

St Peter ad Vincula
Coggeshall
Annual Report 2021-22





The Parish Church of St Peter ad Vincula, Coggeshall, Essex



Annual report of the members and proceedings of the Parochial Church Council 2021-22

PCC Members

Ex-officio

Vicar and Incumbent of the benefice
Churchwardens

Rev Heike Prentice instituted 10 May 2021

Paul King (also fabric officer)

Judith Wargent

Brian Meads

Licensed Lay Minister

Martin Bevan

Heather Semken

Elected Deanery Synod members **2020-23**

Thomas Taylor (also health and safety officer)

Elected **2019-22**

Jim Furze (treasurer)

Sue Lyne - resigned 1 September 2021- vacancy filled by
Janet Edwards

Sarah Wickens

2020-23

Janet Florence

Barry Gibson (secretary)

Claudia Mercer (honorary churchwarden)

2021-24

Joanna Clark

Melanie Shillito (also data protection officer)

Susan Williams

Co-opted **2020-21**

Michael Frith (director of music) - resigned 31 December 2021

Natasha McMichael

Although not members, the following are involved in various St Peter's PCC responsibilities:

Honorary Associate Priest

Revd Gill Frith

Parish Administrator and Bell Tower Captain

Janet Edwards

Electoral Roll Officer

Elaine Day

Parish Safeguarding Representative

Joann Clark

Pastoral Care Team Leader

Sarah Glossop

Coggeshall Youth Project Worker

Brian Summers

Lesley Frearson was appointed as **Independent Examiner** for the 2021 financial statements.

Proceedings After working with the other benefice PCCs, St Peter ad Vincula was delighted to welcome Revd Heike Prentice as incumbent at her institution on 10 May 2021 which was quickly followed by PCC and annual meetings. The success of streaming services during the pandemic had meant care being taken to obtain consent from anyone likely to be identifiable on camera including at extra services (eg weddings and funerals). Although streaming has made demands on the volunteers who make up the media team, it has been a good way for St Peter's to reach out and be and stay in touch with many, although the effect on live congregations cannot yet be determined. A new benefice pattern of worship, reflecting the reduced number of ordained clergy, was introduced. It included the reinstatement of family services at St Peter's on Sundays at 11 am and the bringing forward of the regular Eucharist to 9 30 am. The return of coffee between the Eucharist and family services has been widely welcomed. On the more problematic side, the PCC was confronted by proposals affecting Coggeshall Glebe: (i) by the Diocese of Chelmsford to put Vicarage Field in West Street up for sale and (ii) by the Diocese of London to grant an option to increase the extraction of gravel from Bradwell Quarry extending it much closer to Kelvedon Road. Strong representations were made in both cases but the proposals were approved by the respective dioceses to proceed to the next stage. At the time of writing, the PCC is considering the outcome of a diocesan course "Leading Your Church into Growth" and celebrations for the Her Majesty's Platinum Jubilee.

From our vicar, Rev'd Heike Prentice:

It is a genuine privilege and joy to be writing this, my first foreword, for the Coggeshall Church Annual Report. And what a year 2021 has been: a year characterized by new beginnings, transitions and immense resilience.

New beginnings not least of all because there is a new incumbent in the vicarage. Most memorable about those early days is the warm welcome I received, whether through many people's efforts to prepare the vicarage and gardens, or the unforgettable service of my institution and induction, which filled us all with gratitude and expectation for the purposes of God in this place.



And although the COVID-related restrictions eventually and gradually lifted, the wardens and volunteers worked tirelessly to keep people connected by continuing to stream services online on St Peter's YouTube channel, while beginning to open up the church and once again physically welcoming people. The demands to provide for both presented an additional challenge: to offer an online presence as well as in-person services. Understandably some people were cautious and preferred to continue to worship at home. At all times our concern was to look after people's welfare: social distancing measures were in place, masks were worn, singing was only slowly re-introduced at the beginning and end of services and Holy Communion was served in one kind only.

What we learnt above all is that there is no substitute for worshipping together in person. To be able to see each other properly, pray together and have proper conversations, albeit outside initially, had a very different quality to the meetings we had to have on Zoom, much as they provided us all with important opportunities of connection, in addition to those provided by the news and articles in "The Link" for which our sincere thanks go to Val and Peter Lewis and all who help with its distribution.

Another noticeable challenge was to provide services for all three parishes in the benefice: in Coggeshall at St Peter ad Vincula and St Nicholas Chapel, but also at All Saints' Stisted, All Saints' Cressing and Holy Trinity Bradwell. Thanks to the generous ministry of Rev'd John Richardson, our licensed lay minister, Brian Meads, and our ordinands Melanie Shillito, Natasha McMichael and Tayrina Ferguson, we were able to work out a new pattern of worship. I am particularly grateful for the gracious response and support in working out this new rhythm of services, especially as this invariably meant not being able to go back to what was. And so together we moved forward.

It was a joy to resume the monthly services at St Nicholas Chapel, which continues to draw a good number of people who worship there regularly and contribute to its upkeep and spiritual life, so obviously steeped in centuries of prayer.

A new addition has been the 'Family Service' at 11am, on the 1st and 3rd Sundays of the month, incorporating multiple baptisms at the latter. This has effectively been a new endeavour and has been well received among numerous young families both with and without church connections whom we have been able to welcome. They have appreciated the informal format and the opportunity for their young children to experience a joyful and

interactive environment as they learn about God's love and welcome new children into God's family through baptism.

Brian Summers, the youth worker with the Coggeshall Youth Project, continued to build on the connections he made during lockdown, and he was able to restart and grow the midweek groups on Wednesday and Friday, as well as provide support at St Peter's School. Brian is also a key member of the family service team and joins the ministry team for prayer on Thursday mornings.

St Peter's School was once again welcomed into the church, and I was able to take my first in-person assembly at the beginning of this year. Throughout the 'Open the Bible' team continued their wonderful ministry to the school by recording clips and they have ended up becoming local celebrities: they are being recognised on the street by the children.

We were immensely grateful and relieved that the universally loved Flower Festival was able to go ahead last year – any doubts were quickly erased when great numbers of people started to arrive, grateful for the opportunity to go out and to enjoy spectacular displays of floral creativity, telling the story of faith throughout Coggeshall's history. Our thanks go to Judy Crawford and Janet Florence for organising this event at such a challenging time and to all the flower arrangers who gave of their talents and skill.

In the autumn we observed Remembrance Sunday together with the Coggeshall community, Christ Church and representatives from uniformed groups at the War Memorial in the recreation ground.

We were grateful that we were able to have all our Christmas services, just as the rise of the Omicron variant threatened a new lockdown.

At the end of January, we took part in the 'Leading Your Church Into Growth' diocesan course. We had the greatest attendance of any of the churches in our area and it will take us a while to unpack all that we learnt. For now, we have begun to pray for our church to grow, because everything begins with prayer.

Another area of transition has been the provision of music at St Peter ad Vincula. We are grateful to Michael Frith for generously offering his gifts and expertise during lockdown, for online services and for restarting Evensong. Michael decided to retire at the end of 2021 and we wish him well. We also thank Gill Frith for her loyal support and ministry among us until ill health caused her to retire.

In January, the St Peter ad Vincula church choir started to sing again at Sunday Eucharists, and our worship is now led by a group of accomplished, local musicians, Matyas Bacsó, Tony Dunn and Martha Taylor, who share the services and choir practices.

While we have not been able to restart all the midweek activities from previous years, the Knit and Natter group and the Men's Coffee Drop in on Wednesday mornings are again going strong and provide much-needed time and space for friendship and fellowship.

Of course church only happens because we have so many generous people who work away behind the scenes: A particular thank you goes to Paul King our churchwarden, who during his eight year tenure has overseen considerable improvements in our buildings and the

installation of first class projection and streaming technology. Paul is standing down at this year's annual meeting and we wish him well for the future. Alongside Paul, Judith Wargent has completed her first year as warden and excelled in practical and spiritual support. I would also like to thank our church secretary Barry Gibson, our treasurer Jim Furze and our parish administrator Janet Edwards, who in addition to being captain of the bell tower also administers the many weddings we have. My thanks also go to Sue Williams, who is the first point of contact for all baptism enquiries. And thank you to our servers, our readers, to those who lead our intercessions each week and also the many other tasks which make our church the inviting place it is: sidespersons, flower arrangers, bellringers, those who make coffee and all who kept the church looking clean and welcoming, especially during the bat nesting season. We couldn't do it without you.

Thanks also go to our PCC, which ensures that the fabric, finances and safeguarding at both St Peter's and St Nicholas are kept in good order. Noisy floor slabs were re-laid, the heating which gave out in December was quickly fixed, and general repairs in both places meant that our church buildings are in very good condition, something our visitors often comment on. (For more, see the report by our fabric officer/churchwarden).

The recent and tragic outbreak of hostilities in Ukraine has prompted an overwhelmingly generous reaction: St Peter's opened its doors for a collection of much needed items for the growing stream of refugees pouring into neighbouring countries.

This generosity and kindness is entirely characteristic of the Coggeshall church (and wider) community, who express their faith and commitment to God by actively and practically meeting the needs of others; generous support also continues for the Braintree Area Foodbank throughout the year.

This after all is our purpose: to share the good news of Jesus Christ with our communities in word and deed, because we ourselves know the power of his transforming love in our lives. We love because He first loved us.

A handwritten signature in dark ink, appearing to read 'Mike', with a stylized, cursive script.

Reports from Church activity groups 2021-22

Altar servers, Communion assistants, intercessors and readers

Although “services have been resumed in line with the new pattern of worship introduced across the benefice, it has proved very difficult to get back to the regular complement of five servers for the main Sunday Eucharist. The need for people to operate the media desk when services are streamed has reduced our numbers. Fortunately, there seems to be no lack of eagerness to carry out these roles (intercessions leaders and Communion assistants now that St Peter’s is again offering the chalice) but more volunteers would be welcomed.

Barry Gibson (561179)

Baptisms

Baptisms now take place on the third Sunday of the month, except for April, August and December, as part of the 11 am Family Service. The baptism official form is sent out by email and the family receive a home visit from Revd Heike shortly before the baptism date. They are encouraged to attend a service prior to the actual baptism. We also offer baptism to any adults or Godparents who have not been baptised. Despite the Covid restrictions, we had twelve baptisms, including two adults, between July and November 2021, one in February and seven more are booked for the current year. We try to make the baptism application a pleasant experience, personalise the service and make the family and friends welcome. The aim is to begin the child’s journey with love and care, praying that they will continue in the Christian faith and that St Peter’s will be part of that journey.

Sue Williams

Bellringers

In 2021 we gradually started ringing again and in July the restrictions were lifted, apart from the wearing of masks and having a good supply of air. Since then we have rung the bells, when we have been able, on Sundays, Wednesdays for practice, several weddings, a funeral, Christmas Eve and Christmas Day. That is all very positive but I’m afraid the full story is not that rosy. Christmas Eve we could only ring five bells and Christmas Day six. On several Wednesdays we have not had enough ringers to have a full practice. However, there are some positives. We have gained a new ringer in Jo, who is almost ready to join us on a Sunday. She has made excellent progress. And Ian has also made very good progress. We must make a real effort to build on that and encourage other people to join us. I feel that 2022 could be the start of a revival of ringing in Coggeshall but we need to put the effort in to make that happen. One positive point was that we were able to hold our Christmas Meal. We gathered at The Bell at Feering and enjoyed good food and good company. In recognition of their long service, gifts were given to Peter and Val Lewis, Derek Woodroffe and Bryan Hockridge.

Janet Edwards

Braintree area foodbank

Coggeshall Churches Together continue to collect items for the Braintree foodbank. A shopping list of essential items is sent to us by the foodbank and donations can be brought to St Peter’s at any time; we deliver them to the storage unit in Braintree on the first Monday of every month. There is always a most generous response by our congregations, which was particularly noticeable during lockdowns. Over the past two years year donations have increased which is very pleasing. We also display volunteer roles within the foodbank unit when they arise. This year has seen a considerable increase in clients’ use of the services of the foodbank and it is expected that this will continue in the coming months as fuel prices and the whole cost of living rise. The generosity of everyone is very much appreciated. Thank you to all who support this part of our outreach.

Joanna Clark

Braintree Deanery Synod

Coggeshall's parish share to the diocese remains the same as in 2021 (£67,755). In his role as deanery treasurer, Martin Bevan has organised the deanery bank account so that he and area dean Rev'd Rod Reid are now authorised signatories. The deanery is actively seeking an administrative assistant for which Rod is preparing a job description. The diocese will fund this post. Two new parishes are being added to the deanery: Little and Great Bardfield under the care of Rev'd Alex Shannon. The parishes of Great and Black Notley and Rayne have a new rector, Rev'd Rachel Prior who was warmly welcomed. The work of the Mission and Ministry Partnership is now back in focus with two main objectives: (1) Working with church treasurers and (2) Encouraging parishes to work together and improving lay involvement. Rev'd Sara Batts Neale is now the deanery's link person to the general synod and will keep us regularly updated and attend deanery meetings when possible. Our area dean has asked that we consider appointing a buildings adviser to help parish churches and provide a link with the Diocesan Advisory Committee. *Martin Bevan, Heather Semken and Tom Taylor*

The Children's Society - "A better childhood – for every child"

For more than 100 years, the Children's Society has been dedicated to protecting children threatened by abuse, exploitation and neglect, and to reversing the long-term decline in the well-being of young people. The pandemic – particularly while schools were closed – was a very difficult period for children, and now many families are struggling with steep rises in the cost of living. Therefore, the Society's ongoing campaigns to reduce child poverty, support young carers, and provide mental health services are more important than ever. Given the situations in Afghanistan and Ukraine, the Society's work with young refugees is particularly relevant.

The box holder scheme has been running since the earliest days of the Society. It is beautifully simple: you are given a special Children's Society money box and, if you have a few spare coins, you put them in the box! After a year, or when the box is full, I will collect it, bank the money and return the empty box back to you. The scheme was suspended during the pandemic but is now up and running again. If you already have a box and it is getting full, I would be very happy to call round and collect it or, if you are interested in becoming a box holder, just give me a call or drop me an email. For other ways in which you can help the Children's Society, visit their website at www.childrenssociety.org.uk, where you can also read more about the charity's wide ranging work. Thank you.

Sarah Wickens 07974 802304 sfwickens@yahoo.co.uk.

Church Flowers

It was a joy when we were able to resume doing church flowers again on a regular basis. We reduced the number of displays slightly because we don't have as many flower arrangers at the moment and, mindful of church funds, we continued to use some artificial flowers when appropriate. So out came the poppies again for Remembrance Sunday as well as all our lovely Christmas decorations. This year we shall be making Mothering Sunday posies to hand out at church as we have done in the past, unlike last year when they had to be left in the porch when the church was closed. We are hoping to run an Easter flower arranging demonstration with coffee and cakes to try to encourage more arrangers to join us and boost our numbers. With grateful thanks as always to the Flower Team. *Judy, Janet and Jayne*

Church welcomers

After a very quiet and different two years it now seems that the church is slowly returning to a normal way of life. Rotas and lists are happening again and I am happy to report that we have some new names on our Welcoming Rota, and my thanks to those people who have joined. If any more would like to join us for an hour or so, there are some afternoon slots that

are vacant, even if you just come and have a quiet read in our beautiful church. You might be surprised by the varied and different visitors that our church attracts. If you have an hour to spare, please contact me. Thank you.

Derek North (564467)

Churchwardens

As churchwardens our focus has been to continue to respond to the Covid 19 pandemic, safely maintaining a pattern of worship at St Peter ad Vincula and St Nicholas Chapel with the unstinting support of our ministry team: Revds Heike Prentice and John Richardson, our ordinands in training Natasha McMichael, Tayrina Ferguson and Melanie Shillito and Brian Meads, our licensed lay minister. In this we are fortunate to have benefitted from the part played by Claudia Mercer, our honorary church warden, Janet Edwards, our parish administrator, and others (too numerous to mention) who have willingly taken on maintenance, cleaning and other tasks to ensure that services and other events at St Peter's and St Nicholas Chapel and those streamed online have been facilitated.

Judith Wargent, who was appointed at the 2021 annual meeting, has taken up the reins smoothly from Joanna Clark and is grateful to all who have helped and supported her as she has been learning and assuming the responsibilities of churchwardens. At this year's annual meeting on 24th April, after eight years in office, Paul King will be retiring; he wishes Judith and his successor every blessing as they face the inevitable challenges ahead.

In closing, we both sincerely thank everyone who continues to serve our church so faithfully and gives so freely of their time and talents.

Paul King and Judith Wargent

Coggeshall Churches Together

The only event organised by CCT during 2021 was The World Day of Prayer service (formerly known as Women's World Day of Prayer). This was held in Christ Church in June – later than the set date of 5 March – with about 30 people attending. The service booklet was put together by Christian Women of the Republic of Vanuatu and members of all three Coggeshall churches took part in readings and prayers. Michael Frith kindly played the piano so that those present could sing (quietly, so as to observe the pandemic rules). The collection raised £77.50 which was sent to WDP. No other services or events were held in 2021, neither did the CCT committee meet; it is, however, looking forward to being able to organise services and events as Covid relinquishes its grip.

Janice Burges

Coggeshall Youth Project

The work of Coggeshall Youth Project was disrupted, as was basically everything else, during the past year but we are proud to say that our work when it comes to the range of young people reached is greater than ever. The clubs we currently run are a Youth Cafe on Thursdays at Christ Church, which regularly welcomes 5 to 10 young people, a youth club at St Peter's on Wednesdays where we have more than 30 primary age kids every week, and a youth club on Fridays attended consistently by over 20 young people. My thanks go to all who support me in this outreach. I have enjoyed being very involved in the planning and running of the family services at St. Peter's on the first and third Sundays at 11 am. Much pleasure also comes from the strengthening of links with St. Peter's school by going in during play times and leading assemblies.

Brian Summers, Youth Worker

"Compassion"

Compassion is a charity which has for 66 years been giving children the opportunity to escape the suffering and fear poverty bring. Working in partnership with local churches in 25

developing countries, they link a child in critical need with a caring sponsor. Children and families who are assisted by Compassion don't receive sponsorship donations as cash. Instead children receive goods and services as part of a development run by a local church which includes medical checks, vocational training, school uniforms and resources, support of the local church and letters from you translated into their language.

COVID-19 has greatly increased the need among the countries and communities where Compassion's church partners work. They have adapted to the specific situations and needs in their local communities, empowering local churches to redeploy sponsorship funds that are ordinarily used for group activities so they can meet urgent and critical needs of families with children and young people registered in the programme. This includes necessities such as food, clean water, shelter, clothing, household items, and even medical care and trauma counselling. Depending on the region, many projects are allowing children to return in small groups for activities and classes. Some projects remain closed for safety, and staff members there continue to make home visits and phone calls to check on families.

At St Peter's we currently sponsor 17 children through the Compassion programme. A child from Burkina Faso, Razack, was sponsored by a member of the congregation last year. All these young people are given access to education, healthcare, food, clothing and social support and above all the opportunity to learn about Jesus and see his love shown through the actions of staff and sponsors. Compassion is investing in paperless sponsorship which means you can send and receive letters from your sponsored child by email and receive scanned originals which helps reduce printing and mailing costs. Sponsorship is £28 per month. This can be a significant financial commitment for many so why not think about joining with friends or family members to sponsor a child between you? It can be a wonderful gift! For more information, please speak to me in church or contact me or download the Compassion UK App (compassion.org/app).

TashMcMichael@gmail.com

Fabric

St Peter ad Vincula: This is my final report as at the 2022 annual meetings I am stepping down after eight years as a churchwarden and fabric officer, a period that I have enjoyed immensely. With the support of the PCC and many other members of the congregation I like to think that under our custodianship we leave our wonderful church in a better condition than we found it.

The PCC continues to keep in mind and monitor the performance of the heating system; an eye is kept on problems resulting from subsidence in the north-east corner which appear to be contained following completion of the drainage system. Stonework repairs to the chancel floor and signs of subsidence in the sanctuary have been investigated, costed and updated to enable the PCC to consider what action to take. Consequent on the falling away of plaster in the chancel and Lady Chapel, costings have been obtained and await the PCC's approval. The roof is in reasonable condition but is constantly under review and so that PCC members are aware of the potential costs involved - updated costings for replacing the roof covering and insulating it have been obtained. Meanwhile, the less noticeable but nonetheless important work of carrying out a planned preventative maintenance programme for our grade 1 listed building continues. The scheduled work identified in the 2018 quinquennial report is also being carried out with an eye on the availability of funds.

St Nicholas Chapel: The snagging list which I reported last year has been completed and the only outstanding work is the repositioning of the concrete step outside the entrance to rectify

a damp problem. The work has been approved by the PCC and permission has been received from the Archdeacon's office under list B for the work to proceed; I have contacted the architect and contractor and await a start date.

I am grateful to our surveyor David Whymark and for the willingness of DAC members led by Archdeacon Robin King to visit and advise on proposals before we submit faculty petitions, as well as the guidance given by the Chancellor's office. I also acknowledge the unstinting support Claudia Mercer has given me on fabric matters, undertaking many small maintenance tasks on her own initiative.

Paul King

Flower Festival – “Faith through History”

There were times when we thought the traditional Coggeshall Flower Festival would never get off the ground in 2021, given all that was going on with the pandemic, but we continued to plan and ploughed on in hope. The final decision to go ahead was only made at the end of July and then it was full steam ahead, with careful precautions in place. The theme, ‘Faith through History’, told the story of faith in Coggeshall from early Saxon times based on research for the Millennium Pageant.

Huge thanks are due to all those who helped in so many ways and to everyone who came and supported us. An innovation was the YouTube video, enabling those at home to enjoy the displays, which were magnificent as always. Our visitors always comment on the warm welcome they receive and flock to enjoy the delicious refreshments and the stalls selling preserves and produce. Saturday evening's music was a very successful concert, given by Martin Dobson and “Midnight Oil”.

It was a true community event that our visitors embraced and thoroughly enjoyed, thanks to the generosity of spirit, the many talents shared, the enthusiasm, cooperation and sheer hard work of all who helped bring it to fruition. We raised nearly £10,000.

Judy Crawford

Health & Safety

The opportunity was taken in February to remind the PCC standing committee that the Health & Safety Regulations were devised more with major employers in mind than places of worship which, for the most part, rely on the services of volunteers rather than employees; of course, regard must also be had to other users of church buildings, such as worshippers and visitors. There is no suggestion that the PCC is seeking to avoid any legal requirements but, to make sure that there is no element of “over-compliance”, a review has been set in train to determine what is necessary and practical for Coggeshall parish church. The aim is to guide the PCC to a careful but realistic approach to compliance.

Tom Taylor

Knit & Natter

In January this year, we were at last able to resume our afternoon gatherings every other Tuesday following our enforced break during the pandemic. Slowly, the number of ladies is returning to what it used to be which is very encouraging, as is the fact that they kept busy during the enforced break and have already brought in several garments and blankets to go to the charities we support. We hope to build up to even greater productivity.

Mary Heathcote and Valerie King

“The Link”

Fortunately we have been able to continue to produce the magazine normally during the past year, thanks to those who have contributed, printed and delivered it, to whom we are, as always, very grateful. Some of our advertisers have withdrawn for various personal reasons and we have some availability if anyone would like to take some space with us. If you do, please contact the editor for details. Thank you to those who regularly produce thoughtful and

interesting articles and those who keep us updated with information as there have been many changes over the past months so this is very helpful. John Gospage co-ordinates delivery of the magazines and deserves much appreciation for that as does our printer, Kathy, at Designsweet who is always ready with help and advice, and Kevin from Chillgraphics who makes sure that the magazine is added to the St Peter's website. Lastly thank you to our readers for your support during recent (not always easy) times. *Val Lewis, editor (561884)*

Media Desk

Churches have always struggled to reach those who cannot attend Sunday services but technology brought us a solution and St Peter's was quick to grasp the opportunity. For some time now we have been able to record services but YouTube technology meant that we could deliver Sunday services and other occasions, such as weddings and funerals, direct to people's homes on the day. The rather elegant desk that sits alongside the font is the place where it all happens on a Sunday.

Every week we record and uplift the service to YouTube which enables those who cannot be with us to join from their homes at a time to suit themselves. But there is an additional benefit: while recording we also obviate the need for hymn books and pew sheets by projecting the order of service onto the screen. This is a small contribution to our church's waste strategy. Every little helps!

So who takes advantage of this, which is now a permanent part of each service? Well, we obviously do not know the names of the viewers but we do know that each week some 60/70 people download our service; we also know that we have been received in homes as far afield as Australia and Canada.

We sincerely thank those who volunteer to man the desk each week. If you feel that you would like to join us do call by on a Sunday and see what it is all about. We would love to show you.

Ken Rolls

Men's coffee drop-in

At last we were able to open St Peter ad Vincula in January for what had, before the pandemic, become a regular Wednesday morning venue for coffee and conversation. Whilst we have yet to reach the pre-Covid gatherings of twenty plus, a healthy (thank the Lord) number (nearing twenty counting a few "honorary men", ie women who are in church for various reasons) has resumed enjoying this social opportunity. We were somewhat strained in providing refreshments for a one-off church visiting group but the regular hosts and attenders rallied round resulting in a good inflow to the church coffers. Our hours are now from 9 30 to 11 30 am and we are always pleased to welcome new faces.

Barry Gibson

"Open the Bible"

Following on from the pandemic, the OTB team has continued to send weekly videos of a Bible story to St Peter's school and our IT and filming skills and ideas on how to present the story and our enthusiasm have continued to expand, which is just as well because it makes up for a lack of acting skills and the small number of people in the team. (How do you present Joseph and his eleven brothers when there are only seven team members and one of them is filming? The answer lies in wigs and head dresses and making sure only two brothers are in any one frame!)

In the summer and early autumn we filmed outdoors, the Secret Baby (Moses) and the story of the Burning Bush, being particularly suited to filming in the forest area at the school.

As the weather cooled down, we took to filming in the church, making use of the many areas and features of the building. The doors to the extension make a particularly good backdrop as temple or palace doors.

I said we lack acting skills, but some members make up by a degree of overacting, to the delight of the children, as this brings a comedy element to the story. Two stories come to mind in this category, Samson and Delilah and the parable of The Greedy Farmer. The great thing about filming and editing is that, unlike a live performance, mistakes (natural and man-made) sections of the story (see below) can be re-filmed then edited:

- heavy rain on the church roof drowning out speech;
- people walking across the churchyard, sometimes stopping to see what we are doing, and ending up in the background of the film;
- actors forgetting where they are in the script or missing lines thus confusing others;
- a mobile phone ringing half way through Jesus telling a parable; and, inevitably,
- the dreaded giggles through eg mispronunciations and attempts at a phrase which gets increasingly funnier resulting in the whole cast collapsing helplessly!!!

We will have to learn to control this as we hope to be allowed back into the school in June. If this sounds fun to you, please come and have a chat with me. We are desperate for new members.

Helen Wilkins on behalf of the Open the Bible Team

Pastoral Care

The Pastoral Care team is now up and running again although we are careful when visiting people in their own homes and in nursing and residential homes. We are again able to give Home Communion to those who are not able to get to Church and it is also now possible to administer both the bread and the wine. We have held two of our regular six-weekly meetings which is a great joy as is the fact that we can all worship together in Church. ***Sarah Glossop***

Safeguarding

The care and protection of children, young people and adults who attend services and church activities must be a priority for us all. In compliance, the PCC has adopted the House of Bishops' Safeguarding guidance and our Parish Safeguarding policy is displayed on the notice boards behind the welcome desk and on the Church website. We review this policy and other documentation annually.

Towards the end of 2021 the Diocese of Chelmsford contacted all Parishes informing them that the Disclosure and Barring Service checks which are required for many volunteer and paid roles within churches are now only valid for three years; previously it had been five years. This brings the Church of England into line with many other voluntary organisations and links closely with safeguarding training which must also be updated every three years. I have already begun to contact individuals whose DBS check is over three years old regarding renewal. The diocese has given permission for us to provide safeguarding training and sessions are planned for this year. The training can be accessed on line.

There have been significant revisions to some Church of England guidance over the past eighteen months or so

- Safer recruitment and people management
- Safer working practices – guidance includes social media contacts, on line communication and

- Domestic abuse.

Our guidance and documentation has been updated in light of these revisions. All these policies and other procedural and administrative documents are available from me or from the Parish Administrator. DBS records and any personal data required for DBS is kept securely and access is limited to Melanie Shillito (who is the second DBS recruiter) and me. All e-documents are password protected. We currently have 47 volunteers on our DBS register.

With COVID restrictions lifted, I have updated the risk assessments and planning documents for all activities which take place in the church and passed these to the co-ordinators of the activities along with our updated safeguarding policy. The commitment and time given by volunteers is quite humbling, as is everything we put into making sure that our church community is a safe place for all who come to worship or take part in outreach and community activities. It is all greatly appreciated. Thank you.

Joanna Clark

St Nicholas Chapel

How lovely it was to resume services at the Chapel and with the majority being taken by our Vicar. There were two weddings during the year and notwithstanding the various restrictions in force they were happy events. More are planned in the future and it is wonderful to see this special place being used for these special occasions. How fortunate we are that a small band of parishioners continues to ensure that the Chapel is in good order for each service. During the year a great effort was made by our own volunteers and the Coggeshall in Bloom team to tidy up the area immediately surrounding the building. It was a very enjoyable gathering with new friends and it is great that they are willing to come again. Plans to open the Chapel to visitors on some Sunday afternoons in July and August in conjunction with the Grange Barn (National Trust) are well advanced.

Julian Prideaux

St Peter's Church of England school

This past year has seen a stark improvement for the children and staff. Covid did rear its ugly head but thankfully, there were no more lockdowns.

The pre-school (transferred from Honywood in the summer of 2020) has settled in wonderfully and the transition for children into Reception has been great. Last summer term the school entered into the spirit of the Coggeshall Scarecrow Festival with Years 5 and 6 exhibiting 'Lulu from Honolulu'; Years 3 and 4 presented a Roman Soldier, 'Minimus Brennimus'; Years 1 and 2 presented 'Sally and her Baby Susie'; Reception exhibited 'Betty and Harry' (who apparently were only married the day before in the Reception playground with a member of staff officiating), and our Pre-School gave us 'Daisy'. Great fun was had by all - including all those who walked the routes!

Due to the pandemic, the Year 6 Leavers' service could not be held in church but Revd Heike conducted an open-air service on the school field for them. At the end of summer term, Helen Wilkins, who had been a Foundation Governor for many years, retired. She worked tirelessly for the school and supported them (still does!) in innumerable ways and she is sorely missed. Both Derek and Helen rejuvenated the sensory garden at the front of the school, with many back-breaking hours removing bamboo. Thanks go to them both.

The autumn term was not quite the hoped-for return to normal but at long last the Church was able to host the school's harvest service and it was a joy to welcome all to church, with Revd Heike officiating. After all the practising for their Christmas service, sadly it had to be cancelled yet again. However, we hope the whole school will be welcomed into church, at the end of March, for their Easter service.

Over the year, the children have enjoyed story-telling workshops, a trip to Paycocke House to see the weaving (of which some of their work was on display); the biennial trip to Norfolk

for years 5/6; a woodwind demonstration from Music for Schools; a violinist, Eliza Burkes, demonstrating her skills and running a workshop for KS2, and the whole school recently enjoyed the Zingt music workshop from three talented musicians, who shared Yiddish culture and music. In March Dermot O'Leary (children's author) will be talking to the children online as part of the Essex Year of Reading and chatting about his series 'Toto the Ninja Cat' and they will learn how to draw Toto with illustrator, Nick East. After 4 years of work (interrupted by the pandemic), last term the school received the **Artsmark Silver Award** (awarded by the Arts Council England). They congratulated the school and finished by saying: "*St Peter's offers a rich menu of arts activities to your children including extra-curricular clubs, visits to museums, opportunities to perform and arts weeks. You clearly give time and space to arts activities within your school*".

We, as a church, are very proud of them and heartily congratulate staff and pupils. We are very blessed to have such a dedicated team of staff, led by their Headteacher Alison Cole, which now embraces the whole learning curve from pre-school to end of primary. Lastly, but most importantly, please remember the children, Mrs Cole, and all the staff in your prayers.

Jean North (Foundation Governor)

Sidespersons ("Welcomers")

Many thanks to everyone who has continued to welcome people into St Peter's services at 8 and 9 30 am and the monthly 9 am service at St Nicholas Chapel. The 8 o'clock squad have a regular monthly turn and offer smiling faces to the early risers. As we have edged our way out of the pandemic, the role has been ever-changing and may yet evolve even further. Many thanks to all for being so adaptable. Our 9 30 am team has shrunk a little so we should be pleased for anyone else who might join us. Additional services around the main church festivals also need people on the door so appreciation goes to all who have covered these occasions. It is an important and pleasant role to make everyone who comes into our places of worship feel comfortable and welcome. Why not join us?

Stephen Beckett

Social and fund-raising

Sadly, Coggeshall Open Gardens could not take place in 2021. However, having received so many beautiful images from the "Virtual" Open Gardens in 2020, we decided to hold an exhibition and sale of these photographs. We were delighted that Trevor Disley and Clare Banks joined forces with us, both of them having been involved in photographic projects during the first lockdown. The result was that the parish church was filled with an wonderful array of photos of gardens, flowers, Coggeshall residents, their pets, scarecrows, Covid restrictions, flower arrangements and many other subjects. Some of these made us laugh and some made us cry but, importantly, they encouraged visitors to make donations to St Peter's.

Verity Barclay and team

Twining with Emmanuel, Forest Gate

It was with great delight that we welcomed Revd Chigor Chike and members of the congregation of Emmanuel Church, Forest Gate, back to Coggeshall. They came for a visit at the end of August 2021 to take part in our service, enjoy the wonderful Flower Festival and share in a buffet lunch. I know that they are keen to continue what has been a very strong and fruitful relationship. We look forward to organising reciprocal gatherings, perhaps during Open Gardens and Harvest Festival. Now Covid restrictions have relaxed and people feel a little more confident about socialising we can look forward with hope to some more shared hospitality.

Natasha McMichael

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

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Registered Charity number 1126947

Treasurer's Report 2021

2021 has been the second financially challenging year in a row for St Peter's. I had rather optimistically budgeted for events to resemble a more normal picture but sadly the depth of the pandemic prevented this. Services were more curtailed than active so our fees income and collections were very suppressed. The amount generously given monthly by many in the congregation is extremely important for a number of reasons. First and foremost this is regular cash flow but equally important is the amount we can reclaim via gift aid on the back of it. So a huge thank you to everyone.

One highlight, though, was the return of the flower festival. All credit to everyone involved as the event grossed just over £11,000 and generated net revenue, after deducting the costs of staging it, nearly £7,500. A fantastic achievement. In my budget I had anticipated a return of the Open Gardens but this did not materialize and won't again this year.

This is the second year in a row when the costs of keeping St Peter's operational greatly exceeded our income. In 2020 we were supported by the great generosity of many people and received some wonderful donations. Sadly, but inevitably, this was never going to be sustained for a second year in a row. This has meant we have had to dip into our reserves and crystallize a small amount from our investment portfolio to make up the shortfall. However a good note here is that, as I predicted a year ago, the value of our investments rose and, to my great surprise, to levels higher than in 2019. Please note this is purely a notional gain and only materialises when we sell down investments. At the end of December, despite the operational loss, our total funds stood some £2000 above the value at the end of 2020 at £172,263.

Looking ahead to this year, whilst services have fully resumed, our costs still exceed our normal income so the importance of staging successful fund- raising activities remains key. On the question of costs I think we need to be prepared for significant increases in our energy bills as the church building is a vast area to keep warm. As we saw when the boiler broke at the beginning of the year, it soon resembles a large cold store more than the warm welcoming building we know it is.

It remains for me to thank the finance team; Janet Edwards, Maureen Bennett and Derek and Jean North. They make the role of Treasurer a true team effort and I would struggle without their invaluable contributions

Jim Furze

INDEPENDENT EXAMINER'S REPORT

I report on the financial statements of the St Peter ad Vincula Church, Coggeshall, PCC for the year ended 31 December 2021, which are set out on Pages 18 to 26.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

INDEPENDENT EXAMINER'S STATEMENT

No matters have come to my attention during my examination of the accounts:

(1) which give me reasonable cause to believe that in any material respect the requirements

- * to keep accounting records in accordance with section 130 of the 2011 Act; and
- * to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

The Anchorage
81 Landermere Road
Thorpe Le Soken
Essex CO16 0LW

Lesley Frearson FCCA
Chartered Certified Accountant

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

		Unrestricted Funds		Restricted Funds	Total Funds 2021	Total Funds 2020
		General	Designated			
Note	£	£	£	£	£	£
INCOME AND ENDOWMENTS FROM						
Voluntary income	2a	85,446	38	6,204	91,688	115,490
Activities for generating funds	2b	13,326	0	0	13,326	3,778
Investment income	2c	658	3,715	1,566	5,939	5,685
Church activities	2d	9,591	0	0	9,591	6,664
Other incoming resources		450	0	0	450	1,175
Loss on disposal of investments		0	0	0	0	-13
Total income		<u>109,471</u>	<u>3,753</u>	<u>7,770</u>	<u>120,994</u>	<u>132,779</u>
EXPENDITURE						
Expenditure on Charitable activities:						
Diocesan quota		67,755	0	0	67,755	71,169
Church activities	3a	<u>53,857</u>	<u>3,199</u>	<u>5,076</u>	<u>62,132</u>	<u>64,556</u>
		121,612	3,199	5,076	129,887	135,725
Fundraising costs	3b	<u>3,994</u>	<u>0</u>	<u>0</u>	<u>3,994</u>	<u>1,078</u>
Total expenditure		<u>125,606</u>	<u>3,199</u>	<u>5,076</u>	<u>133,881</u>	<u>136,803</u>
Net income/(expenditure) before transfers		-16,135	554	2,694	-12,887	-4,024
Transfers between funds		<u>15,000</u>	<u>-15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET INCOME/(EXPENDITURE)		-1,135	-14,446	2,694	-12,887	-4,024
Net unrealised (loss)/gain on investments	6e	<u>1,556</u>	<u>8,869</u>	<u>3,737</u>	<u>14,162</u>	<u>-9,461</u>
Net movement in funds		421	-5,577	6,431	1,275	-13,485
Fund balances 1 January 2021		2,709	102,513	65,766	170,988	184,473
31 December 2021		<u>£ 3,130</u>	<u>£ 96,936</u>	<u>£ 72,197</u>	<u>£ 172,263</u>	<u>£ 170,988</u>
			(Note 9)	(Note 10)		

The notes on Pages 21 to 27 form part of these financial statements

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

BALANCE SHEET AS AT 31 DECEMBER 2021

		Unrestricted Funds		Restricted Funds	Total Funds 2021	Total Funds 2020
		General	Designated			
Note	£	£	£	£	£	£
Fixed Assets						
Tangible assets	5	0	0	0	0	0
Investments	6	0	96,514	57,609	154,123	139,961
		<u>0</u>	<u>96,514</u>	<u>57,609</u>	<u>154,123</u>	<u>139,961</u>
Current Assets						
Debtors	7	2,422	0	0	2,422	2,800
Short term Deposits	6c	0	422	442	864	16,177
Cash and Bank balances	6c	3,456	0	14,146	17,602	14,519
		<u>5,878</u>	<u>422</u>	<u>14,588</u>	<u>20,888</u>	<u>33,496</u>
Current Liabilities						
Creditors due within one year	8	2,748	0	0	2,748	2,469
Net current assets		<u>3,130</u>	<u>422</u>	<u>14,588</u>	<u>18,140</u>	<u>31,027</u>
Total assets		<u>£ 3,130</u>	<u>£ 96,936</u>	<u>£ 72,197</u>	<u>£ 172,263</u>	<u>£ 170,988</u>
Parish Funds						
Unrestricted income funds		3,130	96,936	0	100,066	105,222
Restricted income funds		0	0	72,197	72,197	65,766
		<u>£ 3,130</u>	<u>£ 96,936</u>	<u>£ 72,197</u>	<u>£ 172,263</u>	<u>£ 170,988</u>
			(Note 9)	(Note 10)		

Approved by the PCC meeting on 28 March 2022 and signed on its behalf by Jim Furze

The notes on Pages 21 to 27 form part of these financial statements

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting Policies

1a Basis of Accounting

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), (effective 1 January 2015) - (Charities SORP (FRS 102)) and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law.

The PCC constitutes a public benefit entity as defined by FRS 102.

The PCC considers that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are rounded to the nearest £1 and are prepared in Sterling

1b Funds

General Fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

1c Income

Regular giving is recognised when received by the PCC. Income tax recoverable under Gift Aid is included when that income is recognised.

Grants and legacies to the PCC are recognised when the PCC is notified of its legal entitlement and the amount due.

Parochial fees are now an integral part of the activities of the PCC.

Fee income from the letting of church premises is recognised when the rental is received.

Investment income and interest are accounted for when receivable.

Fundraising income is recognised when received by the PCC.

Unrealised gains or losses are recognised on the revaluation of investments at 31 December.

Realised gains or losses are recognised when investments are sold.

1d Expenditure

Grants and donations are accounted for when paid over, or when awarded if that creates a binding obligation on the PCC.

Expenditure on activities relating to the work of the church and the Diocesan Quota are accounted for when payable and include irrecoverable VAT where applicable. Governance costs comprise those costs associated with meeting the constitutional and statutory requirements of the PCC, this includes the preparation and examination of these financial statements.

1e Fixed Assets

Consecrated and benefice property is excluded from the financial statements by Section 96(2)(a) of the Charities Act 1993. The church extension has been built on benefice land and, being a physical extension to the church, is subject to Ecclesiastical Faculty Jurisdiction; it, like the church, is therefore not included on the PCC Balance Sheet.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal, since the PCC considers this to be inalienable property.

All expenditure incurred on consecrated or benefice buildings, and movable church furnishings, whether maintenance or improvement, is written off as expenditure of the year in the Statement of Financial Activities.

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

1e Fixed Assets - continued

Other fixtures, fittings and office equipment are depreciated to write off their cost on a straight line basis over five years, at the rate of 20% p.a. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

1f Investments

Investments are valued at market value at 31 December where materially different from cost.
Investments comprise investments in unquoted equity

1g Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets or financial liabilities.

- Short term debtors (financial assets) are measured at transaction price
- Short term creditors (financial liabilities) are measured at transaction price

The PCC only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

1h Cashflow

The accounts do not include a cashflow statement as the PCC as a small reporting entity is exempt from the requirements to prepare such a statement under the Charities SORP (FRS 102) Bulletin 1.

2. INCOME

2a Voluntary Income

	Unrestricted Funds		Restricted Funds	Total Funds 2021	Total Funds 2020
	General	Designated			
	£	£	£	£	£
Gift Aided regular giving	55,947	0	0	55,947	58,811
Collections	1,168	0	0	1,168	1,745
Donations	13,325	0	4,000	17,325	22,464
Farewell Gifts	0	0	0	0	0
Gift Aid tax recoverable	14,948	0	1,686	16,634	20,490
St Nicholas Chapel (inc Gift Aid)	0	0	518	518	6,880
Music and Organ Fund (inc Gift Aid)	0	0	0	0	0
Fabric Fund (inc Gift Aid)	0	38	0	38	0
Library Appeal	58	0	0	58	100
Children's work	0	0	0	0	0
Legacies	0	0	0	0	5,000
	<u>£ 85,446</u>	<u>£ 38</u>	<u>£ 6,204</u>	<u>£ 91,688</u>	<u>£ 115,490</u>
For the year ended 31 December 2020	<u>£ 94,143</u>	<u>£ 0</u>	<u>£ 21,347</u>	<u>£ 115,490</u>	

2b Activities for Generating Funds

Fundraising events:

Flower festival	11,100	0	0	11,100	2,028
Open gardens	0	0	0	0	553
BBQ	0	0	0	0	0
Parish lunches	0	0	0	0	257
Other Fund raising	661	0	0	661	525
For specified charities	915	0	0	915	0
Concerts	374	0	0	374	155
	<u>13,050</u>	<u>0</u>	<u>0</u>	<u>13,050</u>	<u>3,518</u>
Sale of cards, mugs and teatowels	276	0	0	276	260
	<u>£ 13,326</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 13,326</u>	<u>£ 3,778</u>
For the year ended 31 December 2020	<u>£ 3,778</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 3,778</u>	

2c Investment income

Income from investments	658	3,715	1,566	5,939	5,669
Deposit interest	0	0	0	0	16
Gain/loss on sale of investment	0	0	0	0	0
	<u>£ 658</u>	<u>£ 3,715</u>	<u>£ 1,566</u>	<u>£ 5,939</u>	<u>£ 5,685</u>
For the year ended 31 December 2020	<u>£ 639</u>	<u>£ 3,550</u>	<u>£ 1,496</u>	<u>£ 5,685</u>	

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

2d Church Activities

Parochial fees	5,833	0	0	5,833	1,868
Hire fees	774	0	0	774	1,353
	<u>6,607</u>	<u>0</u>	<u>0</u>	<u>6,607</u>	<u>3,221</u>
Parish Magazine sales/advertising	2,984	0	0	2,984	3,443
	<u>£ 9,591</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 9,591</u>	<u>£ 6,664</u>
For the year ended 31 December 2020	<u>£ 6,664</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 6,664</u>	

2e Other Income Resources

Broadband	450	0	0	450	600
Other	0	0	0	0	575
	<u>£ 450</u>	<u>0</u>	<u>0</u>	<u>450</u>	<u>1,175</u>
For the year ended 31 December 2020	<u>£ 1,175</u>	<u>0</u>	<u>0</u>	<u>£ 1,175</u>	

	Unrestricted Funds		Restricted Funds	Total Funds	Total Funds
	General	Designated		2021	2020
	£	£	£	£	£

3. EXPENDITURE

3a Church activities

Ministry	1,106	0	0	1,106	2,492
Children's work & Sunday Club	0	0	0	0	0
Visiting Clergy	0	0	0	0	231
Youth project expenses	4,000	0	4,000	8,000	8,000
Curates expenses	0	0	0	0	1,049
Gifts to non-stipendiary clergy etc.	0	0	0	0	0
Choirmaster/organ and music	4,689	0	0	4,689	2,223
Hospitality	0	0	0	0	0
Music and Organ Fund	0	0	0	0	0
Parish administration	11,717	0	0	11,717	9,449
Utilities	6,997	0	0	6,997	6,279
Insurances	7,748	0	0	7,748	7,668
Subscriptions and licences	0	0	0	0	0
Church cleaning	0	0	0	0	302
Major Capital Expenditure	0	0	0	0	0
Flowers	400	0	0	400	0
Property repairs - general	10,316	0	0	10,316	3,974
Property repairs - vicarage	2,266	0	0	2,266	0
Chancel	0	0	0	0	0
Fabric Fund expenditure	0	3,199	0	3,199	10,838
Roof repairs	643	0	0	643	3,926
St Nicholas Chapel	0	0	203	203	709
Eve Crawford fund for the elderly	0	0	873	873	500
Accountancy and Independent Examination	650	0	0	650	650
	<u>50,532</u>	<u>3,199</u>	<u>5,076</u>	<u>58,807</u>	<u>58,290</u>
Donations made	<u>960</u>	<u>0</u>	<u>0</u>	<u>960</u>	<u>4,355</u>
Parish magazine costs	2,365	0	0	2,365	1,911
	<u>£ 53,857</u>	<u>£ 3,199</u>	<u>£ 5,076</u>	<u>£ 62,132</u>	<u>£ 64,556</u>
For the year ended 31 December 2020	<u>£ 48,509</u>	<u>£ 10,838</u>	<u>£ 5,209</u>	<u>£ 64,556</u>	

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted Funds		Restricted Funds	Total Funds 2021	Total Funds 2020
	General	Designated			
	£	£	£	£	£
3b Fundraising costs					
Fundraising events:					
Flower festival	3,727	0	0	3,727	67
Concerts	162	0	0	162	21
Open Gardens	0	0	0	0	0
Library Appeal	0	0	0	0	0
Other & Envelopes	60	0	0	60	990
	<u>3,949</u>	<u>0</u>	<u>0</u>	<u>3,949</u>	<u>1,078</u>
Card sales expenses	45	0	0	45	0
	<u>3,994</u>	<u>0</u>	<u>0</u>	<u>3,994</u>	<u>1,078</u>
For the year ended 31 December 2020	<u>£ 1,078</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 1,078</u>	

4. COMMITMENTS

(a) The 2018 **Quinquennial Inspection** identified various works that had previously been highlighted in the 2013 report. These works are of a non urgent nature and will be phased and undertaken when funding allows.

(b) There were no other major **Capital Commitments** at 31 December 2021

5. TANGIBLE FIXED ASSETS

	Equipment
	£
Cost	
as at 1 January 2021	2,675
additions	<u>0</u>
as at 31 December 2021	<u>2,675</u>
Depreciation	
as at 1 January 2021	2,675
charge for year	<u>0</u>
as at 31 December 2021	<u>2,675</u>
Net Book Value	
as at 1 January 2021	<u>£ 0</u>
as at 31 December 2021	<u>£ 0</u>

The tangible fixed assets are held for charitable use by the PCC

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2021

6. INVESTMENTS at market value

(a) Allocation to Funds

From 2011 it was agreed that all investment assets, short term deposits and bank balances should be considered to be 'Pooled Assets' and all interest and dividends received should be allocated to the different funds in proportion to the assets held by that fund at the end of the month before the payment or revaluation was realised.

(b) Investments at Market Value

	Unrestricted Funds		Restricted Funds	Total Funds 2021	Total Funds 2020
	General	Designated			
	£	£	£	£	£
Edith Smith - 2780 Charifund units				43,262	38,157
CBF Investment Fund					
386 income shares				9,039	7,892
11064 Charibond units				13,406	13,883
Charities Property Fund 64566 Units				88,416	80,029
Total Variable Rate investments	0	96,514	57,609	154,123	139,961
Total Investments					
As at 31 December 2020	£ 0	£ 96,514	£ 57,609	£ 154,123	£ 139,961

(c) Short Term Deposits and Bank Balances

Short term deposits	0	422	442	864	16,177
Cash and Bank balances	3,456	0	14,146	17,602	14,519
(d) Pooled Assets (b) + (c)	£ 3,456	£ 96,936	£ 72,197	£ 172,589	£ 170,657
As at 31 December 2020	£ 2,378	£ 102,513	£ 65,766	£ 170,657	

(e) Gains/(losses) on revaluation of investment assets

Variable Investments at Market Value

As at 31 December 2020				139,961	
Sale of Investments				0	
Loss on sale of investments				0	
As at 31 December 2021	1,556	8,869	3737	154,123	
Gain/Loss on Revaluation	£ 1,556	£ 8,869	£ 3,737	£ 14,162	

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted Funds		Restricted Funds	Total Funds 2021	Total Funds 2020
	General	Designated			
	£	£	£	£	£
7. DEBTORS					
Amounts due within one year:-					
Gift aid recoverable	1,417	0	0	1,417	1,259
Income from sale of investments	0	0	0	0	0
VAT recoverable	0	0	0	0	0
Other Debtors	1,005	0	0	1,005	1,541
	<u>£ 2,422</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 2,422</u>	<u>£ 2,800</u>
As at 31 December 2020	<u>£ 2,800</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 2,800</u>	

8. CREDITORS					
Amounts due within one year:-					
Income in advance	0	0	0	0	0
Accrued expenses	2,748	0	0	2,748	2,469
Other	0	0	0	0	0
	<u>£ 2,748</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 2,748</u>	<u>£ 2,469</u>
As at 31 December 2020	<u>£ 2,469</u>	<u>£ 0</u>	<u>£ 0</u>	<u>£ 2,469</u>	

9. DESIGNATED FUNDS

	Total	Fabric Fund	Roof Renewal Fund
	£	£	£
As at 1 January 2021	102,513	27,766	74,747
Investment income	3,715	1,006	2,709
Interest received	0	0	0
Gain/Loss on revaluation of investments	8,869	2,402	6,467
Donations and related Gift Aid	38	38	0
Library Appeal	0	0	0
Fund Transfers	-15,000	-7,000	-8,000
Expenditure	-3,199	-3,199	0
As at 31 December 2021	<u>£ 96,936</u>	<u>£ 21,013</u>	<u>£ 75,923</u>
		(a)	(b)

(a) The Fabric Fund consists of monies designated by the PCC for major works.

(b) The Roof Renewal Fund was established in June 2010.
The initial investment was a transfer of £50,000 from the Fabric Fund.

ST PETER AD VINCULA CHURCH, COGGESHALL, PCC

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

10. RESTRICTED FUNDS

	Total	Eve Crawford	Bonton Fund	Bill Howes Appeal	Youth project & Ministry
	£	£	£	£	£
As at 1 January 2021	65,766	39,312	16,323	131	10,000
Investment income	1,566	936	389	3	238
Gain/(loss) on revaluation of investments	3,737	2,234	928	7	568
Interest received	0	0	0	0	0
Donations (Inc Gift Aid)	6,204	0	2,204	0	4,000
Gain on Sale of Investments	0	0	0	0	0
Expenditure in year	-5,076	-873	-203	0	-4,000
As at 31 December 2021	<u>£ 72,197</u>	<u>£ 41,609</u>	<u>£ 19,641</u>	<u>£ 141</u>	<u>£ 10,806</u>

(a) (b) (c) (d)

- (a) The executors of the will of Eve Crawford requested that 20% of the net sale proceeds of 3 Robinsbridge Road be made available for helping the elderly. The Eve Crawford Fund for the Elderly was therefore created in 2007 to reflect the executors' wishes.
- (b) Funds held in the St Nicholas Chapel Trust (Bonton) Fund were, with the agreement of the Charities Commission, transferred to the PCC accounts and are held for expenditure at St Nicholas Chapel.
- (c) The Bill Howes Appeal is to raise funds for the library. In the previous year, expenditure on this project exceeded income and excess expenditure was funded from the Fabric fund. During the current year, income has been sufficient to cover the expenditure on this fund.
- (d) The Youth project & ministry represents donations made towards youth project expenditure and ministry expenditure. The donation towards youth projects was fully expended during the year.

