

Information concerning St Chad's Charitable aims and objectives for submission to the Charities Commission

Aims and Purposes

St Chad's Parochial Church Council (PCC) is the governing body of the Church and is responsible, along with the incumbent (Reverend Toby Hole) in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, liturgical, evangelistic, social and ecumenical.

Objectives and Activities

The objectives and activities of the PCC are in accordance with the guidelines on public benefit. These objectives and activities can be summarised as:

- Public worship to which every resident of the parish is welcome and invited to join;
- Pastoral work through the ministry of the occasional offices;
- A thriving ministry amongst the elderly and housebound including, but not limited to, a network of home visitors, various friendship groups and organised trips and excursions;
- Youth work that involves both church and non-church young people;
- The use of the church buildings for community activities;
- Teaching about the Christian faith and the ethics of being a disciple of Jesus Christ;
- Distributing a proportion of our voluntary giving to other charitable organisations within and without the diocese of Sheffield;
- The encouragement of an active volunteer force from within the congregation to become involved in other Sheffield-based charities eg. Sheffield BESOM and Street Pastors.

Mission Action Plan 2017

The Mission Action Plan, agreed early in 2017 had the following points:

1. To build up a community of Christians confident and committed in prayer.
2. To foster inter-generational friendship and unity across the church.
3. To develop a physical space and a spiritual culture that intentionally reaches out and welcomes the stranger, the vulnerable and the lost.
4. To encourage the growth in Christian faith and living outside of regular Sunday worship.

A Mission Action Plan for 2020-24 was in the process of being put together before Covid prevented any further action being taken. It is hoped that this will now be completed in 2022/3.

Report on activities in 2021

The Covid Pandemic continued to disrupt services in 2021, with the church closed to worship between January and March 2021, and then reopening for a very small congregation until a full return to worship was enabled in July.

Youth work continued on-line and later in person. This included church youth work as well as School Pastors, where the team proved invaluable to the school as it navigated its way through the changing regulations. Other charitable activities such as BESOM and Grace Foodbank continued throughout 2021.

An online Alpha Course was run and at the end of 2021 we had a confirmation service in the church. Third Age work started up towards the end of 2021 with Natter and Friendship Club re-opening.

The PCC agreed to lease our Church Field to Woodseats Community Garden (a project led by a PCC member who is a landscape architect). When the garden is completed it will provide a well-being space managed by members of the local community. A formal lease is yet to be agreed.

Reverend Toby Hole stepped down from his role as Area Dean in January 2021. Between July and November 2021 he served as acting archdeacon of Sheffield and Rotherham. He remains Priest-in-Charge of St James Norton as well as vicar of St Chad Woodseats. The assistant curate, Reverend James Norris, left his post in August 2021 in order to take up his new role as Associate Vicar of Holy Trinity Leicester.

Structure Governance and Management

The method of appointing the PCC is set out in the Church representation rules. The PCC in 2021 consisted of the incumbent, the curate both churchwardens, one deanery synod representative and seven elected members of the congregation. The PCC has specific responsibility for the regulation of public worship in the church as well as the finances and fabric of the church buildings. In 2021 the PCC met seven times with subcommittees meeting in between each meeting. Subcommittees have responsibility for implementing the Mission Action Plan. Minutes of all committees are kept and available for inspection on request. Each PCC member serves a term of three years. St Chad's has two churchwardens who are expected to serve for three years as churchwarden and two years as a deputy churchwarden.

An administrator working across the four churches in the Mission Partnership is employed through Church of England strategic funding. This is fully funded for two years. From November 2019 the Partnership has had to find funds to supplement a tapered funding scheme. A youth worker is employed jointly with Woodseats Methodist Church. Income is received through lettings of Church House (a converted Edwardian house in the parish), through advertising in the church parish magazine

and through the giving of the congregation. Pleasingly, and despite the pressures of the pandemic, the 2021 accounts showed a healthy surplus.

Administrative Information

St Chad's church is the parish church for Woodseats in the diocese of Sheffield.

The correspondence address is:

St Chad's Parish Office

Linden Avenue

Sheffield

S8 0GA

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity excepted from registration with the Charity Commission.

PCC members are elected to serve for a three-year term by those whose names are on the electoral roll. In October 2020 there were 131 names on the roll, a small increase from the previous year.

The PCC members elected to serve on the PCC at the Annual Parochial Meeting on 24th May 2021 were as follows:

Incumbent: The Reverend Toby Hole

Curate: The Reverend James Norris

Churchwardens: Ann Firth
 Ann Lomax

Treasurer: Jonathan Millard

Elected Members: Linda Jones (PCC secretary)
 Daryl Twibey (Deanery Synod)
 Tim Hopkinson
 Ann Allen
 Dawn Mosley
 Christine Carr
 Nathan Edwards
 Ro Willoughby
 Alison Manning

Parochial Church Council of St Chad's, Sheffield
Statement of Financial Activities

For the year ended 31st December 2021

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	FUNDS 2020 £
<u>INCOMING RESOURCES</u>					
Voluntary Income	2a	160,510.94	1,500.00	162,010.94	138,293.09
Activities for generating funds	2b	6,127.86	-	6,127.86	10,500.26
Investment income	2c	526.11	-	526.11	578.79
Incoming resources from charitable activities	2d	793.00	-	793.00	1,824.50
Total Incoming Resources		167,957.91	1,500.00	169,457.91	151,196.64
<u>RESOURCES EXPENDED</u>					
Charitable Activities	3a	138,077.54	1,286.98	139,364.52	137,440.59
Other resources used	3b	2,597.16	-	2,597.16	2,514.81
Total Resources Expended		140,674.70	1,286.98	141,961.68	139,955.40
Net Incoming Resources before transfers		27,283.21	213.02	27,496.23	11,241.24
Transfer between Funds		(1,320.00)	1,320.00	-	-
Net movement after transfers		25,963.21	1,533.02	27,496.23	11,241.24
<u>Reconciliation of Funds</u>					
Total Funds brought forward		350,149.81	11,986.55	362,136.36	350,895.12
Total Funds carried forward		376,113.02	13,519.57	389,632.59	362,136.36

The notes on pages 3 to 7 form part of these accounts

Parochial Church Council of St Chad's, Sheffield

Balance Sheet at 31st December 2021

		2021	2020
	Notes		£
FIXED ASSETS			
Church House, 56 Abbey Lane	4a	300,000.00	300,000.00
CURRENT ASSETS			
Bank Current account		65,447.42	35,790.27
CCLA account		24,858.22	24,845.27
Accounts Receivable	5	1,225.61	5,137.03
	Total Current Assets	91,531.25	65,772.57
LIABILITIES			
Accounts payable	6	(1,898.66)	(3,636.21)
	Total Liabilities	(1,898.66)	(3,636.21)
	NET ASSETS	389,632.59	362,136.36
Represented by			
Surplus		27,496.23	11,241.24
Starting Balances		362,136.36	350,895.12
	TOTAL FUNDS	389,632.59	362,136.36
Represented by Funds			
	7		
Unrestricted		376,113.02	350,149.81
Restricted		13,519.57	11,986.55
		389,632.59	362,136.36

Notes to the financial statements

For the year ended 31st December 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Designated Funds are unrestricted funds set aside by the PCC for a particular purpose. Funds so designated by the PCC can be redesignated by the PCC and so designation does not prevent funds being spent on any other purpose.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations, grants or fees received for a specified object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due and when the amounts can reasonably be quantified. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation on the PCC. The diocesan share is accounted for when paid. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Freehold land and buildings were previously revalued. In line with the transitional arrangements allowed under FRS102, the PCC has decided to hold these assets at cost, with the cost based on the revalued amount at the date of transition.

Equipment used within the church premises is capitalised at cost and depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off as an expense.

St Chad's PCC (Woodseats)

Church of England Defined Contributions Scheme

For eligible salaried employees who commenced employment after 1st November 2011, St Chads PCC (Woodseats) (PB Classic) participates in the Pension Builder Scheme section of Church Workers Pension Fund (CWPF) for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

The CWPF has two sections: 1 the Defined Benefits Scheme and 2 the Pension Builder Scheme, which has two subsections: a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared, is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102 as it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers. This means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2021: £761, 2020: £419).

A valuation of the scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 3%, following improvements in the funding position over 2021. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, St Chad's could become responsible for paying a share of the failed employer's pension liabilities.

St Chad's has 1 active member and 0 deferred members in the CWPF at 31st December 2021.

St Chad's Church, Woodseats - Income and Expenditure 2021

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
			2021	2020
2 INCOMING RESOURCES				
2a Voluntary Income				
Bank receipts (giftaided)	93,452.07	-	93,452.07	94,599.78
Envelope receipts (giftaided)	1,493.00	-	1,493.00	1,804.00
Tax recovered	25,207.77	-	25,207.77	24,813.05
Other planned giving	4,626.71	-	4,626.71	3,719.00
Loose plate collections	1,289.38	-	1,289.38	567.57
One-off gifts (giftaided)	700.00	-	700.00	125.00
One-off gifts (not giftaided)	835.59	1,000.00	1,835.59	2,749.71
One-off Grants	-	500.00	500.00	-
Legacy	32,906.42	-	32,906.42	-
Sick & Needy Fund	-	-	-	9,914.98
	160,510.94	1,500.00	162,010.94	138,293.09
2b Activities for generating funds				
Church House lettings	6,762.86	-	6,762.86	7,392.76
Church lettings	260.00	-	260.00	262.50
Magazine/Books	(895.00)	-	(895.00)	2,845.00
	6,127.86	-	6,127.86	10,500.26
2c Investment Income				
Bank & CCLA interest	26.11	-	26.11	78.79
Rent from land & Buildings	500.00	-	500.00	500.00
	526.11	-	526.11	578.79
2d Incoming resources from charitable activities				
Fees for weddings & funerals	793.00	-	793.00	1,824.50
	793.00	-	793.00	1,824.50
Total incoming resources	167,957.91	1,500.00	169,457.91	151,196.64

		Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
				2021	2020
3	RESOURCES EXPENDED				
3a	Charitable activities				
	Missionary & charitable giving				
	Overseas: Open Doors	1,200.00		1,200.00	1,200.00
	Frontiers	1,000.00		1,000.00	1,000.00
	Wycliffe	1,000.00		1,000.00	1,000.00
	Tear Fund	1,250.00		1,250.00	1,250.00
	Home: Christians Against Poverty	1,050.00		1,050.00	1,050.00
	Church Army	800.00		800.00	800.00
	Besom	2,000.00		2,000.00	2,000.00
	Street Pastors	500.00		500.00	500.00
	Grace Food Bank	400.00		400.00	400.00
		<u>9,200.00</u>	<u>-</u>	<u>9,200.00</u>	<u>9,200.00</u>
	Ministry: C of E Common Fund	84,686.04		84,686.04	84,650.00
	Vicar expenses	245.92		245.92	751.12
	Curate expenses	264.26		264.26	455.05
	Other expenses	187.15		187.15	16.13
	Vicarage expenses	534.10		534.10	589.25
	Curate Housing expenses	328.67		328.67	369.00
	Church running & maintenance	11,079.52		11,079.52	13,359.26
	Church Reshaping / major repairs	-		-	2,488.25
	Worshipping	2,214.89	1,286.98	3,501.87	1,465.10
	Children/Youth Ministry	46.89		46.89	335.11
	Welcome	461.73		461.73	298.61
	Sick & Needy Fund	-		-	3,300.00
	Upkeep of Grounds	345.00		345.00	1,837.40
	Magazine			-	2,073.02
	Church House running & maintenance	1,073.13		1,073.13	2,573.62
	Church House major repairs	5,595.00		5,595.00	-
	Youth Minister salary	12,413.16		12,413.16	6,982.20
	Youth Minister Pension	760.79		760.79	418.93
	Verger	152.40		152.40	152.40
	Office Administrator	-		-	205.68
	Assistant Treasurer	2,369.60		2,369.60	1,219.23
	Mission Partnership Administrator salary	2,551.45		2,551.45	1,368.73
	Church/Church House Cleaning	3,333.44		3,333.44	3,172.14
	Parish Training/Education	234.40		234.40	160.36
		<u>138,077.54</u>	<u>1,286.98</u>	<u>139,364.52</u>	<u>137,440.59</u>
3b	Other resources used				
	Office telephone & internet	512.23		512.23	547.70
	Printing & stationery	1,066.26		1,066.26	1,318.51
	Software & website	1,018.67		1,018.67	648.60
		<u>2,597.16</u>	<u>-</u>	<u>2,597.16</u>	<u>2,514.81</u>
	Total resources used	140,674.70	1,286.98	141,961.68	139,955.40

4 FIXED ASSETS

4a Tangible

		F/hold Land & Buildings
Gross book value	At 1st January 2021	300,000.00
	At 31st December 2021	<u>300,000.00</u>
Depreciation	At 1st January 2021	-
	Charge for the year	<u>-</u>
	At 31st December 2021	<u>-</u>
Net book value	At 31st December 2021	300,000.00

The freehold land and buildings are 56 Abbey Lane (Church House).

Church House is held at cost, with the deemed cost being the revalued amount upon transition to FRS102.

4b Investments

The church has no fixed asset investments

5 DEBTORS

	2021	2020
Accounts receivable	1,225.61	5,137.03
	<u>1,225.61</u>	<u>5,137.03</u>

6 LIABILITIES

Amounts falling due within one year

Accounts payable	1,898.66	3,636.21
	<u>1,898.66</u>	<u>3,636.21</u>

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	TOTAL 2021
Fixed Assets	300,000.00	-	300,000.00
Current Assets	78,011.68	13,519.57	91,531.25
Current Liabilities	(1,898.66)	-	(1,898.66)
	<u>376,113.02</u>	<u>13,519.57</u>	<u>389,632.59</u>

8 RELATED PARTY TRANSACTIONS

A trustee, Chris Carr, is remunerated for cleaning and church verges duties. She was paid £2,207 in the year. Chris Carr's daughter is an employee of St Chad's and was paid £2,370 in the year. The trustee takes no part in decisions regarding remuneration.

The spouse of a trustee, Nathan Edwards, is the Mission Partnership Administrator for the four CoE churches in the S8 postcode. She was paid £2,551 for St Chad's share during the year. The trustee takes no part in decisions regarding remuneration.

Approved by the Parochial Church Council on 25 April 2021 and signed on its behalf by:

Reverend Toby Hole Chairman

Ann Lomax Trustee

Independent examiner's report to the members of The Parochial Church Council ('the PCC') for the Ecclesiastical Parish of St Chad, Norton Woodseats

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 1 to 7.

Respective responsibilities of members and examiner

The members of the PCC are responsible for the preparation of the accounts. The members of the PCC consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

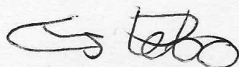
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Chris Peto

Member of the Institute of Chartered Accountants, England and Wales
Marsh Lane
25 April 2022