

Beddington Village Hall Annual General Meeting
Held Sunday 2nd July 2023 at 11.30 a.m. at Beddington Village Hall

Attendees: Colin Groome, Chair; Nick Geer, Vice Chair; Gemma Townsend, Treasurer; Ros Townsend, Secretary and Brownies; Helen Elliott, Lavender Pre-school/Non officer Executive representative; Jonny Whitehead, Local resident; Sarah Burbidge, Local Resident; Anna Bobnay, Local Resident; Stephen Marshall, Local Resident; Judith Grant, Slimming World; Tina Lyons, Babyballet; Gay McDonagh and Helen Brock, Carshalton Village Ceilidh; Stella Hall, Cottage Tenant; Peter Chinque, Taekwondo; Gary Welch, Karate

Apologies: Karleen Sykes, Cleaner; Mandy Larkum, Rainbows

Chair opened meeting by thanking those present for attending and all their hard work in clearing the car park and gardens.

1. Minutes of Annual General Meeting 10 July 2022

Minutes of meeting held 10th July 2022 were agreed as correct.

Proposed: Nick Geer; Seconded: Gemma Townsend

2. Matters Arising

The Chair reported that all internal work since last meeting has been completed.

There were no parking issues.

He then went on to thank everyone for their hard work in keeping the hall running well.

Hall booking were going well and were now back to pre-covid levels

3. Chair's Report

Beddington Village Hall Executive Committee (the "Committee") has continued to manage all aspects of the hall and attached cottage. This Committee meets on a quarterly basis, more frequently if necessary, to ensure that the cottage, the hall, and its grounds are properly managed and maintained. Projects completed since the last AGM are:

Maintenance of fences and trellising on the grounds generally

Maintenance of the garden

Safety inspections – following Fire Safety Inspection internal and external doors have been replaced, and other fire safety matters resolved

Sundry external and internal maintenance in both the cottage and hall

The Committee continue to manage the hall car park in order to preserve its use for hall users and selected local residents. As with previous years, this has proved to be challenging, primarily due to regular unauthorised use.

The Committee wishes to thank to the regular hall users for their support; Guides, Rainbows, Pre-school, Over 60s club, Slimming World, Church Group, Karate and Taekwondo.

Finally, the chair expresses his thanks for the continued hard work and support by all members of the Committee, all of whom serve on a voluntary basis; Gemma Townsend for her work as Treasurer and the management of hall bookings, Ros Townsend as secretary; Nick Geer as Deputy Chair and Helen Elliott of Pre-School. In addition, the work of all parties associated with the hall is recognised and appreciated.

4. Treasurers Report

The closing bank account balances as at 31st March 2023 are as follows:

Management Account:	£ 17,793.94
Improvement (Instant Access) Account:	£ 21,901.49

The year's accounts have been submitted and approved by the auditor, please find the auditor's report attached, together with full set of accounts.

Accounts were accepted
Proposed: Colin Groome; Seconded Helen Elliott

5. Election of Auditors

The Auditor, Mr P Elliott has stated he is willing to continue.

6. Election of Officers

Secretary reported that once again no nominations had been received.

Chair said that current committee will remain in post.

Proposer: Johnny Whitehead; Seconded: Gary Welch

Chair then said he has been in post for 13 years and Secretary and Treasurer longer. He then said that both he and Nick have now moved over 50 miles away. Following his plea last year for volunteers to step forward and shadow he has decided that this will be both his and Nick's last year. We need new officers to volunteer for next year he is proposing that the volunteers will be shadowed and supported by current incumbents. The alternative if no volunteers come forward is to make arrangements to hand the building and cottage back to the Diocese of Southwark.

He asked that in the next 3 months for volunteers to come forward and work with the Executive Committee for the remainder of the year to see what is involved prior to being

supported for the next year. The constitution states the committee should be changed every 3 years, and we have been asking for the last three years for volunteers to come forward.

Any questions? Ros said she will create job descriptions to give an idea of work required. She also mentioned that all Executive officers are Trustees. Process for those interested would be for people to contact Beddington Village Hall email address.
beddingtonvillagehall@hotmail.co.uk

Ros said she appreciates general lack of volunteers across all organisations.

A question was asked if the hall is self-funding? Yes, from the rent from the cottage and hire costs.

7. Any Other Business

Any other points or questions? Tree sap has been falling on the cars making it very sticky, is there funding to get the tree cut down to the right of the gate? We will have to investigate and get a quote for the trees in the car park and also large trees in back garden.

Gary mentioned the floor being quite slippery. Yes, we were aware. We thought it might have been a bubble machine as we had checked and Karleen had not changed any of the cleaning products. Gary asked if was possible to use the gardens on hot days? Yes.

Local resident mentioned rubbish being dumped in the car park for which they had put items in their own bin. It was confirmed that Karleen ensures parties take their rubbish with them and failure to do so means with-holding of the refundable deposit. Should the rubbish be dumped after the hall was closed there is not much that can be done. But if they do notice a party dumping rubbish please email the hall. Gemma asked if there would be any benefit in us having a surveillance camera, it could also be used to manage unauthorised cars parking. Will investigate further and get a quote, it may mean we need to install Wi-Fi at the hall.

Karleen asked if groups spill coffee down the kitchen doors please could they wipe them down.

She also asked if Sliming World could you sweep up peanuts – Janet said not us.

She also asked if all groups could check and flush the toilets before they leave the hall.

8. Date of Next Meeting

The next meeting will be via Zoom at 6.00 p.m. Sunday 3rd December .

Meeting closed at 12.15 with thanks to all for attending and their hard work .

INCOME Year Ended 31st March 2023

Transaction Date	REF	Cottage Rent	Preschool	Rainbows	Brownies	Karate	Taeq wondo	Yoga	Baby Ballet	OAP	Church	Social Club	Hall Hire	Next Year Hire	Misc	Total
01/04/2022	BT	950.00														950.00
03/04/2022	BT								60.00							60.00
04/04/2022	BT										###					205.00
06/04/2022	BT												###			170.00
06/04/2022	BT					30.00										30.00
08/04/2022	BT												###			240.00
09/04/2022	BT												20.00			20.00
11/04/2022	BT		###													524.25
12/04/2022	BT												20.00			20.00
13/04/2022	BT												###			250.00
18/04/2022	BT						30.00									30.00
21/04/2022	BT												###			270.00
27/04/2022	BT												###			250.00
27/04/2022	BT												20.00			20.00
28/04/2022	BT												###			280.00
28/04/2022	BT							40.00								40.00
28/04/2022	BT								60.00							60.00
29/04/2022	BT												###			235.00
29/04/2022	BT												20.00			20.00
29/04/2022	BT						40.00									40.00
02/05/2022	BT						40.00									40.00
03/05/2022	BT	950.00														950.00
03/05/2022	BT												###			340.00
05/05/2022	BT												###			250.00
06/05/2022	BT												20.00			20.00
10/05/2022	BT					25.00										25.00
11/05/2022	BT												###			170.00
12/05/2022	BT						40.00									40.00
14/05/2022	BT												###			270.00
19/05/2022	BT												20.00			20.00
25/05/2022	BT												###			270.00
26/05/2022	BT								###							120.00
27/05/2022	BT						40.00									40.00
28/05/2022	BT												###			280.00
28/05/2022	BT												###			250.00
28/05/2022	BT												###			280.00
30/05/2022	BT		###													663.75
30/05/2022	BT												###			220.00
01/06/2022	BT	950.00														950.00
01/06/2022	BT						50.00									50.00
03/06/2022	BT												###			100.00
04/06/2022	BT					30.00										30.00
05/06/2022	BT												20.00			20.00
06/06/2022	BT												20.00			20.00
06/06/2022	BT												###			235.00
08/06/2022	BT												###			150.00
09/06/2022	BT												###			250.00
14/06/2022	BT												20.00			20.00
17/06/2022	BT												###			120.00
18/06/2022	BT												95.00			95.00
27/06/2022	BT												20.00			20.00
27/06/2022	BT												###			280.00
28/06/2022	BT												20.00			20.00
28/06/2022	BT						###									200.00

01/07/2022	BT	950.00				950.00
01/07/2022	BT			60.00		60.00
01/07/2022	BT				20.00	20.00
03/07/2022	BT				20.00	20.00
05/07/2022	BT			###		180.00
05/07/2022	BT				20.00	20.00
06/07/2022	BT				250	250.00
06/07/2022	BT				20.00	20.00
08/07/2022	BT		30.00			30.00
09/07/2022	BT				###	220.00
12/07/2022	BT				###	250.00
15/07/2022	BT				25.00	25.00
18/07/2022	BT	###				688.50
19/07/2022	BT				20.00	20.00
26/07/2022	BT				###	170.00
28/07/2022	BT			###		100.00
28/07/2022	M	###	###			215.00
29/07/2022	BT				###	250.00
01/08/2022	BT	950.00				950.00
02/08/2022	BT			###		120.00
07/08/2022	BT				20.00	20.00
09/08/2022	BT				20.00	20.00
11/8/2022	BT		20.00			20.00
14/08/2022	BT				###	340.00
15/08/2022	BT				20.00	20.00
17/08/2022	BT				###	310.00
19/08/2022	BT				###	280.00
21/08/2022	BT				###	250.00
23/08/2022	BT				20.00	20.00
27/08/2022	BT				###	250.00
31/08/2022	BT				###	340.00
31/08/2022	BT				20.00	20.00
01/09/2022	BT	950.00				950.00
01/09/2022	BT		70.00			70.00
05/09/2022	BT				20.00	20.00
06/09/2022	BT				###	170.00
08/09/2022	BT				###	280.00
08/09/2022	BT				25.00	25.00
10/09/2022	BT				###	220.00
12/09/2022	BT				###	280.00
13/09/2022	BT				20.00	20.00
18/09/2022	BT				###	150.00
21/09/2022	BT				20.00	20.00
22/09/2022	BT				20.00	20.00
22/09/2022	BT				###	100.00
23/09/2022	BT				20	20.00
25/09/2022	BT				###	280.00
26/09/2022	BT				20.00	20.00
30/09/2022	BT			90.00		90.00
01/10/2022	BT		###			100.00
03/10/2022	BT	950.00				950.00
04/10/2022	BT		30.00			30.00
05/10/2022	BT				20.00	20.00
07/10/2022	BT				20.00	20.00
07/10/2022	BT			###		100.00
13/10/2022	BT				###	280.00
13/10/2022	BT				###	150.00
13/10/2022	BT			###		120.00

16/10/2022	BT				20.00	20.00
17/10/2022	BT				###	100.00
22/10/2022	BT				###	150.00
22/10/2022	BT				###	100.00
24/10/2022	BT	###				433.75
25/10/2022	BT				###	235.00
25/10/2022	BT				20.00	20.00
25/10/2022	BT				20.00	20.00
26/10/2022	BT				40.00	40.00
27/10/2022	BT				20.00	20.00
31/10/2022	BT				20.00	20.00
31/10/2022	BT				90.00	90.00
31/10/2022	BT			###		120.00
1/11/2022	BT	950.00				950.00
4/11/2022	BT		30.00			30.00
4/11/2022	BT			###		120.00
5/11/2022	BT				###	340.00
7/11/2022	BT	###				369.00
8/11/2022	BT				###	250.00
11/11/2022	BT				20.00	20.00
13/11/2022	BT				###	130.00
14/11/2022	BT				###	180.00
15/11/2022	BT				70.00	70.00
21/11/2022	BT				20.00	20.00
22/11/2022	BT				###	250.00
22/11/2022	BT				###	150.00
24/11/2022	BT				90.00	90.00
26/11/2022	BT				###	220.00
28/11/2022	BT				###	150.00
01/12/2022	BT	950				950.00
06/12/2022	BT				###	150.00
07/12/2022	BT			###		210.00
07/12/2022	BT			###		120.00
08/12/2022	BT		40.00			40.00
08/12/2022	BT				90.00	90.00
12/12/2022	BT	###				508.50
15/12/2022	BT				20.00	20.00
15/12/2022	BT				40.00	40.00
19/12/2022	BT				250	250.00
23/12/2022	BT				###	150.00
27/12/2022	BT			###		180.00
29/12/2022	BT				20.00	20.00
31/12/2022	BT				###	250.00
01/01/2023	BT				###	100.00
03/01/2023	BT	950.00				950.00
03/01/2023	BT	###				229.50
03/01/2023	BT				15.00	15.00
04/01/2023	BT		30.00			30.00
04/01/2023	BT				20.00	20.00
06/01/2023	BT				20.00	20.00
06/01/2023	BT				###	150.00
06/01/2023	BT				90.00	90.00
08/01/2023	BT				20.00	20.00
09/01/2023	BT				###	150.00
09/01/2023	BT				20.00	20.00
10/01/2023	BT				20.00	20.00
11/01/2023	BT				###	250.00
11/01/2023	BT				20.00	20.00

11/01/2023	BT												20.00	20.00
11/01/2023	BT												###	150.00
16/01/2023	BT												20.00	20.00
17/01/2023	BT												30.00	30.00
17/01/2023	BT												20.00	20.00
20/01/2023	BT							###						120.00
26/01/2023	BT												###	340.00
26/01/2023	BT												90.00	90.00
27/01/2023	BT												20.00	20.00
28/01/2023	BT												40.00	40.00
29/01/2023	BT												20.00	20.00
30/01/2023	BT												###	280.00
30/01/2023	BT												###	220.00
01/02/2023	BT	950.00												950.00
02/02/2023	BT												20.00	20.00
02/02/2023	BT							###						120.00
02/02/2023	BT					50.00								50.00
03/02/2023	BT												###	150.00
04/02/2023	BT					50.00								50.00
06/02/2023	BT		###											459.00
06/02/2023	BT												20.00	20.00
07/02/2023	BT												###	250.00
08/02/2023	BT												20.00	20.00
10/02/2023	BT												20.00	20.00
13/02/2023	BT												###	310.00
17/02/2023	BT												20.00	20.00
20/02/2023	BT												30.00	30.00
20/02/2023	BT												###	150.00
20/02/2023	BT												###	250.00
24/02/2023	BT												20.00	20.00
24/02/2023	BT												###	310.00
27/02/2023	BT												###	150.00
28/02/2023	BT												20.00	20.00
28/02/2023	BT												20.00	20.00
01/03/2023	BT	950.00												950.00
01/03/2023	BT								90.00					90.00
03/03/2023	BT							###						100.00
06/03/2023	BT		###											344.25
06/03/2023	BT												40.00	40.00
08/03/2023	BT					20.00								20.00
12/03/2023	BT												###	310.00
13/03/2023	BT												###	100.00
21/03/2023	BT												20.00	20.00
22/03/2023	BT												20.00	20.00
31/03/2023	BT												###	280.00
31/03/2023	BT								###					120.00
31/03/2023	BT												###	280.00
Total		###	###	###	###	###	###	40.00	###	###	###	0.00	###	##### 38,680.50

EXPENDITURE Year Ended 31st March 2023

Transaction Date	Ref	Improv ers A/c	Cleani ng	Garden ing	Gas	Electri city	Insura nce	Boiler Service Plan	Water	Admin Sundries	Mainte nance	Hall Hire	Refund able Deposi t Return	New Equip ment
01/04/2022	BT		433.50											
01/04/2022	BT							33.79						
04/04/2022	BT			170.00										
04/04/2022	BT												127.50	
05/04/2022	BT					122.17								
09/04/2022	BT											30.00		
13/04/2022	BT												150.00	
13/04/2022	BT												150.00	
13/04/2022	BT											30.00		
19/04/2022	BT				205.68									
20/04/2022	BT												150.00	
20/04/2022	BT												150.00	
28/04/2022	BT				76.48									
28/04/2022	BT					139.09								
28/04/2022	BT											30.00		
03/05/2022	BT		457.34											
03/05/2022	BT	100.00												
03/05/2022	BT							33.79						
05/05/2022	BT												150.00	
05/05/2022	BT									120.00				
05/05/2022	BT			95.00										
05/05/2022	BT												150.00	
12/05/2022	BT									14.41				
12/05/2022	BT											30.00		
18/05/2022	BT												150.00	
18/05/2022	BT												150.00	
18/05/2022	BT											30.00		
20/05/2022	BT						###							
25/05/2022	BT												150.00	
25/05/2022	BT												150.00	
25/05/2022	BT											30.00		
31/05/2022	BT	100.00												
31/05/2022	BT									37.72				
31/05/2022	BT											30.00		
31/05/2022	BT												150.00	
01/06/2022	BT		457.34											
01/06/2022	BT							38.33						
01/06/2022	BT			170.00										
01/06/2022	BT												150.00	
06/06/2022	BT					130.43								
06/06/2022	BT										417.23			
06/06/2022	BT													###
06/06/2022	BT													142.44
08/06/2022	BT											30.00		
08/06/2022	BT												150.00	
08/06/2022	BT												120.00	
15/06/2022	BT											30.00		
15/06/2022	BT												120.00	
15/06/2022	BT												150.00	
17/06/2022	BT				79.30									
23/06/2022	BT												150.00	
23/06/2022	BT												150.00	

23/06/2022 BT					30.00
29/06/2022 BT					30.00
29/06/2022 BT					150.00
29/06/2022 BT					150.00
30/06/2022 BT	100.00				
01/07/2022 BT		457.34			
01/07/2022 BT				38.33	
01/07/2022 BT		59.38			
02/07/2022 BT			170.00		
06/07/2022 BT					150.00
06/07/2022 BT					150.00
06/07/2022 BT					15.00
08/07/2022 BT			99.04		
11/07/2022 BT					22.58
13/07/2022 BT					15.00
13/07/2022 BT					150.00
13/07/2022 BT				420.00	
20/07/2022 BT					30.00
20/07/2022 BT					150.00
27/07/2022 BT					150.00
27/07/2022 BT			75.33		
28/07/2022 BT					150.00
29/07/2022 BT				25.72	
01/08/2022 BT		457.34			
01/08/2022 BT	100.00				
01/08/2022 BT				38.33	
01/08/2022 BT					41.64
01/08/2022 BT		70.00			
01/08/2022 BT					230.00
06/08/2022 BT				11.98	
06/08/2022 BT					200.00
09/08/2022 BT					350.00
09/08/2022 BT					270.00
11/08/2022 BT					15.00
17/08/2022 BT					120.00
17/08/2022 BT					15.00
25/08/2022 BT					15.00
25/08/2022 BT					150.00
31/08/2022 BT	100.00				
31/08/2022 BT				100.00	
31/08/2022 BT					30.00
31/08/2022 BT					90.00
01/09/2022 BT		457.34			
01/09/2022 BT				38.33	
01/09/2022 BT			120.00		
06/09/2022 BT				72.92	
07/09/2022 BT					15.00
07/09/2022 BT					150.00
07/09/2022 BT					150.00
15/09/2022 BT			25.87		
16/09/2022 BT					30.00
16/09/2022 CHQ					150.00
21/09/2022 BT					15.00
21/09/2022 BT					150.00
21/09/2022 BT					150.00
29/09/2022 BT					150.00
29/09/2022 BT					15.00
30/09/2022 BT	100.00				

03/10/2022	BT	457.34					
03/10/2022	BT			38.33			
03/10/2022	BT					155.76	
03/10/2022	BT	120.00					
05/10/2022	BT					15.00	
05/10/2022	BT					150.00	
06/10/2022	BT		94.01				
06/10/2022	BT				225.00		
12/10/2022	BT		25.02				
14/10/2022	BT					30.00	
14/10/2022	BT					55.00	
21/10/2022	BT					30.00	
21/10/2022	BT						150.00
24/10/2022	BT						150.00
26/10/2022	BT					15.00	
27/10/2022	BT						100.00
27/10/2022	BT						150.00
31/10/2022	BT	100.00					
31/10/2022	BT						150.00
31/10/2022	BT		120.00				
1/11/2022	BT	457.34					
1/11/2022	BT			38.33			
1/11/2022	BT		105.00				
2/11/2022	BT					30.00	
2/11/2022	BT						150.00
04/11/2022	BT		218.43				
07/11/2022	BT				306.46		
07/11/2022	BT	104.22					
08/11/2022	BT						150.00
10/11/2022	BT						30.00
10/11/2022	BT						150.00
14/11/2022	BT				180.00		
15/11/2022	BT		41.25				
17/11/2022	BT						150.00
17/11/2022	BT						150.00
17/11/2022	BT						15.00
23/11/2022	BT					15.00	
30/11/2022	BT	100.00					
01/12/2022	BT	457.34					
01/12/2022	BT			38.33			
01/12/2022	BT		120.00				
01/12/2022	BT				153.60		
01/12/2022	BT						130.00
01/12/2022	BT					15.00	
06/12/2022	BT	42.90					
06/12/2022	BT					30.00	
06/12/2022	BT				180.00		
06/12/2022	BT						150.00
06/12/2022	BT				338.09		
13/12/2022	BT		314.22				
16/12/2022	BT						150.00
16/12/2022	BT						150.00
16/12/2022	BT					30.00	
19/12/2022	BT						150.00
19/12/2022	BT						150.00
19/12/2022	BT						###
24/12/2022	BT		80.00				
30/12/2022	BT					15.00	

[illegible]

Total	Reason
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433.50	
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33.79	
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170.00	
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127.50	
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122.17	
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30.00	
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150.00	
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150.00	
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30.00	
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205.68	
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150.00	
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150.00	
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76.48	
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139.09	
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30.00	
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457.34	
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100.00	
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33.79	
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150.00	
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120.00	
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95.00	
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14.41	
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2411.19	
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37.72	
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150.00	
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457.34	
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38.33	
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170.00	
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150.00	
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130.43	
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417.23	
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3343.00	
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142.44	
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79.30	
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150.00	
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150.00	
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30.00
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457.34
38.33
59.38
170.00
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150.00
15.00
99.04
22.58
15.00
150.00
420.00
30.00
150.00
150.00
75.33
150.00
25.72
457.34
100.00
38.33
41.64
70.00
230.00
11.98
200.00
350.00
270.00
15.00
120.00
15.00
15.00
150.00
100.00
100.00
30.00
90.00
457.34
38.33
120.00
72.92
15.00
150.00
150.00
25.87
30.00
150.00
15.00
150.00
150.00
150.00
15.00
100.00

457.34
38.33
155.76
120.00
15.00
150.00
94.01
225.00
25.02
30.00
55.00
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150.00
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457.34
38.33
105.00
30.00
150.00
218.43
306.46
104.22
150.00
30.00
150.00
180.00
41.25
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457.34
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153.60
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42.90
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3958.62
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118.23
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457.34
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30.00
150.00
14.80
145.00
250.00
78.19
150.00
30.00
80.00
236.81
1172.67
15.00
100.00
15.00
150.00
15.00
150.00
100.00
145.00
39757.02

38680.50 Income for 2021-2022

-1076.52 Income less expenses for the year

18870.46 closing balance @ 31/03/2022

17793.94 This years Total

closing balance @ 31/03/2023

0.00 Difference

BEDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST MARCH 2023

31st MARCH 2022

INCOME

Interest	115.32	56.77
Miscellaneous Receipts	0.00	25.00
Grant Received	0.00	12000.00
Cottage Rent	11400.00	11400.00
Private Hire Net of refundable deposits	9112.50	5720.00
Rents and Lettings	8160.50	8821.95
	<u>28788.32</u>	<u>38023.72</u>

EXPENDITURE

Services	5292.02	2020.07
Maintenance	13183.24	24770.32
Cleaning	5819.86	5683.74
Insurance	2411.19	2220.78
Depreciation of Equipment	492.17	608.75
Sundry Expenses	1300.78	940.66
	<u>28499.26</u>	<u>36244.32</u>

Surplus transferred to accumulated fund	<u>289.06</u>	<u>1779.40</u>
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BEDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

BALANCE SHEET AS AT 31ST MARCH 2023

Fixed Assets	Cost	4900.76	4758.32
	Less Accumulated Depreciation	3424.24	2932.06
		<u>1476.52</u>	<u>1826.26</u>
Current Assets			
	Current Account	17793.94	18870.46
	Business Instant Access Account	21001.49	19686.17
	Rents and Lettings owing	1014.25	839.25
		<u>39809.68</u>	<u>39395.88</u>
Current Liability Accrual Refundable Deposits		1360.00	1585.00
Net Assets		<u>39926.20</u>	<u>39637.14</u>
Accumulated Fund			
	Balance at 1st April brought forward	39637.14	37857.74
	Surplus for the year	289.06	1779.40
Fund carried forward		<u>39926.20</u>	<u>39637.14</u>

The Income and Expenditure Account for the year ended 31st March 2023 and Balance Sheet as at 31st March 2023 have been prepared in accordance with the accounting records and information supplied.

Paul Jacobs
Accountant

7th May 2023