

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

England & Wales · Charity number 1127074

Details

Other names	ST PETER'S ROYDON PCC
Status	Registered
Legal form	Previously excepted
Registered	2008-12-05
Register	View on the Charity Commission register

Contact

Address Girton Cottage
Tylers Road
Roydon
Harlow
Essex
CM19 5LJ

Phone 07775808882

Website www.roydonstpeters.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Public worship for all. Provision of sacred space. Pastoral work, visiting sick and bereaved. Teaching Christianity through sermons and groups. Taking school assemblies. Promotion of Christianity through events and literature. Promoting Church mission with activities for senior citizens, young people, parents, toddlers and special need groups. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** HARLOW
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£70,850	£72,877	-	-
2023-12-31	£65,651	£74,376	-	-
2022-12-31	£186,023	£70,481	-	-
2021-12-31	£67,582	£68,868	-	-
2020-12-31	£56,697	£50,089	-	-

Trustees

Name	Role	Appointed
ALAN FRANCIS BEAL-FORBES LLB HONS		
Helen Marie Iles		2017-04-25
JANE NAIRN		
JESSICA EILUNED WELLS BA BCL		2011-05-25
Janet Whybrow		2024-04-24
Lynn Weekes		2019-04-02
Patricia Ann Collins		2014-04-30
Pauline Mary Preston		2020-10-12
Rev Richard Attew		2019-06-24

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

England & Wales - Charity number 1127074

Accounts

PARISH CHURCH OF ST PETER AD VINCULA, ROYDON
Annual Report for the Parochial Church Council For the Year
ended 31 December 2024 Registered Charity Number 1127074

Administrative Information

St. Peter's Church is situated in the High Street, Roydon, and is immediately opposite the Village Green. It is in Harlow Deanery which is part of the Diocese of Chelmsford within the Church of England.

The Parochial Church Council (PCC) is a charity which registered with the Charity Commission in November 2008 under the provisions of the Charities Act 2006.

PCC Members who served during 2024 were:

Priest in Charge:	Rev'd Richard Attew	Chair Licensed 24.06.19
Churchwardens:	Mrs Jessica Wells	Deputy Chair Re-elected at APCM 24.04.24
	Mrs Helen Iles	Re-elected at APCM 24.04.24
Representative on Deanery Synod:	Mrs Helen Iles	Elected at APCM 2.5.23 for 3 years
Elected Members:	Mrs Jane Nairn	Also Assistant Churchwarden Re-elected at APCM 2.5.23 for 3 years
	Mrs. Pauline Preston	Re-elected at APCM 2.5.23 for 3 years
	Mr Alan Beal-Forbes	Also Assistant Churchwarden Re-elected at APCM 2.5.23 for 3 years
	Mrs Patricia Collins	Also Treasurer Elected at APCM 30.05.22 for 3 years
	Mrs Lynn Weekes	Elected at APCM 30.05.22 for 3 years
	Mrs. Janet Whybrow	Elected at APCM 24.04.24 for 3 years
	Mrs Karen Shaw	Co-opted member of the PCC (2.5.23)
PCC Secretary	Currently vacant. Duties fulfilled by various PCC members.	

There are currently 4 vacancies on the PCC

The method of appointment of PCC members is set out in the Church Representation Rules. The Churchwardens who are elected annually, and the Representatives on the Deanery Synod who are elected every three years, are ex-officio members of the PCC. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Priest in Charge in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The mission of the Church in Roydon includes the provision of acts of public worship and space for private prayer. The PCC supports other registered charities whose aims and objectives are complementary to those of the Church. St. Peter's PCC also has responsibility for the maintenance and repair of the church and church halls.

Proceedings of the PCC

Six meetings of the PCC were held during 2024:

- 31 January** with 8 members attending
- 11 March** with 9 members attending
- 24 April** (Post APCM) with 9 members attending
- 3 June** with 9 members attending
- 9 September** with 7 members attending
- 21 November** with 8 members attending

The principal issues considered during 2024:

Joining the Colchester Episcopal Area

Following the retirement of the Archdeacon of Harlow, Vanessa Herrick, in March 2023, the position of Archdeacon of Harlow was reviewed by the Diocese of Chelmsford, in consultation with parishes. This consultation process concluded with the Archdeacon of Harlow post being abolished. Simultaneously, a review was conducted as to whether Harlow Deanery should move into the Bradwell or Colchester episcopal area (from the Barking area). It was decided that moving to Colchester was best, meaning that the Harlow Deanery (of which St. Peter's is part) now works with the Bishop of Colchester – Bishop Roger Morris – within the Stansted Archdeaconry. St. Peter's enjoys positive working relations with Bishop Roger and the Archdeacon of Stansted, Venerable Kate Peacock.

Parish Finance and Stewardship

Despite the congregation of St. Peter's recognising our financial obligations – and endeavouring to meet these – 2024 was a difficult year in this respect. A stewardship campaign did not lead to the significantly increased financial giving that was hoped for. Utility bills continue to rise, which puts pressure on our finances as well as negatively impacting how we use our resources. Although we have dutifully paid our Parish Share request in full for many years, it was decided that this was not achievable in 2025 (although we are committed to the principle of paying our Parish Share request in full whenever possible). Efforts were made to set up a new, more user-friendly, bank account with Unity Bank, but this has not been possible.

Hall Windows

We have identified that the windows in both the large and small hall need replacing. A further exit into the churchyard is also desirable. Comparative quotations from three firms have been acquired. This project will require fundraising.

The Chalice

Since the Covid-19 pandemic, Holy Communion had been received 'in one-kind' (bread only). However, following a directive by Bishop Guli in July 2024, the chalice was reinstated for everyone sharing Holy Communion. For those who still felt unable to share the chalice, receiving Holy Communion 'in one kind' remained possible.

Churchyard Extension

We recognise that there is limited space for burials in both the main churchyard and memorial area (used for the interment of ashes). Burials are now planned along the border between St. Peter's and Temple Farm. Steps were taken to identify a possible additional memorial area.

Sound System

A new sound system is desired in the church. Further investigation needs to take place as to what type of system is required. This will require fundraising.

Safeguarding

The PCC of St. Peter ad Vincula is committed to ensuring that St. Peter's Church is a safe place for everyone.

The PCC has adopted the House of Bishops 'Promoting a Safer Church' Safeguarding Policy Statement and has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

A Parish Safeguarding Representative has been appointed and Safeguarding training has been completed.

Worship, Prayer and the Community

Our usual pattern of Sunday morning services comprised Common Worship Holy Communion at 9:15am on the 1st to 3rd and 5th Sundays of the month, with a Service of the Word on the 4th Sunday. At the 5pm Evening Service, the usual pattern consisted of Book of Common Prayer Evening Prayer on the 1st to 3rd and 5th Sundays of the month, with Book of Common Prayer Holy Communion on the 4th Sunday.

There are also services of Morning Prayer at 9.30am on Monday and Tuesday each week led by Rev'd Richard Attew and a service of Iona prayer by teleconference on a Tuesday morning at 8.30 led by Rev'd Dr Anthea Cannell.

Other events included:

- A reflective Saturday Afternoon Prayer service was begun in April by Jess Wells. This is held on the 3rd Saturday of the month in the Colte Chapel.
- The annual World Day of Prayer service was held in the Colte Chapel on 1st March, followed by refreshments. The service was led by Pat Collins and Glen Farmer. The theme for 2024 was "*I Beg You . . . Bear With One Another in Love*", and the service was created by Christian women of Palestine. It was good to join with others in prayer.
- The Student Cross pilgrims once again visited St. Peter's on 23rd March. A delicious lunch was served to energise them for their onward journey.
- A series of Compline services were held during Lent and Advent, led by Jess Wells and Rev'd Anthea Cannell. These have become significant seasonal services.
- During Lent, Jess Wells organised a recording of St John's Gospel by 40 members of the congregation, with a recording sent out by email each day.

- A service of Holy Communion was held on Maundy Thursday. A Quiet Hour and An Hour at the Cross services were held on Good Friday.
- An Easter weekend event was held in conjunction with the People of Roydon Group. An Easter Egg Hunt took place in the village, with craft activities and refreshments provided at St. Peter's.
- A service for Ascension Day was held on 9th May.
- Harvest Festival Communion took place on 29th September. This was followed by an Afternoon Tea gathering and Evening Prayer.
- A Prayer Vigil for Peace was led by Jess on 7th October, the anniversary of the start of the conflict in Gaza.
- The annual Service of Remembering took place on 3rd November. Families were invited to remember their loved ones who are sadly no longer with us.
- Remembrance Sunday was commemorated with the annual church service and Act of Remembrance by the War Memorial. The WI created a beautiful display of knitted poppies, which was displayed on the Lych Gate.
- Members of the village and St. Peter's community were personally invited to an Invitational Service on 24th November where our life together was celebrated.
- A Prayer Calendar was placed in the Lych Gate during Advent, created by Jess and Anthea. This stimulated prayer and conversation among passers-by. A daily prayer was sent out by email to those who wished to participate.
- Advent Sunday was marked with a Service of Light. A new altar frontal created by the Sewing Group was displayed for the first time.
- Advent and Christmas was celebrated with our annual services, to which the whole community were warmly invited, including through Christmas cards which were delivered across the parish. The Christmas services comprised: Nine Lessons and Carols; Christingle; First Communion of Christmas; Christmas Day Family Service and Communion.
- Bible studies continue to be led by Kingsley and Ann Sleep.

Roydon Pre-School and Primary School were visited by Rev'd Richard for assemblies. The children and staff also made visits to St. Peter's to learn about the church, and to participate in seasonal services such as Harvest and Christmas.

Messy Church took place monthly, and was attended by families from the village and beyond. Bible stories, creative craft activities, refreshments, and conversation were enjoyed by all.

Charitable Giving

Money was donated from St Peter's income to the following charities:

All Sorts Dementia Group: £664.50

Friends of Essex Churches: £664.50

Housing Justice (via The Bishop of Chelmsford's Lent Appeal): £664.50

Médecins Sans Frontières: £664.50

The annual Coffee Morning raised £1770 for Macmillan Cancer Support.

The annual appeal for Christian Aid raised £1122.

Food donations for Harlow Foodbank were taken at Harvest Festival.

A food collection box for people in need was available in the church porch.

Links with the Community/Environment

St Peter's continues to contribute to the life of the community and the preservation of our environment with a wide range of regular and occasional activities:

- Our Coffee Mornings on a Tuesday and Thursday are a popular way for people to gather for conversation and to make friends. With loneliness being a feature of society, times such as these are significant.
- A special Coffee Morning for MacMillan Cancer Support was held on 1st October. A delicious array of cakes and refreshments were served, as well as the sale of home-made condiments and cards. £1770 was raised for MacMillan.
- The Open Gardens event on 16th June was a great success. Thank you to everyone who prepared and opened their gardens for the occasion.
- The annual Churchyard Nature Count provided the opportunity to observe the wildlife found at St. Peter's. This concluded with a special Evening Service focussing on Creation, arranged by Rev'd Anthea Cannell.
- The St. Peter's CAMEO team provide lunches in the church hall. These are popular, well-attended and enjoyable occasions.
- St. Peter's participated in the Roydon Festival event on 13th and 14th July. As part of this, beautiful flower arrangements were displayed in the church with the theme 'Paths to Peace' (including at a Preview Evening on the 12th). Music was performed at St. Peter's across the weekend, and was enjoyed by all.
- The Men's Curry Night gatherings have been a great success – bringing men together from the village and beyond. A particular highlight of these gatherings is the annual pétanque competition.
- The local De Merc Choir held a concert on 9th March in the church.
- The annual St. Peter's Quiz Night was held in the church on 26th October. An enjoyable time was had by everyone.
- A Christmas film – 'Arthur Christmas' – was shown in the church on 21st December, in conjunction with the People of Roydon group. Many families came and enjoyed the show – which included a surprise visit from Santa Claus and his elves.
- Jane Nairn organised an Advent Wreath-making workshop. This is now firmly established as a popular annual event.
- A New Year party was held in the Village Hall. Music was provided by Ex-Vincula, featuring Scrap and Helen, family, and friends.
- The Heavenly Walks group meet every Thursday morning.
- A group of litter-pickers meet once a month to help keep the village tidy.

Families at St. Peter's

Messy Church is held monthly. We offer a Bible story, related arts and crafts activities, and refreshments for children and adults. The Messy Church team enjoy meeting the families who attend.

Unfortunately, due to low attendance over a prolonged period of time, and a member of the team needing to step away, Dads and Toddlers has been discontinued. We give thanks for all that Dads and Toddlers accomplished over many years for families within the village and beyond. It may be that Dads and Toddlers (or a similar activity) can begin again in the future – but a small team would be needed for this to be considered.

Church Fabric

The Church

No major work has been carried out to the Church during 2024.

The Quinquennial Inspection was carried out by CB Architecture in August 2022. Urgent items of concern at the moment are: the damp on the North wall of the North transept and the East wall in

the Colte Chapel. Damp and mould seem to be increasing here. Scrap Iles has continued to unblock the downpipes and gutters between the North and East wall of the Colte Chapel, whenever water cascades down the wall and Platinum have made temporary repairs to the hopper. This will hopefully ameliorate the damp issue on the East wall of the North transept, but we need to keep this under review. We propose to instruct a damp specialist to advise on the damp issue in the Colte Chapel and we will continue to increase the ventilation as soon as the weather allows.

Major work is needed on the roof and includes repair of lead work on the tower and replacement of slipped tiles on the tower, the nave roof and the Colte Chapel. We are waiting for Lodge and Sons to give a quote for the work to be carried out. We will also need to instruct our architects for this work which will be undertaken as soon as possible. The Quinquennial Report recommended a closer inspection of the Colte Chapel roof. Lodge and Sons did not seem too concerned about the Colte Chapel roof but have indicated that the nave and tower are the priority.

Our regular maintenance of the church and halls has continued, including:

- Michael Newman of Platinum cleared out the gutters and downpipes.
- The organ was tuned and repairs to one of the organ's stops were carried out.
- The boiler has been serviced and minor repairs carried out as required by Paul Redding.
- The halls have been kept clean weekly by Sue Wood. We would also like to thank her for keeping them looking so good.
- Andy Shaw fitted a contactless payment machine on the pillar in the church, which has been very useful at major services where people have not brought any cash with them.

The Churchwardens would particularly like to thank Jane and David Nairn, Scrap Iles and Andy and Karen Shaw for their continued help in tackling numerous repairs and odd jobs.

The Churchyard

Luke and Josh from 'A Touch of Grass' continue to look after the churchyard. Steve Clark has continued to trim the grass around the graves in the new churchyard, to ensure the churchyard looks tidy for all who visit. We are also very grateful for the Friends of the Churchyard team, who spent many hours getting very wet and mucky clearing the drainage ditch and to those who have transplanted wildflowers around the Churchyard. The snowdrops and primroses looked so beautiful this year, especially those on the banks of the drainage ditch. The clearance has enabled them to really flourish. Thanks to Jess, Pam, Marilyn, Peter, Andy, Karen, Jane and David, Nicola, Anthea and Scrap for all the gardening jobs not covered by our gardeners. We are also very grateful for help from Richard Clark who chopped up a fallen tree and the working party who turned up to get rid of all the wood debris, especially Jonathan Craner who loaded his tractor and removed it all for us.

The compost heap which was getting very large was cleared by Helen. It was full of rubbish which wouldn't biodegrade and large pieces of wood. Two heaps have now been created, one for soft materials and a separate wood pile. This should enable the compost heap to rot down more easily and the wood pile might provide a home for wildlife. A notice has been put beside the compost heap asking people not to put rubbish and dog poo bags onto the heap.

The 10 bird boxes all had some evidence of habitation when they were cleaned out in the Autumn by Andy Shaw. Many thanks to him for doing this. We need to consider sowing more wildflowers to encourage more wildlife into the Churchyard. Thanks to volunteers who monitored the wildlife in the churchyard during the church nature count and to Pam Craner who monitors all the trees and alerts us to any works that need doing.

The hedge planted by Jane and David Nairn to the left of the memorial wall in autumn of 2021 continues to grow well and is providing a good barrier, cover and habitat for wildlife.

Scrap Iles continues to monitor the sycamores which continue to grow out of stumps where larger trees have already been removed and to cut them back when necessary.

Two Hawthorn trees and a Cupressus were removed from the new churchyard by Herts and Essex Tree Care, along with a large broken branch on the Sycamore by the bridge and an Elder which was falling into the ditch. The work has really opened up the new churchyard, letting more light into it and as a result some of the plants and other trees have flourished

There are only a few grave spaces in the new churchyard and a few burial of ashes spaces left. The PCC agreed to open an additional row for graves by the hedge in the new churchyard and are still considering the best place for additional burial of ashes spaces, somewhere near the memorial wall.

Future works

For the past couple of years, we have been planning to upgrade our sound system, you will see that this is one of our aims for 2025. We hope to find a system which enables better recording too. The churchwardens engaged the advice of John Fitzpatrick, who introduced us to a sound engineer. The system that was recommended was far too complicated for our needs, so now we are back to the drawing board. It has been recommended that we go to St. Mary's Churchgate Street to look at their system, which is meant to be good.

The Churchwardens have been pursuing the possibility of installing new double-glazed windows in the halls. Helen has obtained 3 quotes for various options, but before we proceed further we need to find out from the DAC what sort of frames we would be allowed to have. We also need to establish whether we can afford to do this work in addition to the roof repairs.

Works will be needed to the Lych Gate, which is beginning to deteriorate.

Church Attendance

The number of persons on the Electoral Roll as presented at the APCM 2024 was 52. The next review is due in 2025.

The average weekly attendance in 2024 was 30 adults. The total for Christmas Eve and Christmas Day services was 137 adults and 32 children (30 children at Christingle).

No Baptisms were held in 2024. There was 1 Wedding. 6 Funerals were held in church. There were 6 interments of ashes in the Memorial Area.

Aims

Our aims for 2025 include:

1. Continuing to nurture our community, both within and outside the church.
2. To seek to increase our worshipping community.
3. Identifying opportunities to serve our community.
4. Continued good stewardship of our buildings and churchyard. This includes utilising our premises for different purposes.
5. Further engagement with young people.
6. To upgrade our sound system.
7. To investigate and set up a new bank account which will be more user friendly than HSBC.
8. Working together and sharing resources with our neighbouring parishes of All Saints' with St. Giles', Nazeing and St. Mary's, Great Parndon.

Conclusion

2024 was another active year at St. Peter's as we worshipped God, and served our community together. The number of activities listed in this report testifies to the hard work that has been done by so many in nurturing our St. Peter's family, and connecting our faith and local community together. Although there is more still to do – and challenges to overcome – St. Peter's continues to be a dynamic Christian presence in our parish. We are to remember that each conversation and each act of service can be valuable and used by God, regardless of how noticeable it is. God will continue to use our offerings as we continue to look towards him.

PARISH CHURCH OF ST PETER-AD-VINCULA ROYDON
Registered Charity Number 1127074

FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON
Registered Charity Number 1127074

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
Incoming resources						
<i>Voluntary income</i>	2a	37,286	-	-	37,286	42,292
<i>Activity for generating funds</i>	2b	7,594	-	-	7,594	2,688
<i>Income from investments</i>	2c	8,157	-	159	8,316	5,212
<i>Church activities</i>	2d	17,813	-	-	17,813	15,612
<i>Other incoming resources</i>	2e	-	-	-	-	-
Total incoming resources		70,850	-	159	71,009	65,804
Resources expended						
<i>Costs of generating voluntary income</i>	3a	-	-	-	-	-
<i>Fund-raising trading costs</i>	3b	1,172	-	-	1,172	-
<i>Church activities</i>	3c	71,705	-	-	71,705	74,376
<i>Governance costs</i>	3d	-	-	-	-	-
Total resources expended		72,877	-	-	72,877	74,376
Net incoming/(outgoing) resources		(2,027)	-	159	(1,868)	(8,572)
Other recognised gains/losses						
Transfers between funds		-	-	-	-	-
<i>Gains/(losses) on revaluation of fixed assets</i>	5	-	-	-	-	-
<i>Gains/(losses) on investment assets</i>	6	2,972	-	615	3,587	2,832
Net movement in funds		945	-	774	1,719	(5,740)
Total funds brought forward at 1 January 2024		180,069	-	5,687	185,756	191,496
Total funds carried forward at 31 December 2024		181,014	-	6,461	187,475	185,756

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

BALANCE SHEET AT 31 DECEMBER 2024

	Notes	2024	2023
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	37,659	33,142
Total fixed assets		37,659	33,142
Current assets			
Debtors	8	1,771	5,921
Short term deposits		146,549	139,163
Cash at bank and in hand		6,542	13,761
		154,862	158,845
Creditors: amounts falling due within one year	9	(5,046)	(6,231)
Net current assets		149,816	152,614
Total assets less current liabilities		187,475	185,756
Creditors: amounts falling due after one year	9	-	-
NET ASSETS		187,475	185,756
Funds	7		
Endowment funds	10	6,461	5,687
Restricted funds	10	-	-
Unrestricted funds	10	181,014	180,069
		187,475	185,756

Approved by the Parochial Church Council on April 2025 and signed on its behalf

Rev R Attew
Chairman

The accompanying notes form part of these financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. Accounting policies

a **Accounting convention**

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of certain fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b **Funds accounting**

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted expenditure, depending on the purpose set out in the terms of the original endowment.

c **Incoming resources**

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

c *Gains and losses on investments*

Realised gains are recognised when the investments are sold
Unrealised gains and losses are accounted for on revaluation on 31 December.

d *Resources used*

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. No such liability existed at 31 December 2024.

e *Fixed Assets*

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 96(2) of the Charities Act 1993.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2005 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 31 December 2004 have been capitalised in the accounts and depreciated over their useful economic life (see note 5).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f *Current Assets*

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds and at HSBC bank.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
<i>Voluntary income</i>					
Tax-efficient planned giving	24,735	-	-	24,735	24,814
All tax recovered	6,256	-	-	6,256	7,693
Other giving	979	-	-	979	940
Collections of loose cash at services	2,998	-	-	2,998	3,334
Gift days and sundry donations	2,318	-	-	2,318	3,511
Recurring grants	-	-	-	-	-
Non-recurring grants	-	-	-	-	-
Legacies	-	-	-	-	2,000
	<u>37,286</u>	<u>-</u>	<u>-</u>	<u>37,286</u>	<u>42,292</u>
b <i>Activities for generating funds</i>					
Fund-raising	7,594	-	-	7,594	2,688
Non-charitable trading	-	-	-	-	-
Special appeals	-	-	-	-	-
	<u>7,594</u>	<u>-</u>	<u>-</u>	<u>7,594</u>	<u>2,688</u>
c <i>Investment income</i>					
Dividends and interest	8,157	-	159	8,316	5,212
	<u>8,157</u>	<u>-</u>	<u>159</u>	<u>8,316</u>	<u>5,212</u>
d <i>Income from church activities</i>					
Income from hire of St Peter's Hall	5,571	-	-	5,571	4,738
Magazines	7,675	-	-	7,675	7,220
Parochial fees paid to the PCC	4,567	-	-	4,567	3,654
	<u>17,813</u>	<u>-</u>	<u>-</u>	<u>17,813</u>	<u>15,612</u>
e <i>Other incoming resources</i>					
Insurance claims	-	-	-	-	-
Sale of fixed assets	-	-	-	-	-
Refund of historic utility payments	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total incoming resources	<u>70,850</u>	<u>-</u>	<u>159</u>	<u>71,009</u>	<u>65,804</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
<i>Costs of generating voluntary income</i>	-	-	-	-	-
b <i>Fund-raising trading costs</i>					
Fund-raising costs	1,172	-	-	1,172	-
	1,172	-	-	1,172	-
c <i>Church activities</i>					
Missionary and charitable giving:					
Overseas mission societies	202	-	-	202	842
Christian relief and dev agencies	978	-	-	978	1,197
Home mission and Church societies	1,632	-	-	1,632	1,843
Secular charities	918	-	-	918	162
	3,730	-	-	3,730	4,044
Parish share paid	34,593	-	-	34,593	32,090
Incumbent working expenses	540	-	-	540	1,021
Heat, light, cleaning, insurance	6,576	-	-	6,576	6,827
Church maintenance	1,881	-	-	1,881	2,899
Upkeep of services	2,011	-	-	2,011	3,324
Upkeep of churchyard	6,736	-	-	6,736	7,841
Parish magazine and bookstall	4,013	-	-	4,013	3,638
Hall running costs	5,676	-	-	5,676	5,790
Salaries, wages and honoraria	5,520	-	-	5,520	5,520
Mission costs	-	-	-	-	-
Church administration	429	-	-	429	1,382
Other expenses	-	-	-	-	-
Major repairs and redecoration	-	-	-	-	-
Bad debts	-	-	-	-	-
Bank charges	-	-	-	-	-
Depreciation	-	-	-	-	-
	71,705	-	-	71,705	74,376
d <i>Governance costs</i>					
Independent examination fee	-	-	-	-	-
Cost of annual accounts	-	-	-	-	-
	-	-	-	-	-
Total resources expended	72,877	-	-	72,877	74,376

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

4	Staff costs	2024	2023
		£	£
a	<i>Wages and salaries</i>	-	-

The PCC did not engage any employees throughout the year.

b *Payments to PCC members*

The PCC acts as an intermediary to pass on fees from funeral directors and marriage couples to choristers and bell ringers some of whom may be members of the PCC. There were no disclosable transactions in 2024 in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 **Tangible fixed assets**

	Freehold land and buildings	Church equipment	TOTAL
Cost or valuation	£	£	£
At 1 January 2024	-	2,657	2,657
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
At 31 December 2024	<u>-</u>	<u>2,657</u>	<u>2,657</u>
Depreciation			
At 1 January 2024	-	2,657	2,657
Provided in the year	-	-	-
Disposals	-	-	-
At 31 December 2024	<u>-</u>	<u>2,657</u>	<u>2,657</u>
Net book amounts			
At 31 December 2024	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2023	<u>-</u>	<u>-</u>	<u>-</u>

6 **Investments**

	£
Market value 1 January 2024	33,142
Disposals at carrying value	-
Purchases at cost	929
Net gains and revaluation	3,588
Market value 31 December 2024	<u>37,659</u>

During the year, dividends totalling £929 were reinvested in the purchase of 40.06 additional income shares in the CBF Church of England Investment Fund. The holding at 31 December 2024 was 1,506.17 shares with a market value of £37,659.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

7 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £
Fixed assets for church use	-	-	-	-
Investment fixed assets	31,198	-	6,461	37,659
Current assets	154,862	-	-	154,862
Current liabilities	(5,046)	-	-	(5,046)
	181,014	-	6,461	187,475

8 Debtors

	2024 £	2023 £
Income tax recoverable	1,771	5,921
VAT recoverable	-	-
Other debtors	-	-
	1,771	5,921

9 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals for utilities and other costs	1,929	1,578
Donations payable	2,658	2,838
Deferred income	-	1,505
Other creditors	459	310
	5,046	6,231

Creditors: amounts falling due after more than one year

	2023 £	2022 £
	-	-

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2024

10 Statement of funds

	Bal b/fwd 1 Jan 2024	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2024
	£	£	£	£	£
Unrestricted funds					
General	169,316	70,850	(72,877)	2,972	170,261
Designated churchyard project	1,169	-	-	-	1,169
Designated floor project	708	-	-	-	708
Clock and tower repairs	1,424	-	-	-	1,424
Unrestricted Fabric fund	3,646	-	-	-	3,646
Memorial fund	3,806	-	-	-	3,806
	<u>180,069</u>	<u>70,850</u>	<u>(72,877)</u>	<u>2,972</u>	<u>181,014</u>
Restricted funds					
Upkeep of church grounds	-	-	-	-	-
Church maintenance	-	-	-	-	-
Designated charities	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Endowment funds					
Tithe Chancel Trust	5,687	159	-	615	6,461
	<u>5,687</u>	<u>159</u>	<u>-</u>	<u>615</u>	<u>6,461</u>
Total funds	<u>185,756</u>	<u>71,009</u>	<u>(72,877)</u>	<u>3,587</u>	<u>187,475</u>

The endowment comprises the Tithe Chancel Trust for maintenance and repair of the church.

There also exists a connected trust, St Peter's Roydon Church Estate, which exists independently of the PCC and does not form part of these accounts. The trust was established as a permanent endowment circa 1752 and first registered as a charity in 1904. It is currently registered with the Charity Commission number 264214. The trustees are the incumbent and the churchwardens for the time being. The objects of the trust are "for the repairing and beautifying of the building", which the Charity Commission has agreed includes the church halls as well as the church itself.

INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL OF ROYDON

I report on the accounts for the year ended 31 December 2024 set out on pages 1 to 9.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

Examine the accounts under Section 145 of the 2011 Act

To follow the procedures laid down in the General Direction given by the Charity Commission under Section 145(5)(b) of the 2011 Act: and

To state whether particular matters have come to my attention.

BASIS OF THE INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements

To keep accounting records in accordance with Section 130 of the 2011 Act; and

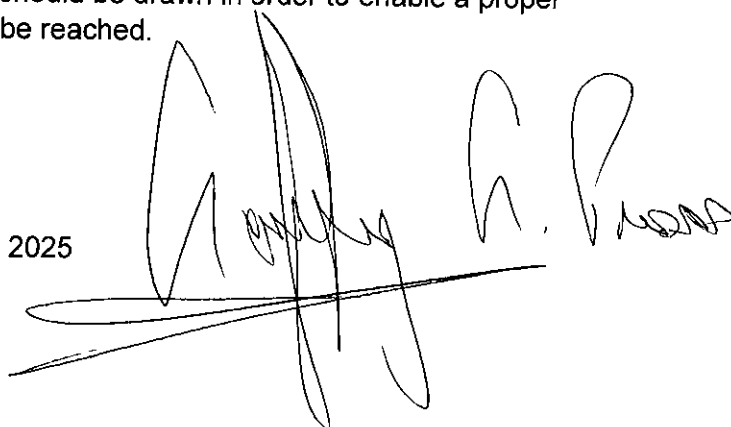
To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met: or

- 2) To which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Geoffrey G. Prosser FCA
4 Church Mead
Roydon
Essex
CM19 5EY

...12... May 2025



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

England & Wales - Charity number 1127074

Accounts

PARISH CHURCH OF ST PETER AD VINCULA, ROYDON
Annual Report for the Parochial Church Council For the Year
ended 31 December 2023 Registered Charity Number 1127074

Administrative Information

St. Peter's Church is situated in the High Street, Roydon, and is immediately opposite the Village Green. It is in Harlow Deanery which is part of the Diocese of Chelmsford within the Church of England.

The Parochial Church Council (PCC) is a charity which registered with the Charity Commission in November 2008 under the provisions of the Charities Act 2006.

PCC Members who served during 2023 were:

Priest in Charge:	Rev'd Richard Attew	Chair Licensed 24.06.19
Churchwardens:	Mrs Jessica Wells	Deputy Chair Re-elected at APCM 2.05.23
	Mrs Helen Iles	Re-elected at APCM 2.05.23
Representative on Deanery Synod:	Mrs Helen Iles	Elected at APCM 12.10.20 for 3 years
Elected Members:	Mrs Jane Nairn	Also Assistant Churchwarden Re-elected at APCM 2.5.23 for 3 years
	Mrs. Pauline Preston	Re-elected at APCM 2.5.23 for 3 years
	Mr Alan Beal-Forbes	Also Assistant Churchwarden Re-elected at APCM 2.5.23 for 3 years
	Mrs Patricia Collins	Also Treasurer Elected at APCM 30.05.22 for 3 years
	Mrs Lynn Weekes	Elected at APCM 30.05.22 for 3 years
	Mrs Karen Shaw	Co-opted member of the PCC (2.5.23)
PCC Secretary	Mrs Maureen White	Co-opted member of the PCC

There are currently 3 vacancies on the PCC

The method of appointment of PCC members is set out in the Church Representation Rules. The Churchwardens who are elected annually, and the Representatives on the Deanery Synod who are elected every three years, are ex-officio members of the PCC. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Priest in Charge in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The mission of the Church in Roydon includes the provision of acts of public worship and space for private prayer. The PCC supports other registered charities whose aims and objectives are complementary to those of the Church. St. Peter's PCC also has responsibility for the maintenance and repair of the church and church halls.

Proceedings of the PCC

Eight meetings of the PCC were held during 2023:

- 9 January** with 8 members attending
- 27 February** with 7 members attending
- 28 March** with 5 members attending
- 2 May** (Post APCM) with 10 members attending
- 26 June** with 9 members attending
- 25 July** with 8 members attending
- 20 September** with 8 members attending
- 30 October** with 10 members attending

The principal issues considered during 2023:

The Future of Harlow Archdeaconry

Following the retirement of the Archdeacon of Harlow, Venerable Vanessa Herrick, in March, the position of Archdeacon was put under review. A consultation process was instigated by the Diocese (continuing into 2024) as they sought to determine whether the post of Archdeacon of Harlow would be retained, or abolished.

Living in Love and Faith

In January, a Pastoral Letter written by the Bishop of Chelmsford, the Bishop of Barking, and the Bishop of Colchester stated: "*As bishops in the Diocese of Chelmsford we are delighted that, where parishes wish to, there will now be the option to offer prayers of dedication, thanksgiving and blessing for those in committed faithful same sex relationships and those who have entered same sex civil marriage.*" Following this, St. Peter's PCC, seeking to offer an inclusive welcome to all people, agreed in principle to offer these prayers as part of our spiritual provision to our community. In December 2023, following a lengthy and contentious discernment process, the Church of England formally approved these prayers of blessing. These prayers of blessing, which do not equate to marriage, can currently only be offered as part of a regular service of worship.

Stewardship

The Financial resources of the Diocese and parishes remain low. St. Peter's continues to pay its Parish Share request in full to help enable ministry to be sustained locally and across the Diocese. In order to maintain our financial health, a Stewardship Campaign was planned to encourage further financial giving from both the congregation and wider community. A contactless payment device was purchased to further assist us in this area.

Travelling Well Together

Bishop Guli presented a set of seven values which she hoped would characterise our life together in Chelmsford Diocese. The PCC have adopted these values on behalf of St. Peter's and will use them as a guide in considering the mission of St Peter's.

The Vicarage

Following the work undertaken to offer the vicarage to a refugee family, a family from Afghanistan moved in in May and have settled into the village. The thanks of the PCC go to all those who helped the prepare the Vicarage to receive this family, and for welcoming them into the parish community.

Communion

In July, the PCC agreed to reintroduce the shared chalice at Communion, following the Covid 19 pandemic. A shared chalice and intinction were both offered as part of our Eucharistic provision.

Churchyard

Space for new burial plots in the churchyard remained limited. It was agreed that another row of plots along the back hedge in the 'new' churchyard would help alleviate this issue.

Burial plots for the interment of ashes in the Memorial Area are also becoming limited. This was kept under review, with some thought given to creating a new Memorial Area in due course.

Safeguarding

The PCC of St. Peter ad Vincula is committed to ensuring that St. Peter's Church is a safe place for everyone.

The PCC has adopted the House of Bishops 'Promoting a Safer Church' Safeguarding Policy Statement and has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

A Parish Safeguarding Representative has been appointed and Safeguarding training is underway.

Worship, Prayer and the Community

Our usual pattern of Sunday morning services comprised Common Worship Holy Communion at 9:15am on the 1st to 3rd and 5th Sundays of the month, with a Service of the Word on the 4th Sunday. At the 5pm Evening Service, the usual pattern consisted of Book of Common Prayer Evening Prayer on the 1st to 3rd and 5th Sundays of the month, with Book of Common Prayer Holy Communion on the 4th Sunday.

There are also services of Morning Prayer at 9.30am on Monday and Tuesday each week led by Rev'd Richard Attew and a service of Iona prayer by teleconference on a Tuesday morning at 8.30 led by Rev'd Dr Anthea Cannell.

Other events included:

- Two series of Compline during Lent and Advent, led by Jess Wells. The Lent series focussed on Julian of Norwich and the Revelations of Divine Love. In Advent, the services focussed on the different ways in which we wait.
- The World Day of Prayer on 3rd March, was arranged and led by Pat Collins and Glen Farmer. The materials were prepared by the Women of Taiwan, and centred on the theme "I have heard about your faith".
- The Student Cross group made their annual visit to St. Peter's on 1st April. They were warmly welcomed with refreshments and we shared in hymns and prayers together.

- Choral Evensong for Palm Sunday took place on 2nd April, featuring the anthems “Bread of the World” and “Lamb of God”.
- On the 5th Sunday in April, Pat Thompson spoke at the morning service about the work of Project Linus, a charity which makes quilts for sick children.
- The Bell Ringers rang for the Coronation on 6th May. A Celebration Service for the Coronation of King Charles III (7th May), followed by a Coronation Brunch in the Hall.
- At the end of June, Rev’d Dr Anthea Cannell led a special service focussing on creation and the environment, coinciding with the Churchyard Nature Count.
- A Celebration Service, giving thanks for life of our church, was held on 24th September. Around 140 people who are connected with the life of St Peter’s were personally invited. During the service, symbols were presented, representing our worship, our church building, our activities in the community of Roydon and our concern for the wider world.
- A service of Holy Communion for Harvest was held on 1st October. The service took place around a family table and was followed by Brunch in the Hall.
- The annual Service of Remembering was held on 29th October, remembering and giving thanks for the lives of those who have died. Personal invitations were sent to the families of those for whom funerals had been conducted at or on behalf of St Peter’s during the past year.
- The Remembrance Sunday Service was held jointly with the United Reform Church. The village Brownies paraded in church. The service was followed by the Act of Remembrance at the War Memorial.
- An Advent Prayer Calendar was once again collated, with prayers contributed by members of the congregation. The prayers were sent out by email each day through Advent and a display was again created in the Lych Gate, featuring “Roydon Doors”.
- Advent commenced with a Service of Light on Advent Sunday, led by Rev’d Dr Anthea Cannell. The Service of Nine Lessons and Carols on 17th December was very well attended, following hand delivery of Christmas Cards containing information about the Christmas services to almost every house in the parish.
- A group of carol singers sang, and offered refreshments, at Hansells Mead on 20th December, before moving to the village green, where they were provided with further refreshments by Helen and Scrap Iles.
- Christmas Eve was celebrated with a Service of the Word, led by Jess Wells, the very popular Christingle Service and the First Communion of Christmas.
- On Christmas Day, there was a Family Service followed by a short Holy Communion.

Roydon Primary School made visits to the church, and participated in seasonal services and assemblies. Roydon Pre-school were also visited by Rev’d Richard, and made church visits for Harvest and Christmas.

Messy Church took place on a monthly basis in the church, with refreshments in the hall.

Charitable Giving

Money was donated from St Peter’s income to the following charities:

DEC (Turkey & Syria Earthquake Appeal): £676

Michael Roberts Charitable Trust (Harlow Foodbank): £676

The Good Grief Trust: £676

The Bishop of Chelmsford’s Lent Appeal: £676

The annual Coffee Morning raised £1700 for Macmillan Cancer Support.

The annual appeal for Christian Aid raised £1960.

Food donations for Harlow Foodbank were taken at Harvest Festival.

A food collection box for people in need was made available in the church porch.

Links with the Community/Environment

St Peter's continues to contribute to the life of the community and the preservation of our environment with a wide range of regular and occasional activities:

- Coffee Mornings continue to take place every Tuesday and Thursday morning. These are always well attended and provide a vital opportunity for people to gather together on a regular basis.
- The Heavenly Walks continue every Thursday morning, offering exercise, fresh air and company.
- A sewing group meets once a month, with members working on their own projects as well as larger scale projects for the church.
- The CAMEO team, led by Pauline Preston and Karen Shaw, provide high quality and very popular lunches and afternoon teas.
- A dedicated band of litter pickers meet once a month to tidy up the village.
- St Peter's once again joined with the People of Roydon to lay on an Easter Egg Hunt, with craft activities and refreshments provided by the Church.
- The St Peter's Quiz was transferred to new management and an enjoyable (if difficult) quiz took place in the Church in July.
- The Macmillan Coffee Morning is now well-established as a high point of the Roydon social calendar, raising over £1700 in 2023.
- A magnificent poppy display was created in the Lych Gate by the Roydon "wild knitters".
- Christmas Shoeboxes were collected as part of "Operation Christmas Child" organised by Samaritan's Purse.

Families at St. Peter's

Dads & Toddlers meets on the second Saturday of the month. There are toys for the children, refreshments, and the opportunity for conversation among the adults. It is an opportunity for families to meet each other and build connections with others who are at a similar life-stage.

Messy Church is held monthly. We offer a Bible story, related arts and crafts, and refreshments for children and adults.

The Children's Corner, next to the Colte Chapel, has a child-friendly carpet and toys. It allows families to sit together on a Sunday and at special services. A new table was added to this.

Church Fabric

The Church

Regular maintenance work was carried out, including:

- The porch door was fixed by David Nairn after being forced open by a visitor.
- The boiler was inspected and a safety valve fitted, the necessary paperwork was given by Paul Redding to satisfy the requirements of our insurance company.
- An electrical service was carried out and all electrical equipment was PAT tested
- Michael Newman of Platinum cleared out the gutters and downpipes.
- Shelves were fitted in the small hall cupboards by Ian Dowsett.

The Churchyard

Remedial work was carried out to 2 mature Ash trees by the church and a large sycamore beyond the bridge. Also 2 dead Elms were felled and the Laurels along the pathway to the new burial ground were cut back to give enough room for coffins to be carried along the path.

The drainage ditch was completely cleared by Karen and Andy Shaw and other volunteers. Strong winds brought the Ivy and parts of the wall down on the south boundary of the churchyard alongside the carpark. Herts and Essex tree care carried out remedial works to this. A new plaque was added to the memorial wall. A bird feeder station and bird feeders were introduced into the churchyard and all the bird boxes were cleaned by Andy Shaw. A Commonwealth War Graves plaque was fixed to the wall of the hall, to highlight the presence in the churchyard of Pte Geoffrey Nugent's grave.

Church Attendance

The number of persons on the Electoral Roll as presented at the APCM 2023 was 52. The next review is due in 2025.

The average weekly attendance in 2023 was 36 adults. The total for Christmas Eve and Christmas Day services was 201 adults and 44 children (43 children at Christingle).

3 Baptisms were held in 2023. There were no weddings. 6 funerals were held in church and 4 funerals were conducted on behalf of the Parish at the crematorium. There were 7 interments of ashes.

Aims

Our aims for 2024 include:

- Further participation as a church community in communal activities arranged within the parish.
- Installation of a new church sound system.
- Installation in the hall of new double-glazed windows.
- Developing forms of support for people experiencing changes or difficulties in their lives.

Conclusion

During 2023, St. Peter's continued to serve our community by offering a Christian presence within our parish and beyond. This was characterised by an attitude of compassion and a desire to help those around us. St. Peter's is to be commended for the range and vibrancy of the activities which happen through the church – often alongside other groups. St. Peter's seeks to be 'good news' within our community – and we all contribute to help accomplish this.

PARISH CHURCH OF ST PETER-AD-VINCULA ROYDON
Registered Charity Number 1127074

FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

Registered Charity Number 1127074

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2023 £	TOTAL FUNDS 2022 £
Incoming resources						
<i>Voluntary income</i>	2a	42,292	-	-	42,292	160,733
<i>Activity for generating funds</i>	2b	2,688	-	-	2,688	6,909
<i>Income from investments</i>	2c	5,059	-	153	5,212	2,585
<i>Church activities</i>	2d	15,612	-	-	15,612	15,944
<i>Other incoming resources</i>	2e	-	-	-	-	-
Total incoming resources		65,651	-	153	65,804	186,171
Resources expended						
<i>Costs of generating voluntary income</i>	3a	-	-	-	-	-
<i>Fund-raising trading costs</i>	3b	-	-	-	-	1,236
<i>Church activities</i>	3c	74,376	-	-	74,376	70,130
<i>Governance costs</i>	3d	-	-	-	-	-
Total resources expended		74,376	-	-	74,376	71,366
Net incoming/(outgoing) resources		(8,725)	-	153	(8,572)	114,805
Other recognised gains/losses						
Transfers between funds		-	-	-	-	-
<i>Gains/(losses) on revaluation of fixed assets</i>	5	-	-	-	-	-
<i>Gains/(losses) on investment assets</i>	6	2,346	-	486	2,832	(3,832)
Net movement in funds		(6,379)	-	639	(5,740)	110,973
Total funds brought forward at 1 January 2022		186,448	-	5,048	191,496	80,523
Total funds carried forward at 31 December 2022		180,069	-	5,687	185,756	191,496

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023	2022
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	33,142	29,420
Total fixed assets		<u>33,142</u>	<u>29,420</u>
Current assets			
Debtors	8	5,921	7,842
Short term deposits		139,163	134,841
Cash at bank and in hand		13,761	24,978
		<u>158,845</u>	<u>167,661</u>
Creditors: amounts falling due within one year	9	<u>(6,231)</u>	<u>(5,585)</u>
Net current assets		152,614	162,076
Total assets less current liabilities		<u>185,756</u>	<u>191,496</u>
Creditors: amounts falling due after one year	9	-	-
NET ASSETS		<u>185,756</u>	<u>191,496</u>
Funds	7		
Endowment funds	10	5,687	5,048
Restricted funds	10	-	-
Unrestricted funds	10	180,069	186,448
		<u>185,756</u>	<u>191,496</u>

Approved by the Parochial Church Council (by email) on 16th April 2024 and signed on its behalf



Rev R Attew
Chairman

The accompanying notes form part of these financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting policies

a Accounting convention

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of certain fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted expenditure, depending on the purpose set out in the terms of the original endowment.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2023

c **Gains and losses on investments**

Realised gains are recognised when the investments are sold
Unrealised gains and losses are accounted for on revaluation on 31 December.

d **Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. No such liability existed at 31 December 2023.

e **Fixed Assets**

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 96(2) of the Charities Act 1993.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2005 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 31 December 2004 have been capitalised in the accounts and depreciated over their useful economic life (see note 5).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f **Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds and at HSBC bank.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2023 £	TOTAL FUNDS 2022 £
<i>Voluntary income</i>					
Tax-efficient planned giving	24,814	-	-	24,814	24,858
All tax recovered	7,693	-	-	7,693	7,842
Other giving	940	-	-	940	400
Collections of loose cash at services	3,334	-	-	3,334	2,819
Gift days and sundry donations	3,511	-	-	3,511	4,347
Recurring grants	-	-	-	-	-
Non-recurring grants	-	-	-	-	-
Legacies	2,000	-	-	2,000	120,467
	<u>42,292</u>	<u>-</u>	<u>-</u>	<u>42,292</u>	<u>160,733</u>
b <i>Activities for generating funds</i>					
Fund-raising	2,688	-	-	2,688	6,909
Non-charitable trading	-	-	-	-	-
Special appeals	-	-	-	-	-
	<u>2,688</u>	<u>-</u>	<u>-</u>	<u>2,688</u>	<u>6,909</u>
c <i>Investment income</i>					
Dividends and interest	5,059	-	153	5,212	2,585
	<u>5,059</u>	<u>-</u>	<u>153</u>	<u>5,212</u>	<u>2,585</u>
d <i>Income from church activities</i>					
Income from hire of St Peter's Hall	4,738	-	-	4,738	5,578
Magazines	7,220	-	-	7,220	6,158
Parochial fees paid to the PCC	3,654	-	-	3,654	4,208
	<u>15,612</u>	<u>-</u>	<u>-</u>	<u>15,612</u>	<u>15,944</u>
e <i>Other incoming resources</i>					
Insurance claims	-	-	-	-	-
Sale of fixed assets	-	-	-	-	-
Refund of historic utility payments	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total incoming resources	<u>65,651</u>	<u>-</u>	<u>153</u>	<u>65,804</u>	<u>186,171</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2023 £	TOTAL FUNDS 2022 £
<i>Costs of generating voluntary income</i>	-	-	-	-	-
b <i>Fund-raising trading costs</i>					
Fund-raising costs	-	-	-	-	1,236
c <i>Church activities</i>					
Missionary and charitable giving:					
Overseas mission societies	842	-	-	842	1,176
Christian relief and dev agencies	1,197	-	-	1,197	1,352
Home mission and Church societies	1,843	-	-	1,843	680
Secular charities	162	-	-	162	1,119
	4,044	-	-	4,044	4,327
Parish share paid	32,090	-	-	32,090	32,128
Incumbent working expenses	1,021	-	-	1,021	590
Heat, light, cleaning, insurance	6,827	-	-	6,827	7,719
Church maintenance	2,899	-	-	2,899	2,252
Upkeep of services	3,324	-	-	3,324	1,487
Upkeep of churchyard	7,841	-	-	7,841	4,684
Parish magazine and bookstall	3,638	-	-	3,638	3,702
Hall running costs	5,790	-	-	5,790	7,166
Salaries, wages and honoraria	5,520	-	-	5,520	5,520
Mission costs	-	-	-	-	-
Church administration	1,382	-	-	1,382	555
Other expenses	-	-	-	-	-
Major repairs and redecoration	-	-	-	-	-
Bad debts	-	-	-	-	-
Bank charges	-	-	-	-	-
Depreciation	-	-	-	-	-
	74,376	-	-	74,376	70,130
d <i>Governance costs</i>					
Independent examination fee	-	-	-	-	-
Cost of annual accounts	-	-	-	-	-
	-	-	-	-	-
Total resources expended	74,376	-	-	74,376	71,366

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

4	Staff costs	2023	2022
		£	£
a	<i>Wages and salaries</i>	-	-

The PCC did not engage any employees throughout the year.

b *Payments to PCC members*

The PCC acts as an intermediary to pass on fees from funeral directors and marriage couples to choristers and bell ringers some of whom may be members of the PCC. There were no disclosable transactions in 2023 in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Freehold land and buildings	Church equipment	TOTAL
Cost or valuation	£	£	£
At 1 January 2023	-	2,657	2,657
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
At 31 December 2023	<u>-</u>	<u>2,657</u>	<u>2,657</u>
Depreciation			
At 1 January 2023	-	2,657	2,657
Provided in the year	-	-	-
Disposals	-	-	-
At 31 December 2023	<u>-</u>	<u>2,657</u>	<u>2,657</u>
Net book amounts			
At 31 December 2023	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2022	<u>-</u>	<u>-</u>	<u>-</u>

6 Investments

Market value 1 January 2023	£ 29,420
Disposals at carrying value	-
Purchases at cost	890
Net gains and revaluation	2,832
Market value 31 December 2023	<u>33,142</u>

During the year, dividends totalling £890 were reinvested in the purchase of 41.13 additional income shares in the CBF Church of England Investment Fund. The holding at 31 December 2023 was 1,466.11 shares with a market value of £33,142.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

7 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Fixed assets for church use	-	-	-	-
Investment fixed assets	27,455	-	5,687	33,142
Current assets	158,845	-	-	158,845
Current liabilities	(6,231)	-	-	(6,231)
	180,069	-	5,687	185,756

8 Debtors

	2023 £	2022 £
Income tax recoverable	5,921	7,842
VAT recoverable	-	-
Other debtors	-	-
	5,921	7,842

9 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals for utilities and other costs	1,578	2,442
Donations payable	2,838	3,004
Deferred income	1,505	-
Other creditors	310	139
	6,231	5,585

Creditors: amounts falling due after more than one year

	2023 £	2022 £
	-	-

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023

10 Statement of funds

	Bal b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2023
	£	£	£	£	£
Unrestricted funds					
General	175,695	65,651	(74,376)	2,346	169,316
Designated churchyard project	1,169	-	-	-	1,169
Designated floor project	708	-	-	-	708
Clock and tower repairs	1,424	-	-	-	1,424
Unrestricted Fabric fund	3,646	-	-	-	3,646
Memorial fund	3,806	-	-	-	3,806
	186,448	65,651	(74,376)	2,346	180,069
Restricted funds					
Upkeep of church grounds	-	-	-	-	-
Church maintenance	-	-	-	-	-
Designated charities	-	-	-	-	-
	-	-	-	-	-
Endowment funds					
Tithe Chancel Trust	5,048	153	-	486	5,687
	5,048	153	-	486	5,687
Total funds	191,496	65,804	(74,376)	2,832	185,756

The endowment comprises the Tithe Chancel Trust for maintenance and repair of the church.

There also exists a connected trust, St Peter's Roydon Church Estate, which exists independently of the PCC and does not form part of these accounts. The trust was established as a permanent endowment circa 1752 and first registered as a charity in 1904. It is currently registered with the Charity Commission number 264214. The trustees are the incumbent and the churchwardens for the time being. The objects of the trust are "for the repairing and beautifying of the building", which the Charity Commission has agreed includes the church halls as well as the church itself.

INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL OF ROYDON

I report on the accounts for the year ended 31 December 2023 set out on pages 1 to 9.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

Examine the accounts under Section 145 of the 2011 Act

To follow the procedures laid down in the General Direction given by the Charity Commission under Section 145(5)(b) of the 2011 Act: and

To state whether particular matters have come to my attention.

BASIS OF THE INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements

To keep accounting records in accordance with Section 130 of the 2011 Act; and

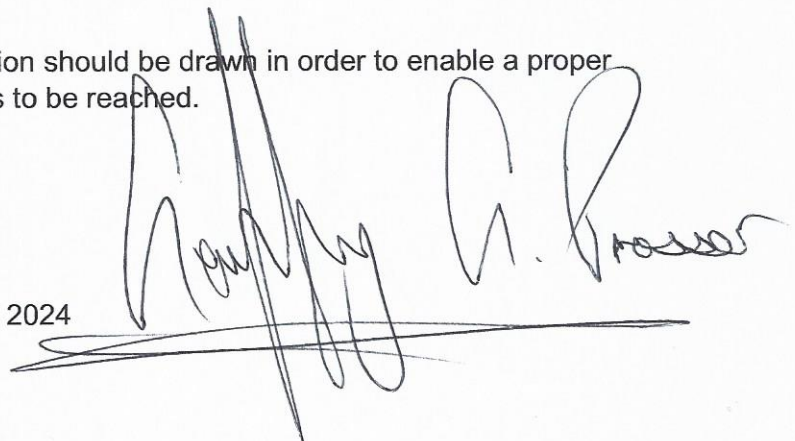
To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met: or

- 2) To which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Geoffrey G. Prosser FCA
4 Church Mead
Roydon
Essex
CM19 5EY

10 April 2024

A handwritten signature in black ink, appearing to read 'Geoffrey G. Prosser', is written over a horizontal line. The signature is stylized and somewhat cursive.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

England & Wales - Charity number 1127074

Accounts

PARISH CHURCH OF ST PETER AD VINCULA, ROYDON
Annual Report for the Parochial Church Council
For the Year ended 31 December 2022
Registered Charity Number 1127074

Administrative Information

St. Peter's Church is situated in the High Street, Roydon, and is immediately opposite the Village Green. It is in Harlow Deanery which is part of the Diocese of Chelmsford within the Church of England.

The Parochial Church Council (PCC) is a charity which registered with the Charity Commission in November 2008 under the provisions of the Charities Act 2006.

PCC Members who served during 2022 were:

Priest in Charge:	Rev'd Richard Attew	Chair Licensed 24.06.19
Churchwardens:	Mrs Jessica Wells	Deputy Chair Re-elected at APCM 30.05.22
	Mrs Helen Iles	Re-elected at APCM 30.05.22
Representatives on Deanery Synod:	Mrs Helen Iles Mrs Pauline Preston	Elected at APCM 12.10.20 for 3 years
Elected Members:	Mrs Jane Nairn	Also Assistant Churchwarden Re-elected at APCM 12.10.20 for 3 years
	Mr Alan Beal-Forbes	Also Assistant Churchwarden Re-elected at APCM 12.10.20 for 2 years
	Mrs Patricia Collins	Also Treasurer Elected at APCM 30.05.22 for 3 years
	Mrs Lynn Weekes	Elected at APCM 30.05.22 for 3 years
PCC Secretary	Mrs Maureen White	Co-opted member of the PCC

There are currently 4 vacancies on the PCC

The method of appointment of PCC members is set out in the Church Representation Rules. The Churchwardens who are elected annually, and the Representatives on the Deanery Synod who are elected every three years, are ex-officio members of the PCC. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

St. Peter's PCC has the responsibility of co-operating with the Priest in Charge in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The mission of the Church in Roydon includes the provision of acts of public worship and space for private prayer. The PCC supports other registered charities whose aims and objectives are complementary to those of the Church. St. Peter's PCC also has responsibility for the maintenance and repair of the church and church halls.

Proceedings of the PCC

Ten meetings of the PCC were held during 2022:

- 17 January** with 7 members attending
- 7 March** with 9 people attending
- 11 May** with 8 people attending
- 25 May** (post APCM) with 9 people attending
- 13 June** with 8 people attending
- 25 July** with 6 people attending
- 5 September** with 8 people attending
- 24 October** with 9 people attending
- 28 November** with 8 people attending

The principal issues considered during 2022:

Parish Share Payments

The annual Parish Share is requested from all churches in the Diocese to collectively pay for clergy stipends and Diocesan staff, ministry training, and other Diocesan expenditure. Our requested Parish Share payment for 2022 was £32,415. Thanks to the generosity of congregation members and others associated with St. Peter's, we paid our requested Share in full in 2022.

There was a consultation in the Diocese (inc. at Deanery Synod) about the way in which the Parish Share would be calculated in future. It was decided that, from January 2023, the Parish Share would be calculated for each Parish using a 'hybrid' method. This means that the Diocese would send each Deanery the total required for that area, with this Deanery total then being sub-divided between each parish within the Deanery (based on various factors). This is different from the existing model, where the Diocese makes a direct request for payment from each individual parish. Based on the new 'hybrid' method, St. Peter's Parish Share request for 2023 is £33,525, compared with £32,415 for 2022.

Extending the Churchyard

With the churchyard nearing capacity, we explored ways of utilising the land available to us as efficiently as possible. The PCC considered various options and it was agreed that keeping the churchyard open for new burials and interments is our priority and that, if possible, it would be appropriate to create a new line of graves in the 'new' graveyard along the boundary hedge. The feasibility of this is being explored. It was also agreed that a suitable churchyard policy was needed for the future.

The Queen's Platinum Jubilee

The PCC agreed to hold a joint event for the Jubilee with the People of Roydon Group. Cream Teas were served in the hall and there was a United Songs of Praise service with the United Reform Church.

Summer Festival

The PCC was engaged in planning for our popular biennial Summer Festival, hosted by St Peter's over the August Bank Holiday weekend. The theme of the Festival was agreed to be the Platinum Jubilee. There were 5 flower displays in church, based on the Queen's Childhood, Marriage, Service, Majesty and Faith. A Service of Celebration and a Songs of Praise service were held in the morning and evening respectively. There was a vintage car display, music in the church, a film night, refreshments, stalls and other events. It was agreed to hold a Quiz and Open Gardens to raise money for the flowers. The festival raised £2037 for church funds.

Caring for our Local Environment

St. Peter's facilitated a nature survey to mark 'Love Your Churchyard' week. Money was raised through donations to purchase bird and bee boxes to help to increase the wildlife in the churchyard. 10 bird boxes were purchased and hung around the churchyard on a family environment day, where children and adults made bee and bug boxes.

Making the Vicarage Available for Refugees

In collaboration with the Diocese and Essex Integration, we worked towards housing a refugee family in the vacant parish Vicarage. The house was redecorated and prepared by a group of willing workers and we thank them wholeheartedly for their efforts and all those who have made donations. We are waiting for a family to move in shortly.

Safeguarding

The PCC of St. Peter ad Vincula is committed to ensuring that St. Peter's Church is a safe place for everyone.

The PCC has adopted the House of Bishops 'Promoting a Safer Church' Safeguarding Policy Statement and has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

A Parish Safeguarding Representative has been appointed and Safeguarding training is underway.

Worship, Prayer and the Community

Our usual pattern of morning services comprised Common Worship Holy Communion at 9 am on the 1st to 3rd and the 5th Sundays in the month and All Age Worship on the 4th. In the evenings, at 5 pm, we offer Book of Common Prayer Evening Prayer on the 1st to 3rd and 5th Sundays with Book of Common Prayer Holy Communion on the 4th Sunday.

There are also services of Morning Prayer at 9.30 am on Monday and Tuesday each week led by Rev'd Richard Attew and a service of Iona prayer by teleconference on a Tuesday morning at 8.30 led by Rev'd Dr Anthea Cannell.

A series of Compline services, led by Jess Wells, was held each Wednesday through Lent. Each service focussed on a Psalm, through music, poetry and prayer.

The Choir, with special guests Tony Dunn and Lynne Creasey, performed Faure's Requiem on the Saturday before Palm Sunday. In Rev'd Richard Attew's absence due to Covid, the Holy Week and Easter services were led by Rev'd Dr Anthea Cannell.

A Harvest Service was held with contributions collected for the Harlow Food Bank, followed by a successful brunch. On Sunday October 30th a Service of Remembering and Thanksgiving was held and the Annual Remembrance day Service was held in church in collaboration with the United Reform Church and village institutions and organisations, followed by the Act of Remembrance at the War Memorial.

Advent began with a choral Service of Light on Advent Sunday. A weekly service of Compline, led by Jess Wells, was held during the season. An Advent Prayer Calendar based on The Jesse Tree was collated into a display in the Lych Gate by Rev'd Anthea Cannell and a prayer and reflection was distributed by email each day. "Prayer Angels" were knitted by a group of talented volunteers and formed a stunning display on the Christmas tree in church- symbolising prayers being carried to God. Carols were sung at Hansell's Mead on 21st December. The Service of Nine Lessons and Carols took place almost as normal – with the added accompaniment of drips from melting snow.

Roydon School attended Christmas Services in the church.

The Christingle Service was once again able to be celebrated in church on Christmas Eve.

Messy Church was reintroduced on a monthly basis.

A Bible Study house group is held monthly.

Breakfast and tea was provided for participants in Archdeacon Vanessa's walk around the Archdeaconry.

Charitable Giving

£4,122 was available from tithed incomes and it was agreed that this would be allocated to the following charities:

DEC (Ukraine): £2,500

Harlow Foodbank: £622

Afghan Association: £500

Herts and Essex Wildlife Trust: £500

In addition, £1,203 was collected for Christian Aid. The Macmillan Coffee morning raised £1,587. A Sleep Out on the coldest night of the year raised £4,339 for the British

Red Cross and a donation was made to the DEC for the Pakistan Flood Appeal. Christmas “shoe-boxes” were collected for Samaritan’s Purse.

Links with the Community/Environment

Links with the Community remain strong and full use is made of opportunities to share celebrations and events with the wider community.

St Peter’s collaborated with the People of Roydon Group in a very popular Easter Egg Hunt on Holy Saturday, with the church providing craft activities and refreshments. Further collaborations included a celebration of the Queen’s Platinum Jubilee and a Christmas Gathering on the Village Green. A successful Fish and Chip Lunch in the Church Hall started up on a monthly basis in December.

A Churchyard Nature Count was undertaken during the first week in June, with refreshments provided in the churchyard each afternoon and a display in the Church. A plaque informing of the presence of a Commonwealth Grave in the churchyard has been fitted.

An ‘Open Gardens’ was held in June, organised by Jane Nairn. A quiz was organised by Barbara Richmond in July. After 21 years in charge of this very successful event – Barbara has decided to pass on the baton to a new team of quizmasters.

A CAMEO (“Come and Meet Each Other”) Cream Tea was held in the churchyard in July and a delicious lunch was held in November. As always, these events proved popular with members of the congregation and beyond.

Our biennial Summer Festival took place in August and was an opportunity for everyone to enjoy Music and Flowers in the Church, Classic Car Display, ‘Screen on the Green’ and Stalls and Refreshments, including the popular “Pub Shed”.

Chelmsford Diocese agreed that the vacant Vicarage could be used to house refugees. Donations were given and a group of Volunteers prepared the Vicarage for use by a refugee family by redecorating and furnishing it.

Other outreach included:

- The Church is open every day for private prayer
- The Hall is available for use by village groups and is used every weekday afternoon during term time for after school care to be provided by Roydon Acorns.
- A weekly Newsletter is sent by the Churchwardens to all email contacts.
- Roydon Parish News is published and delivered to 560 households every month.
- Phone calls are made to the elderly and those living on their own or in need.
- The popular Tuesday coffee morning in the Church Hall is now also held on every Thursday.
- Men’s Curry Nights have grown in popularity and a corresponding Ladies’ Curry Night is getting established.
- “Heavenly Walks” continue each Thursday morning, come rain or shine.
- A litter picking group meets once a month.

- Bird and bug boxes were erected in the churchyard, thanks to generous donations from members of the congregation.
- The Sewing group which welcomes children as well as adults, met in the Church Hall more or less monthly.
- The choir met on Thursdays to rehearse and sang at regular Sunday Services as well as on special celebrations. We are most fortunate in our choir and organists who greatly enhance the worshipping life of St. Peter's. Helen Iles resigned as choir director at the end of the year, following more than 20 years in post. We owe Helen a great debt of gratitude for all the time, talent and energy she has devoted to the choir during that time.
- The bellringers rang before the Service on Sunday mornings and for national events, including to mark the death of HM The Queen.
- A dedicated team of flower arrangers decorate the church for Sunday worship and for special services.
- The website: www.roydonstpeters.org is managed by Rosemary Iles. It is engaging, attractive and detailed.

Families at St. Peter's

Dads & Toddlers meets on the second Saturday of the month. There are toys for the children, refreshments, and the opportunity for conversation among the adults. It is an opportunity for families to meet each other and build connections with others who are at a similar life-stage.

Messy Church is held monthly. We offer a Bible story, related arts and crafts, and refreshments for children and adults.

The new Children's Corner has a child-friendly carpet and toys. It is a spacious area for families to sit together on a Sunday and at special services.

Church Fabric:

The Quinquennial Inspection was carried out by CB Architecture in August 2022. The Report "*commends the PCC for their efforts in maintaining their church over the last quinquennium*". No major works were identified. Minor repairs, including replacement of slipped tiles and repair of lead work on the tower and nave roof will be undertaken as soon as possible.

General maintenance work has continued as required during 2022. Thankfully, a roof leak which occurred in December 2022 seemed to have been the result of snow melt, with no further ingress of water observed.

Church Attendance:

The number of persons on the Electoral Roll as presented at the APCM 2022 was 55. The next review is due in 2025.

The average weekly attendance in 2022 was 30 adults. The total for Christmas Eve and Christmas Day services was 156.

6 Baptisms and 1 wedding were held during 2022. 5 funerals were held in church and 6 funerals were conducted on behalf of the Parish at the crematorium.

There were 5 burials of ashes.

Aims:

Our aims for 2023 include:

- Enhancing our natural environment and seeking to achieve an 'Eco Church' award.
- Embarking on a stewardship campaign, recognising our gifts and talents, as well as encouraging further giving (inc. financial).
- Moving forward with an upgrade of the sound system.
- Promoting St Peter's as a place for day retreats and Diocesan meetings.
- Holding a 'Celebration Service' as a way of thanking everyone for their contributions to making St. Peter's our local church community.

Conclusion:

2022 was an active and vibrant year at St Peter's. We are a significant amenity within the local community. It has been good to make further connections and collaborate towards shared vision and goals within the parish. As people of faith, we seek to bring a distinct perspective to this work. We live, pray, and serve so that God's love is known throughout our community.

PARISH CHURCH OF ST PETER-AD-VINCULA ROYDON
Registered Charity Number 1127074

FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON
Registered Charity Number 1127074

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
Incoming resources						
<i>Voluntary income</i>	2a	160,733	-	-	160,733	49,856
<i>Activity for generating funds</i>	2b	6,909	-	-	6,909	1,460
<i>Income from investments</i>	2c	2,437	-	148	2,585	827
<i>Church activities</i>	2d	15,944	-	-	15,944	15,439
<i>Other incoming resources</i>	2e	-	-	-	-	-
Total incoming resources		186,023	-	148	186,171	67,582
Resources expended						
<i>Costs of generating voluntary income</i>	3a	-	-	-	-	-
<i>Fund-raising trading costs</i>	3b	1,236	-	-	1,236	21
<i>Church activities</i>	3c	69,245	-	-	69,245	68,847
<i>Governance costs</i>	3d	-	-	-	-	-
Total resources expended		70,481	-	-	70,481	68,868
Net incoming/(outgoing) resources		115,542	-	148	115,690	(1,286)
Other recognised gains/losses						
Transfers between funds			-	-	-	-
<i>Gains/(losses) on revaluation of fixed assets</i>	5		-	-	-	-
<i>Gains/(losses) on investment assets</i>	6		-	(658)	(3,832)	4,016
Net movement in funds		(3,174)	-	(510)	111,858	2,730
		112,368	-			
Total funds brought forward at 1 January 2021		74,965	-	5,558	80,523	77,793
Total funds carried forward at 31 December 2021		187,333	-	5,048	192,381	80,523

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

BALANCE SHEET AT 31 DECEMBER 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	29,420	32,392
Total fixed assets		<u>29,420</u>	<u>32,392</u>
Current assets			
Debtors	8	7,842	12,015
Short term deposits		134,841	33,117
Cash at bank and in hand		24,978	19,716
		<u>167,661</u>	<u>64,848</u>
Creditors: amounts falling due within one year	9	<u>(4,700)</u>	<u>(16,717)</u>
Net current assets		162,961	48,131
Total assets less current liabilities		<u>192,381</u>	<u>80,523</u>
Creditors: amounts falling due after one year	9	-	-
NET ASSETS		<u>192,381</u>	<u>80,523</u>
Funds	7		
Endowment funds	10	5,048	5,558
Restricted funds	10	-	-
Unrestricted funds	10	187,333	74,965
		<u>192,381</u>	<u>80,523</u>

Approved by the Parochial Church Council on 27th February 2023 and signed on its behalf

Rev R Attew
Chairman

The accompanying notes form part of these financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting policies

a Accounting convention

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of certain fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted expenditure, depending on the purpose set out in the terms of the original endowment.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2022

c **Gains and losses on investments**

Realised gains are recognised when the investments are sold
Unrealised gains and losses are accounted for on revaluation on 31 December.

d **Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. No such liability existed at 31 December 2022.

e **Fixed Assets**

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 96(2) of the Charities Act 1993.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2005 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 31 December 2004 have been capitalised in the accounts and depreciated over their useful economic life (see note 5).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f **Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds and at HSBC bank.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
<i>Voluntary income</i>					
Tax-efficient planned giving	24,858	-	-	24,858	27,994
All tax recovered	7,842	-	-	7,842	9,223
Other giving	400	-	-	400	100
Collections of loose cash at services	2,819	-	-	2,819	1,434
Gift days and sundry donations	4,347	-	-	4,347	8,905
Recurring grants	-	-	-	-	-
Non-recurring grants	-	-	-	-	-
Legacies	-	-	-	120,467	2,200
	120,467	-	-	160,733	49,856
	160,733	-	-		
b <i>Activities for generating funds</i>					
Fund-raising	6,909	-	-	6,909	1,460
Non-charitable trading	-	-	-	-	-
Special appeals	-	-	-	-	-
	6,909	-	-	6,909	1,460
c <i>Investment income</i>					
Dividends and interest	2,437	-	148	2,585	827
	2,437	-	148	2,585	827
d <i>Income from church activities</i>					
Income from hire of St Peter's Hall	5,578	-	-	5,578	3,878
Magazines	6,158	-	-	6,158	6,423
Parochial fees paid to the PCC	4,208	-	-	4,208	5,138
	15,944	-	-	15,944	15,439
e <i>Other incoming resources</i>					
Insurance claims	-	-	-	-	-
Sale of fixed assets	-	-	-	-	-
Refund of historic utility payments	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total incoming resources	186,023	-	148	186,171	67,582

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
<i>Costs of generating voluntary income</i>	-	-	-	-	-
b <i>Fund-raising trading costs</i>					
Fund-raising costs	1,236	-	-	1,236	21
	1,236	-	-	1,236	21
c <i>Church activities</i>					
Missionary and charitable giving:					
Overseas mission societies	-	-	-	-	500
Christian relief and dev agencies	-	-	-	-	2,500
Home mission and Church societies	-	-	-	-	643
Secular charities	4,027	-	-	4,027	1,122
	4,027	-	-	4,027	4,765
Parish share paid	32,128	-	-	32,128	32,828
Incumbent working expenses	590	-	-	590	608
Heat, light, cleaning, insurance	7,719	-	-	7,719	5,323
Church maintenance	2,252	-	-	2,252	3,080
Upkeep of services	1,112	-	-	1,112	1,750
Upkeep of churchyard	4,474	-	-	4,474	4,145
Parish magazine and bookstall	3,702	-	-	3,702	3,559
Hall running costs	7,166	-	-	7,166	5,569
Salaries, wages and honoraria	5,520	-	-	5,520	3,664
Mission costs	-	-	-	-	81
Church administration	555	-	-	555	447
Other expenses	-	-	-	-	3,028
Major repairs and redecoration	-	-	-	-	-
Bad debts	-	-	-	-	-
Bank charges	-	-	-	-	-
Depreciation	-	-	-	-	-
	69,245	-	-	69,245	68,847
d <i>Governance costs</i>					
Independent examination fee	-	-	-	-	-
Cost of annual accounts	-	-	-	-	-
	-	-	-	-	-
Total resources expended	70,481	-	-	70,481	68,868

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

4	Staff costs	2022	2021
		£	£
a	<i>Wages and salaries</i>	-	-

The PCC did not engage any employees throughout the year.

b *Payments to PCC members*

The PCC acts as an intermediary to pass on fees from funeral directors and marriage couples to choristers and bell ringers some of whom may be members of the PCC. There were no disclosable transactions in 2021 in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 **Tangible fixed assets**

	Freehold land and buildings	Church equipment	TOTAL
Cost or valuation	£	£	£
At 1 January 2022	-	2,657	2,657
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
At 31 December 2022	-	<u>2,657</u>	<u>2,657</u>
Depreciation			
At 1 January 2022	-	2,657	2,657
Provided in the year	-	-	-
Disposals	-	-	-
At 31 December 2022	-	<u>2,657</u>	<u>2,657</u>
Net book amounts			
At 31 December 2022	-	-	-
At 31 December 2021	-	-	-

6 **Investments**

Market value 1 January 2022	£ 32,392
Disposals at carrying value	-
Purchases at cost	860
Net gains and revaluation	(3,832)
Market value 31 December 2022	<u>29,420</u>

During the year, dividends totalling £860 were reinvested in the purchase of 39.93 additional income shares in the CBF Church of England Investment Fund. The holding at 31 December 2022 was 1,424.98 shares with a market value of £29,420.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

7 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Fixed assets for church use	-	-	-	-
Investment fixed assets	24,372	-	5,048	29,420
Current assets	167,661	-	-	167,661
Current liabilities	(4,700)	-	-	(4,700)
	187,333	-	5,048	192,381

8 Debtors

	2022 £	2021 £
Income tax recoverable	7,842	2,209
VAT recoverable	-	-
Other debtors	-	10,000
	7,842	12,209

9 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals for utilities and other costs	1,857	11,607
Donations payable	2,704	3,623
Other creditors	139	279
	4,700	15,509

Creditors: amounts falling due after more than one year

	2022 £	2021 £
	-	-

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

10 Statement of funds

	Bal b/fwd 1 Jan 2022	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2022
	£	£	£	£	£
Unrestricted funds					
General	64,212	186,023	(70,481)	(3,174)	176,580
Designated churchyard project	1,169	-	-	-	1,169
Designated floor project	708	-	-	-	708
Clock and tower repairs	1,424	-	-	-	1,424
Unrestricted Fabric fund	3,646	-	-	-	3,646
Memorial fund	3,806	-	-	-	3,806
	<u>74,965</u>	<u>186,023</u>	<u>(70,481)</u>	<u>(3,174)</u>	<u>187,333</u>
Restricted funds					
Upkeep of church grounds	-	-	-	-	-
Church maintenance	-	-	-	-	-
Designated charities	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Endowment funds					
Tithe Chancel Trust	5,558	148	-	(658)	5,048
	<u>5,558</u>	<u>148</u>	<u>-</u>	<u>(658)</u>	<u>5,048</u>
Total funds	<u>80,523</u>	<u>186,171</u>	<u>(70,481)</u>	<u>(3,832)</u>	<u>192,381</u>

The endowment comprises the Tithe Chancel Trust for maintenance and repair of the church.

There also exists a connected trust, St Peter's Roydon Church Estate, which exists independently of the PCC and does not form part of these accounts. The trust was established as a permanent endowment circa 1752 and first registered as a charity in 1904. It is currently registered with the Charity Commission number 264214. The trustees are the incumbent and the churchwardens for the time being. The objects of the trust are "for the repairing and beautifying of the building", which the Charity Commission has agreed includes the church halls as well as the church itself.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL OF ROYDON

I report on the accounts for the year ended 31 December 2022 set out on pages 1 to 9.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

Examine the accounts under Section 145 of the 2011 Act

To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act: and

To state whether particular matters have come to my attention.

BASIS OF THE INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that, in any material respect, the requirements

To keep accounting records in accordance with Section 130 of the 2011 Act; and

To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met: or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Geoffrey G. Prosser FCA

4 Church Mead

Roydon

Essex

CM19 5EY 7 April 2023

A handwritten signature in blue ink, appearing to read 'Geoffrey G. Prosser', is written over a horizontal line. The signature is stylized and somewhat illegible.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH

COUNCIL OF THE ECCLESIASTICAL OF ROYDON

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Geoffrey G. Prosser FCA

4 Church Mead

Roydon

Essex

CM19 5EY 7 April 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

England & Wales - Charity number 1127074

Accounts

PARISH CHURCH OF ST PETER AD VINCULA, ROYDON
Annual Report for the Parochial Church Council
For the Year ended 31 December 2021
Registered Charity Number 1127074

Administrative Information

St. Peter's Church is situated in the High Street, Roydon, and is immediately opposite the Village Green. It is in Harlow Deanery which is part of the Diocese of Chelmsford within the Church of England.

The Parochial Church Council (PCC) is a charity which registered with the Charity Commission in November 2008 under the provisions of the Charities Act 2006.

PCC Members who served during 2021 were:

Priest in Charge:	Rev'd Richard Attew	Chair Licensed 24.6.19
Churchwardens:	Mrs Jessica Wells Mrs Helen Iles	Deputy Chair Re-elected at APCM 27.5.21 Re-elected at APCM 27.5.21
Representatives on Deanery Synod:	Mrs Helen Iles Mrs Pauline Preston	Elected at APCM 12.10.20 for 3 years
Elected Members:	Mrs Jane Nairn Mr Alan Beal-Forbes Mrs Patricia Collins Mrs Lynn Hughes/Weekes Mrs Vivian Townsend	Also Assistant Churchwarden Re-elected at APCM 12.10.20 for 3 years Also Assistant Churchwarden Re-elected at APCM 12.10.20 for 2 years Also Treasurer Elected at APCM 12.4.19 for 3 years Elected at APCM 12.4.19 for 3 years Resigned with effect from 19.4.2021
PCC Secretary	Mrs Maureen White	Co-opted member of the PCC

There are currently 4 vacancies on the PCC

The method of appointment of PCC members is set out in the Church Representation Rules. The Churchwardens who are elected annually, and the Representatives on the Deanery Synod who are elected every three years, are ex-officio members of the PCC.

All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St. Peter's PCC has the responsibility of co-operating with the Priest in Charge in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The mission of the Church in Roydon includes the provision of acts of public worship and space for private prayer. The PCC supports other registered charities whose aims and objectives are complementary to those of the Church. St. Peter's PCC also has responsibility for the maintenance and repair of the church and church halls.

Proceedings of the PCC

Ten meetings of the PCC were held during 2021:

- 11 January** (via Zoom) with 9 members attending
- 15 February** (via Zoom) with 9 members attending.
- 4 March** (via Zoom) with 7 people attending
- 22 March** via Zoom with 8 people attending
- 27 May** (post APCM) with 7 people attending
- 22 June** with 6 people attending
- 27 July** with 8 people attending
- 29 September** with 6 people attending
- 25 October** with 7 people attending
- 29 November** with 7 people attending

The principal issues considered during 2021

Clergy Deployment:

Archdeacon Vanessa and Rev'd Martin Harris (Area Dean) made a presentation to the PCC meeting on 15th February on Parish Deployment and Sustainability. The viability of Parishes had been assessed – St. Peter's being in the green band at present (to be kept open). Pastoral re-organisation will be needed with a reduction in the number of posts. Lay and pastoral ministry is encouraged. Financial sustainability is important, and the Parish Share plays a key role in this. Three options for a method of allocating the share for each Parish are being considered and the PCC was represented at the Deanery Synod meeting to discuss this. We responded to the subsequent survey with a supplementary letter expressing some concerns.

Finance

Financial reports were received at each meeting. With the loss of income due to Covid lockdowns it was clear that it was not tenable for us to continue paying our full Parish Share which up until now we have always done. The decision was made in April to suspend our payment with a resolution to pay it in full soon as this was possible. From July we were able to revert to paying the full amount and by November we were able to pay back the entire shortfall we had incurred.

Response to the Pandemic:

St. Peter's continued to provide worship and pastoral care during the year whilst conforming to regulations in force. Services could always be accessed either through live streaming or by participation via Loop Up. These continued after public worship resumed in early March and enable those who are confined to home to take part in worship.

The meeting of the PCC on 4th March was called to discuss the Covid compliant re-opening of the church.

Safeguarding:

The PCC of St. Peter-ad-Vincula, Roydon is committed to ensuring that St. Peter's Church is a safe place for everyone.

The PCC has adopted the House of Bishops' "Promoting a Safer Church" Safeguarding Policy Statement and has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

A Parish Safeguarding Representative has been appointed, together with Advocates for Vulnerable Young People and Vulnerable Adults, as well as a DBS administrator. Photographs and contact details for these individuals are clearly displayed in the Church Porch. Safeguarding training for PCC members and the Tower Leader is underway

Achievements and performance:

Worship, Prayer and the Community:

Our usual pattern of Services comprises Common Worship Holy Communion at 9am on the 1st to 3rd and the 5th Sundays in the month, and All-Age Worship on the 4th Sunday. In the evenings, we offer Book of Common Prayer Evening Prayer on the 1st to 3rd and 5th Sundays with Book of Common Prayer Holy Communion on the 4th Sunday.

There are also services of Morning Prayer at 9.30 am on Monday and Tuesday each week led by Rev'd Richard Attew and a service of Iona prayers on a Tuesday morning at 8.30 led by Rev'd Dr Anthea Cannell.

A Worship Committee was re-established in May 2021, to assist in planning for All Age Worship and special services. This has resulted in a wide variety of creative and participative services which have been much appreciated.

On the Sunday of the August Bank Holiday weekend, a service of Thanksgiving for the Community was held. Invitations were sent to individuals and organisations who had been especially supportive of the community during the Covid-19 pandemic.

A Service of Remembering and Thanksgiving was held on Sunday 31st October 2021. The Annual Service of Remembrance was held, more or less as normal in the church followed by the usual Act of Commemoration on the Village Green.

Our Advent preparations began with a special choral Service of Light on Advent Sunday. A display of art work focussing Mary and Joseph's journey to Bethlehem was presented in the church. Members of the congregation contributed their thoughts about the paintings at a soup lunch held at the start of Advent. An Advent Prayer Calendar was collated again, with prayers contributed by members of the congregation. These were distributed by email each day through Advent and displayed in the Lych Gate in an Advent Calendar based on "Roydon Doorways" created by Anthea Cannell and Jess Wells.

Sadly, as Covid rates began to rise again in December, it was necessary to cancel the popular Nine Lessons and Carols service. This was a great disappointment, particularly to the choir who had rehearsed hard and were looking forward to singing to a full church again.

Again, due to concerns about Covid, it was decided that the Christingle Service could not be safely managed in church and so this took place by Zoom once again, with musical accompaniment from the Iles family. The other Christmas services were able to take place in church – with a lay-led Service of the Word at 11pm on Christmas Eve and Family Communion on Christmas Day.

Charitable Giving:

£4,622 was available from tithed income and this would be allocated to the following:

DEC (Ukraine):	£2,500
Harlow Foodbank:	£622
Afghan Association	£500
Herts and Essex Wildlife Trust:	£500
Church Conservation Trust	£500

In addition, £1,319 was collected for Christian Aid and the Macmillan coffee morning raised £1,655

Links with the Community/Environment:

Lockdown meant that many of our usual events had to be cancelled but pastoral and social activities, many of them reaching out into the wider community continued as restrictions permitted and were expanded as and when possible:

These included:

- Weekly Newsletter sent to all email contacts
- Roydon Parish News published and delivered to 570 households every month
- Phone calls to the elderly and those living on their own or in need
- Deliveries of food/soup on an occasional basis as needed

- Coffee morning by email every Sunday morning with the regular Tuesday morning gathering in the Church Hall re-starting when things opened up
- Men's Curry Nights
- "Heavenly Walks" each Thursday morning with group sizes being tailored to numbers permitted.
- Churchyard events: wildlife survey and an environmental display in the church involving Roydon School, Acorns after school club and Pre-School followed by an initiative to erect bird and insect boxes in the churchyard. Generous donations made the purchase of these possible.
- A tree planting project: 22 trees were purchased and distributed in the village for planting. Representatives of Epping Forest District Council and the Roydon Pre-School attended the planting of a tree on Parkfields Green.
- New hedging and other planting to encourage wildlife in the Churchyard was undertaken, funded by generous donations from members of the congregation.
- A Litter picking group meet once a month
- Mini Festival on the August Bank Holiday Weekend which included a Scarecrow competition and a Dog Show.
- Collection of Shoe Boxes for children at Christmas

The Church was opened again during the day for private prayer and, once lockdown was lifted, community activities in the Church Halls recommenced including W.I. and Sewing Group. Roydon Acorns, offering after school care, were able to open again and occupy the halls every weekday afternoon during term time.

Families at St. Peter's:

The Pandemic put an end to family activities such as 'Messy Church' and 'Dads and Toddlers'. Dads and Toddlers has started up again and it is hoped that Messy Church will be restarted again soon. Easter bags for the children were available at the Lych Gate and at Christmas, ingredients to make a Christingle were supplied, with instructions and a service available online.

Other Activities:

All activities were necessarily curtailed or adapted to the regulations in force but continue to take place as much as possible. They include:

- The Sewing group which welcomes children as well as adults, met in the Church Hall on a monthly basis when possible.
- The choir met on Thursday to rehearse and sang at almost every Sunday service when worship returned to church. The choir and organists greatly enhance the worshipping life of St. Peter's and are very much appreciated.
- The bellringers met and rang on Sundays – again, when this was allowed
- A dedicated group of talented flower arrangers decorate the church for Sunday worship and for special services.
- The church magazine continued to be published every month during the year and the editor, Sheila Collins is to be congratulated on her achievement in producing interesting and relevant content during this difficult time

- The website: www.roydonstpeters.org is managed by Rosemary Iles. It is engaging, attractive and detailed. It has been invaluable in keeping people up to date and entertained during the lockdown.

Church Fabric:

A faculty to repair the St. Peter's window in the Colte Chapel was obtained and the work duly carried out.

The post and rail fencing along the front boundary of the church was replaced

The curtains in the hall were renewed.

There have been a number of issues with the boiler for the church central heating. Our heating engineer has managed to keep it working, but has advised that it will need replacing in the near future. The PCC is considering greener options.

Church Attendance:

The number of persons on the Electoral Roll as presented at the APCM on 29th May 2021 is 61.

The average weekly attendance in 2020 was 24 adults. The total for Christmas Eve and Christmas Day services was 38.

One Baptism and four weddings were held during 2021. Seven funerals were held in church and one funeral was conducted on behalf of the Parish at the crematorium.

There were 5 burials of ashes.

Aims:

The central aim of St. Peter's is to steward the Christian faith in our community. This includes presenting the Christian faith as attractive, viable, and meaningful for all the residents of our parish, whether they are connected with the Church or not. Worship and Welcome are two parts of the whole.

However, we cannot fulfil this role in the absence of a thriving worshipping community. Our aim is, therefore, to maintain and increase the number of people who worship at St Peter's, whether regularly or on an occasional basis. In the coming year, we plan to:

- Engage with other churches in the area to get a sense of what initiatives are proving fruitful in making connections with new members;
- Trial at least one new form of worship;
- Re-establish Messy Church;
- Hold at least one "special" service to which people will be personally invited.

The inherited faith of the Church in Jesus Christ – received through the Bible and across history – does not change, yet our means of presenting our faith to the wider community can adapt to ensure that the Christian faith continues to be accessible, relevant, credible, and compatible with the demands of modern life.

Conclusion:

There has been a Christian presence in Roydon for over 800 years. As stewards of the Christian faith in Roydon today, we aim to maintain God's Church here so that a Christian community is still present in Roydon 800 years from now.

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH
COUNCIL OF THE ECCLESIASTICAL OF ROYDON**

I report on the accounts for the year ended 31 December 2021 set out on pages one to nine.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF THE INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

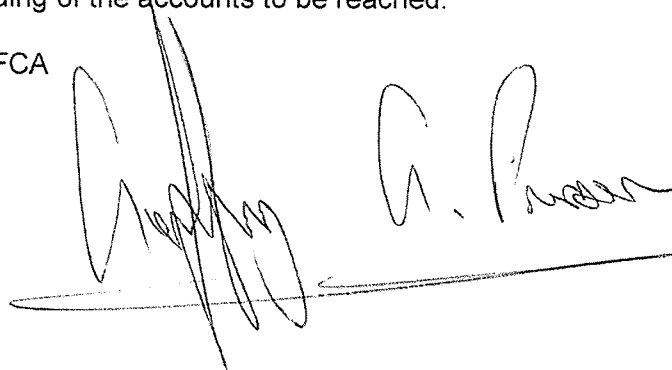
- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Geoffrey G. Prosser FCA
4 Church Mead
Roydon
Essex
CM19 5EY

3 May 2022

A handwritten signature in black ink, appearing to read 'G. Prosser', is written over a horizontal line. The signature is stylized and somewhat cursive.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

England & Wales - Charity number 1127074

Accounts

PARISH CHURCH OF ST PETER-AD-VINCULA, ROYDON
Annual Report for the Parochial Church Council
for the Year ended 31 December 2020
Registered Charity Number 1127074

Administrative Information

St Peter's Church is situated in the High Street, Roydon, and is immediately opposite the Village Green. It is in Harlow Deanery which is part of the Diocese of Chelmsford within the Church of England.

The Parochial Church Council (PCC) is a charity which registered with the Charity Commission in November 2008 under the provisions of the Charities Act 2006.

PCC members who served from October 2020 to April 2021 were:

Priest-in-Charge:	Rev'd Richard Attew	Chairman
Churchwardens:	Mrs Jessica Wells	re-elected at APCM on 12.10.20 Deputy Chairman
	Mrs Helen Iles	re-elected at APCM 12.10.20
Representatives on the Deanery Synod	Mrs Helen Iles Mrs Pauline Preston	
Elected members	Mrs Jane Nairn Mr Alan Beal-Forbes Mrs Patricia Collins Mrs Lynn Hughes Mrs Vivien Townsend	also Assistant Churchwarden also Assistant Churchwarden Treasurer
Secretary	Mrs Maureen White	(co-opted member of the PCC)

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. The Churchwardens who are elected annually, and the Representatives on the Deanery Synod who are elected every three years, are ex-officio members of the PCC. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Peter's PCC has the responsibility of co-operating with the priest-in-charge in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The mission of the Church in Roydon includes the provision of acts of public worship and space for private prayer. The PCC supports other registered charities whose aims and objectives are complementary to those of the Church. St Peter's PCC also has responsibility for the maintenance and repair of the church and the church halls.

Proceedings of the PCC

6 meetings of the PCC were held during 2020:

- 13 January with 9 members attending
- 29 April via Zoom with 7 members attending
- 10 August via Zoom with 9 members attending
- 5 October via Zoom with 8 members attending
- 12 October with 8 members attending
- 9 November with 8 members attending

The principal issues considered during 2020 were as follows:

Clergy Deployment:

Due to loss of income caused by a reduction in payments of Parish share across the Diocese, Chelmsford would bring forward its intention to reduce the number of stipendiary clergy posts in the Diocese and the Harlow Deanery. Each Deanery would assess posts as "Red", "Amber" or "Green". Parishes were asked to complete an answer to the Deanery Question- 'What role does your Parish play in the Community?' This would be used to help the Archdeacon compile the RAG.

The Churchwardens prepared a comprehensive document setting out their thoughts on the Deanery questions relating to the plan for the future of the Deanery and the role St. Peter's played in the community, which was sent to the Area Dean in August.

Finance:

Financial reports were received at each meeting. There was much discussion around our ability to pay the Parish Share in the light of the financial impact of the pandemic, and in particular the loss of income from the church hall and fund-raising events. It was initially agreed that monthly payments of the Parish Share would be suspended for a period until we had a more stable financial situation. The PCC reviewed this decision at its meeting in August and agreed to resume payments at £1,200 per month instead of the full sum of £2,352 with the intention to increase this amount as soon as the church finances looked more stable and healthy.

Response to the Pandemic:

Rev'd Richard Attew and the Churchwardens reported to the PCC on the provision of worship and social/pastoral activities (as detailed below).

Safeguarding

The PCC of St. Peter-ad-Vincula Roydon is committed to ensuring that St. Peter's Church is a safe place for everyone.

The PCC of St Peter's has adopted the House of Bishops' 'Promoting a Safer Church' Safeguarding Policy Statement, and has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance.

A Parish Safeguarding Representatives has been appointed, together with Advocates for Children, Vulnerable Adults and a DBS administrator. Safeguarding training for PCC members and the Tower leader commenced in 2019 but has not been able to progress due to the COVID-19 pandemic.

Achievements and performance

Worship, Prayer and the Community

Our usual pattern of services comprises Holy Communion at 9 am on the 1st to 3rd Sundays in the month, and All-Age Worship on the 4th Sunday. In the evenings, we offer BCP Evening Prayer on the 1st to 3rd and 5th Sundays, with BCP Holy Communion on the 4th Sunday.

There are also services of Morning Prayer at 9.30 am on Monday and Tuesday each week led by Rev'd Richard Attew and a service of Iona prayers on a Wednesday morning at 8.30 am, led by Rev'd Dr Anthea Cannell.

Following the commencement of the first national lockdown on 23 March 2020, public worship was suspended and the church closed its doors. Services were provided online and by telephone. Between 28 March 2020 and 28 June 2020, the Sunday morning service was livestreamed by Rev'd Richard Attew on YouTube from the Vicarage. The Sunday evening service was conducted, by Rev'd Richard Attew or Rev'd Anthea Cannell, by telephone conference using LoopUp. Morning prayer was said by representatives of the parish each day, with Iona Morning Prayers taking place via LoopUp on Wednesday mornings.

The Lych Gate became a focal point for displays for Easter, VE Day, Pentecost and Trinity Sunday. These included descriptions explaining the meaning of the festivals, prayer cards and branded pens for passers-by to take, the playing of recorded music and flower arrangements.

In accordance with the changing regulations, the church reopened for individual prayer on 15 June 2020 and public worship recommenced, with appropriate social distancing, on Sunday 5 July. It was a joy to hear the choir again, as they sang hymns outside church to welcome the congregation before each morning service and sang from the Colte Chapel during services.

Harvest festival was marked with a lunchtime service, and gifts were collected for the Harlow Foodbank. Two Services of Thanksgiving were held on Sunday 25 October 2020. The families and friends of those who had been bereaved during the year were invited.

Public worship was suspended again during November 2020. During this lockdown, the Sunday morning service was recorded by Rev'd Richard Attew at St Mary's Great Parndon and broadcast on YouTube. The Sunday evening service again took place by LoopUp. Sadly, it was not possible to hold a Service of Remembrance, but a tribute was laid at the War Memorial on behalf of St Peter's. Roydon Acorns made poppies for a further display in the Lych Gate.

Thankfully, we were able to return to public worship for the Second Sunday in Advent. During Advent, Jess Wells produced an Advent Prayer Calendar, collating prayers from members of the congregation, on the themes of Faith, Hope, Light and Love. A daily prayer was sent by email and the prayers were also displayed in an Advent Prayer Calendar in church and a Prayer Tree outside the church, both created by Rev'd Anthea Cannell.

Two services of Nine Lessons and Carols were held on Saturday 19 and Sunday 20 December 2020, in order to accommodate as many people as possible. Although it was not possible for the congregation to sing carols, the choir sang beautifully from the Colte Chapel. Both services were very moving and greatly appreciated by all who attended.

Given the restrictions, it was not possible to hold the usual Christingle service, but "Christingle Packs" were made available for collection from the Lych Gate on Christmas Eve and Rev'd Richard Attew conducted a Zoom Christingle service from the Colte Chapel, with musical accompaniment from Helen Iles. We were thankful to be able to celebrate Christmas almost as normal, with the First Communion of Christmas at 11 pm and Family Worship and Communion on Christmas morning.

Charitable giving

Total charitable giving for the year was £3,623, including the following donations:

Christian Aid.	£724
The Children's Society.	£724
Cruse Bereavement Care.	£725
Mind.	£725
Red Balloon Foundation.	£725.

Links with the Community

The year started with a very successful New Year's lunch laid on by CAMEO ("Come and Meet Each Other"). CAMEO also provided a delicious ploughman's supper for the annual St Peter's Quiz in early March.

The popular Coffee Mornings were held every Tuesday, looked after by Pat Collins, until the lockdown started.

A first Lent Prayer Walk took place before these too were precluded by the lockdown.

Notwithstanding the lockdown, social activities and pastoral care continued in whatever ways were permitted, adapting as the restrictions were lifted and then reimposed. These included:

- Weekly newsletter sent to all email contacts;
- Regular phone calls, especially to the elderly, those living on their own and those who were shielding;
- Coffee Morning By Email every Sunday morning through lockdown;
- A sponsored Beard Competition, raising £1,600 for the Harlow Foodbank;
- Online Photography Competition on the theme “Hope in a Troubled World”;
- Virtual Open Gardens Tour;
- A “Teddy Bear’s Picnic” in the churchyard;
- “Heavenly Walks” – socially distanced walks around the Parish, in whatever sized groups were permitted – and “Heavenly Sit Downs” for the less mobile;
- “St Peter’s Café” serving soup lunches once a fortnight and teas/coffees (adapting to takeaway coffees as restrictions tightened);
- “St Peter’s Mobile Soup Kitchen”, delivering soup on an occasional basis to more isolated members of the community;

In the first months of 2020, the church halls were almost fully booked, with a wide range of community activities, including the W.I., Sewing Group, Exercise classes and theatre group. The Roydon Acorns, an after-school group, occupy the halls every weekday afternoon during termtime. Sadly, all these activities ceased in March 2020. Roydon Acorns were able to return for the Autumn term.

Families at St Peter’s

One Messy Church event was held at the end of February, telling the story of Noah’s Ark, with a range of imaginative craft activities. Dads and Toddlers also met on a monthly basis until March 2020.

The pandemic precluded further gatherings of the families in 2020, however the children were invited to produce paintings (on the theme “What makes me happy”) to send to local care homes and to participate in the Photo Competition.

The various groups and activities under the “Families at St Peter’s” umbrella are the result of a huge amount of time, energy and creativity from Ann and Kingsley Sleep and Chris Findlay. We are very grateful for all that they have given to St Peter’s over the years and wish them well as they move on to pastures new.

Other Activities

The Sewing Group, led by Jane Nairn, met in the Church Hall on a monthly basis when possible. There are 12 members and children are welcome. A quilt has been completed and will be raffled at an appropriate moment.

The choir met every Thursday to rehearse – including meeting outdoors when indoor rehearsals were prohibited. It has 10 regular members. The choir and organists greatly enhance the worshipping life of St Peter's.

The bellringers met every Sunday whenever possible. There were 2 new beginner members.

A dedicated group of 12 flower arrangers decorate the church on a fortnightly basis and for special services.

The Church Magazine, Roydon Parish News, is distributed to 570 households. The editor, Sheila Collins, has done a fantastic job of producing interesting copy throughout the lockdown.

The website, www.roydonstpeters.org is managed by Rosemary Iles. It is engaging, attractive and detailed. It has been invaluable in keeping people up to date and entertained during the lockdown.

Church Fabric

Repairs to the guttering and down pipe on the roof of North wall of the Colte Chapel in July 2020. An application was made for a Faculty to repair the St Peter Window in the Colte Chapel.

The Churchyard

The Friends of the Churchyard, together with our contractors, A Touch of Grass, continue to keep our surroundings in excellent shape. Pam Craner our tree officer keeps an overall eye on anything that needs doing to the trees or surrounding areas in the Churchyard.

Church Attendance

The number of persons on the Electoral Roll as presented at the APCM on 27th May 2021 is 61.

The average weekly attendance in 2020 was 35 adults and 2 children. The total attendance for Christmas Eve and Christmas Day services was 38.

No baptisms or weddings were held during 2020. Three funerals were held in church and two funerals were conducted on behalf of the parish at crematoria. There were two burials of ashes.

Conclusion

2020 was a challenging year, but St Peter's rose to the challenge. The church community has remained strong, supporting each other and reaching out into the wider parish.

Our aims for 2021

Mission

In 2021, we aim to continue to be a strong presence in the local community.

We are keen to re-engage with the Families at St Peter's and would like to develop services or discussion groups aimed at 11 to 18 year olds and young adults.

We wish to build upon our existing connections with the Village School, Pre-School and after school club.

When restrictions lift we hope to resume and increase our range of social activities such as Men's Curry Nights and film afternoons, and to build contacts with commuters.

Buildings

Major work may need to be done on the Colte Chapel roof in the near future. We would like to improve the sound system in the church as a priority. We would like to explore the possibility of promoting the church, halls and grounds as a facility for retreats, quiet days and conferences.

We hope to be able to recommence our normal fund-raising activities soon.

PARISH CHURCH OF ST PETER-AD-VINCULA ROYDON

Registered Charity Number 1127074

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

Registered Charity Number 1127074

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
Incoming resources						
<i>Voluntary income</i>	2a	41,395	-	-	41,395	40,004
<i>Activity for generating funds</i>	2b	1,808	-	-	1,808	4,035
<i>Income from investments</i>	2c	770	-	130	900	962
<i>Church activities</i>	2d	12,594	-	-	12,594	15,523
<i>Other incoming resources</i>	2e	-	-	-	-	-
Total incoming resources		56,567	-	130	56,697	60,524
Resources expended						
<i>Costs of generating voluntary income</i>	3a	-	-	-	-	-
<i>Fund-raising trading costs</i>	3b	422	-	-	422	1,319
<i>Church activities</i>	3c	49,667	-	-	49,667	57,160
<i>Governance costs</i>	3d	-	-	-	-	-
Total resources expended		50,089	-	-	50,089	58,479
Net incoming/(outgoing) resources		6,478	-	130	6,608	2,045
Other recognised gains/losses						
Transfers between funds		-	-	-	-	-
<i>Gains/(losses) on revaluation of fixed assets</i>	5	-	-	-	-	-
<i>Gains/(losses) on investment assets</i>	6	1,466	-	310	1,776	3,811
Net movement in funds		7,944	-	440	8,384	5,856
Total funds brought forward at 1 January 2020		65,118	-	4,291	69,409	63,553
Total funds carried forward at 31 December 2020		73,062	-	4,731	77,793	69,409

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020	2019
		£	£
Fixed assets			
Tangible fixed assets	5	-	-
Investments	6	27,566	25,030
Total fixed assets		<u>27,566</u>	<u>25,030</u>
Current assets			
Debtors	8	12,209	11,976
Short term deposits		33,099	32,959
Cash at bank and in hand		<u>20,428</u>	<u>12,954</u>
		65,736	57,889
Creditors: amounts falling due within one year	9	<u>(15,509)</u>	<u>(13,510)</u>
Net current assets		<u>50,227</u>	<u>44,379</u>
Total assets less current liabilities		<u>77,793</u>	<u>69,409</u>
Creditors: amounts falling due after one year	9	-	-
NET ASSETS		<u><u>77,793</u></u>	<u><u>69,409</u></u>
Funds			
Funds	7		
Endowment funds	10	4,731	4,291
Restricted funds	10	-	-
Unrestricted funds	10	73,062	65,118
		<u><u>77,793</u></u>	<u><u>69,409</u></u>

Approved by the Parochial Church Council on Monday 22nd March 2021 and signed on its behalf

Rev. Richard Attew
Chairman

The accompanying notes form part of these financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

a Accounting convention

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of certain fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted expenditure, depending on the purpose set out in the terms of the original endowment.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

c **Gains and losses on investments**

Realised gains are recognised when the investments are sold
Unrealised gains and losses are accounted for on revaluation on 31 December.

d **Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. No such liability existed at 31 December 2020.

e **Fixed Assets**

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by section 96(2) of the Charities Act 1993.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For inalienable property acquired prior to 1 January 2005 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 31 December 2004 have been capitalised in the accounts and depreciated over their useful economic life (see note 5).

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f **Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit with the CBF Church of England Funds and at HSBC bank.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
<i>Voluntary income</i>					
Tax-efficient planned giving	27,110	-	-	27,110	26,160
All tax recovered	7,136	-	-	7,136	7,161
Other giving	156	-	-	156	294
Collections of loose cash at services	1,345	-	-	1,345	2,616
Gift days and sundry donations	4,648	-	-	4,648	3,273
Recurring grants	-	-	-	-	-
Non-recurring grants	-	-	-	-	-
Legacies	1,000	-	-	1,000	500
	41,395	-	-	41,395	40,004
b <i>Activities for generating funds</i>					
Fund-raising	1,808	-	-	1,808	4,035
Non-charitable trading	-	-	-	-	-
Special appeals	-	-	-	-	-
	1,808	-	-	1,808	4,035
c <i>Investment income</i>					
Dividends and interest	770	-	130	900	962
	770	-	130	900	962
d <i>Income from church activities</i>					
Income from hire of St Peter's Hall	4,035	-	-	4,035	3,366
Magazines	6,858	-	-	6,858	8,170
Parochial fees paid to the PCC	1,701	-	-	1,701	3,987
	12,594	-	-	12,594	15,523
e <i>Other incoming resources</i>					
Insurance claims	-	-	-	-	-
Sale of fixed assets	-	-	-	-	-
Refund of historic utility payments	-	-	-	-	-
	-	-	-	-	-
Total incoming resources	56,567	-	130	56,697	60,524

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

3 Resources expended

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
<i>Costs of generating voluntary income</i>	-	-	-	-	-
b <i>Fund-raising trading costs</i>					
Fund-raising costs	422	-	-	422	1,319
	422	-	-	422	1,319
c <i>Church activities</i>					
Missionary and charitable giving:					
Overseas mission societies	-	-	-	-	-
Christian relief and dev agencies	1,448	-	-	1,448	1,411
Home mission and Church societies	1,827	-	-	1,827	1,089
Secular charities	725	-	-	725	1,500
	4,000	-	-	4,000	4,000
Parish share paid	14,285	-	-	14,285	25,774
Incumbent working expenses	517	-	-	517	325
Heat, light, cleaning, insurance	4,609	-	-	4,609	4,450
Church maintenance	1,538	-	-	1,538	531
Upkeep of services	3,341	-	-	3,341	2,242
Upkeep of churchyard	4,700	-	-	4,700	5,159
Parish magazine and bookstall	3,557	-	-	3,557	3,463
Hall running costs	6,579	-	-	6,579	5,580
Salaries, wages and honoraria	2,466	-	-	2,466	4,806
Mission costs	-	-	-	-	-
Church administration	1,033	-	-	1,033	559
Other expenses	-	-	-	-	271
Major repairs and redecoration	3,042	-	-	3,042	-
Bad debts	-	-	-	-	-
Bank charges	-	-	-	-	-
Depreciation	-	-	-	-	-
	49,667	-	-	49,667	57,160
d <i>Governance costs</i>					
Independent examination fee	-	-	-	-	-
Cost of annual accounts	-	-	-	-	-
	-	-	-	-	-
Total resources expended	50,089	-	-	50,089	58,479

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

4	Staff costs	2020	2019
		£	£
a	<i>Wages and salaries</i>	-	-

The PCC did not engage any employees throughout the year.

b *Payments to PCC members*

The PCC acts as an intermediary to pass on fees from funeral directors and marriage couples to choristers and bell ringers some of whom may be members of the PCC. There were no disclosable transactions in 2020 in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Tangible fixed assets

	Freehold land and buildings	Church equipment	TOTAL
	£	£	£
Cost or valuation			
At 1 January 2020	-	2,657	2,657
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
At 31 December 2020	<u>-</u>	<u>2,657</u>	<u>2,657</u>
Depreciation			
At 1 January 2020	-	2,657	2,657
Provided in the year	-	-	-
Disposals	-	-	-
At 31 December 2020	<u>-</u>	<u>2,657</u>	<u>2,657</u>
Net book amounts			
At 31 December 2020	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2019	<u>-</u>	<u>-</u>	<u>-</u>

6 Investments

	£
Market value 1 January 2020	25,030
Disposals at carrying value	-
Purchases at cost	760
Net gains and revaluation	1,776
Market value 31 December 2020	<u>27,566</u>

During the year, dividends totalling £760 were reinvested in the purchase of 39.20 additional income shares in the CBF Church of England Investment Fund. The holding at 31 December 2020 was 1,348.18 shares with a market value of £27,566.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

7 Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Fixed assets for church use	-	-	-	-
Investment fixed assets	22,836	-	4,730	27,566
Current assets	65,736	-	-	65,736
Current liabilities	(15,509)	-	-	(15,509)
	73,063	-	4,730	77,793

8 Debtors

	2020 £	2019 £
Income tax recoverable	2,209	1,976
VAT recoverable	-	-
Other debtors	10,000	10,000
	12,209	11,976

9 Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals for utilities and other costs	11,607	10,646
Donations payable	3,623	2,461
Other creditors	279	403
	15,509	13,510

Creditors: amounts falling due after more than one year

	2020 £	2019 £
	-	-

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ROYDON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2020

10 Statement of funds

	Bal b/fwd 1 Jan 2020	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2020
	£	£	£	£	£
Unrestricted funds					
General	54,365	56,567	(50,089)	1,466	62,309
Designated churchyard project	1,169	-	-	-	1,169
Designated floor project	708	-	-	-	708
Clock and tower repairs	1,424	-	-	-	1,424
Unrestricted Fabric fund	3,646	-	-	-	3,646
Memorial fund	3,806	-	-	-	3,806
	65,118	56,567	(50,089)	1,466	73,062
Restricted funds					
Upkeep of church grounds	-	-	-	-	-
Church maintenance	-	-	-	-	-
Designated charities	-	-	-	-	-
	-	-	-	-	-
Endowment funds					
Tithe Chancel Trust	4,291	130	-	310	4,731
	4,291	130	-	310	4,731
Total funds	69,409	56,697	(50,089)	1,776	77,793

The endowment comprises the Tithe Chancel Trust for maintenance and repair of the church.

There also exists a connected trust, St Peter's Roydon Church Estate, which exists independently of the PCC and does not form part of these accounts. The trust was established as a permanent endowment circa 1752 and first registered as a charity in 1904. It is currently registered with the Charity Commission number 264214. The trustees are the incumbent and the churchwardens for the time being. The objects of the trust are "for the repairing and beautifying of the building", which the Charity Commission has agreed includes the church halls as well as the church itself.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL OF ROYDON

I report on the accounts for the year ended 31 December 2020 set out on pages one to nine.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF THE INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Geoffrey G. Prosser FCA
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Roydon
Essex
CM19 5EY

19 May 2021