



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st June 2020 Period start date To 31st May 2021 Period end date

Charity name: POLYTECHNIC FOOTBALL CLUB

Charity registration number: 1127155

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To organise or provide or assist in the organisation or provision of facilities for the community participation in the healthy recreation of playing football.</p> <p>To further such other charitable purposes as are charitable under the laws of England and Wales as the executive committee may from time to time decide.</p> <p>All trustees and club officials give their time voluntarily and receive no remuneration or other benefits.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Arranging weekly training and weekend match facilities for 10 teams for about 200 members to participate.</p> <p>Maintaining membership of various governing league bodies, attending league AGMs and general compliance.</p> <p>Fund raising through annual member donation, fund raisers and other charitable donations, plus weekly match day fee levies in order to meet the costs of hiring training and playing facilities.</p> <p>The club operate an open policy on all 18+ male adults wishing to participate in football and a growing membership from all walks of life and a wide catchment.</p> <p>The club remain very active in promoting veterans football operating two such sides and are instrumental in the formation and operation of the West London Veterans Football League which now has 27 teams competing.</p> <p>Having previously investigated the viability of adding both women's football and youth football into the Polytechnic Football Club it was concluded that other clubs which specialise in youth football already cater for such a need and we should concentrate in the 18+ segment which is generally poorly provided for. However with the new development of an under-utilised part of the</p>

		ground referred to later in this report the club are reviewing whether this will enable us to expand into youth and women's football.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	<p>The charity aim to generate a small surplus each financial year while still giving discounts to students, unwaged and under 25's which is an important part of the charitable work we undertake. The number of members in these categories varies each year which makes it difficult to budget for and consequently sometimes leads to a small loss being incurred. The charity aims to establish and maintain a reserve fund to cover this as well as at least one year's pitch hire costs which we have to pay in advance and are currently normally just over £30,000 but were greatly reduced in the 2020-21 season because of the Covid-19 lockdowns and consequent closure of grassroots football.</p> <p>Pitch hire costs rise each season and it remains a constant challenge for the club to balance its books without having to dip into the reserve fund originally supported by a generous donation from a former member and subsequently other voluntary member donations.</p> <p>The retention of the club's Charter Standard status generates £75 discount on league membership fees, free first aid training and subsidised coaching courses to all members prepared to use the skills gained for the benefit of club and wider community. A number of members actively provide unpaid coaching services within youth football locally.</p>
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The club runs 8 open age league teams who participate in the Southern Amateur League and 2 vets teams and continues to create additional voluntary roles such as welfare officer, registration officer, results officer media and communications officer to spread workload generated by the club. In recent seasons we have appointed a dedicated match day officer to meet and greet referees and officials which is carried out by a former playing member. The ongoing voluntary work of former players who have ceased playing is an important part of our community inclusive policy.</p> <p>Apart from running two vets sides to encourage older members who have come to the end of their league playing career to continue to remain active through participation in weekly fixtures. Over the last five seasons we have introduced a past players section termed '1875 Club' so that they can maintain links with the club through participation to support the 1st team at home matches and at social events.</p> <p>We are working closely with the University Trust on their development of the riverside part of the ground which is currently under-utilised. This will provide new 3G astroturf pitches and ancillary facilities for football and rugby. It is primarily for the use of the trust's beneficiaries, the students of the university but it will provide the club with a state of the art training facility for its teams and additional pitches for Saturday football to enable the club to expand into youth and women's football in the community as well as expanding its veterans football. This development is now under construction and is due to be completed in time for 2021-22 season.</p> <p>The club's primary focus remains being financially viable to promote playing and training opportunities across a wide cross section of players. Subsidised membership subscriptions for young players under 25</p>

		<p>and those assessed to require financial support.</p> <p>We have successfully retained our charter standard status for which the club received £100 voucher for training equipment and a £250 discount on our league registration fees which is currently set at £475. It has also enabled us to train a number of people in emergency first aid and help us identify those with coaching qualifications within the club and should provide them with access to various training courses. The club continues to seek volunteers throughout season 2020-1 to train as first aiders as each team should have one.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Annual member donations of £24,964 including gift aid and weekly match day levies collected from participating players of £12,276. Additional revenues came from fundraising raffles, and development grants.</p> <p>Income generated to pay for pitch hire/training facility costs, after match meals which are a requirement of our league, referees' fees, FA and league affiliation fees and other costs in organising and providing facilities to enable amateur sport in the form of football to be played by a growing number of adults particularly in the veteran's (40+) age group and encourage younger players from their former local youth clubs to continue to be involved with active sport beyond the age of 18 which is not provided by local youth clubs.</p> <p>The club have sustained a reserve fund created some years prior through a single £5,000 donation from the death of a former member. The reserve fund totalled £27,041 last year and was bolstered by a donation of £11,256 from the family and friends of our Club President Sean Harney after he sadly passed away.</p> <p>£9,249 of our pitch hire costs mentioned above were not deducted from our bank account until after the end of financial year which this report relates to, as a result we had reserves of £62,854 at the end of May 2021.</p> <p>There were lower than expected costs incurred in 2020/21 due to the ongoing coronavirus pandemic which curtailed the football season and prevented us from providing meals to participating players as is a normal requirement of our league. It is our intention to collect less in member donations in 2021/22 than we would normally in order to help our members in these challenging times and our reserves should then reduce to a level that is more in line with our policy stated in the following section.</p> <p>We are fortunate that we have sufficient reserves to get through this period.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>The policy is for the reserve fund to assist day to day cashflow requirements as the club do not have any bank overdraft facility</p>

		<p>and to meet unforeseen costs but mainly to cover the pitch and facility hire costs, half of which are due in advance at the start of each season.</p> <p>It is necessary to block book the six pitches a week we require for our eleven teams, half playing at home each week, to secure them for the season. The facility owners require us to pay for these in advance. This does achieve a discount on the weekly pitch hire costs.</p>
Amount of reserves held	Para 1.22	£62,854
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 25th September 2008 (as amended 10th December 2008)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association 200+ members
Trustee selection methods including details of any constitutional provisions e.g. Election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees from 2015 AGM onwards are referred to any current Charity Commission publications on the role of trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Full member of the Football Association (club formation 1875), the Amateur Football Alliance, and leagues including Southern Amateur League and West London Veterans Football League.</p> <p>Attendance and officer participation at various league meetings and AGMs. Club was instrumental in formation of West London Veterans Football League in 2010 as a founder member also represented by trustee as league treasurer.</p> <p>Club successfully retained Charter Standard status which enables regular first aid training for members through the AFA and attendance of subsidised FA approved coaching courses.</p>
Relationship with any related parties	Para 1.51	Club set up link with local youth football club Sheen Lions FC (age group 5-18) also registered charity, to enable players aged 18+ to continue to play football for a local community club.
Other		

Reference and Administrative details

Charity name	POLYTECHNIC FOOTBALL CLUB
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Other name the charity uses	
Registered charity number	1127155
Charity's principal address	UNIVERSITY OF WESTMINSTER SPORTSGROUND CAVENDISH ROAD LONDON W4 3UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	B MADIGAN	CHAIRMAN		
2	C MONGUL	SECRETARY		
3	K JOHNSTON	TREASURER		
4	T BARBOUR	FIXTURE SECRETARY		
5	A HUTCHINGS			
6	G BROWN			
7	L SPEAR			
8	P BAMFORTH			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	BARRY MADIGAN	
Position (eg Secretary, Chair, etc)	CHAIRMAN	
Date	15 MARCH 2022	



POLYTECHNIC FOOTBALL CLUB

(Established 1875)
FA Charter Standard Adult Club
www.polytechnicfc.co.uk

Accounts for year ended 31st May 2021

Income		Less Operating Expenses	
1875 Club	£3,902.95	Administration	£523.08
Equipment Sales	£2,757.00	Affiliations	£832.00
Excess Secretary's Float Paid Back To Club	£311.00	Equipment & Kit	£6,636.10
Gift Aid	£4,286.43	Equipment Sales Refunded	£576.00
Interest Received	£9.55	Fines Paid	£20.00
Match Levies	£12,276.00	Insurance	£252.40
Member Donations	£16,775.21	Marketing	£110.00
Pitch Hire Refunded	£277.00	Match day meals	£51.20
Scratch Cards & Last Man Standing	£1,605.00	Member Donations Refunded	£325.00
Sean Harney Memorial Fund	£11,256.24	Physiotherapy	£750.00
Total Income	£53,456.38	Pitch Hire	£4,094.40
		Referees & Match Day Officer	£3,154.00
		Trophies	£319.20
		Total Operating Expenses	£17,643.38

Operating Surplus (Deficit)	£35,813.00
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Net Cash Movement	£35,813.00
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Summary	
Opening Balance	£27,041.09
Plus Net Cash Movement	£35,813.00
Closing Balance	£62,854.09

Report of the Honorary Auditor – Mr Jim Conroy

Due to the nature of the club, it is not possible to check that all monies received and payable have been received, paid and accounted for. Subject to this reservation, the accounts are in accordance with the records the club provided and explanations given.

Mr Keith Johnston (Treasurer)
June 2021

Mr Jim Conroy (Honorary Auditor)
June 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

POLYTECHNIC FOOTBALL CLUB

On accounts for the year
ended

31 MAY 2021

Charity no
(if any)

1127155

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/5/2021

Name:

JAMES CONROY

Relevant professional
qualification(s) or body

RETIRED SENIOR AUDIT MANAGER
HSBC BANK PLC