

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 August 2024  
for  
Parent Association of Maria Konopnicka  
Polish Saturday School Willesden

Report of the Trustees  
for the Year Ended 31 August 2024

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

Review of the Year 2023/2024

The Charity's objectives are to advance education of children attending the Polish school of Maria Konopnicka in Willesden Green by maintaining and developing the school and providing resources and teaching facilities within it.

Pupil numbers and fees

Our educational activities are carried out from nursery up to A Level. Pupil numbers at our school was lower than our target and totalled 320.

We have managed to keep our fees at the same level for the consecutive year and they were:

1. Family with one child £400 per academic year
2. Family with two children £600 per academic year
3. Family with three children £660 per academic year
4. Family with four children £680 per academic year
5. Family with five children £720 per academic year

Public Benefit

The trustees have consulted the guidance made available by the Charity Commission for England and Wales on the Public Benefit requirement of the Charities Act 2011.

The trustees are confident that they have complied with their duty under the Charities Act 2011 in that they have had due regard to public benefit guidance published by the Commission.

**ACHIEVEMENT AND PERFORMANCE**

The school team worked very hard during the whole academic year to run Saturday school and improve quality of the service provided. On-line meetings between teachers and parents were still organized as this was sufficient and effective way to contact each other and share all important information. Teacher trainings was conducted on the same principles. We are very proud for our team which worked very hard to obtain a grants and donation to help running polish school, manage expenses and events for our pupils. The School is grateful for sponsoring our events by Polish Village Bread which donate to the school delicious cakes, polish shops for donation delicious sausages for our end of year grill and at least we are so warming surprise for donation by polish community.

The school is very proud of its excellent levels of academic success but equally proud of its outstanding pastoral care, the wide range of extra- curricular opportunities available through the commitment of Governing Body as well as teaching staff and volunteers. The school in the last year has provided lots of services:

1. Mainly teaching the Polish language, History and Geography
2. Religious studies (Christian)
3. Art and Music lessons for our younger pupils

**FINANCIAL REVIEW**

**Reserves policy**

The Trustees policy is to maintain reserves at a level which will allow the charity to operate for the foreseeable future while endeavouring to set aside funds in a building fund.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is governed by a constitution adopted on 26 April 2008 as amended on 25 October 2008 and is registered with the Charity Commission. Charity Registration No 1127089

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1127089

**Principal address**

St. Marys & St. Johns C Of E School  
Downage  
London  
NW4 1AB

**Trustees**

Mrs A Grzybowska (Chairman)  
Mrs U Pedzik  
J Iwaszkiewicz  
Mrs I Cieslinska  
R Machnik  
Mrs W Gnys  
Mrs A Banik

27/06/2025

Approved by order of the board of trustees on ..... and signed on its behalf by:

*Wioletta Gnys*

.....  
Trustee

Statement of Trustees' Responsibilities  
for the Year Ended 31 August 2024

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent examiner's report to the trustees of Parent Association of Maria Konopnicka Polish Saturday School Willesden**

I report to the charity trustees on my examination of the accounts of Parent Association of Maria Konopnicka Polish Saturday School Willesden (the Trust) for the year ended 31 August 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Puzniak FCCA

26 June 2025

Parent Association of Maria Konopnicka  
Polish Saturday School Willesden

Statement of Financial Activities  
for the Year Ended 31 August 2024

|                                    | Notes | School fund<br>£ | Restricted funds<br>£ | 31.8.24<br>Total funds<br>£ | 31.8.23<br>Total funds<br>£ |
|------------------------------------|-------|------------------|-----------------------|-----------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |       |                  |                       |                             |                             |
| Parental contributions             |       | 101,792          | -                     | 101,792                     | 96,252                      |
| <b>Charitable activities</b>       |       |                  |                       |                             |                             |
| Grant                              |       | 20,288           | -                     | 20,288                      | 20,765                      |
| Activity for generating funds      | 2     | 3,728            | -                     | 3,728                       | 5,014                       |
| Other income                       | 3     | -                | 1,389                 | 1,389                       | 491                         |
| <b>Total</b>                       |       | <u>125,808</u>   | <u>1,389</u>          | <u>127,197</u>              | <u>122,522</u>              |
| <b>EXPENDITURE ON</b>              |       |                  |                       |                             |                             |
| Raising funds                      |       | -                | -                     | -                           | 1,000                       |
| <b>Charitable activities</b>       |       |                  |                       |                             |                             |
| Room hire                          |       | -                | -                     | -                           | 200                         |
| Bank interest                      |       | 281              | -                     | 281                         | 472                         |
| Staff Costs                        |       | 59,439           | -                     | 59,439                      | 57,751                      |
| School Costs                       |       | 68,311           | -                     | 68,311                      | 52,734                      |
| <b>Total</b>                       |       | <u>128,031</u>   | <u>-</u>              | <u>128,031</u>              | <u>112,157</u>              |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | (2,223)          | 1,389                 | (834)                       | 10,365                      |
| <b>RECONCILIATION OF FUNDS</b>     |       |                  |                       |                             |                             |
| Total funds brought forward        |       | 105,666          | 144,026               | 249,692                     | 239,327                     |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <u>103,443</u>   | <u>145,415</u>        | <u>248,858</u>              | <u>249,692</u>              |

Balance Sheet  
31 August 2024

|  | Notes | 31.8.24<br>£ | 31.8.23<br>£ |
|--|-------|--------------|--------------|
| <b>CURRENT ASSETS</b>                        |       |              |              |
| Debtors                                      | 6     | 14,377       | 5,912        |
| Cash at bank and in hand                     |       | 247,752      | 253,122      |
|  |       | 262,129      | 259,034      |
| <b>CREDITORS</b>                             |       |              |              |
| Amounts falling due within one year          | 7     | (13,271)     | (9,342)      |
| <b>NET CURRENT ASSETS</b>                    |       | 248,858      | 249,692      |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | 248,858      | 249,692      |
| <b>NET ASSETS</b>                            |       | 248,858      | 249,692      |
| <b>FUNDS</b>                                 | 9     |              |              |
| Unrestricted funds                           |       | 103,443      | 105,666      |
| Restricted funds                             |       | 145,415      | 144,026      |
| <b>TOTAL FUNDS</b>                           |       | 248,858      | 249,692      |

The financial statements were approved by the Board of Trustees and authorised for issue on  
..... and were signed on its behalf by:

*Wioletta Gnys* 27/06/2025  
.....  
Trustee

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. ACTIVITY FOR GENERATING FUNDS

|                    | 31.8.24      | 31.8.23      |
|--------------------|--------------|--------------|
|                    | £            | £            |
| Fundraising events | 570          | 150          |
| Event income (BBQ) | 3,158        | 4,864        |
|                    | <u>3,728</u> | <u>5,014</u> |

3. OTHER INCOME

|               | 31.8.24      | 31.8.23    |
|---------------|--------------|------------|
|               | £            | £          |
| Bank interest | 1,389        | 491        |
|               | <u>1,389</u> | <u>491</u> |

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

|                                    | School fund<br>£ | Restricted funds<br>£ | Total funds<br>£ |
|------------------------------------|------------------|-----------------------|------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |                  |                       |                  |
| Parental contributions             | 96,252           | -                     | 96,252           |
| <b>Charitable activities</b>       |                  |                       |                  |
| Grant                              | 20,765           | -                     | 20,765           |
| Activity for generating funds      | 5,014            | -                     | 5,014            |
| Other income                       | 68               | 423                   | 491              |
| <b>Total</b>                       | <u>122,099</u>   | <u>423</u>            | <u>122,522</u>   |
| <b>EXPENDITURE ON</b>              |                  |                       |                  |
| Raising funds                      | 1,000            | -                     | 1,000            |
| <b>Charitable activities</b>       |                  |                       |                  |
| Room hire                          | 200              | -                     | 200              |
| Bank interest                      | 472              | -                     | 472              |
| Staff Costs                        | 57,751           | -                     | 57,751           |
| School Costs                       | 52,734           | -                     | 52,734           |
| <b>Total</b>                       | <u>112,157</u>   | <u>-</u>              | <u>112,157</u>   |
| <b>NET INCOME</b>                  | 9,942            | 423                   | 10,365           |
| <b>RECONCILIATION OF FUNDS</b>     |                  |                       |                  |
| Total funds brought forward        | 95,724           | 143,603               | 239,327          |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <u>105,666</u>   | <u>144,026</u>        | <u>249,692</u>   |

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|               |               |              |
|---------------|---------------|--------------|
|               | 31.8.24       | 31.8.23      |
|               | £             | £            |
| Debtors       | 9,777         | 1,280        |
| Other debtors | 4,600         | 4,632        |
|               | <u>14,377</u> | <u>5,912</u> |

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                              |               |              |
|------------------------------|---------------|--------------|
|                              | 31.8.24       | 31.8.23      |
|                              | £             | £            |
| Creditors                    | 4,386         | 7,430        |
| Taxation and social security | 3,607         | -            |
| Other creditors              | 5,278         | 1,912        |
|                              | <u>13,271</u> | <u>9,342</u> |

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                     |                |                  |                     |                     |
|---------------------|----------------|------------------|---------------------|---------------------|
|                     | School fund    | Restricted funds | 31.8.24 Total funds | 31.8.23 Total funds |
|                     | £              | £                | £                   | £                   |
| Current assets      | 116,714        | 145,415          | 262,129             | 259,034             |
| Current liabilities | (13,271)       | -                | (13,271)            | (9,342)             |
|                     | <u>103,443</u> | <u>145,415</u>   | <u>248,858</u>      | <u>249,692</u>      |

9. MOVEMENT IN FUNDS

|                           |                |                       |                |
|---------------------------|----------------|-----------------------|----------------|
|                           | At 1.9.23      | Net movement in funds | At 31.8.24     |
|                           | £              | £                     | £              |
| <b>Unrestricted funds</b> |                |                       |                |
| School fund               | 105,666        | (2,223)               | 103,443        |
| <b>Restricted funds</b>   |                |                       |                |
| Restricted funds          | 144,026        | 1,389                 | 145,415        |
| <b>TOTAL FUNDS</b>        | <u>249,692</u> | <u>(834)</u>          | <u>248,858</u> |

Net movement in funds, included in the above are as follows:

|                           |                    |                    |                   |
|---------------------------|--------------------|--------------------|-------------------|
|                           | Incoming resources | Resources expended | Movement in funds |
|                           | £                  | £                  | £                 |
| <b>Unrestricted funds</b> |                    |                    |                   |
| School fund               | 125,808            | (128,031)          | (2,223)           |
| <b>Restricted funds</b>   |                    |                    |                   |
| Restricted funds          | 1,389              | -                  | 1,389             |
| <b>TOTAL FUNDS</b>        | <u>127,197</u>     | <u>(128,031)</u>   | <u>(834)</u>      |

Comparatives for movement in funds

|                           |                |                       |                |
|---------------------------|----------------|-----------------------|----------------|
|                           | At 1.9.22      | Net movement in funds | At 31.8.23     |
|                           | £              | £                     | £              |
| <b>Unrestricted funds</b> |                |                       |                |
| School fund               | 95,724         | 9,942                 | 105,666        |
| <b>Restricted funds</b>   |                |                       |                |
| Restricted funds          | 143,603        | 423                   | 144,026        |
| <b>TOTAL FUNDS</b>        | <u>239,327</u> | <u>10,365</u>         | <u>249,692</u> |

Comparative net movement in funds, included in the above are as follows:

|                           |                    |                    |                   |
|---------------------------|--------------------|--------------------|-------------------|
|                           | Incoming resources | Resources expended | Movement in funds |
|                           | £                  | £                  | £                 |
| <b>Unrestricted funds</b> |                    |                    |                   |
| School fund               | 122,099            | (112,157)          | 9,942             |
| <b>Restricted funds</b>   |                    |                    |                   |
| Restricted funds          | 423                | -                  | 423               |
| <b>TOTAL FUNDS</b>        | <u>122,522</u>     | <u>(112,157)</u>   | <u>10,365</u>     |

A current year 12 months and prior year 12 months combined position is as follows:

|                           |                |                       |                |
|---------------------------|----------------|-----------------------|----------------|
|                           | At 1.9.22      | Net movement in funds | At 31.8.24     |
|                           | £              | £                     | £              |
| <b>Unrestricted funds</b> |                |                       |                |
| School fund               | 95,724         | 7,719                 | 103,443        |
| <b>Restricted funds</b>   |                |                       |                |
| Restricted funds          | 143,603        | 1,812                 | 145,415        |
| <b>TOTAL FUNDS</b>        | <u>239,327</u> | <u>9,531</u>          | <u>248,858</u> |



Notes to the Financial Statements - continued  
for the Year Ended 31 August 2024

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| School fund               | 247,907                    | (240,188)                  | 7,719                     |
| <b>Restricted funds</b>   |                            |                            |                           |
| Restricted funds          | 1,812                      | -                          | 1,812                     |
| <b>TOTAL FUNDS</b>        | <u>249,719</u>             | <u>(240,188)</u>           | <u>9,531</u>              |

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2024.

Parent Association of Maria Konopnicka  
Polish Saturday School Willesden  
Detailed Statement of Financial Activities  
for the Year Ended 31 August 2024

|                                      | 31.8.24<br>£   | 31.8.23<br>£   |
|--------------------------------------|----------------|----------------|
| <b>INCOME AND ENDOWMENTS</b>         |                |                |
| <b>Parental contributions</b>        |                |                |
| Gifts                                | 101,792        | 95,252         |
| Donations                            | -              | 1,000          |
|                                      | <u>101,792</u> | <u>96,252</u>  |
| <b>Activity for generating funds</b> |                |                |
| Fundraising events                   | 570            | 150            |
| Event income (BBQ)                   | 3,158          | 4,864          |
|                                      | <u>3,728</u>   | <u>5,014</u>   |
| <b>Other income</b>                  |                |                |
| Bank interest                        | 1,389          | 491            |
| <b>Charitable activities</b>         |                |                |
| Grants                               | 20,288         | 20,765         |
| <b>Total incoming resources</b>      | <u>127,197</u> | <u>122,522</u> |
| <b>EXPENDITURE</b>                   |                |                |
| <b>Other trading activities</b>      |                |                |
| Bad debts                            | -              | 1,000          |
| <b>Charitable activities</b>         |                |                |
| Wages                                | 57,514         | 55,486         |
| Premises costs                       | 40,602         | 35,340         |
| Insurance                            | 929            | 2,681          |
| Telephone                            | 1,824          | 1,904          |
| Postage and stationery               | 1,096          | 715            |
| Events costs                         | 12,381         | -              |
| School expenses other                | 8,608          | 8,525          |
|                                      | <u>122,954</u> | <u>104,651</u> |
| <b>Support costs</b>                 |                |                |
| <b>Finance</b>                       |                |                |
| Bank charges                         | 281            | 472            |
| <b>Information technology</b>        |                |                |
| Equipment                            | 1,209          | 479            |
| <b>Other</b>                         |                |                |
| Sundries                             | 2,867          | 4,835          |
| <b>Governance costs</b>              |                |                |
| Accountancy and legal fees           | 720            | 720            |
| <b>Total resources expended</b>      | <u>128,031</u> | <u>112,157</u> |
| <b>Net (expenditure)/income</b>      | <u>(834)</u>   | <u>10,365</u>  |

Contents of the Financial Statements  
for the Year Ended 31 August 2024

|  | Page   |
|--|--------|
| Report of the Trustees                     | 1      |
| Statement of Trustees' Responsibilities    | 2      |
| Independent Examiner's Report              | 3      |
| Statement of Financial Activities          | 4      |
| Balance Sheet                              | 5      |
| Notes to the Financial Statements          | 6 to 8 |
| Detailed Statement of Financial Activities | 9      |