

Registered number: 06687249

**CARTERTON COMMUNITY CENTRE  
DIRECTORS' REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2020**

Shilton Accounting Services

Certified Practising Accountant

1st Floor, 1 The Clock House  
Brize Norton Road  
Carterton  
Oxfordshire  
OX18 3HN

**Carterton Community Centre  
Directors' Report and Unaudited Financial Statements  
For The Year Ended 31 October 2020**

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**Contents**

	<b>Page</b>
Company Information	1
Directors' Report	2
Accountants' Report	3
Income and Expenditure Account	4
Balance Sheet	5—6
Notes to the Financial Statements	7—8
The following pages do not form part of the statutory accounts:	
Detailed Income and Expenditure Account	9—10

**Carterton Community Centre  
Company Information  
For The Year Ended 31 October 2020**

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**Directors**

Mr John Harrington  
Mr Nathan Holcombe  
Miss Wendy Atkinson  
Ms Greville Trevelyan  
Ms Jill Bull  
Mr David Melvin

**Company Number**

06687249

**Registered Office**

Marigold Square  
Shilton Park  
Carterton  
Oxfordshire  
OX18 1AX

**Accountants**

Shilton Accounting Services  
Certified Practising Accountant  
1st Floor, 1 The Clock House  
Brize Norton Road  
Carterton  
Oxfordshire  
OX18 3HN

**Carterton Community Centre  
Company No. 06687249  
Directors' Report For The Year Ended 31 October 2020**

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The directors present their report and the financial statements for the year ended 31 October 2020.

**Statement of Directors' Responsibilities**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Directors**

The directors who held office during the year were as follows:

Mr John Harrington  
Mr Nathan Holcombe  
Miss Wendy Atkinson  
Ms Greville Trevelyan  
Ms Jill Bull  
Mr David Melvin

**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board



**Mr John Harrington**

Director

10/12/2020

**Carterton Community Centre  
Accountants' Report  
For The Year Ended 31 October 2020**

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In accordance with the engagement letter dated , and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the directors in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the directors the financial statements that we have been engaged to compile, to report to the directors that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's directors for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 October 2020 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



**David Cuthbertson**

10/12/2020

Shilton Accounting Services  
Certified Practising Accountant

1st Floor, 1 The Clock House  
Brize Norton Road  
Carterton  
Oxfordshire  
OX18 3HN

**Carterton Community Centre  
Income and Expenditure Account  
For The Year Ended 31 October 2020**

	Notes	2020 £	2019 £
<b>TURNOVER</b>		34,053	92,507
Cost of sales		<u>(3,772)</u>	<u>(905)</u>
<b>GROSS SURPLUS</b>		30,281	91,602
Administrative expenses		(70,455)	(74,404)
Other operating income		<u>29,056</u>	<u>-</u>
<b>OPERATING (DEFICIT)/SURPLUS</b>		(11,118)	17,198
Other interest receivable and similar income		<u>2,305</u>	<u>956</u>
<b>(DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR</b>		<u><u>(8,813)</u></u>	<u><u>18,154</u></u>

The notes on pages 7 to 8 form part of these financial statements.

**Carterton Community Centre  
Balance Sheet  
As at 31 October 2020**

		2020	2019
	Notes	£	£
<b>FIXED ASSETS</b>			
Tangible Assets	3	1,204	908
		1,204	908
<b>CURRENT ASSETS</b>			
Debtors	4	1,948	3,872
Cash at bank and in hand		161,662	167,863
		163,610	171,735
<b>Creditors: Amounts Falling Due Within One Year</b>	5	(3,169)	(2,185)
<b>NET CURRENT ASSETS (LIABILITIES)</b>		160,441	169,550
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		161,645	170,458
<b>NET ASSETS</b>		161,645	170,458
Income and Expenditure Account		161,645	170,458
<b>MEMBERS' FUNDS</b>		161,645	170,458

**Carterton Community Centre  
Balance Sheet (continued)  
As at 31 October 2020**

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For the year ending 31 October 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board



**Mr John Harrington**

Director

10/12/2020

The notes on pages 7 to 8 form part of these financial statements.



**Carterton Community Centre  
Notes to the Financial Statements  
For The Year Ended 31 October 2020**

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**1. Accounting Policies**

**1.1. Basis of Preparation of Financial Statements**

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

**1.2. Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

**Sale of goods**

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

**Rendering of services**

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

**1.3. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	25% Straight Line
Fixtures & Fittings	25% Straight Line
Computer Equipment	25% Straight Line

**2. Average Number of Employees**

Average number of employees, including directors, during the year was as follows:

	<b>2020</b>	<b>2019</b>
Office and administration	5	5
	<u>5</u>	<u>5</u>

**Carterton Community Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 October 2020**

**3. Tangible Assets**

	Plant & Machinery	Fixtures & Fittings	Computer Equipment	Total
	£	£	£	£
<b>Cost</b>				
As at 1 November 2019	4,874	12,156	493	17,523
Additions	-	1,453	-	1,453
As at 31 October 2020	4,874	13,609	493	18,976
<b>Depreciation</b>				
As at 1 November 2019	4,874	11,372	369	16,615
Provided during the period	-	1,034	123	1,157
As at 31 October 2020	4,874	12,406	492	17,772
<b>Net Book Value</b>				
As at 31 October 2020	-	1,203	1	1,204
As at 1 November 2019	-	784	124	908

**4. Debtors**

	2020	2019
	£	£
<b>Due within one year</b>		
Trade debtors	1,293	3,024
Prepayments and accrued income	655	848
	1,948	3,872

**5. Creditors: Amounts Falling Due Within One Year**

	2020	2019
	£	£
Trade creditors	2,123	1,669
Other taxes and social security	335	516
Pension Control	133	-
Accruals and deferred income	578	-
	3,169	2,185

**6. Company limited by guarantee**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

**7. General Information**

Carterton Community Centre is a private company, limited by guarantee, incorporated in England & Wales, registered number 06687249. The registered office is Marigold Square, Shilton Park, Carterton, Oxfordshire, OX18 1AX.

**Carterton Community Centre**  
**Detailed Income and Expenditure Account**  
**For The Year Ended 31 October 2020**

	2020		2019	
	£	£	£	£
<b>TURNOVER</b>				
Cafe and Hall hire		32,394		87,060
Restricted funds		412		-
Grants and donations received		1,247		5,447
		<u>34,053</u>		<u>92,507</u>
<b>COST OF SALES</b>				
Purchases	<u>3,772</u>		<u>905</u>	
		<u>(3,772)</u>		<u>(905)</u>
<b>GROSS SURPLUS</b>		30,281		91,602
<b>Administrative Expenses</b>				
Wages and salaries	38,325		38,779	
Employers pensions - defined contributions scheme	1,055		1,000	
Staff welfare	-		340	
Health and safety costs	198		93	
Rent and rates	492		1,626	
Light and heat	6,382		7,280	
Water rates	1,133		1,290	
Cleaning	2,853		2,996	
Security costs	1,101		261	
Computer software, consumables and maintenance	169		245	
Repairs, renewals and maintenance	5,371		5,171	
Insurance	1,494		1,476	
Printing, postage and stationery	30		209	
Advertising and marketing costs	188		593	
Training seminars and workshops	-		300	
Telecommunications and data costs	2,889		2,507	
Website costs	61		110	
Accountancy fees	3,228		3,300	
Subscriptions	450		211	
Bank charges	742		635	
Charitable donations	2,730		1,250	
Depreciation of fixtures and fittings	1,034		4,610	
Depreciation of computer equipment	123		123	
Sundry expenses	<u>407</u>		<u>(1)</u>	
		(70,455)		(74,404)

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**Carterton Community Centre**  
**Detailed Income and Expenditure Account (continued)**  
**For The Year Ended 31 October 2020**

**Other Operating Income**

Grants and subsidies received

29,056

-

29,056

-

**OPERATING (DEFICIT)/SURPLUS**

(11,118)

17,198

**Other interest receivable and similar income**

Bank interest receivable

2,305

956

2,305

956

**(DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR**

(8,813)

18,154

Independent Examiner's report to the trustees of Carterton Community Centre No. 1127059

I report on the accounts of the company for the year ended 31 October 2020, which are set out on pages 1 to 10.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Viktoria Hayden MAAT 53 Frethern Close, Burford, OX18 4NS

Signature: Viktoria Hayden date 07-01-2021

