

# The Parish of Padstow

## St. Petroc's Padstow & St. Saviour's Trevone

Sunday 18<sup>th</sup> April 2021



## **ANNUAL PAROCHIAL CHURCH MEETING**



## **REPORTS FOR THE YEAR 2020**

**Please take this booklet home with you for reference**

## **CONTENTS**

- ❖ Agenda for Vestry meeting and Annual Parochial Church Meeting 2020 page 1.1
- ❖ Minutes of the Annual Meeting of Parishioners – 2020 page 1.2
- ❖ Minutes of the Annual Parochial meeting – 2020 page 1.3-1.6

### **REPORTS ON THE YEAR 2020**

	<b>Page</b>
<b>Padstow P.C.C. - Annual report</b>	1–3
<b>Rector's Report</b>	4
<b>Church Wardens – Report – Padstow</b>	6
<b>Chapel Wardens - Report (inc. Deanery Synod) - Trevone</b>	7
<b>GDPR Report</b>	7-8
<b>Safeguarding Report</b>	8
<b>WORKING GROUPS</b>	
Jesus and Me (JAM) Club	9
Teatime Family Services	10
<b><u>THE PARISH ACCOUNTS FOR 2020</u></b>	
<b>Treasurer's Report</b>	ACC 1
<b>Annual Accounts Summary Statement</b>	ACC2
<b>Independent Examiner's Report</b>	ACC 3
Statement of Financial Activities	ACC 4
Income and Expenditure Account	ACC 5 - 6
Balance sheet at 31/12/20	ACC 7
Restricted funds summary	ACC 8
Padstow PCC Accounting Policies	ACC 9 – 10

**THE PARISH OF PADSTOW (St. Petroc's Padstow and St. Saviour's Trevone)  
ANNUAL MEETINGS HELD IN THE CHURCH ROOMS, PADSTOW  
ON SUNDAY 25<sup>th</sup> OCTOBER 2020**

**11a.m. ANNUAL MEETING OF PARISHIONERS (VESTRY MEETING) - AGENDA**

**Opening prayers - Led by Revd. Fiona Giorla**

- 1) Appointment of clerk for the meetings.
- 2) Apologies
- 3) Minutes of the last Annual Meeting of Parishioners (Vestry Meeting)
- 4) Election of Churchwardens for 2020/2021:  
Present Wardens are: **Padstow:** Mrs. Sue Norfolk (2012) and Mrs. Janet Dawe (2019)  
**Trevone:** Mrs. Sue Hollingsworth (2011) and Mr. Chris Newman (2018)

**11.15a.m. ANNUAL PAROCHIAL CHURCH MEETING - AGENDA**

- 1) Apologies
- 2) Minutes of the last Annual meeting held on 28.03.2019
- 3) Matters arising from the minutes
- 4) No Rector's report Parish in Transition
- 5) Presentation of the **NEW** Electoral Roll which stood at 130 at the 2019 Annual Meeting Betty Tucker
- 6) Annual report on the financial affairs of the parish and presentation of P.C.C. accounts Tim Bishop
- 7) Appointment of **INDEPENDENT EXAMINER** (Present Examiner: Mr. Robert Nemes)
- 8) Comments and questions on Parish Reports - as written and received  
*P.C.C. Annual Report; Churchwardens' report - St. Petroc's; Chapel-warden's report - St. Saviour's;  
Deanery Synod; Safeguarding, Health & Safety; GDPR:Work with Children-Teatime Services, Taize.*
- 9) Election of Lay Representatives to Deanery Synod for the new Triennium 2020-2023. – as nominated.
- 10) Election of members to the P.C.C. - *as nominated*

**The present P.C.C. consists of:-**

*Ex-Officio members*

Sue Norfolk and Janet Dawe (Church wardens - Padstow); Chris Newman and Sue Hollingsworth (Chapel Wardens - Trevone); Deanery Synod Members (as elected above);  
Elected members: There are 4 vacancies for the full term (3 Padstow and 1 Trevone)

**Padstow:**

Janet Dawe (2020), Tilly Watts (2020); Patrick Atkinson (2020) – **Retire this year**; Betty Tucker (2021), Rosemary Howells (2021) Barbara Gard (2021) Lilian Martyn (2022), Alan Veck (2022), John Hinchliffe (2022)

**Trevone:**

Keith Fyleman – **Retires this year**

Christine Cunningham (2021) Vacancy 2 Year.

*"The P.C.C. has 12 elected members with 3 representatives from Trevone and 9 from Padstow. The term of office to be three years and re-election cannot be sought for one year. 1 representative from Trevone and 3 from Padstow to retire each year. 4 members retire each year giving other members of the congregation an opportunity to serve.*

- 11) Election of Sidesmen

**Present sidesmen are:**

**St. Petroc's:** Peter Crawford, Heather Crawford, Angela Reskelly, Frances Lockwood, Alan Veck, Hugo White, Trevor Whitehouse, Sue Whitehouse, Louise Thorpe.

**St. Saviour's:** Peter Cotterill, Iola Cotterill, Andrew Nicholls.

- 12) Amendments to Standing Orders - if any.
- 13) Any other business - by leave of the Chairman
- 14) Date of next APCM meeting Tuesday 30<sup>th</sup> March 2021 (provisional)
- 15) Closing Grace

**MINUTES OF THE MEETING OF PARISHIONERS  
25<sup>th</sup> OCTOBER IN ST. PETROC'S CHURCH, PADSTOW AT 11am**

**Opening Prayer:** Led by Revd. Fiona Giorla.

**1. Appointment of Clerk for the meeting:** Janine Ogborne was appointed Clerk for the meeting. This was proposed by Patrick Atkinson and seconded by Janet Dawe.

**2. Apologies for absence**

Apologies for absence were received from Claire Atkinson

**Present at the meeting**

Sue Norfolk (Lay Chair), Patrick Atkinson, Angela. Reskelly, Andrea Curnow, Chris and Brian Cunningham, Janet Dawe, Rosemary Howells, Chris Newman, Sue Hollingsworth, Martin Saunders, Peter and Heather Crawford, Alan Veck, Tim and Molly Bishop, John Hinchliffe, Janine Ogborne, Peter and Lola Cotterill, Peter Chadderton, Tilly Watts, Fiona Giorla.

**3. Minutes of the last Annual Meeting of Parishioners (vestry meeting) 20<sup>th</sup> March 2019**

The minutes of the last Annual Meeting of Parishioners (vestry meeting) were agreed as an accurate record.

Proposed: Sue Hollingsworth

Seconded: Tim Bishop

All: In favour

**4. Matters Arising** There were no matters arising

**5. Election of Church Wardens for 2020/2021**

The Lay Chair advised that the posts would be a short tender due to the unprecedented circumstances of Coronavirus restrictions, and the hope is to resume a full APCM in March/April 21.

**Padstow and St. Petroc's Church Padstow:**

Sue Norfolk: Proposed: Andrea Curnow

Seconded: Linda Morey

Janet Dawe: Proposed: David Taylor

Seconded: Sue Hollingsworth

All: In favour

**St. Saviour's Trevone:**

Sue Hollingsworth: Proposed: Chris Newman

Seconded: Winn May

Chris Newman: Proposed: Sue Hollingsworth

Seconded: Winn May

All: In favour

Regarding the church wardens' swearing in process, this had been conducted on line. Therefore, alternative arrangements will be made for marking the occasion in church when possible.

There was no other business and the meeting closed at 11.15am.

---

## **MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING HELD ON 25<sup>th</sup> OCTOBER 2020 IN ST. PETROC'S CHURCH, PADSTOW AT 11.15am**

### **1. Apologies for absence**

Apologies for absence were received from Claire Atkinson.

### **Present at the meeting**

Sue Norfolk (Lay Chair), Patrick Atkinson, Angela. Reskelly, Andrea Curnow, Chris and Brian Cunningham, Janet Dawe, Rosemary Howells, Chris Newman, Sue Hollingsworth, Martin Saunders, Peter and Heather Crawford, Alan Veck, Tim and Molly Bishop, John Hinchliffe, Janine Ogborne, Peter and Lola Cotterill, Peter Chadderton, Tilly Watts, Fiona Giorla.

### **2. Minutes of the Annual Parochial Church Meeting held on 28<sup>th</sup> March 2019**

The Chair asked those present if there were any amendments required to the minutes of the Annual Parochial Church meeting held on 28<sup>th</sup> March 2019. There were no amendments.

Proposed: Tim Bishop

Seconded: Peter Crawford

All: In favour

### **3. Matters Arising from the Annual Parochial Church Meeting held on 28<sup>th</sup> March 2019**

There were no matters arising.

### **4. Rector's Report**

There was no rector's report as the rector had left the Benefice. The Lay Chair wished to thank everyone for stepping up in the absence of a rector. Also, grateful thanks to the retired clergy, church wardens, and volunteers. The Lay Chair also wished the parish representatives every success in appointing the new rector.

### **5. Presentation of the new Electoral Roll which stood at 130 at the 2019 meeting**

The Lay Chair advised that the number on the Electoral Roll at the 2019 meeting was 130. Deceased = 3. Moved away = 2. Fiona Giorla was removed from the Electoral Roll as she is now clergy. 94 are on the Electoral Roll for Padstow and there are 34 for Trevone. Therefore, following the revision, the number on the Electoral roll for 2020 is 128.

Many thanks to Betty Tucker for collating and providing the data.

### **6. The Annual Report on the Financial Affairs of the Parish and Presentation of the PCC accounts**

The Treasurer Mr. Tim Bishop presented his Financial Report as per the Annual Report. This report was available to anyone upon request and had been circulated to PCC members. He advised that last year the accounts had been hit by three major items. Firstly, the as expected Tower Project 12 month retention payment of £7.3k had to be made. Secondly, the urgent safety need for wall and chimney repair and removal work, identified by the Quinquennial Inspection cost a further £17k. Thirdly, the Heritage Lottery Fund required a claw-back repayment of £34k because the Tower Project came in under budget. These three factors necessitated the liquidation of £30k of our investments being £13k of Coracle Appeal fund and £17k of Quinquennial reserve. The Parish had made a loss in the year overall.

Through the TESCO "Bags of Help" scheme we were awarded a total grant of £4,000 (£3,000 made available within the year 2019) to turn the wasteland area behind the Church Rooms into a garden of Peace for use by children and adults.

Overall the PCC had a Net Movement of Funds of minus £48,926 and now retains total assets of £268,168- comprising of restricted Coracle Appeal fund (£1915), St. Saviour's F&F fund (£2,413) and Quinquennial Reserves (£63,139) together with an unrestricted General Reserve fund (£50,000) and a General Working fund (£149,900).

Page 1.4

The Rector had left part way through the year which hit attendance numbers and donations at both churches.

John Hinchliffe asked how much the choir master costs had been. The Treasurer couldn't disclose the figure under the Data Protection Act. However, he did say that typically, the role would cost in the order of £80+ per service. It was a very short-lived improvement as the choir master resigned at the same time as the Rector.

The Annual Accounts were inspected, approved and signed off by Mr. Robert Nelmes. The Lay Chair requested approval to the Annual Report and its content.

Proposed: Tim Bishop                      Seconded: Patrick Atkinson                      All: Approved

The Chairman wished to formally thank the Treasurer, Mr. Tim Bishop for his continued hard work in preparing the accounts for the Parochial Church Council. Those present gave a round of applause to show appreciation of the work that goes unseen.

### **7. Appointment of Independent Examiner**

The Treasurer advised that the Independent Examiner for the 2019 accounts was Mr. Robert Nelmes. Mr Robert Nelmes is very happy to inspect the accounts at the current level each year.

Proposed: Tim Bishop                      Seconded: Patrick Atkinson                      All in favour.

### **8. Comments and Questions on Parish Reports – as written and received**

There were no comments or questions as parish reports had not been submitted due to the unprecedented circumstances of Coronavirus and Government restrictions.

The Safeguarding Report (Verbal); Patrick Atkinson, Safeguarding Officer for the parish gave a verbal report. His approach is to talk about abuse and neglect to children and vulnerable adults. To protect these groups means that as a community, there is a need for vigilance, pro-activity, and it is everyone's responsibility as individuals. Upholding these values reduces the number of people who are on the receiving end of abuse and/or neglect. The Safeguarding Officer wished to thank the Church Administrator (Sue Norfolk) for ensuring all the necessary DBS checks were carried out on people carrying out parish activities. It's an enormous task and she does it for the whole Benefice and would like to publicly thank her.

Safeguarding Training is extremely important and the Diocese requires people to have a particular level of training. In the last year people have been trained in C1-C3 level. C5 training course is an update on the other training sessions held over a period of time. These can be done on-line but people are offered the possibility to do the training on the premises. The Safeguarding Officer suggested anyone interested in joining a course is very welcome and to contact him to arrange it.

The Safeguarding Officer and the rector met shortly after the rector's institution to discuss safeguarding matters and protocols and procedures that needed to be adopted including the safety and security of the rector and his family. Matters are discussed on a regular basis and decisions made as appropriate and in accordance with the Diocesan requirements and good safeguarding practice. There have been a number of national developments in the safeguarding area. The House of Bishops have issued various instructions. There is a new policy which the Safeguarding Officer is currently working through. There is also the requirement for the website which must have a safeguarding notice on it which says 'safeguarding must be signposted' on the homepage. This is in progress to ensure it is on the homepage of the Facebook page and the Benefice website as soon as possible.

Also it is now a requirement that safeguarding is added to reports at the APCM as well as being a standing item on the PCC agenda. The Chair added it is an area that it is so very important and wished to commend Patrick Atkinson for his compliant and sensible approach to the safeguarding agenda. All agreed.

The Chair thanked all involved in the above for their hard work and dedication in providing a service to the parish.

### **9. Election of Lay Representatives to Deanery Synod**

Martin Saunders advised it was a new Triennium 2020-23. Thanks to Jan Fisher, Peter Crawford, Tilly Watts and Fiona Giorla who were our past representatives. Jan Fisher and Peter Crawford expressed an interest in continuing to represent the parish. Martin Saunders advised that no parish is obliged to fill the places.

Fiona Giorla was no longer eligible as she had been ordained so couldn't serve as a Lay representative.

### **10. Election of members to the Parochial Church Council**

The Lay Chair expressed grateful thanks to those who had served the PCC and were now standing down this year. This year, people had stepped up to the plate and it looked as though all places had been filled. Lilian has stood down due to her health.

Following the rule of 12 elected members, plus ex-officio members, and 3 retire each year, the Chair added that although the regulations specify the number, it doesn't mean that every vacancy has to be filled. Also people can be co-opted on at a later date. An APCM can also reduce the number of people should they wish to do so.

There were 3 vacancies for Padstow and 2 vacancies for Trevone. Following a vote, the elected members to the Parochial Church Council were confirmed as follows:-

#### **St. Saviour's, Trevone**

Nominated: Janine Ogborne	Proposed: Sue Hollingsworth	Seconded: Jan Fisher
Nominated: Sue Luckham	Proposed: Sue Hollingsworth	Seconded: Martin Saunders
Abstained: Brian Cunningham		

#### **St. Petroc's, Padstow**

Nominated: Andrea Curnow	Proposed: Sue Whitehouse	Seconded: Sue Luckham
Nominated: Angela Reskelly	Proposed: Sue Norfolk	Seconded: Janet Dawe
Nominated: Tim Bishop	Proposed: Andrea Curnow	Seconded: Janine Ogborne

Casual Vacancy: Nominated: Molly Bishop Proposed: Tim Bishop Seconded: Sue Norfolk

### **11. Election of Sidesmen**

#### **St. Petrocs, Padstow**

Currently, those on the rota include Peter Crawford, Heather Crawford, Janet Dawe, Angela Reskelly, Alan Veck, Hugo White and Trevor Whitehouse. Those on the rota had the opportunity to either stay on the rota or be removed. There was no response; therefore the rota remains the same at this point and all those are re-elected.

#### **St. Saviours, Trevone**

Peter and Lola Cotterill, Oli Myles and Brian Cunningham had volunteered to be sidesmen at Trevone. Michael Hayes and Andy Nicholls were already on the rota. All in favour.

### **12. Amendment to Standing Orders**

There were no amendments recorded.

### **13. Any Other Business by leave of the Chairman**

The date of the next APCM was confirmed as 30.03.2021 but would be reviewed closer to the time due to COVID\_19 restrictions.

The meeting closed with the Grace and the chair requested the members of the new PCC to remain for their first meeting.

**PADSTOW PAROCHIAL CHURCH COUNCIL**  
St. Petroc's Padstow and St. Saviour's Trevone  
**Annual Report on the year 2020**

**1). Legal and Administrative Information**

**Name:** Parochial Church Council of The Parish of Padstow (St Petroc's Padstow and St Saviour's Trevone).

**Location:** St Petroc's Padstow is in Church Street, Padstow. O.S. ref: 916 754 Post-code: PL28 8BG  
St Saviour's Trevone is located in Trevone village. O.S. ref: 893 757 Post-code: PL28 8QX

**Members:** Members of the PCC are either ex-officio or elected by the Annual Parochial Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC.

<b>Clergy:</b>	Vicar: Vacancy	
<b>Churchwardens</b>	Mrs. Sue Norfolk	(Padstow - first elected 2012)
	Mrs. Janet Dawe	(Padstow - first elected 2019)
<b>Chapel Wardens</b>	Mr. Chris Newman	(Trevone - first elected 2018)
	Mrs. Sue Hollingsworth	(Trevone - first elected 2011)
<b>Deanery Synod</b>	Dr. Peter Crawford	(Elected 2020 for 3 years)
<i>Triennium 2020-23</i>	Mrs. Jan Fisher	(Elected 2020 for 3 years)

**Co-opted** Not required

**P.C.C. – Elected** *Maximum of 9 from Padstow and 3 from Trevone.*

Mrs. Betty Tucker – 1	Barbara Gard - 1
Mrs. Chris Cunningham (T) - 1	Mr John Hinchliffe - 2
Mrs .Rosemary Howells – 1	Janine Ogborne – (T) 2
Mrs Lilian Martyn – retired	Mr. Alan Veck – 2
Mr. Tim Bishop – 3	Mrs. Angela Reskelly – 3
Mrs. Andrea Curnow – 3	Mrs. Sue Luckham - 3

Casual Vacancy – Molly Bishop 2020-2022

**Code:** 1 = retires APCM in 2021 2 = retires APCM in 2022 3 = retires APCM in 2023  
(T) =Trevone Rep.

**Status** The PCC is a Charity and is registered with the Charity Commission from 28<sup>th</sup> November 2008. The registration number is 1126984 and appears on all PCC correspondence.

**2) Aims and Organisation**

The main purpose of the PCC is defined in the Parochial Church Councils (Powers) Measure 1956 as "to co-operate with the Parish Priest in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"

**PCC** The PCC met 2 times during the year and the Standing Committee, consisting of the Officers, met as required.

**Committees:** Church Rooms;

**Electoral Roll:** At the Annual Parochial Church Meeting held on the 20th March 2019 the Electoral Roll stood at 130 members (a decrease of 3 on 2018).

**Sunday Attendance:** The average Sunday attendance in the parish for a "Normal" Sunday was 88.

**3. Review of Progress and Achievements**

**A. Worship**

**Retired Clergy** The Parish continues to be extremely grateful for the ministries of Canon Michael Fisher, Revd. Katie Kirby and Revd. Diane Powell.



**Lay Worship Leaders** We offer our thanks to all our Lay Worship Leaders who have all worked hard to give the parish acts of worship on the weeks when there is no Eucharist. Our thanks to: **Sue Norfolk, Andrea Curnow, Jan Fisher, Keith Fyleman, Martin Saunders, Christine Cunningham and Janine Ogborne.**

**Mid-week Communion and Saints Days.** With the assistance of the honorary assistant clergy, the parish is able to offer a regular said Eucharist at St. Saviour's, Trevone on Wednesdays and at St. Petroc's Padstow on Thursdays. The Eucharist of Wholeness and Healing takes place at St Petroc's or St. Saviour's on the last Friday of each month. The sacrament is taken to the sick and housebound on a regular basis.

**Children.** There is a "Teatime" Family Service in St. Petroc's usually on the last Sunday of each month with a Children's fun evening on Fridays. We are grateful to Andrea Curnow and her team for their work for the Fun Evenings and to those who assist them. The "Teatime" Family Service at Trevone continues and we offer our thanks to Mrs. Christine Cunningham and her team for all their work with this service.

Finally our thanks to Pat Jenks for her work with "JAM" (Jesus and Me) each Sunday during the 11.00 a.m. service at St. Petroc's.

## **B. Buildings**

Both Church Property Registers are updated each year before the Annual Parochial Church Meeting and are available for anyone to view at the Meeting. A full report on the fabric appears in the Churchwardens' reports and the Restoration Report.

### **Restoration of St Petroc's Church Buildings and Fixtures.**

The "Coracle Appeal" has raised £8,768 during the year from fund-raising and personal donations and including £1,825 Listed Places of Worship grants and £4,050 from a Fishermens Friends concert held in the Church. Unfortunately the major fund raiser of the year, the "Garden Party", had to be cancelled due to the Coronavirus restrictions. Thanks to everyone who has worked on fund-raising events and those who have generously donated.

## **Church Rooms**

The "New" Church Rooms are not currently being used due to Covid\_19 restrictions. Please refer to accounts for income and expenditure.

Through the TESCO "Bags of Help" scheme we were awarded a total grant of £4,000 (£3,000 made available within the year 2019) to turn the wasteland area behind the Church Rooms into a garden of Peace for use by children and adults.

## **C. Mission**

**Mission Action Planning** is an automatic item on the agenda of the PCC. 2020 was a year of transition without an incumbent, therefore no progress on Mission Action Planning.

**Safeguarding** is an automatic item on the agenda of the PCC. Thanks to Patrick Atkinson our Safeguarding officer who keeps our Safeguarding files up to date.

## **D Ecumenical relations**

The "**South Camel Christians together (now known as Churches Together)**" – There has been no activity due to COVID-19 restrictions.

**The Church Sharing Agreement:** in operation since November 2011 and continues to work extremely well.

## **4. Review of Financial Activities and Affairs**

**Honorary Independent Examiner:** Mr. Robert Nelmes had been selected, but due to the pandemic, he declined to undertake the task this year and this was carried out by Mr. Mike Huntley who examined our Annual Accounts.

**Bankers:** Lloyds TSB Bank Plc, Molesworth Street Wadebridge and HSBC plc. 12 Molesworth Street Wadebridge

**Thanks:** We offer our sincere thanks to Tim Bishop our PCC Treasurer who manages the Accounts and does the banking for Padstow; Martin Saunders who looks after the day to day cash-book and

banking for Trevone; our Church Wardens, Sue Norfolk and Janet Dawe, who handle the cash-book for Padstow; and Geoff Spear who collects and banks Magazine advertising income. We also thank Robert (Bob) Nelmes, for his work in examining the Accounts of the PCC this year and Martin Saunders and Angela Reskelly for their work with Planned Giving and Gift-Aid tax claims.

### **Parish Reserves Policy**

Parish Reserve funds may be established and expended solely under the control of the PCC

#### **1. Quinquennial Reserves**

The PCC have established a reserve fund of £40,000 for each Church in the Parish in order that they may be able to address, in a timely manner, any maintenance, repair, replacement or restoration work that may be required following a Quinquennial inspection. The PCC shall aim to replenish any such reserve funds expended within the 5 years before the next Quinquennial inspection.

#### **2. General Reserve**

In order that the PCC shall be able to continue the work of the Parish, by maintaining the upkeep of services, paying fees, salaries and expenses, and covering all Church running costs, should the Parish income become dramatically or unexpectedly adversely impacted (e.g. due to the Parish being in transition or due to the necessary closure of the Church for repair work). Or in order that the PCC can act in a timely manner should there be a need for significant or urgent Parish expenditure on church property or facilities (other than may be associated with Quinquennial inspection matters). The PCC shall aim to maintain a General Reserve at the level of at least 25%, but no more than 50%, of the latest past year's annual income (currently the General Reserve is £50,000). When and if such reserve is expended it shall be replenished at a rate that the PCC decides to be appropriate given their ongoing financial position.

### **Parish Finances**

See the Annual Accounts at end of this document.

Signed: \_\_\_\_\_

Mrs. Sue Norfolk  
(Lay Chair) 18<sup>th</sup> April 2021

## **Looking Back**

The parish has experienced two transitions in quick succession, which has resulted in a sense of uncertainty, which the pandemic further compounded. The past year has included a mixture of in-person services, online services and working hard to ensure there is a pastoral presence in our communities. Special thanks to all who have worked so hard to ensure there is a worshipping presence from our churches. Whilst many have been so helpful during this transition, I would like to especially thank our wardens, retired clergy, curate and treasurer.

For the past two months, since I started, we have seen further changes in our worship patterns. There has been an online service via Zoom, the development of our Facebook and YouTube presence, the start of a live-streamed service from Padstow, and most recently we have seen the re-establishment of regular services in each church across the benefice. We have seen increasing numbers come into church each week and over 300 people viewing our online services. The Lent course was also a source of encouragement as we explored the Gospel of John.

Since arriving, I have been spending much of my time building relationships, listening, and seeking to equip people across the benefice. I have seen a tangible change in outlook and an openness to reach out to the community. I have also been encouraged to see new (including young) people attending our services, many of whom have expressed an interest in becoming 'members' of the church.

## **Looking Forward**

As I write this, we have just started having regular services again, which has provided some stability and normality. More than that, it allows and encourages us to be the worshipping community we have been called to be. It will be easy to slip back to familiar patterns; however, we need to be listening to how God may be leading us (His people and His church) in a new direction.

You will have noticed that the Sunday service at Padstow has become more contemporary, which is a response to: i) the mandate set out in the parish profile, and ii) the need for a service that reaches out to the community in a new way. Initially, I didn't set out to make a significant change; however, it does seem to be right, and people have responded positively. I appreciate not everyone may initially appreciate the change, but I hope that we can all be reminded of our duty to serve and leave a Spiritual legacy for the next generation, as well as be generous to others.

In addition to wholesome worship together, in the months ahead I hope we can go through a process that starts to articulate our ministry and missional priorities, which inevitably means planning for growth. Of course, we hope for numerical growth, but we also need to seek to growth in depth. John 15 helpfully sets out (in Jesus' own words) the desire of the Father and Son, which is that we are fruitful and abide in Him (Jesus). We need to ensure that what we are doing is fruitful according to God's heart. You will notice that one of the conditions for healthy growth and fruit is pruning... which can be uncomfortable!

In the next year I hope that we can look at these specific areas:

- Engaging our local families and children.
- Equipping and encouraging worship leaders, and build our ministry team.
- Enhance and diversify our worship.
- Explore what it is to be a house of prayer, worship and ministry.
- Explore what 'mission' is in our context, linked to the wider and global context.

- Upgrade our technology and communication.
- Diocesan/Deanery initiative: On the Way.

Encouragingly, many of these things are already underway. However, in order to make them achievable we will need to ensure that operationally and financially we are 'investing' in growth. We are fortunate to have healthy reserves; therefore, I will seek PCC approval for the Treasurer to set aside £25k as an initial development fund (the emphasis will be people rather than buildings, growth rather than maintenance).

As we start on this journey and seek to share this with others who may join us, I would like our new PCC to explore the use of this vision statement and three missional priorities:

### **Our Vision**

Our vision is to love God and each other generously and reflect the hope of the gospel.

### **Faith**

We are committed to deepening our faith together. God has revealed himself most clearly through the gift of his Son, Jesus Christ. God makes himself known personally to each believer through the work of the Holy Spirit.

### **Hope**

The hope we have is found in our loving God and all that Jesus has done for us. This hope is for all and so we seek to speak of it, share it and demonstrate it when we are together and in our community.

### **Love**

We are called to share the love, joy and peace that comes from God with all who come to our church. Our desire is to see all belong and be transformed by the warmth and generosity of our love and hospitality.

### **Character and Culture**

One of the great joys of this part of Cornwall is the strong sense of identity and community. One of the great challenges is aligned with this; how do we act and behave like one church? This is not meant to be critical; often our strengths have a corresponding blind-spot or potential weakness. Our pride in place and past may lead to holding others at arms distance.

In the coming months we will need to understand what it means to be one church under God, with Christ as our head. Where is he leading us (together!)? Then we have the need to work together as one united benefice. As I have repeatedly mentioned, I have no blueprint but it would seem unwise not to state the obvious. Much of this will depend on our character and seeking to demonstrate brotherly and sisterly love (Gal 5.22-23, Phil 4.8, 2Pet 1.5-7, Col 3.12-15, Acts 20.35). Love is not a feeling; it is a commitment. Church is always described in the context of loving God and loving others, how (well) we do this will be a mark of our Christ-like character.

### **Reminder**

Finally, I would like to remind you of what you as a church have asked of me. I believe this forms the mandate for our shared ministry, it also articulates how our PCC should run, as well as every area of church life. I will be frequently asking the PCC to ask how we are doing in each of these areas.

*Excerpt from the Parish (& Benefice) Profile:*

- Someone who is a good communicator, who is **approachable** and sensitive – able to work with people from a wide range of backgrounds.
- A **team** person – someone who is able to **build, enable, encourage, collaborate** with and lead a team.
- Experience in developing **worship**. Confident in what they **believe** but open to God showing them **new** things.
- **Passionate** about **growing** the Church, with a particular emphasis to engage **young people**.
- **Relates** well with other people, able to balance having a sense of **humour** and being **resilient**.

**Team**  
**Approachable**  
**Build**  
**Enable**  
**Encourage**

**Collaborate**  
**Worship**  
**Believe**  
**New**  
**Passionate**

**Grow**  
**Young people**  
**Relate**  
**Humour**  
**Resilience**

I look forward with anticipation to all God has in store in this parish.  
With every blessing,  
Revd Ian Gulland

**Church Wardens Report – St. Petrocs**

Sue Norfolk & Janet Dawe

There has not been much to report on since our October APCM, who would have thought we would have two more lockdowns.

But it is wonderful that the Benefice managed to appoint Revd Ian Gulland our new Rector, who we welcomed to Padstow and the Benefice in January, along with Vicky his wife and their 3 boys, Jamie, Josh and Charlie. We look forward to your ministry here in the Parish and the wider Benefice.

We would like to thank our retired clergy, curate and Lay Worship leaders for all they have done and their continued support through this Pandemic.

Our hopes for the future is that we take the Parish profile mandate to which Ian was appointed to use it to start building up teams of lay ministry to help and support Ian as he carries out his ministry in bringing growth to the Parishes and communities in which we serve.

**St. Saviour's Chapel Wardens Report**

Sue Hollingsworth & Chris Newman

The pandemic has quite obviously impacted upon every individual, and upon all activities in the village, as it has throughout the country. Although North Cornwall was fortunate to suffer less than other areas we are only too aware of those residents and members of the congregation that lost loved ones to Covid-19 during the year. Our thoughts and prayers are with them. The church bell was rung as part of the weekly mark of thanks and respect for the NHS.

Thanks to the guidance of Patrick Atkinson and Oli Myles we were able to open St. Saviour's for private prayer, when allowed, enabling parishioners to have a place of solace during troubled times. In addition, we were also able to hold services, for which we were grateful to Canon Michael for leading our Sunday Eucharist and for those that assisted him in the services, in particular Jan Fisher and Fiona Giorla. Through troubled times these services presented a wonderful opportunity to worship

together whilst fully observing the understandable restrictions of social distancing. Although, as has been the case throughout the Church of England, communicants could only participate of one form of the Eucharist, the congregation coming to the altar as individual households marked a change and added to the poignancy of the occasion.

In spite of the impact upon worshipping, we were still able to mark Easter with the addition outside of the church of a cross made from driftwood, and Christmas with a Christmas Tree in the grounds and to be seen from Trevone Road. In addition, the beautiful round stain glass window, was illuminated for both seasons. All of these small initiatives helping to reinforce the church and faith at the centre of the community.

Regrettably, it was not possible to hold the annual village dog show which has enabled residents and visitors alike to relax and mix whilst raising funds for the church.

With regard to the structure of the church and grounds, we replaced the old church shed therefore enabling the provision of increased storage space, and also had repairs conducted on the roof of the church.

### **Pydar Deanery Report**

Martin Saunders

Because of Covid, both Diocesan Synod and Deanery Synod have only met by Zoom.

### **Diocesan Synod**

Diocesan Synod met in May, September and November. As well as Presidential addresses, at the May meeting, the bishop introduced the document which is now called 'The Saints Way' for synod to discuss and accept. September was primarily a meeting of the company to approve the diocesan accounts and a presentation from the Director of Education. The November meeting heard from the CMS mission partner in Beirut and from the bishop of Strangnas in Sweden. It then discussed and approved the 2021 budget.

### **Deanery Synod**

Deanery Synod met in February, July and October. At the February meeting, the Rural dean reported that the clergy had agreed to pause the deanery plan progress. Rebecca Evans, from Church House, then spoke about clergy and accompanied ministry development. The July meeting was primarily a discussion on how churches were faring in lockdown and a brief discussion on 'The Saints Way'. At the October meeting, the Archdeacon introduced the latest 'bare-bones' draft of the deanery plan, which was debated at length. It was sent to parishes for comment (this PCC gave a substantial reply) but work on the plan is again put on hold by the Archdeacon.

### **General Data Protection Regulation (GDPR) Report**

Chris Newman

GDPR continued to be a standing agenda item for all PCC meetings through 2020. The impact of both COVID-19 and also the parish being for most of the year in a second period of transition in recent years meant that there were no additions to the spreadsheet of parish activities to which the requirements of GDPR applied. The inclusion of GDPR on all PCC agendas enabled its members to have the opportunity to raise matters of relevant concern. The PCC remained cognisant of its

responsibilities, on behalf of Padstow PCC, as they related to personal data obtained for and retained by the parish and the requirements to ensure that such data was only obtained for purposes notified to and approved by the individuals to whom the data applied.

## **Safeguarding Report**

Patrick Atkinson

Whilst **Health & Safety** is a crucially important matter and area of responsibility for the Rector, Church Wardens and PCC it is a very different matter from **Safeguarding**, they are not the same. As it stands at the moment Health & Safety matters are dealt with by a small group of people within the PCC, the PCC having not been able to appoint a *Health & Safety Officer* to oversee these matters. This situation needs to be resolved.

In recent months the Health and Safety of worshippers and visitors to the church buildings has been and continues to be a matter of great concern, reflecting very much the unprecedented difficulties caused by the Covid 19 pandemic. A great deal of time, effort and care has been spent by the Church Wardens, Clergy, Tim Bishop and Oli Myles in ensuring the safety of everyone concerned. Detailed risk assessments identified procedures and protocols that needed to be put in place and these in turn needed and continue to need reviewing and updating in response to the ever-changing situation and government guidance.

### **Turning to Safeguarding:**

I should like to begin by thanking Sue Norfolk for her continued hard work and care, not only on behalf of this parish but also on behalf of the entire Benefice, carrying out all the administration and chasing that is required to get all members of the PCCs and anyone working with children and or vulnerable adults vetted through the Disclosure and Barring Service (DBS).

I am delighted to report that a number of members of the PCC and notably one within the parish at large, have followed the new diocesan safeguarding training scheme. I have duly updated the details on the Parish Safeguarding Training register. Congratulations to everyone who has completed their training.

Once again this year there are a number who need to update or rather re-train and I will be e-mailing them to prompt that.

All new members of the PCC will need to do their basic awareness C0 training and if they have 'leader status' the additional training as befits their role. I will be sending them an e-mail too.

The Parish Safeguarding Policy has been revised and signed by Rev Ian, as the incumbent, in accordance with the Church of England requirements. The policy that we use is the model policy approved by the diocese. The policy is short and lacking in detail. I would advise those who wish to read the policy to do so in conjunction with the Parish Safeguarding Handbook (PSH) which is comprehensive, this is the key reference document.

I have had a number of meetings with Revd; Ian to discuss safeguarding matters. Some of these have been around the topic of social media. Thus far the Parish's

engagement with social media has been restricted to Facebook, Twitter and a Website. In recent weeks this has developed further to include recording of services, posting recorded services on social media and most recently Live Streaming. These are exciting and significant developments which the PCC is required, in discharging its safeguarding duties, to be in control of. The diocese advises, through the PSH, the PCC to appoint someone from within the PCC to monitor the use of Social Media, this person being given full access to all the accounts and platforms. Thus far nobody on the PCC has volunteered to fulfil this role.

In light of the developments noted above the Consent, Registration and Data Release forms are in the process of being reviewed.

It would not be right to share the details of instances where there has been a Safeguarding concern save to say that the number is not zero. If it were zero there would be no comfort in that because the sad realities of life are that there will be Safeguarding cases in our community and all that zero would show is that we're not identifying them.

### **JAM Club (Jesus and Me Club)**

Leader: Pat Jenks

Team: Rosemary Howells and Amanda Pascoe

Sadly, due to the pandemic, JAM Club has been unable to meet since March 2020. Social distancing restrictions do not fit well with the structure of our meetings, especially as we welcome children from 3 years upwards. Normally we would have a "Welcome Time" at 11 a.m., when we hear the children's news and introduce the theme for the day; then 1 or 2 worship songs (with actions/dance); followed by a Bible story; prayer time (sometimes led by the children); and craft activities. Drinks, biscuits and fruit snacks are always included in the session! We could "distance" the children by arranging more tables to complete craft activities but expecting children to sit in their places for almost an hour would not be fair.

Also, we have always welcomed children visiting Padstow on holiday and can have larger groups at times. With vaccinations for Coronavirus still ongoing and quite nasty variants around the country, this would increase the risk of passing on infection. Placing any child at risk in one of our meetings, should never be contemplated.

My personal thoughts, for the near future, are to try and arrange outdoor activities for children during the summer months, maybe in the garden of the church rooms. However, we cannot always rely on the weather and we would definitely need extra helpers, to be able to take children to the toilets in the building, manage accidents, bring out snacks, etc. Discussions are underway with Revd. Ian, as to what we can practically offer and we will keep the congregation informed.

### **Teatime Services/ Children's and Family Ministry**

Andrea Curnow

Team: Andrea Curnow, Christine Cunningham, Janine Ogborne

From May last year the Teatime Team resolved to do their best to maintain a monthly service. We are grateful to Fiona for taking on the technical side of online services, which has enabled us to offer family Teatime Services on Zoom. Although it has been a challenge we have been pleased to be able to engage with children and offer interactive activities. We encourage young people to help lead parts of the services.



As churches gradually re-open we are currently engaging in discussions about the way forward in ministry to families and children. We hope that our experience with Teatime Services and Fun Club will prove useful in supporting Rev'd Ian with this. We will be relying on the prayers and encouragement of all members of our congregations and welcome offers of help of any kind.

# The Parochial Church Council for the Parish of Padstow

St. Petroc's Church, Padstow with St. Saviours Church, Trevone

## INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31st DECEMBER 2020

(to be read also as notes to the Statement of Financial Activities)

2019 £		Ref	2020 £
	<b><u>INCOMING RESOURCES</u></b>		
	<b>Direct Giving</b>		
0	Gift Aid Tax recovered	1	25174
22200	Planned Giving - Gift Aided	2	19220
490	Planned Giving - Other	3	431
5336	Collections - Ordinary	4	1662
4642	Collections - Gift Aided	5	2217
1269	Collections - Offetory Boxes	6	59
1965	Voluntary Donations	7	1260
1682	Votive Candles	8	415
<b>37584</b>	<b>Sub-Total Direct Giving</b>		<b>50438</b>
	<b>Other Activities</b>		
1487	Magazine Sales	9	1390
2312	Magazine Advertising	10	2511
740	Bookstall	11	89
8035	Fees	12	3985
4612	Church Hall Income	13	1035
7919	Investment Income	14	7712
<b>25105</b>	<b>Sub-Total Other Activities</b>		<b>16722</b>
<b>62689</b>	<b>Total Ordinary Income</b>		<b>67160</b>
	<b>Non-Recurrent Extraordinary Income - (R) = Restricted</b>		
3636	Special Appeal Donations (excluding Coracle Appeal) (R)	15	1044
6500	RC's Contribution to Church Expenses (R)	16	6500
4477	Grant Aid for Equipment, Children's Fun Club & Garden (R)	17	1650
1397	Solar Panel Electricity Cost Offset (R)	18	1084
0	Bequests	19	10491
2413	St Saviour's Fabric & Furniture Fund Dog Show (R)	20	0
1052	General Funding Events income	21	200
132	Children's Fun Club Fund Raising (R)	22	0
<b>19607</b>	<b>Sub-Total N-r Extraordinary Income</b>		<b>20969</b>
	<b>Non-recurrent Extraordinary Income - Coracle Appeal Restricted</b>		
0	Gift Aid Tax Recovered	23	1044
1825	Listed Places of Worship Grants (Tower & Chimney)	24	0
0	SITA Cornwall Trust Grant (Church Rooms Kitchen)	25	0
4050	Fishermens Friends Concert	26	1264
2893	Other Donations and Fund Raising	27	955
<b>8768</b>	<b>Sub-Total N-r Extraordinary. Income - Coracle Appeal</b>		<b>3263</b>
<b>28375</b>	<b>Total Non-recurrent Extraordinary Income</b>		<b>24232</b>
<b>91064</b>	<b><u>TOTAL INCOMING RESOURCES</u></b>		<b>91392</b>

# The Parochial Church Council for the Parish of Padstow

St. Petroc's Church, Padstow with St. Saviours Church, Trevone

2019		2020
£	<b>RESOURCES EXPENDED</b>	Ref
	<b>Ordinary Recurrent Expenditure</b>	£
1022	PCC Donations - Mission/Charity	31 850
35000	MMF (Common Fund)	32 41461
3000	Clergy Expenses	33 2700
2300	Fees Payable to Diocese / Deanery	34 935
3527	Heat, Light, Water	35 3581
1672	Running Expenses	36 4051
4974	Upkeep of Services	37 1430
771	Minor Repairs/Organ Maintenance	38 3733
0	Bookstall	39 0
601	Votive Candles	40 0
5794	Insurance	41 6651
2801	Hall Running Expenses	42 3163
2127	Magazine Printing & Postage	43 629
5648	Parish Administration Costs	44 6549
1280	Cleaning Costs	45 1302
2150	Outgoing Fees passed to Bells, Verger, Organist etc.	46 562
1158	Children's Resources and Excursions	47 189
<b>73825</b>	<b>Sub-Total Ordinary Recurrent Expenditure</b>	<b>77786</b>
	<b>Ordinary Non-recurrent Expenditure</b>	
0	St Saviour's Fabric & Furniture Fund Repairs	48 1177
16861	Quinquennial Report corrective actions	49 0
1047	Church Rooms Equipment	50 1267
2823	Garden of Peace Equipment	51 1137
1227	General Funding Event costs	52 0
<b>21958</b>	<b>Sub-Total Ordinary Non-recurrent Expenditure</b>	<b>3581</b>
	<b>Non-recurrent Expenditure - Special Appeal Donations</b>	
483	St Petroc's Society	53 511
723	Royal British Legion	54 0
302	Seafarers Mission UK	55 0
335	Water Aid	56 428
217	Penna Memorial & Giorla Deaconing	57 0
595	The Children's Society	58 209
0	Mount Edgecombe Hospice	59 0
0	Good Gifts (Africa) from JAM Club collection	60 0
0	Padstow Lifeboat Fund	61 0
0	ShelterBox	62 0
260	Cornwall Hospice Care	63 0
<b>2915</b>	<b>Sub-Total N-r Expenditure Special Appeal Donations</b>	<b>1148</b>
	<b>Non-Recurrent Expenditure - Coracle Fund &amp; Church Rooms Legacy</b>	
33957	Heritage Lottery Fund Repayment (Tower under budget)	64 0
0	New Church Rooms Project funded by Coracle Appeal	65 0
0	Christmas Lights (in agreement with Fishermens Friends)	66 500
7335	Coracle Appeal Church Tower Restoration Project retentior	67 0
0	Coracle Appeal Other Expenditure	68 0
<b>41292</b>	<b>Sub-Total N-r Expenditure Coracle &amp; New Church Rooms</b>	<b>500</b>
<b>139990</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>83015</b>
<b>-48926</b>	<b>SURPLUS (or - LOSS) INCOME OVER EXPENDITURE</b>	<b>8377</b>

# **The Parochial Church Council for the Parish of Padstow**

St. Petroc's Church, Padstow with St. Saviours Church, Trevone

## **INDEPENDENT EXAMINER'S REPORT TO PADSTOW PCC**

This report on the Accounts of the PCC for the year ended 31 December 2020, which are set out in the booklet provided, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act') as amended by Charities Act 2011 Part 8.

### **Respective responsibilities of the PCC and the Examiner**

As members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirements of Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Regulations.


### **Basis of this report**

My examination was carried out in accordance with the directions given by the Charity Commissioners under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with these records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning such matters.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirement of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....  ..... Dated... 25th March 2021

Name..... MIKE HUNTLEY .....

Address..... 34 EGERTON ROAD PADSTOW CORNWALL  
PL28 8DL