THE BAILIFFGATE MUSEUM AND GALLERY

England & Wales · Charity number 1127149

Details

Other names	THE BAILIFFGATE, ALNWICK AND DISTRICT MUSEUM
Status	Registered
Legal form	Charitable company
Company number	06615281
Registered	2008-12-11
Register	View on the Charity Commission register

Contact

Address	Bailiffgate Museum 14 Bailiffgate Alnwick Northumberland NE66 1LX
Phone	01665605847
Email	ask@bailiffgatemuseum.co.uk
Website	www.bailiffgatemuseum.co.uk

Activities

Objects: THE OBJECTS ARE TO ADVANCE PUBLIC EDUCATION IN THE HISTORY OF ALNWICK BY THEPROVISION AND MAINTENANCE OF A MUSEUM COMPRISING AN EXISTING COLLECTION OF OBJECTS,SPECIMENS, BOOKS, PHOTOGRAPHS AND DOCUMENTS TOGETHER WITH SUCH OTHER OBJECTS,SPECIMENS, OR COLLECTIONS AND TO PRESERVE THE SAME AS A COLLECTION ("THE COLLECTION")

Activities: To preserve, record and make accessible the history of Alnwick Town and District and to showcase the work of local and national artists within a vibrant, stimulating and aesthetically pleasing environment for the benefit of the community.

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Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** ALNWICK
- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£365,163	£398,593	-	-
2024-03-31	£209,558	£192,109	-	-
2023-03-31	£228,803	£254,654	-	-
2022-03-31	£144,847	£166,717	-	-
2021-03-31	£160,929	£130,843	-	-

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Trustees

Name	Role	Appointed
Dr Jean Styring	Chair	2015-03-04
Barbara Helen Dean		2025-09-17
Carlton Watson		2024-07-17
Charlotte Wright		2024-07-17
Dr Christopher Alan Ferguson		2024-01-17
Hugh William Ferrand		2025-09-17
IAN WAGGOTT		2013-08-27
Luke McTaggart		2023-09-20
Lynda Wearn		2021-09-15
Mary Louise Dawson		2019-11-20
SUSAN ELIZABETH BOLAM		2018-07-25
WILLIAM GRISDALE		2012-09-19

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THE BAILIFFGATE MUSEUM AND GALLERY

England & Wales - Charity number 1127149

Accounts

REGISTERED COMPANY NUMBER: 06615281 (England and Wales)
REGISTERED CHARITY NUMBER: 1127149

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

FOR

THE BAILIFFGATE MUSEUM AND GALLERY

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

THE BAILIFFGATE MUSEUM AND GALLERY

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FOR THE YEAR ENDED 31 MARCH 2025

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THE BAILIFFGATE MUSEUM AND GALLERY (REGISTERED NUMBER: 06615281)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our vision: Bailiffgate Museum and Gallery - Heritage at the Heart of the Community.

Our Mission is to be a People's Museum, preserving and celebrating the heritage of Alnwick and district, and to provide an excellent community, educational and tourist resource.

The specific aims of the charity are as follows:

- to preserve the history of Alnwick and District,
- to interpret the history, culture and landscape of North Northumberland, and Alnwick and District in particular,
- to stage a varied and constantly changing programme of exhibitions, showcasing the work of local and national artists,
- to establish the Museum as a centre for history and research on the locality.
- to establish the Museum as an invaluable educational resource,
- to provide voluntary opportunities,
- to ensure that all activities of the Museum are focused on the benefit of the public.
- to diversify the audience of the Museum, catering for all markets,
- to maintain a high level of visitor satisfaction, and
- to be sustainable.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and aims and in planning future activities.

ACHIEVEMENTS AND PERFORMANCE

CHAIR'S REPORT

Exhibitions

This year we decided to hold four exhibitions over the year, one of which, **Childhood**, was an internal exhibition. This was our most profitable exhibition of the year and demanded a huge amount of work from the volunteer team. The exhibition was inspirational and full of fun for the many families who visited.

Fusion Textiles - Lost Words

It was great to welcome back the group of textile artists who belong to Fusion Textiles. Their blend of artists gave us exquisite, challenging and sometimes quirky work. New people, followers of individual artists and those with a keen interest in textiles loved this inspiring eclectic exhibition when they visited between **10 September and 27th October 2024.**

A sleave unravelled - 29th October - 2nd February

Sue Bowhay Pringle's work, also textiles, provided such a strong contrast to Fusion. Her large -scale pieces were reflective and thought provoking. The carefully chosen mixture of recovered silk and fine fabrics with their special links and memories were hand stitched using a range of techniques and skills from embroidery, to quilting and applique. Sue's love of fabric and the tactile nature of her work fascinated and intrigued visitors to the exhibition.

Gillian Lee Smith brought us **Lost and Left behind - 4th February -30 March 2025.** A short video of Gillian at work was watched many times throughout the exhibition with many visitors including local artists returning time and again to see the extraordinary portraits and images Gillian created. Many of Gillian's portraits were worked and reworked many times. Some of the paintings, had bleach within the paint; they were haunting and captured a sense of loss keenly well as they visibly faded during the exhibition. One of Gillian's workshops brought together young poets from the local High School to create a small volume of work in response to her art.

People Make Alnwick, a five-year programme funded by Community Lottery to develop volunteering and work skills in the community was launched. The project team devised an exciting programme of community involvement to make people aware of the grant and the opportunities it offered. Two national poets worked with groups of local people on 3rd October, National Poetry Day, to write and perform a poem for Alnwick in one day. In November local groups enjoyed silk painting workshops where they created images of Alnwick Market Place. In addition, local artists met to discuss their work, a 'Museum of Ordinary Things' was set up in the Market Square and the exhibits and associated stories were captured online. The year continued with several workshops and a special event celebrating International Women's Day. Local people were invited to talk about their memories and stories of life in Alnwick. Around 420 people were engaged in these events, 64% of whom had not been involved in Bailiffgate before, and artists were given 24 days of employment.
Alongside this, the team developed a new strategy to attract and work with volunteers which is ready to roll out in the second year of the programme.

Events

This year, our volunteers were involved in a wide range of events including an open event for teachers, Alnwick Town Council Volunteer Fair in April, Heritage Open Day in September and Alnwick Gardens careers' fair.

Loans boxes

Loans boxes went to schools as far afield as Berwick, Widdrington, Shiney Row and Thropton.

Storyfest
Bailiffgate hosted two talks for Storyfest on 1st March:

Jake Morris-Campbell, well known poet in conversation with Katherine Renton, local artist: Between the Salt and the Ash

James Braxton, TV personality in discussion with Mark Hobrough) local musician and antiques dealer: Antiques, Mystery and Mischief. The talks were sold out and were very well received.

External Talks
Volunteers have been out to schools and various groups including Women's Institutes, The Salvation Army, The Western Front Association, a care home, and the Friends of Kirkley Hall to give talks about the Swinging Sixties, World War 1, Tudors, Glamour and Beauty through the ages, and the History of Alnwick.

Northumberland Hall
The Development fund awarded by The National Lottery Heritage Fund (NLHF)enabled us to employ consultants to draw up detailed plans for restoring Northumberland Hall, creating and testing out designs for housing the permanent collection and fostering community work. It also allowed us to create a five-year business plan and to test out assumptions about audience groups, sustainability of the museum and a whole host of measures that would enable us to build a resilient and lasting visitor attraction to bring Alnwick Town Centre to life. Volunteers and consultants worked tirelessly to prepare and submit the work the outcomes of the development phase in support of an application to NLHF to fund the implementation of the project.

Grant Funding
The Architectural Heritage Fund provided financial support to help with the many surveys that were needed to check on the condition of Northumberland Hall and Northumberland County Council supported us fully throughout the development stage and when creating a bid for Borderland Funding to provide additional funding for Bailiffgate's restoration of Northumberland Hall, a key element in the regeneration of Alnwick's Town Centre.

Mrs J Styring (Chair)

FINANCIAL REVIEW
In the year ended 31st March 2025, the charity had unrestricted net expenditure of £41,173 before transfers and restricted funds had total net income of £7,743 before transfers.

At 31st March 2025 the charity's unrestricted funds were £120,560 and its unrestricted net current assets were £114,578. Restricted funds totalled £181,880 of which £113,472 represented the net book value of tangible fixed assets.

STRUCTURE, GOVERNANCE AND MANAGEMENT
Governing document
The Bailiffgate Museum and Gallery is a registered charity and a company limited by guarantee as defined by the Companies Act 2006. Under the memorandum and articles of association with which the organisation is governed, the trustees have control of the charity and its property and funds.

Recruitment and appointment of new trustees
Trustees are elected at each annual general meeting of the charity, though the trustees have powers to co-opt appointees when they deem necessary. One-third of trustees must retire at each annual general meeting, though a retiring trustee may be reappointed. There must be no fewer than three and no more than twelve trustees at any time.

The detailed rules governing appointment of trustees are contained in the articles of association of the charity.

Risk management and reserves policy
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees aim to ensure the charity holds at least 75% of yearly general expenditure in unrestricted and non-designated funds, which they consider would give a sufficient buffer to ensure its continued functioning. The charity held such reserves at the end of the year.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06615281 (England and Wales)

Registered Charity number
1127149

Registered office
14 Bailiffgate
Alnwick
Northumberland
NE66 1LX

Trustees
W Grisdale
I Waggott
Mrs J Styring
Mrs N Burdon (resigned 17.7.24)
Ms S E Bolam
Ms M L Dawson
Mrs L Wearn
J M Thew (resigned 18.9.24)
L McTaggart
Dr C A Ferguson
Mrs C C S Wright (appointed 17.7.24)
C D F Watson (appointed 17.7.24)

Independent Examiner
Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Approved by order of the board of trustees on 16 July 2025 and signed on its behalf by:

Mrs J Styring - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BAILIFFGATE MUSEUM AND GALLERY

Independent examiner's report to the trustees of The Bailiffgate Museum and Gallery ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Harvey F.C.A.

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

12 August 2025

THE BAILIFFGATE MUSEUM AND GALLERY

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted fund £	Restricted funds £	**2025 Total funds £**	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		**20,504**	**298,026**	**318,530**	159,410
Charitable activities					
Operation of museum		**29,308**	**-**	**29,308**	33,133
Other trading activities	2	**14,427**	**-**	**14,427**	15,231
Investment income	3	**2,898**	**-**	**2,898**	1,784
Total		**67,137**	**298,026**	**365,163**	209,558
EXPENDITURE ON					
Raising funds		**5,659**	**-**	**5,659**	8,005
Charitable activities					
Operation of museum		**102,651**	**290,283**	**392,934**	184,104
Total		**108,310**	**290,283**	**398,593**	192,109
NET INCOME/(EXPENDITURE)		**(41,173)**	**7,743**	**(33,430)**	17,449
Transfers between funds	12	**(20,600)**	**20,600**	**-**	-
Net movement in funds		**(61,773)**	**28,343**	**(33,430)**	17,449
RECONCILIATION OF FUNDS					
Total funds brought forward		**182,333**	**153,537**	**335,870**	318,421
TOTAL FUNDS CARRIED FORWARD		**120,560**	**181,880**	**302,440**	335,870

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2025

	Notes	Unrestricted fund £	Restricted funds £	**2025 Total funds £**	2024 Total funds £
FIXED ASSETS					
Tangible assets	8	**5,982**	**113,472**	**119,454**	149,652
CURRENT ASSETS					
Stocks	9	**4,557**	**-**	**4,557**	3,234
Debtors	10	**3,067**	**54,204**	**57,271**	205
Cash at bank and in hand		**110,028**	**24,996**	**135,024**	190,752
		117,652	**79,200**	**196,852**	194,191
CREDITORS					
Amounts falling due within one year	11	**(3,074)**	**(10,792)**	**(13,866)**	(7,973)
NET CURRENT ASSETS		**114,578**	**68,408**	**182,986**	186,218
TOTAL ASSETS LESS CURRENT LIABILITIES		**120,560**	**181,880**	**302,440**	335,870
NET ASSETS		**120,560**	**181,880**	**302,440**	335,870
FUNDS	12				
Unrestricted funds				**120,560**	182,333
Restricted funds				**181,880**	153,537
TOTAL FUNDS				**302,440**	335,870

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

BALANCE SHEET - continued
31 MARCH 2025

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16 July 2025 and were signed on its behalf by:

J Styring - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	-	4% on cost
Plant and machinery	-	25% on reducing balance

Stocks
Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 Charities SORP (FRS 102). Subsequent measurement is as per paragraphs 11.17 to 11.19, Charities SORP (FRS 102).

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1. ACCOUNTING POLICIES - continued

Basic financial instruments

Debtors
Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Creditors
The charity has creditors which are measured at settlement amounts less any trade discount.

2. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising events	**411**	651
Shop income	**10,842**	11,269
Other sales income	**214**	231
Friends memberships	**2,960**	3,080
	14,427	15,231

3. INVESTMENT INCOME

	2025	2024
	£	£
Interest receivable	**2,898**	1,784

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	**34,033**	34,609
Independent examiner's remuneration	**2,200**	1,850
Examiner's fees for non-examination work	**734**	276

continued...

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

In the year ended 31st March 2025, 2 trustees were reimbursed travel expenses of £803 (2024: 2 trustees £431)

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2025	2024
Employees	**3**	3

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	80,114	79,296	159,410
Charitable activities			
Operation of museum	33,133	-	33,133
Other trading activities	15,231	-	15,231
Investment income	1,784	-	1,784
Total	130,262	79,296	209,558
EXPENDITURE ON			
Raising funds	8,005	-	8,005
Charitable activities			
Operation of museum	65,998	118,106	184,104
Total	74,003	118,106	192,109
NET INCOME/(EXPENDITURE)	56,259	(38,810)	17,449
Transfers between funds	(369)	369	-
Net movement in funds	55,890	(38,441)	17,449
RECONCILIATION OF FUNDS			
Total funds brought forward	126,443	191,978	318,421

continued...

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	182,333	153,537	335,870

8. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Totals £
COST			
At 1 April 2024	**558,329**	**95,544**	**653,873**
Additions	**-**	**3,835**	**3,835**
At 31 March 2025	**558,329**	**99,379**	**657,708**
DEPRECIATION			
At 1 April 2024	**427,093**	**77,128**	**504,221**
Charge for year	**28,471**	**5,562**	**34,033**
At 31 March 2025	**455,564**	**82,690**	**538,254**
NET BOOK VALUE			
At 31 March 2025	**102,765**	**16,689**	**119,454**
At 31 March 2024	131,236	18,416	149,652

9. STOCKS

	2025 £	2024 £
Stocks	**4,557**	3,234

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Grants receivable	**54,203**	**-**
VAT	**3,068**	205
	57,271	205

continued...

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	11,866	6,273
Accrued expenses	2,000	1,700
	13,866	7,973

12. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	Transfers between funds	At 31.3.25
	£	£	£	£
Unrestricted funds				
General fund	182,333	(41,173)	(20,600)	120,560
Restricted funds				
National Heritage Lottery Fund - property improvements	65,775	(23,915)	-	41,860
National Heritage Lottery Fund - Project funding	58,216	(4,096)	-	54,120
Arts Council fund	7,438	(508)	-	6,930
Child Trust grant	1,500	-	-	1,500
Arts Council England - Ready to Borrow fund	6,292	(1,573)	-	4,719
Coquet Voices fund	276	-	-	276
Tyne & Wear Archives & Museums fund	5,482	(1,370)	-	4,112
CCTV Appeal	1,208	(302)	-	906
Northumberland Children's Trust	1,350	-	-	1,350
Community Lottery fund	6,000	16,695	-	22,695
Northumberland Hall Development fund	-	22,812	20,600	43,412
	153,537	7,743	20,600	181,880
TOTAL FUNDS	335,870	(33,430)	-	302,440

continued...

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	**67,137**	**(108,310)**	**(41,173)**
Restricted funds			
National Heritage Lottery Fund - property improvements	**-**	**(23,915)**	**(23,915)**
National Heritage Lottery Fund - Project funding	**-**	**(4,096)**	**(4,096)**
Arts Council fund	**-**	**(508)**	**(508)**
Arts Council England - Ready to Borrow fund	**-**	**(1,573)**	**(1,573)**
Tyne & Wear Archives & Museums fund	**-**	**(1,370)**	**(1,370)**
CCTV Appeal	**-**	**(302)**	**(302)**
Northumberland Hall feasibility study	**7,500**	**(7,500)**	**-**
Community Lottery fund	**79,600**	**(62,905)**	**16,695**
Northumberland Hall Development fund	**210,926**	**(188,114)**	**22,812**
	298,026	**(290,283)**	**7,743**
TOTAL FUNDS	**365,163**	**(398,593)**	**(33,430)**

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	126,443	56,259	(369)	182,333
Restricted funds				
National Heritage Lottery Fund - property improvements	89,690	(23,915)	-	65,775
National Heritage Lottery Fund - Project funding	62,312	(4,096)	-	58,216
Arts Council fund	7,962	(524)	-	7,438
Child Trust grant	1,500	-	-	1,500
National Heritage Lottery Fund - OOT Project fund	8,921	(8,921)	-	-
Arts Council England - Ready to Borrow fund	8,390	(2,098)	-	6,292
Coquet Voices fund	276	-	-	276
Tyne & Wear Archives & Museums fund	5,451	31	-	5,482
CCTV Appeal	1,611	(403)	-	1,208
Northumberland Children's Trust	1,350	-	-	1,350
Northumberland Hall feasibility study	4,515	(4,884)	369	-
Community Lottery fund	-	6,000	-	6,000
	191,978	(38,810)	369	153,537
TOTAL FUNDS	318,421	17,449	-	335,870

continued...

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	130,262	(74,003)	56,259
Restricted funds			
National Heritage Lottery Fund - property improvements	-	(23,915)	(23,915)
National Heritage Lottery Fund - Project funding	-	(4,096)	(4,096)
Arts Council fund	-	(524)	(524)
National Heritage Lottery Fund - OOT Project fund	61,432	(70,353)	(8,921)
Arts Council England - Ready to Borrow fund	(1)	(2,097)	(2,098)
Tyne & Wear Archives & Museums fund	2,000	(1,969)	31
CCTV Appeal	-	(403)	(403)
Northumberland Hall feasibility study	9,865	(14,749)	(4,884)
Community Lottery fund	6,000	-	6,000
	79,296	(118,106)	(38,810)
TOTAL FUNDS	209,558	(192,109)	17,449

13. RELATED PARTY DISCLOSURES

During the year ended 31st March 2025, after comparison with quotes from other suppliers, the charity was invoiced £950 for design and printing work supplied by Bill Grisdale Design whose proprietor Mr W Grisdale is a trustee of the charity. There were no amounts outstanding at the year end.

During the year ended 31st March 2025, the charity was invoiced £31,200 for consultancy by Louise Dawson Consulting whose proprietor Ms ML Dawson is a trustee of the charity. There were no amounts outstanding at the year end.

THE BAILIFFGATE MUSEUM AND GALLERY

England & Wales - Charity number 1127149

Accounts

REGISTERED COMPANY NUMBER: 06615281 (England and Wales)
REGISTERED CHARITY NUMBER: 1127149

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

FOR

THE BAILIFFGATE MUSEUM AND GALLERY

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

THE BAILIFFGATE MUSEUM AND GALLERY

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our vision: Bailiffgate Museum and Gallery - Heritage at the Heart of the Community.

Our Mission is to be a People's Museum, preserving and celebrating the heritage of Alnwick and district, and to provide an excellent community, educational and tourist resource.

The specific aims of the charity are as follows:

- to preserve the history of Alnwick and District,
- to interpret the history, culture and landscape of North Northumberland, and Alnwick and District in particular,
- to stage a varied and constantly changing programme of exhibitions, showcasing the work of local and national artists,
- to establish the Museum as a centre for history and research on the locality.
- to establish the Museum as an invaluable educational resource,
- to provide voluntary opportunities,
- to ensure that all activities of the Museum are focused on the benefit of the public.
- to diversify the audience of the Museum, catering for all markets,
- to maintain a high level of visitor satisfaction, and
- to be sustainable.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and aims and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

CHAIR'S REPORT

Exhibitions

The five planned exhibitions were very successful, brought in new audiences and an increase in visitor numbers across the season. Thanks to our amazing, dedicated volunteers who welcomed visitors from across the world.

Keep: Castles, Coast, Coal and Climate, showing the unique art of Katherine Renton ran from 28 March - 21st May. As the title suggests, Katherine's work focused on the beautiful coastal area of Northumberland. Her work juxtaposed the transitory sandcastles that children make on the beach and centuries old castles along the coast. Katherine brought a deep understanding of complex climate issues, sustainability and the future.

The Out of Town project ended with a touring exhibition 'Talking Coquetdale' (OOT) which came to Bailiffgate 24 May - 2nd July. The stories of the lives of people in this remote area of Northumberland, told in their own words, were funny, moving and a poignant reminder of a style of living that, for some, has changed very little for decades.

The Wonderful World of the Ladybird Artists provided a sharp contrast to OOT. The exhibition, (8th July - 5th November) attracted a wide range of visitors, several of whom were collectors of Ladybird Books. Most of those who visited had special memories of these books which were passed on from one generation to the next. They talked of books that inspired their passion in nature, scie nce and art, and the stories that helped them to learn to read.

The Joy of Colour, a textile exhibition featuring the work of Eta Ingham Lawrie, brought the year to an end and started 2024 with a blaze of colour and tranquillity. This stunning exhibition, with its exquisitely woven art works was such a joy to see, especially through the gloomy, dark days at the start of winter. (10 November -10 - 17 December 2023 & 9 January - 4th Feb ruary 2024).

The Worst Record Covers in The World was the last exhibition of the financial year. It raised spirits even more, bringing much fun and laughter. Visitor numbers exceeded our expectations as people detoured to Alnwick to explore the zany, bizarre collection brought to us by Steve Goldman (9 Feb 21 April 2024)

Events

16th October 2023 Two trustees were invited to give a presentation on our volunteer led Museum at the Heritage Network Trust national conference.

Story Fest Talks in Bailiffgate by Chris Mullen and Rebecca Smith, 17th February 2024, sold out.

Trustees ran a stall on volunteering at The Alnwick Gardens Careers' Fayre (29th February) and volunteers ran a stall at Willowburn Tourism Fair (20 March).

This year's training visit was to the newly opened Faith Museum in Bishop Auckland on 13th March, in search of ideas for Bailiffgate. Volunteers also made good use of the Pink Pass which gives free entry to a range of Museums in the North, bringing back ideas we could adapt for our visitors.

Loans Boxes

Our free service, which provides boxes of artefacts that bring periods of history to life, continues to be popular across the County. This year they reached 641 people in schools, care homes and colleges.

External Talks

Our two intrepid volunteers continue to give talks covering a wide range of periods in history. This year they gave 11 talks to 496 people from Morpeth to Seahouses.

Northumberland Hall

We have been beavering away on plans to build on the work completed last and considering ideas people put forward for the use of Northumberland Hall. In addition, we were able to support Alnwick Rotary's Last Night of the Proms hosted in the hall. The Playhouse Band was thoroughly enjoyed by everyone.

Grant Funding
This year we were awarded two Grants from the National Lottery. One in January 2024 from the Community Fund to work in partnership with local organisations over five years to develop volunteering and work skills in the community. The second from the Heritage Fund in March 2024 gave us funding to develop our proposals and outline plans for Northumberland Hall.

Ms J Humphrys (Chair)

FINANCIAL REVIEW

In the year ended 31st March 2024, the charity had unrestricted net income of £56,259 before transfers and restricted funds had a total net expenditure of £38,810 before transfers.

At 31st March 2024 the charity's unrestricted funds were £182,333 and its unrestricted net current assets were £177,092. Restricted funds totalled £153,537 of which £144,411 represented the net book value of tangible fixed assets.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document
The Bailiffgate Museum and Gallery is a registered charity and a company limited by guarantee as defined by the Companies Act 2006. Under the memorandum and articles of association with which the organisation is governed, the trustees have control of the charity and its property and funds.

Recruitment and appointment of new trustees
Trustees are elected at each annual general meeting of the charity, though the trustees have powers to co-opt appointees when they deem necessary. One-third of trustees must retire at each annual general meeting, though a retiring trustee may be reappointed. There must be no fewer than three and no more than twelve trustees at any time.

The detailed rules governing appointment of trustees are contained in the articles of association of the charity.

Risk management and reserves policy
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees aim to ensure the charity holds at least 75% of yearly general expenditure in unrestricted and non-designated funds, which they consider would give a sufficient buffer to ensure its continued functioning. The charity held such reserves at the end of the year.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06615281 (England and Wales)

Registered Charity number
1127149

Registered office
14 Bailiffgate
Alnwick
Northumberland
NE66 1LX

Trustees
W Grisdale
I Waggott
Ms J Humphrys
Mrs N Burdon
Ms S E Bolam
Ms M L Dawson
Ms E M Russell (resigned 27.9.23)
Mrs L Wearn
J M Thew
L McTaggart (appointed 27.9.23)
Dr C A Ferguson (appointed 17.1.24)

Independent Examiner
Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Approved by order of the board of trustees on 17 July 2024 and signed on its behalf by:

J. Humphrys
Ms J Humphrys - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BAILIFFGATE MUSEUM AND GALLERY

Independent examiner's report to the trustees of The Bailiffgate Museum and Gallery ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. Harvey

Jane Harvey F.C.A.

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Date: 8/8/2024

THE BAILIFFGATE MUSEUM AND GALLERY

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		**80,114**	**79,296**	**159,410**	195,336
Charitable activities					
Operation of museum		**33,133**	-	**33,133**	19,325
Other trading activities	2	**15,231**	-	**15,231**	13,926
Investment income	3	**1,784**	-	**1,784**	216
Total		**130,262**	**79,296**	**209,558**	228,803
EXPENDITURE ON					
Raising funds		**8,005**	-	**8,005**	3,337
Charitable activities					
Operation of museum		**65,998**	**118,106**	**184,104**	254,654
Total		**74,003**	**118,106**	**192,109**	257,991
NET INCOME/(EXPENDITURE)		**56,259**	**(38,810)**	**17,449**	(29,188)
Transfers between funds	12	**(369)**	**369**	**-**	-
Net movement in funds		**55,890**	**(38,441)**	**17,449**	(29,188)
RECONCILIATION OF FUNDS					
Total funds brought forward		**126,443**	**191,978**	**318,421**	347,609
TOTAL FUNDS CARRIED FORWARD		**182,333**	**153,537**	**335,870**	318,421

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	8	**5,241**	**144,411**	**149,652**	182,403
CURRENT ASSETS					
Stocks	9	**3,234**	**-**	**3,234**	7,059
Debtors	10	**205**	**-**	**205**	24,165
Cash at bank and in hand		**179,857**	**10,895**	**190,752**	130,603
		183,296	**10,895**	**194,191**	161,827
CREDITORS					
Amounts falling due within one year	11	**(6,204)**	**(1,769)**	**(7,973)**	(25,809)
NET CURRENT ASSETS		**177,092**	**9,126**	**186,218**	136,018
TOTAL ASSETS LESS CURRENT LIABILITIES		**182,333**	**153,537**	**335,870**	318,421
NET ASSETS		**182,333**	**153,537**	**335,870**	318,421
FUNDS	12				
Unrestricted funds				**182,333**	126,443
Restricted funds				**153,537**	191,978
TOTAL FUNDS				**335,870**	318,421

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

BALANCE SHEET - continued
31 MARCH 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 July 2024 and were signed on its behalf by:

J Humphrys - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 4% on cost
Plant and machinery	- 25% on reducing balance

Stocks
Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 Charities SORP (FRS 102). Subsequent measurement is as per paragraphs 11.17 to 11.19, Charities SORP (FRS 102).

continued...

1. ACCOUNTING POLICIES - continued

Basic financial instruments
Debtors
Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Creditors
The charity has creditors which are measured at settlement amounts less any trade discount.

2. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising events	**651**	543
Shop income	**11,269**	9,671
Other sales income	**231**	727
Friends memberships	**3,080**	2,985
	15,231	13,926

3. INVESTMENT INCOME

	2024	2023
	£	£
Interest receivable	**1,784**	216

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	**34,609**	36,037
Independent examiner's remuneration	**1,850**	1,795
Examiner's fees for non-examination work	**276**	670

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

continued...

5. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

In the year ended 31st March 2024, 2 trustees were reimbursed travel expenses of £431 (2023: 2 trustees £137)

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
Employees	3	3

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	28,096	167,240	195,336
Charitable activities			
Operation of museum	19,325	-	19,325
Other trading activities	13,926	-	13,926
Investment income	216	-	216
Total	61,563	167,240	228,803
EXPENDITURE ON			
Raising funds	3,337	-	3,337
Charitable activities			
Operation of museum	56,164	198,490	254,654
Total	59,501	198,490	257,991
NET INCOME/(EXPENDITURE)	2,062	(31,250)	(29,188)
RECONCILIATION OF FUNDS			
Total funds brought forward	124,381	223,228	347,609
TOTAL FUNDS CARRIED FORWARD	126,443	191,978	318,421

continued...

8. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Totals £
COST			
At 1 April 2023	**558,329**	**93,686**	**652,015**
Additions	**-**	**1,858**	**1,858**
At 31 March 2024	**558,329**	**95,544**	**653,873**
DEPRECIATION			
At 1 April 2023	**398,622**	**70,990**	**469,612**
Charge for year	**28,471**	**6,138**	**34,609**
At 31 March 2024	**427,093**	**77,128**	**504,221**
NET BOOK VALUE			
At 31 March 2024	**131,236**	**18,416**	**149,652**
At 31 March 2023	159,707	22,696	182,403

9. STOCKS

	2024 £	2023 £
Stocks	**3,234**	7,059

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	**-**	198
Grants receivable	**-**	21,672
VAT	**205**	2,295
	205	24,165

continued...

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	6,273	24,159
Accrued expenses	1,700	1,650
	7,973	25,809

12. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General fund	126,443	56,259	(369)	182,333
Restricted funds				
National Heritage Lottery Fund - property improvements	89,690	(23,915)	-	65,775
National Heritage Lottery Fund - Project funding	62,312	(4,096)	-	58,216
Arts Council fund	7,962	(524)	-	7,438
Child Trust grant	1,500	-	-	1,500
National Heritage Lottery Fund - OOT Project fund	8,921	(8,921)	-	-
Arts Council England - Ready to Borrow fund	8,390	(2,098)	-	6,292
Coquet Voices fund	276	-	-	276
Tyne & Wear Archives & Museums fund	5,451	31	-	5,482
CCTV Appeal	1,611	(403)	-	1,208
Northumberland Children's Trust	1,350	-	-	1,350
Northumberland Hall feasibility study	4,515	(4,884)	369	-
Community Lottery fund	-	6,000	-	6,000
	191,978	(38,810)	369	153,537
TOTAL FUNDS	318,421	17,449	-	335,870

continued...

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	**130,262**	**(74,003)**	**56,259**
Restricted funds			
National Heritage Lottery Fund - property improvements	**-**	**(23,915)**	**(23,915)**
National Heritage Lottery Fund - Project funding	**-**	**(4,096)**	**(4,096)**
Arts Council fund	**-**	**(524)**	**(524)**
National Heritage Lottery Fund - OOT Project fund	**61,432**	**(70,353)**	**(8,921)**
Arts Council England - Ready to Borrow fund	**(1)**	**(2,097)**	**(2,098)**
Tyne & Wear Archives & Museums fund	**2,000**	**(1,969)**	**31**
CCTV Appeal	**-**	**(403)**	**(403)**
Northumberland Hall feasibility study	**9,865**	**(14,749)**	**(4,884)**
Community Lottery fund	**6,000**	**-**	**6,000**
	79,296	**(118,106)**	**(38,810)**
TOTAL FUNDS	**209,558**	**(192,109)**	**17,449**

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	124,381	2,062	126,443
Restricted funds			
National Heritage Lottery Fund - property improvements	113,605	(23,915)	89,690
National Heritage Lottery Fund - Project funding	66,408	(4,096)	62,312
Arts Council fund	8,508	(546)	7,962
Child Trust grant	1,500	-	1,500
National Heritage Lottery Fund - OOT Project fund	11,600	(2,679)	8,921
Arts Council England - Ready to Borrow fund	11,186	(2,796)	8,390
Coquet Voices fund	4,038	(3,762)	276
Tyne & Wear Archives & Museums fund	2,885	2,566	5,451
CCTV Appeal	2,148	(537)	1,611
Northumberland Children's Trust	1,350	-	1,350
Northumberland Hall feasibility study	-	4,515	4,515
	223,228	(31,250)	191,978
TOTAL FUNDS	347,609	(29,188)	318,421

continued...

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	61,563	(59,501)	2,062
Restricted funds			
National Heritage Lottery Fund - property improvements	-	(23,915)	(23,915)
National Heritage Lottery Fund - Project funding	-	(4,096)	(4,096)
Arts Council fund	-	(546)	(546)
National Heritage Lottery Fund - OOT Project fund	91,771	(94,450)	(2,679)
Arts Council England - Ready to Borrow fund	-	(2,796)	(2,796)
Coquet Voices fund	-	(3,762)	(3,762)
Tyne & Wear Archives & Museums fund	5,713	(3,147)	2,566
CCTV Appeal	-	(537)	(537)
Northumberland Hall feasibility study	69,756	(65,241)	4,515
	167,240	(198,490)	(31,250)
TOTAL FUNDS	228,803	(257,991)	(29,188)

13. RELATED PARTY DISCLOSURES

During the year ended 31st March 2024, after comparison with quotes from other suppliers, the charity was invoiced £525 for design and printing work supplied by Bill Grisdale Design whose proprietor Mr W Grisdale is a trustee of the charity. This amount was outstanding at the year end and has since been paid.

During the year ended 31st March 2024, the charity was invoiced £1,500 for consultancy by Louise Dawson Consulting whose proprietor Ms ML Dawson is a trustee of the charity. There were no amounts outstanding at the year end.

THE BAILIFFGATE MUSEUM AND GALLERY

England & Wales - Charity number 1127149

Accounts

Charity Commission

REGISTERED COMPANY NUMBER: 06615281 (England and Wales)
REGISTERED CHARITY NUMBER: 1127149

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

FOR

THE BAILIFFGATE MUSEUM AND GALLERY

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

THE BAILIFFGATE MUSEUM AND GALLERY

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FOR THE YEAR ENDED 31 MARCH 2023

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our vision: Bailiffgate Museum and Gallery - Heritage at the Heart of the Community.

Our Mission is to be a People's Museum, preserving and celebrating the heritage of Alnwick and district, and to provide an excellent community, educational and tourist resource.

The specific aims of the charity are as follows:

- to preserve the history of Alnwick and District,
- to interpret the history, culture and landscape of North Northumberland, and Alnwick and District in particular,
- to stage a varied and constantly changing programme of exhibitions, showcasing the work of local and national artists,
- to establish the Museum as a centre for history and research on the locality.
- to establish the Museum as an invaluable educational resource,
- to provide voluntary opportunities,
- to ensure that all activities of the Museum are focused on the benefit of the public.
- to diversify the audience of the Museum, catering for all markets,
- to maintain a high level of visitor satisfaction, and
- to be sustainable.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and aims and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

CHAIR'S REPORT

Exhibitions

Volunteers held five planned exhibitions, all of which were open to the public. The Museum was open for most of the year, but closed as a mark of respect when Her Majesty, Queen Elizabeth, died.

The Seaside 2 April - 30 August was our first exhibition of the financial year and was created by the home team of Bailiffgate volunteers from beginning to end. It was a delightfully crafted exhibition telling the story of the growth of the seaside holidays, focusing strongly on Alnmouth. The families who visited enjoyed looking at picture postcards from the 1950s; trying on seaside clothing and taking a nap in the deckchairs while reading old newspapers while the children 'fished' in rock pools. Dr Kathryn Ferry gave a fascinating talk based on her research on the growth of seaside holidays. Her popular talk set the scene for the exhibition and brought to life some of the stories and facts in her book **Seaside 100: A History of the British Seaside in 100 Objects.**

Over 600 children entered the 'Seaside' art competition. The family award ceremony for the children who won is becoming something of a tradition at Bailiffgate and continues to be popular with schools.

Our second exhibition, featured Fusion Textiles, a group of people who worked creatively with a wide range of materials. This exhibition was postponed in 2020 because of Covid. The exhibition from 6 September until 30th October, **Remix**, was well visited, particularly by craft groups and creative stitchers in the area. Sadly, the private view was cancelled as it coincided with the funeral of HRH Queen Elizabeth.

Three interrelated exhibitions were shown from 1st November until 21st May 2023. The first, **Horizons**, featured the work of a talented newly qualified graduate from Newcastle University, Luke Mc Taggart. Luke's work featured landscapes in and around Amble, his home town. He sold a number of paintings and attracted lots of interest in his work, which was good for him and good for Bailiffgate. Neville Wilson, also from Amble, followed from 31st January - 26 March. His exhibition, MEMORY?SET?IN?STONE? explored his feelings around how objects altered by human interaction have been and will be modified and moderated over time by Gaia, The Earth Mother. The pieces were mostly based around local sources, such as cup and ring marked stones, the old sandstone gravestones of local fishermen and their families from Newbiggin and surrounding areas and teenagers' graffiti carved into the rocks between Amble and Hauxley. Katherine Renton's, also a graduate from Newcastle University presented, **Keep - Castles, Coast, Coal and Climate** on 28th March, just before the end of the financial year. Her evocative paintings using the unique medium of seacoal, fine powder made from rock particles and shale is a reflection of her strong interest in renewable use of natural materials. Katherine's work attracted AONB sponsorship and a significant interest from the creative community. Her work was based on the area near Shilbottle where her grandfather worked as a coalminer.

Events

His Grace, The Duke of Northumberland helped us to celebrate Bailiffgate's 20th Anniversary on 23rd September 2022 and to realise how remarkable the work of two decades of volunteers has been realising that early vision.

The Ale Gate kindly hosted a musical evening for Bailiffgate on 22 October 2022 to promote mining, featured in the permanent collection. We enjoyed the folk music of JIB (Jim, Ingrid & Barrie).

OOT Project

The Out of Town Museum project, 'Talking Coquetdale' was able to restart face to face events including talks to groups and oral history interviews. The project was extended to June 2023 (original end date June 2022) and the first part of a touring exhibition is complete. An amazing interactive display toured halls and Churches across Coquetdale featuring stories told in the words of local people as well as music, artefacts and photographs collected during the project. Team members visited local shows, gave talks to History Societies, and WI groups and worked with National Park Rangers to organise walks.

Loans Boxes

Local schools and schools from Berwick, Seahouses and Whitley Bay and Gateshead enjoyed using our loans boxes, as did individual families and other groups. This free service reached 943 people this year.

External Talks
Two of our volunteers gave 8 talks in 2022-23 to a total audience of 289, travelling as far afield as Co Durham. Their talks about period clothing, 'illustrated' from the museum collection were enjoyed by engineers, history societies, U3A and various WI groups. Our lead Collection's Volunteer gave a very well received talk to 10 members of the Alnwick Civic Society.

Northumberland Hall
The Architectural Heritage Fund gave us a further grant to draw up plans to submit as part of our application for planning permission. This was granted in January 2023. Public consultation started in November 2022 and the first phase of that ended in January 2023. It highlighted any concerns as well as good ideas from visitors and the local community giving a good steer if we are able to secure grant funding for further work.

Overall Performance
We met most objectives for this financial year, despite a slow start post Covid and a struggle to keep the welcome desk staffed even though volunteer numbers increased. By the end of the year we restored visitor numbers to pre Covid days and manged to break even financially. Thanks to a highly skilled 'core team' of people who give a huge amount of time, energy and dedication to Bailiffgate we maintained its strong reputation, completed a challenging project and devised ambitious plans for the future.

Ms J Humphrys (Chair)

FINANCIAL REVIEW
In the year ended 31st March 2023, the charity had unrestricted net income of £2,062 before transfers and restricted funds had a total net expenditure of £31,250 before transfers.

At 31st March 2023 the charity's unrestricted funds were £126,443 and its unrestricted net current assets were £119,455. Restricted funds totalled £191,978 of which £175,415 represented the net book value of tangible fixed assets.

STRUCTURE, GOVERNANCE AND MANAGEMENT
Governing document
The Bailiffgate Museum and Gallery is a registered charity and a company limited by guarantee as defined by the Companies Act 2006. Under the memorandum and articles of association with which the organisation is governed, the trustees have control of the charity and its property and funds.

Recruitment and appointment of new trustees
Trustees are elected at each annual general meeting of the charity, though the trustees have powers to co-opt appointees when they deem necessary. One-third of trustees must retire at each annual general meeting, though a retiring trustee may be reappointed. There must be no fewer than three and no more than twelve trustees at any time.

The detailed rules governing appointment of trustees are contained in the articles of association of the charity.

Risk management and reserves policy
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees aim to ensure the charity holds at least 75% of yearly general expenditure in unrestricted and non-designated funds, which they consider would give a sufficient buffer to ensure its continued functioning. The charity held such reserves at the end of the year.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06615281 (England and Wales)

Registered Charity number
1127149

Registered office
14 Bailiffgate
Alnwick
Northumberland
NE66 1LX

Trustees
W Grisdale
I Waggott
Ms J Humphrys
Mrs N Burdon
Ms S E Bolam
Ms M L Dawson
W J T Parkinson (resigned 20.7.22)
Ms E M Russell
Mrs L Wearn
J M Thew

Independent Examiner
Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Approved by order of the board of trustees on 19 July 2023 and signed on its behalf by:

J. Humphrys

Ms J Humphrys - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BAILIFFGATE MUSEUM AND GALLERY

Independent examiner's report to the trustees of The Bailiffgate Museum and Gallery ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Clark F.C.A.

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Date: 15/8/23

THE BAILIFFGATE MUSEUM AND GALLERY

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		**28,096**	**167,240**	**195,336**	92,211
Charitable activities					
Operation of museum		**19,325**	**-**	**19,325**	37,435
Other trading activities	2	**13,926**	**-**	**13,926**	15,188
Investment income	3	**216**	**-**	**216**	13
Total		**61,563**	**167,240**	**228,803**	144,847
EXPENDITURE ON					
Raising funds		**3,337**	**-**	**3,337**	6,812
Charitable activities					
Operation of museum		**56,164**	**198,490**	**254,654**	166,717
Total		**59,501**	**198,490**	**257,991**	173,529
NET INCOME/(EXPENDITURE)		**2,062**	**(31,250)**	**(29,188)**	(28,682)
RECONCILIATION OF FUNDS					
Total funds brought forward		**124,381**	**223,228**	**347,609**	376,291
TOTAL FUNDS CARRIED FORWARD		**126,443**	**191,978**	**318,421**	347,609

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	8	**6,988**	**175,415**	**182,403**	213,742
CURRENT ASSETS					
Stocks	9	**7,059**	**-**	**7,059**	6,626
Debtors	10	**2,492**	**21,673**	**24,165**	15,424
Cash at bank and in hand		**113,632**	**16,971**	**130,603**	115,223
		123,183	**38,644**	**161,827**	137,273
CREDITORS					
Amounts falling due within one year	11	**(3,728)**	**(22,081)**	**(25,809)**	(3,406)
NET CURRENT ASSETS		**119,455**	**16,563**	**136,018**	133,867
TOTAL ASSETS LESS CURRENT LIABILITIES		**126,443**	**191,978**	**318,421**	347,609
NET ASSETS		**126,443**	**191,978**	**318,421**	347,609
FUNDS	12				
Unrestricted funds				**126,443**	124,381
Restricted funds				**191,978**	223,228
TOTAL FUNDS				**318,421**	347,609

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

BALANCE SHEET - continued
31 MARCH 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 19 July 2023 and were signed on its behalf by:

J Humphrys

J Humphrys - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 4% on cost
Plant and machinery	- 25% on reducing balance

Stocks
Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 Charities SORP (FRS 102). Subsequent measurement is as per paragraphs 11.17 to 11.19, Charities SORP (FRS 102).

continued...

1. ACCOUNTING POLICIES - continued

Basic financial instruments

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discount.

2. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising events	543	288
Shop income	9,671	9,608
Other sales income	727	2,162
Friends memberships	2,985	3,130
	13,926	15,188

3. INVESTMENT INCOME

	2023	2022
	£	£
Interest receivable	216	13

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	36,037	36,993
Independent examiner's remuneration	1,795	1,400
Examiner's fees for non-examination work	670	715

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

continued...

5. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

In the year ended 31st March 2023, 2 trustees were reimbursed travel expenses of £137 (2022: 3 trustees £391).

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2023	2022
Employees	3	4

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	28,592	63,619	92,211
Charitable activities			
Operation of museum	37,435	-	37,435
Other trading activities	15,188	-	15,188
Investment income	13	-	13
Total	81,228	63,619	144,847
EXPENDITURE ON			
Raising funds	6,812	-	6,812
Charitable activities			
Operation of museum	71,017	95,700	166,717
Total	77,829	95,700	173,529
NET INCOME/(EXPENDITURE)	3,399	(32,081)	(28,682)
Transfers between funds	1,962	(1,962)	-
Net movement in funds	5,361	(34,043)	(28,682)
RECONCILIATION OF FUNDS			
Total funds brought forward	119,021	257,270	376,291
TOTAL FUNDS CARRIED FORWARD	124,382	223,227	347,609

continued...

8. TANGIBLE FIXED ASSETS

	Improvements to property	Plant and machinery	Totals
	£	£	£
COST			
At 1 April 2022	**558,329**	**88,988**	**647,317**
Additions	**-**	**4,698**	**4,698**
At 31 March 2023	**558,329**	**93,686**	**652,015**
DEPRECIATION			
At 1 April 2022	**370,151**	**63,424**	**433,575**
Charge for year	**28,471**	**7,566**	**36,037**
At 31 March 2023	**398,622**	**70,990**	**469,612**
NET BOOK VALUE			
At 31 March 2023	**159,707**	**22,696**	**182,403**
At 31 March 2022	188,178	25,564	213,742

9. STOCKS

	2023	2022
	£	£
Stocks	**7,059**	6,626

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	**198**	26
Grants receivable	**21,672**	13,976
VAT	**2,295**	1,422
	24,165	15,424

continued...

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	24,159	1,906
Accrued expenses	1,650	1,500
	25,809	3,406

12. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
Unrestricted funds			
General fund	124,381	2,062	126,443
Restricted funds			
National Heritage Lottery Fund - property improvements	113,605	(23,915)	89,690
National Heritage Lottery Fund - Project funding	66,408	(4,096)	62,312
Arts Council fund	8,508	(546)	7,962
Child Trust grant	1,500	-	1,500
National Heritage Lottery Fund - OOT Project fund	11,600	(2,679)	8,921
Arts Council England - Ready to Borrow fund	11,186	(2,796)	8,390
Coquet Voices fund	4,038	(3,762)	276
Tyne & Wear Archives & Museums fund	2,885	2,566	5,451
CCTV Appeal	2,148	(537)	1,611
Northumberland Children's Trust	1,350	-	1,350
Northumberland Hall feasibility study	-	4,515	4,515
	223,228	(31,250)	191,978
TOTAL FUNDS	347,609	(29,188)	318,421

continued...

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	**61,563**	**(59,501)**	**2,062**
Restricted funds			
National Heritage Lottery Fund - property improvements	-	**(23,915)**	**(23,915)**
National Heritage Lottery Fund - Project funding	-	**(4,096)**	**(4,096)**
Arts Council fund	-	**(546)**	**(546)**
National Heritage Lottery Fund - OOT Project fund	**91,771**	**(94,450)**	**(2,679)**
Arts Council England - Ready to Borrow fund	-	**(2,796)**	**(2,796)**
Coquet Voices fund	-	**(3,762)**	**(3,762)**
Tyne & Wear Archives & Museums fund	**5,713**	**(3,147)**	**2,566**
CCTV Appeal	-	**(537)**	**(537)**
Northumberland Hall feasibility study	**69,756**	**(65,241)**	**4,515**
	167,240	**(198,490)**	**(31,250)**
TOTAL FUNDS	**228,803**	**(257,991)**	**(29,188)**

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	119,021	3,398	1,962	124,381
Restricted funds				
National Heritage Lottery Fund - property improvements	137,520	(23,915)	-	113,605
National Heritage Lottery Fund - Project funding	70,504	(4,096)	-	66,408
Arts Council fund	9,082	(574)	-	8,508
Child Trust grant	1,642	(142)	-	1,500
National Heritage Lottery Fund - OOT Project fund	6,173	5,427	-	11,600
Arts Council England - Ready to Borrow fund	14,914	(3,728)	-	11,186
Coquet Voices fund	4,281	(243)	-	4,038
Tyne & Wear Archives & Museums fund	1,170	1,414	301	2,885
CCTV Appeal	2,864	(716)	-	2,148
St Hilda's Trust	2,400	(2,400)	-	-
Garfield Weston Foundation	3,170	(3,170)	-	-
Northumberland Children's Trust	3,550	(2,200)	-	1,350
Northumberland Hall feasibility study	-	2,263	(2,263)	-
	257,270	(32,080)	(1,962)	223,228
TOTAL FUNDS	376,291	(28,682)	-	347,609

continued...

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	81,228	(77,830)	3,398
Restricted funds			
National Heritage Lottery Fund - property improvements	-	(23,915)	(23,915)
National Heritage Lottery Fund - Project funding	-	(4,096)	(4,096)
Arts Council fund	-	(574)	(574)
Child Trust grant	-	(142)	(142)
National Heritage Lottery Fund - OOT Project fund	42,408	(36,981)	5,427
Arts Council England - Ready to Borrow fund	-	(3,728)	(3,728)
Coquet Voices fund	-	(243)	(243)
Tyne & Wear Archives & Museums fund	2,376	(962)	1,414
CCTV Appeal	-	(716)	(716)
St Hilda's Trust	-	(2,400)	(2,400)
Garfield Weston Foundation	-	(3,170)	(3,170)
Northumberland Children's Trust	3,150	(5,350)	(2,200)
Northumberland Hall feasibility study	12,685	(10,422)	2,263
The Joicey Trust	3,000	(3,000)	-
	63,619	(95,699)	(32,080)
TOTAL FUNDS	144,847	(173,529)	(28,682)

13. RELATED PARTY DISCLOSURES

During the year ended 31st March 2023, after comparison with quotes from other suppliers, the charity paid a total of £550 for design and printing work supplied by Bill Grisdale Design whose proprietor Mr W Grisdale is a trustee of the charity. There were no amounts outstanding at the year end.

THE BAILIFFGATE MUSEUM AND GALLERY

England & Wales - Charity number 1127149

Accounts

REGISTERED COMPANY NUMBER: 06615281 (England and Wales)
REGISTERED CHARITY NUMBER: 1127149

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

FOR

THE BAILIFFGATE MUSEUM AND GALLERY

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

THE BAILIFFGATE MUSEUM AND GALLERY

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FOR THE YEAR ENDED 31 MARCH 2022

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THE BAILIFFGATE MUSEUM AND GALLERY (REGISTERED NUMBER: 06615281)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our vision: Bailiffgate Museum and Gallery - Heritage at the Heart of the Community.

Our Mission is to be a People's Museum, preserving and celebrating the heritage of Alnwick and district, and to provide an excellent community, educational and tourist resource.

The specific aims of the charity are as follows:

- to preserve the history of Alnwick and District,
- to interpret the history, culture and landscape of North Northumberland, and Alnwick and District in particular,
- to stage a varied and constantly changing programme of exhibitions, showcasing the work of local and national artists,
- to establish the Museum as a centre for history and research on the locality.
- to establish the Museum as an invaluable educational resource,
- to provide voluntary opportunities,
- to ensure that all activities of the Museum are focused on the benefit of the public.
- to diversify the audience of the Museum, catering for all markets,
- to maintain a high level of visitor satisfaction, and
- to be sustainable.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and aims and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Chair's Report

Achievement

Exhibitions

Volunteers were able to hold four planned exhibitions, all of which were open to the public. The Museum was unable to open fully until late May, although we were able to continue to offer on line shopping and exhibits.

Vikings Fact and Fiction 22 May - 3 October. This exhibition was postponed from 2020 because of Covid and had a shorter run time than anticipated. It was a very successful collaboration, our first with a major UK Museum, bringing genuine Viking artefacts and storyboards designed by Jorvik to Alnwick for the first time. Our volunteers 'dressed' the exhibition to provide a wide range of interactive experiences for families and high-quality workshops for three local schools. Over 400 children entered the art competition and a family award ceremony was held for the children who won. The Alnmouth skiff team staged a very atmospheric dawn arrival on Alnmouth Beach and thanks to support and a grant from Alnwick Town Council we also held a Viking Market in Alnwick Market Square. 'Deaf Creative' used the Viking display as a backdrop for performance art which was filmed. During the Viking exhibition we were visited by family judges as we were short listed for the Family Friendly Museum Award and Best Small Museum for Children Award. The success of th is exhibition gave us a good boost at the start of our programme of events.

Our second exhibition, looking from current practice to future concerns, contrasted starkly with the hustle and bustle of the Vikings. **In Memoriam** by Jose Snook 12 October - 28 November presented two strands of work responding to aspects of the 6th Extinction. **Resurrection** was a series of photographs that captured haunting images of endangered species and gave the main causes of species loss. It also raised ethical questions about animal bio-banks and cryo-conservation. **Imposters,** the second strand, explored ways in which non-human species are memorialised and the replacement of lost species with replicas.

Two Women, One Story 30 November - 12 December 2021 and 11-30 January 2022, showcased the work of Angela Mavin and Marion Hinchley who took a degree in textiles at pivotal times in their lives. The exhibition, their first, was based on the fantastic array of work from their degree show. It also charted the story of their journey and illustrated the importance of being able to express their creative talent as mature adults. They were helped by volunteers to display their work and were delighted with the level of sales, commissions and inte rest in their exhibition.

Bringing to Light by Ian Patience 1 February - 27 March 2022
was initially planned for 2020. Ian's forensic skills as a geologist working in the Cheviots inspired his exquisite paintings; capturing the light, translucent quality of slivers of rock. It was a unique and inspiring way to explore the depths and origins of the Northumberland landscape and our place within it.

Events

The Freeform Weaving Workshop with Eta Ingham Lawrie, 9 October 2021, attracted 12 participants giving plenty of space for social distancing.

OOT Project

The Out of Town Museum project was able to restart face to face events and activities with talks to groups and resuming oral history interviews. The project has been extended to June 2023 (original end date June 2022) and plans are in place for a touring exhibition as well as a period of time in the museum at the end of the project.

Loans Boxes

Local schools and schools from Berwick, Seahouses and Whitley Bay enjoyed using our loans boxes, as did individual families and other groups. This free service reached 943 people this year.

External Talks

Two of our volunteers gave talks to WI groups in 2022 and gave a talk in Durham. The feedback from these groups has been exceptional, again a testament to the skills two of our volunteers.

Feasibility Study
The Feasibility Study identified where Northumberland Hall could be changed, without damage, to meet our needs as a Museum. A second grant was awarded to enable the architect to work with Northumberland County Council to draw up more detailed plans for public consultation.

Performance
We met all of our annual objectives this year, except those for OOT as restrictions prevented the team from completing their planned interviews in 2020-2021. The team redesigned the programme of work and digitised interviews already gathered, which impressed our adviser from the National Lottery Fund who gave an extension to complete the work. Our planned exhibitions went ahead, were mounted on time and to a high standard. We continue to enjoy strong support from National Heritage Lottery Fund, Northumberland County Council and Alnwick Town Council and travelled to the British Museum to receive the North East Regional Award for Volunteers in Museums, based on our achievements in 2020. It was a huge testament to the professionalism and skills of our volunteers that Bailiffgate won this award, as well as the UK's Family Friendly Museum Award and Best Small Museum for Children Award from Kids Museums. Again, we were the only fully voluntary run Museum in the short list for these awards.

Ms J Humphrys (Chair)

FINANCIAL REVIEW

In the year ended 31st March 2022, the charity had unrestricted net income of £3,398 before transfers and restricted funds had a total net expenditure of £32,080 before transfers.

At 31st March 2022 the charity's unrestricted funds were £124,381 and its unrestricted net current assets were £115,378. Restricted funds totalled £223,228 of which £204,739 represented the net book value of tangible fixed assets.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document
The Bailiffgate Museum and Gallery is a registered charity and a company limited by guarantee as defined by the Companies Act 2006. Under the memorandum and articles of association with which the organisation is governed, the trustees have control of the charity and its property and funds.

Recruitment and appointment of new trustees
Trustees are elected at each annual general meeting of the charity, though the trustees have powers to co-opt appointees when they deem necessary. One-third of trustees must retire at each annual general meeting, though a retiring trustee may be reappointed. There must be no fewer than three and no more than twelve trustees at any time.

The detailed rules governing appointment of trustees are contained in the articles of association of the charity.

Risk management and reserves policy
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees aim to ensure the charity holds at least 50% of yearly general expenditure in unrestricted and non-designated funds, which they consider would give a sufficient buffer to ensure its continued functioning. The charity held such reserves at the end of the year.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06615281 (England and Wales)

Registered Charity number
1127149

Registered office
14 Bailiffgate
Alnwick
Northumberland
NE66 1LX

Trustees
W Grisdale
Mrs J H Mann (resigned 17.11.21)
I Waggott
Ms J Humphrys
M R Storey (resigned 15.9.21)
Mrs N Burdon
Ms S E Bolam
Ms M L Dawson
W J T Parkinson (resigned 20.7.22)
Ms E M Russell
Mrs L Wearn Retired (appointed 15.9.21)
J M Thew Trustee (appointed 17.11.21)

Independent Examiner
Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Approved by order of the board of trustees on 9 August 2022 and signed on its behalf by:

J Humphrys
Ms J Humphrys - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BAILIFFGATE MUSEUM AND GALLERY

Independent examiner's report to the trustees of The Bailiffgate Museum and Gallery ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. Harvey

Jane Harvey F.C.A.
Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Date: 5 October 2022

THE BAILIFFGATE MUSEUM AND GALLERY

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		**28,592**	**63,619**	**92,211**	98,004
Charitable activities					
Operation of museum		**37,435**	**-**	**37,435**	54,611
Other trading activities	2	**15,188**	**-**	**15,188**	8,203
Investment income	3	**13**	**-**	**13**	111
Total		**81,228**	**63,619**	**144,847**	160,929
EXPENDITURE ON					
Raising funds		**6,812**	**-**	**6,812**	4,621
Charitable activities					
Operation of museum		**71,018**	**95,699**	**166,717**	168,734
Total		**77,830**	**95,699**	**173,529**	173,355
NET INCOME/(EXPENDITURE)		**3,398**	**(32,080)**	**(28,682)**	(12,426)
Transfers between funds	12	**1,962**	**(1,962)**	**-**	-
Net movement in funds		**5,360**	**(34,042)**	**(28,682)**	(12,426)
RECONCILIATION OF FUNDS					
Total funds brought forward		**119,021**	**257,270**	**376,291**	388,717
TOTAL FUNDS CARRIED FORWARD		**124,381**	**223,228**	**347,609**	376,291

The notes form part of these financial statements

THE BAILIFFGATE MUSEUM AND GALLERY (REGISTERED NUMBER: 06615281)

BALANCE SHEET
31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	8	**9,003**	**204,739**	**213,742**	244,907
CURRENT ASSETS					
Stocks	9	**6,626**	-	**6,626**	7,471
Debtors	10	**3,823**	**11,601**	**15,424**	7,311
Cash at bank and in hand		**108,335**	**6,888**	**115,223**	150,183
		118,784	**18,489**	**137,273**	164,965
CREDITORS					
Amounts falling due within one year	11	**(3,406)**	-	**(3,406)**	(33,581)
NET CURRENT ASSETS		**115,378**	**18,489**	**133,867**	131,384
TOTAL ASSETS LESS CURRENT LIABILITIES		**124,381**	**223,228**	**347,609**	376,291
NET ASSETS		**124,381**	**223,228**	**347,609**	376,291
FUNDS	12				
Unrestricted funds				**124,381**	119,021
Restricted funds				**223,228**	257,270
TOTAL FUNDS				**347,609**	376,291

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

BALANCE SHEET - continued
31 MARCH 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 9 August 2022 and were signed on its behalf by:

J Humphrys

J Humphrys - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 4% on cost
Plant and machinery	- 25% on reducing balance

Stocks
Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 Charities SORP (FRS 102). Subsequent measurement is as per paragraphs 11.17 to 11.19, Charities SORP (FRS 102).

continued...

1. ACCOUNTING POLICIES - continued

Basic financial instruments

Debtors
Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Creditors
The charity has creditors which are measured at settlement amounts less any trade discount.

2. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising events	288	225
Shop income	9,608	5,650
Other sales income	2,162	228
Friends memberships	3,130	2,100
	15,188	8,203

3. INVESTMENT INCOME

	2022	2021
	£	£
Interest receivable	13	111

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	36,993	37,891
Independent examiner's remuneration	1,400	1,395
Examiner's fees for non-examination work	715	640

continued...

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

In the year ended 31st March 2022, 3 trustees were reimbursed travel expenses of £391 (2021: 1 trustee £34).

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2022	2021
Employees	4	3

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	45,301	52,703	98,004
Charitable activities			
Operation of museum	54,611	-	54,611
Other trading activities	8,203	-	8,203
Investment income	111	-	111
Total	108,226	52,703	160,929
EXPENDITURE ON			
Raising funds	4,621	-	4,621
Charitable activities			
Operation of museum	79,274	89,460	168,734
Total	83,895	89,460	173,355
NET INCOME/(EXPENDITURE)	24,331	(36,757)	(12,426)
RECONCILIATION OF FUNDS			
Total funds brought forward	94,690	294,027	388,717

continued...

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	119,021	257,270	376,291

8. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Totals £
COST			
At 1 April 2021	**558,329**	**83,160**	**641,489**
Additions	**-**	**5,828**	**5,828**
At 31 March 2022	**558,329**	**88,988**	**647,317**
DEPRECIATION			
At 1 April 2021	**341,680**	**54,902**	**396,582**
Charge for year	**28,471**	**8,522**	**36,993**
At 31 March 2022	**370,151**	**63,424**	**433,575**
NET BOOK VALUE			
At 31 March 2022	**188,178**	**25,564**	**213,742**
At 31 March 2021	216,649	28,258	244,907

9. STOCKS

	2022 £	2021 £
Stocks	**6,626**	7,471

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	**26**	1
Grants receivable	**13,976**	6,173
VAT	**1,422**	1,137
	15,424	7,311

continued...

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	1,906	14,483
Accrued expenses	1,500	1,600
Deferred grants and income	-	17,498
	3,406	33,581

12. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
General fund	119,021	3,398	1,962	124,381
Restricted funds				
National Heritage Lottery Fund - property improvements	137,520	(23,915)	-	113,605
National Heritage Lottery Fund - Project funding	70,504	(4,096)	-	66,408
Arts Council fund	9,082	(574)	-	8,508
Child Trust grant	1,642	(142)	-	1,500
National Heritage Lottery Fund - OOT Project fund	6,173	5,427	-	11,600
Arts Council England - Ready to Borrow fund	14,914	(3,728)	-	11,186
Coquet Voices fund	4,281	(243)	-	4,038
Tyne & Wear Archives & Museums fund	1,170	1,414	301	2,885
CCTV Appeal	2,864	(716)	-	2,148
St Hilda's Trust	2,400	(2,400)	-	-
Garfield Weston Foundation	3,170	(3,170)	-	-
Northumberland Children's Trust	3,550	(2,200)	-	1,350
Northumberland Hall feasibility study	-	2,263	(2,263)	-
	257,270	(32,080)	(1,962)	223,228
TOTAL FUNDS	376,291	(28,682)	-	347,609

continued...

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	**81,228**	**(77,830)**	**3,398**
Restricted funds			
National Heritage Lottery Fund - property improvements	-	**(23,915)**	**(23,915)**
National Heritage Lottery Fund - Project funding	-	**(4,096)**	**(4,096)**
Arts Council fund	-	**(574)**	**(574)**
Child Trust grant	-	**(142)**	**(142)**
National Heritage Lottery Fund - OOT Project fund	**42,408**	**(36,981)**	**5,427**
Arts Council England - Ready to Borrow fund	-	**(3,728)**	**(3,728)**
Coquet Voices fund	-	**(243)**	**(243)**
Tyne & Wear Archives & Museums fund	**2,376**	**(962)**	**1,414**
CCTV Appeal	-	**(716)**	**(716)**
St Hilda's Trust	-	**(2,400)**	**(2,400)**
Garfield Weston Foundation	-	**(3,170)**	**(3,170)**
Northumberland Children's Trust	**3,150**	**(5,350)**	**(2,200)**
Northumberland Hall feasibility study	**12,685**	**(10,422)**	**2,263**
The Joicey Trust	**3,000**	**(3,000)**	-
	63,619	**(95,699)**	**(32,080)**
TOTAL FUNDS	**144,847**	**(173,529)**	**(28,682)**

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	94,690	24,331	119,021
Restricted funds			
National Heritage Lottery Fund - property improvements	161,435	(23,915)	137,520
National Heritage Lottery Fund - Project funding	74,600	(4,096)	70,504
Arts Council fund	9,695	(613)	9,082
Child Trust grant	142	1,500	1,642
National Heritage Lottery Fund - OOT Project fund	7,510	(1,337)	6,173
Arts Council England - Ready to Borrow fund	19,885	(4,971)	14,914
Coquet Voices fund	4,281	-	4,281
Tyne & Wear Archives & Museums fund	1,560	(390)	1,170
CCTV Appeal	3,819	(955)	2,864
St Hilda's Trust	400	2,000	2,400
Garfield Weston Foundation	10,000	(6,830)	3,170
Northumberland Children's Trust	700	2,850	3,550
	294,027	(36,757)	257,270
TOTAL FUNDS	388,717	(12,426)	376,291

continued...

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	108,226	(83,895)	24,331
Restricted funds			
National Heritage Lottery Fund - property improvements	-	(23,915)	(23,915)
National Heritage Lottery Fund - Project funding	-	(4,096)	(4,096)
Arts Council fund	-	(613)	(613)
Child Trust grant	1,500	-	1,500
National Heritage Lottery Fund - OOT Project fund	21,826	(23,163)	(1,337)
Arts Council England - Ready to Borrow fund	-	(4,971)	(4,971)
Tyne & Wear Archives & Museums fund	-	(390)	(390)
CCTV Appeal	-	(955)	(955)
St Hilda's Trust	2,000	-	2,000
Garfield Weston Foundation	-	(6,830)	(6,830)
Northumberland Children's Trust	2,850	-	2,850
Arts Council Covid Shutdown Grant	24,527	(24,527)	-
	52,703	(89,460)	(36,757)
TOTAL FUNDS	160,929	(173,355)	(12,426)

continued...

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	94,690	27,729	1,962	124,381
Restricted funds				
National Heritage Lottery Fund - property improvements	161,435	(47,830)	-	113,605
National Heritage Lottery Fund - Project funding	74,600	(8,192)	-	66,408
Arts Council fund	9,695	(1,187)	-	8,508
Child Trust grant	142	1,358	-	1,500
National Heritage Lottery Fund - OOT Project fund	7,510	4,090	-	11,600
Arts Council England - Ready to Borrow fund	19,885	(8,699)	-	11,186
Coquet Voices fund	4,281	(243)	-	4,038
Tyne & Wear Archives & Museums fund	1,560	1,024	301	2,885
CCTV Appeal	3,819	(1,671)	-	2,148
St Hilda's Trust	400	(400)	-	-
Garfield Weston Foundation	10,000	(10,000)	-	-
Northumberland Children's Trust	700	650	-	1,350
Northumberland Hall feasibility study	-	2,263	(2,263)	-
	294,027	(68,837)	(1,962)	223,228
TOTAL FUNDS	388,717	(41,108)	-	347,609

continued...

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	189,454	(161,725)	27,729
Restricted funds			
National Heritage Lottery Fund - property improvements	-	(47,830)	(47,830)
National Heritage Lottery Fund - Project funding	-	(8,192)	(8,192)
Arts Council fund	-	(1,187)	(1,187)
Child Trust grant	1,500	(142)	1,358
National Heritage Lottery Fund - OOT Project fund	64,234	(60,144)	4,090
Arts Council England - Ready to Borrow fund	-	(8,699)	(8,699)
Coquet Voices fund	-	(243)	(243)
Tyne & Wear Archives & Museums fund	2,376	(1,352)	1,024
CCTV Appeal	-	(1,671)	(1,671)
St Hilda's Trust	2,000	(2,400)	(400)
Garfield Weston Foundation	-	(10,000)	(10,000)
Northumberland Children's Trust	6,000	(5,350)	650
Arts Council Covid Shutdown Grant	24,527	(24,527)	-
Northumberland Hall feasibility study	12,685	(10,422)	2,263
The Joicey Trust	3,000	(3,000)	-
	116,322	(185,159)	(68,837)
TOTAL FUNDS	305,776	(346,884)	(41,108)

13. RELATED PARTY DISCLOSURES

During the year ended 31st March 2022, after comparison with quotes from other suppliers, the charity paid a total of £1,020 for design and printing work supplied by Bill Grisdale Design whose proprietor Mr W Grisdale is a trustee of the charity. There were no amounts outstanding at the year end.

During the year ended 31st March 2022, the charity was invoiced £9,900 for consultancy by Louise Dawson Consulting whose proprietor Ms ML Dawson is a trustee of the charity. There were no amounts outstanding at the year end.

THE BAILIFFGATE MUSEUM AND GALLERY

England & Wales - Charity number 1127149

Accounts

REGISTERED COMPANY NUMBER: 06615281 (England and Wales)
REGISTERED CHARITY NUMBER: 1127149

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

FOR

THE BAILIFFGATE MUSEUM AND GALLERY

Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

THE BAILIFFGATE MUSEUM AND GALLERY

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

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Notes to the Financial Statements	9 to 18
Detailed Statement of Financial Activities	19 to 20

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our vision: Bailiffgate Museum and Gallery - Heritage at the Heart of the Community.

Our Mission is to be a People's Museum, preserving and celebrating the heritage of Alnwick and district, and to provide an excellent community, educational and tourist resource.

The specific aims of the charity are as follows:

- to preserve the history of Alnwick and District,
- to interpret the history, culture and landscape of North Northumberland, and Alnwick and District in particular,
- to stage a varied and constantly changing programme of exhibitions, showcasing the work of local and national artists,
- to establish the Museum as a centre for history and research on the locality.
- to establish the Museum as an invaluable educational resource,
- to provide voluntary opportunities,
- to ensure that all activities of the Museum are focused on the benefit of the public.
- to diversify the audience of the Museum, catering for all markets,
- to maintain a high level of visitor satisfaction, and
- to be sustainable.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's objectives and aims and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Chair's Report

Achievement

April 2020 - August 2020

The Museum building was closed during this time, but our volunteers did not stop working. We applied for grants and were able to use funding to upgrade all of our loans boxes; review and revise policies and prepare for re-opening. Regular newsletters and zoom meetings became regular features of this period to enable us to manage essential business and to keep in touch with one another. Volunteers made scrubs for the NHS; knitted and dressed a new collection of Bailiffgate Mice and exchanged stories, jokes and recipes which helped to lift everyone's spirits.

The Bailiffgate TV channel and website came into its own as we created small exhibitions on line and increased our use of social media. During this time, our international reach extended as far as Ukraine, Zurich, Germany, St Petersburg, Texas, Slovakia, Luxembourg, Sweden, Winnipeg and Paris as did the number of people who visited our website.

Funding allowed us to launch 'Heritage from Home', a project that encouraged people to submit their own 'diary' using mobile phones to record their response to lockdown. The project ran from the end of June until the end of August and we had some stunning pieces of work including songs, paintings, poetry and personal reflections.

September 2020 - November 2020

On 9th September, after risk assessments, cleansing and Government guidelines were firmly in place, we were able to open a stunning textile exhibition by Helen Poremba. Helen's planned workshops were not able to go ahead in the normal manner, but using film, cameras and a large screen Helen was able to demonstrate her techniques and talk to people about her work. It was a great success and gave us all a huge morale boost at a time when restrictions limited much of what we had planned to do.

Just as the Fusion textile exhibition was ready to open, the second lockdown was introduced. This lovely work was not seen by the public, but will return again in the next year or two.

We decided to try our hand at on line sales in a very small way; mainly selling books from the shop. Some people were able to collect from the museum and books were posted or hand delivered to others. It was good to be able to earn some income at a time when we were closed.

Volunteers decided that our next exhibition, work from the Felton Art group, would be a virtual exhibition. Individual works of art featured every week on our website. It was gratifying to see that several works of art were sold.

November 2020 - March 2021

Even though it was not possible to open the Museum again during the financial year we continued to build on and increase our website visitor numbers and generated income on line. We learned new skills and remained resilient at a very challenging and unpredictable time and continued with our newsletters. We also introduced an on-line booking system and a data base for volunteers.

Performance

To date we have performed as well as we could against our annual objectives, given the circumstances. Our exhibitions that went ahead were mounted on time and to a high standard and we made good use of technology to be innovative and creative in our approach to create a museum without walls when we were unable to open the museum within. We continue to enjoy strong support from National Heritage Lottery Fund, Northumberland County Council and Alnwick Town Council and were able to embark on a feasibility study to test out the suitability of Northumberland Hall as a Museum for the future.

We were awarded 'Highly Commended' from the Henry Marsh Trust in conjunction with The British Museum and were given a 'Highly Commended' award at the Museums and Heritage Awards event for '100 years of Fashion'; a small budget exhibition. Amazingly, we were the only small, voluntary run, independent museum in the short list. The person who judged our category said it was 'fiercely contested'. We were proud that our exhibition was second in a field of 'giants in the Museum and Heritage world'. It is a huge honour and a fitting tribute to our incredible volunteers.

The OOT team has now carried out dozens of interviews and several of these are on the website, but the programme had to be halted and new objectives set. New ways of gathering information have been explored and further stages of the work have gradually restarted.

As we move forward to next year, we are confident that we will be able to catch up with any objectives not achieved and our new found skills, especially in the digital arena, will prove to be a great asset.

Ms J Humphrys (Chair)

FINANCIAL REVIEW

In the year ended 31st March 2021, the charity had unrestricted net income of £24,331 before transfers and restricted funds had a total net expenditure of £36,757 before transfers.

At 31st March 2021 the charity's unrestricted funds were £119,021 and its unrestricted net current assets were £110,168. Restricted funds totalled £257,270 of which £236,054 represented the net book value of tangible fixed assets.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Bailiffgate Museum and Gallery is a registered charity and a company limited by guarantee as defined by the Companies Act 2006. Under the memorandum and articles of association with which the organisation is governed, the trustees have control of the charity and its property and funds.

Recruitment and appointment of new trustees

Trustees are elected at each annual general meeting of the charity, though the trustees have powers to co-opt appointees when they deem necessary. One-third of trustees must retire at each annual general meeting, though a retiring trustee may be reappointed. There must be no fewer than three and no more than twelve trustees at any time.

The detailed rules governing appointment of trustees are contained in the articles of association of the charity.

Risk management and reserves policy

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees aim to ensure the charity holds at least 50% of yearly general expenditure in unrestricted and non-designated funds, which they consider would give a sufficient buffer to ensure its continued functioning. The charity held such reserves at the end of the year.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06615281 (England and Wales)

Registered Charity number
1127149

Registered office
14 Bailiffgate
Alnwick
Northumberland
NE66 1LX

Trustees
W Grisdale
Mrs J H Mann (appointed 16.9.20)
I Waggott
Ms J Humphrys
Ms J A Turner (resigned 16.9.20)
Mrs A E Bowden-Lillico (resigned 10.6.20)
M R Storey
Mrs N Burdon
Ms S E Bolam
Ms M L Dawson
W J T Parkinson (appointed 18.11.20)
Ms E M Russell (appointed 20.1.21)

Independent Examiner
Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Approved by order of the board of trustees on 10/8/21 and signed on its behalf by:

J. Humphrys
.....
Ms J Humphrys - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BAILIFFGATE MUSEUM AND GALLERY

Independent examiner's report to the trustees of The Bailiffgate Museum and Gallery ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Clark F.C.A.
Greaves Grindle
Chartered Accountants
Victoria House
Bondgate Within
Alnwick
Northumberland
NE66 1TA

Date: 11/8/21

THE BAILIFFGATE MUSEUM AND GALLERY

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	**2021 Total funds £**	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		**45,301**	**52,703**	**98,004**	114,590
Charitable activities					
Operation of museum		**54,611**	-	**54,611**	21,826
Other trading activities	2	**8,203**	-	**8,203**	18,073
Investment income	3	**111**	-	**111**	224
Total		**108,226**	**52,703**	**160,929**	154,713
EXPENDITURE ON					
Raising funds		**4,621**	-	**4,621**	6,583
Charitable activities					
Operation of museum		**79,274**	**89,460**	**168,734**	159,285
Total		**83,895**	**89,460**	**173,355**	165,868
NET INCOME/(EXPENDITURE)		**24,331**	**(36,757)**	**(12,426)**	(11,155)
RECONCILIATION OF FUNDS					
Total funds brought forward		**94,690**	**294,027**	**388,717**	399,872
TOTAL FUNDS CARRIED FORWARD		**119,021**	**257,270**	**376,291**	388,717

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	8	**8,853**	**236,054**	**244,907**	276,451
CURRENT ASSETS					
Stocks	9	**7,471**	-	**7,471**	7,261
Debtors	10	**1,137**	**6,173**	**7,310**	12,376
Cash at bank and in hand		**135,140**	**15,043**	**150,183**	114,421
		143,748	**21,216**	**164,964**	134,058
CREDITORS					
Amounts falling due within one year	11	**(33,580)**	-	**(33,580)**	(21,792)
NET CURRENT ASSETS		**110,168**	**21,216**	**131,384**	112,266
TOTAL ASSETS LESS CURRENT LIABILITIES		**119,021**	**257,270**	**376,291**	388,717
NET ASSETS		**119,021**	**257,270**	**376,291**	388,717
FUNDS	12				
Unrestricted funds				**119,021**	94,690
Restricted funds				**257,270**	294,027
TOTAL FUNDS				**376,291**	388,717

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

BALANCE SHEET - continued
31 MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 10/8/21 and were signed on its behalf by:

J Humphrys

J Humphrys - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 4% on cost
Plant and machinery	- 25% on reducing balance

Stocks
Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 Charities SORP (FRS 102). Subsequent measurement is as per paragraphs 11.17 to 11.19, Charities SORP (FRS 102).

continued...

1. ACCOUNTING POLICIES - continued

Basic financial instruments

Debtors
Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Creditors
The charity has creditors which are measured at settlement amounts less any trade discount.

2. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	225	4,023
Shop income	5,650	8,699
Other sales income	228	2,032
Friends memberships	2,100	3,319
	8,203	18,073

3. INVESTMENT INCOME

	2021	2020
	£	£
Interest receivable	111	224

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	37,891	38,915
Independent examiner's remuneration	1,395	1,365
Examiner's fees for non-examination work	640	525

continued...

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

In the year ended 31st March 2021, 1 trustee was reimbursed travel expenses of £34 (2020: 3 trustees £435).

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Employees	**3**	3

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	43,665	70,925	114,590
Charitable activities			
Operation of museum	21,826	-	21,826
Other trading activities	18,073	-	18,073
Investment income	224	-	224
Total	83,788	70,925	154,713
EXPENDITURE ON			
Raising funds	6,583	-	6,583
Charitable activities			
Operation of museum	70,097	89,188	159,285
Total	76,680	89,188	165,868
NET INCOME/(EXPENDITURE)	7,108	(18,263)	(11,155)
Transfers between funds	(886)	886	-
Net movement in funds	6,222	(17,377)	(11,155)

continued...

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	88,468	311,404	399,872
TOTAL FUNDS CARRIED FORWARD	94,690	294,027	388,717

8. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Totals £
COST			
At 1 April 2020	**558,329**	**76,813**	**635,142**
Additions	**-**	**6,347**	**6,347**
At 31 March 2021	**558,329**	**83,160**	**641,489**
DEPRECIATION			
At 1 April 2020	**313,209**	**45,482**	**358,691**
Charge for year	**28,471**	**9,420**	**37,891**
At 31 March 2021	**341,680**	**54,902**	**396,582**
NET BOOK VALUE			
At 31 March 2021	**216,649**	**28,258**	**244,907**
At 31 March 2020	245,120	31,331	276,451

9. STOCKS

	2021 £	2020 £
Stocks	**7,471**	7,261

continued...

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	-	996
Grants receivable	6,173	10,345
VAT	1,137	1,035
	7,310	12,376

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	14,482	1,892
Accrued expenses	1,600	1,900
Deferred grants and income	17,498	18,000
	33,580	21,792

12. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	94,690	24,331	119,021
Restricted funds			
National Heritage Lottery Fund - property improvements	161,435	(23,915)	137,520
National Heritage Lottery Fund - Project funding	74,600	(4,096)	70,504
Arts Council fund	9,695	(613)	9,082
Child Trust grant	142	1,500	1,642
National Heritage Lottery Fund - OOT Project fund	7,510	(1,337)	6,173
Arts Council England - Ready to Borrow fund	19,885	(4,971)	14,914
Coquet Voices fund	4,281	-	4,281
Tyne & Wear Archives & Museums fund	1,560	(390)	1,170
CCTV Appeal	3,819	(955)	2,864
St Hilda's Trust	400	2,000	2,400
Garfield Weston Foundation	10,000	(6,830)	3,170
Northumberland Children's Trust	700	2,850	3,550
	294,027	(36,757)	257,270
TOTAL FUNDS	388,717	(12,426)	376,291

continued...

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	**108,226**	**(83,895)**	**24,331**
Restricted funds			
National Heritage Lottery Fund - property improvements	**-**	**(23,915)**	**(23,915)**
National Heritage Lottery Fund - Project funding	**-**	**(4,096)**	**(4,096)**
Arts Council fund	**-**	**(613)**	**(613)**
Child Trust grant	**1,500**	**-**	**1,500**
National Heritage Lottery Fund - OOT Project fund	**21,826**	**(23,163)**	**(1,337)**
Arts Council England - Ready to Borrow fund	**-**	**(4,971)**	**(4,971)**
Tyne & Wear Archives & Museums fund	**-**	**(390)**	**(390)**
CCTV Appeal	**-**	**(955)**	**(955)**
St Hilda's Trust	**2,000**	**-**	**2,000**
Garfield Weston Foundation	**-**	**(6,830)**	**(6,830)**
Northumberland Children's Trust	**2,850**	**-**	**2,850**
Arts Council Covid Shutdown Grant	**24,527**	**(24,527)**	**-**
	52,703	**(89,460)**	**(36,757)**
TOTAL FUNDS	**160,929**	**(173,355)**	**(12,426)**

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	88,468	7,108	(886)	94,690
Restricted funds				
National Heritage Lottery Fund - property improvements	185,350	(23,915)	-	161,435
National Heritage Lottery Fund - Project funding	78,696	(4,096)	-	74,600
Arts Council fund	10,359	(664)	-	9,695
Child Trust grant	477	(335)	-	142
National Heritage Lottery Fund - OOT Project fund	6,334	1,176	-	7,510
Arts Council England - Ready to Borrow fund	26,513	(6,628)	-	19,885
Coquet Voices fund	1,574	2,707	-	4,281
Tyne & Wear Archives & Museums fund	2,101	(541)	-	1,560
CCTV Appeal	-	2,933	886	3,819
St Hilda's Trust	-	400	-	400
Garfield Weston Foundation	-	10,000	-	10,000
Northumberland Children's Trust	-	700	-	700
	311,404	(18,263)	886	294,027
TOTAL FUNDS	399,872	(11,155)	-	388,717

continued...

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,788	(76,680)	7,108
Restricted funds			
National Heritage Lottery Fund - property improvements	-	(23,915)	(23,915)
National Heritage Lottery Fund - Project funding	-	(4,096)	(4,096)
Arts Council fund	-	(664)	(664)
Child Trust grant	-	(335)	(335)
National Heritage Lottery Fund - OOT Project fund	48,237	(47,061)	1,176
Arts Council England - Ready to Borrow fund	-	(6,628)	(6,628)
Coquet Voices fund	4,931	(2,224)	2,707
Tyne & Wear Archives & Museums fund	51	(592)	(541)
CCTV Appeal	4,206	(1,273)	2,933
St Hilda's Trust	1,500	(1,100)	400
Garfield Weston Foundation	10,000	-	10,000
Northumberland Children's Trust	2,000	(1,300)	700
	70,925	(89,188)	(18,263)
TOTAL FUNDS	154,713	(165,868)	(11,155)

continued...

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	88,468	31,439	(886)	119,021
Restricted funds				
National Heritage Lottery Fund - property improvements	185,350	(47,830)	-	137,520
National Heritage Lottery Fund - Project funding	78,696	(8,192)	-	70,504
Arts Council fund	10,359	(1,277)	-	9,082
Child Trust grant	477	1,165	-	1,642
National Heritage Lottery Fund - OOT Project fund	6,334	(161)	-	6,173
Arts Council England - Ready to Borrow fund	26,513	(11,599)	-	14,914
Coquet Voices fund	1,574	2,707	-	4,281
Tyne & Wear Archives & Museums fund	2,101	(931)	-	1,170
CCTV Appeal	-	1,978	886	2,864
St Hilda's Trust	-	2,400	-	2,400
Garfield Weston Foundation	-	3,170	-	3,170
Northumberland Children's Trust	-	3,550	-	3,550
	311,404	(55,020)	886	257,270
TOTAL FUNDS	399,872	(23,581)	-	376,291

continued...

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	192,014	(160,575)	31,439
Restricted funds			
National Heritage Lottery Fund - property improvements	-	(47,830)	(47,830)
National Heritage Lottery Fund - Project funding	-	(8,192)	(8,192)
Arts Council fund	-	(1,277)	(1,277)
Child Trust grant	1,500	(335)	1,165
National Heritage Lottery Fund - OOT Project fund	70,063	(70,224)	(161)
Arts Council England - Ready to Borrow fund	-	(11,599)	(11,599)
Coquet Voices fund	4,931	(2,224)	2,707
Tyne & Wear Archives & Museums fund	51	(982)	(931)
CCTV Appeal	4,206	(2,228)	1,978
St Hilda's Trust	3,500	(1,100)	2,400
Garfield Weston Foundation	10,000	(6,830)	3,170
Northumberland Children's Trust	4,850	(1,300)	3,550
Arts Council Covid Shutdown Grant	24,527	(24,527)	-
	123,628	(178,648)	(55,020)
TOTAL FUNDS	315,642	(339,223)	(23,581)

13. RELATED PARTY DISCLOSURES

During the year ended 31st March 2021, after comparison with quotes from other suppliers, the charity paid a total of £375 for design and printing work supplied by Bill Grisdale Design whose proprietor Mr W Grisdale is a trustee of the charity. There were no amounts outstanding at the year end.

During the year ended 31st March 2021, the charity was invoiced £18,644 for consultancy by Louise Dawson Consulting whose proprietor Ms ML Dawson is a trustee of the charity. £1,800 was outstanding at the year end and has since been paid.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gift aid	**698**	866
Grants and donations	**97,306**	113,724
	98,004	114,590
Other trading activities		
Fundraising events	**225**	4,023
Shop income	**5,650**	8,699
Other sales income	**228**	2,032
Friends memberships	**2,100**	3,319
	8,203	18,073
Investment income		
Interest receivable	**111**	224
Charitable activities		
Admission income	**2,781**	21,826
Government grants	**51,830**	-
	54,611	21,826
Total incoming resources	**160,929**	154,713
EXPENDITURE		
Raising donations and legacies		
Other fundraising costs	**1,650**	3,285
Other trading activities		
Purchases	**2,971**	3,298
Charitable activities		
Salaries and PAYE	**34,288**	32,621
Pensions	**1,708**	1,650
Advertising and publicity	**3,960**	3,089
Bank charges and interest	**638**	556
Security and maintenance	**8,408**	12,834
Insurance	**2,481**	2,124
Funded project costs	**23,017**	24,559
Carried forward	**74,500**	77,433

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
Charitable activities		
Brought forward	**74,500**	77,433
Office expenses and accountancy	**4,354**	4,605
Telephone and internet	**5,620**	3,063
Consultancy	**18,600**	-
Sundries	**1,542**	3,912
Utilities	**2,820**	4,383
Irrecoverable VAT	**6,296**	7,987
Exhibition expenses	**1,248**	6,694
Events and workshop payments	**-**	210
Licences and subscriptions	**1,728**	1,122
New boiler installation	**-**	10,940
Bad debts	**880**	-
Exhibitions manager costs	**6,830**	-
Feasibility study expenses	**6,425**	-
Restricted funds core costs	**10,617**	11,490
Core costs recovered from restricted funds	**(10,617)**	(11,490)
Trustee expenses	**-**	21
Depreciation of property improvements	**28,471**	28,471
Depreciation of plant and machinery	**9,420**	10,444
	168,734	159,285
Total resources expended	**173,355**	165,868
Net expenditure	**(12,426)**	(11,155)