

# PLAY PLANET FAMILY PROJECT

England & Wales · Charity number 1127231

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2008-12-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Canvey Resource Centre  
Little Gypps Road  
Canvey Island  
Essex  
SS8 9HG

**Phone** 07990572219

**Email** [playplanet@btconnect.com](mailto:playplanet@btconnect.com)

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: (A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY; (B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS; (C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** PRE-SCHOOL. Providing child care for children aged 2-5 years of age with a sensory room to cater for children with Special Educational Needs. Open 50 weeks per yearThe aims of the pre-school are to enhance the development and education of children primarily under statutory school age by offering appropriate play, education and care facilities.

## Classification

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- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

## Geography

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- **Area of benefit:** UNEFINED. IN PRACTICE LOCAL
- Essex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-05-31	£199,576	£167,167	-	-
2024-05-31	£155,447	£154,660	-	-
2023-05-31	£103,321	£106,361	-	-
2022-05-31	£93,821	£141,879	-	-
2021-05-31	£178,928	£129,652	-	-

## Trustees

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Name	Role	Appointed
<b>PAULINE MATTHEW</b>	Chair	
ROSEMARY HARRIS		2013-03-27
SARAH DE'ATH		2017-02-21

**PLAY PLANET FAMILY PROJECT**

England & Wales - Charity number 1127231

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# Accounts

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**PLAY PLANET FAMILY PROJECT  
DIRECTOR'S REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2025**



Nelmo & Co  
Unit 1 Amber Business Park  
Kings Road  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
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**Play Planet Family Project  
Company Information  
For The Year Ended 31 May 2025**

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**Accountants**

Nelmo & Co  
Unit 1 Amber Business Park  
Kings Road  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Company No.  
Chairman's Report For The Year Ended 31 May 2025**

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This year has been an extremely positive and successful one for the preschool. We are delighted to report that during this year we received an Outstanding judgement in all areas from Ofsted, with no recommendations for improvement. This reflects the dedication, professionalism and passion of our staff team, as well as the continued support from our committee, volunteers and families. The inspection recognised the high quality of care, learning opportunities and inclusive practice that we strive to provide for every child.

Demand for places at the preschool has continued to grow significantly, particularly following the roll-out of the working parents' entitlement for younger children from 9 months old. Although we remain a setting for children aged 2-4 years, this national change has increased early years awareness and demand within our local area, and we continue to operate with strong occupancy levels and waiting lists for places.

We also continue to support a higher-than-average number of children with Special Educational Needs and Disabilities (SEND). Our team takes great pride in providing an inclusive environment where every child and family feels supported. We have built a strong reputation within the local community for our work with SEND families, working closely with parents and external professionals to ensure that children receive the best possible support to thrive in our setting.

Looking ahead, we remain committed to maintaining the high standards recognised by Ofsted, continuing to support all children in reaching their full potential, and strengthening our links within the community as a nurturing, inclusive and high-quality early years setting. We recognise that staff and volunteer training is a key factor in achieving this.

Careful budgeting and the hard work of all staff and volunteers has made this one of our most successful years to date. We are looking forward to replacing more of our equipment both indoors and outside areas with the funds we have been able to save this year.

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The trustees present their report and the accounts of the charity for the year ended 31 May 2025.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity name** Play Planet Family Project

**Charity registration number** 1127231

**Principal office** Canvey Resource Centre  
Little Gypps Road  
Canvey Island  
Essex  
SS8 9HG

### **The trustees**

The trustees who served the charity during the period were as follows:

Mrs Matthews  
Mrs Harris  
Miss Harris

### **Accountant**

Nelmo & Co  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Grant Making Policy**

The charity receives grants from various sources, and these have been acknowledged in the Treasurers report.

### **Appointment of Trustees**

As set out in the Articles of Association the chair of the trustees is nominated by their fellow Trustees.

The Trustees in office in the year are set out on the information page. The Trustees have no beneficial interest in the company other than as members. The Board has the power to appoint additional Trustees.

### **Trustee induction and training**

The Trustees maintain a good working knowledge of charity and best practice by attendance at charity courses run by outside providers. New Trustees are supplied with an induction folder containing copies of the current Annual Report, Business Plan and leaflets from the Charities Commission. The Trustees Induction Tool Kit is also available for consultation and is kept in the Management Office.

### **Related parties**

The charity has relationships with related parties and other charities and organisations with which it co-operates in pursuit of its charitable objectives.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2025**

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### **Risk Management**

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
- Implementation of procedures designed to minimise any potential impact on the charity should those risks materialise

### **OBJECTIVES AND ACTIVITIES**

The objects of the charity are:

- The promotion and protection of good health.
- The relief of financial hardship.
- The advancement of education.

To maintain the current services provided and increase our availability to meet the current demand for our services.

To continue to apply for further grants and funding to enable us to continue to provide the best possible service.

### **ACHIEVEMENTS AND PERFORMANCE**

Staff development remains a key priority for our setting. We are pleased to announce that our Early Years apprentice has successfully completed her coursework after two years of study and is now awaiting her End Point Assessment. We are incredibly proud of her commitment and hard work during her training and look forward to welcoming her formally as a Level 3 Early Years Practitioner soon. Our manager has recently completed Trauma Perceptive Practice training through Local Authority providers to embed high quality emotional and wellbeing support for children, their families and our staff team.

Play Planet Pre-School has been accredited as My Smile - Toothbrushing Friendly setting in March which required the setting to submit a portfolio of evidence to support supervised toothbrushing routines within the preschool. This has been well received by families who are supportive of the initiative.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2025**

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**FINANCIAL REVIEW**

Another successful year with all fees paid on time and no debts outstanding. Good accounting and careful budgeting resulted in staff being retained on a healthy living wage and a significant amount of equipment being replaced, loans from trustees have started to be repaid and extra training for all staff.

The committee have been working with the treasurer to ensure we have a viable pre-school to return to.

The Statement of Financial Activities showed net profit/ (loss) of £32,410 (2024 - 841) for the year and reserves stand at 2,836 (2024 - (£29,574))

**Investment powers and policy**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the charity.

The trustees have the power to invest in any way that they see fit.

**Reserves policy**

Any money received by the charity from whatever source shall be applied only in furtherance of the Aims of the charity and shall not be applied in any way whatsoever for the personal benefit, use or advantage of any officer or member of the charity, or for any other person or purpose or person whatsoever, except maybe as specified in the objects of the charity above. The funds shall be vested in not less than three custodian trustees, who shall apply the funds (subject to the general law except as the Constitution provides to the contrary) to achieve the aims as set out above, at the direction of the executive.

It is the policy of the charity to maintain an unrestricted fund, known as the General Fund, which is the free reserve of the charity. This provides sufficient funds to cover management and administration and supports costs of the charity.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Accountant**

Nelmo & Co have been re-appointed as accountant for the ensuing year.

Signed by order of the trustees

Mrs P Matthews

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31/03/2025



**Play Planet Family Project  
Accountants' Report  
For The Year Ended 31 May 2025**

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We have reviewed the accounts of Play Planet Family Project for the year ended 31 May 2025 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND ACCOUNTANT**

As explained more fully in the Trustees' Annual Report, the trustees are responsible for the preparation of accounts which give a true and fair view.

We have been appointed as accountant under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to review and express an opinion on the accounts in accordance with applicable law.

**SCOPE OF THE REVIEW OF THE ACCOUNTS**

A Review involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

**OPINION ON ACCOUNTS**

In our opinion the accounts:

- Give a true and fair view of the state of the charity's affairs as of 31 May 2025 and of its incoming resources and application of resources, for the year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the accounts; or
- sufficient accounting records have not been kept; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Nelmo & Co is eligible to act as an accountant in terms of section 1212 of the Companies Act 2006

Date: 31/03/2025

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Income Statement  
For The Year Ended 31 May 2025**

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	<b>Notes</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
<b>TURNOVER</b>		<b>199,553</b>	<b>155,447</b>
Cost of sales		(24,812 )	(23,296 )
<b>GROSS SURPLUS</b>		<b>174,741</b>	<b>132,151</b>
Administrative expenses		(142,354 )	(131,364 )
<b>OPERATING SURPLUS</b>		<b>32,387</b>	<b>787</b>
Other interest receivable and similar income		23	54
<b>SURPLUS FOR THE FINANCIAL YEAR</b>		<b>32,410</b>	<b>841</b>

The notes on pages 6 to 7 form part of these financial statements.

**Play Planet Family Project  
Statement of Financial Position  
As At 31 May 2025**

	Notes	2025		2024	
		£	£	£	£
<b>FIXED ASSETS</b>					
<b>CURRENT ASSETS</b>					
Debtors	5	-		172	
Cash at bank and in hand		20,676		2,634	
		<b>20,676</b>		<b>2,806</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>6</b>	<b>(17,840 )</b>		<b>(32,380 )</b>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>2,836</b>		<b>(29,574 )</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>2,836</b>		<b>(29,574 )</b>
<b>NET ASSETS/(LIABILITIES)</b>			<b>2,836</b>		<b>(29,574 )</b>
Income Statement			2,836		(29,574 )
<b>MEMBERS' FUNDS</b>			<b>2,836</b>		<b>(29,574)</b>

For the year ending 31 May 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The member has not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On behalf of the board

Date

The notes on pages 6 to 7 form part of these financial statements.

**Play Planet Family Project**  
**Notes to the Financial Statements**  
**For The Year Ended 31 May 2025**

**1. General Information**

Play Planet Family Project is a private company, limited by guarantee, incorporated in England & Wales, registered number . The registered office is .

**2. Accounting Policies**

**2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

**2.2. Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Rendering of services**

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

**2.3. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

**3. Average Number of Employees**

Average number of employees, including directors, during the year was: 12 (2024: 12)

**4. Tangible Assets**

	<b>Plant &amp; Machinery</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 June 2024	11,048	28,978	40,026
As at 31 May 2025	11,048	28,978	40,026
<b>Depreciation</b>			
As at 1 June 2024	11,048	28,978	40,026
As at 31 May 2025	11,048	28,978	40,026
<b>Net Book Value</b>			
As at 31 May 2025	-	-	-
As at 1 June 2024	-	-	-

**5. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Net wages	-	172

**Play Planet Family Project**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 May 2025**

**6. Creditors: Amounts Falling Due Within One Year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	(1 )	(1 )
Other taxes and social security	-	6,773
Net wages	1,043	-
R Harris & P Matthews Loan	16,098	26,101
P Matthews Loan	-	(1,193 )
Accruals and deferred income	700	700
	<b>17,840</b>	<b>32,380</b>

**8. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2025</b>	<b>Total Funds 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Other activities for generating funds	<b>199,553</b>	<b>199,553</b>	<b>155</b>

**9. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	<b>Unrestricted Funds</b>	<b>Total Funds 2025</b>	<b>Total Funds 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity - Unrestricted	<b>167,166</b>	<b>167,166</b>	<b>154,660</b>

**10. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	<b>Activities undertaken directly</b>	<b>Total Funds 2025</b>	<b>Total Funds 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity - Pre school	<b>167,166</b>	<b>167,166</b>	<b>154,660</b>

**11. GOVERNANCE COSTS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2025</b>	<b>Total Funds 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Accountancy fees	<b>750</b>	<b>750</b>	<b>750</b>

## 12. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	<b>Year to 31 May 25 £</b>	Period from 1 Jun 23 to 31 May 24 £
Staff pension contributions	<b>1,635</b>	1,328

## 13. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	<b>Year to 31 May 25 £</b>	Period from 1 Jun 23 to 31 May 24 £
Wages and salaries	<b>124,229</b>	119,595
Social security costs	-	-
Other pension costs	<b>1,635</b>	1,328
	<b>125,864</b>	120,923

No employee received remuneration of more than £60,000 during the year (2023 - Nil).

## 14. UNRESTRICTED INCOME FUNDS

	<b>Balance at 1 June 2024 £</b>	<b>Incoming resources £</b>	<b>Balance at 31 May 2025 £</b>
General Funds	<b>(29,574)</b>	<b>32,410</b>	<b>2,836</b>

**Play Planet Family Project  
Detailed Income Statement  
For The Year Ended 31 May 2025**

	2025		2024	
	£	£	£	£
<b>TURNOVER</b>				
Sales		199,553		155,447
<b>COST OF SALES</b>				
Purchases	24,812		23,296	
		(24,812 )		(23,296 )
GROSS SURPLUS		174,741		132,151
<b>Administrative Expenses</b>				
Wages and salaries	124,229		119,596	
Employers pensions - defined contributions scheme	1,636		1,328	
Staff training	933		186	
Protective clothing	578		417	
Staff expenses	1,275		639	
Rent	3,080		3,080	
Repairs and maintenance	3,021		949	
Cleaning	934		1,410	
Vehicle running costs	656		71	
Insurance	2,228		1,226	
Printing, postage and stationery	1,358		547	
Telecommunications and data costs	409		480	
Accountancy fees	853		750	
Subscriptions	405		188	
Bank charges	308		364	
Charitable donations	120		-	
Sundry expenses	331		133	
		(142,354 )		(131,364 )
<b>OPERATING SURPLUS</b>		<b>32,387</b>		<b>787</b>
<b>Other interest receivable and similar income</b>				
Bank interest receivable	23		54	
		23		54
SURPLUS FOR THE FINANCIAL YEAR		32,410		841

**PLAY PLANET FAMILY PROJECT**

England & Wales - Charity number 1127231

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# Accounts

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**PLAY PLANET FAMILY PROJECT  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2024**



Nelmo & Co

Chartered Certified Accountants

Unit 1 Amber Business Park,  
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**Play Planet Family Project  
Unaudited Financial Statements  
For The Year Ended 31 May 2024**

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**Play Planet Family Project  
Company Information  
For The Year Ended 31 May 2024**

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**Business**

Canvey Resource Centre  
Little Gypps Road  
Canvey Island  
Essex  
SS8 9HG

**Accountants**

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park  
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**Play Planet Family Project  
Company No.  
Chairman's Statement For The Year Ended 31 May 2024**

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- As we move into the next academic year, we have seen an unprecedented amount of interest in preschool places. With the roll out of the government childcare expansion funding, we have been inundated with parents wishing to enrol their children and take advantage of the funding entitlements.
  
- Staff have been reflecting upon the preschool environment and have invested much time in revamping areas and rooms ensuring curriculum coverage whilst maintaining a "home from home" approach. We have had some excellent feedback from parents stating, "it feels just like being at home".
  
- The management team have delivered Safeguarding Level 2 awareness training this year and all staff will be renewing their Paediatric First Aid training. We are delighted to have welcomed our new Apprentice who enrolled to undertake the Level 3 Early Years Educator programme. Play Planet Family Project highly regard continuing professional development and work-based learning and we wish our apprentice all the best as she embarks on her training.

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The trustees present their report and the accounts of the charity for the year ended 31 May 2024.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity name** Play Planet Family Project

**Charity registration number** 1127231

**Principal office** Canvey Resource Centre  
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### **The trustees**

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Mrs Harris  
Miss Harris

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## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

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**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2024**

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### **Risk Management**

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- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
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- The relief of financial hardship.
- The advancement of education.

To maintain the current services provided and increase our availability to meet the current demand for our services.

To continue to apply for further grants and funding to enable us to continue to provide the best possible service.

### **ACHIEVEMENTS AND PERFORMANCE**

- We reflect upon another busy and exciting year. We continue to see our good reputation increase our admissions this past academic year with the majority of parents being referred by recommendation.
  
- This year we have seen a member of staff successfully complete SENCO training to support our increasing ratio of children with special educational needs and disability. Through earlier interventions and successful multi-agency partnerships with health, we have been able to provide a high level of care and support to children. This includes children with autistic spectrum disorder, speech and language delays, global learning delay and complex health conditions. The preschool has worked hard to ensure children leaving to attend school have a smooth and thorough transition to prepare them for primary school.
  
-

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2024**

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**FINANCIAL REVIEW**

Another successful year with all fees paid on time and no debts outstanding. Good accounting and careful budgeting resulted in staff being retained on a healthy living wage and a significant amount of equipment being replaced, loans from trustees have started to be repaid and extra training for all staff.

The committee have been working with the treasurer to ensure we have a viable pre-school to return to.

The Statement of Financial Activities showed net profit/ (loss) of £840 (2023 - (3,000)) for the year and reserves stand at (£31,255) (2023 - (£30,415))

**Investment powers and policy**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the charity.

The trustees have the power to invest in any way that they see fit.

**Reserves policy**

Any money received by the charity from whatever source shall be applied only in furtherance of the Aims of the charity and shall not be applied in any way whatsoever for the personal benefit, use or advantage of any officer or member of the charity, or for any other person or purpose or person whatsoever, except maybe as specified in the objects of the charity above. The funds shall be vested in not less than three custodian trustees, who shall apply the funds (subject to the general law except as the Constitution provides to the contrary) to achieve the aims as set out above, at the direction of the executive.

It is the policy of the charity to maintain an unrestricted fund, known as the General Fund, which is the free reserve of the charity. This provides sufficient funds to cover management and administration and supports costs of the charity.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Accountant**

Nelmo & Co have been re-appointed as accountant for the ensuing year.

Signed by order of the trustees

Mrs P Matthews

.....  
31/03/2024

---

We have reviewed the accounts of Play Planet Family Project for the year ended 31 May 2024 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND ACCOUNTANT**

As explained more fully in the Trustees' Annual Report, the trustees are responsible for the preparation of accounts which give a true and fair view.

We have been appointed as accountant under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to review and express an opinion on the accounts in accordance with applicable law.

#### **SCOPE OF THE REVIEW OF THE ACCOUNTS**

A Review involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

#### **OPINION ON ACCOUNTS**

In our opinion the accounts:

- Give a true and fair view of the state of the charity's affairs as of 31 May 2024 and of its incoming resources and application of resources, for the year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the accounts; or
- sufficient accounting records have not been kept; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Nelmo & Co is eligible to act as an accountant in terms of section 1212 of the Companies Act 2006

Date: 31/03/2025

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Income Statement  
For The Year Ended 31 May 2024**

	Notes	2024 £	2023 £
<b>TURNOVER</b>		<b>155,447</b>	<b>103,321</b>
Cost of sales		(23,296)	(5,875)
<b>GROSS SURPLUS</b>		<b>132,151</b>	<b>97,446</b>
Administrative expenses		(131,364)	(100,486)
<b>OPERATING DEFICIT</b>		<b>787</b>	<b>(3,040)</b>
Other interest receivable and similar income		54	40
<b>DEFICIT FOR THE FINANCIAL YEAR</b>		<b>841</b>	<b>(3,000)</b>

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project  
Statement of Financial Position  
As at 31 May 2024**

	Notes	2024		2023	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	3		-		-
			-		-
<b>CURRENT ASSETS</b>					
Debtors	4	172		2,647	
Cash at bank and in hand		2,634		1,599	
		<b>2,806</b>		<b>4,246</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	5	<b>(32,380)</b>		<b>(24,661)</b>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>(29,574)</b>		<b>(30,415)</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>(29,574)</b>		<b>(30,415)</b>
<b>NET LIABILITIES</b>			<b>(29,574)</b>		<b>(30,415)</b>
Income Statement			(29,574)		(30,415)
<b>MEMBERS' FUNDS</b>			<b>(29,574)</b>		<b>(30,415)</b>

These accounts were approved by the members of the committee and authorised for issue on the 31 March 2025 and are signed on their behalf by:

Signed by order of the trustees

Mrs P Matthews

Date 31/03/2025

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project  
Notes to the Financial Statements  
For The Year Ended 31 May 2024**

**1. Accounting Policies**

**1.1. Basis of Preparation of Financial Statements**

The accounts have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

**1.2. Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Rendering of services**

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

**1.3. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Equipment - 25% Reducing Balance
- Fixtures & Fittings - 25% Reducing Balance

**2. Average Number of Employees**

Average number of employees, including directors, during the year was as follows: 12 (2023: 11)

**3. Tangible Assets**

	<b>Plant &amp; Machinery</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 June 2023	11,048	28,978	40,026
As at 31 May 2024	11,048	28,978	40,026
<b>Depreciation</b>			
As at 1 June 2023	11,048	28,978	40,026
As at 31 May 2024	11,048	28,978	40,026
<b>Net Book Value</b>			
As at 31 May 2024	-	-	-
As at 1 June 2023	-	-	-

**Play Planet Family Project**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 May 2024**

**4. Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other Taxes and social security	-	2,647
Net Wages	172	-
	<b>172</b>	<b>2,647</b>

**5. Creditors: Amounts Falling Due Within One Year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	(1)	-
Other taxes and social security	6,773	-
R Harris Loan	26,101	22,854
P Matthews Loan	(1,193)	11,107
Accruals and deferred Income	700	700
	<b>32,380</b>	<b>34,661</b>

**6. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Other activities for generating funds	<b>103,321</b>	<b>155,446</b>	103

**7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	<b>Unrestricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity - Unrestricted	<b>105,611</b>	<b>154,660</b>	105,611

**8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	<b>Activities undertaken directly</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity - Pre school	<b>105,611</b>	<b>154,660</b>	105,661

**9. GOVERNANCE COSTS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2024</b>	<b>Total Funds 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Accountancy fees	<b>750</b>	<b>750</b>	750

## 10. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	<b>Year to 31 May 24</b>	Period from 1 Jun 21 to 31 May 23
	<b>£</b>	<b>£</b>
Staff pension contributions	<b>1328</b>	737
Depreciation	<b>0</b>	1,000

## 11. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	<b>Year to 31 May 24</b>	Period from 1 Jun 21 to 31 May 23
	<b>£</b>	<b>£</b>
Wages and salaries	<b>119,595</b>	90,774
Social security costs	-	-
Other pension costs	<b>1,328</b>	737
	<b>120,923</b>	<b>91,511</b>

No employee received remuneration of more than £60,000 during the year (2023 - Nil).

## 12. UNRESTRICTED INCOME FUNDS

	<b>Balance at 1 June 2023</b>	<b>Incoming resources</b>	<b>Balance at 31 May 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Funds	<b>(30,415)</b>	<b>840</b>	<b>(29,575)</b>

	2024		2023	
	£	£	£	£
<b>TURNOVER</b>				
Sales		155,447		103,321
<b>COST OF SALES</b>				
Purchases	23,296		5,875	
		(23,296)		(5,875 )
GROSS SURPLUS		132,151		97,446
<b>Administrative Expenses</b>				
Wages and salaries	119,596		90,774	
Employers pensions - defined contributions scheme	1,328		737	
Subcontractor costs	-		1,479	
Staff training	186		-	
Protective clothing	417		13	
Staff expenses	639		280	
Rent	3,080		2,567	
Repairs and maintenance	949		127	
Cleaning	1,410		373	
Vehicle running costs	71		155	
Insurance	1,226		1,119	
Printing, postage and stationery	547		212	
Telecommunications and data costs	480		273	
Accountancy fees	750		750	
Subscriptions	188		-	
Bank charges	364		340	
Depreciation	-		1,000	
Sundry expenses	133		287	
		(131,364 )		(100,486 )
<b>OPERATING DEFICIT</b>		<b>787</b>		<b>(3,040)</b>
<b>Other interest receivable and similar income</b>				
Bank interest receivable	54		40	
		54		40
DEFICIT FOR THE FINANCIAL YEAR		841		(3,000)

**PLAY PLANET FAMILY PROJECT**

England & Wales - Charity number 1127231

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# Accounts

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**PLAY PLANET FAMILY PROJECT  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2023**



Chartered Certified Accountants

Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Unaudited Financial Statements  
For The Year Ended 31 May 2023**

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**Play Planet Family Project  
Company Information  
For The Year Ended 31 May 2023**

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**Business**

Canvey Resource Centre  
Little Gypps Road  
Canvey Island  
Essex  
SS8 9HG

**Accountants**

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project**  
**Company No.**  
**Chairman's Statement For The Year Ended 31 May 2023**

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- As we move into the next academic year, we have seen an unprecedented amount of interest in preschool places. With the roll out of the government childcare expansion funding, we have been inundated with parents wishing to enrol their children and take advantage of the funding entitlements.
  
- Staff have been reflecting upon the preschool environment and have invested much time in revamping areas and rooms ensuring curriculum coverage whilst maintaining a "home from home" approach. We have had some excellent feedback from parents stating, "it feels just like being at home".
  
- The management team have delivered Safeguarding Level 2 awareness training this year and all staff will be renewing their Paediatric First Aid training. We are delighted to have welcomed our new Apprentice who enrolled to undertake the Level 3 Early Years Educator programme. Play Planet Family Project highly regard continuing professional development and work-based learning and we wish our apprentice all the best as she embarks on her training.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2023**

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The trustees present their report and the accounts of the charity for the year ended 31 May 2023.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered charity name</b>	Play Planet Family Project
<b>Charity registration number</b>	1127231
<b>Principal office</b>	Canvey Resource Centre Little Gypps Road Canvey Island Essex SS8 9HG

**The trustees**

The trustees who served the charity during the period were as follows:

Mrs Matthews  
Mrs Harris  
Miss Harris

**Accountant**

Nelmo & Co  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Grant Making Policy**

The charity receives grants from various sources, and these have been acknowledged in the Treasurers report.

**Appointment of Trustees**

As set out in the Articles of Association the chair of the trustees is nominated by their fellow Trustees.

The Trustees in office in the year are set out on the information page. The Trustees have no beneficial interest in the company other than as members. The Board has the power to appoint additional Trustees.

**Trustee induction and training**

The Trustees maintain a good working knowledge of charity and best practice by attendance at charity courses run by outside providers. New Trustees are supplied with an induction folder containing copies of the current Annual Report, Business Plan and leaflets from the Charities Commission. The Trustees Induction Tool Kit is also available for consultation and is kept in the Management Office.

**Related parties**

The charity has relationships with related parties and other charities and organisations with which it co-operates in pursuit of its charitable objectives.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2023**

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**Risk Management**

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
- Implementation of procedures designed to minimise any potential impact on the charity should those risks materialise

**OBJECTIVES AND ACTIVITIES**

The objects of the charity are:

- The promotion and protection of good health.
- The relief of financial hardship.
- The advancement of education.

To maintain the current services provided and increase our availability to meet the current demand for our services.

To continue to apply for further grants and funding to enable us to continue to provide the best possible service.

**ACHIEVEMENTS AND PERFORMANCE**

- We reflect upon another busy and exciting year. We continue to see our good reputation increase our admissions this past academic year with the majority of parents being referred by recommendation.
  
- This year we have seen a member of staff successfully complete SENCO training to support our increasing ratio of children with special educational needs and disability. Through earlier interventions and successful multi-agency partnerships with health, we have been able to provide a high level of care and support to children. This includes children with autistic spectrum disorder, speech and language delays, global learning delay and complex health conditions. The preschool has worked hard to ensure children leaving to attend school have a smooth and thorough transition to prepare them for primary school.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2023**

---

**FINANCIAL REVIEW**

Another successful year with all fees paid on time and no debts outstanding. Good accounting and careful budgeting resulted in staff being retained on a healthy living wage and a significant amount of equipment being replaced, loans from trustees have started to be repaid and extra training for all staff.

The committee have been working with the treasurer to ensure we have a viable pre-school to return to.

The Statement of Financial Activities showed net profit/ (loss) of (£3,000) (2022 – (47,973)) for the year and reserves stand at (£30,415) (2022 – (£27,415))

**Investment powers and policy**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the charity.

The trustees have the power to invest in any way that they see fit.

**Reserves policy**

Any money received by the charity from whatever source shall be applied only in furtherance of the Aims of the charity and shall not be applied in any way whatsoever for the personal benefit, use or advantage of any officer or member of the charity, or for any other person or purpose or person whatsoever, except maybe as specified in the objects of the charity above. The funds shall be vested in not less than three custodian trustees, who shall apply the funds (subject to the general law except as the Constitution provides to the contrary) to achieve the aims as set out above, at the direction of the executive.

It is the policy of the charity to maintain an unrestricted fund, known as the General Fund, which is the free reserve of the charity. This provides sufficient funds to cover management and administration and supports costs of the charity.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Accountant**

Nelmo & Co have been re-appointed as accountant for the ensuing year.

Signed by order of the trustees

Mrs P Matthews

.....  
31/03/2024

**Play Planet Family Project  
Accountants' Report  
For The Year Ended 31 May 2023**

---

We have reviewed the accounts of Play Planet Family Project for the year ended 31 May 2023 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND ACCOUNTANT**

As explained more fully in the Trustees' Annual Report, the trustees are responsible for the preparation of accounts which give a true and fair view.

We have been appointed as accountant under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to review and express an opinion on the accounts in accordance with applicable law.

**SCOPE OF THE REVIEW OF THE ACCOUNTS**

A Review involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

**OPINION ON ACCOUNTS**

In our opinion the accounts:

- Give a true and fair view of the state of the charity's affairs as of 31 May 2023 and of its incoming resources and application of resources, for the year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the accounts; or
- sufficient accounting records have not been kept; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Nelmo & Co is eligible to act as an accountant in terms of section 1212 of the Companies Act 2006

Date: 31/03/2024

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Income Statement  
For The Year Ended 31 May 2023**

---

	<b>Notes</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
<b>TURNOVER</b>		<b>103,321</b>	<b>93,821</b>
Cost of sales		(5,875)	(39,848)
<b>GROSS SURPLUS</b>		<b>97,446</b>	<b>53,973</b>
Administrative expenses		(100,486)	(102,031)
<b>OPERATING DEFICIT</b>		<b>(3,040)</b>	<b>(48,058)</b>
Other interest receivable and similar income		40	85
<b>DEFICIT FOR THE FINANCIAL YEAR</b>		<b>(3,000)</b>	<b>(47,973)</b>

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project**  
**Statement of Financial Position**  
**As at 31 May 2023**

	Notes	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	3		-		1,000
			-		<b>1,000</b>
<b>CURRENT ASSETS</b>					
Debtors	4	2,647		10,036	
Cash at bank and in hand		1,599		4,250	
		<b>4,246</b>		<b>14,286</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>5</b>	<b>(34,661)</b>		<b>(42,701)</b>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>(30,415)</b>		<b>(28,415)</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>(30,415)</b>		<b>(27,415)</b>
<b>NET LIABILITIES</b>			<b>(30,415)</b>		<b>(27,415)</b>
Income Statement			(30,415)		(27,415)
<b>MEMBERS' FUNDS</b>			<b>(30,415)</b>		<b>(27,415)</b>

These accounts were approved by the members of the committee and authorised for issue on the 31 March 2024 and are signed on their behalf by:

Signed by order of the trustees

Mrs P Matthews

-----  
Date 31/03/2024

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project**  
**Notes to the Financial Statements**  
**For The Year Ended 31 May 2023**

**1. Accounting Policies**

**1.1. Basis of Preparation of Financial Statements**

The accounts have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

**1.2. Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Rendering of services**

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

**1.3. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Equipment – 25% Reducing Balance
- Fixtures & Fittings – 25% Reducing Balance

**2. Average Number of Employees**

Average number of employees, including directors, during the year was as follows: 11 (2022: 10)

**3. Tangible Assets**

	<b>Plant &amp; Machinery</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 June 2022	11,048	28,978	40,026
As at 31 May 2023	11,048	28,978	40,026
<b>Depreciation</b>			
As at 1 June 2022	10,824	28,202	39,026
Provided during the period	224	776	1,000
As at 31 May 2023	11,048	28,978	40,026
<b>Net Book Value</b>			
As at 31 May 2023	-	-	-
As at 1 June 2022	224	776	1,000

**Play Planet Family Project**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 May 2023**

**4. Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other Taxes and social security	2,647	10,036
	<b>2,647</b>	<b>10,036</b>

**5. Creditors: Amounts Falling Due Within One Year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	-	1
R Harris Loan	22,854	30,000
P Matthews Loan	11,107	12,000
Accruals and deferred Income	700	700
	<b>34,661</b>	<b>42,701</b>

**6. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Other activities for generating funds	<b>103,321</b>	<b>103,321</b>	93,821

**7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	<b>Unrestricted Funds</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity - Unrestricted	<b>105,611</b>	<b>105,611</b>	141,129

**8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	<b>Activities undertaken directly</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity – Pre school	<b>105,611</b>	<b>105,611</b>	141,129

**9. GOVERNANCE COSTS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Accountancy fees	<b>750</b>	<b>750</b>	750

## 10. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	<b>Year to 31 May 23</b>	Period from 1 Jun 21 to 31 May 22
	<b>£</b>	<b>£</b>
Staff pension contributions	<b>737</b>	824
Depreciation	<b>1,000</b>	333

## 11. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	<b>Year to 31 May 23</b>	Period from 1 Jun 21 to 31 May 22
	<b>£</b>	<b>£</b>
Wages and salaries	<b>90,774</b>	83,691
Social security costs	-	-
Other pension costs	<b>737</b>	824
	<b>91,511</b>	<b>84,515</b>

No employee received remuneration of more than £60,000 during the year (2022 - Nil).

## 12. UNRESTRICTED INCOME FUNDS

	<b>Balance at 1 June 2022</b>	<b>Incoming resources</b>	<b>Balance at 31 May 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Funds	<b>(27,415)</b>	<b>(3,000)</b>	<b>(30,415)</b>

**Play Planet Family Project  
Detailed Income Statement  
For The Year Ended 31 May 2023**

	<b>2023</b>		<b>2022</b>	
	£	£	£	£
<b>TURNOVER</b>				
Sales		103,321		93,821
<b>COST OF SALES</b>				
Purchases	5,875		39,848	
		(5,875 )		(39,848 )
<b>GROSS SURPLUS</b>		97,446		53,973
<b>Administrative Expenses</b>				
Wages and salaries	90,774		83,691	
Employers NI	-		234	
Employers pensions - defined contributions scheme	737		824	
Subcontractor costs	1,479		-	
Staff training	-		1,710	
Protective clothing	13		240	
Staff expenses	280		60	
Rent	2,567		2,567	
Repairs and maintenance	127		5,426	
Cleaning	373		714	
Vehicle running costs	155		1,873	
Insurance	1,119		1,087	
Printing, postage and stationery	212		1,532	
Telecommunications and data costs	273		214	
Accountancy fees	750		750	
Bank charges	340		340	
Credit card charges	-		37	
Depreciation	1,000		333	
Sundry expenses	287		399	
		(100,486 )		(102,031 )
<b>OPERATING DEFICIT</b>		<b>(3,040)</b>		<b>(48,058)</b>
<b>Other interest receivable and similar income</b>				
Bank interest receivable	40		85	
		40		85
<b>DEFICIT FOR THE FINANCIAL YEAR</b>		<b>(3,000 )</b>		<b>(47,973 )</b>

**PLAY PLANET FAMILY PROJECT**

England & Wales - Charity number 1127231

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# Accounts

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**PLAY PLANET FAMILY PROJECT  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2022**



Chartered Certified Accountants

Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Unaudited Financial Statements  
For The Year Ended 31 May 2022**

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Detailed Income Statement	12

**Play Planet Family Project  
Company Information  
For The Year Ended 31 May 2022**

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**Business**

Canvey Resource Centre  
Little Gypps Road  
Canvey Island  
Essex  
SS8 9HG

**Accountants**

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project**  
**Company No.**  
**Chairman's Statement For The Year Ended 31 May 2022**

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- Another very good and busy year, two members of staff have taken Maternity Leave, we welcome their new family members into the world and look forward to seeing them grow. Huge thank you to all staff for their brilliant work supporting each other and settling the younger children in over such a busy summer term.
- 2 year old children are good for sustained numbers but a strain for our finances, we spent a lot of money in the summer term expanding our diversity equipment as well as extra resources for the younger children. We Have had a high number of children with extra needs which is hitting us hard especially with staff ratios.
- Lots of training opportunities were offered to staff, which was well received, special thanks to Emma and Sarah who did a lot of extra work co-ordinating the staff, which has meant a seamless service to the children during staff absences.
- Thank you once again to all committee, staff and volunteers for all your hard work over the last year. I am very proud to be a part of this organisation and looking forward to what next year will bring.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2022**

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The trustees present their report and the accounts of the charity for the year ended 31 May 2022.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered charity name</b>	Play Planet Family Project
<b>Charity registration number</b>	1127231
<b>Principal office</b>	Canvey Resource Centre Little Gypps Road Canvey Island Essex SS8 9HG

**The trustees**

The trustees who served the charity during the period were as follows:

Mrs Matthews  
Mrs Harris  
Miss Harris

**Accountant**

Nelmo & Co  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Grant Making Policy**

The charity receives grants from various sources, and these have been acknowledged in the Treasurers report.

**Appointment of Trustees**

As set out in the Articles of Association the chair of the trustees is nominated by their fellow Trustees.

The Trustees in office in the year are set out on the information page. The Trustees have no beneficial interest in the company other than as members. The Board has the power to appoint additional Trustees.

**Trustee induction and training**

The Trustees maintain a good working knowledge of charity and best practice by attendance at charity courses run by outside providers. New Trustees are supplied with an induction folder containing copies of the current Annual Report, Business Plan and leaflets from the Charities Commission. The Trustees Induction Tool Kit is also available for consultation and is kept in the Management Office.

**Related parties**

The charity has relationships with related parties and other charities and organisations with which it co-operates in pursuit of its charitable objectives.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2022**

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## **Risk Management**

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
- Implementation of procedures designed to minimise any potential impact on the charity should those risks materialise

## **OBJECTIVES AND ACTIVITIES**

The objects of the charity are:

- The promotion and protection of good health.
- The relief of financial hardship.
- The advancement of education.

To maintain the current services provided and increase our availability to meet the current demand for our services.

To continue to apply for further grants and funding to enable us to continue to provide the best possible service.

## **ACHIEVEMENTS AND PERFORMANCE**

- A successful year with all fees paid on time. Good accounting and careful budgeting has resulted in staff being retained on a healthy living wage and a significant amount of equipment being replaced and extra training for all staff. Loans from Trustees are expected to be repaid over the next two years
- As another year comes to an end, Play Planet are taking time to reflect upon the year gone by and in particular, the impact that the corona virus pandemic has had on our provision.
- We have a number of 2-year-old children attending and accessing the Free Early Education Entitlement Funding, take up for these places has slightly declined this year due to the pandemic but we are pleased we are still able to provide this service to those families needing to access our service. We have continued to utilise the "Tremendous Two's" support from our Early Years Advisors, to help strengthen our provision for our 2-year-olds. In addition, we have enrolled on the Early Speech, Language and Communication training to support children in our settling with all aspects of early language and communication as this has been an area identified in our county that children need support with.
- Our work with children with special educational needs and/or disability has grown immensely, with our highest number of children with SEN on role to date. We are supporting more complex needs including children with autistic spectrum disorder, global development delay, behavioural difficulties, speech and language and complex health needs. Our links with health services are very strong which has meant we are able to identify special educational needs and/or disability swiftly to ensure children get support from the earliest point. Even throughout the pandemic, we have been able to ensure children are still receiving referrals to health practitioners and attending speech and language appointments as well as carrying out one plan meetings via Microsoft teams.
- This past year has seen the pre-school really showing how we go the extra mile for our families. Through the toughest of times, we have remained open to our family's providing education to all families whether it be in the pre-school or remotely. The staff team have learnt new skills and innovative ways to engage with children and families including providing a vast variety of home learning on various platforms including sending activities electronically, by post or door-step deliveries. By maintaining good communication with our families during the pandemic, we were able to support parents with school transitions and school placement deferrals, meetings, and emergency food parcels. We are currently in a national lockdown and are pleased to report we are running the pre-school with 85% of our cohort attending pre-school and the remaining 15% accessing remote learning.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2022**

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**FINANCIAL REVIEW**

Another successful year with all fees paid on time and no debts outstanding. Good accounting and careful budgeting resulted in staff being retained on a healthy living wage and a significant amount of equipment being replaced, loans from trustees have started to be repaid and extra training for all staff.

The committee have been working with the treasurer to ensure we have a viable pre-school to return to.

The Statement of Financial Activities showed net profit/ (loss) of (£48,058) (2021 – 49,276) for the year and reserves stand at (£27,415) (2021 – £20,558)

**Investment powers and policy**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the charity.

The trustees have the power to invest in any way that they see fit.

**Reserves policy**

Any money received by the charity from whatever source shall be applied only in furtherance of the Aims of the charity and shall not be applied in any way whatsoever for the personal benefit, use or advantage of any officer or member of the charity, or for any other person or purpose or person whatsoever, except maybe as specified in the objects of the charity above. The funds shall be vested in not less than three custodian trustees, who shall apply the funds (subject to the general law except as the Constitution provides to the contrary) to achieve the aims as set out above, at the direction of the executive.

It is the policy of the charity to maintain an unrestricted fund, known as the General Fund, which is the free reserve of the charity. This provides sufficient funds to cover management and administration and supports costs of the charity.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Accountant**

Nelmo & Co have been re-appointed as accountant for the ensuing year.

Signed by order of the trustees

Mrs P Matthews



.....  
31/03/2023

**Play Planet Family Project  
Accountants' Report  
For The Year Ended 31 May 2022**

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We have reviewed the accounts of Play Planet Family Project for the year ended 31 May 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND ACCOUNTANT**

As explained more fully in the Trustees' Annual Report, the trustees are responsible for the preparation of accounts which give a true and fair view.

We have been appointed as accountant under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to review and express an opinion on the accounts in accordance with applicable law.

**SCOPE OF THE REVIEW OF THE ACCOUNTS**

A Review involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

**OPINION ON ACCOUNTS**

In our opinion the accounts:

- Give a true and fair view of the state of the charity's affairs as of 31 May 2022 and of its incoming resources and application of resources, for the year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the accounts; or
- sufficient accounting records have not been kept; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Nelmo & Co is eligible to act as an accountant in terms of section 1212 of the Companies Act 2006

Date: 31/03/2023

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD



**Play Planet Family Project  
Income Statement  
For The Year Ended 31 May 2022**

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	Notes	2022 £	2021 £
<b>TURNOVER</b>		<b>93,821</b>	<b>178,928</b>
Cost of sales		(39,848 )	(4,325 )
<b>GROSS SURPLUS</b>		<b>53,973</b>	<b>174,603</b>
Administrative expenses		(102,031 )	(125,327 )
<b>OPERATING (DEFICIT)/SURPLUS</b>		<b><u>(48,058 )</u></b>	<b>49,276</b>

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project  
Statement of Financial Position  
As at 31 May 2022**

	Notes	2022		2021	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	4		1,000		1,334
			<b>1,000</b>		<b>1,334</b>
<b>CURRENT ASSETS</b>					
Debtors	5	10,036		444	
Cash at bank and in hand		4,250		20,328	
		<b>14,286</b>		<b>20,772</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>6</b>	<b>(42,701)</b>		<b>(1,548)</b>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>(28,415)</b>		<b>19,224</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>(27,415)</b>		<b>20,558</b>
<b>NET LIABILITIES</b>			<b>(27,415)</b>		<b>20,558</b>
Income Statement			(27,415)		20,558
<b>MEMBERS' FUNDS</b>			<b>(27,415)</b>		<b>20,558</b>

These accounts were approved by the members of the committee and authorised for issue on the 31 March 2022 and are signed on their behalf by:

Signed by order of the trustees

Mrs P Matthews



Date 31/03/2023

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project  
Notes to the Financial Statements  
For The Year Ended 31 May 2022**

**1. Accounting Policies**

**1.1. Basis of Preparation of Financial Statements**

The accounts have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

**1.2. Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Rendering of services**

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

**1.3. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Equipment – 25% Reducing Balance
- Fixtures & Fittings – 25% Reducing Balance

**2. Average Number of Employees**

Average number of employees, including directors, during the year was as follows: 10 (2021: 14)

**3. Tangible Assets**

	<b>Plant &amp; Machinery</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 June 2021	11,048	28,978	40,026
As at 31 May 2022	11,048	28,978	40,026
<b>Depreciation</b>			
As at 1 June 2021	10,749	27,943	38,692
Provided during the period	75	259	334
As at 31 May 2022	10,824	28,202	39,026
<b>Net Book Value</b>			
As at 31 May 2022	224	776	1,000
As at 1 June 2021	299	1,035	1,334

**Play Planet Family Project**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 May 2022**

**4. Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other Taxes and social security	10,036	107
Net wages	-	337
	<b>10,036</b>	<b>444</b>

**5. Creditors: Amounts Falling Due Within One Year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	1	2
R Harris Loan	30,000	-
P Matthews Loan	12,000	846
Accruals and deferred Income	700	700
	<b>42,701</b>	<b>1,548</b>

**6. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Other activities for generating funds	<b>93,821</b>	<b>93,821</b>	140,158

**7. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Grants	-	-	38,770

**8. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	<b>Unrestricted Funds</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity - Unrestricted	<b>141,129</b>	<b>141,129</b>	128,902

**9. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	<b>Activities undertaken directly</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Costs of charitable activity – Pre school	<b>141,129</b>	<b>141,129</b>	128,902

**10. GOVERNANCE COSTS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Accountancy fees	<b>750</b>	<b>750</b>	750

## 11. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	<b>Year to 31 May 22</b>	Period from 1 Jun 20 to 31 May 21
	<b>£</b>	<b>£</b>
Staff pension contributions	<b>824</b>	1,323
Depreciation	<b>333</b>	444

## 12. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	<b>Year to 31 May 22</b>	Period from 1 Jun 20 to 31 May 21
	<b>£</b>	<b>£</b>
Wages and salaries	<b>83,691</b>	116,199
Social security costs	-	-
Other pension costs	<b>824</b>	1,323
	<b>84,515</b>	<b>117,522</b>

No employee received remuneration of more than £60,000 during the year (2021 - Nil).

## 13. UNRESTRICTED INCOME FUNDS

	<b>Balance at 1 June 2021</b>	<b>Incoming resources</b>	<b>Balance at 31 May 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Funds	<b>20,558</b>	<b>(47,973)</b>	<b>(27,415)</b>

**Play Planet Family Project  
Detailed Income Statement  
For The Year Ended 31 May 2022**

	<b>2022</b>		<b>2021</b>	
	£	£	£	£
<b>TURNOVER</b>				
Sales		93,821		140,158
Grants and subsidies received		-		38,770
		<b>93,821</b>		<b>178,928</b>
<b>COST OF SALES</b>				
Purchases	39,848		3,775	
Subcontractor costs	-		550	
		<b>(39,848)</b>		<b>(4,325)</b>
		<b>53,973</b>		<b>174,603</b>
<b>GROSS SURPLUS</b>				
<b>Administrative Expenses</b>				
Wages and salaries	83,691		116,199	
Employers NI	234		-	
Employers pensions - defined contributions scheme	824		1,323	
Staff training	1,710		-	
Protective clothing	240		30	
Staff expenses	60		316	
Rent	2,567		3,337	
Rates	-		302	
Repairs and maintenance	5,426		93	
Cleaning	714		162	
Vehicle running costs	1,873		2	
Computer software, consumables and maintenance	-		282	
Insurance	1,087		1,105	
Printing, postage and stationery	1,532		141	
Telecommunications and data costs	214		336	
Accountancy fees	750		750	
Bank charges	340		313	
Credit card charges	37		91	
Depreciation	333		444	
Sundry expenses	399		101	
		<b>(102,031)</b>		<b>(125,327)</b>
<b>OPERATING DEFICIT AND DEFICIT FOR THE FINANCIAL YEAR</b>		<b>(48,058)</b>		<b>49,276</b>

**PLAY PLANET FAMILY PROJECT**

England & Wales - Charity number 1127231

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# Accounts

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**PLAY PLANET FAMILY PROJECT  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MAY 2021**



Chartered Certified Accountants

Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Unaudited Financial Statements  
For The Year Ended 31 May 2021**

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**Play Planet Family Project  
Company Information  
For The Year Ended 31 May 2021**

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**Business**

Canvey Resource Centre  
Little Gypps Road  
Canvey Island  
Essex  
SS8 9HG

**Accountants**

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project**  
**Company No.**  
**Chairman's Statement For The Year Ended 31 May 2021**

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- Very difficult year with Covid taking its toll on all aspects of our daily lives, we are very thankful for the government furlough scheme, I don't think we would have survived without it!
- We are so happy that two members of staff have taken Maternity Leave, we welcome their new family members into the world and look forward to seeing them grow. Huge thank you to staff for their brilliant work in keeping our vulnerable and children of keyworkers safe and happy.
- 2-year-old children are good for sustained numbers but a strain for our finances, we spent a lot of money in the summer term expanding our diversity equipment as well as extra resources for the younger children, we are sure these will be put to good use once we are all back to some form of normality.
- Lots of training opportunities were offered to staff, which was well received, special thanks to Emma and Sarah who did a lot of extra work co-ordinating the staff, which has meant a seamless service to the children during staff absences.
- Thank you once again to all committee, staff and volunteers for all your hard work over the last year. I am very proud to be a part of this organisation and looking forward to what next year will bring.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2021**

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The trustees present their report and the accounts of the charity for the year ended 31 May 2021.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered charity name</b>	Play Planet Family Project
<b>Charity registration number</b>	1127231
<b>Principal office</b>	Canvey Resource Centre Little Gypps Road Canvey Island Essex SS8 9HG

**The trustees**

The trustees who served the charity during the period were as follows:

Mrs Matthews  
Mrs Harris  
Miss Harris

**Accountant**

Nelmo & Co  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Grant Making Policy**

The charity receives grants from various sources, and these have been acknowledged in the Treasurers report.

**Appointment of Trustees**

As set out in the Articles of Association the chair of the trustees is nominated by their fellow Trustees.

The Trustees in office in the year are set out on the information page. The Trustees have no beneficial interest in the company other than as members. The Board has the power to appoint additional Trustees.

**Trustee induction and training**

The Trustees maintain a good working knowledge of charity and best practice by attendance at charity courses run by outside providers. New Trustees are supplied with an induction folder containing copies of the current Annual Report, Business Plan and leaflets from the Charities Commission. The Trustees Induction Tool Kit is also available for consultation and is kept in the Management Office.

**Related parties**

The charity has relationships with related parties and other charities and organisations with which it co-operates in pursuit of its charitable objectives.

**Play Planet Family Project**  
**TRUSTEES' ANNUAL REPORT**  
**For The Year Ended 31 May 2021**

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### **Risk Management**

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
- Implementation of procedures designed to minimise any potential impact on the charity should those risks materialise

### **OBJECTIVES AND ACTIVITIES**

The objects of the charity are:

- The promotion and protection of good health.
- The relief of financial hardship.
- The advancement of education.

To maintain the current services provided and increase our availability to meet the current demand for our services.

To continue to apply for further grants and funding to enable us to continue to provide the best possible service.

### **ACHIEVEMENTS AND PERFORMANCE**

- Successful outcomes have resulted in increased demand for 2-year-old places and children with additional needs.
- We have been looking forward to lots of new activities this year including music sessions an entertainer was booked at Christmas and once again we organised our annual family outing to the Palace Theatre to watch a Pantomime, all of these had to be cancelled due to Covid restrictions. I am sure we will enjoy all of these activities when we return to normal life.
- 32 children left us in the summer to start at full time school. The home activity and transition sessions have been a great success, which has led to another year of children experiencing a happy move into Reception classes, We have received reports that children are able to take the next step in their progression seamlessly which is a real credit to the preschool staff and their parents for the skills the children learnt before starting school.
- This year the new intake is all settling in well, including several 2-year-olds who are doing brilliantly. Forecast for the coming year suggests more large groups of children coming through.
- Thank you to all staff and committee members – all the help and support is really appreciated.
- Special thank you to our gardener for continuing to manage the Vegetable Garden and keeping the outside areas looking good and ensuring it will be a safe area for the children to return to.

**Play Planet Family Project  
TRUSTEES' ANNUAL REPORT  
For The Year Ended 31 May 2021**

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**FINANCIAL REVIEW**

Another successful year with all fees paid on time and no debts outstanding. Good accounting and careful budgeting resulted in staff being retained on a healthy living wage and a significant amount of equipment being replaced, loans from trustees have started to be repaid and extra training for all staff.

The committee have been working with the treasurer to ensure we have a viable pre-school to return to.

The Statement of Financial Activities showed net profit/ (loss) of £49,276 (2020 – (£9,015)) for the year and reserves stand at £20,558 (2020 – (£28,718))

**Investment powers and policy**

The Trust Deed authorises the Trustees to make and hold investments using the general funds of the charity.

The trustees have the power to invest in any way that they see fit.

**Reserves policy**

Any money received by the charity from whatever source shall be applied only in furtherance of the Aims of the charity and shall not be applied in any way whatsoever for the personal benefit, use or advantage of any officer or member of the charity, or for any other person or purpose or person whatsoever, except maybe as specified in the objects of the charity above. The funds shall be vested in not less than three custodian trustees, who shall apply the funds (subject to the general law except as the Constitution provides to the contrary) to achieve the aims as set out above, at the direction of the executive.

It is the policy of the charity to maintain an unrestricted fund, known as the General Fund, which is the free reserve of the charity. This provides sufficient funds to cover management and administration and supports costs of the charity.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Annual Report and the accounts in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these accounts, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Accountant**

Nelmo & Co have been re-appointed as accountant for the ensuing year.

Signed by order of the trustees

Mrs P Matthews

.....  
31/03/2022

**Play Planet Family Project  
Accountants' Report  
For The Year Ended 31 May 2021**

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We have reviewed the accounts of Play Planet Family Project for the year ended 31 May 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND ACCOUNTANT**

As explained more fully in the Trustees' Annual Report, the trustees are responsible for the preparation of accounts which give a true and fair view.

We have been appointed as accountant under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to review and express an opinion on the accounts in accordance with applicable law.

**SCOPE OF THE REVIEW OF THE ACCOUNTS**

A Review involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

**OPINION ON ACCOUNTS**

In our opinion the accounts:

- Give a true and fair view of the state of the charity's affairs as of 31 May 2021 and of its incoming resources and application of resources, for the year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the accounts; or
- sufficient accounting records have not been kept; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Nelmo & Co is eligible to act as an accountant in terms of section 1212 of the Companies Act 2006

Date: 31/03/2022

Nelmo & Co  
Chartered Certified Accountants  
Unit 1 Amber Business Park,  
King's Road  
Charfleets Industrial Estate  
Canvey Island  
Essex  
SS8 0DD

**Play Planet Family Project  
Income Statement  
For The Year Ended 31 May 2021**

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	<b>Notes</b>	<b>2021 £</b>	<b>2020 £</b>
<b>TURNOVER</b>	<b>5</b>	<b>178,928</b>	<b>137,618</b>
Cost of sales	<b>7</b>	(4,325)	(7,606)
		<hr/>	
<b>GROSS SURPLUS</b>		<b>174,603</b>	<b>130,012</b>
Administrative expenses	<b>7</b>	(125,327)	(139,027)
		<hr/>	
<b>OPERATING DEFICIT AND DEFICIT FOR THE FINANCIAL YEAR</b>		<b>49,276</b>	<b>(9,015)</b>
		<hr/> <hr/>	

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project**  
**Statement of Financial Position**  
**As at 31 May 2021**

	Notes	2021		2020	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	<b>3</b>		1,334		1,778
			<b>1,334</b>		<b>1,788</b>
<b>CURRENT ASSETS</b>					
Debtors	<b>4</b>	444			
Cash at bank and in hand		20,328		2,421	
		<b>20,772</b>		<b>2,421</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>5</b>		<b>(1,548)</b>		<b>(32,917)</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>19,224</b>		<b>(30,496)</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>20,558</b>		<b>(28,718)</b>
<b>NET LIABILITIES</b>			<b>20,558</b>		<b>(28,718)</b>
Income Statement			20,558		(28,718)
<b>MEMBERS' FUNDS</b>			<b>20,558</b>		<b>(28,718)</b>

These accounts were approved by the members of the committee and authorised for issue on the 31 March 2022 and are signed on their behalf by:

Signed by order of the trustees

Mrs P Matthews

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Date 31/03/2022

The notes on pages 9 to 11 form part of these financial statements.

**Play Planet Family Project**  
**Notes to the Financial Statements**  
**For The Year Ended 31 May 2021**

**1. Accounting Policies**

**1.1. Basis of Preparation of Financial Statements**

The accounts have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

**1.2. Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Rendering of services**

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

**1.3. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Equipment – 25% Reducing Balance
- Fixtures & Fittings – 25% Reducing Balance

**2. Average Number of Employees**

Average number of employees, including directors, during the year was as follows: 14 (2020: 16)

**3. Tangible Assets**

	<b>Plant &amp; Machinery</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 June 2020	11,048	28,978	40,026
As at 31 May 2021	11,048	28,978	40,026
<b>Depreciation</b>			
As at 1 June 2020	10,650	27,598	38,248
Provided during the period	99	345	444
As at 31 May 2021	10,748	27,943	38,692
<b>Net Book Value</b>			
As at 31 May 2021	299	1,035	1,334
As at 1 June 2020	398	1,380	1,778

**Play Planet Family Project**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 May 2021**

**4. Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	107	-
Other taxes and social security	337	-
	<b>444</b>	<b>-</b>

**5. Creditors: Amounts Falling Due Within One Year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	2	1
Other taxes and social security	-	427
R Harris Loan	-	19,789
P Matthews Loan	846	12,000
Accruals and deferred income	700	700
	<b>1,548</b>	<b>32,917</b>

**6. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Other activities for generating funds	<b>130,457</b>	<b>130,457</b>	130,457

**7. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Grants	<b>38,770</b>	<b>38,770</b>	7,160

**8. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Costs of charitable activity - Unrestricted	<b>128,902</b>	<b>128,902</b>	145,883

**9. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	<b>Activities undertaken directly £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Costs of charitable activity – Pre school	<b>128,902</b>	<b>128,902</b>	145,883

**10. GOVERNANCE COSTS**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Accountancy fees	<b>750</b>	<b>750</b>	750

## 11. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	<b>Year to 31 May 21</b>	Period from 1 Jun 19 to 31 May 20
	<b>£</b>	<b>£</b>
Staff pension contributions	<b>1,323</b>	1,218
Depreciation	<b>444</b>	592

## 12. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	<b>Year to 31 May 21</b>	Period from 1 Jun 19 to 31 May 20
	<b>£</b>	<b>£</b>
Wages and salaries	<b>116,199</b>	124,956
Social security costs	-	-
Other pension costs	<b>1,323</b>	1,218
	<b>126,174</b>	<b>131,506</b>

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

## 13. UNRESTRICTED INCOME FUNDS

	<b>Balance at 1 June 2020</b>	<b>Incoming resources</b>	<b>Balance at 31 May 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General Funds	<b>(28,717)</b>	<b>49,276</b>	<b>20,559</b>

**Play Planet Family Project  
Detailed Income Statement  
For The Year Ended 31 May 2021**

	<b>2021</b>		<b>2020</b>	
	£	£	£	£
<b>TURNOVER</b>				
Sales		140,158		130,457
Grants and subsidies received		38,770		7,161
		<b>178,928</b>		<b>137,618</b>
<b>COST OF SALES</b>				
Purchases	3,775		7,606	
Subcontractor costs	550			
		<b>(4,325)</b>		<b>(7,606)</b>
<b>GROSS SURPLUS</b>		<b>174,603</b>		<b>130,012</b>
<b>Administrative Expenses</b>				
Wages and salaries	116,199		124,956	
Employers NI	-		-	
Employers pensions - defined contributions scheme	1,323		890	
Staff training	-		982	
Protective clothing	30		69	
Staff expenses	316		2,065	
Rent	3,337		3,337	
Rates	302		318	
Repairs and maintenance	93		41	
Cleaning	162		528	
Vehicle running costs	2		10	
Computer software, consumables and maintenance	282		-	
Insurance	1,150		867	
Printing, postage and stationery	141		225	
Telecommunications and data costs	336		407	
Accountancy fees	750		750	
Bank charges	313			
Credit card charges	91		667	
Depreciation	444		593	
Sundry expenses	101		1,993	
		<b>(125,327)</b>		<b>(139,027)</b>
<b>OPERATING DEFICIT AND DEFICIT FOR THE FINANCIAL YEAR</b>		<b>49,276</b>		<b>(9,015)</b>