

INTERNAL ORGANISATIONS' REPORT FORM

This form should be used in conjunction with the STANDARD FORM OF ACCOUNTS (Church, Circuit & District)

A separate Report Form should be prepared for each Internal Organisation

RECEIPTS AND PAYMENTS ACCOUNT

Note

SECTION H

RECEIPTS

| | | | |
|----|---|--|---------------|
| h1 | Gifts & donations | | 919.83 |
| h2 | Other receipts | | |
| h3 | TOTAL RECEIPTS (to Receipts col page 3 in the main accounts) | | 919.83 |

SECTION I

PAYMENTS

| | | | |
|----|---|--|------------|
| i1 | Donations | | 200 |
| i2 | Other payments | | |
| i3 | TOTAL PAYMENTS (to Payments col page 3 in the main accounts) | | 200 |

SECTION J

| | | | |
|----|--|--------------|---------------|
| j1 | NET RECEIPTS (PAYMENTS) | (h3 - i3) | 719.83 |
| j2 | OPENING BALANCE (to Opening balance column page 3 in the main accounts) | | 200 |
| j3 | Adjustments (show any negative adjustments in brackets) | | |
| j4 | CLOSING BALANCE (to Closing balance col. page 3 in the main accounts) | (j1+j2+/-j3) | 919.83 |

SECTION K

HOW THE FUNDS ARE HELD

| | | | |
|----|---|------------|---------------|
| k1 | Cash in hand | | |
| k2 | Cash at Bank/CFB etc | | 919.83 |
| k3 | Other accounts | | |
| k4 | TOTAL FUNDS HELD (should agree with line j4 above) | (k1+k2+k3) | 919.83 |

SECTION M

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO OTHER EXTERNAL ORGANISATIONS

(These amounts should not be included in total receipts/payments above)

| | | | |
|----|---|------------|--|
| m1 | Balance brought forward from last year | | |
| m2 | Offerings/Gifts - received for external organisations | | |
| m3 | Offerings/Gifts - passed to external organisations | | |
| m4 | BALANCE STILL TO BE PAID | (m1+m2-m3) | |

THE METHODIST CHURCH

INTERNAL ORGANISATION REPORT FORM

FINANCIAL YEAR ENDED 31 AUGUST 2022

Each year every organisation connected with a local Church, Circuit or District is required by Standing Orders to present its accounts to the Church Council/Circuit Meeting/Synod.

The Managing Trustees are annually required to complete the Annual Accounts setting out the financial affairs of the Church/Circuit/District including all its connected internal organisations.

This form (which can be used for a Church/Circuit, District organisation) requires details of the accounts of your organisation so that all responsibilities can be fulfilled. We ask for your co-operation which will ensure proper public accountability and the protection of those who willingly act as treasurers.

Circuit/District

CIRCUIT: Tynedale

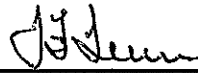
DISTRICT: 20.08

Group/Organisation

Hexham Trinity Methodist Church / Tuesday Coffee Group

Signatures section

I confirm that I have prepared the information overleaf from the accounts and records of the above named Group or Organisation



Treasurer of Group or Organisation

14/11/22

Date

I confirm that I have examined the accounts and records of the

HEXHAM TRINITY METHODIST CHURCH / TUE COFFEE GROUP.

and that the information overleaf is in accordance therewith.

PHILIP RAINFORD

Independent Examiner

7/12/22

Date

I confirm that the information overleaf has been prepared from independently examined/~~audited~~ accounts which were/will be presented to

Church Council

at a meeting which I chaired/intend to chair on

12/03/23

Date

J. Portridge

Signature of Chair of Meeting

29/03/23

Date

This form can be used by Church, Circuit and District Internal Organisations who report to their respective Methodist bodies.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Hexham Trinity

Church

FOR THE YEAR ENDED

31 August 2022

| | | | |
|----------|---------|------------|-------|
| Tynedale | Circuit | Circuit no | 20/08 |
|----------|---------|------------|-------|

Registered Charity - Charity Registration number

1126978

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Jenny Porterpryde

Church Stewards:

Elizabeth Box

Mark Foster

Penny Clark

Neil Paterson

Maria Curran

Treasurer:

John Dunn

SECTION A

Unrestricted
FundsRestricted
FundsTotals this
yearTotals last
year

| | | | £ | £ | £ | £ |
|----|---|-------------|----------------|---|----------------|---------------------|
| a1 | RECEIPTS | Note | | | | |
| a2 | Offerings and Tax recovered | 1 | 114,374 | | 114,374 | 121,477 |
| a3 | Bank and CFB interest and Investment income | 2 | 422 | | 422 | 141 |
| a4 | Lettings | 3 | 22,806 | | 22,806 | 10,784 |
| a5 | Other receipts | 4 | 46,544 | | 46,544 | 39,806 |
| a6 | TOTAL RECEIPTS | 5 | 184,146 | | 184,146 | (a7) 172,207 |

SECTION B

| | | | | | | |
|----|---|----|----------------|--|----------------|---------------------|
| b1 | PAYMENTS | | | | | |
| b2 | Circuit Assessment or Share | 6 | 71,359 | | 71,359 | 38,523 |
| b3 | Donations | 7 | 10,124 | | 10,124 | 9,950 |
| b4 | Repairs and Maintenance | 8 | 18,813 | | 18,813 | 6,313 |
| b5 | Utilities (Insurances, water charges, heating & lighting) | 9 | 11,309 | | 11,309 | 14,669 |
| b6 | Staff | 10 | 55,648 | | 55,648 | 51,771 |
| b7 | Other payments | 11 | 19,476 | | 19,476 | 5,050 |
| b8 | TOTAL PAYMENTS | | 186,729 | | 186,729 | (b9) 126,276 |

SECTION C

| | | | | | | |
|----|--|----------------|----------------|--------------|----------------|--------------------------|
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (a6-b8) | (2,583) | | (2,583) | 45,932 |
| c2 | Total funds brought forward from last year | 12 | 173,667 | 2,973 | 176,641 | (c6) 130,709 |
| c3 | Sub total | (c1+c2) | 171,084 | 2,973 | 174,057 | 176,641 |
| c4 | Transfers and adjustments | | | | | (c7) |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 171,084 | 2,973 | 174,057 | (c8) 176,641 (c6) |

SECTION D

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

| | | | | |
|----|--|-------------------|-----------|-----|
| d | (these amounts are not to be included in total receipts/payments figures above) | | £ | £ |
| d1 | Balance brought forward from last year | | | |
| d2 | Offerings/Gifts - received for external organisations | | 1,075 | 275 |
| d3 | Offerings/Gifts - passed to external organisations | | 1,010 | 275 |
| d4 | BALANCE STILL TO BE PAID | (d1+d2-d3) | 65 | |

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS | | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|--|--|-----------------------|---------------------------|---------------------------|-------------|---------------------|--------------------|
| e1 | Tuesday Coffee | 920 | 200 | 720 | | 200 | 920 |
| e2 | | | | | | | |
| e3 | | | | | | | |
| e4 | | | | | | | |
| e5 | | | | | | | |
| e6 | | | | | | | |
| e7 | | | | | | | |
| e8 | Sub total of Internal Organisations funds | 920 | 200 | 720 | | 200 (e11) | 920 (e12) |
| e9 | Church accounts (totals brought forward from page 2 - totals column) | 184,146 (a7) | 186,729 (b9) | (2,583) | (c7) | 176,641 (c6) | 174,057 (c8) |
| e10 | TOTAL CASH FUNDS HELD BY CHURCH | 185,066 | 186,929 | (1,863) | | 176,841 (x) | 174,977 (y) |
| Continue on a separate sheet if necessary and bring the totals forward | | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

| | | OPENING BALANCES | CLOSING BALANCES |
|----|--|---------------------|---------------------|
| f1 | Cash in hand | 133 | 22 |
| f2 | Bank Current Account | 73,989 | 46,160 |
| f3 | Bank Deposit Account | | |
| f4 | Central Finance Board | 88,128 | 88,497 |
| f5 | Trustees for Methodist Church Purposes | 14,390 | 39,444 |
| f6 | Other funds (External Org still to pay SECTION D) | | (65) |
| f7 | SUB TOTAL - Church accounts | 176,641 (c6) | 174,057 (c8) |
| f8 | Total funds held by Internal Organisations (the closing balance total from above) (e12) | 200 (e11) | 920 (e12) |
| f9 | TOTAL CASH FUNDS HELD BY CHURCH | 176,841 (x) | 174,977 (y) |

SECTION G**OTHER ASSETS and LIABILITIES**

| | | At 1 September 2021 | At 31 August 2022 |
|----|---|------------------------|----------------------|
| g1 | Investments (include Endowments) | | |
| g2 | Land & Buildings (see notes re Insurance value) | 6,861,882 | 7,718,551 |
| g3 | Other Assets | 9,822 | 4,361 |
| g4 | Loan(s) - show amount outstanding at year end | | |
| g5 | Other Liabilities | | |

f4 Include only Funds held at the Central Finance Board

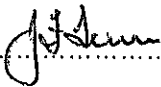
f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Trinity Methodist Church (1126978)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

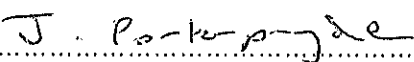
Signature of treasurer  Date... 14/11/22

Name and address of treasurer John Dunn, 33 Dickson Drive, Hexham, Northumberland

..... Post Code..... NE46 2RB

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on 12/13/23

Signature of the Chair of the meeting 

Name of the Chair of the meeting J. Parker-Jade Date 12/13/23

Independent Examiner's Report to the Trustees of the

Trinity Methodist Church

Charity Number 1126978

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Trinity Methodist Church for the year ended 31 August 2022 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church . Trinity Methodist Church (1126978)

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date. DEPOSIT FUNDS HELD AT CFB CONFIRMED BY PHONE.

Signature of independent examiner 

Name of independent examiner PHILIP RAINFORD

Relevant professional qualification of independent examiner N/A
PREVIOUSLY ACA, NOW RETIRED

Name of firm (where appropriate) N/A

Address 9, COLLINGWOOD DRIVE, HEXHAM,

NORTHAMBERLAND Post Code NE46 2JA

Date 7/12/22

* delete or circle as appropriate

Sep-22

RESERVES POLICY

Report on behalf of

Hexham Trinity Methodist Church
(*Church Council / Circuit Meeting/District)

To

Tynedale Methodist Circuit
(*Circuit Meeting / District)

We submit our annual report in accordance with the requirements of the Methodist Conference and the Charity Commission guidance in CC19.

- (i) The trustees have established their mission aims taking into account all of the resources available in terms of people, property and money
- (ii) Mission initiatives/projects have been costed or estimates made of projected future costs which take into account the needs of the buildings and the requirements of the Quinquennial Inspection Report/s

(iii) We have agreed a Reserves Policy which is set out overleaf and is recorded in the trustees' minutes and our Annual Report

(iv) We recognise the need to be accountable as charity trustees for all the money which comes into our hands and will provide further information as required by the Circuit/District/Connexion

(v) Our Report is attached overleaf

* please delete as appropriate

To be completed by Receiving Body

The

*Circuit Meeting/District received the RESERVES POLICY of

*Church Council/Circuit Meeting/District

Policy accepted and acknowledgement sent to the trustees

YES ☐ / NO ☐

Policy noted and the following enquiries made of the trustees

Responses received and any further action taken

*Circuit/District

Signatures Date.....

* Please delete as appropriate

RESERVES POLICY of

Hexham Trinity Methodist Church(*Church Council ☒/Circuit Meeting ☐/District ☐)

| | |
|--|--|
| 1. General Funds held at Y/E 31/08/2022 | CASH BOOK BASIS: £172,068.86 total which is made up as follows: (a) £32,477.37 General Fund (b) £919.83 Tuesday Coffee Group (c) £99,227.85 Designated Funds (d) £39,443.81 Legacies (TMCP) |
|--|--|

| | |
|---------------------------------|---|
| 2. Restricted Funds held | £2,973.27 total which is made up as follows: (e) £2,973.27 Redevelopment Fund |
|---------------------------------|---|

| | |
|--------------------------------|------|
| 3. Endowment Funds held | £nil |
|--------------------------------|------|

4. **Reserves policy for General Funds**

Hexham Trinity Methodist Church's Reserves Policy deals with the following General Funds:

- (a) Principal General Fund
- (b) Tuesday Coffee Group Fund
- (c) Designated Funds
- (d) Legacies and Bequests

Other funds also held which are NOT required to be included in our reserves are:

- (e) Children/Youth Workers Fund
- (f) Redevelopment Fund

Our Reserves

(a) General Fund

Trinity intends to hold in reserve sufficient money in the General Fund to cover three months' (13 weeks) average expenditure in a normal (non-pandemic) year, approx. £40,000. At the end of the financial year, £32,477.37 was available, which provides contingency cover for approximately 10 weeks. This compares to the position a year earlier, when on a like for like basis, contingency cover was 14 weeks, a reduction of 4 weeks. Compared to 2020/21 General Fund overall Reserves have decreased by £1,798.38, although the mix has changed from General Fund Account to TMCP Account as referenced in d) below.

In the next 12 months we have sufficient cash to meet our commitments, but beyond this we have a significant forecast deficit, driven by projected increasing utility and staff costs and falling giving/grants. We will use our current Reserves to manage year 2022/23, together with a suite of measures to improve the position in 2024 and 2025 (ie: Further Grants, Overheads Challenge, Review of Staffing Levels and Cost Optimisation with other Churches)

(b) Tuesday Coffee Group

The Tuesday Coffee Group operates as an internal organisation reporting to the Church Council. The group raises money for good causes, and the work of Trinity. All money raised in a year, is allocated, and then expensed in the following year. The Group has had minimal meetings since the pandemic and will close in the 2022/23 financial year. Residual funds will be distributed to good causes in agreement with the Coffee Group members

(c) Designated Funds

These chiefly comprise the Memorial Funds and the Property Reserve Fund. The Memorial Fund holds money given to Trinity by or in memory of members who have passed away (see Appendix C to Explanatory Notes to Standard Form of Accounts), and designated for appropriate church development projects. The policy for the Property Reserve Fund is based on an annual budget set for major repair works, which was reduced as a part of tightening budgetary control, to £7,000 per annum in 2019/20 and will continue as such. The Property Reserve Fund currently sits at £78,000, just below its agreed limit of £80,000. It was agreed at Church Council to make a voluntary donation of £12,000 to the Methodist Ministers Pensions Reserve Fund during 2021/22 and this was funded from the Property Reserve Fund. A bequest of £10,000 from Anne Hunter was used to largely backfill this payment leaving the fund £2,000 behind its target level. Through the Resources Group, we are investigating a staged replacement of Trinity's central heating boilers and the Property Reserve Fund would be used to facilitate this. Building and content are currently insured at £7.86m.

(d) Legacies and Bequests

These are TMCP Model Trust Bequests and benefited from a £25,000 bequest in 2021/22. Subject to approval, it is proposed to use a proportion of this to fund our Youth and Children's work in the 2022/23 financial year, in memory of the benefactor (see Appendix B to Explanatory Notes to Standard Form of Accounts)

5. Policy for Restricted Funds

(e) Children/Youth Worker Fund

This fund supports the employment of the part-time Youth Worker and Children Worker's roles. The fund is financed by:

- A Methodist Church Newcastle Upon Tyne District Grant, to the value of £48,579.58 over 4 years which commenced 1 Sept 2019
- The Point, an independent church in Hexham
- The Children's worker also supports West End Church in Hexham on a reimbursable basis.
- It is intended to supplement the fund with a contribution from the TMCP account as discussed in 4d) above

The annual cost of the Youth & Children's Worker was £36,767.52, so the above Grants cover approximately 52% of the cost, with the balance coming from the General Fund. We are also exploring sharing the costs and services of our Youth & Children's Workers with other Christian Establishments in the Tynedale Area

(f) Redevelopment Fund

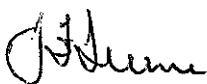
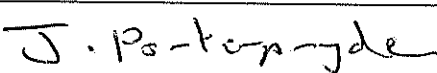
This fund holds £2,973.27 and was held as the starting point for the redevelopment of the Church Foyer. This project was put on hold during the pandemic and remains as such. We may require some minor electrical works and re-decoration in the foyer this coming financial year and if so will use this fund.

6. Terms relating to Endowment Funds held

n/a

This Reserves Policy has been approved by

(*Church Council ☒/Circuit Meeting ☐/District ☐)

| | |
|---|--|
| Treasurer | Trustee |
| Full name: John Dunn | Full Name: Rev Jenny Porterpryde |
| Signature  | Signature  |