



Trustees' Annual Report for the period

From

To

Period start date

Period end date

01
July
2020

30
June
2021

Section A

Reference and administration details

Charity name

Rotary Club of Skipton Craven

Other names charity is known by

Registered charity number (if any)

1126881

Charity's principal address

Ellerghyll, Mill Lane, Bradley

Keighley

North Yorks

Postcode
BD20 9EE

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year
Name of person (or body) entitled to appoint trustee (if any)

1

Phil Brown
President

Rotary Club of Skipton Craven member

2

Tom Relton
Secretary

Rotary Club of Skipton Craven member

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John Eddison
Treasurer

Rotary Club of Skipton Craven member

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Club consisting of 28 members

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed by the members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the relief of the poor and needy or such other charitable purpose as the club see fit

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In Planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The focus of our activities is to provide grants and donations to local organisations and charities that will provide services to the local communities. We also make awards to local youths to assist them undertake charitable projects both nationally and internationally which we believe benefits the young people by developing their self-confidence and social and life skills.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

A detailed list of donations, grants and awards are shown on the receipts and payment accounts.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash at the bank of £21947 all of which is unrestricted funds of which £1863 has been designated for the Wishing Well/Sofa appeal. We aim to hold at least £2,000 in reserves at the year end. Any surplus to be donated.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Position (eg Secretary, Chair, etc)

Date

Rotary Club of Skipton Craven**Registered Charity Number 1126880****Receipts and Payments account for the year ended 30th June 2021**

	2021	2020
Income		
Cartridges	108	274
Donations by members - Manorlands & Food Bank	3759	1791
Donations Re Ted Abell	120	
HMRC Gift Aid	2390	2976
Interest	28	118
J Waterfall donation for Shelterbox		100
Matching Grant, RYLA, OYT & TGGT	575	1208
Mesh donation for Shelterbox		2860
Morrisons Vouchers		295
Poppy Appeal badges	40	
RYLA refund via Elland RC		475
Sale of Calendars		32
Santa Fun Run	24792	48895
Skipton RC re Christmas donations	320	
Sundry donations		227
Xmas collections	2715	11009
	34847	70261

Expenditure	2021	2020
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Donations

Addingham Visor Army		50
AgeUK North Craven		1000
Airedale Bowel Cancer Research		250
AGH -Covid Chair	5364	
Australian Bush Fires		200
Balance of food bank donations & Gift Aid		695
Beirut Appeal	100	
Brooklands School	100	500
Cancer Support Yorkshire		300
Carers Resource	490	1000
Carers Respite - The Old Station		425
Carleton Primary School		300
Child Heart Unit LGI		250
Cowling Primary School		300
Dales Jam		150
Dental Aid via HelenLindley		200
DG Cakes to Food Bank - B Stott		92
District 1040 Flood Relief		250
Dyneley House 'Practice Champions'		250
Embsay PCC Re Ted Abell	220	
Embsay Play Group	490	
Fisher Medical Centre		250

Food Bank Donations by members	1200	1481	
Friends of Aireville Park		1000	
Friends of UW School		300	
Gargrave Primary School		300	
Holly Toothill		250	
Joe Eastham		500	
Kenya Kids in Need	1200	700	
Kids Out		500	
Loud Minority Samba Band		150	
Macmillan Cancer Support		500	
M. Storr Asthma UK	100		
Manorlands Donations by members	3861		
Manorlands	13000	22630	
Marie Curie - H&M Foundation	10000	10000	
Martin House		500	
Middletown Allotments Association		650	
Morrisons trolley dash		144	
Morrisons trolley dash SELFA (£105 vouchers)		246	
Morrisons trolley dash Yorkshire Cancer Care		46	
Ocean Youth Trust		1240	
Oxfam		250	
Petel Charity via Harrison Boothman		300	
Poppy Day	100	50	
RIBI Purple4Polio		144	
RNLI		250	
Rotary Foundation		700	
SFR Prizes 2@£25	50		
Say Aphasia		300	
SCAD	100		
Selfa	78	400	
Shelterbox (Mesh donation)		2950	
Skip to School - Skipton Juniors FC		400	
Skipton Brass Band		150	
Skipton Food Bank		1000	
Skipton PC Scouts		350	
Skipton Puppet Festival		1000	
Skipton Step into Action	300		
Skipton Swimming Club		300	
Skipton under 14s RFC		200	
Stanbury School		300	
The Woodland Trust		250	
WACA - Blood Pressure Mach Machines	140		
Young Writer Prizes	275	210	
		37168	57103
Income less Donations			
		-2321	13158

General Expenses

Garden Dibber's	45
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Hi-Vis jackets		288	
Licence		20	
Santa Fun Run	379	11113	
The Great Get Together Dec		1025	
The Great Get Together June		1151	
	379		13643
Surplus/(deficit) for the year	-2700		-485
Balance brought forward	24647		25132
	21947		24647

From: thomas.relton@btinternet.com
Sent: 16 November 2021 11:08
To: Simon Manley; Michele Heyworth
Cc: John Eddison; Colin Secretary Hargreaves
Subject: EXAMINATION OF SCRC ACCOUNTS FOR 2020 /21

Dear Simon & Michele,

This is a formal notification of the results of the examination of the SCRC's Accounts for 2020 /21 and must be recorded within the Club's records.

Colin Hargreaves and myself have examined the Club's Accounts for 2020 /21 as set out in the Club's Standing Orders and found them to be a true and accurate record of transactions.

The examination was done in 2 parts:-

Part 1 was completed by myself and reconciled all bank transactions for the 3 main bank accounts General / Hospitality, Charity and the SFR to the 'Day Book' Excel file completed by the Treasurer, John Eddison. All records tied in and there were no anomalies.

Part 2 was completed by Colin Hargreaves and all transactions above a minimum of £500 were investigated to ensure there was adequate paperwork to substantiate the transaction which there was.

We must set on record John Eddison's exemplary record keeping which allowed the examination to be completed quickly and smoothly with a minimum of fuss; with nearly 50 years of accounting experience I found it to be a seamless process and made the task so much easier.

Obviously , the impact of Covid -19 has resulted in a major reduction in the volume of transactions but the high standards John has set himself has been maintained and sets the bar for future Club Treasurers.

Kind Regards,

Tom Relton, FCMA, MBA.