accessible and fit for purpose. To complete the re-ordering.
			Communication/Administration: review what we do and how to improve it

⁴ The Church Development Plan is a working document that is monitored and revised by the Ministry Leadership Team in association with the Parochial Church Council.

⁵ <https://www.churchofengland.org/about/leadership-and-governance/emerging-church-england/vision-and-strategy#na>

Achievements and Performance

Leadership: PCC and Deanery Synod

PCC review of 2021

January

RW told us about her grandson, who watched Christingle with his unchurched family, and he absolutely loved it.

We were in lockdown, and we felt God telling us to lay down all ministries. We had emergency prayer meetings.

We committed to the renewal of the worship space and giving 'access to all.

February

We started the Vision Process and looked at Identity and Purpose. We shared some of our hopes and dreams.

We agreed to look at the Yourfundsurrey and gain capital funding for the renewal of our building.

March

The Vision process continued as we looked at what we value.

Isaiah 61:1-3 and Luke 4 are significant scriptures for St Mary's.

We are a Church of the Word and the Spirit. We are called to be Oaks of Righteousness, a planting of the Lord for the display of his splendour.

April

We looked at the Vision of the Church of England.

We adopted the vision: Jesus Christ Centred and Jesus Christ Shaped. We need to ooze Jesus so that He abides in me, and I abide in Him.

May - APCM

The APCM gave us a chance to reflect on our journey through the pandemic with our income cut due to the closure of the Church Centre. We agreed that the Church Centre income could not subsidise the Church finances.

We moved our phone system to Microsoft Teams Voice Service.

Re-reading the Annual Report – shows that God is with us as there are stories of his provision through all the difficult times.

We elected two new Church Wardens and four new PCC members.

June

We agreed to work on our Occasional Offices and make people aware of them.

We looked at the CofE Vision: A church of missionary disciples – we talked about releasing laypeople, taking things outside the church, and how do we answer the big questions?

August – no meeting

September

We approved the role of the Finance Officer

We had a lengthy discussion about using non-alcoholic wine and gluten-free bread.

We decided to close Oasis Coffee Stop, CAMEO, Songs of Praise and the TLG coaching programme.

We looked at the CofE Vision: A Church that is younger and more diverse. We were animated about this session: We approved trialling the new format of services and opening church during the daytime.

October

We worked in groups working through some big questions:

- What do you think God's priorities are for us in this post-pandemic time?
- What might He want to prune?
- We said at the last PCC that we want to get on with 'growing younger and more diverse; how do you think God is calling us to do this?

Andrew presented: UP Growing Deeper; IN Growing Together; OUT Branching Out; OUT Planting Out.

The Operations Team met for the last time as it's work guiding the church through the pandemic was completed. A new team to be formed in due course.

November

The Church Development Plan was presented and agreed unanimously with its five priorities.

UP: Prayer: to be known as a people and a place of prayer

IN: Reconnecting with those within and outside St Mary's

OUT: Growing younger and more diverse

OUT: St Mary's Church Centre is where we express Christian love through welcome, hospitality and care. To be a place where lives are transformed.

OUT: Grow confident leaders and become a simpler, humbler, and bolder church.

Esther Westwood was appointed and started as our new Finance Officer.

December

KR was given a temporary contract to cover the role of the Church Centre Management.

We agreed to move to gluten free bread and alcohol free wine for communion.

One member commented that 'everything has changed, even if we think we are restarting a ministry it feels like we are starting a new ministry'.

Note:

The theme of wellbeing is reoccurring within the Leadership Teams, we are mindful that the number of volunteers has reduced and it is easy to increase the workload. The theme of Simpler, Humbler and Bolder has been helpful.

Deanery Synod review of 2021

(by Darren Duplock)

Clergy: Revd Andrew Knowles, Revd Sue Duplock, Revd Ruth Walker (until retirement March 2021) and Revd Chris Simons (until retirement November 2021)

Lay representatives: Mr Darren Duplock (2020 -2023) and Mr Mike Emery (2020 -2023)

There has been only one Deanery Synod meeting this past year because of the pandemic, this was held on the 13th November 2021 in Deepcut at the new school on the new housing development that St Barbara's church is using to meet at while repairs and alterations are made to the church.

The main message that was coming from the diocese was that there had to be a change in culture, with an "us and us" approach based on a mutually co-operative and listening relationship between the diocese, deaneries and parishes going forward.

Three themes were identified:

- **Growing disciples**
- **Diversity**
- **Community**

which ties in well with St Marys development plan, UP, IN, OUT. These were underpinned by a few points, the main one being the Parish Needs Process, which is local Parishes developing a better, co-ordinated and fruitful relationship with each other. Helping one another in all aspects of Parish life, such as finance, youth work, and growing congregations to use of your church hall.

Each parish had to fill in a table; we had to indicate what we thought we were good at, and therefore can help or advise other parishes, as well as those areas that we felt we needed help/advice or guidance. This is still new and in the embryonic stage but some things have already taken place, (a course on first aid at St Michael's opened up to all the parishes and not just them).

Worship:

Leading St Mary's in worship has been an ever-changing scene, and we have responded with flexibility and caution to ensure that we remain safe. We have continued to provide access to our main Sunday service via zoom, and on Easter Sunday 2021 met for the first time in person.

- Facebook Morning Prayer: Monday to Friday from 9.00 to 9.15am
- Wednesday Holy Communion: 10.00 to 11.00 am
- Sunday Services: 10.30 am and from the autumn we introduced a said 9.00 Holy Communion service.
- Prayer Stream – continued through 2021, faithfully praying for those in need.

The pandemic restrictions have made us reflect on what is important; at times, it has left us disorientated. Some have wanted to return to the same ways things were before the pandemic but with less volunteers, and smaller number returning to our services, we have

learnt to respond in a more organic way. In the autumn, the rotas lacked co-ordinators, and after an appeal, these roles were filled.

Leaders/Preachers: Andrew Knowles
Musicians/Singers: Ruth Walker
Tech Team: Mike Emery
Welcome Team: Kay Rothwell
Bible readers/Intercessions: Paul Crossley
Prayer Ministry: Chris Simons and Val Goddard
Coffee/Hospitality: Kathryn Knowles
Children/Youth: Kathryn Knowles
Free Food Stall: Sue Duplock

In 2022, we will revisit role descriptions as we settle into new ways of worship, and we will incorporate our vision and values into these role descriptions.

Highlights of 2021:

- Pentecost - with Bishop Jo (virtually)
- Revd Sue Duplock's ordination as priest at Guildford Cathedral
- Spring Harvest and New Wine Conferences online
- Special Family Occasion: Baptisms and Weddings.
- Remembrance Sunday: in the Church Car Park. The uniform groups joined us with their parents. We learnt so much that it gave us confidence to do our Christmas Carol Service outside as Carols in the Car Park.
- Carols in the Car Park: Carol Singing, Mulled Wine, Outside Fire and the retelling of the Christmas Story. About 100 people took part.
- Christingle: café style with refreshments and then a short service in church.
- And so much more...

We said goodbye to many members of St Mary's Church Family in 2021, either through death or due to house moves so that they could be nearer to family. Loss and grief are still part of our experience and story, even though there are many positive changes.

2021 Statistics Return to the Church of England:

Funeral x 9
Baptisms x2
Banns x 0
Weddings x0
Thanksgiving for the Marriage of x 2

Number on electoral roll at APCM in May 21 was 89

Church attendance 2021 - October figures including online is an average of 54
(no online figures available, we believe an average of 10 per week)

Prayer Ministry Report

(By Chris Simons)

Prayer Ministry resumed in church during 2021. Initially only a very small number of people asked for prayer. This was followed by a time when more people came in response to words and pictures relating to specific needs and since, this has slowed but there has often been a strong sense of the Lord present to heal as we have prayed.

Numbers on the team have been reduced this year as some members have moved from Camberley, and others have needed to take time out. The good news is that three new people are exploring the possibility of joining the team and will find out more through brief induction training in April.

I have been so grateful to all members of the team, both past and present, who have given time over Zoom and in person through all the changes of the past year, and also to Val Goddard who has faithfully sorted and distributed the rota during that time.

Communion Assistants Co-ordinator Report

(By Grace Bates)

Before the pandemic and the subsequent changes to how Holy Communion is administered, the Communion Assistant Team supported the Celebrant during Holy Communion Services. The Team consisted of 12 trained men and women, who between them, would cover Sunday, Wednesday, and Home Communions. For the past two years this has not been possible and the rotas have been in abeyance.

Whenever we return to some kind of normality the team will need to be rebuilt, retrained and possibly recommissioned. Not always a bad thing, and as always, God is in charge and knows what he is doing, so watch this space!

Flower Report

(By Kay Rothwell)

Flowers in church lift our spirits and make a difference to our worship. In recent years, we have moved away from full pedestal displays of flowers in church to simple vase arrangements, with no specialist flower arranging skills required. Since we have returned, there has not been many offers of flowers and only a couple of members regularly provided vases. We would like to encourage more people to be involved especially to mark special anniversaries.

Our thanks go to Pat Colegate, Hazel Hassall and their team of volunteers for their creativity with special flower arrangements for our festivals such as Easter, Remembrance and Christmas. It is a witness to our wider community and appreciated by all.

St Mary's Garden Report

(By Clare Crossley)

Since last writing a report, change has been afoot in the garden and the two bay trees have been transplanted from the barrels into the flower beds and are both faring well. Recently

the barrel next to the porch was damaged and collapsed and the cordyline has been replanted. Hazel is currently sourcing a half-barrel to plant it in as it keeps on blowing over. The garden continues to provide a green oasis in a sea of car park and welcome visual relief from the hard surfaces around the entrance to the church. The two remaining barrels are seasonally replanted with either winter, spring or summer perennials, bulbs, and annuals. Hellebores, euonymus, and daffodils grace them now and will be replaced in May. Hazel and Andy Hassall have weeded and mulched with bark the flower beds either side of the church porch. These contain commemorative trees and shrubs as well as the bay trees. Along the west facing wall behind the bigger bed some of Andrew and Kathryn's holly hocks have been planted and flowered well last summer. They are a pleasant reminder for Peter Chatfield as they are grown from seeds from his and Freda's Weymouth garden. As is the case for all the shrubs and plants they are contributed by the church family and so have a real significance as we watch them grow.

Again, the wooden cross under the yew was a striking focus for the Remembrance Day commemorations and last year served as an eye-catching Easter Garden. Shrubs, bulbs, and perennials continue to amass there, replanted from the barrels and the other two beds. As the garden continues to do well it is another of St Mary's resources that is appreciated by those that use the Church and the Church centre.

Hospitality Report

(By Kay Rothwell and Kathryn Knowles)

We started to offer tea and coffee after the services from September as the Covid guidelines permitted. Refreshments are now served after both Sunday and Wednesday services, and people really value being able to chat over a drink during these times. We have been using disposable cups but we are encouraging people to bring their own cups/travel mugs to be more environmentally friendly.

Some members of the team felt the time had come for them to step down from this ministry and we wish to thank them for their faithful service over the years. We would love to welcome others to join the team and ideally would love to have enough members so that no one has to serve more than once every two months.

Pastoral:

Pastoral Care Report

(By Sue Duplock)

As we have started to get back to some sort of normality, our lockdown hubs have disbanded and we have started to think about how we might offer Pastoral Care in these new times. Our Pastoral Team, which was so active pre-pandemic has disbanded for various reasons and Life Groups haven't started to meet again. We are aware that many people are quietly catching up with others via the phone or text and that St Mary's family are in many ways taking care of each other, something to be proud of.

We have started to think about those who may not be able to return to in person services and how we can support them. Zoom has been wonderful in helping them to 'join in' with our Sunday worship but we are very aware that we would love to be able to do more. Sue

has started to look at different pastoral models and link in with colleagues across the country to see how it works in their churches. We are very excited to be able to go into people's homes again and will shortly be visiting some people to offer Home Communion. Looking forward to the coming year our prayer is that we will be able to reassemble a group of people willing to offer pastoral care to our community.

St Mary's Walking Group Report

(By Melvyn Hayward)

The 2021 walks programme was affected by the imposition of Covid restrictions, however from Christmas 2020 until November 2021 nine walks were planned and were able to take place. Numbers varied with a maximum of 11 attendees for the August Bank Holiday walk from the Canal Centre to just three for the April and July walks. There were 21 different attendees including some non-St Mary's people. The walks continue to be sourced, reconnaissance carried out, and led by Val Goddard, Maureen Russell, and Melvyn Hayward.

St Mary's Cricket Club Report

(By Rodney Bates)

Sad to say no cricket was played by St Mary's in 2021, following the previous fallow year. Our list of potential opponents is probably the thinnest it's ever been since we began in 1980 but we are planning for 2022. We hope new opponents from local churches will be identified; please watch the weekly notices for announcements. New players and officials are very welcome; please address enquiries to Rodney Bates, Mark Sutherland, Ian Rothwell or Cyril Pavey.

Discipleship:

Children and Youth Report

(By Kathryn Knowles)

From January through to July we met fortnightly with our young people on Zoom, on a Sunday morning at 10:00 am. We have had regular contact with 6 families but as the year progressed attendance at the Zoom sessions became more intermittent. Jess, Sue, Kathryn, and Clare were involved in leading these sessions.

Since September, we have been worshipping all together in church and trying to make the services intergenerational and more interactive. We are sorry that very few families have returned regularly on a Sunday morning. We are committed to supporting our families in nurturing their children's faith and send regular letters, cards, and resources.

In September, three of our young people expressed an interest in being confirmed and so we started a weekly confirmation class in the Vicarage on a Monday evening. The three girls were confirmed at St Peter's Frimley in January, and it has been lovely to get to know them better and see them grow in their faith. They valued meeting together and so we have continued to get together every 2 weeks and welcomed other teenagers into the group.

Sue, Andrew, and Kathryn are leading these sessions at the moment, but we would love more people to be involved.

Our young people are keen to play an active role serving in the life of our church, taking part in leading services, singing with the music group, and helping on the sound desk. This is so encouraging.

St Mary's Nursery Report

(By Sue Dunn)

On a recent visit to St Mary's Nursery, I was amazed at the changes made since my last visit, pre-covid. Sue, the manager, her deputy Penny and the rest of her dedicated team have made some positive changes to the Nursery environment. They have adapted the space both inside and outside to focus on the needs of the current children; as opposed to the children having to adapt to the previous environment i.e. the space has been personalised to suit the latest intake.

Throughout Covid the Nursery remained open for the vulnerable children and children of Keyworkers.

On 21st June, they welcomed back their transitional children, with the rest joining in September. The Nursery have provided charitable sessions for some of the most vulnerable families to support the wellbeing of the children and their families.

As trustees, we are committed to investing in the personal development of all the team and various qualifications have been achieved. I am very proud to be a trustee of the Nursery and to see what great improvements have been made by Sue and her team. Prospective parents cannot fail to be impressed with all that St Mary's Nursery offers.

Schools

(By Andrew Knowles)

We have been unable to go into our local school buildings due to restrictions and maintained our connections with the schools. We have done a couple of questions/answers sessions for RE lessons via zoom. TLG Coaching has stopped and the Breakfast Club Initiative has started. The schools are keen to build up our community relationships, which we are working towards.

Bookstall and Library Report

(By Carol Carter)

We have decided to concentrate on selling cards, Bibles and free booklets.

- Christmas: there will be Advent calendars, Advent candles and Christmas cards.
- Easter there will be Easter cards.

Of the books that were left on the bookstall, plus backstock of Advent and Lent books, Christmas and Easter books, some have been put into the Library or into a sale that we had in the summer. The remainder have been kept to be sent abroad.

The separate bank account at HSBC for the bookstall has now been closed as they changed their terms and we were being charged for it. Money that is put in the wall safe by the bookstall will now go into St Mary's Church account, and to a Bookstall subaccount. These changes will make the finance of the bookstall simpler.

Outreach

Free Food Stall Report

(By Sue Duplock)

Little did we know back in 2021, that we would still be doing the Free Food Stall at this point. We are still here, open every Sunday after church but things have changed slightly. We have moved from outside to inside, the amount of variety we offer has reduced and our visitors now join our Sunday congregation for a cup of coffee. We now partner with Hardwicks, a local greengrocer who is our supplier for fruit and vegetables.

Our numbers have reduced, we think from a combination of onward referrals to other agencies such as Besom and Hope Hub, people returning to work as Covid has eased and we have also had a few success stories with people getting jobs after a long period without. But whatever the number, our visitors have become friends and we think of them as part of our extended St Mary's family.

We are currently exploring what the future of the Free Food Stall might look like – whether it is a pantry, a larder or a cupboard, we are going to start talking with the PCC about where we feel God is asking us to go with it. We are still committed to supporting those in our community who may still be struggling with food poverty.

But wherever we may be going, we have enjoyed the journey and along the way we have met some lovely people and made some real connections and a difference to many people. We are so grateful to the team of volunteers that have put on smiles on a Sunday and opened their hearts up to our Free Food Stall guests.

School Breakfast Initiative Report

(By Sue Duplock)

The breakfast initiative started in March 2021 after we were approached by the acting head of South Camberley Primary and Nursery School. He was concerned about food poverty amongst the school children and wondered if we would be able to help him. The initiative is aimed at those children who are identified as being vulnerable and who would be coming to school without any breakfast. They are supplied with good quality breakfast items, both hot and cold, as well as fruit juices and a snack for break-time.

We initially started in the Frimley Road campus but the initiative is now being offered to over 40 children across all 3 sites. We are helped out by a volunteer, Shelly who is passionate about children and food poverty and goes in every morning to the school. All of the food is supplied to the school free of charge; St Mary's through grant applications and some donations has committed to fund it for as long as feasible. We have had some amazing feedback from the school about how the children's attendance, concentration and performance at school has improved since the initiative started.

Tots and Dots Report

(By Kathryn Knowles and Joan Hibbins)

Tots & Dots was closed throughout most of 2021 due to the national lockdown and then people's nervousness to meet in large groups. In September we began to look at the possibility of re-opening safely and sought advice from Guildford Diocese. Kathryn attended a morning's training course led by a Surrey Heath early years forum and Kathryn and Joan attended an online session by Care for the Family, called Journeying Together, both of which were very helpful. We revisited our risk assessment in the light of the pandemic and amended it and we wrote some friendly guidelines for those attending.

The group opened its doors again on Monday 1st November after the October half term holiday and we were delighted to welcome 23 little ones to our first session. Most weeks we have between 20-28 children with their parents, grandparents, or child minders. Many of the children attending the group are 'lockdown babies' and this is the first group they have attended. We have been aware of the anxiety some parents feel in bringing their little ones into a large group of people, but many return regularly and appreciate the support and friendliness of the group.

We were really encouraged by the enthusiasm of the church family and the willingness to volunteer to help at the group and we have got a good team of people who enjoy being there. A BIG thank you to all those of you who help in the kitchen serving refreshments, sit at the welcome table and sign people in or move around the hall chatting and listening.

Andrew and Sue often spend time in the hall talking to the adults and they take their turn in telling a story and joining in the singing time and the children really enjoy this. One of our babies will be baptised in June, which will be our first Tots & Dots Baptism.

It is always a joy when parents/carers return to the group week after week and bring their friends and want to get involved by helping at the craft table and tidy up time.

Mission Partners Report

(By Lesley Hall)

The Mission Partners Group last met in February 2020. There is currently no budget for giving to Mission Partners (other than that raised by special collections), owing to the need to meet the increased Parish Share. The Mission Partner Reps agreed to provide prayer points and partner updates to the Church Family via the regular Church Newsletter. This was implemented during 2020 and less so during 2021, although there have been approximately bimonthly entries for one or other mission partner.

There have been collections of food and other goods for BESOM at Harvest, to help Afghan refugee families, and for Christmas Hampers. Also, appeals for volunteers for BESOM were publicised via the Church newsletter. Christingle Collection Boxes were distributed for contributions to the Children's Society; and contact has been maintained with our CMS Mission Partners. They have blessed us with a Lord's Prayer video from the Wellspring

Church, and also a Christmas Song written and produced by church members, which was used in several of our services.

A Safer Church

Safeguarding

(By Rodney Bates)

Since the last annual report, the Diocese have introduced a new Parish Safeguarding Dashboard for all Churches and there are 3 Levels to complete. At present, St.Mary's has completed Level 1 and are progressing towards Level 2.

The areas where we are fully compliant are:-

- Details of our policy and contact details can be found throughout the Church and Centre. This includes details of wider support agencies and referral numbers.
- We have a designated Parish Safeguarding Officer and PCC Safeguarding Lead and senior leaders within the Church that treat safeguarding seriously.
- DBS Checks for roles and levels required including the renewal of roles.
- The Church PCC regularly reviews our safeguarding policies and receives regular reports.

The areas outstanding for Level 2 are:-

- Training – There are a small number of people in Church roles that have yet to complete the relevant level of training. The PCC are aware of this and most of the training is now undertaken through online modules. This was partly due to a delay in courses being available during the pandemic.
- A number of our specific Church activities are outstanding in terms of known risk assessments.
- Role descriptions for certain activity leader positions are outstanding.
- We need to undertake specific awareness within the Church on healthy relationships and vulnerable adults

The final area to report is that between 15 February 2021 and 28 February 2022, there were five occasions when there were safeguarding matters relating to the welfare of particular individuals or where clarification on safeguarding procedure was required. These were considered confidentially in liaison with relevant Church leaders and the Diocese on a need to know basis. None of these are outstanding or require further work to be undertaken.

If you wish to raise any safeguarding concern then please report these in the first instance to the Parish Safeguarding Officer, Rodney Bates on 01276 679957 or e-mail (rod_bat@hotmail.com)

Health and Safety

(By Darren Duplock)

Our in-house guidelines for Covid were in line with the Government and the Church of England. Mask wearing/distancing/and hand sanitizing were applied rigourously. We also had an extra resource of different coloured lanyards to put visitors at ease when returning to church/the church centre.

We had an Archdeacons visit on 25th November 2021, for this we updated our Health and Safety report. We completed a self-assessment using the last report as a template following the advice of John Bradstreet from 'Just Safety'. The report was completed and accepted. We have just had a full gas inspection on Friday 25th February 2022.

We continue to use the services of "Just Safety" to oversee our management of this important area of St. Mary's life. During normal times, formal inspections and review meetings are held with its representative twice yearly and during these times, regular advice is sought and given about more specific items or events.

Our Fire Safety equipment is inspected twice a year by a reputable local company, Richard Thorpe.

Cleaning and Caretaking (by Kay Rothwell)

Cleaning has been undertaken by our caretaker, Grzegorz, and a small team of volunteers since we dispensed with an outside cleaning contractor. Whilst our centre was closed from January to March, Grzegorz was furloughed and on his return began a spring cleaning programme throughout the centre.

Thanks to Hazel and Andy Hassall who have been instrumental in checking on the church and centre, particularly at the weekend when there is no caretaker cover.

Val Goddard has been a faithful member of the team, cleaning the church and would love others to come on board and share this ministry preparing our worship space ensuring it is fit and ready for services.

If you are able to help once a month please come and have a chat with Kay Rothwell in the Parish Office.

Data Protection

(By Melvyn Hayward)

St Mary's renewed its annual Data Protection Registration in July. As a new Community Network Officer was not appointed, no training was required.

St Mary's designated email address is used for St Mary's Walkers and therefore details do not come from a personal computer. We anticipate the Data Protection legislation being amended now we are not in EU.

Technology

(By Mike Emery)

In 2021, the Technology Team contributed to enabling St Mary's to re-occupy our building, for church and rental activities – a “new way of being church”, rather than a “return to normal”.

We have introduced hybrid worship as a regular offering: many services can be attended in person, or live via Zoom, or by later catch-up via YouTube recordings. This caters for varied personal circumstances and preferences, but is resource-intensive. It has been especially appreciated for weddings and funerals: services have been watched from all over the world.

Our office IT and telephone facilities have allowed staff to work in church or at home, as preferred.

We have introduced two “digital signage” screens in the foyer, to display a mixture of practical information (meeting locations, etc.), advertisements for events, and COVID advice.

Our website continues to be an important “front page” to the world – we get positive interactions from people engaging via the online contact form.

Next year, we must work to enlarge the team, especially for Sunday services, and (funds permitting) look to installing permanent cameras in church, to do away with that intrusive tripod.

This year, the team has included Ian Robson, David Last, Sue Duplock, Alex Duplock, Mike Emery – thanks to all.

Church Centre

(by Kay Rothwell)

David Reed retired from his role as Community Network Officer at the end of 2020 and with no successor in post I was asked to look after the bookings for the centre. As COVID-19 cases increased 2021 began with yet another countrywide lockdown which meant groups were unable to use the centre until after Easter.

At the beginning of 2021 our caretaker, Grzegorz Muzolf, was furloughed until the end of March. We were delighted to be able to welcome him back to St Mary's from April and he was keen to start working again after the Easter break, beginning by cleaning and preparing the centre ready for our guests to enjoy on their return.

Following the Government guidelines on which groups were permitted to meet indoors, amongst the first groups to return were taekwon-do and taijutsu children's sports groups, the Open Mind support group, Frimley Park Hospital Diabetic clinicians and Family Contact.

Appropriate risk assessments were in place to ensure the safety of all using the centre and proper precautions, including providing hand sanitizer and cleaning equipment for wiping down furniture after use, were taken to minimise the possibility of cross infection between groups.

Before long summer was here with many groups looking forward to returning when the government delayed the ending of restrictions from June until late July. Understandably many groups, particularly those for older and potentially more vulnerable members of the community, were hesitant and reluctant to come back and there are some which haven't returned at all.

From September onwards more groups felt comfortable about meeting in person, and whilst not at the pre-pandemic levels, many of our regular groups have returned. We were also privileged to welcome some new groups to St Mary's who I am pleased to say since last summer have become regular guests.

St Mary's has finally moved into the digital age with the purchase of a large screen tv and a digital sign unit for the foyer. Both items have been generously funded by a member of St Mary's church family and allow us to use high quality images to welcome visitors to St Mary's and advertise services and events. In addition, the digital sign unit displays the groups and the rooms they are using in the centre each day.

The folding tables used throughout the centre are all at least 20 years old and are showing their age, with some damaged beyond repair. Thanks to another generous donation from a church family member we were able to begin a project to replace these tables and in December new tables were purchased for use in our upstairs rooms, Parkside and Parkview. After unexpectedly receiving funding from our County Councillor, David Lewis, we look forward to completing this project in 2022 by purchasing tables for use downstairs.

Towards the end of 2021, two of the flipchart stands used by groups in the centre were broken beyond repair and these will need to be replaced as soon as finances permit. The chairs used in the upstairs rooms will also need to be replaced at some point. These were second hand, given to us some years ago by one of the Camberley churches, and are showing signs of wear and tear on the seats. They are also heavy and difficult to stack on the trolleys and the trolleys not easy to move around which can cause damage to doorways.

We praise God that the Church Centre has survived the last two years of the pandemic, and we trust God as we seek to build up the centre as a place of welcome, hospitality and community.

Building: (report from the Church Wardens)

Due to the pandemic, there has not been any repairs or new work done at St Mary's. We have kept the church in "working order" and completed the necessary maintenance and safety checks as we have now returned to the building.

The fabric of the church/church centre always needs attention, and we also need to bear in mind that we have signed up to be an "Eco Church", so this needs to be taken into account with all fabric work/decisions, and what the environmental impact is.

No damage was done to the church during the recent storms that we encountered; this is indeed something we are thankful to God for!

Below is a summary by Andrew Knowles of the strategic work for the renewal of our buildings.

St Mary's Building Overview (by the Vicar)

Over the last 11 years, there have been many changes to St Mary's Church Centre. The following is a summary of some of that journey as we seek to renew the building so that it is fit for purpose and well maintained.

October 2014

The PCC appointed Purcell as our new Architect, approving the fee structure, commissioning them to complete a set of new floor plans, review our external signage and to do our Quinquennial Report in 2015. The PCC approved the expenditure for a feasibility study and options for St Mary's.

2015

There was the formation of the Vision Group to help drive forward the renewal of St Mary's building. The Quinquennial Report was completed and a quantity surveyor was employed to give estimated costs for all the work required. The total cost estimated at £205,686.77. Purcell offered advice about new building proposals for St Mary's Nursery being relocated to Watchetts Bowling Green.

2016

The PCC approved three areas of work: ongoing support to the Vision Group by Purcell, an options study to the external presentation of St Mary's, and a review of the Worship Space. A meeting with the Diocesan Advisory Committee (DAC) was held at St Mary's, looking at the initial proposals for signage. The DAC recommended that we take a step back and look at the bigger picture, and encouraged us to consider one entrance to St Mary's. From this meeting, we applied for a Temporary Reordering Licence (TMRO) to see if we could solve some of the issues with the current layout of the church. The licence was granted at the end of the year.

2017

The temporary reordering started in the New Year, and we experimented with five layouts, each one being in situ for 6 weeks. The congregation were given questionnaires for each of the layouts and these were collated together. The headlines from the questionnaires covered: sightlines, togetherness, accessibility, welcome and latecomers, interruptions, logistics of receiving holy communion and musicians.

The Vision Group met in September to discuss which layout worked best in their opinions, without knowledge of the congregations' feedback. There was unanimous agreement to go with layout three from both the congregation and the Vision Group.

2018

In July, we realised that 'drains' would be our next main project as there were problems with the disabled toilet.

2019

The Church Family were given an opportunity to feedback their ideas for renewing the foyer areas.

In November 2019, we wrote to the Archdeacon asking for an extension to the Temporary Reordering Licence, as he recommended that we complete a Mission Action Plan and seek what God is calling us 'to be' and 'to do'.

2020

The PCC agreed a Vision Process with both ReSource and the Diocese through the Parish Needs Process. In March, the pandemic closed our building and though we continued the work on the Vision Process on our own. It was a difficult time living through the pandemic and seeking God's vision for us in a time of turbulence.

2021

In March, the Temporary Minor Reordering Licence expired and Wendy Harris contacted us for an update. We were able to give her an update of the Vision Process and our conversations with Purcell. We have delayed our Quinquennial Report for the timebeing.

As part of our reopening of the Church Centre, we renamed the rooms so that they had a connection to our faith story.

In September, there was a meeting with Purcell, and their recommended Structural Engineer (The Morton Partnership) to look at the St Mary's building and particularly the problematic column. We agreed that we need to move forward with the 2014 proposal of a feasibility study, with the vision that St Mary's is called to be Christ Centred and Jesus Shaped.

The Design Brief: Here are four powerpoint slides.

1 To complete the reordering of the Church Worship Space

To do a feasibility study to improve the sightlines and flow around the lectern and communion table. To look at:

- the removal of the oak column nearest the communion table
- extending the building to form an apse in keeping with Arts and Crafts style
- doing nothing and what the implications would be

To look at the structural integrity of the Church Worship Space in particular:

- the doming of the parquet floor above the underground boiler room
- the sunken oak chancel steps
- the movement of the wall within the vestry
- the damp around the building and what solutions are needed

To look at accessibility into and around the Church Worship Space:

- creating a single main entrance and exit through the Church Centre (there will have to be changes to the Church Centre entrance in order to achieve this aim)
- using the original Porch Door entrance for special occasions only such as weddings
- to overcome the issues of different floor levels
- to identify other accessibility issues such as poor lighting (an accessibility audit)

2 To complete a feasibility study for improving the Church Centre entrance and foyer

To look at the options available to improve visual and physical access into the Church Centre and therefore the Church Worship Space

- visitors arriving at St Mary's do not know how to get into the building
- accessibility is difficult as the ramp is steep and the doors are heavy to open
- the foyer area is confusing and disorients those visiting
- different levels in the flooring and poor lighting by the toilets

The vision is to open up the whole foyer and office into one space (maybe losing the balcony as suggested at our meeting).

- the space would be a gathering area and for visitors
- a designated welcome/reception including workspace for the centre admin staff
- informal seating: mixture of sofa and table/chairs
- coffee/tea station where hospitality can be offered
- discrete storage for paperwork, food larder etc.

The link between the foyer and the Church Worship space is critical

- to enable both spaces to become open to each other and when needed, to be closed off
- the worship space and the foyer integrated, inviting the visitor to explore the worship space.

3 Integrity of design

St Mary's Church is in the Arts and Craft style though the additions of the Church Hall and the 1980's second floor did not follow this style.

In the following article, it describes the Arts and Crafts Principles for Today

<https://www.dailyartmagazine.com/arts-and-crafts-interior-design/>

1. Always use high quality materials
2. Focus on uncomplicated design
3. Do not keep anything you do not believe to be useful or beautiful
4. Form always follows function
5. Find inspiration in stylized natural forms
6. Find inspiration in beautiful and stylized art from the past
7. Use traditional methods of production
8. Use natural pigments

It seems that the Arts and Crafts principles could be adapted and augmented as we seek to be an Eco Church (<https://ecochurch.arocha.org.uk/>). The Arts and Crafts ethos was to work with nature, we talked about improving how St Mary's building fits into the landscape and having better environmental credentials e.g. solar panels on the roof.

Here is the Church of England link to the practical path to net zero carbon for churches

<https://www.churchofengland.org/resources/churchcare/net-zero-carbon-church/practical-path-net-zero-carbon-churches>

4 Other conversations/work to be done

1. The future of the Church Hall Stage
2. The future requirement of St Mary's Scouts
3. The need for making each room self-contained (with its own furniture)
4. Heating of the Church Centre
5. The outside spaces
6. The car park and vehicle access

In December, Purcell presented their Options Study based on the above Design Brief, which will be presented to the PCC, the DAC, the Church Family and the wider community.

Financial Review

(Figures in brackets denote amounts for the previous year.)

Income:

Total incoming resources for 2021 increased by 10% from the previous year and amounted to £137,232 (£123,844). Of this income, £125,584 (£117,751) is considered unrestricted funds and the balance of £11,648 (£6,093) is considered restricted for specific purposes; the hall floor and the free food stall.

Planned giving remains a vital part of our income and without the regular financial commitment of church family and friends we would not be able to function.

Where a donor is a taxpayer and has signed a Gift Aid declaration we are able to reclaim gift aid from HMRC and this will have contributed an additional £14,898 over and above personal giving when the claim receipts are all made. However, the best way to give financially to the ongoing life and work of St Marys is through the Parish Giving Scheme (PGS) which is a Church of England scheme funded by the diocese, whereby the gift aid is claimed by them and paid over to the church every month. This simply requires the setting up of a direct debit with the scheme and it has the benefit of offering an annual review of giving with the option to allow an inflationary increase.

The income from the church centre in 2021 was £19,080 (£18,000). If things remain open in 2022, as we hope they do, the current regular groups hiring the Centre are budgeted to provide income of £35,300.

Expenditure:

£126,543 (£120,245) of expenditure came out of unrestricted funds to cover the costs of Ministry: £3,180 plus Parish Share of £74,894, Staffing, Administration, Building maintenance and Utilities: £48,468

Parish Share will increase to £78,135 in 2022. This equates to £6,511 every month for the next year. This will be a challenge as it is significantly more than we receive from our regular givers.

Net Result:

2021 has seen us end the financial year with a small deficit on unrestricted funds of £959 (£2,494). The PCC were unable to support our Mission Partners again this year.

Accounting Policies

The financial statements are prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements include all transitions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body.

Bank Account: NatWest, 45 Park Street, Camberley, GU15 3PA and there is also a CAF Bank Account

Funds Policies

Restricted Funds represent donations or grants received for a specific purpose. The funds may be used only for the specific purposes for which they were given. Any balances

remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund.

Unrestricted Funds are general funds, which can be used by the PCC for ordinary purposes. The PCC may choose to consider some income as designated for a specific purpose.

The PCC took the difficult decision not to contribute to any mission partners from unrestricted funds during the year. However, Mission is supported in other ways:

1. the centre is offered to charities at a discount as part of our Mission to the community,
2. the Diocese have offered the fact that Mission giving is subsumed within the Parish Share, since a proportion supports churches & clergy in poor or urban areas.

Incoming Resources: Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the related donation to which they relate, is received. Grants are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended: Grants and donations are accounted for when paid over or when awarded. The Parish Share is accounted for when due. Amounts received specifically for mission or for other charities are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets: Consecrated and Benefice Property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Current Assets: Cash on deposit is held with the CBF Church of England Deposit Fund.

St. Mary's Nursery is a separate registered charity and its accounts are reported separately.

Reserves policy

It is PCC policy to try to maintain a balance of 10% of annual expenditure as an operational margin, and to cover emergencies. This is included in the balance of £36,319 (£37,278) unrestricted funds at the end of year (see Note 8.)

There is a need to build up reserves to cover on-going maintenance and unforeseen events and expenditure. A quinquennial inspection was due in 2021, and has been deferred to include reordering of the church.

Any funds not required in the short term are invested with the Central Board of Finance (CBF) Church of England Deposit Fund.

Independent Examiner's report to the PCC of St Mary's Church Camberley
For the year ended 31 December 2021

This report on the financial statements of the PCC of St Mary's Church for the year ended 31st December 2021 set out on pages 32 to 36 is in respect of an examination carried out under Section 145 of the Charities Act 2011 and the Church Accounts Regulations 2006. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of trustees and examiner

As members of the PCC you are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act; and
- State whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met or;
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Andrew Mitchell
A R Mitchell & Co Ltd
t/a Mitchell & Co
Chartered Accountants

Date 17 March 2022

St Mary's Church, Camberley
Statement of Financial Activities for the year ended 31 December 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£	£
Incoming Resources					
Voluntary Income	2a	105,676	11,648	117,324	102,814
Income from church activities	2b	19,632	-	19,632	20,640
Investment Income	2c	276	-	276	390
Total Incoming Resources		125,584	11,648	137,232	123,844
Resources Expended					
Grants	3a	-	1,192	1,192	2,032
Ministry	3b	78,075	9,941	88,017	68,982
Staff, Building and Admin	3c	48,290	-	48,290	55,324
Governance costs	3d	178	-	178	344
Total Resources Expended		126,543	11,133	137,677	126,682
Net Incoming/(Outgoing) Resources		(959)	515	(444)	(2,838)
Balances brought forward 1/1/21		37,278	7,191	44,469	47,307
Balances carried forward 31/12/21		36,319	7,706	44,025	44,469

Balance Sheet as at 31 December 2021

		2021	2020
	Note	£	£
Current Assets			
Bookstall stock		308	450
Debtors & prepayments	5	8,109	2,944
Cash on deposit		16,844	16,844
Cash at bank and in hand		36,611	31,861
Total Current Assets		61,871	52,099
Current Liabilities			
Creditors - Amounts due within 1 yr	6	(17,846)	(7,630)
Net Current Assets		44,025	44,469
Represented by			
Unrestricted Funds	8	36,319	37,278
Restricted Funds	8	7,706	7,191
		44,025	44,469

Rev'd Andrew Knowles

St Mary's Church, Camberley
Statement of Financial Activities for the year ended 31 December 2021

The following notes numbered 1-8 form part of these accounts

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body.

Funds

Restricted Funds represent donations or grants received for a specific purpose. The funds may be expended only for the specific purpose they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund.

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources: planned giving, collections and donations are recognised when received. Tax refunds are recognised when the donation is received. Grants are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received. All other income is recognised when it is received. All incoming resources are accounted for gross.

Resources Expended: grants and donation are accounted for when paid over or when awarded. The Parish Share is accounted for when due. Amounts received specifically for mission or for other charities are dealt with as restricted fund. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets:

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act.

Current Assets:

Cash on deposit is held with the CBF Church of England Deposit Fund.

St Mary's Church, Camberley
Statement of Financial Activities for the year ended 31 December 2021

Note		Unrestricted	Restricted	Total	Total
		Funds	Funds	Funds	Funds
		£	£	£	£
2	Incoming Resources				
2a	Voluntary Income				
	Planned Giving:				
	Gift aid donations	64,073	350	64,423	71,114
	Other planned giving	5,274		5,274	3,929
	Gift Aid tax recoverable	14,899	-	14,899	17,534
	Collections (open plate)	1,381		1,381	300
	Other income and donations	4,546	8,913	13,460	6,378
	Grants & Legacies	15,503	2,385	17,888	3,559
		105,676	11,648	117,324	102,814
2b	Income from church activities				
	Church Centre Rents	19,080		19,080	18,000
	Photocopying			-	91
	Events and fundraising			-	295
	Food			-	134
	Bookstall	234		234	160
	Fees received	319		319	1,960
		19,632	-	19,632	20,640
2c	Investment Income				
	Deposit account with CBF	7		7	103
	Dividends	269		269	287
		276	-	276	390
	Total Incoming Resources	125,584	11,648	137,232	123,844

St Mary's Church, Camberley
Statement of Financial Activities for the year ended 31 December 2021

Note		Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
3	Resources Expended				
3a	Grants				
	The Light House Group				900
		-	-	-	900
	One-off support				
	Children's Society			-	207
	Orchard Way Playpark		183	183	-
	Besom			-	625
	TLG		600	600	-
	Grants to Individuals		409	409	300
		-	1,192	1,192	1,132
		-	1,192	1,192	2,032
3b	Ministry				
	Diocesan Parish Share	74,895		74,895	62,341
	Children and Youth	116		116	96
	Discipleship	747		747	1,057
	Outreach	29	9,941	9,971	4,026
	Pastoral	241		241	48
	Worship	1,630		1,630	1,176
	Bookstall	417		417	238
		78,075	9,941	88,017	68,982
3c	Staff, Building and Admin				
	Staff Costs	15,987		15,987	23,184
	Utilities	8,315		8,315	6,681
	Insurance	1,928		1,928	1,869
	Cleaning and Waste Disposal	596		596	1,552
	Bad Debts			-	204
	Fabric Costs	12,922		12,922	10,485
	Consultancy and Accountancy	2,454		2,454	1,767
	Communications, IT and Overheads	3,062		3,062	5,911
	Photocopier and Office Supplies	3,026		3,026	3,449
	Events and Courses			-	222
		48,290	-	48,290	55,324
3d	Governance Costs				
	PCC Costs	178		178	344
	TOTAL RESOURCES EXPENDED	126,543	11,133	137,677	126,682
4	Payments to Related Parties				
	Independent Examiner - No fee was paid to the independent examiner				

St Mary's Church, Camberley
Statement of Financial Activities for the year ended 31 December 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
Note					
5	Current Assets				
	Bank and Cash	28,505	8,106	36,611	31,861
	Deposit accounts	16,844		16,844	16,844
	Bookstall Stock	308		308	450
	Tax Recoverable (Gift aid)	3,860		3,860	1,159
	Other Debtors	4,249		4,249	1,785
		53,765	8,106	61,871	52,099
6	Creditors				
	Missionary and Charitable Giving				(237)
	Accruals & Deferred Income	17,842		17,842	(1,110)
	Other Creditors	5		5	(6,283)
		17,846	-	17,846	(7,630)
7	Analysis of Net Asset by Fund				
	Current Assets	53,765	8,106	61,871	52,099
	Liabilities (falling due within 1 yr)	(17,846)	-	(17,846)	(7,630)
		35,919	8,106	44,025	44,469

	Balance at 1st Jan 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31st Dec 2021	
Note	£	£	£	£	£	
8	Movements in Funds					
	Unrestricted Funds					
	General Fund	37,278	125,584	(126,543)	(400)	35,919
	Designated - Grants	-				-
	Designated - Fabric	-				-
						-
	Restricted Funds					
	Church Fund	3,478	2,385			5,863
	Charity Appeals	30				30
	Discretionary Fund	819		(409)		410
	Orchard Way Play Park	935	100	(183)		852
	The Lighthouse Group	200		(600)	400	-
	Free Food	1,729	9,163	(9,941)		951
		44,469	137,232	(137,677)	-	44,025