

Charity Registration No. 1127388

Company Registration No. 06756641 (England and Wales)

**EDBERT'S HOUSE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# EDBERT'S HOUSE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Ms C Kelly Mr SB McGuinness Mr A Cherry Ms JM Barnard Mr MP Stirrup Mr PD Cassidy	(Appointed 14 October 2020)
<b>Charity number</b>	1127388	
<b>Company number</b>	06756641	
<b>Registered office</b>	17- 19 St. Edmund's Drive Gateshead Tyne and Wear England NE10 9AE	
<b>Auditor</b>	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle Upon Tyne Tyne and Wear England NE2 1TJ	
<b>Bankers</b>	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB	

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# EDBERT'S HOUSE

## CONTENTS

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	<b>Page</b>
Trustees' report	1 - 7
Independent auditor's report	8 - 10
Statement of financial activities	11 - 12
Balance sheet	13
Statement of cash flows	14
Notes to the financial statements	15 - 23

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# **EDBERT'S HOUSE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### **Objectives and activities**

The objectives of the Charity are set out within the Memorandum of Association which are: -

- To develop the capacity of the socially and economically disadvantaged members of the community in such a way that they are better able to identify and help meet their needs and to participate fully in society
- The relief of unemployment amongst members of the community in such ways as may be thought fit, including assistance to find employment
- To provide or assist in the provision of facilities in the interests of social welfare for recreation or other such leisure time occupations by members of the community who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their condition of life, and
- To promote the good health and well-being of all members of the community.

#### **Public benefit**

All our activities are undertaken for the benefit of our local community and the trustees continuously consider the Charity Commission advice on public benefit. All our activities are about encouraging health, welfare and recreation to those who are disadvantaged in some way and those of restricted means. Access to our facilities and services is either at nil or low cost to ensure the widest of participation by members of our community.

#### **Achievements and performance**

##### **Charitable Activities**

2020-21 has been the most challenging year yet in the lifetime of Edberts House. I suspect that this is the reflection of many charities as they write their annual reports. Covid resulted in disconnection – necessitating people to keep their distance – the opposite to our heart and values. We describe our work as connecting people to each other, to good support and to decision makers to influence change in their own areas, and many of the ways that we had traditionally done this were impossible. Despite this, however, our team has worked tirelessly to meet local need, and we are proud to have expanded our staff team, our reach and our turnover during this challenging time of uncertainty.

##### **Community Houses**

Our community houses – Edberts, Pattinson, and Larkspur – that develop local control and a sense of purpose within our communities, improving health and wellbeing, and building community cohesion, sadly have been shut to the public for the whole year.

Undaunted, we developed a variety of socially distanced and digital alternatives to try and help our communities with the challenge of the pandemic: online cookery with bags of ingredients delivered to the door, fitness packs with online challenges, online coffee mornings, craft packs, Christmas hampers, using our creativity to stay in touch.

##### **Covid Champions**

Our strong partnership with Public Health led to some interesting conversations about how to engage with communities during the pandemic, providing meaningful information and choosing the right messengers to convey the message. We worked alongside a Makina MC to produce a film encouraging our younger community members to stay safe: <https://youtu.be/NWzYFwJ84bE> and a series of short videos with local school children: [https://youtu.be/6L1-yKQWz\\_M](https://youtu.be/6L1-yKQWz_M). We went on to employ three Covid Community Champions to focus on community engagement and to promote vaccine take-up in vaccine hesitant communities and produced a series of animations to educate 7-11- year-olds about Covid which was distributed to over 6,000 young people.

# **EDBERT'S HOUSE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Emergency Response**

We were keen to help during lockdown and felt that our knowledge of communities and experience of supporting people with complex needs would be useful in the emergency response, so we partnered with Gateshead Council to run the Covid shielding hub for the East of Gateshead. The hub was based in our buildings and run by a combined team of Edberts and Local Authority staff. In total 2,219 cases were handled by the team, and no two have been the same.

Food was the main request (1,585) however often residents approached the team for food but ended up receiving support for other worries that they had been struggling with. The team became adept at building and managing relationships, sometimes through only a couple of phone calls.

The requests to the team were broad and varied including support needs such as shopping (459), utility bills (282), prescription collection (120), befriending (65), welfare benefits, housing benefit, PIP, boiler issues, household repairs, school uniform, free school meals, housing, mortgage holiday, furlough, government grants, grant applications, homelessness, clothing, bus passes, domestic abuse, lockdown queries, school transfer, government shielding registration, debt, counselling, and gardening services. Many were referred to other agencies for additional support, recognising the importance of seeing cases through to the end, and aiming to increase the family's independence and reduce their need for further support.

The team topped up utility meters; organised children's school uniforms; paid 1 mobile phone bill (the person needed their phone to be re-activated so they could start their new job as an Amazon delivery driver as they needed to access Google maps); bought a mobile phone for a man who was receiving support from many agencies who were unable to maintain contact; various shopping trips for people with specific dietary requirements (post-surgery/intolerances etc); bought various household appliances including a cooker, microwave, clothes horse, electric tin opener, air fryer etc.; bought 8 month-long bus passes to help people get to work; bought toiletries & cleaning products such as shampoo, conditioner, shower gel, nappies, wipes, sanitary products, razors, antibacterial wipes, bleach etc. to add into the food parcels.

The team supported people in many complex and difficult situations; a man who threatened to jump in front of a train because his situation had become so dire; a lady who had left her husband of many years and was struggling being by herself with no-one to bubble with; a family with 6 children who couldn't afford Christmas presents. Although many people have struggled during this time there have been many moments of triumph for the team.

In amongst the general requests from the community, the team carried out additional tasks such as contacting those classed as Clinically Extremely Vulnerable, to ensure their needs were being met; organising oximeter equipment to be delivered to individuals in their homes to monitor their oxygen levels. The team supported the delivery of packed lunches at October half-term that went to 963 children (452 deliveries); Edberts House partnered with local churches to provide Christmas craft packs and to develop an East Gateshead Angel walk.

#### **Community Linking Project**

Our Community Linking Project that supports Gateshead patients with non-clinical issues underwent significant expansion during 2020/21. As part of an NHSE promotion of social prescribing across England, we grew our Community Linking Project from 14 Link Workers to 21 during the year, as the Primary Care Networks (PCNs formed from clusters of GP surgeries) recognised the impact and effectiveness of addressing the wider social determinants of health.

## **EDBERT'S HOUSE**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2021**

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This was a significant challenge, as not only did we recruit and induct our new team online, but we also had to adjust to home working, equipping our staff with the digital access and equipment that they needed, and ensure that they felt supported and valued. Link Workers were at the heart of the Primary Care Covid response, ringing shielding patients at the start of the pandemic, and involved in the administration of vaccine delivery in the latter part of the year, as well as supporting their case load of patients with complex non-clinical needs.





# EDBERT'S HOUSE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

We are very proud of all that they accomplished under significant pressure during these 12 months.

Social Prescribing Referrals 2020/21			
Total No of Referrals to CLWs		2,144	
Average Caseload of CLW		191 patients	
Number of CLWs		11.2 (FTE)	
Average Number of contacts per patient		3	
Patients Declining SP		98	
58%	Female	Male	42%
31%	65-90+	65-90+	20%
20%	40-64	40-64	14%
4%	30-39	30-39	4%
3%	Under 30	Under 30	4%
Referral Source			
GP		42%	
Other		19%	
Nurse		9%	
DWP		9%	
Self		4%	
New referral sources; Pharmacist, OT, Police			
Referrals to partner agencies:		628	
Voluntary sector services		42%	
LA/Social Services		17%	
Benefits Advice		16%	
Citizens Advice		14%	

# **EDBERT'S HOUSE**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Violence Reduction**

During 2020/21, we also piloted two new pieces of work, building on our experiences of supporting our communities over recent years.

Recognising that violence is a symptom: a symptom of trauma, of poverty, of lack of agency, of frustration... the list goes on, we discussed with our Violence Reduction Unit ways in which we could tackle violence by addressing the root causes. During 2020/21, we have employed a Link Worker who is connected to our Primary Care team but based in the Local Authority, supporting individuals who are perpetrators or victims of violence. This has been an impactful piece of work, reducing offending, supporting 39 individuals, and generating learning within the Council about bespoke and relational ways of working which has led to changes in statutory service delivery.

The second area of work was using a trauma informed approach to work intensively with families and children to reduce violence. Our Life Team were able to draw alongside 10 families (40 individuals) with some encouraging case studies to demonstrate the necessity of taking an early and holistic, whole family approach.

"I feel like having this is beneficial to my life. If I didn't have this, I could of shut down completely n failed my kids, but this service helped save me n I av positivity n hope now I love u all' Mum supported by Life Team

#### **Regional Learning Co-ordinator**

Throughout 2020/21, Edberts House fulfilled the role of Regional Learning Co-ordinators for Social Prescribing across the North East and North Cumbria. This was a critical role, as many Social Prescribing Link Workers had just come into post before the pandemic and regular support and encouragement was vital. We set up a series of peer support groups across the region, as well as taking part in regional and national webinars to train, support and inform the new workforce.

#### **Certainty for the future**

We had all hoped that by the end of 2020/21, Covid would be a problem of the past. Sadly, it remains a real and present threat, and our work is still restricted. However, amidst all the uncertainty, one thing is certain: there will be a growing need for our services and approach in coming days, as we recover from the pandemic. Covid has revealed the stark inequalities in our society. The disproportionate impact that the pandemic has had in areas of poverty and deprivation is clear. There is widespread talk about 'levelling up', and we believe this requires a community led approach. Together with our communities, we have developed the expertise to play a significant role in addressing health inequalities at a local level, and we are determined to build happier, healthier, friendlier communities across Gateshead in the year ahead.

#### **Financial review**

The Charity's financial results for the year are shown in the Statement of Financial Activities (SOFA). Income for the year totalled £1,060,897 (2020: £702,251). Expenditure was £843,714 (2020: £593,034). The recorded surplus for the year is £217,183 (2020: £109,217).

At the end of the financial year, cash and bank balances totalled £580,619 (2020: £320,732).

#### **Reserves Policy**

Free reserves, which represent general reserves not used for fixed assets, rose to £314,270 from £133,763 in 2020. The free reserve amount exceeds the Trustees target of three months of total gross expenditure in relation to the rate of such expenditure in the financial year but, in view of the rapidly expanding activities of the Charity and the budgeted increase in expenditure in the current financial year, the Trustees find it is prudent to increase the target for free reserves from £150,000 to £270,000.

#### **Structure, governance and management**

##### **Governing document**

The Charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.



# EDBERT'S HOUSE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Cllr MW Graham	(Resigned 10 November 2020)
Cllr J Green	(Resigned 10 November 2020)
Ms C Kelly	
Mr SB McGuinness	
Mrs M Booth	(Resigned 18 May 2021)
Mr A Cherry	
Ms JM Barnard	
Mr MP Stirrup	
Mr PD Cassidy	(Appointed 14 October 2020)

### Recruitment and appointment of new trustees

Trustees are appointed by the existing board of trustees and confirmed at the annual general meeting of the Charity. Trustees are appointed for a maximum of three years. Retiring trustees are eligible to be reappointed by the remaining trustees if they agree.

New trustees meet with the Chief Executive Officer to brief them on: their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committees and decision-making processes, the business plan and recent financial performance of the Charity. New trustees also meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

### Organisational structure

The board of trustees administers the Charity. The board normally meets monthly and sub-committees of the board can meet at shorter notice to consider specific matters for later reporting to the board. A Chief Executive Officer is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive Officer has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and operational activity.

### Key management remuneration

Key management remuneration is disclosed in the notes to the accounts.

### Related parties

None of the trustees receive remuneration or other benefit from their work with the Charity. Any connection between a trustee or senior manager with an external party must be disclosed to the full board of trustees. In the current year no such related party transactions were reported.

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity faces;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

The experience of lockdown and social distancing under the pandemic has demonstrated that the Charity has the flexibility to adapt its working practices to continue serving the communities in a meaningful way. The trustees acknowledge that one consequence of the pandemic was access to additional funding to assist in the necessary adaptation, but the avoidance of serious consequences of what could have been a catastrophic event is down to the enthusiasm and dedication of the staff of the Charity. Financial sustainability continues to be the key risk, especially as the Charity begins a phase of rapid expansion in the scope of its activities, but care is taken to ensure that core activities are fully funded under contract or dedicated sources of funding and that grants are obtained from a variety of potential funders to cover overheads and specific projects complimentary to the core activities.

# EDBERT'S HOUSE

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### Statement of trustees' responsibilities

The trustees, who are also the directors of Edbert's House for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

*S.B. McGuinness*

Mr SB McGuinness

Trustee

Dated: 20/12/2021.

# EDBERT'S HOUSE

## INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF EDBERT'S HOUSE

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### Opinion

We have audited the financial statements of Edbert's House (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other Information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

# **EDBERT'S HOUSE**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF EDBERT'S HOUSE**

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### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

The risk of material misstatement due to error or fraud has been assessed in conjunction with how internal controls may mitigate any such risk. These controls are reviewed as part of the audit by performing systems walkthroughs to ensure they are operating effectively. Other substantive testing is also performed on all material balances and therefore any instances of non-compliance should be identified or considered as insignificant.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Other matters**

The comparative year results are unaudited.

# EDBERT'S HOUSE

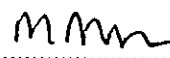
## INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF EDBERT'S HOUSE

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### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Michael T Moran (FCA) (Senior Statutory Auditor)  
for and on behalf of Robson Laidler Accountants Limited

  
.....

Chartered Accountants  
Statutory Auditor

Fernwood House  
Fernwood Road  
Jesmond  
Newcastle Upon Tyne  
Tyne and Wear  
England  
NE2 1TJ

20 December 2021



# EDBERT'S HOUSE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

### Current financial year

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<b>Income from:</b>					
Donations and legacies	2	263,298	463,787	727,085	504,812
Charitable activities	3	54,207	279,605	333,812	197,439
<b>Total Income</b>		<b>317,505</b>	<b>743,392</b>	<b>1,060,897</b>	<b>702,251</b>
<b>Expenditure on:</b>					
Charitable activities	4	230,750	612,964	843,714	593,034
<b>Net incoming resources before transfers</b>		<b>86,755</b>	<b>130,428</b>	<b>217,183</b>	<b>109,217</b>
Gross transfers between funds		74,377	(74,377)	-	-
<b>Net income for the year/ Net movement in funds</b>		<b>161,132</b>	<b>56,051</b>	<b>217,183</b>	<b>109,217</b>
Fund balances at 1 April 2020		261,727	173,890	435,617	326,400
<b>Fund balances at 31 March 2021</b>		<b>422,859</b>	<b>229,941</b>	<b>652,800</b>	<b>435,617</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# EDBERT'S HOUSE

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
<b><u>Income from:</u></b>				
Donations and legacies	2	3,897	500,915	504,812
Charitable activities	3	163,331	34,108	197,439
<b>Total income</b>		<b>167,228</b>	<b>535,023</b>	<b>702,251</b>
<b><u>Expenditure on:</u></b>				
Charitable activities	4	130,468	462,566	593,034
<b>Net incoming resources before transfers</b>		<b>36,760</b>	<b>72,457</b>	<b>109,217</b>
Gross transfers between funds		13,861	(13,861)	-
<b>Net income for the year/ Net movement in funds</b>		<b>50,621</b>	<b>58,596</b>	<b>109,217</b>
Fund balances at 1 April 2019		211,106	115,294	326,400
<b>Fund balances at 31 March 2020</b>		<b>261,727</b>	<b>173,890</b>	<b>435,617</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# EDBERT'S HOUSE

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	9		108,589		127,964
<b>Current assets</b>					
Debtors	10	65,837		40,398	
Cash at bank and in hand		580,619		320,732	
		646,456		361,130	
<b>Creditors: amounts falling due within one year</b>	11	(102,245)		(53,477)	
Net current assets			544,211		307,653
<b>Total assets less current liabilities</b>			652,800		435,617
<b>Income funds</b>					
Restricted funds	12	229,941		173,890	
Unrestricted funds		422,859		261,727	
		652,800		435,617	

The financial statements were approved by the Trustees on 20/12/2021.

S.B. McGuinness

Mr SB McGuinness  
Trustee

Company Registration No. 06756641

# EDBERT'S HOUSE

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	16		259,887		107,442
<b>Investing activities</b>					
Purchase of tangible fixed assets		-		(13,861)	
<b>Net cash used in investing activities</b>			-		(13,861)
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			259,887		93,581
Cash and cash equivalents at beginning of year			320,732		227,151
<b>Cash and cash equivalents at end of year</b>			580,619		320,732

# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

#### Charity information

Edbert's House is a private company limited by guarantee incorporated in England and Wales. The registered office is 17- 19 St. Edmund's Drive, Gateshead, Tyne and Wear, NE10 9AE, England.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.



# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	Straight line over 10 years
Fixtures and fittings	25% straight line
Motor vehicles	25% reducing balance

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Taxation

The charity is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

#### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
Donations and gifts	11,220	-	11,220	1,942	-	1,942
Grants received	252,078	463,787	715,865	1,955	500,915	502,870
	<u>263,298</u>	<u>463,787</u>	<u>727,085</u>	<u>3,897</u>	<u>500,915</u>	<u>504,812</u>

# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 2 Donations and legacies

(Continued)

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Grants receivable for core activities</b>						
Peoples Health Trust	-	124,054	124,054	-	78,283	78,283
Tudor Trust	50,000	-	50,000	-	34,000	34,000
Virgin Money Foundation	-	10,000	10,000	-	81,703	81,703
Northumbria Police	-	91,500	91,500	-	-	-
Department of Health	-	10,761	10,761	-	14,145	14,145
Ballinger Trust	-	15,000	15,000	-	15,000	15,000
Big Lottery Fund	-	162,489	162,489	-	174,947	174,947
Locality funding	98,872	-	98,872	-	30,252	30,252
Gateshead Council	44,510	27,000	71,510	-	22,445	22,445
HMRC Furlough	18,636	-	18,636	-	-	-
Other	40,060	22,983	63,043	1,955	50,140	52,095
	<u>252,078</u>	<u>463,787</u>	<u>715,865</u>	<u>1,955</u>	<u>500,915</u>	<u>502,870</u>

### 3 Charitable activities

	<b>Earned Income 2021 £</b>	<b>Earned income 2020 £</b>
Earned income	<u>333,812</u>	<u>197,439</u>
Analysis by fund		
Unrestricted funds	54,207	163,331
Restricted funds	<u>279,605</u>	<u>34,108</u>
	<u>333,812</u>	<u>197,439</u>

# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 4 Charitable activities

	General charitable activities 2021 £	General charitable activities 2020 £
Staff costs	633,452	423,448
Depreciation and impairment	19,375	20,232
Group work costs	29,336	10,302
Insurance	3,103	5,345
Utilities	6,588	5,965
Project costs	29,101	46,373
Recruitment and training	18,877	2,156
Volunteer expenses	2,997	258
Repairs and maintenance	12,290	13,926
Partner costs	47,484	28,000
	<u>802,603</u>	<u>556,005</u>
Share of support costs (see note 5)	15,986	16,734
Share of governance costs (see note 5)	25,125	20,295
	<u>843,714</u>	<u>593,034</u>
<b>Analysis by fund</b>		
Unrestricted funds	230,750	130,468
Restricted funds	612,964	462,566
	<u>843,714</u>	<u>593,034</u>

# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 5 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Telephone	9,652	-	9,652	5,861	-	5,861
Postage and stationery	2,859	-	2,859	2,885	-	2,885
Sundry expenses	3,475	-	3,475	7,988	-	7,988
Professional fees	-	25,125	25,125	-	18,495	18,495
Independent examiners fees	-	-	-	-	1,800	1,800
	<u>15,986</u>	<u>25,125</u>	<u>41,111</u>	<u>16,734</u>	<u>20,295</u>	<u>37,029</u>
Analysed between Charitable activities	<u>15,986</u>	<u>25,125</u>	<u>41,111</u>	<u>16,734</u>	<u>20,295</u>	<u>37,029</u>

### 6 Net movement in funds

	2021 £	2020 £
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	<u>19,375</u>	<u>20,232</u>

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 8 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Administration	3	2
Project delivery	<u>24</u>	<u>19</u>
Total	<u>27</u>	<u>21</u>
Employment costs	2021 £	2020 £
Wages and salaries	<u>633,452</u>	<u>423,448</u>

The cost of remunerating key management including all payroll taxes was £37,315 (2020: £33,779).

# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 8 Employees

(Continued)

There were no employees whose annual remuneration was £60,000 or more.

### 9 Tangible fixed assets

	Leasehold improvements	Fixtures and fittings	Motor vehicles	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2020	164,550	2,406	13,861	180,817
At 31 March 2021	164,550	2,406	13,861	180,817
<b>Depreciation and impairment</b>				
At 1 April 2020	47,521	2,156	3,176	52,853
Depreciation charged in the year	16,454	250	2,671	19,375
At 31 March 2021	63,975	2,406	5,847	72,228
<b>Carrying amount</b>				
At 31 March 2021	100,575	-	8,014	108,589
At 31 March 2020	117,029	250	10,685	127,964

### 10 Debtors

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Trade debtors	45,460	40,328
Other debtors	-	70
Prepayments and accrued income	20,377	-
	65,837	40,398

### 11 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	-	1,536
Other creditors	2,194	-
Accruals and deferred income	100,051	51,941
	102,245	53,477

Included in accruals and deferred income is £95,797 (2020: £48,000) in respect of deferred grants.



# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019 £	Movement in funds			Transfers £	Balance at 1 April 2020 £	Movement in funds			Transfers £	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £				Incoming resources £	Resources expended £			
Other restricted funds	(560)	13,785	(13,225)		-	-	20,941	(13,542)		30	7,429
Tudor Trust	29,886	34,000	(44,155)		-	19,731	-	-		(19,731)	-
Virgin Money	9,875	81,709	(67,415)		-	24,169	-	(13,250)		(10,919)	-
Gateshead Public Health: Apprentices	24,811	500	(25,311)		-	-	-	-		-	-
Department of Health	25,522	14,145	(29,671)		-	9,996	10,761	(24,807)		4,050	-
Big Lottery Fund	10,362	174,947	(103,482)		(11,480)	70,347	63,647	(61,540)		(12,479)	59,975
Power to Change	26,455	30,726	(56,335)		-	846	-	-		-	846
British Science Week	185	-	(185)		-	-	-	-		-	-
Key Fund	205	-	-		-	205	-	-		-	205
Building Connections	-	-	-		11,480	11,480	36,794	(36,248)		-	12,026
Peoples Health Trust	(11,447)	79,283	(71,628)		-	(3,792)	124,054	(43,969)		(13,992)	62,301
Comic Relief	-	37,070	(20,692)		(13,861)	2,517	-	-		-	2,517
Ballinger Trust	-	15,000	-		-	15,000	15,000	(28,167)		-	1,833
Primary Care Network	-	33,858	(23,661)		-	10,197	249,853	(220,659)		-	39,391
Community Tobacco	-	20,000	(6,806)		-	13,194	-	(4,337)		-	8,857
Covid funding	-	-	-		-	-	130,842	(103,144)		(7,772)	19,926
VRU MAART	-	-	-		-	-	29,752	(20,146)		(7,360)	2,246
Larkspur Life Team	-	-	-		-	-	61,748	(43,155)		(6,204)	12,389
	115,294	535,023	(462,566)		(13,861)	173,890	743,392	(612,964)		(74,377)	229,941

# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### 13 Restricted Funds

The purposes of the restricted funds are as follows:-

**Comic Relief**

Represents funds given from the Comic Relief Core Strength Fund towards core salary costs and Comic Relief Sustainability Fund to support ideas for financial stability. Some money was also donated for a Minibus.

**Peoples Health Trust (Local Conversations Programme)**

Represents funds given to develop work on Old Fold and Nest Estates in Felling.

**Virgin Money Foundation Ripple Fund**

Represents funds given to refurbish Edberts House (£90,000) and revenue funding to run Edberts House over 3 years.

**Department of Health**

Represents funds given to build a regional social prescribing collaboration.

**Ballinger Trust**

Represents funds to pay salary or core costs.

**Big Lottery Fund**

Represents funds to support work preventing loneliness and isolation.

**Power to Change**

Represents a development grant to expand community business.

**Key Fund**

Represents funds raised by young people to engage in community activities.

**PCN**

Represents funds provided for social prescribing work.

**Community Tobacco**

Represents funds given by Public Health Gateshead to develop a community approach to reducing tobacco use.

**Covid Champions**

Represents local authority funding to help the charity through the pandemic.

**Other restricted funds**

Represents sundry small grants for specific purposes, including money from Northumbria Police, cycling and summer projects.

**VRU MAART**

Violence reduction unit - Funds to support violence reduction in domestic settings

**Larkspur Life Team**

Funds to work on violence reduction unit in Beacon Lough East.

# EDBERT'S HOUSE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 14 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	108,589	-	108,589	127,964	-	127,964
Current assets/ (liabilities)	314,270	229,941	544,211	133,763	173,890	307,653
	<u>422,859</u>	<u>229,941</u>	<u>652,800</u>	<u>261,727</u>	<u>173,890</u>	<u>435,617</u>

### 15 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

### 16 Cash generated from operations

	2021 £	2020 £
Surplus for the year	217,183	109,217
Adjustments for:		
Depreciation and impairment of tangible fixed assets	19,375	20,232
Movements in working capital:		
(Increase)/decrease in debtors	(25,439)	23,908
Increase/(decrease) in creditors	48,768	(45,915)
<b>Cash generated from operations</b>	<u>259,887</u>	<u>107,442</u>

### 17 Analysis of changes in net funds

The charity had no debt during the year.