

MUTLEY BAPTIST CHURCH

England & Wales · Charity number 1127079

Details

Status Registered

Legal form Previously excepted

Registered 2008-12-08

Register [View on the Charity Commission register](#)

Contact

Address Mutley Plain
Plymouth
PL4 6LB

Phone 01752203346

Email office@mutleybaptistchurch.co.uk

Website www.mutleybaptist.co.uk

Activities

Objects: The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

Activities: THE PROVISION OF REGULAR PUBLIC WORSHIP INCLUDING REGULAR COMMUNION OF THE LORD'S SUPPER; TEACHING; CHRISTIAN-BASED, INCLUSIVE COMMUNITY SERVICE AND PASTORAL WORK.EVANGELISM AND MISSION - LOCALLY, REGIONALLY, NATIONALLY AND INTERNATIONALLY.EDUCATION AND TRAINING FOR CHRISTIAN AND COMMUNITY SERVICE.SUPPORTING AND ENCOURAGING CHARITABLE SOCIAL ACTION IN THE UNITED KINGDOM AND ABROAD.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, PLYMOUTH.
- Plymouth City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£196,275	£226,458	-	-
2023-12-31	£206,827	£217,580	-	-
2022-12-31	£194,662	£218,510	-	-
2021-12-31	£480,639	£209,534	-	-
2020-12-31	£253,824	£271,513	-	-

Trustees

Name	Role	Appointed
Rev Nicholas Mark Lear	Chair	2021-06-01
Andrew Cecil Robert Gaston		2019-12-02
David Ball		2024-07-01
Joypradeep Nadimikeri		2024-03-25
Mark Ashley Bailey		2021-10-04
Tmothy Burston		2024-01-01

MUTLEY BAPTIST CHURCH

England & Wales - Charity number 1127079

Accounts

Mutley Baptist Church
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Name of the Charity:

Mutley Baptist Church

Charity registration number:

1127079

Registered Address:

Mutley Plain
Plymouth PL4 6LB

Trustees during 2024:

Rev N Lear (Minister)
Mr M Bailey (Church Secretary)
Mr T Burston (Treasurer)
Mr P Allen – appointed 25/03/2024
Mr D Ball – appointed 01/07/2024
Mr J Dawes – retired 31/12/2024 at the end of his second 3-year term
Dr A Gaston
Mr J Nadimikeri – appointed 25/03/2024
Mr T Provost – retired 31/12/2024 at the end of his second 3-year term

Trustees subsequently appointed:

None

Property Trustees:

The Baptist Union Corporation
Baptist House
PO Box 44
129 Broadway
Didcot OX11 8RT

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Bankers:

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4TA

Independent Examiner:

Ian Barrett FCA FCIE

Charitable Object:

The charity is governed by an Approved Governing Document which states that the principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the church shall determine.

Mutley Baptist Church (MBC) occupies premises which are held by the South West Baptist Trust Corporation Ltd, on Trusts which are entirely compatible with the above object. The Minister also occupies premises which are held by the Baptist Union Corporation Limited, on Trusts which are entirely compatible with the above object.

Organisational Structure and Decision-making processes:

Members of MBC are accepted in accordance with the Approved Governing Document which requires them to be or to have been publicly baptised on the profession of faith in Jesus Christ or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

Members' meetings normally take place four times per year and the view of the members as expressed in the meeting under the guidance of the Holy Spirit determines the overall policy of the church. In accordance with the constitution, the members appoint Trustees who, together with the Minister, Church Secretary and Treasurer (collectively known as the Leadership Team) are responsible for the day to day running of the church's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the church meeting by the Trustees for guidance or may be raised by members in church meeting for further consideration by the Trustees. Though the constitution permits decisions to be made at church meetings by appropriate majorities, the church

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seeks to work by consensus wherever possible. The Trustees review their adherence to the seven principles listed in the Charity Governance Code on a regular basis.

Objectives and Activities:

In order to achieve the principal objective, which is set out above, the church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as their living Lord.

Central to the work and witness of the church is the provision of regular public services of Christian worship, on Sundays at 10.00am and 6.00pm and with additional services at Easter and Christmas. Broadcasting of the 10.00am Sunday service on 'Zoom', introduced at the start of lockdown, has continued as a way of allowing those unable to attend in person to participate. There is a full programme for children and young people during the 10.00am Sunday service, and also on Thursday evenings in different groups for 5-18 year olds. On most days during the week there are activities for children, for parents with babies and toddlers, and on Thursdays for families as a whole, with food and refreshments available at teatime. A summer holiday club and day trips are also offered and prove very popular with kids and parents alike.

Members of the church are active participants in the operation of the Soup Run on Wednesday evenings serving the homeless and street folk of the city of Plymouth, and who regularly numbered 100+ during 2024. MBC also supply Street Pastors on Saturday evenings to give reassurance and assist where needed in the city's busy nightlife hotspots. On Thursday lunchtimes throughout the year the church's Main Hall and kitchen are used for the Bigger Table, where a hot drink and a meal are provided to the vulnerable, lonely and homeless, along with a warm welcome and a listening ear, and the opportunity for prayer if desired. People can purchase (for the nominal amount of £1.50) a large bag of food items supplied through 'Fare Share' in Plymouth. Those attending are also able to seek financial advice from Plymouth Focus (who have an office within the church) and who are able to offer longer appointments for complex situations which are then investigated and people helped as much as possible. On Tuesday lunchtimes The Cosy Corner operates as a welcoming space where the Lounge is open for people to pop in and receive a friendly welcome, a hot drink and a bite to eat, and the opportunity to chat with others. It was initially introduced in late 2022 in response to the cost of living crisis, and financially supported by Plymouth City Council through the Government's Household Support Fund. Other initiatives for local groups, such as shared-interest forums, cooking and gardening, are hosted either at the church or at the Green Space premises on Mutley Plain.

Evening meetings are held each week in the homes of members in different parts of the city to encourage and nurture growth in faith and discipleship. Again, the continued use of 'Zoom' has allowed people who can't physically attend to stay involved and in touch. A Pastoral Team meets weekly to co-ordinate contact with the elderly, sick and lonely members of the fellowship through hospital visits, home visits, phone calls, emails and the sending of cards.

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The church continues to take the issue of safeguarding extremely seriously with regard to the children, young people and adults at risk that it serves. The Safeguarding Policy is regularly reviewed and updated as necessary, and duly endorsed and adopted by the membership. Volunteers and leaders wanting to work with these groups are appropriately vetted by the Disclosure and Barring Service.

MBC is increasingly environmentally-friendly and currently holds bronze status awarded by the A Rocha UK Eco Church project. It is now an established member of the Inclusive Church Network signifying that everyone is welcome here, part of the Plymouth Affirming Churches Together (PACT) umbrella group, and a participant and host in the Open Table Network, a multi-denominational group that meets once a month.

Although primarily serving the needs of the local community in and around Mutley, the church continues to support a number of missionaries overseas, some financially and all prayerfully. In 2024 the church supported couples serving in Uganda, Madagascar and the Middle East.

Significant events during 2024:

On the staffing front, the Youth, Children and Families (YCF) Pastor returned from maternity leave on a phased basis in April, and to help balance her new work / home responsibilities reduced her working week from 38 hours to 35 hours. As a result, the lady who was filling in for her during her six month maternity leave was appointed to work 5 hours per week as YCF Support Officer. The Building Maintenance Manager post, vacant since late 2023, was relinquished and the work is now being done on a paid contract basis of up to 40 hours per month, supplemented by volunteer days throughout the year. In addition, the Office Administrator voluntarily reduced her working week from 28 hours to 20 hours.

On the technical side, the new church website was gradually enhanced for content and usability. Other significant improvements saw the migration to Microsoft SharePoint and the implementation of the ExpensePlus financial management software.

On the buildings side, the Bunyan Room and Aylward Room were refurbished and the latter is now being rented by Gifted Women. Permission was granted for the erection of a wooden cross at the front of the church and this is now in place. The church kitchen remains vital in supporting many of the activities provided; cleanliness standards were carefully maintained and our Level 5 Food Hygiene rating preserved. As a key part of MBC's community ministry, the Green Space premises on Mutley Plain were extended significantly and now incorporate the remaining stock from the Christian Resources Project bookshop.

More trained medical staff, along with their families, joined our congregation during in 2024 from India and Nigeria (in particular) to take up employment at the University Hospitals Plymouth NHS Trust at Derriford. The church membership at year end stood at 134.

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Financial Report:

MBC continues to raise the majority of the funds needed to carry on its activities from within its own membership and congregation. Staff salaries remain the most significant item of expenditure and relate to those of the Minister, YCF Pastor, Community Pastor, Office Administrator, Caretaker and YCF Support Officer. MBC remains heavily dependent on members working as unpaid volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure but nevertheless contribute substantially to achieving its objectives. A further grant was obtained from Plymouth City Council to help fund the Cosy Corner welcoming space during 2024.

The year ended with a cash deficit of £30,183, which is of major concern to the Trustees as it is the 4th successive year in which expenditure has significantly exceeded income. The average annual deficit since 2021 is now more than £25,000. The only material fluctuation in annual income over this period has been caused by timing differences in the collection of Gift Aid claims.

The church's core income from donations, the offertory and gifts from members and supporters fell marginally in 2024 to £126,315, and the Trustees recognise that there is a clear 4-year trend of static income set against slowly rising expenditure that has created this structural deficit, and which must be addressed within the next 2 years if the church is to survive.

A new Church Treasurer took up post on 1 January 2024 and inherited a 2024 budget that forecasted a deficit of almost £40,000. With 6 paid members of staff, wages and salaries are by far our largest cost, accounting for almost 50% of the church's annual outgoings. The Trustees are continually reviewing all areas of expenditure. They wish to do everything possible to avoid having to make major staff cuts as they believe that every member of the existing staff team is vitally important to the church's ministry.

At the start of the year our Office Administrator volunteered to reduce her working hours from 28 to 20 hours per week. This helped mitigate the full impact of the 9.9% increase in the National Living Wage which took effect from 5 April 2024. However, coupled with unavoidable increases in staff pension costs, this still meant that total staff costs rose by £6,500 to almost £109,000.

A Trustee took over as Buildings Maintenance Manager during the year and has subsequently worked closely with the Church Caretaker. The church buildings comprise 2 large halls and a series of rooms and offices in addition to the main church building, the Sanctuary. Together with a team of 20+ volunteer church members, they have adapted and equipped several rooms for rental by local community groups. The occupancy rates of the existing halls have also increased significantly during the year which has seen room hire income rise by more than £9,000 compared to 2023 to £23,910. This figure is set to rise to £30,000pa in 2025. The volunteers are also meeting regularly to undertake routine buildings maintenance and repair work to minimise our ongoing establishment costs.

The Trustees recommended a one-year reduction of £3,400 in 2024 to the grant support given to one of our long-standing local mission partners and £69,385 of our long-term reserve funds were

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placed upon a 1 Year Fixed Rate Bond with the Baptist Union on 28 February 2024 at 5.0%. This deposit has subsequently generated interest income of £3,450 which will appear in the 2025 Accounts.

The church's energy costs were reviewed during the year using the services of an independent advisor. Two new fixed rate agreements will take effect during late 2025 which ensures there will be no overall increase in the unit costs payable for our gas and electricity usage. The Trustees also intend to seek independent quotes for our insurance costs ahead of their annual renewal in September.

The Trustees are encouraged by the significant increase in attendance numbers at our core church services during 2024. This is reflected in our receiving 6 requests for baptism, with most of these individuals joining the church as committed members. On the strength of these evident trends, the Trustees have set an ambitious budget for 2025 in which we are forecasting a £30,000 increase in income from donations and the associated Gift Aid claims. We are communicating regularly with members and supporters to thank them more frequently for their financial support and to explain and highlight how funds are being used within the church to further God's Kingdom.

Progress against budget is being tracked monthly by the Trustees who fully understand that our income and expenditure must be brought fully into balance in the near future to ensure that the church remains a going concern.

The Trustees have conducted a thorough review of the church's Reserves Policy. They have concluded that funds should only be held in reserve for the specific purpose of ensuring an orderly closure of the church, which they believe would be achieved over a 3-month period. Our calculations show that a sum of £77,400 would currently be required to meet all foreseeable closure costs, being principally staff redundancy costs, utility costs and the repayment of all creditors. This figure has been rounded up to £80,000 to allow for any unforeseen items.

MUTLEY BAPTIST CHURCH
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted	Restricted/ Endowment/ Designated	Total	Total
		£	£	2024 £	2023 £
Receipts					
Donations and legacies	2	153,780	1,031	154,811	171,214
Investment income	3	4,017	-	4,017	6,721
Income from charitable activities	4	33,832	966	34,797	26,172
Government grants	5	-	2,650	2,650	2,720
Total receipts		<u>£191,628</u>	<u>£4,647</u>	<u>£196,275</u>	<u>£206,827</u>
Payments					
Charitable activities -restricted/unrestricted	6	221,607	4,011	225,618	217,160
Governance costs - independent examination		840	-	840	420
Charitable activities - endowment	6	-	-	-	-
Total payments		<u>222,447</u>	<u>4,011</u>	<u>226,458</u>	<u>217,580</u>
Net receipts/(payments)		(£30,819)	£636	(£30,183)	(£10,753)
Opening bank balance		£178,294	£7,309	£185,603	£196,356
Closing bank balance		<u>£147,475</u>	<u>£7,945</u>	<u>£155,420</u>	<u>£185,603</u>
Restricted			<u>£7,945</u>		

The notes on pages 9 to 12 form part of these accounts

MUTLEY BAPTIST CHURCH
STATEMENT OF ASSETS AND LIABILITIES
31 December 2024

	Notes	2024		2023	
		£	£	£	£
Assets					
Assets held for church's own use	11		500,973		497,660
Debtors	12		19,433		22,299
Bank and cash balances	13		155,423		196,355
Total Assets			<u>675,829</u>		<u>716,314</u>
Liabilities					
Current liabilities	14		13,474		6,970
Long term loans			23,833		25,833
Total Liabilities			<u>£37,307</u>		<u>£32,803</u>
Total net assets			<u>£638,522</u>		<u>£683,511</u>

The notes on pages 9 to 12 form an integral part of these accounts. These accounts were approved by the Trustees on 29/05/2025 and signed on their behalf by

Trustee
Nicholas Lear (Minister and Trustee)
Secretary
Mark Bailey (Secretary)

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31st December 2024

1 Basis of Accounts

a Basis of preparation

The accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011

b Funds

The church has established various funds as follows:

Unrestricted funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment

This comprises the amount originally applied to the building of the church and associated building and to the contingent asset in Note 16. This amount is held as permanent capital until determined otherwise by the Trustees with the approval of the church members' meeting.

Designated

Church members may designate or undesignate a fund for a particular purpose. The members have designated an amount for the purpose of holding a manse.

Restricted

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2 Donations and legacies

	Unrestricted	Restricted	2024	2023
	£	£	£	£
Offerings	125,558	1,031	126,589	130,189
Tax refunds	28,222	-	28,222	41,025
Legacies	-	-	-	-
Total	£153,780	£1,031	£154,811	£171,214

In the previous year £8,039 of donations were restricted income with the balance being unrestricted.

3 Investment income

	Unrestricted	Designated	2024	2023
Bank interest	1,967	-	1,967	4,488
Rental income	2,050	-	2,050	2,233
	£4,017	-	£4,017	£6,721

4 Incoming resources from charitable activities

	Unrestricted	Restricted	2024	2023
	£	£	£	£
Event and room hire	23,910	-	23,910	14,870
Youth, families and community	8,331	966	9,297	10,529
Other incoming resources	1,590	-	1,590	773
Total	£33,832	£966	£34,797	£26,172

5 Government grants

	Unrestricted	Restricted	2024	2023
Government grants received for community support	-	£ 2,650	£ 2,650	£2,720

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31st December 2024

6 Charitable Activities

	Unrestricted	Restricted/ Designated	2024	2023
	£	£	£	£
Ministry				
Salaries, wages and visiting preachers	75,687	1,528	77,215	68,996
Manse costs	4,628	-	4,628	7,263
Pension fund deficit payments	10	-	10	12
Expenses	-	-	-	609
Manse loan repayments	2,000	-	2,000	2,000
Support costs	Note 9 34,221	944	35,164	33,237
	<u>£116,546</u>	<u>£2,472</u>	<u>£119,017</u>	<u>£112,117</u>
Mission				
Youth and family	6679	-	6679	11579
Other local community support	7986	1307	9293	18684
Grants made	Note 8 21780	-	21780	25180
	<u>£36,444</u>	<u>£1,307</u>	<u>£37,751</u>	<u>£55,443</u>
Establishment				
Salaries and wages	20,037	-	20,037	18,004
Heat light and water	18,633	232	18,865	14,155
Insurance	9,217	-	9,217	9,144
Lodge utilities, insurance and repairs	6,983	-	6,983	1,634
Repairs and maintenance	13,748	-	13,748	6,663
	<u>£68,618</u>	<u>£232</u>	<u>£68,850</u>	<u>£49,600</u>
Total	<u>£221,607</u>	<u>£4,011</u>	<u>£225,618</u>	<u>£217,160</u>

7 Total resources expended

	Charitable activities £	Grant Funding £	Support costs £	Total 2024 £	Total 2023 £
Ministry	83,854	-	35,164	119,017	112,117
Mission	15,971	21,780	-	37,751	55,443
Establishment	68,850	-	-	68,850	49,600
Cost of generating funds	-	-	-	-	-
	<u>£168,675</u>	<u>£21,780</u>	<u>£35,164</u>	<u>£225,619</u>	<u>£217,160</u>

8 Grants payable

	Unrestricted	Restricted/ Designated	Total 2024	Total 2023
	£	£	£	£
Local	6,780	-	6,780	9,780
Baptist Missionary Society	3,000	-	3,000	3,000
Home Mission	3,000	-	3,000	3,000
Full time overseas	9,000	-	9,000	9,400
	<u>£21,780</u>	<u>£0</u>	<u>£21,780</u>	<u>£25,180</u>

9 Support costs

	Unrestricted	Restricted/ Designated	Total 2024	Total 2023
	£	£	£	£
Administrative staff	13,155	-	13,155	15,309
Internal organisation costs	14,287	-	14,287	7,012
Equipment	2,369	944	3,313	7,919
Conferences, events and training	1,031	-	1,031	404
Hospitality at events	3,051	-	3,051	1,921
Sundry expenses	327	-	327	672
	<u>£34,221</u>	<u>£944</u>	<u>£35,164</u>	<u>£33,237</u>

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31st December 2024

10 Staff costs and transactions with trustees

	2024	2023
	£	£
Salaries and wages	103,944	95,846
Social security costs	1,384	1,384
Pension costs	6,463	6,463
Other costs	4,628	7,263
Total	<u>£116,419</u>	<u>£110,956</u>

The average number of full time equivalent employees was 4.5 4.5

No employee received emoluments in excess of £60,000 during the year (2023 none).

No sums were reimbursed to Trustees for their work as Trustees (2023 none). The total amount of donations received from trustees was £30,040 (2023 £28,665). One trustee provides maintenance services. The total charged for time and materials amounts to £6,184. These invoices are approved by an independent trustee.

11 Assets held for church's own use

The church is the beneficial owner (subject to the relevant trusts) of the following assets, the legal title to which is held by the church's custodian trustee the Baptist Union Corporation Ltd.

	2024	2023
	£	£
Church premises including Lodge	61,731	61,731
Manse	366,282	366,282
Fixtures, furniture and equipment	72,960	69,647
	<u>500,973</u>	<u>497,660</u>

Church premises are insured for £11,162,164 and contents £410,029. The Lodge for £250,325 the Manse for £601,720.

12 Debtors

	2024	2023
	£	£
Gift Aid	7,093	13,644
Prepayments	7,666	7,350
Other	4,674	1,305
	<u>£19,433</u>	<u>£22,299</u>

13 Bank and cash balances

	2024	2023
	£	£
CAF accounts	3,721	21,925
Baptist Union accounts	111,887	117,241
Mission	15,100	11,622
Youth	11,551	16,955
Buildings	10,788	14,388
Other accounts	1,776	2,936
Cash	600	536
	<u>£155,423</u>	<u>£185,603</u>

14 Creditors

	2024	2023
	£	£
Accruals	4,368	5,511
Other creditors	9,106	1,459
	<u>13,474</u>	<u>6,970</u>

15 Long term loans

	2024	2023
	£	£
South West Baptist Association Memorial Fund loan for manse	<u>23,833</u>	<u>25,833</u>

The loan is interest free and repayable over 15 years at £2,000 per year.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31st December 2024

16 Contingent Assets

The church, MBC, holds a 64% share in a property at 55 Ker Street, being a Manse used by the members of Devonport Community Baptist Church ('DCBC'), upon the following conditions:

- a.** DCBC may, at its discretion, sell the Manse and invest the full proceeds of sale into a new freehold or long leasehold property for use as an alternative manse or building for other DCBC purposes. Any such building purchased in future would be held on trust which reflected the shares of the purchase price provided from MBC.
- b.** If DCBC ceases to operate as a Baptist Church then the MBC share of the sale proceeds of the Manse or any substituted property will be held by South West Baptist Trust Corporation upon the present trusts applicable to them it being the intention of MBC that these be used for church planting in Plymouth or elsewhere as agreed by the members of MBC.

The beneficial interest in this property rests with DCBC unless and until the condition at **b** above is satisfied. Accordingly, as this condition has not been satisfied, it is not practicable to reflect any financial effects in these statements.

17 Pensions

The Church is an employer participating in a pension scheme known as the Baptist Pension Fund ('The Scheme') which is administered by the Pension Trustee (Baptist Pension Trust Limited). The Scheme is a separate legal entity and the assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Since 1 January 2012 benefits have been provided through a Defined Contribution ('DC') plan.

For the current financial year, the pension provision for members of the Scheme is being made through the Defined Contribution (DC) Plan. In general, members pay 8% of their Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Broadstone Corporate Benefits Ltd. In addition employers pay 6% of members' Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Broadstone Corporate Benefits Ltd. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members if they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva Limited. Furthermore, members of the Basic Section pay reduced contributions of 5% of Pensionable Income, and their employers also pay a total of 5%.

In October 2024, the insurance company Just Group completed a buy out of the liabilities of the closed defined benefit scheme. From that date any remaining liability of the participating scheme members to defined benefit scheme ceased and the £1 per month deficit contributions payable by the participating employers which were agreed in the recovery plan approved in August 2022 also ceased from that date. Administration of the closed defined benefit scheme transferred from the pension trustees to Just Group from that date.

The Minister and some members of the church staff are eligible to join the Scheme.

18 Related charities

The custodian trustee of the church is The Baptist Union Corporation Limited, charity number 249635. The church is also a member of the Baptist Union of Great Britain, and the South West Baptist Association. The church made donations to the Baptist Union Home Mission Scheme as set out in Note 8.

Independent Examiner's Report to the Trustees of Mutley Baptist Church
Charity no. 1127079

I report to the trustees on my examination of the accounts of Mutley Baptist Church (the Church) for the year ended 31st December 2024.

Responsibilities and basis of the report

As the charity trustees of the church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the church as required by section 130 of the Act; or
2. The accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Tax Advisers
22 Union Street
Newton Abbot TQ12 2JS

1st July 2025

MUTLEY BAPTIST CHURCH

England & Wales - Charity number 1127079

Accounts

Mutley Baptist Church
Annual Report for 2023



Name of the Charity:

Mutley Baptist Church

Charity registration number:

1127079

Registered Address:

Mutley Plain
Plymouth PL4 6LB

Trustees during 2023:

Rev N Lear (Minister)
Mr M Bailey (Church Secretary)
Mr J Dawes
Mr T Frost – retired 31/12/2023 at the end of his 3-year term
Dr A Gaston
Mr T Provost
Mrs P Shelmerdine – retired 31/12/2023 at the end of her 3-year term
Mrs M Tollins – resigned 01/05/2023

Trustees subsequently appointed:

Mr P Allen - appointed 25/03/2024
Mr D Ball – appointed 01/07/2024
Mr T Burston (Treasurer) – appointed 01/01/2024
Mr J Nadimikeri – appointed 25/03/2024

Property Trustees:

The Baptist Union Corporation
Baptist House
PO Box 44
129 Broadway
Didcot OX11 8RT

Mutley Baptist Church

Annual Report for 2023



Bankers:

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4TA

Independent Examiner:

Ian Barrett FCA FCIE

Charitable Object:

The charity is governed by an Approved Governing Document which states that the principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the church shall determine.

Mutley Baptist Church (MBC) occupies premises which are held by the South West Baptist Trust Corporation Ltd, on Trusts which are entirely compatible with the above object. The Minister also occupies premises which are held by the Baptist Union Corporation Limited, on Trusts which are entirely compatible with the above object.

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Mutley Baptist Church

Annual Report for 2023



constitution permits decisions to be made at church meetings by appropriate majorities, the church seeks to work by consensus wherever possible.

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Members of the church are active participants in the operation of the Soup Run on Wednesday evenings serving the homeless and street folk of the city of Plymouth, and in supplying Street Pastors on Saturday evenings to give reassurance and assist where needed in the city's busy nightlife hotspots. On Monday lunchtimes until May 2023, and on Thursday lunchtimes throughout the whole year the church premises were used for the Bigger Table, providing a hot drink and a meal to the vulnerable, lonely and homeless along with a warm welcome and a listening ear, and the opportunity for prayer if desired. A food bank was also operated on those days for attendees to take away food items supplied through 'Fare Share' in Plymouth. Those attending could also seek financial advice from Plymouth Focus (who have an office within the church) and who are able to offer longer appointments for complex situations which are then analysed and people helped as much as possible. On Tuesday lunchtimes The Cosy Corner operated as a warm space where the Lounge was open for people to pop in and receive a friendly welcome, a hot drink and a bite to eat, and the opportunity to chat with others. It was initially introduced in late 2022 in response to the cost of living crisis, and financially supported by Plymouth City Council through the Government's Household Support Fund. Other initiatives for local groups, such as cooking and gardening, were hosted either at the church or at the Green Space premises just along Mutley Plain.

The church runs a series of weekly evening house groups for the growth of faith and discipleship in the homes of some members. Again, the continued use of 'Zoom' has allowed people who can't physically get there to stay involved and in touch. A Pastoral Team meets weekly to co-ordinate contact with the elderly, sick and lonely members of the fellowship through hospital visits, home visits, phone calls, emails and the sending of cards.

Mutley Baptist Church

Annual Report for 2023



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Although primarily serving the needs of the local community in and around Mutley, the church continues to support a number of missionaries overseas, some financially and all prayerfully. In 2023 the church supported couples serving in Nepal, Uganda, Madagascar and the Middle East.

Achievements and Performance:

On the staffing front, the Youth, Children and Families (YCF) Pastor went on maternity leave in September 2023 and to keep things ticking over one of the YCF volunteers was appointed on an interim basis to work 8 hours per week for 6 months. The Building Maintenance Technician retired in the autumn after many years of looking after MBC's premises and at year end this position remained unfilled.

The church kitchen is vital in supporting many of the activities and consequently cleanliness standards were carefully maintained and our Level 5 Food Hygiene rating preserved. In addition, strict new rules concerning allergens and clear food labelling were implemented.

On the technical side, ChurchSuite software was introduced to underpin the management of the church, provide a directory of information about MBC and its members, facilitate bookings for rooms and events, manage volunteers etc. Late in the year a major overhaul of the church website was launched to make it more intuitive and provide key information such as MBC's vision and values, the services we offer, upcoming events and key contact points. Plans were in hand to migrate across to Microsoft SharePoint early in 2024 and to implement the ExpensePlus financial management software suite.

As part of the process of becoming increasingly environmentally-friendly, in the spring MBC was awarded bronze status by the A Rocha UK Eco Church project. Around the same time MBC joined the Inclusive Church Network to signify that everyone is welcome here, and subsequently co-founded the Plymouth Affirming Churches Together (PACT) umbrella group and joined the Open Table Network (OTN), a multi-denominational group that meets once a month.

2023 saw an encouraging steady increase in attendance on Sundays, partly due to an influx of trained medical staff (along with their families) arriving from India and Nigeria (in particular) to take up employment at the University Hospitals Plymouth NHS Trust at Derriford. The church membership at year end stood at 136.

Mutley Baptist Church

Annual Report for 2023



Financial Review:

MBC continues to raise the majority of the funds needed to carry on its activities from within its own membership and congregation. Staff salaries remain the most significant item of expenditure and relate to those of the Minister, YCF Pastor, Community Pastor, Office Administrator, Caretaker and YCF Support Officer. MBC remains heavily dependent on members working as unpaid volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure but nevertheless contribute substantially to achieving its objectives. A grant was obtained from Plymouth City Council to help fund the Cosy Corner warm space.

The energy crisis triggered by Russia's invasion of Ukraine in 2022 triggered an evaluation of MBC's energy contracts. Our gas is on a long-term fixed rate through to 2026 and our electricity through to September 2025.

Rooms within the church building are hired out to a variety of external customers and this continues to generate a very useful revenue stream. These include a weekly NHS baby clinic, Plymouth City Council for use as a polling station, local schools and a number of groups with special interests such as local history, knitting and needlework and birdwatching.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements, but the bottom line for 2023 was a deficit of £10,753, much less than feared at one point. The reserves at year end stood at £185,603, which considering our requirement to keep a minimum of 6 months running costs in our account (approximately £110,000) means we effectively have a cushion of around £75,000. Giving per member (predominately by Standing Order) has increased compared with 2022, and donations received on Sundays via a card reader have steadily risen as worshippers are finding this method more convenient than the traditional cash offering.

The sale of the previous manse in Hartley Park Gardens in 2021 resulted in a profit of £48,000. This money is held in trust by the Baptist Union Corporation (BUC) and can be drawn on if required for maintaining and improving the church and current manse, defraying the cost of utility bills, repairing and replacing church equipment, meeting staff and ministry costs, and such other purposes as agreed by the church Eldership. Any application to draw from this reserve is subject to approval by the BUC, and in November a request to use some of this to pay for a new boiler in the manse was sanctioned by them.

The Trustees have established a reserves policy and are satisfied that they have sufficient reserves at the balance sheet date, together with ongoing income anticipated, to enable the church to function effectively for the foreseeable future.

The Trustees have made an assessment of the major risks facing the church and are satisfied that there are policies in place to minimise these risks.

MUTLEY BAPTIST CHURCH
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted	Restricted/ Endowment/ Designated	Total 2023	Total 2022
		£	£	£	£
Receipts					
Donations and legacies	2	163,175	8,039	171,214	140,586
Investment income	3	6,721	-	6,721	5,063
Income from charitable activities	4	26,172	-	26,172	23,234
Government grants	5	-	2,720	2,720	11,940
Total receipts		£196,068	£10,759	£206,827	£180,823
Payments					
Charitable activities -restricted/unrestricted	6	204,542	13,038	217,580	221,157
Governance costs - independent examination		-	-	-	-
Charitable activities - endowment	6	-	-	-	-
Total payments		204,542	13,038	217,580	221,157
Net receipts/(payments)		(£8,474)	(£2,279)	(£10,753)	(£40,334)
Opening bank balance		£186,768	£9,588	£196,356	£236,690
Closing bank balance		£178,294	£7,309	£185,603	£196,356
Restricted			£7,309		

The notes on pages 8 to 11 form part of these accounts

MUTLEY BAPTIST CHURCH
STATEMENT OF ASSETS AND LIABILITIES
31 December 2023

	Notes	2023		2022	
		£	£	£	£
Assets					
Assets held for church's own use	11		497,660		496,660
Debtors	12		22,299		25,634
Bank and cash balances	13		185,603		196,355
Total Assets			<u>705,562</u>		<u>718,649</u>
Liabilities					
Current liabilities	14		6,970		5,123
Long term loans			25,833		27,829
Total Liabilities			<u>£32,803</u>		<u>£32,952</u>
Total net assets			<u>£672,759</u>		<u>£685,697</u>

The notes on pages 8 to 11 form an integral part of these accounts. These accounts were approved by the Trustees on _____ and signed on their behalf by

Trustee

Secretary

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31 December 2023

1 Basis of Accounts

a Basis of preparation

The accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011

b Funds

The church has established various funds as follows:

Unrestricted funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment

This comprises the amount originally applied to the building of the church and associated building and to the contingent in Note 16. This amount is held as permanent capital until determined otherwise by the Trustees with the approval of the church members' meeting.

Designated

Church members may designate or undesignate a fund for a particular purpose. The members have designated an amount for the purpose of holding a manse.

Restricted

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2 Donations and legacies

	Unrestricted	Restricted	2023	2022
	£	£	£	£
Offerings	122,150	8,039	130,189	128,802
Tax refunds	41,025	-	41,025	10,784
Legacies	-	-	-	1,000
Total	£163,175	£8,039	£171,214	£140,586

In the previous year £3,907 of donations were restricted income with the balance being unrestricted.

3 Investment income

	Unrestricted	Designated	2023	2022
Bank interest	4,488	-	4,488	3,163
Rental income	2,233	-	2,233	1,900
Total	£6,721	-	£6,721	£5,063

4 Incoming resources from charitable activities

	Unrestricted	Restricted	2023	2022
	£	£	£	£
Event and room hire	14,870	-	14,870	12,820
Youth and families	10,529	-	10,529	7,718
Other incoming resources	773	-	773	2,696
Total	£26,172	-	£26,172	£23,234

5 Government grants

	Unrestricted	Restricted	2023	2022
Government grants received for community support	-	£ 2,720	£ 2,720	£11,940

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31 December 2023

6 Charitable Activities

	Unrestricted	Restricted/ Designated	2023	2022
	£	£	£	£
Ministry				
Salaries, wages and visiting preachers	68,996	-	68,996	65,643
Manse costs	6,263	1,000	7,263	4,653
Pension fund deficit payments	12	-	12	2,192
Expenses	609	-	609	288
Manse loan repayments	2,000	-	2,000	2,000
Support costs	32,657	1,000	33,657	38,696
Note 9	£110,537	£2,000	£112,537	£113,472
Mission				
Youth and family	11,579	-	11,579	9,463
Other local community support	9,306	9,378	18,684	12,454
Grants made	24,640	540	25,180	30,281
Note 8	£45,525	£9,918	£55,443	£52,198
Establishment				
Salaries and wages	18,004	-	18,004	20,092
Heat light and water	13,035	1,120	14,155	14,054
Insurance	9,144	-	9,144	8,630
Council Tax	1,634	-	1,634	1,560
Repairs and maintenance	6,663	-	6,663	11,151
	£48,480	£1,120	£49,600	£55,487
Total	£204,542	£13,038	£217,580	£221,157

7 Total resources expended

	Charitable activities £	Grant Funding £	Support costs £	Total 2023 £	Total 2022 £
Ministry	78,880	-	33,657	112,537	113,472
Mission	30,263	25,180	-	55,443	52,198
Establishment	49,600	-	-	49,600	55,487
Cost of generating funds	-	-	-	-	-
	£158,744	£25,180	£33,657	£217,581	£221,157

8 Grants payable

	Unrestricted	Restricted/	Total 2023	Total 2022
	£	£	£	£
Local	9,780	-	9,780	10,700
Baptist Missionary Society	2,460	540	3,000	5,000
Home Mission	3,000	-	3,000	5,000
Full time overseas	9,400	-	9,400	9,581
	£24,640	£540	£25,180	£30,281

9 Support costs

	Unrestricted	Restricted/	Total 2023	Total 2022
	£	£	£	£
Administrative staff	15,309	-	15,309	16,025
Telephone and postage	2,599	-	2,599	2,174
Printing and stationery	1,453	-	1,453	1,454
Internal organisation costs	3,380	-	3,380	8,882
Equipment	6,919	1,000	7,919	6,675
Conferences, events and training	404	-	404	1,354
Hospitality at events	1,921	-	1,921	1,224
Sundry expenses	672	-	672	908
	£32,657	£1,000	£33,657	£38,696

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31 December 2023

10 Staff costs and transactions with trustees

	2023	2022
	£	£
Salaries and wages	95,846	93,618
Social security costs	1,384	1,283
Pension costs	6,463	6,539
Other costs	7,263	4,687
Total	<u>£110,956</u>	<u>£106,127</u>

The average number of full time equivalent employees was 4.5 4.5

No employee received emoluments in excess of £60,000 during the year (2022 none).

No sums were reimbursed to Trustees for their work as Trustees (2022 none). The total amount of donations received from trustees was £28,665 (2022 £25,630)

11 Assets held for church's own use

The church is the beneficial owner (subject to the relevant trusts) of the following assets, the legal title to which is held by the church's custodian trustee the Baptist Union Corporation Ltd.

	2023	2022
	£	£
Basis of valuation		
Church premises including Lodge	Cost	61,731
Manse	Cost	365,282
Fixtures, furniture and equipment	Cost	69,647
	<u>497,660</u>	<u>496,660</u>

Church premises are insured for £10,870,000 and contents £396,834. The Lodge for £180,254, the Manse for £433,286.

12 Debtors

	2023	2022
	£	£
Gift Aid	13,644	18,612
Prepayments	7,350	7,013
Other	1,305	9
	<u>£22,299</u>	<u>£25,634</u>

13 Bank and cash balances

	2023	2022
	£	£
CAF accounts	21,925	5,791
Baptist Union accounts	117,241	140,497
Mission	11,622	16,353
Youth	16,955	17,478
Buildings	14,388	13,470
Other accounts	2,936	2,156
Cash	536	610
	<u>£185,603</u>	<u>£196,355</u>

14 Creditors

	2023	2022
	£	£
Accruals	5,511	5,123
Other creditors	1,459	-
	<u>6,970</u>	<u>5,123</u>

15 Long term loans

	2023	2022
	£	£
South West Baptist Association Memorial Fund loan for manse	<u>25,833</u>	<u>27,829</u>

The loan is interest free and repayable over 15 years

MUTLEY BAPTIST CHURCH

NOTES TO THE ACCOUNTS

year ended 31 December 2023

16 Contingent Assets

The church, MBC, holds a 64% share in a property at 55 Ker Street, being a Manse used by the members of Devonport Community Baptist Church ('DCBC'), upon the following conditions:

- a.** DCBC may, at its discretion, sell the Manse and invest the full proceeds of sale into a new freehold or long leasehold property for use as an alternative manse or building for other DCBC purposes. Any such building purchased in future would be held on trust which reflected the shares of the purchase price provided from MBC.
- b.** If DCBC ceases to operate as a Baptist Church then the MBC share of the sale proceeds of the Manse or any substituted property will be held by South West Baptist Trust Corporation upon the present trusts applicable to them it being the intention of MBC that these be used for church planting in Plymouth or elsewhere as agreed by the members of MBC.

The beneficial interest in this property rests with DCBC unless and until the condition at **b** above is satisfied. Accordingly, as this condition has not been satisfied, it is not practicable to reflect any financial effects in these statements.

17 Pensions

The Church is an employer participating in a pension scheme known as the Baptist Pension Fund ('The Scheme') which is administered by the Pension Trustee (Baptist Pension Trust Limited). The Scheme is a separate legal entity and the assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit ('DB') Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution ('DC') plan.

Actuarial valuation as at 31 December 2019

A formal valuation of the DB Plan was performed at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets at the valuation date was £298m whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and other participating employers in the DB Plan are collectively responsible for funding this deficit.

On 30th June 2022 the Baptist Pension Scheme signed an agreement with the insurance company Just Group ("Just") to secure DB plan members' pension benefits. Just are providing financial backing for all pensions provided through the Scheme's DB Plan and following this transaction, the Scheme no longer has a shortfall. An updated Recovery plan was signed in August 2022 under which recovery contributions from each participating employer in the DB Plan reduced to £1 per month from August 2022

18 Related charities

The custodian trustee of the church is The Baptist Union Corporation Limited, charity number 249635. The church is also a member of the Baptist Union of Great Britain, and the South West Baptist Association. The church made donations to the Baptist Union Home Mission Scheme as set out in Note 8.

Independent Examiner's Report to the Trustees of Mutley Baptist Church
Charity no. 1127079

I report to the trustees on my examination of the accounts of Mutley Baptist Church (the Church) for the year ended 31st December 2023.

Responsibilities and basis of the report

As the charity trustees of the church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the church as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Tax Advisers
22 Union Street
Newton Abbot TQ12 2JS

25th October 2024

MUTLEY BAPTIST CHURCH

England & Wales - Charity number 1127079

Accounts



Name of the Charity:

Mutley Baptist Church

Charity registration number:

1127079

Registered Address:

Mutley Plain

Plymouth PL4 6LB

Trustees:

Rev N Lear (Minister)

Mr M Bailey (Church Secretary)

Mr J Dawes

Mr T Frost

Dr A Gaston

Mr T Provost

Mrs P Shelmerdine

Mrs J Sutton – retired 31/12/2022 at the end of her 3-year term

Mrs M Tollins (resigned 1 May 2023)

Property Trustees:

The South West Baptist Trust Corporation

Wonford Baptist Chapel

36-38 Wonford Street

Exeter EX2 5DL

Bankers:

CAF Bank

25 Kings Hill Avenue

Kings Hill

West Malling

Kent ME19 4TA

Independent Examiner:

Ian Barrett FCA FCIE

Mutley Baptist Church

Annual Report for 2022



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Mutley Baptist Church

Annual Report for 2022



food and refreshments available at teatime. Broadcasting of the 10.00am Sunday service on 'Zoom', introduced at the start of lockdown, has continued as a way of allowing those unable to attend in person to participate.

Members of the church are active participants in the operation of the Soup Run on Wednesday evenings serving the homeless and street folk of the city of Plymouth, and in supplying Street Pastors on Saturday evenings to give reassurance and assist where needed in the city's busy nightlife hotspots. On Monday and Thursday lunchtimes during 2022 the church premises were used for the Bigger Table, providing a hot drink and a meal to the vulnerable, lonely and homeless along with a warm welcome and a listening ear, and the opportunity for prayer if desired. A food bank was also operated on those days for attendees to take away food items supplied through 'Fare Share' in Plymouth. Those attending could also seek financial advice from Plymouth Focus (who have an office within the church) and who are able to offer longer appointments for complex situations which are then analysed and people helped as much as possible. A new initiative during the latter part of 2022 in response to the cost of living crisis (and financially supported by Plymouth City Council through the Government's Household Support Fund) was the opening up of the Lounge on Tuesday lunchtimes as a Warm Space for people to pop in and receive a friendly welcome, a hot drink and a bite to eat, and the opportunity to chat with others.

The church runs a series of weekly evening house groups for the growth of faith and discipleship in the homes of some members. Again, continuing the use of 'Zoom' has allowed people who can't physically get there to stay involved and in touch. A Pastoral Team meets weekly to co-ordinate contact with the elderly, sick and lonely members of the fellowship through hospital visits, home visits, phone calls, emails and the sending of cards.

The church continues to take the issue of safeguarding extremely seriously with regard to the children, young people and adults at risk that it serves. The Safeguarding Policy is regularly reviewed and updated as necessary, and duly endorsed and adopted by the membership. Volunteers and leaders wanting to work with these groups are appropriately vetted by the Disclosure and Barring Service.

Although primarily serving the needs of the local community in and around Mutley, the church continues to support a number of missionaries overseas, some financially and all prayerfully. In 2022, couples supported were serving in Uganda, Indonesia, Madagascar, Nepal and the Middle East.

Achievements and Performance:

On the staffing front, the retirement of the Families' Worker in 2021 had created a vacancy and this was filled from 1 February by the incumbent Children's Worker under a new enlarged contract with additional hours. We had been paying a Youth Worker to do 3 hours per week but he left to join the Salvation Army on a full-time basis so in April this role was added to the other two roles, allowing holistic leadership of all Youth, Children's and Families' activities.

Mutley Baptist Church

Annual Report for 2022



The severe storms in February caused the roof cowl of the Spurgeon Hall to fall down and damage the guttering below. Water ingress was minimised by contractors and repairs subsequently carried out through MBC's buildings insurance, albeit with an excess payment of £500. The church is a listed building and underwent its quinquennial inspection in March, during which the inspector was very complimentary regarding the regular maintenance that is undertaken.

In April the electrical circuits in the building were upgraded to the latest safety standards and the necessary certification obtained. In December the boiler serving the church offices, reception area and Plymouth Focus office packed in and a replacement had to be quickly sourced and installed.

The church kitchen is now being used more than ever and procedures have been implemented to ensure that hygiene standards are adhered to and maintained, and our Level 5 Food Hygiene rating preserved.

Other notable achievements during the year saw the replacement of four TV monitors in the Sanctuary and an upgrade of the Apple Mac office computers. It had been recognised that MBC needed professional help with IT support, and advice on best practice and future infrastructure, including hardware, software and networks. Three companies were asked to provide quotations, resulting in an initial 1-year contract being signed with CUTECH.

Another significant development saw MBC become a key player in the fledgling Mutley Traders Group, with the Minister taking over as chairperson in November.

The church membership at year end was 140.

Financial Review:

MBC continues to raise the majority of the funds needed to carry on its activities from within its own membership and congregation. Staff salaries remain the most significant item of expenditure and relate to those of the Minister, pastoral support team and office staff. Grants have been obtained from Plymouth City Council for the food bank and Warm Space initiatives and these funds are ring-fenced for those specific activities. MBC is heavily dependent on members working as unpaid volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure but nevertheless contribute substantially to achieving its objectives.

The energy crisis triggered by Russia's invasion of Ukraine prompted an evaluation of MBC's energy contracts. Our gas remains on a long-term fixed rate through to 2026 and we were able to negotiate a new 2-year electricity contract to take effect when the current contract expires in September 2023.

Mutley Baptist Church

Annual Report for 2022



Rooms within the church building are hired out to a variety of external customers and this continues to generate a very useful revenue stream. These include a weekly NHS baby clinic, Plymouth City Council for use as a polling station, local schools, and a number of groups with special interests eg. local history, knitting and needlework, birdwatching.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements, but the bottom line for 2022 was a deficit of around £32,000, considerably less than feared at one point. The rise in interest rates was a factor in mitigating the deficit by around £2,500. Giving was down by about £19,000 compared to 2021, primarily due to losing some large standing orders from donors who had left the church. In mid November a SumUp card reader was placed in the foyer for donations on a Sunday and revenue received through this is steadily increasing.

The sale of the previous manse in Hartley Park Gardens in 2021 resulted in a profit of £48,000. This money is held in trust by the Baptist Union Corporation (BUC) and can be drawn on if required for maintaining and improving the church and current manse, defraying the cost of utility bills, repairing and replacing church equipment, meeting staff and ministry costs, and such other purposes as agreed by the church Eldership. Any application to draw from this reserve is subject to approval by the BUC.

The Trustees have established a reserves policy and are satisfied that they have sufficient reserves at the balance sheet date, together with ongoing income anticipated, to enable the church to function effectively in the coming year.

The Trustees have made an assessment of the major risks facing the church and are satisfied that there are policies in place to minimise these risks.

MUTLEY BAPTIST CHURCH
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted	Restricted/ Endowment/ Designated	Total 2022	Total 2021
		£	£	£	£
Income					
Donations and legacies	2	150,709	3,897	154,606	179,637
Investment income	3	5,063	-	5,063	2,145
Income from charitable activities	4	19,585	3,468	23,053	9,296
Government grants	5	480	11,460	11,940	5,096
Profit on disposal of Manse		-	-	-	284,465
Total income and endowments		<u>£175,837</u>	<u>£18,825</u>	<u>£194,662</u>	<u>£480,639</u>
Expenditure					
Expenditure on raising funds		-	-	-	-
Charitable activities -restricted/unrestricted	6	206,865	10,805	217,670	209,534
Governance costs - independent examination		840	-	840	
Charitable activities - endowment	6	-	-	-	-
Total expenditure		<u>207,705</u>	<u>10,805</u>	<u>218,510</u>	<u>209,534</u>
Net income before defined benefit funding plan charge		(£31,867)	£8,020	(£23,848)	£271,105
Actuarial gains and (losses) on defined benefit scheme	21	£15,173	-	£15,173	£609
Net income		<u>(£16,694)</u>	<u>£8,020</u>	<u>(£8,675)</u>	<u>£271,714</u>
Movement in funds					
		Endowment/ Designated	Unrestricted	Restricted/ Designated	Total
Total funds brought forward		365,283	242,286	1,568	609,137
Net incoming resources		-	(£16,694)	£8,020	(£8,674)
Total funds carried forward		<u>£365,283</u>	<u>£225,592</u>	<u>£9,588</u>	<u>£609,137</u>
Endowment Designated	1	365,282			
		<u>£365,283</u>			

The notes on pages 7 to 14 form part of these accounts

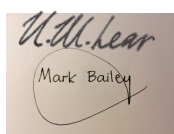
MUTLEY BAPTIST CHURCH
BALANCE SHEET
31 December 2022

	Notes	2022	2021
		£	£
Fixed Assets			
Tangible fixed assets	11	411,429	411,892
Current Assets			
Debtors repayable in next 12 months	12	25,634	29,872
Bank and cash balances	13	196,355	217,687
		<u>221,989</u>	<u>247,559</u>
Current liabilities			
Creditors: amounts falling due within one year	14	7,127	5,184
Net current assets		214,862	242,375
Creditors due in more than 12 months	15	(25,829)	(27,829)
Net assets excluding pension liabilities		<u>£600,462</u>	<u>£626,438</u>
Defined benefit scheme liability	21	-	£17,301
Total net assets		<u>£600,462</u>	<u>£609,137</u>
Charitable Funds			
Endowment	17	1	1
Designated	18	365,282	365,282
Unrestricted		225,592	242,286
Restricted	19	9,588	1,568
		<u>£600,462</u>	<u>£609,137</u>

The notes on pages 7 to 14 form an integral part of these accounts. These accounts were approved by the Trustees on 26/10/23 and signed on their behalf by

Trustee

Secretary



Mark Bailey

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31 December 2022

1 Accounting Policies

a Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Charities Statement of Recommended Practice (Charities SORP effective from 1st January 2019), FRS102 and with the Charities Act 2011.

The church is a registered charity and meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b Income recognition

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

c Donations

Donations are accounted for gross when the donation is received.

d Legacies

Legacies are accounted for on the earlier of notification of an impending distribution and the legacy being received, provided that the legacy can be properly quantified.

e Investment income

Investment income is included in the accounts in the year in which it is receivable.

f Expenditure recognition

All expenditure is accounted for on an accruals basis. Expenditure is recognized where there is a legal or constructive obligation to make payments to third parties, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

g Fund raising and publicity costs

The Church does not make formal appeals for funds, and expenditure on these items is therefore not material.

h Grants payable

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid or when the recipient has been notified of the grant and payment is unconditional.

i Support costs

Support costs are those that assist the work of the church but do not directly represent charitable activities and include office costs and governance cost. Where support costs cannot be directly attributed to particular headings they have been allocated to the cost of raising funds and expenditure on charitable activities on a basis consistent with the use of resources. This represents direct expenditure on the governance of the church. Most of the management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost to the volunteers for their service.

j Fixed Assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £1,000. They are initially recognised at cost, or for donated assets, at a reasonable estimate of their value on receipt.

There is no reliable information available for the cost of the church premises and so the carrying value of £1 is used as deemed cost plus building improvements

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2022

1 Accounting Policies (continued)

k Depreciation

Depreciation has not been charged on the Manse premises, because in the opinion of the Trustees, the residual value of the asset is not less than the original cost price.

Depreciation on other fixed assets is calculated to write off the cost on a straight-line basis over their expected useful life, at the following rates:

Freehold land	Nil	Building improvements	4%
Organ	5%	Equipment	10% -20%
Fixtures and fittings	10%		

l Investment Assets

Investments are initially stated at cost. Subsequently they are measured at fair value with changes recognized in the SOFA. Investment assets are shown at cost less impairment.

m Funds

The church has established various funds as follows:

Unrestricted funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment

This comprises the building reserve fund and represents the amount originally applied to the building of the church. This amount is held as permanent capital until determined otherwise by the Trustees with the approval of the church members' meeting.

Designated

Church members may designate or undesignate a fund for a particular purpose. The members have designated an amount for the purpose of holding manses or providing an additional manse if required by a future minister.

Restricted

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

n Employee benefits

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations. The contributions are recognised as an expense when they are due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in an independently administered fund.

Prior to 2012 pension provision was made through multi-employer defined benefit pension plans. Where it is not possible for the charity to obtain sufficient information to enable it to account for a plan as a defined benefit plan, it accounts for the plan as a defined contribution plan.

Where the plan is in deficit and where the charity has agreed, with the plan, to participate in a deficit funding arrangement, the charity recognises a liability for this obligation. The amount recognised is the net present value of the contributions payable under the agreement that relates to the deficit. This amount is expensed in the SOFA. The unwinding of the discount is recognised as a finance cost.

2 Donations and legacies

	Unrestricted	Restricted	2022	2021
	£	£	£	£
Offerings	124,905	3,897	128,802	147,544
Tax refunds	24,804	-	24,804	32,093
Legacies	1,000	-	1,000	-
Total	£150,709	£3,897	£154,606	£179,637

In the previous year £3,907 of donations were restricted income with the balance being unrestricted.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2022

3 Investment income	Unrestricted	Designated	2022	2021
Bank interest	3,163	-	3,163	545
Rental income	1,900	-	1,900	1,600
	<u>£5,063</u>	<u>-</u>	<u>£5,063</u>	<u>£2,145</u>

4 Incoming resources from charitable activities	Unrestricted	Restricted	2022	2021
	£	£	£	£
Event and room hire	12,820	-	12,820	6,523
Youth and families	4,250	3,468	7,718	2,693
Other incoming resources	2,515	-	2,515	80
Total	<u>£19,585</u>	<u>£3,468</u>	<u>£23,053</u>	<u>£9,296</u>

5 Government grants	Unrestricted	Restricted	2022	2021
Government grants received for community support	£ 480	£ 11,460	£11,940	£5,096

6 Charitable Activities	Unrestricted	Restricted/ Designated	2022	2021
	£	£	£	£
Ministry				
Salaries, wages and visiting preachers	66,467	-	66,467	58,194
Manse costs	4,573	-	4,573	2,076
Expenses	287	-	287	720
Removal costs	-	-	-	3,798
Support costs	Note 9 38,561	-	38,561	33,221
Pension fund deficit finance cost	Note 21 64	-	64	79
	<u>£109,952</u>	<u>-</u>	<u>£109,952</u>	<u>£98,088</u>
Mission				
Youth and family	8,941	522	9,463	5,013
Other local community support	4,256	9,698	13,954	9,002
Grants made	Note 8 29,696	585	30,281	39,500
	<u>£42,893</u>	<u>£10,805</u>	<u>£53,698</u>	<u>£53,515</u>

Establishment				
Salaries and wages	20,115	-	20,115	18,740
Heat light and water	12,804	-	12,804	13,871
Insurance	7,927	-	7,927	7,563
Council Tax	1,560	-	1,560	1,533
Repairs and maintenance	4,581	-	4,581	12,182
Depreciation	7,033	-	7,033	4,042
	<u>£54,020</u>	<u>-</u>	<u>£54,020</u>	<u>£57,931</u>
Total	<u>£206,865</u>	<u>£10,805</u>	<u>£217,670</u>	<u>£209,534</u>

7 Total resources expended	Charitable activities	Grant Funding	Support costs	Total 2022	Total 2021
	£	£	£	£	£
Ministry	71,391	-	38,561	109,952	98,088
Mission	23,417	30,281	-	53,698	53,515
Establishment	54,020	-	-	54,020	57,931
Cost of generating funds	-	-	-	-	-
	<u>£148,828</u>	<u>£30,281</u>	<u>£38,561</u>	<u>£217,670</u>	<u>£209,534</u>

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2022

8 Grants payable

	Unrestricted	Restricted/	Total 2022	Total 2021
	£	£	£	£
Local	10,700	-	10,700	11,500
Baptist Missionary Society	4,415	585	5,000	4,500
Home Mission	5,000	-	5,000	4,500
Full time overseas	9,581	-	9,581	19,000
	<u>£29,696</u>	<u>£585</u>	<u>£30,281</u>	<u>£39,500</u>

9 Support costs

	Unrestricted	Restricted/	Total 2022	Total 2021
	£	£	£	£
Administrative staff	15,890	-	15,890	16,029
Telephone and postage	2,174	-	2,174	2,800
Printing and stationery	1,454	-	1,454	1,970
Internal organisation costs	8,881	-	8,881	8,350
Equipment and web services	6,675	-	6,675	835
Conferences, events and training	1,354	-	1,354	675
Hospitality at events	1,224	-	1,224	1,763
Sundry expenses	909	-	909	799
	<u>£38,561</u>	<u>-</u>	<u>£38,561</u>	<u>£33,221</u>

10 Staff costs and transactions with trustees

		2022 £	2021 £
Salaries and wages		95,613	86,324
Social security costs		-	-
Pension costs	Note 21	6,539	6,539
Other costs		4,607	2,076
Total		<u>£106,759</u>	<u>£94,939</u>

The average number of full time equivalent employees was

4.5 5

No employee received emoluments in excess of £60,000 during the year (2021 none).

No sums were reimbursed to Trustees for their work as Trustees (2021 none).

The church pays pension contributions for its Ministers to the Baptist Ministers Pension Trust Limited, which is a final salary defined benefit Scheme, which is not contracted out of the State second pension. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the church. In accordance with FRS102 Section 28, the scheme is accounted for as a defined contribution scheme.

The total amount of donations received from trustees was £25,630 (2021 £32,120). No conditions were attached.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2022

11 Tangible Fixed Assets

	Church Premises	Building Improve- ments	Manse	Fixtures/ Organ Equipment	Total
Cost					
01 January 2022	1	61,730	365,282	63,077	490,090
Additions	-	-	-	6,570	6,570
Disposals	-	-	-	-	-
31 December 2022	£1	£61,730	£365,282	£69,647	£496,660
Depreciation					
01 January 2022	-	39,545	-	38,653	78,198
Charge for the year	-	£1,863	-	5,170	7,033
Disposals	-	-	-	-	-
31 December 2022	-	£41,408	-	£43,823	£85,231
Net Book value					
31 December 2022	£1	£20,322	£365,282	£25,824	£411,429
30 December 2021	£1	£22,185	£365,282	£24,424	£411,892

All of the fixed assets are used for direct charitable purpose

The church premises are insured for £10,116,361 the Lodge for £180,254 and the Manse for £433,286.

12 Debtors

	2022	2021
	£	£
Gift Aid	18,612	23,594
Prepayments	7,013	6,229
Other	9	49
	£25,634	£29,872

13 Bank and cash balances

	2022	2021
	£	£
CAF	5,657	418
General funds deposit account	90,330	117,286
Baptist Union	50,301	49,534
New Ministries deposit accounts	384	206
Mission	16,353	16,325
Youth	17,478	11,087
Buildings	13,470	17,122
Families	-	3,544
Fx account	1,772	1,772
Live Wires	-	304
Cash	610	89
	£196,355	£217,687

14 Creditors: amounts falling due within one year

	2022	2021
	£	£
South West Baptist Association Memorial Fund loan for manse	2,004	2,004
Accruals	5,123	3,180
Other creditors	-	-
	£7,127	£5,184

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2022

15 Creditors: amounts due in more than 12 months

	2022	2021
	£	£
South West Baptist Association Memorial Fund loan for manse	25,829	27,829

The loan is interest free and repayable over 15 years

16 Contingent Assets

The church, MBC, holds a 64% share in a property at 55 Ker Street, being a Manse used by the members of Devonport Community Baptist Church ('DCBC'), upon the following conditions:

a. DCBC may, at its discretion, sell the Manse and invest the full proceeds of sale into a new freehold or long leasehold property for use as an alternative manse or building for other DCBC purposes. Any such building purchased in future would be held on trust which reflected the shares of the purchase price provided from MBC.

b. If DCBC ceases to operate as a Baptist Church then the MBC share of the sale proceeds of the Manse or any substituted property will be held by South West Baptist Trust Corporation upon the present trusts applicable to them it being the intention of MBC that these be used for church planting in Plymouth or elsewhere as agreed by the members of MBC.

The beneficial interest in this property rests with DCBC unless and until the condition at **b** above is satisfied. Accordingly, as this condition has not been satisfied, it is not practicable to reflect any financial effects in these statements.

17 Endowment Funds

	2022	2021
	£	£
Church premises	£1	£1

In addition the contingent asset detailed in note 16 is considered part of the Endowment Funds

18 Designated funds

	2022	2021
	£	£
Manse reserve at 1 January 2022	365,282	222,554
Interest on manse reserve deposit with Baptist Union	-	138
Profit on disposal of Manse	-	284,465
Transfer to unrestricted reserves	-	(£141,875)
Manse reserve at 31 December 2022	£365,282	£365,282

19 Restricted Funds

	Brought forward	Incoming resources	Resources expended	Carried Forward
Designated donations to third party charities	-	1,001	966	35
Designated grants and donations community activities	1,427	14,737	9,698	6,466
Improvements to courtyard	-	3,087	-	3,087
Mexico Mission	141	-	141	-
	£1,568	£18,825	£10,805	£9,588

Throughout the year offerings are taken to support third party charitable activities both locally and overseas.

All restricted giving was applied to the purpose for which it was given in the year other than the balances carried forward as at 31 December 2022 as shown above.

20 Analysis of net assets

		Fixed Assets	Investment Assets	Current Assets	Defined benefit scheme liability	Total
Funds:						
Endowment	Note 17	1	-	-	-	1
Designated	Note 18	365,282	-	-	-	365,282
Restricted	Note 19	-	-	9,588	-	9,588
Unrestricted		46,146	-	179,445	-	225,591
		£411,429	-	£189,033	-	£600,462

Independent Examiner's Report to the Trustees of Mutley Baptist Church
Charity no. 1127079

I report to the trustees on my examination of the accounts of Mutley Baptist Church (the Church) for the year ended 31st December 2022.

Responsibilities and basis of the report

As the charity trustees of the church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

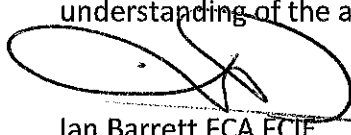
I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the church as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Tax Advisers
22 Union Street
Newton Abbot TQ12 2JS

26th October 2023

MUTLEY BAPTIST CHURCH

England & Wales - Charity number 1127079

Accounts

Mutley Baptist Church
Annual Report for 2021



Name of the Charity:

Mutley Baptist Church

Charity registration number:

1127079

Registered Address:

Mutley Plain
Plymouth PL4 6LB

Trustees:

Rev N Lear (Minister) – appointed 01/06/2021
Mr M Bailey (Church Secretary) – appointed 01/01/2022
Mr J Dawes
Mr T Frost
Dr A Gaston
Mr T Provost
Mrs P Shelmerdine
Mrs J Siney – resigned 31/12/2021
Mrs F Spicer – resigned 31/12/2021
Mrs J Sutton
Mrs M Tollins

Property Trustees:

The South West Baptist Trust Corporation
Wonford Baptist Chapel
36-38 Wonford Street
Exeter EX2 5DL

Bankers:

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4TA

Mutley Baptist Church

Annual Report for 2021



Independent Examiner:

Ian Barrett FCA FCIE

Charitable Object:

The charity is governed by an Approved Governing Document which states that the principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the church shall determine.

Mutley Baptist Church (MBC) occupies premises which are held by the South West Baptist Trust Corporation Ltd, on Trusts which are entirely compatible with the above object. The Minister also occupies premises which are held by the Baptist Union Corporation Limited, on Trusts which are entirely compatible with the above object.

Organisational Structure and Decision-making processes:

Members of MBC are accepted in accordance with the Approved Governing Document which requires them to be or to have been publicly baptised on the profession of faith in Jesus Christ or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

Members' meetings normally take place four times per year and the view of the members as expressed in the meeting under the guidance of the Holy Spirit determines the overall policy of the church. In accordance with the constitution, the members appoint Trustees who, together with the Minister, Church Secretary and Treasurer (collectively known as the Eldership) are responsible for the day to day running of the church's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the church meeting by the Trustees for guidance or may be raised by members in church meeting for further consideration by the Trustees. Though the constitution permits decisions to be made at church meetings by appropriate majorities, the church seeks to work by consensus wherever possible.

Objectives and Activities:

In order to achieve the principal objective, which is set out above, the church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as their living Lord.

Mutley Baptist Church

Annual Report for 2021



Central to the work and witness of the church is the provision of regular public services of Christian worship, primarily on Sundays at 10.00am and 6.00pm and at Easter and Christmas. There is a full programme for children and young people during the 10.00am Sunday service, and also on Thursday evenings in different groups for 5-18 year olds. On most days during the week there are activities for children, for parents with babies and toddlers, and on Thursdays for families as a whole, with food and refreshments available at teatime. Broadcasting of the 10.00am Sunday service on 'Zoom', introduced at the start of lockdown, has continued as a way of allowing those unable to attend in person to participate.

Members of the church are active participants in the operation of the Soup Run serving the homeless and street folk of the city of Plymouth, and in supplying Street Pastors on Saturday evenings to give reassurance and assist where needed in the city's busy nightlife hotspots. On Mondays and Thursday the church premises are used for Bigger Table, providing a hot drink and a meal to the vulnerable, lonely and homeless along with a warm welcome and a listening ear, and the opportunity for prayer if desired. Those attending can also seek financial advice from Money Focus, who have an office within the church, and can arrange longer appointments where complex situations are listened to, investigated and analysed. They may also receive a food parcel once a week from our larder which is restocked by voluntary donations and a subscription from 'Fare Share' in Plymouth.

The church runs a series of weekly evening house groups for the growth of faith and discipleship in the homes of some members. Again, continuing the use of 'Zoom' has allowed people who can't physically get there to stay involved and in touch. A Pastoral Team meets weekly to co-ordinate contact with the elderly, sick and lonely members of the fellowship through hospital visits, home visits, phone calls, emails and the sending of cards.

Although primarily serving the needs of the local community in and around Mutley, MBC continues to support a number of missionaries overseas, some financially and all prayerfully. In 2021, couples supported were serving in Uganda, South Africa, Papua New Guinea, Indonesia, China, Nepal and the Middle East.

Achievements and Performance:

2021 started with Covid-19 lockdown restrictions still in force and with a church membership of 202. MBC staff were either working from home or on the furlough scheme. The 10.00am Sunday service was being broadcast on 'Zoom' and also recorded for viewing later that day on YouTube. The various house groups were also meeting online via 'Zoom'. The church was still without a Minister and was being moderated by the Rev. Carl Smethurst of the South West Baptist Association (SWBA). The Rev. Nick Lear had accepted an invitation to become the new Minister but due to his employment as a Regional Minister with the Eastern Baptist Association was not able to start at MBC until the beginning of June.

As lockdown restrictions eased the church premises gradually started to be used again, with appropriate health and social distancing measures in place. The provision of hot drinks and meals on Thursday

Mutley Baptist Church

Annual Report for 2021



lunchtimes for vulnerable people recommenced, initially on a takeaway basis. With the help of a grant the opportunity was taken to install racking at the back of the church hall to create a well-stocked food bank, open on Monday and Thursday lunchtimes, and publicised along with the hot meal as the Bigger Table. This started in February and has proved very popular in serving the needs of some of Mutley's poorer residents. The Sanctuary reopened for Sunday morning worship on 18 April, with a requirement to either book ahead online or sign-in on arrival to comply with NHS Test and Trace protocols. The use of hand sanitiser on arrival was encouraged (and still is) and ample social distancing was put in place, a one-way system, mandatory face coverings and no singing. The Sunday evening meeting – The Gathering – recommenced downstairs in the GreenSpace premises on Mutley Plain.

The church manse in Hartley Park Gardens was a large older property, expensive to maintain and heat, and a decision was taken in 2020 to dispose of it. In March the sale was completed and the sub-team responsible then turned their attention to purchasing a newer, smaller manse better suited to the number of occupants. A detached bungalow was found in the Derriford area of the city which ticked all the boxes apart from its proximity to the church. Properties nearer the church were in short supply, were mainly older buildings and generally more expensive so with the available budget now known, and with the arrival on 1 June of our new Minister, it was decided to press ahead with the purchase, which was duly completed on 8 June. Members of the sub-team were able to redecorate and make repairs where necessary before Nick and wife Sally moved in.

MBC continues to take the issue of safeguarding extremely seriously and a new Safeguarding Policy to incorporate adults at risk as well as children and young people into the same Policy was drafted, and subsequently endorsed and adopted by the church membership. Volunteers and leaders wanting to work with these groups are appropriately vetted by the Disclosure and Barring Service.

Prompted by new food labelling legislation coming into force in October, new Kitchen and Food Safety policies were introduced to ensure hygiene standards are adhered to and maintained. The kitchen has now been awarded a Level 5 Food Hygiene rating.

Other notable achievements during the year were the installation of a new phone and broadband system, for improving communication within the premises and for church mobile phones, and the replacement of the fire alarm system, along with an updated Fire Policy. Rooms within the church building are often hired out to external customers and a new room booking system was introduced to simplify the fee structure, ensure consistency and adequately cover the overheads involved, and provide a transparent record of all bookings. Heating such a large old building has proved problematic over the years and a long-overdue new boiler was installed for the Spurgeon Hall.

The year ended with the church membership down by a quarter to 147. After the difficulties of the previous two years it was felt that things were now starting to turn around, and with a new Minister now in post, resident in a new manse, green shoots of recovery were appearing.

Financial Review:

Mutley Baptist Church

Annual Report for 2021



MBC continues to raise the majority of the funds needed to carry on its activities from within its own membership and congregation. Staff salaries remain the most significant item of expenditure and relate to those of the Minister, pastoral support team and office staff. MBC is heavily dependent on members working as unpaid volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure but nevertheless contribute substantially to achieving its objectives.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements, but the bottom line for 2021 was a deficit of around £12,000.

The amount of maintenance, repair and renewal required during the year was considerable, such as the need for a new boiler and a new fire alarm system, as referred to above. Consequently the membership approved an interest-free loan from SVBA of £30,000, repayable over 15 years at £2,000 per year, to cover the cost of this work, with the residue going into the buildings and maintenance pot for future use.

The Trustees have established a reserves policy and are satisfied that they have sufficient reserves at the balance sheet date, together with ongoing income anticipated, to enable the church to function effectively in the coming year.

The Trustees have made an assessment of the major risks facing the church and are satisfied that there are policies in place to minimise these risks.

MUTLEY BAPTIST CHURCH
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted £	Restricted/ Endowment/ Designated £	Total 2021 £	Total 2020 £
Income					
Donations and legacies	2	175,730	3,907	179,637	171,901
Investment income	3	2,007	138	2,145	2,545
Income from charitable activities	4	9,296	-	9,296	9,118
Government grants	5	5,096	-	5,096	-
Profit on disposal of Manse		-	284,465	284,465	-
Total income and endowments		£192,129	£288,510	£480,639	£183,564

Expenditure

Expenditure on raising funds		-	-	-	-
Charitable activities -restricted/unrestricted	6	205,523	4,011	209,534	195,887
Charitable activities - endowment	6	-	-	-	-
Total expenditure		205,523	4,011	209,534	195,887
Net income before defined benefit funding plan charge		(£13,394)	£284,499	£271,105	(£12,323)
Actuarial gains and (losses) on defined benefit scheme	21	£609	-	£609	£10,765
Net income		(£12,785)	£284,499	£271,714	(£1,558)

Movement in funds

	Endowment/ Designated	Unrestricted	Restricted/ Designated	Total	Total
Total funds brought forward	222,555	113,196	1,672	337,423	338,980
Net incoming resources	£284,603	(£12,785)	(£104)	£271,714	(£1,558)
Transfers	(£141,875)	£141,875	-	-	-
Total funds carried forward	£365,283	£242,286	£1,568	£609,137	£337,422
Endowment Designated	1				
	365,282				
	£365,283				

The notes on pages 7 to 14 form part of these accounts

MUTLEY BAPTIST CHURCH
BALANCE SHEET
31 December 2021

	Notes	2021	2020
		£	£
Fixed Assets			
Tangible fixed assets	11	411,892	167,194
Current Assets			
Debtors repayable in next 12 months	12	29,872	13,025
Bank and cash balances	13	217,687	182,843
		<u>247,559</u>	<u>195,868</u>
Current liabilities			
Creditors: amounts falling due within one year	14	<u>5,184</u>	<u>4,113</u>
Net current assets		242,375	191,755
Creditors due in more than 12 months	15	(27,829)	-
Net assets excluding pension liabilities		<u>£626,438</u>	<u>£358,949</u>
Defined benefit scheme liability	21	£17,301	£21,526
Total net assets		<u>£609,137</u>	<u>£337,423</u>
Charitable Funds			
Endowment	17	1	1
Designated	18	365,282	222,554
Unrestricted		242,286	113,196
Restricted	19	<u>1,568</u>	<u>1,672</u>
		<u>£609,137</u>	<u>£337,423</u>

The notes on pages 7 to 14 form an integral part of these accounts. These accounts were approved by the Trustees on _____ and signed on their behalf by

Trustee

Secretary

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31 December 2021

1 Accounting Policies

a Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Charities Statement of Recommended Practice (Charities SORP 2015), FRS102 and with the Charities Act 2011.

The church is a registered charity and meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b Income recognition

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

c Donations

Donations are accounted for gross when the donation is received.

d Legacies

Legacies are accounted for on the earlier of notification of an impending distribution and the legacy being received, provided that the legacy can be properly quantified.

e Investment income

Investment income is included in the accounts in the year in which it is receivable.

f Expenditure recognition

All expenditure is accounted for on an accruals basis. Expenditure is recognized where there is a legal or constructive obligation to make payments to third parties, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

g Fund raising and publicity costs

The Church does not make formal appeals for funds, and expenditure on these items is therefore not material.

h Grants payable

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid or when the recipient has been notified of the grant and payment is unconditional.

i Support costs

Support costs are those that assist the work of the church but do not directly represent charitable activities and include office costs and governance cost. Where support costs cannot be directly attributed to particular headings they have been allocated to the cost of raising funds and expenditure on charitable activities on a basis consistent with the use of resources. This represents direct expenditure on the governance of the church. Most of the management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost to the volunteers for their service.

j Fixed Assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £1,000. They are initially recognised at cost, or for donated assets, at a reasonable estimate of their value on receipt.

There is no reliable information available for the cost of the church premises and so the carrying value of £1 is used as deemed cost plus building improvements

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2021

1 Accounting Policies (continued)

k Depreciation

Depreciation has not been charged on the Manse premises, because in the opinion of the Trustees, the residual value of the asset is not less than the original cost price.

Depreciation on other fixed assets is calculated to write off the cost on a straight-line basis over their expected useful life, at the following rates:

Freehold land	Nil	Building improvements	4%
Organ	5%	Equipment	10% -20%
Fixtures and fittings	10%		

l Investment Assets

Investments are initially stated at cost. Subsequently they are measured at fair value with changes recognized in the SOFA. Investment assets are shown at cost less impairment.

m Funds

The church has established various funds as follows:

Unrestricted funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment

This comprises the building reserve fund and represents the amount originally applied to the building of the church. This amount is held as permanent capital until determined otherwise by the Trustees with the approval of the church members' meeting.

Designated

Church members may designate or undesignate a fund for a particular purpose. The members have designated an amount for the purpose of holding manses or providing an additional manse if required by a future minister.

Restricted

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

n Employee benefits

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations. The contributions are recognised as an expense when they are due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in an independently administered fund.

Prior to 2012 pension provision was made through multi-employer defined benefit pension plans. Where it is not possible for the charity to obtain sufficient information to enable it to account for a plan as a defined benefit plan, it accounts for the plan as a defined contribution plan.

Where the plan is in deficit and where the charity has agreed, with the plan, to participate in a deficit funding arrangement, the charity recognises a liability for this obligation. The amount recognised is the net present value of the contributions payable under the agreement that relates to the deficit. This amount is expensed in the SOFA. The unwinding of the discount is recognised as a finance cost.

2 Donations and legacies

	Unrestricted	Restricted	2021	2020
	£	£	£	£
Offerings	143,637	3,907	147,544	145,258
Tax refunds	32,093	-	32,093	24,643
Legacies	-	-	-	2,000
Total	£175,730	£3,907	£179,637	£171,901

In the previous year £2,594 of donations were restricted income with the balance being unrestricted.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2021

3 Investment income	Unrestricted	Designated	2021	2020
Bank interest	407	138	545	£472
Rental income	1,600	-	1600	2,073
	£2,007	£138	£2,145	£2,545

4 Incoming resources from charitable activities	Unrestricted	Restricted	2021	2020
	£	£	£	£
Event and room hire	6,523	-	6,523	5,668
Youth and families	2,693	-	2,693	3,235
Other incoming resources	80	-	80	215
Total	£9,296	-	£9,296	£9,118

5 Government grants	Unrestricted	Restricted	2021	2020
Government grants received during Covid-19 pandemic	£5,096	-	£5,096	-

6 Charitable Activities	Unrestricted	Restricted/ Designated	2021	2020
	£	£	£	£
Ministry				
Salaries, wages and visiting preachers	58,194	-	58,194	50,063
Manse costs and rental	2,076	-	2,076	1,139
Expenses	720	-	720	1,115
Removal costs	3,798	-	3,798	-
Support costs	Note 9 33,221	-	33,221	38,362
Pension fund deficit finance cost	Note 21 79	-	79	563
	£98,088	-	£98,088	£91,242
Mission				
Youth and family	5013	-	5,013	6,043
Other local community support	7,471	1,531	9,002	2,015
Grants made	Note 8 39,020	480	39,500	40,626
	£51,504	£2,011	£53,515	£48,684

Establishment				
Salaries and wages	18,740	-	18,740	18,429
Heat light and water	13,871	-	13,871	12,109
Insurance	7,563	-	7,563	7,270
Council Tax	1,533	-	1,533	1,460
Repairs and maintenance	10,182	2,000	12,182	8,560
Depreciation	4,042	-	4,042	8,132
	£55,931	£2,000	£57,931	£55,960

Total	£205,523	£4,011	£209,534	£195,886
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7 Total resources expended	Charitable activities	Grant Funding	Support costs	Total 2021	Total 2020
	£	£	£	£	£
Ministry	64,867	-	33,221	98,088	91,242
Mission	14,014	39,500	-	53,514	48,684
Establishment	57,931	-	-	57,931	55,960
Cost of generating funds	-	-	-	-	-
Governance costs- independent examination	-	-	-	-	-
	£136,812	£39,500	£33,221	£209,534	£195,886

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2021

8 Grants payable

	Unrestricted	Restricted/	Total	Total
	£	£	2021	2020
			£	£
Local	11,500	-	11,500	10,500
Baptist Missionary Society	4,020	480	4,500	4,426
Home Mission	4,500	-	4,500	4,200
Full time overseas	19,000	-	19,000	21,500
	<u>£39,020</u>	<u>£480</u>	<u>£39,500</u>	<u>£40,626</u>

9 Support costs

	Unrestricted	Restricted/	Total	Total
	£	£	2021	2020
			£	£
Administrative staff	16,029	-	16,029	16,130
Telephone and postage	2,800	-	2,800	2,676
Printing and stationery	1,970	-	1,970	2,206
Internal organisation costs	8,350	-	8,350	8,713
Equipment and web services	835	-	835	6,584
Conferences, events and training	675	-	675	1,068
Hospitality at events	1,763	-	1,763	650
Sundry expenses	799	-	799	335
	<u>£33,221</u>	<u>-</u>	<u>£33,221</u>	<u>£38,362</u>

10 Staff costs and transactions with trustees

		2021	2020
		£	£
Salaries and wages		86,324	76,181
Social security costs		-	-
Pension costs	Note 21	6,539	6,533
Other costs		2,076	1,139
Total		<u>£94,939</u>	<u>£83,853</u>

The average number of full time equivalent employees was 5 4

No employee received emoluments in excess of £60,000 during the year (2020 none).

One employee of the Church was appointed as a trustee at a meeting of church members on 7th December 2015. The annual remuneration in 2021 was £17,794 (2020 £16,890) and is approved by independent trustees.

No sums were reimbursed to Trustees for their work as Trustees (2020 none).

The church pays pension contributions for its Ministers to the Baptist Ministers Pension Trust Limited, which is a final salary defined benefit Scheme, which is not contracted out of the State second pension. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the church. In accordance with FRS102 Section 28, the scheme is accounted for as a defined contribution scheme.

The total amount of donations received from trustees was £32,120 (2020 £26,549). No conditions were attached.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2021

11 Tangible Fixed Assets

	Church Premises	Building Improve- ments	Manse	Fixtures/ Organ Equipment	Total
Cost					
01 January 2021	1	61,730	134,396	52,151	248,278
Additions	-	-	365,282	10,926	£376,208
Disposals	-	-	(£134,396)	-	(£134,396)
31 December 2021	£1	£61,730	£365,282	£63,077	£490,090
Depreciation					
01 January 2021	-	40,288	6,928	33,868	81,084
Charge for the year	-	(£743)	-	4,785	4,042
Disposals	-	-	(£6,928)	-	(£6,928)
31 December 2021	-	£39,545	-	£38,653	£78,198
Net Book value					
31 December 2021	£1	£22,185	£365,282	£24,424	£411,892
30 December 2020	£1	£21,442	£127,468	£18,283	£167,194

All of the fixed assets are used for direct charitable purpose

The church premises are insured for £8,992,215 the Lodge for £153,669 and the Manse for £369,383.

12 Debtors

	2021	2020
	£	£
Gift Aid	23,594	6,804
Prepayments	6,229	6,014
Other	49	207
	<u>£29,872</u>	<u>£13,025</u>

13 Bank and cash balances

	2021	2020
	£	£
CAF	418	6,800
General funds deposit account	117,286	45,361
Baptist Union	49,534	95,087
New Ministries deposit accounts	206	2,206
Mission	16,325	16,325
Youth	11,087	9,577
Buildings	17,122	1,690
Families	3,544	3,544
Fx account	1,772	1,830
Live Wires	304	334
Cash	89	89
	<u>£217,687</u>	<u>£182,843</u>

14 Creditors: amounts falling due within one year

	2021	2020
	£	£
South West Baptist Association Memorial Fund loan for manse	2,004	-
Accruals	3,180	4,113
Other creditors	-	-
	<u>£5,184</u>	<u>£4,113</u>

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2021

15 Creditors: amounts due in more than 12 months

	2021	2020
South West Baptist Association Memorial Fund loan for manse	£ 27,829	-

The loan is interest free and repayable over 15 years

16 Contingent Assets

The church, MBC, holds a 64% share in a property at 55 Ker Street, being a Manse used by the members of Devonport Community Baptist Church ('DCBC'), upon the following conditions:

a. DCBC may, at its discretion, sell the Manse and invest the full proceeds of sale into a new freehold or long leasehold property for use as an alternative manse or building for other DCBC purposes. Any such building purchased in future would be held on trust which reflected the shares of the purchase price provided from MBC.

b. If DCBC ceases to operate as a Baptist Church then the MBC share of the sale proceeds of the Manse or any substituted property will be held by South West Baptist Trust Corporation upon the present trusts applicable to them it being the intention of MBC that these be used for church planting in Plymouth or elsewhere as agreed by the members of MBC.

The beneficial interest in this property rests with DCBC unless and until the condition at **b** above is satisfied. Accordingly, as this condition has not been satisfied, it is not practicable to reflect any financial effects in these statements.

17 Endowment Funds

	2021	2020
	£	£
Church premises	<u>£1</u>	<u>£1</u>

In addition the contingent asset detailed in note 16 is considered part of the Endowment Funds

18 Designated funds

	2021	2020
	£	£
Manse reserve at 1 January 2021	222,554	223,501
Interest on manse reserve deposit with Baptist Union	138	312
Profit on disposal of Manse	284,465	-
Additions less depreciation on manse fixtures	-	(£1,259)
Transfer to unrestricted reserves	(£141,875)	-
Manse reserve at 31 December 2021	<u>£365,282</u>	<u>£222,554</u>

19 Restricted Funds

	Brought forward	Incoming resources	Resources expended	Carried Forward
Designated donations to third party charities	-	480	480	-
Designated donations church activities	1,531	3,427	3,531	1,427
Mexico Mission	141	-	-	141
	<u>£1,672</u>	<u>£3,907</u>	<u>£4,011</u>	<u>£1,568</u>

Throughout the year offerings are taken to support third party charitable activities both locally and overseas.

All restricted giving was applied to the purpose for which it was given in the year other than the balances carried forward as at 31 December 2021 as shown above.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2021

20 Analysis of net assets

		Fixed Assets	Investment Assets	Current Assets	Defined benefit scheme liability	Total
Funds:						
Endowment	Note 17	1	-	-	-	1
Designated	Note 18	365,282	-	-	-	365,282
Restricted	Note 19	-	-	1,568	-	1,568
Unrestricted		46,609	-	212,978	(£17,301)	242,286
		<u>£411,892</u>	-	<u>£214,546</u>	<u>(£17,301)</u>	<u>£609,137</u>

21 Pensions

The Church is an employer participating in a pension scheme known as the Baptist Pension Fund ('The Scheme') which is administered by the Pension Trustee (Baptist Pension Trust Limited). The Scheme is a separate legal entity and the assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit ('DB') Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income.

From January 2012, pension provision is being made through the Defined Contribution ('DC') Plan within the Scheme. In general members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members in the event that they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva Limited. Members of the Basic section pay reduced contributions of 5% of Pensionable Income, and their employer pays a total of 5%.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS102. This is because it is not possible to attribute the Scheme's asset and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme.

The Minister and some staff are eligible to join the Scheme.

Actuarial valuation as at 31 December 2019

A formal valuation of the DB Plan was performed at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets at the valuation date was £298m whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and other participating employers in the DB Plan are collectively responsible for funding this deficit.

The key financial assumptions underlying the valuation were as follows:

<i>Type of assumption</i>	<i>%pa</i>
RPI price inflation assumption	3.20
CPI price inflation assumption	2.70
Minimum Pensionable Income increases	0.50
<i>Assumed investment returns:</i>	
Pre retirement (gilt yield plus 1.75% pa)	2.95
Post retirement (including benefits matched by the insurance policy) (gilt yield plus 0.5% pa)	1.70
Minimum Pensionable Income increases (CPI plus 0.5%)	3.20
Deferred pension increases (based on RPI)	
Pre April 2009	3.20
Post April 2009	2.50
Pension increases	
Based on CPI with an annual floor of 0% and annual cap of 5%	2.70

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2021

Mortality is assumed in accordance with 80% of the S3NA standard mortality table. Future improvements projected from 2013 in line with the "CMI 2019" projection with a long-term rate of improvement of 1.75% pa for males and 1.5% for females with the core smoothing parameter and with additional initial mortality improvement factor A=0.5%.

The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022

Recovery Plan

In addition to the contributions to the DC Plan set out above, where a valuation of the DB Plan reveals a deficit, the Trustee and the Council agree to a rate of deficiency contributions from churches and other employers involved in the DB Plan.

Under the current Recovery Plan signed in September 2020, deficiency contributions are payable until June 2026. These contributions are broadly based on the employer's membership at 31 December 2014 and increase annually in line with increases to Minimum Pensionable Income as defined in the Rules.

Movement in Balance Sheet liability

Section 28.11A of FRS102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the provision is set out in the table below.

	2021	2020
Balance sheet liability at start of year	21,526	34,452
Minus deficiency contributions	(£3,695)	(£2,724)
Interest cost (recognised in SOFA)	79	563
Remaining change to balance sheet liability (recognised in SOFA)	(£609)	(£10,765)
Balance sheet liability at year end	<u>£ 17,301</u>	<u>£ 21,526</u>

The liability represents the present value of the deficit contributions agreed as at the accounting date and has been valued using the following assumptions set by reference to the duration of the deficit recovery payments:

	2021	2020	2019
Discount rate	0.4%	0.4%	2.2%
Future increases to Minimum Pensionable Income	3.0%	3.0%	3.1%

The church has been advised that the cost for the church to buyout their Pension Scheme liabilities at 20 December 2021 was approximately £50,761 (2020 £87,900)

22 Related charities

The custodian trustee of the church is The Baptist Union Corporation Limited, charity number 249635. The church is also a member of the Baptist Union of Great Britain, and the South West Baptist Association. The church made donations to the Baptist Union Home Mission Scheme as set out in Note 8.

23 Statement of cash flows

	2021	2020
	£	£
<i>Cash flows from operating activities</i>		
Net income	£271,714	(£1,558)
Adjustments for:		
- depreciation	£4,042	£8,132
- profit on disposal of manse	(£284,465)	-
- interest and other income from investments	(£2,145)	(£2,545)
- (increase)/decrease in debtors	(£16,847)	£1,616
- (decrease)/increase in creditors	(£5,158)	(£10,363)
Net cash provided by operating activities	<u>(£32,859)</u>	<u>(£4,718)</u>
<i>Cash flows from investing activities</i>		
Interest received	£2,145	£2,545
Proceeds from sale of manse	£411,933	-
Expenditure on new manse and other fixed assets	(£376,208)	-
	<u>£37,870</u>	<u>£2,545</u>
<i>Cash inflows/ (outflows) from financing activities</i>		
Net bank loans granted/ (repaid)	<u>£29,833</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents	£34,844	(£2,173)
Cash equivalents at beginning of year	£182,843	£185,016
Cash equivalents at end of year	<u>£217,687</u>	<u>£182,843</u>

Independent Examiner's Report to the Trustees of Mutley Baptist Church
Charity no. 1127079

I report to the trustees on my examination of the accounts of Mutley Baptist Church (the Church) for the year ended 31st December 2021.

Responsibilities and basis of the report

As the charity trustees of the church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

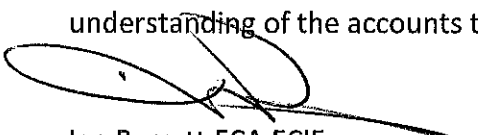
Since the church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England & Wales and the Association of Charity Independent Examiners, both of which are listed bodies.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the church as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Tax Advisers
22 Union Street
Newton Abbot TQ12 2JS

20th October 2022

MUTLEY BAPTIST CHURCH

England & Wales - Charity number 1127079

Accounts

Mutley Baptist Church - Annual Report for 2020

Name of the Charity:

Mutley Baptist Church

Charity registration number:

1127079

Registered Address:

Mutley Plain
Plymouth
Devon
PL4 6LB

Trustees:

Rev N Lear (Minister)
Mrs P Shelmerdine (Church Secretary)
Mr J Dawes
Mr T Frost
Dr A Gaston
Mr T Provost (Assistant Secretary)
Mrs J Siney
Mrs F Spicer
Mrs J Sutton
Mrs M Tollins

Property Trustees:

The South West Baptist Trust Corporation
Wonford Baptist Chapel
36-38 Wonford Street
Exeter
EX2 5DL

Bankers:

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4TA

Independent Examiner:

Hugh Rodway

Charitable Object:

The charity is governed by an Approved Governing Document which states that the principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the church shall determine.

Mutley Baptist Church occupies premises which are held by the South West Baptist Trust Corporation, on Trusts which are entirely compatible with the above object.

Organisational Structure and Decision-making processes:

Members of Mutley Baptist Church are accepted in accordance with the Approved Governing Document which requires them to be or to have been publicly baptised on the profession of faith in Jesus Christ or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

Members' meetings normally take place four times per year and the view of the members as expressed in the meeting under the guidance of the Holy Spirit determines the overall policy of the church. In accordance with the constitution, the members appoint up to 12 trustees, who together with the Minister, Church Secretary and Treasurer (all appointed by the members), and collectively known as the eldership, who are responsible for the day to day running of the church's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the church meeting by the trustees for guidance or may be raised by members in church meeting for further consideration by the trustees. Though the constitution permits decisions to be made at church meetings by appropriate majorities, the church seeks to work by consensus wherever possible.

Objectives and Activities:

In order to achieve the principal objective, which is set out above, the church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as their living Lord.

Central to the work and witness of the church is the provision of regular public services of Christian worship. From January until mid-March 2020, these services took place each Sunday at 9.00 am, 10.30 a.m. and 6.30 p.m. There were also occasional services at other times which are advertised in the notices and the website at www.mutleybaptist.co.uk. There was a full programme for children and young people during the 10.30 am morning services and during the week. However, with the sudden arrival of COVID-19 and the national restrictions on meeting and movement, things had to change, while maintaining our desire to be a friendly, welcoming

and inclusive community. Initially all services and other meetings were via 'Zoom', with parts of the service then shared on the church YouTube channel, but as restrictions eased, staff and volunteers carried out thorough risk assessments were carried out and COVID-safe arrangements put in place so that the services could resume as soon as possible. In some ways, these arrangements proved more inclusive, as people who were unable to attend services for health or other personal reasons could now take part in services and new 'coffee and chat' 'Zoom' gatherings, as well as catch up later on YouTube.

On Sunday evenings the church held 'The Gathering' which was a smaller and more informal way of being church together, usually meeting at 6pm. During the lockdown this took place online, and once restrictions eased met face to face in the basement of Greenspace, a shop along Mutley Plain that is closely associated with the ministry of Mutley Baptist Church.

Mutley's weekly contribution to the Plymouth City Soup Run teams - which supports the disadvantaged and vulnerable of the community - continued throughout the year, adopting new COVID-secure ways of operating, ensuring the safety of volunteers and service users. As restrictions eased the church was able to run a cafe during October, November and December. Hot take-away meals were provided and prayer opportunities available. Pastoral support and counselling were given. Mutley was also on the list to offer counselling to NHS staff during the height of the pandemic. The church runs a series of weekly house groups for the growth of faith and discipleship in the homes of some members, and these continued as 'Zoom' gatherings; again, the new arrangements had a number of advantages, including people who had previously been unable to attend physically.

The Pastoral Team continued to meet weekly in 2020 and this continued on Zoom during the Lockdowns. They contacted the elderly, sick and lonely members of the fellowship regularly by phone calls, emails and by sending cards. House Group leaders ensured they cared for their members in this way too.

The church has operated children and families' groups which meet in the church premises throughout the week, with the purpose of assisting the community and demonstrating the love of Jesus Christ: these had to cease as physical gatherings. However, every effort was made to keep in touch via electronic means and provide practical help wherever possible.

The church has also operated a weekly youth programme, which also had to cease meeting face to face following the Covid-19 restrictions. Support continued online until face to face contact could safely be resumed.

Work with the homeless and disadvantaged has included the operation of a 'drop in' cafe but, again, this had to be put on hold, in response to the COVID-19 restrictions.

From March, the church buildings could no longer be used by other community groups and the NHS who have operated regular sessions for blood donors and community nursing in the main hall.

The church has continued to take safeguarding very seriously and operates systems to ensure that people working with children and vulnerable adults are appropriately vetted by the Disclosure and Barring Service (DBS).

Achievements and Performance:

In December 2019 membership stood at 247; in December 2020 membership stood at 202, largely due to a careful analysis of membership records and contacting people who had not resigned but were, for reasons mainly of geography, unable to benefit from membership.

However, despite the COVID-19 restrictions and the understandable need of many members to minimise risk of infection, the church's care and outreach has continued in all areas of service, including outreach to and support of the vulnerable and to the wider community.

During 2020, the church bade farewell to Rob Dymond, who had served faithfully for eight years as the voluntary Operations Manager, and Mrs Annie Hortop, who had served for a similar time as the Families Worker. However, the church has been greatly blessed by the appointment of Mrs Hilary Fursdon, as the Office and Operations Manager, and Mrs Beth Hemes, working with both children and families.

During the Pastoral Vacancy from late 2018 to Spring 2020, the church was supported by Rev Chris Fry who was 'loaned' to the church by The South West Baptist Association (SWBA). The fellowship is very grateful to her for her wisdom, help and support during that time. In early 2020 the eldership started to lead the church through the process of seeking a new minister. In consultation with the church membership a Church Profile was created and 'Search Team' established. During the summer of 2020 the Search Team met several potential ministers on Zoom. In the Autumn of 2020 Rev Nick Lear visited, met with a range of leaders and others and preached on the Sunday. In December 2020 a 'Preach with a View' weekend was arranged. Nick and his wife Sally met with many members and leaders, answering questions and preaching on the Sunday. A Special Church Meeting was arranged and as a result the membership invited Nick to be the new minister. He accepted the invitation.

Fellowship, teaching and support are not confined to the community in Mutley and Plymouth: in 2020 the church continued to support a number of long-term missionaries overseas, as well as individual members of the church going on short-term mission to various parts of the world. In 2020 couples supported by Mutley Baptist Church were serving in Papua New Guinea, the Middle East and Indo-China.

The church measures the success of its programmes in terms of transformed lives, fellowship and encouragement. The trustees recognise that these are difficult to measure - especially during the Covid-19 pandemic - but believe that 2020 was another positive year in the life of Mutley Baptist Church.

The church continues to be encouraged by remarks made by members of the local community about the positive part the church plays in the life of the community; members continue to serve as volunteers in other local charities and organisations, including school governing bodies.

Financial Review:

The church continues to raise the majority of the funds needed to carry on its activities from within its own membership and congregation.

The most significant expenditure relates to salaries of the ministers, other ministry leaders and supporting team. They lead and co-ordinate the church's activities including the Sunday services, many meetings through the week, provide pastoral care for the congregation and other people, and equip and encourage the membership in their life, Christian witness and service.

The church contributes to the life of the wider church by making grants to local, national and international organisations, individuals in training or mission activities who share the Christian aims and objectives of the church's own charitable purposes.

The church is heavily dependent on its membership working as unpaid volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure but nevertheless contribute substantially to the achievements of the church's objectives.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements.

The trustees have established a reserves policy and are satisfied that they have sufficient reserves at the balance sheet date, together with ongoing income anticipated, to enable the church to function effectively in the coming year.

The trustees have made an assessment of the major risks facing the church and are satisfied that there are policies in place to minimise these risks.

The church maintains high standards of safeguarding for children and adults at risk, fully implementing our safeguarding policy in accordance with the national guidelines provided by the Baptist Union of Great Britain.

Pamela Shelmerdine
Church Secretary



4 October 2021

MUTLEY BAPTIST CHURCH
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted	Restricted/ Endowment/ Designated	Total 2020	Total 2019
		£	£	£	£
Income					
Donations and legacies	2	144,027	3,231	147,259	207,886
Investment income	3	2,233	312	2,545	14,556
Income from charitable activities	4	9,118	-	9,118	31,382
Total income and endowments		£155,378	£3,543	£158,922	£253,824
Expenditure					
Expenditure on raising funds	5	-	-	-	-
Charitable activities -restricted/unrestricted	6	192,927	2,959	195,886	271,513
Charitable activities - endowment	6	-	-	-	-
Total expenditure		192,927	2,959	195,886	271,513
Net income before defined benefit funding plan charge		(£37,549)	£584	(£36,965)	(£17,689)
Actuarial gains and (losses) on defined benefit scheme	21	£10,765	-	£10,765	(£2,068)
Net income		(£26,784)	£584	(£26,200)	(£19,757)
Movement in funds					
	Endowment/ Designated	Unrestricted	Restricted/ Designated	Total	Total
Total funds brought forward	223,502	115,337	141	338,980	358,737
Net incoming resources	(£947)	(£26,784)	£1,531	(£26,200)	(£19,757)
Transfers	-	-	-	-	-
Total funds carried forward	£222,555	£88,553	£1,672	£312,780	£338,980
Endowment Designated	1				
	222,554				
	£222,555				

The notes on pages 7 to 14 form part of these accounts

**MUTLEY BAPTIST CHURCH
BALANCE SHEET
31 December 2020**

	Notes	2020	2019
		£	£
Fixed Assets			
Tangible fixed assets	11	167,194	175,326
Investment Property	12	-	-
Current Assets			
Debtors repayable in next 12 months	13	13,025	14,641
Bank and cash balances	14	182,843	185,016
		<u>195,868</u>	<u>199,657</u>
Current liabilities			
Creditors: amounts falling due within one year	15	4,113	1,550
Net current assets		191,755	198,107
Net assets excluding pension liabilities		<u>£358,949</u>	<u>£373,433</u>
Defined benefit scheme liability	21	£21,526	£34,452
Total net assets		<u>£337,423</u>	<u>£338,981</u>
Charitable Funds			
Endowment	17	1	1
Designated	18	222,554	223,502
Unrestricted		88,553	115,337
Restricted	19	1,672	141
		<u>£312,780</u>	<u>£338,981</u>

The notes on pages 7 to 14 form an integral part of these accounts. These accounts were approved by the Trustees on 4, 10, 21 and signed on their behalf by

Trustee

M. TOLLIN

MARY TOLLIN

Secretary

P. Shearn

PAMELA SHEARN

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS
year ended 31 December 2020

1 Accounting Policies

a Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Charities Statement of Recommended Practice (Charities SORP 2015), FRS102 and with the Charities Act 2011.

The church is a registered charity and meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b Income recognition

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

c Donations

Donations are accounted for gross when the donation is received.

d Legacies

Legacies are accounted for on the earlier of notification of an impending distribution and the legacy being received, provided that the legacy can be properly quantified.

e Investment income

Investment income is included in the accounts in the year in which it is receivable.

f Expenditure recognition

All expenditure is accounted for on an accruals basis. Expenditure is recognized where there is a legal or constructive obligation to make payments to third parties, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

g Fund raising and publicity costs

The Church does not make formal appeals for funds, and expenditure on these items is therefore not material.

h Grants payable

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid or when the recipient has been notified of the grant and payment is unconditional.

i Support costs

Support costs are those that assist the work of the church but do not directly represent charitable activities and include office costs and governance cost. Where support costs cannot be directly attributed to particular headings they have been allocated to the cost of raising funds and expenditure on charitable activities on a basis consistent with the use of resources. This represents direct expenditure on the governance of the church. Most of the management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost to the volunteers for their service.

j Fixed Assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £1,000. They are initially recognised at cost, or for donated assets, at a reasonable estimate of their value on receipt.

There is no reliable information available for the cost of the church premises and so the carrying value of £1 is used as deemed cost plus building improvements

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2020

1 Accounting Policies (continued)

k Depreciation

Depreciation has not been charged on the Manse premises, because in the opinion of the Trustees, the residual value of the asset is not less than the original cost price.

Depreciation on other fixed assets is calculated to write off the cost on a straight-line basis over their expected useful life, at the following rates:

Freehold land	Nil	Building improvements	4%
Organ	5%	Equipment	10% -20%
Fixtures and fittings	10%		

l Investment Assets

Investments are initially stated at cost. Subsequently they are measured at fair value with changes recognized in the SOFA. Investment assets are shown at cost less impairment.

m Funds

The church has established various funds as follows:

Unrestricted funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment

This comprises the building reserve fund and represents the amount originally applied to the building of the church. This amount is held as permanent capital until determined otherwise by the Trustees with the approval of the church members' meeting.

Designated

Church members may designate or undesignate a fund for a particular purpose. The members have designated an amount for the purpose of holding manses or providing an additional manse if required by a future minister.

Restricted

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

n Employee benefits

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations. The contributions are recognised as an expense when they are due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in an independently administered fund.

Prior to 2012 pension provision was made through multi-employer defined benefit pension plans. Where it is not possible for the charity to obtain sufficient information to enable it to account for a plan as a defined benefit plan, it accounts for the plan as a defined contribution plan.

Where the plan is in deficit and where the charity has agreed, with the plan, to participate in a deficit funding arrangement, the charity recognises a liability for this obligation. The amount recognised is the net present value of the contributions payable under the agreement that relates to the deficit. This amount is expensed in the SOFA. The unwinding of the discount is recognised as a finance cost.

2 Donations and legacies

	Unrestricted	Restricted	2020	2019
	£	£	£	£
Offerings	142,027	3,231	145,258	176,709
Tax refunds	2,000	-	2,000	31,177
Legacies	-	-	-	-
Total	£144,027	£3,231	£147,258	£207,886

In the previous year £2,594 of donations were restricted income with the balance being unrestricted.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2020

3 Investment income

	Unrestricted	Designated	2020	2019
Bank interest	160	312	472	£1,181
Rental income	2,073	-	2073	13,375
	£2,233	£312	£2,545	£14,556

4 Incoming resources from charitable activities

	Unrestricted £	Restricted £	2020 £	2019 £
Event and room hire	5,668	-	5,668	8,964
Youth and families	3,235	-	3,235	20,163
Other incoming resources	215	-	215	2,255
Total	£9,118	-	£9,118	£31,382

5 Costs of Generating funds

	Unrestricted	Restricted	2020	2019
Overseas mission team fundraising costs	-	-	-	-

6 Charitable Activities

	Unrestricted £	Restricted/ Designated £	2020 £	2019 £
Ministry				
Salaries, wages and visiting preachers	50,063	-	50,063	78,789
Manse costs and rental	1,139	-	1,139	3,604
Expenses	1,115	-	1,115	4,552
Support costs	38,362	-	38,362	48,287
Pension fund deficit finance cost	563	-	563	838
	£91,242	-	£91,242	£136,070
Mission				
Youth and family	6043	-	6,043	27,542
Other local community support	1,021	994	2,015	1,363
Overseas mission teams travel	-	-	-	-
Grants made	39,920	706	40,626	46,453
	£46,984	£1,700	£48,684	£75,358
Establishment				
Salaries and wages	18,429	-	18,429	21,014
Heat light and water	12,109	-	12,109	14,640
Insurance	7,270	-	7,270	6,708
Council Tax	1,460	-	1,460	1,405
Repairs and maintenance	8,560	-	8,560	7,750
Depreciation	6,873	1,259	8,132	8,568
	£54,701	£1,259	£55,960	£60,085
Total	£192,927	£2,959	£195,886	£271,513

7 Total resources expended

	Charitable activities £	Grant Funding £	Support costs £	Total 2020 £	Total 2019 £
Ministry	52,880	-	38,362	91,242	136,070
Mission	8,058	40,626	-	48,684	75,358
Establishment	55,960	-	-	55,960	60,085
Cost of generating funds	-	-	-	-	-
Governance costs- independent examination	-	-	-	-	-
	£116,898	£40,626	£38,362	£195,886	£271,513

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2020

8 Grants payable

	Unrestricted	Restricted/	Total	Total
	£	£	2020	2019
			£	£
Local	10,500	-	10,500	11,839
Baptist Missionary Society	3720	706	4,426	5,433
Home Mission	4200	-	4,200	4,000
Student sponsorship	-	-	-	608
Full time overseas	21500	-	21,500	24,250
Other world mission	-	-	-	323
	<u>£39,920</u>	<u>£706</u>	<u>£40,626</u>	<u>£46,453</u>

9 Support costs

	Unrestricted	Restricted/	Total	Total
	£	£	2020	2019
			£	£
Administrative staff	16,130	-	16,130	21,613
Telephone and postage	2,676	-	2,676	2,437
Printing and stationery	2,206	-	2,206	2,478
Internal organisation costs	8,713	-	8,713	13,794
Equipment and web services	6,584	-	6,584	2,819
Conferences, events and training	1,068	-	1,068	1,154
Hospitality at events	650	-	650	1,895
Sundry expenses	335	-	335	2,097
	<u>£38,362</u>	<u>-</u>	<u>£38,362</u>	<u>£48,287</u>

10 Staff costs and transactions with trustees

		2020	2019
		£	£
Salaries and wages		76,181	110,160
Social security costs		-	818
Pension costs	Note 21	6,533	6,500
Other costs		1,139	3,604
Total		<u>£83,853</u>	<u>£121,082</u>

The average number of full time equivalent employees was

4 6

No employee received emoluments in excess of £60,000 during the year (2019 none).

One employee of the Church was appointed as a trustee at a meeting of church members on 7th December 2015.

The annual remuneration in 2020 was £16,890 (2019 £16,890) and was set before their appointment

No sums were reimbursed to Trustees for their work as Trustees (2019 none).

The church pays pension contributions for its Ministers to the Baptist Ministers Pension Trust Limited, which is a final salary defined benefit Scheme, which is not contracted out of the State second pension. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the church. In accordance with FRS102 Section 28, the scheme is accounted for as a defined contribution scheme.

The total amount of donations received from trustees was £26,549 (2019 £16,640). No conditions were attached.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2020

11 Tangible Fixed Assets

	Church Premises	Building Improve- ments	Manse	Fixtures/ Organ Equipment	Total
Cost					
01 January 2020	1	61,730	134,396	52,151	248,278
Additions	-	-	-	-	-
30 December 2020	£1	£61,730	£134,396	£52,151	£248,278
Depreciation					
01 January 2020	-	37,110	5,669	30,173	72,952
Charge for the year	-	3,178	1,259	3,695	8,132
30 December 2020	-	£40,288	£6,928	£33,868	£81,084
Net Book value					
30 December 2020	£1	£21,442	£127,468	£18,283	£167,194
30 December 2019	£1	£24,620	£128,727	£21,978	£175,326

All of the fixed assets are used for direct charitable purpose
The church premises are insured for £8,663,960, the Lodge for £149,922, and the Manse for £400,020.

12 Investment property

	2020 £	2019 £
Carrying value (market value) 1st January 2019	-	-
Net (loss) on revaluation	-	-
Disposals	-	-
Carrying value (market value) 31st December 2019	-	-

13 Debtors

	2020 £	2019 £
Gift Aid	6,804	7,721
Prepayments	6,014	5,800
Other	207	1,120
	£13,025	£14,641

14 Bank and cash balances

	2020 £	2019 £
CAF	6,800	4,573
General funds deposit account	45,361	45,220
Baptist Union	95,087	94,775
New Ministries deposit accounts	2,206	12,199
Mission	16,325	13,288
Youth	9,577	5,832
Buildings	1,690	771
Families	3,544	5,917
Fx account	1,830	2,000
Live Wires	334	243
Cash	89	198
	£182,843	£185,016

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2020

15 Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals	4,113	1,550
Other creditors	-	-
	<u>£4,113</u>	<u>£1,550</u>

16 Contingent Assets

The church, MBC, holds a 64% share in a property at 55 Ker Street, being a Manse used by the members of Devonport Community Baptist Church ('DCBC'), upon the following conditions:

a. DCBC may, at its discretion, sell the Manse and invest the full proceeds of sale into a new freehold or long leasehold property for use as an alternative manse or building for other DCBC purposes. Any such building purchased in future would be held on trust which reflected the shares of the purchase price provided from MBC.

b. If DCBC ceases to operate as a Baptist Church then the MBC share of the sale proceeds of the Manse or any substituted property will be held by South West Baptist Trust Corporation upon the present trusts applicable to them it being the intention of MBC that these be used for church planting in Plymouth or elsewhere as agreed by the members of MBC.

The beneficial interest in this property rests with DCBC unless and until the condition at **b** above is satisfied. Accordingly, as this condition has not been satisfied, it is not practicable to reflect any financial effects in these statements.

17 Endowment Funds

	2020 £	2019 £
Church premises	<u>£1</u>	<u>£1</u>

In addition the contingent asset detailed in note 16 is considered part of the Endowment Funds

18 Designated funds

	2020 £	2019 £
Manse reserve at 1 January 2020	223,501	223,957
Interest on manse reserve deposit with Baptist Union	312	803
Additions less depreciation on manse fixtures and equipment	(£1,259)	(£1,259)
Manse reserve at 31 December 2020	<u>£222,554</u>	<u>£223,501</u>

19 Restricted Funds

	Brought forward	Incoming resources	Resources expended	Carried Forward
Designated donations to third party charities	-	706	706	-
Designated donations church activities	-	2,525	994	1,531
Mexico Mission	141	-	-	141
	<u>£141</u>	<u>£3,231</u>	<u>£1,700</u>	<u>£1,672</u>

Throughout the year offerings are taken to support third party charitable activities both locally and overseas.

All restricted giving was applied to the purpose for which it was given in the year other than the balances carried forward as at 31 December 2020 as shown above.

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2020

20 Analysis of net assets

		Fixed Assets	Investment Assets	Current Assets	Defined benefit scheme liability	Total
Funds:						
Endowment	Note 17	1	-	-	-	1
Designated	Note 18	127,467	-	95,087	-	222,554
Restricted	Note 19	-	-	1,672	-	1,672
Unrestricted		39,726	-	94,997	(£21,526)	113,197
		<u>£167,194</u>	-	<u>£191,756</u>	<u>(£21,526)</u>	<u>£337,423</u>

21 Pensions

The Church is an employer participating in a pension scheme known as the Baptist Pension Fund ('The Scheme') which is administered by the Pension Trustee (Baptist Pension Trust Limited). The Scheme is a separate legal entity and the assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit ('DB') Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income.

From January 2012, pension provision is being made through the Defined Contribution ('DC') Plan within the Scheme. In general members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members in the event that they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva Limited. Members of the Basic section pay reduced contributions of 5% of Pensionable Income, and their employer pays a total of 5%.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS102. This is because it is not possible to attribute the Scheme's asset and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme.

The Minister and some staff are eligible to join the Scheme.

Actuarial valuation as at 31 December 2019

A formal valuation of the DB Plan was performed at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets at the valuation date was £298m whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and other participating employers in the DB Plan are collectively responsible for funding this deficit.

The key financial assumptions underlying the valuation were as follows:

<i>Type of assumption</i>	<i>%pa</i>
RPI price inflation assumption	3.20
CPI price inflation assumption	2.70
Minimum Pensionable Income increases	0.50
<i>Assumed investment returns:</i>	
Pre retirement (gilt yield plus 1.75% pa)	2.95
Post retirement (including benefits matched by the insurance policy) (gilt yield plus 0.5% pa)	1.70
Minimum Pensionable Income increases (CPI plus 0.5%)	3.20
Deferred pension increases (based on RPI)	
Pre April 2009	3.20
Post April 2009	2.50
Pension increases	
Based on CPI with an annual floor of 0% and annual cap of 5%	2.70

MUTLEY BAPTIST CHURCH
NOTES TO THE ACCOUNTS (continued)
year ended 31 December 2020

Mortality is assumed in accordance with 80% of the S3NA standard mortality table. Future improvements projected from 2013 in line with the "CMI 2019" projection with a long-term rate of improvement of 1.75% pa for males and 1.5% for females with the core smoothing parameter and with additional initial mortality improvement factor A=0.5%.

The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022

Recovery Plan

In addition to the contributions to the DC Plan set out above, where a valuation of the DB Plan reveals a deficit, the Trustee and the Council agree to a rate of deficiency contributions from churches and other employers involved in the DB Plan.

Under the current Recovery Plan signed in September 2020, deficiency contributions are payable until June 2026. These contributions are broadly based on the employer's membership at 31 December 2014 and increase annually in line with increases to Minimum Pensionable Income as defined in the Rules.

Movement in Balance Sheet liability

Section 28.11A of FRS102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the provision is set out in the table below.

	2020	2019
Balance sheet liability at start of year	34,452	35,099
Minus deficiency contributions	(£2,724)	(£3,553)
Interest cost (recognised in SOFA)	563	838
Remaining change to balance sheet liability (recognised in SOFA)	(£10,765)	£2,068
Balance sheet liability at year end	<u>£ 21,526</u>	<u>£ 34,452</u>

The liability represents the present value of the deficit contributions agreed as at the accounting date and has been valued using the following assumptions set by reference to the duration of the deficit recovery payments:

	2020	2019	2018
Discount rate	0.4%	2.2%	2.4%
Future increases to Minimum Pensionable Income	3.0%	3.1%	3.3%

The church has been advised that the cost for the church to buyout their Pension Scheme liabilities at 18 December 2020 was approximately £87,900 (2019 £474,000)

22 Related charities

The custodian trustee of the church is The Baptist Union Corporation Limited, charity number 249635.

The church is also a member of the Baptist Union of Great Britain, and the South West Baptist Association.

The church made donations to the Baptist Union Home Mission Scheme as set out in Note 8.

23 Statement of cash flows

	2020	2019
	£	£
Cash flows from operating activities		
Net income	(£26,200)	(£19,757)
Adjustments for:		
- depreciation	£8,132	£8,546
- interest and other income from investments	(£2,545)	(£14,556)
- (increase)/decrease in debtors	£1,616	£12,228
- (decrease)/increase in creditors	(£10,363)	(£147)
Net cash provided by operating activities	<u>(£29,360)</u>	<u>(£13,686)</u>
Cash flows from investing activities		
Interest received	£2,545	£14,556
Expenditure on fixed assets	£0	(£5,575)
	<u>£2,545</u>	<u>£8,981</u>
Net decrease in cash and cash equivalents	(£26,815)	(£4,705)
Cash equivalents at beginning of year	£185,016	£243,132
Cash equivalents at end of year	<u>£158,201</u>	<u>£238,427</u>

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**TO THE TRUSTEES and DEACONS OF
MUTLEY BAPTIST CHURCH
Of the Accounts for the year ending 31st December 2020**

11th November 2021

BACKGROUND

I was asked in the Autumn if I could possibly examine and finish the accounts of Mutley Baptist Church for the year ending 31st December 2020 as Nicholas Maxwell who had been appointed as the examiner was unable to complete the work due to personal circumstances

In the meantime the Church had applied to the Charity Commission and was granted a two month dispensation from filing the figures until the 31st December 2021

On receipt of the documents, it became apparent that Nicolas had done the majority of the work and prepared the accounts to a high standard in accordance with SORP 2015 as the turnover in the previous years had been above the £250,000 threshold although he has pointed out that if the income was not likely to succeed this in the immediate future then a much simplified set of accounts could be prepared at least in the short term.

The reason why I highlight this is because **I do not have** the required qualifications to sign off the accounts for charities that are above this limit although I am more than content to verify that in my opinion the accounts are accurately represented and can find no other areas of concern or questions that have been previously raised and addressed

FORMAT of ACCOUNTS

Independent examination at a glance. To maintain public confidence in the work of charities, charity law requires most charities to have an external scrutiny of their accounts. Provided a charity is not required by law or its governing document to have an audit then trustees may choose a simpler and less expensive form of external scrutiny called an independent examination. For financial years ending on or after 31 March 2015, trustees may opt for an independent examination instead of an audit provided their charity's gross income is not more than £1m, or where gross income exceeds £250,000, its gross assets are not more than £3.26 million. An independent examination is a simpler form of scrutiny than an audit but it still provides trustees, funders, beneficiaries, stakeholders and the public with an assurance that the accounts of the charity have been reviewed by an independent person. All charities with an income of more than £25,000 that opt not to have an audit must have to have an examination. Whether acting as a volunteer or being paid a fee for their work, the role of the independent examiner is important and they must follow certain steps in carrying out the examination and make a report to the trustees setting out particular matters once they have finished their examination. There is a process to be followed and separate guidance - Independent examination of charity accounts: examiners (CC32) - is available which takes the examiner through the Directions which set the procedures that the examiner must follow, explains their reporting duties and provides the examiner with practical advice at every stage. Whilst in most cases the examiner will be reviewing receipts and payments accounts and so will not need to be a qualified accountant to carry out a proper independent examination, the examiner still needs a certain level of ability and knowledge to undertake a competent examination and to set out their report in the way that is required by the 2008 Regulations. Where gross income is more than £250,000 charity law requires the examiner to be a member of a body listed in the Charities Act.

GENERAL OVERVIEW.

I will however make a couple of observations as a general overview

CHURCHES, CHARITIES and INCORPORATION

Even though the Church has an income in excess of £100,000 I note that the Church continues to operate under the excepted charities legislation which had been expected to end in March 2021 but due to the pandemic has been extended by 10 years.

However regardless of the extension, I am assuming that the Church will have started to make preparations (if they haven't already done so) to apply for a new Charity number and presumably at that time change to a Charity Incorporated Organization (CIO) status

More and more Churches have started the process of changing to CIO status which is a new form of legal structure that is now available to charities that want to incorporate and Baptist Together have produced two Guideline Leaflets C11 and C12 for Churches who may be considering this option and there have been several WEBINARS on line which are still available ,

There are a number of advantages of adopting this status (eg. particularly protecting the Charity Trustees from Potential Personal Liability) but equally some disadvantages, as well as tricky areas such as Lease Backs. Endowments, Loans/Mortgages

Even when all the paperwork has been completed it is invariable that this the process takes some time so In order to avoid any additional costs such as having to undertake two sets of accounts in the same financial year, it is recommended that the new structure is put in place but not implemented until the close of the accounting year with the new Church charity operating from the first day of the subsequent year.

There is however some good news in this respect as most of the financial institutions (ie Banks) are now content for the charity to continue to operate with the same account numbers without the need to set up new accounts. The Inland Revenue are also content that Gift Aid declarations which have been made under the existing charity number can continue without the donor having to complete a new form.

GIFT AID RECOVERY

Gift Aid continues to be a valuable resource for any Church and since April 2016 the amount which can qualify for Small Cash Donations increased from £5000 to £8000 which means that the amount that Churches can claim has similarly increased from £1250.00 to £2000.00 pa and I note that the Church received the full entitlement in the year ending 31/12/20

- *However only cash payments from individuals **who are unable to complete a gift aided declaration** are eligible for this entitlement and whilst it is encouraging that some contributors will have switched their contributions during the pandemic to standing orders direct to the Bank by standing order or by using cheques neither of these methods qualify despite representations from charities to the HMRC*

BANKING & INTEREST RATES

The Church banks with CAF Bank, where it operates a General and Deposit account and has £95K on deposit with the BAPTIST UNION which despite interest rates being at an all time low continues to offer a reasonable rate of return compared with many other financial institutions.

NEW WAYS of GIVING

The pandemic has resulted in many changes as to how people are conducting financial transactions with many donors particularly the younger generation tending to use their mobile phones and IPADS to do most of their banking. There are many New Ways of giving which are now being offered to Charities and Churches to keep pace with the changing life-Style. In this context Software suppliers have started to market **MY GIVING APPS** and **CONTACTLESS** donation terminals and although this may be some way off for many our Churches, I have no doubt that many of our larger congregations may well be considering introducing something similar in the very near future. The only reason that I mention this is that I am currently evaluating the various products which are available to Churches along with their cost and once I have concluded my investigations, I will happily send you the results of my findings.

COMPUTER SYSTEM

I am not sure what system is used for the accounts and my view is if it is doing the task adequately then I see no reason for a change but anything to make the work of the person easier is always welcome and there are a number of good software packages available which have been specifically designed for Churches such as Data Developments

PENSIONS

In Note 21 there is a detailed explanation of the Baptist Pension scheme and the Administrators of the scheme produce a monthly update on the employers Hub which gives the deficiency payment required to settle the outstanding liability which at the 31st December had reduced to approx. **£87900**.

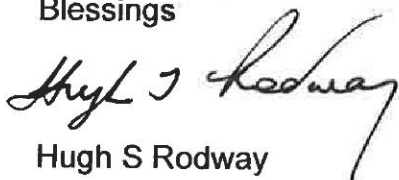
Whilst it is hoped that deficit contributions to the fund will no longer be required beyond 2028 at the present time it still represents a significant figure

SUMMARY & RECOMMENDATION

In concluding my report may I now suggest that the examined accounts as prepared by Nicholas together with the Trustees Report Page 1-4 are agreed by the Trustees and signed in order that they can be filed on the CC website.

May I take this opportunity of trusting God' for His blessing on the fellowship especially in these continuing uncertain times

Blessings



Hugh S Rodway