



## Trustees' Annual Report for the period

From 01/09/2023 Period start date To 31/08/2024 Period end date

Charity name: Friends of Sheringham Woodfields School

Charity registration number: 1127142

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance the education of pupils in the School in particular by:</b> <ul style="list-style-type: none"><li>• <b>Developing effective relationships between the staff parents and others associated with the School</b></li><li>• <b>Engage in activities or provide facilities/equipment which supports the School and advances the education of the pupils and their well-being</b></li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Currently running events and seeking funds to support with the redevelopment of the Schools Hydro Therapy Pool, Sensory Room, improved therapy provisions along with opportunities and trips for pupils who attend Sheringham Woodfields School.</b>  <b>The Charity also supports with the running of the Schools Charity Shop; Woodfields Den.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees of the Charity have full regard to the guidance on public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The charity will only give funds to Sheringham Woodfields School and/or services that directly support the pupils attending Sheringham Woodfields School</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
		<b>Our small but dedicated group of Volunteers continue to support the work</b>

Contribution made by volunteers	Para 1.38	<b>of the Friends of Sheringham Woodfields School and without them we would not be able to run our events or keep our Charity Shop running.</b>
Other		<b>Woodfields Den Charity Shop runs under the remit of the Friends of Sheringham Woodfields School. This resource creates amazing learning opportunities for our pupils whilst at the same time helps address issues around recycling, community engagement and promoting equality.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The charity continued to support with fundraising and also within the year ensuring funds passed over to the School for 2 projects (a new mini bus and a hydro pool refit).</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The position of the Charity is both certain and not at risk. The Charity has very little in the way of commitments and no employees. Where required, the Charity will ensure it holds at least 6 months reserves to covering operating expenses.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The reserves being held at to meet the future projects at the School connected to improving the Sensory Room and/or the Teaching Kitchen.</b>
Amount of reserves held	Para 1.22	<b>£36000 is currently being held in reserves as we move into the new Financial Year.</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Funds come from a mixture of private donations, income from events and grants from organisations from within the UK.</b>
A description of the principal risks facing the charity	Para 1.46	<b>We do not feel there are any risks facing the Charity at present. However the Trustees do acknowledge the difficulty in raising funds in the current cost of living crisis.</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Model Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Registered Charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>As a small charity there are no specified selection methods, but consideration is given to a balanced trustee board and to specific skill requirements when replacing or adding trustees. Due regards to Safeguarding and reputation are also taken into account accordingly.</b>

## Reference and Administrative details

Charity name	<b>Friends of Sheringham Woodfields School</b>
Other name the charity uses	<b>N/A</b>
Registered charity number	<b>1127142</b>
Charity's principal address	<b>Sheringham Woodfields School Holt Road Sheringham Norfolk NR26 8ND</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Stewart	Chair		
2	Rebecca Roach			
3	Sarah Dewhurst		Commenced 30/09/2024	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MCJMTL	
Position (eg Secretary, Chair, etc)	Secretary	
Date	18/11/24	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

FRIENDS OF SHERINGHAM WOODFIELDS SCHOOL

On accounts for the year  
ended

31<sup>st</sup> AUGUST 2024

Charity no  
(if any)

1127142

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*R. Smith*

Date:

11/11/2024

Name:

ROGER DAVID SMITH

Relevant professional  
qualification(s) or body  
(if any):

F C A

Address:

OVERVIEW LODGE

15 LINKS ROAD SHERINGHAM

NORFOLK NR26 8LR



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Sheringham Woodfields School

1127142

## Receipts and payments accounts

CC16a

For the period  
from

1st Sept 2023

To

31st August 2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising	5,079		-	5,079	3,330
Donations	3,805		-	3,805	130,491
Teaching Kitchen Donation	-	10,000	-	10,000	-
Legacy donation	11,395	-	-	11,395	-
Woodfields Den Surplus	2,949	-	-	2,949	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>23,228</b>	<b>10,000</b>	<b>-</b>	<b>33,228</b>	<b>133,821</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>23,228</b>	<b>10,000</b>	<b>-</b>	<b>33,228</b>	<b>133,821</b>
<b>A3 Payments</b>					
Subscriptions	333	-	-	333	320
Equipment	4,165	-	-	4,165	-
Woodfields Den Deficit	-	-	-	-	4,955
Other	4,800	-	-	4,800	3,879
Hydro Pool Revamp Project	-	100,000	-	100,000	-
Mini Bus	41,095	-	-	41,095	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>50,393</b>	<b>100,000</b>	<b>-</b>	<b>150,393</b>	<b>9,154</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>50,393</b>	<b>100,000</b>	<b>-</b>	<b>150,393</b>	<b>9,154</b>
<b>Net of receipts/(payments)</b>	<b>- 27,165</b>	<b>- 90,000</b>	<b>-</b>	<b>- 117,165</b>	<b>124,667</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>53,195</b>	<b>100,000</b>	<b>-</b>	<b>153,195</b>	<b>28,528</b>
<b>Cash funds this year end</b>	<b>26,030</b>	<b>10,000</b>	<b>-</b>	<b>36,030</b>	<b>153,195</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Co-operative Bank	26,030	10,000	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	26,030	10,000	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Nicola Stewart	Mrs Nicola Stewart	
	Rebecca Roach	Mrs Rebecca Roach	11/11/24



Section A

Independent Examiner's Report

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On accounts for the year  
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*R. Smith*

Date:

11/11/2024

Name:

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Relevant professional  
qualification(s) or body  
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To

31st August 2024

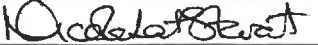

### Section A Receipts and payments

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Mini Bus	41,095	-	-	41,095	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>50,393</b>	<b>100,000</b>	<b>-</b>	<b>150,393</b>	<b>9,154</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>50,393</b>	<b>100,000</b>	<b>-</b>	<b>150,393</b>	<b>9,154</b>
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	<b>Total cash funds</b>	26,030	10,000	-
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Mrs Nicola Stewart	
		Mrs Rebecca Roach	11/11/24