

**Charity number: 1127084**  
**Company number: 05378881**

**The Workington Heritage Group Limited**  
**(A company limited by guarantee)**

**Trustees' report and financial statements**  
**for year ended 31 March 2022**

**Stamper & Co**  
**Accountants**

**The Workington Heritage Group Limited**  
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**The Workington Heritage Group Limited**  
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**Legal and administrative information**

<b>Charity number</b>	1127084
<b>Company registration number</b>	05378881
<b>Registered office</b>	Helena Thompson Museum Park End Road Workington CA14 4DE
<b>Trustees</b>	Mrs J M Haughan Mr J Cook Mr A Wareing Mr T Ryan Mrs A Wareing Mrs E Bates
<b>Secretary</b>	Mrs A Wareing
<b>Accountants</b>	Stamper & Co Accountants Doretti Cross Lane Wigton CA7 9DB
<b>Bankers</b>	HSBC Bank Plc 3 Pow Street Workington CA14 3AH

**The Workington Heritage Group Limited**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors report)**  
**for the year ended 31 March 2022**

The trustees present their report and the financial statements for the year ended 31st March 2022. The trustees who are also directors of The Workington Heritage Group Limited for the purposes of law and who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

*Governing document*

The organisation is a charitable company limited by guarantee, incorporated on 1st March 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1

*Recruitment and appointment of trustees*

Under the requirements of the Memorandum and Articles of Association, trustees are elected at the Annual General meeting or by invitation from the Board of Directors of Workington Heritage Group Limited. Trustees retire by rotation and may, if willing to act, be reappointed.

The board members are J Mercia Haughan, John Cook, Gail Inglis, Tom Ryan, Ann Wareing and Eleanor Bates. Tony Wareing is still Chairman and Trustee.

*Risk Management*

The Trustees have reviewed all risks to which the charity is exposed and have taken steps to mitigate these risks where appropriate. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers and visitors.

**Objectives and activities**

Our charity's objects as set out in the company's Memorandum and Articles of Association are to ensure the advancement of education and the public benefit, in particular through the maintenance of historical artefacts, management of museums and organisation of events and publication relevant to the local historical and social development. We have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives.

*Main activities undertaken*

The charity has continued to work closely with officers of Allerdale Borough Council to ensure the continual successful management of the Helena Thompson Museum, the building and contents of which were left to the people of Workington in the will of Helena Thompson.

*Volunteers*

The trustees wish to thank the volunteers who in the current year supported Workington Heritage Group Limited by donating time amounting to 10,000 hours free of charge to the company.

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**Report of the trustees (incorporating the directors report)**  
**for the year ended 31 March 2022**

The Museum continued to be closed for the first three months of the financial year and the staff were retained on furlough with no reduction in their salaries and the Museum was opened up for visitors and events from July. We were able to apply for Government grants as well as an Arts Council grant which allowed us to reopen under Covid guidelines.

The planned events were limited after opening due to the, understandable, lack of organisations making firm commitments under the Covid restrictions although we started to host some of the delayed weddings and other events.

The building developments commissioned by ABC were completed during the first three months and the staff and volunteers worked extremely hard to clean all areas of the Museum and bring the building back to our high standard of cleanliness.

The new catering facility increased in popularity, especially with visitors and user groups.

We have made concerted efforts to obtain grants to encourage people back into the community and this will prove successful during the coming year.

A J Wareing

Chairman

Workington Heritage Group Ltd

## **The Workington Heritage Group Limited**

**(A company limited by guarantee)**

### **Report of the trustees (incorporating the directors report) for the year ended 31 March 2022**

#### **Financial review**

The net incoming resources for the year amounted to £ 10415 . The balance on the unrestricted reserves at 31st March 2022 is £193570 and the restricted reserves are £ 135,852

#### ***Reserves policy***

It is the policy of the trustees to hold in reserve a minimum of 12 months working capital which is to be found in the Number 2 account at the Workington branch of HSBC.

#### ***Principle funding sources***

The charity receives an annual grant from Allerdale Borough Council towards the cost of managing the Helena Thompson Museum. Extra funding is obtained through grants, sale of goods, fund raising and donations.

#### **Statement of trustees responsibilities**

The trustees (who are also directors of The Workington Heritage Group Limited for the purpose of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and applications of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

**The Workington Heritage Group Limited**  
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**Report of the trustees (incorporating the directors report)**  
**for the year ended 31 March 2022**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time in the financial position of the charitable company and which enables them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board



**A J Wareing**  
**Director**

2/8/2022

**The Workington Heritage Group Limited**  
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**Independent examiners report to the trustees on the unaudited financial statements**

I report on the accounts of The Workington Heritage Group Limited for the year ended 31st March 2022 set out on pages 8 to 18.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to an audit under Part 16 of the Companies Act 2006 and is eligible for an independent examination, it is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5) of the Charities Act, and to state whether particular matters have come to my attention.

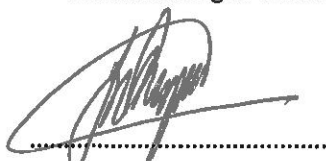
**Basis of independent examiners statement**

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiners statement**

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect requirements:
  - to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
.....  
J N Stamper BA Hons  
Stamper & Co Accountants



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**Income and Expenditure account for the year ended 31 March 2022**

<u>Income</u>		£
Income		
Allerdale BC Grants		66000
Arts Council Grant		7500
Town Council Grants		5000
University of Manchester Grant		1100
HMRC - JRS Grant		6036
Room Hire		4925
Catering		11859
ABC Lottery		36
Interest Received		25
		<hr/>
Total Income		102481
<u>Expenditure</u>		
Wages	45480	
Pensions	907	
Insurances	2872	
Leasing	1416	
Cleaning	207	
Food & bar purchases	16059	
Printing, stationery & advertising	1366	
Repairs & renewals	3290	
Legal & professional	1776	
Book Keeping	2200	
Licenses	1710	
Telephone & post	1363	
Motor expenses	132	
Bank Charges	213	
Depreciation	13075	
	<hr/>	
		(92066)
		<hr/>
Excess of Income over expenditure		£ 10415
		<hr/>

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**Balance sheet as at 31 March 2022**

**Fixed Assets**

Tangible Assets	40720
Heritage Assets	10150
	<hr/>

50870

**Current Assets**

Cash at bank & in hand	275634
Stock	5250
Debtors	2554
	<hr/>

283438

**Current Liabilities**

Creditors	(4886)
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278552

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£ 329422

**Capital & Reserves**

Restricted income funds	135852
Unrestricted income funds	193570
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£ 329422

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Fixed Asset Schedule

Fixed Assets

Tangible Assets

<u>Cost</u>	<u>Fixtures &amp; Fittings</u>	<u>Collections</u>	<u>Total</u>
As at 01/04/21	140387	1495	141882
Additions	13799		13799

As at 31/03/22	154186	1495	155681
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Depreciation

As at 01/04/21	101886	---	101886
Charge for year	13075	---	13075

As at 31/03/22	114961		114961
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Net book Value

As at 31/03/22	39225	1495	40720
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As at 31/03/21	38501	1495	39996
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Heritage Assets

	<u>Collections</u>	<u>Total</u>
As at 01/04/21 & 31/02/22	10150	10150

**Trustees statements required by the Companies Act 2006  
for the year ended 31 March 2022**

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006;

(b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31st March 2021.


(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board 2/08/2022 and signed on its behalf by



**A Wareing  
Director**

**Registration number: 05378881**