

ROYSTON & DISTRICT COMMUNITY TRANSPORT

England & Wales · Charity number 1127052

Details

Status	Registered
Legal form	Charitable company
Company number	06744379
Registered	2008-12-04
Register	View on the Charity Commission register

Contact

Address	Royston Hospital London Road Royston SG8 9EN
Phone	01763245228
Email	INFO@ROYTRANS.CO.UK
Website	www.roytrans.co.uk

Activities

Objects: THE OBJECT OF THE COMPANY IS TO PROVIDE A COMMUNITY TRANSPORT SERVICE FOR SUCH OF THE INHABITANTS OF ROYSTON AND THE SURROUNDING VILLAGES OF NORTH AND EAST HERTFORDSHIRE AND SOUTH CAMBRIDGESHIRE WHO ARE IN NEED OF SUCH A SERVICE BECAUSE OF AGE, SICKNESS OR DISABILITY (MENTAL OR PHYSICAL), OR POVERTY, OR BECAUSE OF A LACK OF AVAILABILITY OF ADEQUATE AND SAFE PUBLIC PASSENGER SERVICES.

Activities: Community Transport Scheme helping those without access to public transport to get out and about in Royston and the surrounding villages in North & East Hertfordshire and South Cambridgeshire.

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** ROYSTON
- Cambridgeshire
- Central Bedfordshire
- Essex
- Hertfordshire
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£124,718	£110,387	-	-
2024-03-31	£103,800	£102,663	-	-
2023-03-31	£99,968	£80,802	-	-
2022-03-31	£138,601	£109,266	-	-
2021-03-31	£90,621	£86,832	-	-

Trustees

Name	Role	Appointed
Dominic Gerard Joseph Reilly	Chair	2024-05-01
Fiona Ronan Hill		2025-05-14
Karen Lee Bonja		2020-11-26
Kathryn Lesley Farrow		2024-05-01
Kenneth Robert Hart		2026-03-23
PHILLIP JOHN ROWE		2024-04-01
Patricia Ann Johnson		2013-12-19
Peter James Worsey		2023-09-07

ROYSTON & DISTRICT COMMUNITY TRANSPORT

England & Wales - Charity number 1127052

Accounts

Royston & District Community Transport

(A company limited by guarantee)

Annual Report and Financial Statements
for the Year Ended 31 March 2025

Company registration number: 06744379

Charity registration number: 1127052

Fourways
Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

Royston & District Community Transport
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Royston & District Community Transport
Reference and Administrative Details

Charity name	Royston & District Community Transport
Charity registration number	1127052
Company registration number	06744379
Principal office	Royston Hospital London Road Royston Herts SG8 9EN
Registered office	Royston Hospital London Road Royston Herts SG8 9EN
Trustees	Mr Dominic Reilly Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Philip Rowe Mr Peter Worsey Mrs Kaylee Bonja Mrs Kathryn Farrow Mrs Fiona Hill
Secretary	Mrs Helen Melville-Smith
Director	Mr Dominic Reilly Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Philip Rowe Mr Peter Worsey Mrs Kaylee Bonja Mrs Kathryn Farrow Mrs Fiona Hill

Royston & District Community Transport
Reference and Administrative Details

Accountant

Fourways Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

Royston & District Community Transport
Trustees' Report

Royston & District Community Transport

The organisation is a charitable company limited by guarantee, incorporated on 7th November 2008, and registered as a charity on 4th December 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. The scheme has taken out Trustee's Indemnity Insurance in accordance with the Memorandum and Articles of Association, with Zurich Insurance.

The directors of the charitable limited company are the trustees of the registered charity and the organisation is run in accordance with the Memorandum and Articles of Association.

Aims and Objectives

The scheme provides volunteer drivers using their own cars or minibus/MPV for transport of eligible persons for social and health reasons.

Our charities purposes as set out in the objects contained within the company's memorandum of association are to provide a community transport service for such of the inhabitants of Royston and the surrounding villages of North and East Hertfordshire and South Cambridgeshire ("the area of benefit") who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

The aims of the charity are to provide a low cost transport service for residents of Royston and the surrounding area who are eligible for reasons of age, impaired mobility or rural isolation.

Public Benefit

With full regard to the guidance on public benefit, published by the Charity Commission, all our transport services are available to the community, with 5,154 actual journeys being done during this year, and while those journeys amounted to over 116,158 miles there were a further 1019 cancellations which represents 16.5% of bookings (17% last year). The journeys were undertaken by 67 drivers, and 85% of those journeys were categorised as Medical.

Ring-fence for Contingency

Although all of our reserves are Unrestricted Funds the board considers as "ring-fenced" up to £58,000 against two unlikely but possible scenarios: the relocation of the charity at the behest of our landlords; and the loss of future funding giving rise to closure of the charity and redundancy costs. Neither scenario is considered in any way likely, but it is considered prudent to provide for them in our future planning.

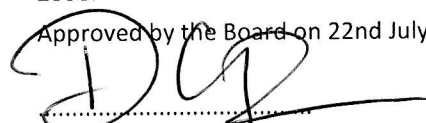
Financial Review

The scheme functions on a non-profit basis and liaises with local authority, health and social services, other statutory services and voluntary bodies. The charity does not operate a specific reserves policy and no funds are held by the charity as custodian trustees on behalf of others.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 22nd July 2025 and signed on its behalf by:



Mr Dominic Reilly
Chairman

Independent Examiner's Report to the Trustees of
Royston & District Community Transport

I report on the accounts of the company for the year ended 31st March 2025, which are set out on the following pages.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act")

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's report

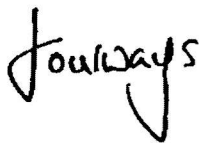
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

.....
Fourways
Chartered Accountants



1a Melbourn Street
Royston
Herts
SG8 7BP

18th July 2025

Royston & District Community Transport
Statement of Financial Activities (including Income and Expenditure Account)
for the Year Ended 31 March 2025

		Unrestricted Funds	Total Funds Year ended 2025	Total Funds Year ended 2024
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	124,718	124,718	103,800
Total incoming resources		<u>124,718</u>	<u>124,718</u>	<u>103,800</u>
Resources expended				
Costs of generating funds				
Costs of generating voluntary income	4	110,387	110,387	102,663
Total resources expended		<u>110,387</u>	<u>110,387</u>	<u>102,663</u>
Net movements in funds		14,331	14,331	1,137
Reconciliation of funds				
Total funds brought forward		132,167	132,167	131,030
Total funds carried forward		<u>146,498</u>	<u>146,498</u>	<u>132,167</u>

The notes on the following pages form an integral part of these financial statements.

Royston & District Community Transport
Balance Sheet as at 31 March 2025

		2025		2024	
Note	£	£	£	£	£
Fixed assets					
Tangible assets	9		17,530		22,657
Current assets					
Debtors	10	7,706		7,098	
Cash at bank and in hand		<u>123,364</u>		<u>106,528</u>	
		131,070		113,627	
Creditors: Amounts falling due within one year	11	<u>(2,102)</u>		<u>(4,117)</u>	
Net current assets/(liabilities)			<u>128,968</u>		<u>109,509</u>
Net assets			<u>146,498</u>		<u>132,167</u>
 The funds of the charity:					
Unrestricted funds					
Unrestricted income funds			146,498		132,167
Total charity funds			<u>146,498</u>		<u>132,167</u>

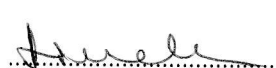
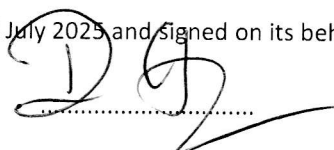
For the financial year ended 31st March 2025, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard 102.

Approved by the Board on 22nd July 2025 and signed on its behalf by:

Mrs Helen Melville-Smith
Secretary

Mr Dominic Reilly
Trustee

The notes on the following pages form an integral part of these financial statements.

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2025

Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2019, published in October 2019.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 14.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income.

Fixed assets

Individual fixed assets are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Plant and machinery 25% declining balance basis monthly
including motor vehicles

2 Voluntary income

	Unrestricted Funds	Total Funds Year ended	Total Funds Year ended
	£	2025	2024
		£	£
Donations and legacies			
Appeals and donations	22,706	22,706	14,465
Grants - other agencies	42,417	42,417	38,070
Interest on cash deposits	3,706	3,706	931
Primary purpose trading	55,889	55,889	50,334
	124,718	124,718	103,800

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2025

3 Grants receivable

	Unrestricted Funds £	Total Funds Year ended 2025 £	Total Funds Year ended 2024 £
Grants - other agencies	42,417	42,417	38,070

4 Total resources expended

	Donations and legacies £	Total 2025 £	Total 2024 £
Direct costs			
Cost of goods sold	29,602	29,602	24,829
Other direct costs	25	25	60
Employment costs	61,997	61,997	59,364
Insurance	1,269	1,269	956
Office expenses	9,344	9,344	6,536
Printing, posting and stationery	1,212	1,212	1,275
Loss to book value on sale of assets	-	-	100
Advertising and promotion	-	-	446
Staff Training	101	101	410
Professional fees	1,115	1,115	1,115
Depreciation of tangible fixed assets	5,721	5,721	7,572
	110,387	110,387	102,663

5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

6 Net expenditure

Net expenditure is stated after charging:

	Year ended 2025 £	Year ended 2024 £
Depreciation of tangible fixed assets	5,721	7,572
	5,721	7,572

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2025

7 Employees' remuneration

The aggregate payroll costs were as follows:

	Year ended 2025	Year ended 2024
	£	£
Wages and salaries	61,997	59,364

No employee received emoluments of more than £60,000 during this or the previous year.

8 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

9 Tangible fixed assets

	Plant and machinery including motor vehicles	Fixtures, fittings and computer equipment	Total
	£	£	£
Cost			
As at 1 April 2024	30,000	4,403	34,403
Additions	-	594	594
Disposals	-	-	-
As at 31 March 2025	30,000	4,997	34,997
Depreciation			
As at 1 April 2024	8,789	2,956	11,746
Charge for the year	5,303	418	5,721
Disposals	-	-	-
As at 31 March 2025	14,092	3,375	17,466
Net book value			
As at 31 March 2025	15,908	1,622	17,530
As at 31 March 2024	21,211	1,446	22,657

10 Debtors

	2025	2024
	£	£
Trade debtors	5,944	5,589
Prepayments and accrued income	1,761	1,509
	7,706	7,098

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2025

11 Creditors: Amounts falling due within one year

	2025	2024
	£	£
Bank loans and overdrafts	-	-
Trade creditors	-	-
Taxation and social security	-	-
Accruals and deferred income	2,102	4,117
	2,102	4,117

12 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

13 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

14 Analysis of funds

	At 2024	Incoming resources	Resources expended	At 2025
	£	£	£	£
General Funds				
Unrestricted income fund	132,167	124,718	(110,387)	146,498
	132,167	124,718	(110,387)	146,498

15 Net assets by fund

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Tangible assets	17,530	17,530	22,657
Current assets	131,070	131,070	113,627

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2025

Creditors:

Amounts due within one year	(2,102)	(2,102)	(4,117)
Net assets	<u>146,498</u>	<u>146,498</u>	<u>132,167</u>

Royston & District Community Transport
Statement of financial activities by fund Year Ended 31 March 2025

	Unrestricted income fund 2025 £	Unrestricted income fund 2024 £
Incoming resources		
Incoming resources from generated funds		
Voluntary income	124,718	103,800
Total incoming resources	<u>124,718</u>	<u>103,800</u>
Resources expended		
Costs of generating funds		
Costs of generating voluntary income	110,387	102,663
Total resources expended	<u>110,387</u>	<u>102,663</u>
Net movements in funds	14,331	1,137
Reconciliation of funds		
Total funds brought forward	132,167	131,030
Total funds carried forward	<u>146,498</u>	<u>132,167</u>

This page does not form part of the statutory financial statements.

ROYSTON & DISTRICT COMMUNITY TRANSPORT

England & Wales - Charity number 1127052

Accounts

Royston & District Community Transport

(A company limited by guarantee)

Annual Report and Financial Statements
for the Year Ended 31 March 2024

Company registration number: 06744379
Charity registration number: 1127052

Fourways
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Royston & District Community Transport
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Royston & District Community Transport
Reference and Administrative Details

Charity name	Royston & District Community Transport
Charity registration number	1127052
Company registration number	06744379
Principal office	Royston Hospital London Road Royston Herts SG8 9EN
Registered office	Royston Hospital London Road Royston Herts SG8 9EN
Trustees	Mr Dominic Reilly Mr Ronald Comben Mr Keith Parker Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Philip Rowe Mr Peter Worsey Mrs Kaylee Bonja Mrs Kathryn Farrow
Secretary	Mrs Helen Melville-Smith
Director	Mr Dominic Reilly Mr Ronald Comben Mr Keith Parker Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Philip Rowe Mr Peter Worsey Mrs Kaylee Bonja Mrs Kathryn Farrow

Royston & District Community Transport
Reference and Administrative Details

Accountant

Fourways Chartered Accountants
1a Melbourn Street
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Royston & District Community Transport
Trustees' Report

Royston & District Community Transport

The organisation is a charitable company limited by guarantee, incorporated on 7th November 2008, and registered as a charity on 4th December 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. The scheme has taken out Trustee's Indemnity Insurance in accordance with the Memorandum and Articles of Association, with Zurich Insurance. The directors of the charitable limited company are the trustees of the registered charity and the organisation is run in accordance with the Memorandum and Articles of Association.

Aims and Objectives

The scheme provides volunteer drivers using their own cars or minibus/MPV for transport of eligible persons for social and health reasons.

Our charities purposes as set out in the objects contained within the company's memorandum of association are to provide a community transport service for such of the inhabitants of Royston and the surrounding villages of North and East Hertfordshire and South Cambridgeshire ("the area of benefit") who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

The aims of the charity are to provide a low cost transport service for residents of Royston and the surrounding area who are eligible for reasons of age, impaired mobility or rural isolation.

Public Benefit

With full regard to the guidance on public benefit, published by the Charity Commission, all our transport services are available to the community, with 5,650 journeys being done during this year, and while those journeys amounted to over 106,200 miles there were 967 cancellations which represents 17% of bookings (down from 21% last year). The journeys were undertaken by 62 drivers, and 82% of those journeys were categorised as Medical.

In Memoriam

During this 30th year of the charity year we sadly lost our Founder and Chairman, Dr John Hedges, who will be fondly remembered and greatly missed, and to whom the whole community owes a massive debt of gratitude.

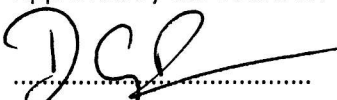
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The scheme functions on a non-profit basis and liaises with local authority, health and social services, other statutory services and voluntary bodies. The charity does not operate a specific reserves policy and no funds are held by the charity as custodian trustees on behalf of others.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 4th June 2024 and signed on its behalf by:



Mr Dominic Reilly
Chairman

Independent Examiner's Report to the Trustees of
Royston & District Community Transport

I report on the accounts of the company for the year ended 31st March 2024, which are set out on the following pages.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act")

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's report

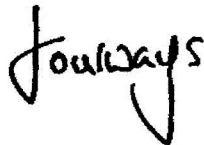
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

.....
Fourways
Chartered Accountants



1a Melbourn Street
Royston
Herts
SG8 7BP

4th June 2024

Royston & District Community Transport
Statement of Financial Activities (including Income and Expenditure Account)
for the Year Ended 31 March 2024

	Unrestricted Funds	Total Funds Year ended 2024	Total Funds Year ended 2023
Note	£	£	£
Incoming resources			
Incoming resources from generated funds			
Voluntary income	2	103,800	99,968
Total incoming resources		<u>103,800</u>	<u>99,968</u>
Resources expended			
Costs of generating funds			
Costs of generating voluntary income	4	102,663	80,802
Total resources expended		<u>102,663</u>	<u>80,802</u>
Net movements in funds		1,137	19,166
Reconciliation of funds			
Total funds brought forward		131,030	111,864
Total funds carried forward		<u>132,167</u>	<u>131,030</u>

The notes on the following pages form an integral part of these financial statements.

Royston & District Community Transport
Balance Sheet as at 31 March 2024

	2024	2023
Note	£	£
Fixed assets		
Tangible assets	9	30,296
	22,657	
Current assets		
Debtors	10	4,995
Cash at bank and in hand	106,528	98,146
	<u>113,627</u>	<u>103,141</u>
Creditors: Amounts falling due within one year	11	(2,408)
	<u>(4,117)</u>	<u>(2,408)</u>
Net current assets/(liabilities)	109,509	100,733
Net assets	<u>132,167</u>	<u>131,030</u>

The funds of the charity:

Unrestricted funds

Unrestricted income funds	132,167	131,030
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Total charity funds

	<u>132,167</u>	<u>131,030</u>
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For the financial year ended 31st March 2024, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

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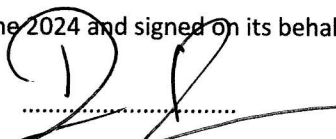
The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard 102.

Approved by the Board on 4th June 2024 and signed on its behalf by:


.....

Mrs Helen Melville-Smith
Secretary


.....

Mr Dominic Reilly
Trustee

The notes on the following pages form an integral part of these financial statements.

Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2019, published in October 2019.

Fund accounting policy

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Further details of each fund are disclosed in note 14.

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Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income.

Fixed assets

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Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Plant and machinery 25% declining balance basis monthly
including motor vehicles

2 Voluntary income

	Unrestricted Funds £	Total Funds Year ended 2024 £	Total Funds Year ended 2023 £
Donations and legacies			
Appeals and donations	14,465	14,465	11,458
Grants - other agencies	38,070	38,070	49,681
Interest on cash deposits	931	931	392
Primary purpose trading	50,334	50,334	38,438
	103,800	103,800	99,968

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2024

3 Grants receivable

	Unrestricted Funds £	Total Funds Year ended 2024 £	Total Funds Year ended 2023 £
Grants - other agencies	38,070	38,070	49,681

4 Total resources expended

	Donations and legacies £	Total 2024 £	Total 2023 £
Direct costs			
Cost of goods sold	24,829	24,829	26,882
Other direct costs	60	60	119
Employment costs	59,364	59,364	55,694
Insurance	956	956	938
Office expenses	6,536	6,536	5,316
Printing, posting and stationery	1,275	1,275	774
Loss to book value on sale of assets	100	100	(13,799)
Advertising and promotion	446	446	104
Staff Training	410	410	619
Professional fees	1,115	1,115	1,115
Depreciation of tangible fixed assets	7,572	7,572	3,040
	<u>102,663</u>	<u>102,663</u>	<u>80,802</u>

5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

6 Net expenditure

Net expenditure is stated after charging:

Year ended 2024 £	Year ended 2023 £
----------------------------------	----------------------------------

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2024

Depreciation of tangible fixed assets	7,572	3,040
---------------------------------------	-------	-------

7 Employees' remuneration

The aggregate payroll costs were as follows:

	Year ended 2024 £	Year ended 2023 £
Wages and salaries	59,364	55,694

No employee received emoluments of more than £60,000 during this or the previous year.

8 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

9 Tangible fixed assets

	Plant and machinery including motor vehicles £	Fixtures, fittings and computer equipment £	Total £
Cost			
As at 1 April 2023	30,000	7,390	37,390
Additions	-	33	33
Disposals	-	(3,020)	(3,020)
As at 31 March 2024	30,000	4,403	34,403
Depreciation			
As at 1 April 2023	1,719	5,375	7,093
Charge for the year	7,070	502	7,572
Disposals	-	(2,920)	(2,920)
As at 31 March 2024	8,789	2,956	11,746
Net book value			
As at 31 March 2024	21,211	1,446	22,657
As at 31 March 2023	28,281	2,015	30,296

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2024

10 Debtors

	2024	2023
	£	£
Trade debtors	5,589	3,348
Prepayments and accrued income	1,509	1,647
	<u>7,098</u>	<u>4,995</u>

11 Creditors: Amounts falling due within one year

	2024	2023
	£	£
Bank loans and overdrafts	-	-
Trade creditors	-	-
Taxation and social security	-	152
Accruals and deferred income	4,117	2,256
	<u>4,117</u>	<u>2,408</u>

12 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

13 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

14 Analysis of funds

	At 2023	Incoming resources	Resources expended	At 2024
	£	£	£	£
General Funds				
Unrestricted income fund	131,030	103,800	(102,663)	<u>132,167</u>

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2024

15 Net assets by fund

	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£
Tangible assets	22,657	22,657	30,296
Current assets	113,627	113,627	103,141
Creditors:			
Amounts due within one year	(4,117)	(4,117)	(2,408)
Net assets	132,167	132,167	131,030

Royston & District Community Transport
Statement of financial activities by fund Year Ended 31 March 2024

	Unrestricted income fund 2024 £	Unrestricted income fund 2023 £
Incoming resources		
Incoming resources from generated funds		
Voluntary income	103,800	99,968
Total incoming resources	103,800	99,968
Resources expended		
Costs of generating funds		
Costs of generating voluntary income	102,663	80,802
Total resources expended	102,663	80,802
Net movements in funds	1,137	19,166
Reconciliation of funds		
Total funds brought forward	131,030	111,864
Total funds carried forward	132,167	131,030

This page does not form part of the statutory financial statements.

ROYSTON & DISTRICT COMMUNITY TRANSPORT

England & Wales - Charity number 1127052

Accounts

Royston & District Community Transport

(A company limited by guarantee)

Annual Report and Financial Statements
for the Year Ended 31 March 2023

Company registration number: 06744379
Charity registration number: 1127052

Fourways
Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

Royston & District Community Transport
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Royston & District Community Transport
Reference and Administrative Details

Charity name Royston & District Community Transport

Charity registration number 1127052

Company registration number 06744379

Principal office Royston Hospital
London Road
Royston
Herts
SG8 9EN

Registered office Royston Hospital
London Road
Royston
Herts
SG8 9EN

Trustees Dr John Hedges
Mr Ronald Comben
Mr Keith Parker
Mr Peter Heath
Mrs Patricia Johnson
Mr Brian Johnson
Mr Kenneth Hart
Mr Jim Rawles
Mrs Kaylee Bonja

Secretary Mrs Helen Melville-Smith

Director Dr John Hedges
Mr Ronald Comben
Mr Keith Parker
Mr Peter Heath
Mrs Patricia Johnson
Mr Brian Johnson
Mr Kenneth Hart
Mr Jim Rawles
Mrs Kaylee Bonja

Royston & District Community Transport
Reference and Administrative Details

Accountant

Fourways Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

Royston & District Community Transport
Trustees' Report

Royston & District Community Transport

The organisation is a charitable company limited by guarantee, incorporated on 7th November 2008, and registered as a charity on 4th December 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. The scheme has taken out Trustee's Indemnity Insurance in accordance with the Memorandum and Articles of Association, with Zurich Insurance. The directors of the charitable limited company are the trustees of the registered charity and the organisation is run in accordance with the Memorandum and Articles of Association.

Aims and Objectives

The scheme provides volunteer drivers using their own cars or minibus/MPV for transport of eligible persons for social and health reasons.

Our charities purposes as set out in the objects contained within the company's memorandum of association are to provide a community transport service for such of the inhabitants of Royston and the surrounding villages of North and East Hertfordshire and South Cambridgeshire ("the area of benefit") who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

The aims of the charity are to provide a low cost transport service for residents of Royston and the surrounding area who are eligible for reasons of age, impaired mobility or rural isolation.

Public Benefit

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties. Our transport services were all made available to the community during the year but as the NHS and other destinations for medical / health appointments struggled to catch up post-COVID, we encountered a higher number of appointment cancellations than ever before. Journey booking cancellations accounted for 21% of the office workload during the period. Bookings have not been as high as in pre-pandemic years but still we completed 5,179 journeys with 100,623 miles covered, mostly to medical and Hospital appointments. As part of our response to the change in service demand we have sold our three older vehicles and replaced them with two more cost effective newer ones with better, flexible seating options. We have also employed a new part time bus driver. Our volunteer driver numbers have fluctuated during the year but stands at 59 active drivers at the end of the financial year.

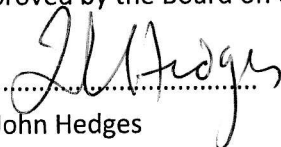
Financial Review

The scheme functions on a non-profit basis and liaises with local authority, health and social services, other statutory services and voluntary bodies. The charity does not operate a specific reserves policy and no funds are held by the charity as custodian trustees on behalf of others.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 6th July 2023 and signed on its behalf by:


.....
Dr John Hedges

Chairman

Independent Examiner's Report to the Trustees of
Royston & District Community Transport

I report on the accounts of the company for the year ended 31st March 2023, which are set out on the following pages.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act")

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's report

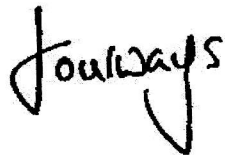
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

.....
Fourways
Chartered Accountants



1a Melbourn Street
Royston
Herts
SG8 7BP

6th July 2023

Royston & District Community Transport
Statement of Financial Activities (including Income and Expenditure Account)
for the Year Ended 31 March 2023

		Unrestricted Funds	Total Funds Year ended 2023	Total Funds Year ended 2022
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	99,968	99,968	138,601
Total incoming resources		<u>99,968</u>	<u>99,968</u>	<u>138,601</u>
Resources expended				
Costs of generating funds				
Costs of generating voluntary income	4	80,802	80,802	109,266
Total resources expended		<u>80,802</u>	<u>80,802</u>	<u>109,266</u>
Net movements in funds		19,166	19,166	29,335
Reconciliation of funds				
Total funds brought forward		<u>111,864</u>	<u>111,864</u>	82,529
Total funds carried forward		<u>131,030</u>	<u>131,030</u>	<u>111,864</u>

The notes on the following pages form an integral part of these financial statements.

Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2019, published in October 2019.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 14.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income.

Fixed assets

Individual fixed assets are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Plant and machinery 25% declining balance basis monthly
including motor vehicles

2 Voluntary income

	Unrestricted Funds £	Total Funds Year ended 2023 £	Total Funds Year ended 2022 £
Donations and legacies			
Appeals and donations	11,458	11,458	18,545
Grants - other agencies	49,681	49,681	85,217
Interest on cash deposits	392	392	7
Primary purpose trading	38,438	38,438	34,831
	99,968	99,968	138,601

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2023

3 Grants receivable

	Unrestricted Funds £	Total Funds Year ended 2023 £	Total Funds Year ended 2022 £
Grants - other agencies	49,681	49,681	85,217

4 Total resources expended

	Donations and legacies £	Total 2023 £	Total 2022 £
Direct costs			
Cost of goods sold	26,882	26,882	26,377
Other direct costs	119	119	43
Employment costs	55,694	55,694	54,156
Insurance	938	938	914
Office expenses	5,316	5,316	8,158
Printing, posting and stationery	774	774	921
Loss to book value on sale of assets	(13,799)	(13,799)	11,776
Advertising and promotion	104	104	476
Staff Training	619	619	1,041
Professional fees	1,115	1,115	1,115
Depreciation of tangible fixed assets	3,040	3,040	4,288
	<u>80,802</u>	<u>80,802</u>	<u>109,266</u>

5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

6 Net expenditure

Net expenditure is stated after charging:

Year ended 2023 £	Year ended 2022 £
-------------------------	-------------------------

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2023

Depreciation of tangible fixed assets	3,040	4,288
	<hr/>	<hr/>

7 Employees' remuneration

The aggregate payroll costs were as follows:

	Year ended 2023 £	Year ended 2022 £
Wages and salaries	55,694	54,156
	<hr/>	<hr/>

No employee received emoluments of more than £60,000 during this or the previous year.

8 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

9 Tangible fixed assets

	Plant and machinery including motor vehicles £	Fixtures, fittings and computer equipment £	Total £
Cost			
As at 1 April 2022	75,600	6,422	82,022
Additions	30,000	1,366	31,366
Disposals	(75,600)	(399)	(75,999)
As at 31 March 2023	<hr/> 30,000	<hr/> 7,390	<hr/> 37,390
Depreciation			
As at 1 April 2022	69,905	5,446	75,351
Charge for the year	2,738	302	3,040
Disposals	(70,924)	(374)	(71,298)
As at 31 March 2023	<hr/> 1,719	<hr/> 5,375	<hr/> 7,093
Net book value			
As at 31 March 2023	<hr/> 28,281	<hr/> 2,015	<hr/> 30,296
As at 31 March 2022	<hr/> 5,695	<hr/> 976	<hr/> 6,672

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2023

10 Debtors

	2023	2022
	£	£
Trade debtors	3,348	1,823
Prepayments and accrued income	1,647	2,245
	<u>4,995</u>	<u>4,068</u>

11 Creditors: Amounts falling due within one year

	2023	2022
	£	£
Bank loans and overdrafts	-	-
Trade creditors	-	-
Taxation and social security	152	959
Accruals and deferred income	2,256	1,080
	<u>2,408</u>	<u>2,039</u>

12 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

13 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

14 Analysis of funds

	At 2022	Incoming resources	Resources expended	At 2023
	£	£	£	£
General Funds				
Unrestricted income fund	111,864	99,968	(80,802)	131,030
				<u>131,030</u>

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2023

15 Net assets by fund

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Tangible assets	30,296	30,296	6,672
Current assets	103,141	103,141	107,231
 Creditors:			
Amounts due within one year	(2,408)	(2,408)	(2,039)
Net assets	<u>131,030</u>	<u>131,030</u>	<u>111,864</u>

Royston & District Community Transport
Statement of financial activities by fund Year Ended 31 March 2023

	Unrestricted income fund 2023 £	Unrestricted income fund 2022 £
Incoming resources		
Incoming resources from generated funds	99,968	138,601
Voluntary income	99,968	138,601
Total incoming resources	99,968	138,601
Resources expended		
Costs of generating funds	80,802	109,266
Costs of generating voluntary income	80,802	109,266
Total resources expended	80,802	109,266
Net movements in funds	19,166	29,335
Reconciliation of funds		
Total funds brought forward	111,864	82,529
Total funds carried forward	131,030	111,864

This page does not form part of the statutory financial statements.

ROYSTON & DISTRICT COMMUNITY TRANSPORT

England & Wales - Charity number 1127052

Accounts

Royston & District Community Transport

(A company limited by guarantee)

Annual Report and Financial Statements
for the Year Ended 31 March 2022

Company registration number: 06744379

Charity registration number: 1127052

Fourways
Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

Royston & District Community Transport
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The following page does not form part of the statutory financial statements:	
Statement of financial activities per fund	<u>14</u>

Royston & District Community Transport
Reference and Administrative Details

Charity name	Royston & District Community Transport
Charity registration number	1127052
Company registration number	06744379
Principal office	Royston Hospital London Road Royston Herts SG8 9EN
Registered office	Royston Hospital London Road Royston Herts SG8 9EN
Trustees	Dr John Hedges Mr Ronald Comben Mr Keith Parker Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Kenneth Hart Mr Jim Rawles Mrs Kaylee Bonja
Secretary	Mrs Helen Melville-Smith
Director	Dr John Hedges Mr Ronald Comben Mr Keith Parker Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Kenneth Hart Mr Jim Rawles Mrs Kaylee Bonja

**Royston & District Community Transport
Reference and Administrative Details**

Accountant

Fourways Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

**Royston & District Community Transport
Trustees' Report**

Royston & District Community Transport

The organisation is a charitable company limited by guarantee, incorporated on 7th November 2008, and registered as a charity on 4th December 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. The scheme has taken out Trustee's Indemnity Insurance in accordance with the Memorandum and Articles of Association, with Zurich Insurance. The directors of the charitable limited company are the trustees of the registered charity and the organisation is run in accordance with the Memorandum and Articles of Association.

Aims and Objectives

The scheme provides volunteer drivers using their own cars or minibus/MPV for transport of eligible persons for social and health reasons.

Our charities purposes as set out in the objects contained within the company's memorandum of association are to provide a community transport service for such of the inhabitants of Royston and the surrounding villages of North and East Hertfordshire and South Cambridgeshire ("the area of benefit") who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

The aims of the charity are to provide a low cost transport service for residents of Royston and the surrounding area who are eligible for reasons of age, impaired mobility or rural isolation.

Public Benefit

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties. We continued through the 2021 lockdown to provide a service to our clients, making sure that trips for the autumn booster vaccinations were prioritised. We have continued with the protocols and measures as set up in 2020 in order to keep both clients and our drivers as safe as possible. We completed 5,692 journeys (2021: 3,158) and covered 107,301 miles (2021: 69,362). Volunteer driver numbers increased from 55 to 81.

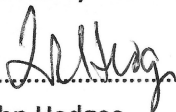
Financial Review

The scheme functions on a non-profit basis and liaises with local authority, health and social services, other statutory services and voluntary bodies. The charity does not operate a specific reserves policy and no funds are held by the charity as custodian trustees on behalf of others. There is continuous fund-raising for specific projects; the current project is towards the cost of the next replacement vehicle.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 21st July 2022 and signed on its behalf by:

..........

Dr John Hedges
Chairman

Independent Examiner's Report to the Trustees of
Royston & District Community Transport

I report on the accounts of the company for the year ended 31st March 2022, which are set out on the following pages.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act")

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's report

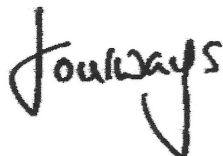
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

.....
Fourways
Chartered Accountants



1a Melbourn Street
Royston
Herts
SG8 7BP

18th July 2022

Royston & District Community Transport
Statement of Financial Activities (including Income and Expenditure Account)
for the Year Ended 31 March 2022

	Note	Unrestricted Funds £	Total Funds Year ended 2022 £	Total Funds Year ended 2021 £
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	138,601	138,601	90,621
Total incoming resources		<u>138,601</u>	<u>138,601</u>	<u>90,621</u>
Resources expended				
Costs of generating funds				
Costs of generating voluntary income	4	109,266	109,266	86,832
Total resources expended		<u>109,266</u>	<u>109,266</u>	<u>86,832</u>
Net movements in funds		29,335	29,335	3,789
Reconciliation of funds				
Total funds brought forward		82,529	82,529	78,740
Total funds carried forward		<u>111,864</u>	<u>111,864</u>	<u>82,529</u>

The notes on the following pages form an integral part of these financial statements.

Royston & District Community Transport
Balance Sheet as at 31 March 2022

	2022	2021
Note	£	£
Fixed assets		
Tangible assets	9	34,996
Current assets		
Debtors	10 4,068	6,369
Cash at bank and in hand	103,163	43,860
	<u>107,231</u>	<u>50,229</u>
 Creditors: Amounts falling due within one year	 11 <u>(2,039)</u>	 <u>(2,697)</u>
 Net current assets/(liabilities)	 <u>105,192</u>	 <u>47,532</u>
 Net assets	 <u>111,864</u>	 <u>82,529</u>

The funds of the charity:

Unrestricted funds

Unrestricted income funds	111,864	82,529
Total charity funds	<u>111,864</u>	<u>82,529</u>

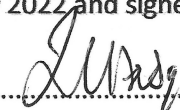
For the financial year ended 31st March 2022, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard 102.

Approved by the Board on 21st July 2022 and signed on its behalf by:

..... 

Mrs Helen Melville-Smith
Secretary

Dr John Hedges
Trustee

The notes on the following pages form an integral part of these financial statements.

Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 14.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income.

Fixed assets

Individual fixed assets are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Plant and machinery 25% declining balance basis monthly
including motor vehicles

2 Voluntary income

	Unrestricted Funds £	Total Funds Year ended 2022 £	Total Funds Year ended 2021 £
Donations and legacies			
Appeals and donations	18,545	18,545	16,034
Grants - other agencies	85,217	85,217	58,867
Interest on cash deposits	7	7	2
Primary purpose trading	34,831	34,831	15,719

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2022

138,601 138,601 90,621

3 Grants receivable

	Unrestricted Funds £	Total Funds Year ended 2022 £	Total Funds Year ended 2021 £
Grants - other agencies	85,217	85,217	58,867

4 Total resources expended

	Donations and legacies £	Total 2022 £	Total 2021 £
Direct costs			
Cost of goods sold	26,377	26,377	12,832
Other direct costs	43	43	-
Employment costs	54,156	54,156	46,854
Insurance	914	914	5,152
Office expenses	8,158	8,158	7,185
Printing, posting and stationery	921	921	1,461
Loss to book value on sale of assets	11,776	11,776	-
Advertising and promotion	476	476	-
Staff Training	1,041	1,041	-
Professional fees	1,115	1,115	1,749
Depreciation of tangible fixed assets	4,288	4,288	11,599
	109,266	109,266	86,832

5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

6 Net expenditure

Net expenditure is stated after charging:

Year ended 2022 £	Year ended 2021 £
-------------------------	-------------------------

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2022

Depreciation of tangible fixed assets	4,288	11,599
---------------------------------------	-------	--------

7 Employees' remuneration

The aggregate payroll costs were as follows:

	Year ended 2022 £	Year ended 2021 £
Wages and salaries	54,156	46,854

No employee received emoluments of more than £60,000 during this or the previous year.

8 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

9 Tangible fixed assets

	Plant and machinery including motor vehicles £	Fixtures, fittings and computer equipment £	Total £
Cost			
As at 1 April 2021	163,720	6,282	170,002
Additions	-	141	141
Disposals	(88,120)		(88,120)
As at 31 March 2022	<u>75,600</u>	<u>6,422</u>	<u>82,022</u>
Depreciation			
As at 1 April 2021	129,768	5,238	135,006
Charge for the year	4,066	208	4,275
Disposals	(63,929)		(63,929)
As at 31 March 2022	<u>69,905</u>	<u>5,446</u>	<u>75,351</u>
Net book value			
As at 31 March 2022	<u>5,695</u>	<u>976</u>	<u>6,672</u>
As at 31 March 2021	<u>33,953</u>	<u>1,044</u>	<u>34,996</u>

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2022

10 Debtors

	2022	2021
	£	£
Trade debtors	1,823	3,856
Prepayments and accrued income	2,245	2,513
	<u>4,068</u>	<u>6,369</u>

11 Creditors: Amounts falling due within one year

	2022	2021
	£	£
Bank loans and overdrafts	-	-
Trade creditors	-	-
Taxation and social security	959	1,452
Accruals and deferred income	1,080	1,245
	<u>2,039</u>	<u>2,697</u>

12 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

13 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

14 Analysis of funds

	At 2021	Incoming resources	Resources expended	At 2022
	£	£	£	£
General Funds				
Unrestricted income fund	82,529	138,601	(109,266)	111,864
	<u>82,529</u>	<u>138,601</u>	<u>(109,266)</u>	<u>111,864</u>

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2022

15 Net assets by fund

	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Tangible assets	6,672	6,672	34,996
Current assets	107,231	107,231	50,229
 Creditors:			
Amounts due within one year	(2,039)	(2,039)	(2,697)
Net assets	<u>111,864</u>	<u>111,864</u>	<u>82,529</u>

Royston & District Community Transport
Statement of financial activities by fund Year Ended 31 March 2022

	Unrestricted income fund 2022 £	Unrestricted income fund 2021 £
Incoming resources		
Incoming resources from generated funds		
Voluntary income	138,601	90,621
Total incoming resources	138,601	90,621
Resources expended		
Costs of generating funds		
Costs of generating voluntary income	109,266	86,832
Total resources expended	109,266	86,832
Net movements in funds	29,335	3,789
Reconciliation of funds		
Total funds brought forward	82,529	78,740
Total funds carried forward	111,864	82,529

This page does not form part of the statutory financial statements.

ROYSTON & DISTRICT COMMUNITY TRANSPORT

England & Wales - Charity number 1127052

Accounts

Royston & District Community Transport

(A company limited by guarantee)

Annual Report and Financial Statements
for the Year Ended 31 March 2021

Company registration number: 06744379

Charity registration number: 1127052

Fourways
Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

Royston & District Community Transport
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The following page does not form part of the statutory financial statements:	
Statement of financial activities per fund	<u>14</u>

Royston & District Community Transport
Reference and Administrative Details

Charity name	Royston & District Community Transport
Charity registration number	1127052
Company registration number	06744379
Principal office	Royston Hospital London Road Royston Herts SG8 9EN
Registered office	Royston Hospital London Road Royston Herts SG8 9EN
Trustees	Dr John Hedges Mr Ronald Comben Mr Keith Parker Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Kenneth Hart Mr Jim Rawles Mrs Kaylee Bonja
Secretary	Mrs Helen Melville-Smith
Director	Dr John Hedges Mr Ronald Comben Mr Keith Parker Mr Peter Heath Mrs Patricia Johnson Mr Brian Johnson Mr Kenneth Hart Mr Jim Rawles Mrs Kaylee Bonja

Royston & District Community Transport
Reference and Administrative Details

Accountant

Fourways Chartered Accountants
1a Melbourn Street
Royston
Herts
SG8 7BP

Royston & District Community Transport
Trustees' Report

Royston & District Community Transport

The organisation is a charitable company limited by guarantee, incorporated on 7th November 2008, and registered as a charity on 4th December 2008. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. The scheme has taken out Trustee's Indemnity Insurance in accordance with the Memorandum and Articles of Association, with Zurich Insurance.

The directors of the charitable limited company are the trustees of the registered charity and the organisation is run in accordance with the Memorandum and Articles of Association.

Aims and Objectives

The scheme provides volunteer drivers using their own cars or minibus/MPV for transport of eligible persons for social and health reasons.

Our charities purposes as set out in the objects contained within the company's memorandum of association are to provide a community transport service for such of the inhabitants of Royston and the surrounding villages of North and East Hertfordshire and South Cambridgeshire ("the area of benefit") who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

The aims of the charity are to provide a low cost transport service for residents of Royston and the surrounding area who are eligible for reasons of age, impaired mobility or rural isolation.

Public Benefit

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties. In particular in the period covered by these accounts we were strongly impacted by the Covid 19 pandemic. We completed 3,153 journeys (2020: 57,601) and covered 69,000 miles (2020: 213,212). Volunteer driver numbers reduced to 55 from 82.

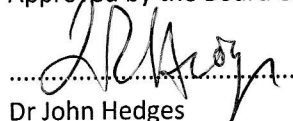
Financial Review

The scheme functions on a non-profit basis and liaises with local authority, health and social services, other statutory services and voluntary bodies. The charity does not operate a specific reserves policy and no funds are held by the charity as custodian trustees on behalf of others. There is continuous fund-raising for specific projects; the current project is towards the cost of the next replacement vehicle.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 7th July 2021 and signed on its behalf by:


.....
Dr John Hedges
Chairman

Independent Examiner's Report to the Trustees of
Royston & District Community Transport

I report on the accounts of the company for the year ended 31st March 2021, which are set out on the following pages.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act")

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Basis of independent examiner's report

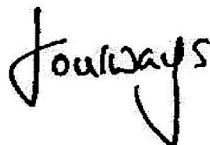
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

.....
Fourways
Chartered Accountants



1a Melbourn Street
Royston
Herts
SG8 7BP

7th July 2021

Royston & District Community Transport
Statement of Financial Activities (including Income and Expenditure Account)
for the Year Ended 31 March 2021

	Unrestricted Funds	Total Funds Year ended 2021	Total Funds Year ended 2020
Note	£	£	£
Incoming resources			
Incoming resources from generated funds			
Voluntary income	2	90,621	120,748
Total incoming resources		<u>90,621</u>	<u>120,748</u>
Resources expended			
Costs of generating funds			
Costs of generating voluntary income	4	86,832	133,564
Total resources expended		<u>86,832</u>	<u>133,564</u>
Net movements in funds		3,789	(12,817)
Reconciliation of funds			
Total funds brought forward		<u>78,740</u>	91,556
Total funds carried forward		<u>82,529</u>	<u>78,740</u>

The notes on the following pages form an integral part of these financial statements.

Royston & District Community Transport
Balance Sheet as at 31 March 2021

		2021		2020	
Note	£	£	£	£	£
Fixed assets					
Tangible assets	9		34,997		46,492
Current assets					
Debtors	10	6,369		11,812	
Cash at bank and in hand		43,860		23,931	
		50,229		35,743	
Creditors: Amounts falling due within one year	11	(2,697)		(3,496)	
Net current assets/(liabilities)			47,532		32,247
Net assets			82,529		78,740
The funds of the charity:					
Unrestricted funds					
Unrestricted income funds			82,529		78,740
Total charity funds			82,529		78,740

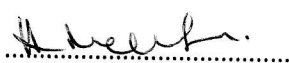
For the financial year ended 31st March 2021, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

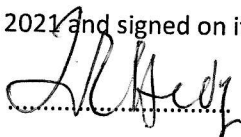
The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard 102.

Approved by the Board on 7th July 2021 and signed on its behalf by:

.....


.....


Mrs Helen Melville-Smith
Secretary

Dr John Hedges
Trustee

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2021

Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 14.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income.

Fixed assets

Individual fixed assets are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Plant and machinery 25% declining balance basis monthly
including motor vehicles

2 Voluntary income

	Unrestricted Funds £	Total Funds Year ended 2021 £	Total Funds Year ended 2020 £
Donations and legacies			
Appeals and donations	16,034	16,034	6,182
Grants - other agencies	58,867	58,867	40,543
Interest on cash deposits	2	2	19
Primary purpose trading	15,719	15,719	74,003
	90,621	90,621	120,748

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2021

3 Grants receivable

	Unrestricted Funds £	Total Funds Year ended 2021 £	Total Funds Year ended 2020 £
Grants - other agencies	58,867	58,867	40,543

4 Total resources expended

	Donations and legacies £	Total 2021 £	Total 2020 £
Direct costs			
Cost of goods sold	12,832	12,832	33,001
Other direct costs	-	-	-
Employment costs	46,854	46,854	66,476
Insurance	5,152	5,152	8,071
Office expenses	7,185	7,185	3,982
Printing, posting and stationery	1,461	1,461	2,004
Loss to book value on sale of assets	-	-	-
Advertising and promotion	-	-	847
Staff Training	-	-	481
Professional fees	1,749	1,749	3,365
Depreciation of tangible fixed assets	11,599	11,599	15,340
	86,832	86,832	133,564

5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

6 Net expenditure

Net expenditure is stated after charging:

	Year ended 2021 £	Year ended 2020 £
Depreciation of tangible fixed assets	11,599	15,340
	11,599	15,340

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2021

7 Employees' remuneration

The aggregate payroll costs were as follows:

	Year ended 2021 £	Year ended 2020 £
Wages and salaries	46,854	66,476

No employee received emoluments of more than £60,000 during this or the previous year.

8 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

9 Tangible fixed assets

	Plant and machinery including motor vehicles £	Fixtures, fittings and computer equipment £	Total £
Cost			
As at 1 April 2020	163,720	6,179	169,899
Additions	-	103	103
Disposals	-	-	-
As at 31 March 2021	163,720	6,282	170,002
Depreciation			
As at 1 April 2020	118,450	4,957	123,407
Charge for the year	11,318	282	11,599
Disposals	-	-	-
As at 31 March 2021	129,768	5,238	135,006
Net book value			
As at 31 March 2021	33,953	1,044	34,997
As at 31 March 2020	45,270	1,222	46,492

10 Debtors

	2021 £	2020 £
Trade debtors	3,856	8,054
Prepayments and accrued income	2,513	3,758
	6,369	11,812

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2021

11 Creditors: Amounts falling due within one year

	2021	2020
	£	£
Bank loans and overdrafts	-	-
Trade creditors	-	-
Taxation and social security	1,452	856
Accruals and deferred income	1,245	2,640
	2,697	3,496

12 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

13 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

14 Analysis of funds

	At 2020	Incoming resources	Resources expended	At 2021
	£	£	£	£
General Funds				
Unrestricted income fund	78,740	90,621	(86,832)	82,529

15 Net assets by fund

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Tangible assets	34,997	34,997	46,492
Current assets	50,229	50,229	35,743
Creditors:			
Amounts due within one year	(2,697)	(2,697)	(3,496)
Net assets	82,529	82,529	78,740

Royston & District Community Transport
Notes to the Financial Statements for the Year Ended 31 March 2021

Royston & District Community Transport
Statement of financial activities by fund Year Ended 31 March 2021

	Unrestricted income fund 2021 £	Unrestricted income fund 2020 £
Incoming resources		
Incoming resources from generated funds		
Voluntary income	90,621	120,748
Total incoming resources	<u>90,621</u>	<u>120,748</u>
Resources expended		
Costs of generating funds		
Costs of generating voluntary income	86,832	133,564
Total resources expended	<u>86,832</u>	<u>133,564</u>
Net movements in funds	3,789	(12,817)
Reconciliation of funds		
Total funds brought forward	<u>78,740</u>	<u>91,556</u>
Total funds carried forward	<u>82,529</u>	<u>78,740</u>

This page does not form part of the statutory financial statements.