

The Parochial Church Council of
Saint Mark, Kingstanding Birmingham
Registered Charity 1126875

**Reports to the
Annual Parochial Church Meeting**

**24th October 2020
11.00am**

ANNUAL VESTRY MEETING

For the appointment of Churchwardens

AGENDA

1. Minutes of last year's meeting
2. Appointment of Churchwardens

MINUTES OF THE ANNUAL VESTRY MEETING 2019

Two nominations were received for Churchwarden.

Sheila Chadwick and John Whitehouse were declared elected.

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1. Minutes of the 2019 APCM
2. Number on the Electoral Role
3. Treasurer's Report on Finance
4. Churchwardens Report on Fabric Goods and Ornaments
5. Report on the proceedings of the New Deanery Synod
6. Mother's Union Report
7. Social Sub-Committee Report
8. Report on Children's Work
9. Community Development Report, incorporating Saint Mark's Day Centre Management Sub-Committee Report
10. Parish Priest's Report
11. Elections to the Parochial Church Council
12. Appointment of an Auditor
13. Any Other Competent Business
14. The closing prayer

1. Minutes of the 2019 APCM

- The minutes of the 2018 APCM were received by the meeting
- The number on the Electoral Role stood at 60, following revision
- The Parochial Church Council report was received by the meeting
- The Financial Report was received by the meeting
- The Churchwardens Report on Fabric, Goods and Ornaments was received by the meeting
- The Deanery Synod Report was received by the meeting
- The Mother's Union Report was received by the meeting
- The Social Sub-Committee Report was received by the meeting
- The Children's Report was received by the meeting
- Elections to the Parochial Church Council
- Appointment of Auditor: none made
- Any Other Competent Business: There was no other business.

2. Number on the Electoral Role

Christine Lightfoot, Sonia Finn, Sally, Annemarie, and Julie Stansbie have been added to the electoral role but sadly we lost Keith Stephenson, Barbara Stansbie and the Bertucci family. The new number for the electoral role stands at 49.

3. Report of the Proceedings of the Parochial Church Council

The Parochial Church Council has the responsibility of co-operating with the Parish Priest, Father Philip Calvert and also of maintaining the Parish Centre. Policies relating to Health and Safety, the Protection of Children and Vulnerable Adults and Substance abuse are all in place.

Members are actively involved in the Church's Community Work and also sit on the Day Centre Management and Social Sub-Committees.

Four full PCC meetings were held during 2019.

Reports are handed out prior to the meetings; this enables members to prepare any questions they wish to ask – or comments they wish to make – beforehand, leaving valuable time for discussion of other Church related topics. The PPC is chaired by the Parish Priest; it consists of the Church Wardens, the Deanery Synod Representatives, the Treasurer (ex officio) and other elected/co-opted members.

Those whose names are on the Electoral Role elect the Church Wardens at the Annual Vestry Meeting and the members of the PCC at the APCM. Every third year they also elect the Deanery Synod Representatives.

In 2019, the following were members of the PCC

Chair	Father Philip Calvert
Lay Chair	John Biddell
Secretary	Sheila Chadwick
Treasurer	Jennifer Orgill
Wardens	Sheila Chadwick John Whitehouse
Deanery Synod Reps	Rosemarie Stephenson, Judy Watts-James
Other Elected Members	Maureen Hall, Beryl Jones, Pat Plant, Chris Richards, Gill Barker, Veronica Eagle, Jane Davis.

Keith Airey was co-opted at the first meeting. The following were also voted for these offices

Electoral Role Officer	Maureen Hall
Safe Guarding Officer	Keith Airey
Children	Jane Davis

As usual there was a short discussion after the meeting most of which will be followed up in more detail at future PCC meetings.

Sheila Chadwick

4. The Treasure's Report on Finance

The Report is to be found in the separate booklet containing the Annual Accounts.

Jenny Orgill

5. The Church Wardens' Report on Fabric Goods and Ornaments

First, I would like to take this opportunity to welcome John Whitehouse who has kindly agreed to stand as Church Warden alongside me.

One of our first tasks was to organise the repair of the bell in the bell tower. It needed a total replacement of the control box on the wall opposite the kitchen.

At our visitation meeting with the new Arch Deacon she commented on the state of the driveway and the sky lights in the Narthex. This was put on the next PCC Agenda and everyone agreed that we should draw down the money from funds to pay for both repairs. John very kindly said to me he would look into both of these projects. I must say that he has worked extremely hard at bringing these two projects about. By the end of December, the Sky lights are waiting for the frames to be made. We are hoping to get the driveway completed during the summer.

Whilst all this has been going on, we have had the usual repairs because it is an old building. Sensors failing in the gent's toilets, and we had to replace the light switch by the vestry door. We also found the control box for the bell tower had to be lowered.

Lastly but certainly not least the blind in the sanctuary was gifted by Rosemarie in loving memory of her husband Keith Stephenson.

John and I would also like to take this opportunity to thank Fr Philip for the wonderful Masses he gives us every Sunday and also for our daily masses during the week. He works tirelessly on our behalf and I know many of you do not see the amount of work involved behind the scenes.

Sheila Chadwick and John Whitehouse

6. Report on the Deanery Synod

This year has been one of great change for Handsworth Deanery as in line with the aims of people and places we approved the decision to join with Central Deanery. We have had 4 meetings this year, the first being Handsworth Deanery day on the 12th January at Saint Andrews Church where we enjoyed a great day of fellowship and were treated to a delicious lunch.

2nd March Handsworth and Central Deaneries met at Saint Mary's where it was agreed that the two Deaneries would merge and that any funds held by each of the Deaneries would be put into a joint fund.

On 9th May Handsworth and Central Deaneries held another joint meeting at Gas Street Church where those present had the opportunity to express any concerns that they had about the merger and a final vote was taken to approve the decision to merge. The Deanery of Handsworth and Central came into being on the 1st August 2019.

The first synod of the new merged Deanery took place on the 17th October at Saint Mary's. It was agreed that a committee would be formed to be involved in the appointment of the new area Dean.

Revd Douglas Machiridza has been appointed as Area Dean, he will be licenced on 29th March 2020 at Saint Martins in the Bull Ring.

7. Mothers' Union Report

It has been a rather quiet year for Saint Mark's branch of the Mothers Union, with our membership reduced to 4 we have continued to hold monthly meetings in members homes beginning each meeting with a short service which has been prepared and led by one of the members.

In February we attended the annual Diocesan Festival at Saint Philips Cathedral which was led by Bishop David Urquhart during which our new Diocesan President, Deirdre Moll was commissioned.

At the beginning of the year much of our focus was on how we could make our branch more appealing and thus encourage new members to join us and it was with great joy that we held a service on August 8th at which Fr Philip and Zena Beard were enrolled by Deirdre Moll.

In September we joined with some past members for what has become known as our birthday meal (so named because at one time 4 of our then members had birthdays in September) and an evening of good company and good food was enjoyed by all at Farmer John's.

8. Social Sub-Committee Report

The year 2019 was a very busy time for Saint Mark's social activities.

The most notable being the Summer and Christmas Fairs. Both events raised a good amount for Church funds, and was a source of much enjoyment for all concerned. But the turn outs could have been better.

The attendance to the rest of the events throughout the year has proved a great success and has raised a lot of money during the course of the year. We have really good support for quiz, race night and family fortunes they have become really popular.

The year ended with a memorable evening at Westfield Court for our annual Christmas Meal which everyone enjoyed immensely.

John Whitehouse

9. Report on Children's Work

During the past year the children have involved themselves in a variety of crafts and activities which have helped them enjoy and learn about Jesus and his Jewish upbringing.

The children's leaders have prepared well for each session.

The attendance of the children has been very sporadic and the age range can be quite varied.

Nevertheless, we continue to be positive and ask the Lord to keep us from being dismayed when the children are absent.

We look forward to a new year of commitment.

Jane, Zena, Jenna, Jenny.

10. Community Development, incorporating Saint Mark's Community Hub Management Report

2019 saw the numbers attending the day centre gradually rise, 12 months on from the restructure the attendance figures were up 10%. This is quite an achievement as sadly we lose members during the course of the year. Of the people on the register at the start of 2019, at least 21 were no longer with us at the year end and that number would be higher for those who join and left within the year. Our membership has risen over the year from 50 to 55.

In July 2019 we had an inspection by the Birmingham Adult social care team they were extremely pleased with what they saw. They concluded that St. Mark's Day Centre is a happy well-run centre. We have continued to build stronger links with the social worker teams and there is now a steady stream of referrals from them, particularly now these are dealt with promptly. This included taking on several new members when the day centre they were attending closed at short notice. Discussions around funding continue with the commissioners, they realise that getting a full picture of what is going on in the city is difficult to assess. The voluntary sector continue to shoulder the burden of supporting many older people.

Throughout the year the day centre staff have organised various special events for the members, such as a river cruise and a visit to the pantomime. There is also regular entertainment brought into the centre.

The wider Community Hub activities continue to develop. Our young at heart trips are always popular, these included Willenhall lock museum, Sudeley Castle and Arley Arboretum. Our card making group continues to have a loyal following as does Friday Lunch. The Community Choir has got off to a good start and already performed at three events, we could do with more members. The fortnightly history group is gradually

uncovering some quite fascinating things about the area as well as hearing member's life stories. Looking at old maps of the area we are quite certain that the Kings Standing Lodge was where St. Mark's stands today. A neighbour has said that he has discovered some quite interesting things in his garden which adds further evidence. As the Kingstanding mound is only a short distance away this seems a reasonable conclusion. Of course, our address is also part of the history, as the Monks from Maryvale played Bandy in the woods here, it is quite reasonable to assume that we now have a local saint of our own, John Henry Newman who walked on our grounds.

We need to thank the staff for all their work, Charlotte, Sue, Marilyn, Dave (Marsh), Martin, Sarah and Vicky. During the year we said goodbye to two drivers David Evans and Geoffrey Little and we welcomed Alvin Brandy and Mark Dunlop. Also, thanks to our volunteers, Shirley, Gail, Zoe, Rosa and David (Timms).

Each year we apply to a number of charities and trusts for support and in 2019 nearly a quarter of our income came from them, without their help we simply could not survive. It is a very time-consuming exercise in applying, they do not come to us. We particularly need to thank Tesco's who included us in their Bags of Help scheme. We were granted a £1000.00 with this we were able to replace the central lights in the hall with more energy efficient units. These turned out to be very easy to install, will be cheaper to run and are much brighter. We have also purchased a CCTV system for the hall for the safety of hall users and security. Other charities who provide funds are, Alfred Haines, Peddimore Community Fund, Ageing Better, Thrive (they provide the majority of my salary). Eveson Trust, Archer Trust, Grimmett Trust, The Roughley Trust, Handsworth Charity and CB and HH Taylor.

Keith Airey

11. Parish Priest's Report to the APCM, 2020.

This annual meeting of church members gives me, your parish priest, the opportunity to express my grateful thanks to all those who have given of their time, their gifts and talents, their love, care and attention into Saint Mark's Church over the past year, and to mark the passing of those of our church family who have won the race kept the faith and have now passed through the veil of death to join the Church triumphant, and whom, now, worshipping before His throne of glory, intercede with the Father for us who labour here below.

We bid a fond farewell to Barbara Stansbie and Keith Stephenson in 2019: may they and all the faithful departed rest in well-earned heavenly peace. We hold their loved ones in our thoughts and prayers.

I offer my personal thanks to all who have served on the Parochial Church Council over the past 12 months and to our wardens, Sheila Chadwick (who also acts as PCC secretary) and John Whitehouse (who took over from Zena Bill), our Treasurer Jenny Orgill. Thanks also go to the staff and volunteers who work in our Day Centre and Keith Airey, our Community Development Officer, who fund -raises for the Church and the Community Hub, looks after the finances of the Day Centre, keeps the mini- buses on the road and runs the various Community Hub activities with the help of Beryl, Judy and various other members of the congregation. Thanks also for his playing the organ and piano and operating the video screens at Sunday Mass. Thank you also to my dear wife, Tracey, who cleans the Parish Centre and to the small band of volunteers who provide refreshments on a Sunday and who clean the church and arrange flowers, not forgetting my alter- servers , many of whom are on duty practically every week, and those who read, lead the intersessions (several of who write their own prayers), and those who welcome, bring up the offertory gifts and take the collection. Last but not least the Sunday-school leaders who work hard to prepare enjoyable and instructive lessons for our small group of

children as they seek to pass on the faith to the next generation. Every one of you helps to keep St Mark's going day by day and week by week. Thank you all.

We have a small but faithful congregation here at St Marks who make this a special place to worship and as your parish priest I give thanks to God for each and every one of you. Having a small congregation means that a larger portion of you have to get involved by using your gifts and talents and giving of your time in the upkeep of the Church and the running of the various activities which take place. This has to be a good thing, for the more of you involved, the more you are able to feel you are contributing to our shared mission of making known to those around us the Good News about our Lord and Saviour Jesus Christ, who Himself gave us the perfect example of humble service to copy when He washed his disciples' feet at the Last Supper.

There will no doubt be someone whom I have omitted to mention and thank here. Be assured everything that each and every one of you do is valued and appreciated not only by me but by God who sees everything we do and knows we do it all for love of Him and his Holy Church.

Finally, thank you for putting up with me for another year.

May St Mark, our patron, our blessed Lady, and all the Saints pray for you.

Father Philip

12. Elections to the Parochial Church Council

Three places for three years

13. Appointment of an Auditor

14. Any other Competent Business

(To be notified in writing to Fr. Philip by Wednesday 21st October 2020)

15. The Closing Prayer

The Parochial Church Council
of
The Ecclesiastical Parish
of
SAINT MARK, KINGSTANDING
BIRMINGHAM
Registered Charity 1126875

ANNUAL ACCOUNTS
1 January – 31 December 2019
Incorporating Receipts and Payments
of
Saint Mark's Community Hub

Parish Priest
Father Philip Calvert
The Clergy House, Bandywood Crescent
Kingstanding B44 9JX

Banks
CAF
Lloyds, Kingstanding

Independent Examiner
Mrs Sandra Cottrell
Lichfield

Treasurer's Summary

It is pleasing to see that in 2019 we had a surplus in the church finances – largely due to good performances in our investments.

Actual income week by week (regular giving, collections, hall hire, etc) was maintained in line with 2018 and our expenses for gas, electricity, etc increased slightly.

We benefited from the new calculation of Diocesan Common Fund which was reduced by just over £5000 in 2019. The new calculation is based on the previous years' accounts so our 2020 Common Fund will be based on our 2018/2019 accounts.

The Minibus Fund performed well in 2019, again due to investments and there is a healthy balance in that fund.

The Day Centre Fund decreased – Keith Airey will be able to explain the issues facing the Day Centre.

Jennifer Orgill

PCC Treasurer

BALANCE SHEET**31 DECEMBER 2019**

	2019	2018
<u>FIXED ASSETS</u>		
PCC – CBF Investment Fund Income Shares	51,490	54,576
PCC – CCLA – Property Fund	33,733	34,642
PCC – CCLA – Global Fund	36,512	28,663
PCC – CCLA – Income Fund	32,373	27,272
Day Centre	11,689	23,256
Minibus – global equity fund	11,806	9,269
Minibus – property fund	38,094	39,120
<u>CURRENT ASSETS</u>		
PCC Deposit account – CCLA	15,821	15,703
PCC Current account – CAF	10,163	5,213
Day Centre Deposit account – CCLA	1,118	39
Day Centre Current account – Lloyds	2,463	4,944
Minibus Deposit account – CCLA	1,175	282
Minibus Current account – Lloyds	1,557	1,136
	247,994	244,115
<u>REPRESENTED BY</u>		
Unrestricted Fund – Church General Fund	20,393	19,863
Designated Fund – All Saints Mission Fund	106,321	106,321
Designated Fund – Fabric Fund	53,378	39,884
Restricted Fund – Vehicle Replacement Fund	52,632	49,807
Restricted Fund – Day Centre Fund	15,270	28,238
	247,994	244,115

Note : this Balance Sheet combines all the assets and liabilities of the PCC including the Day Centre.

Approved by the Parochial Church Council

Treasurer : Jennifer Orgill

Chairman : Fr Philip Calvert

STATEMENT OF FINANCIAL ACTIVITIES

31 DECEMBER 2019

	2019	2018
<u>INCOME</u>		
<u>Voluntary income</u>		
Tax efficient planned giving	9,687	10,355
Other planned giving	1,668	2,587
Other collections at services	1,553	944
All other recurring giving/donations	0	0
All other non-recurring giving/donations	3,161	2,872
All tax recovered through Gift Aid	3,695	3,082
Legacies received	0	0
Recurring grants	0	0
One-off grants	0	132
	19,764	19,971
<u>Activities for generating funds</u>		
Gross income from fund raising activities	2,557	1,217
<u>Income from investments</u>		
Dividends, interest, income from property	16,796	5,081
<u>Church Activities</u>		
Statutory fees retained by the PCC	774	2,156
Gross income from trading (hall lettings)	10,156	5,121
Other incoming resources (parish pilgrimage, childrens work, PCC for BDBF, etc)	7,747	6,194
	57,794	39,740
Total incoming resources		

STATEMENT OF FINANCIAL ACTIVITIES cont.

31 DECEMBER 2019

	2019	2018
<u>RESOURCES USED</u>		
Cost of generating funds	100	0
All Mission giving and charitable grants	428	862
Parish share paid to Diocese	23,783	28,719
Fees collected by PCC on behalf of Diocese	6,758	4,070
Salaries / honoraria	1,668	1,605
Expenses of clergy, clergy house, visiting clergy	0	304
Mission and evangelism costs	4,049	2,733
Regular church running expenses	5,239	4,063
Church utility bills	940	1,295
Costs of trading (hall expenses)	8,548	6,643
Governance costs (audit)	0	0
	51,513	50,293
 Major capital expenditure		
Major repairs to the church building	2,293	1,856
Major repairs to the church hall	816	0
 Total resources expended	54,622	52,149

VEHICLE REPLACEMENT FUND

31 DECEMBER 2019

	2019	2018
<u>Operating account</u>		
Income		
Vehicle hire to PCC and others	4,685	6,034
Contribution to expenses by Day Centre members	6,148	1,946
DFT fuel tax rebate	592	1,989
	11,425	9,969
 Less expenses		
Fuel	4,262	4,485
Driver salary to Day Centre	0	0
Insurance	3,879	3,660
Repairs and service	4,843	5,410
Miscellaneous	0	0
New minibus purchase	0	0
	12,984	13,555
 Operating results for year	(1,559)	(2,011)
 <u>Capital account</u>		
Balance brought forward	49,807	50,591
Operating results for year	(1,559)	(2,011)
Investments – interest and changes in value	4,384	1,227
Balance at year end	52,632	49,807

ST MARK'S COMMUNITY HUB

31 DECEMBER 2019

DAY CENTRE

2019

2018

INCOME

Members contributions to meals	13,094	12,831
Members contributions to transport	3,728	3,545
Members contributions to core costs	70,608	63,488
Additional unrestricted grants	15,150	24,876
Additional restricted grants	1,000	1,477
Fund raising and donations	960	3,642
	104,540	109,859

EXPENDITURE

Wages – organiser and assistants	39,114	61,838
Wages – kitchen staff	14,038	21,345
Wages – driver and escort	28,137	21,852
Community development office support	3,469	3,123
Holiday cover	2,423	577
Pension provision	250	78
Employment allowance recovered	(2,100)	0
	85,331	108,735

Catered meals	13,048	11,511
Transportation expenses	5,512	1,101
Rent (including heat and light)	4,398	7,125
Postage, stationery, miscellaneous	2,116	37
Telephone	416	688
Insurance, admin & advertising	5,363	1,389
Mobility exercises	2,359	2,045
Activity costs	160	
	118,703	132,632

Ordinary results for the year	(14,163)	(22,773)
-------------------------------	-----------------	-----------------

ST MARK'S COMMUNITY HUB

31 DECEMBER 2019

Outreach	2019	2018
<u>INCOME</u>		
CDO Grant	9,000	18,000
Card Group	102	93
Choir	359	0
Friday lunch	1,363	1,590
History group	366	0
Young at Heart	900	1,090
Unrestricted grants	4,846	5,126
	16,936	25,899

<u>EXPENDITURE</u>		
Community Development Office	9,250	9,000
Sessional workers	0	0
Postage, stationery, etc	150	198
Activity rent	130	500
Telephone	416	503
Card group material	0	0
Friday lunch	437	764
Young at Heart	700	177
Capital equipment	0	408
Advertising	183	0
Employment allowance recovered	(580)	0
	10,686	11,550

Ordinary results for the year	6,250	14,349
-------------------------------	--------------	---------------

<u>RESULTS FOR THE YEAR</u>		
Opening balance	28,238	34,813
Day Centre results	(14,163)	(22,773)
Outreach results	6,250	14,349
Interest, income, value of investments	(5,055)	1,850
Closing balance	15,270	28,238

Approved by the Day Centre Management Committee

Treasurer : Keith Airey

Chairman : Fr Philip Calvert

Independent Examiner's Report

To the PCC of St Mark's Church – Kingstanding

This report on the accounts of the PCC for the year ended 31 December 2018 which are set out on pages 1 to 7, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the members of the PCC, you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in any audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examinations, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and
to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997
have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S. M. COTTRILL

Independent Examiner

September 2020

17.09.2020

The Parochial Church Council
of
The Ecclesiastical Parish
of
**SAINT MARK, KINGSTANDING
BIRMINGHAM**
Registered Charity 1126875

ANNUAL ACCOUNTS
1 January – 31 December 2021
Incorporating Receipts and Payments
of
Saint Mark's Community Hub

Parish Priest
Father Philip Calvert
The Clergy House, Bandywood Crescent
Kingstanding B44 9JX

Banks
CAF
Lloyds, Kingstanding

Independent Examiner
Mrs Sandra Cottrell
Lichfield

Treasurer's Summary

Our accounts are showing healthy balances across the board for 2021 which is a terrific result in light of the ongoing pandemic.

Our investments, held by the PCC, the Day Centre and the Minibus fund have all performed well resulting in an overall increase in our finances of just over £50,000.

It is worth noting that without the performance of our investments, the PCC accounts would have been over £9000 in deficit so, as always, we need to keep an eye on income and not rely every year on investment growth.

After 3 years in the role I have now resigned as treasurer since I am moving away from Kingstanding and from now on Keith Airey will be taking over the PCC accounts as well as continuing to look after the Day Centre and Minibus Funds.

Thank you for all your support.

Jennifer Nowek

PCC Treasurer

BALANCE SHEET**31st December 2021****Fixed Assets**

	2021	2020
PCC - CBF Investment Fund Income Shares	66,558	56,679
PCC - CCLA - Property Fund	36,629	32,056
PCC - CCLA - Global Fund	38,684	32,457
PCC - CCLA - Income Fund	39,549	34,600
Day Centre - CCLA - Property Fund	12,692	10,936
Minibus - CCLA - Global Equity fund	17,265	14,473
Minibus - CCLA - Property Fund	41,364	35,641

Current Assets

PCC Current Account - CAF	18,617	9,011
PCC Deposit Account CCLA	15,896	15,888
Day Centre Current Account - Lloyds	17,848	8,905
Day Centre Deposit Account - CCLA	2,232	1,684
Minibus Current Account- Lloyds	435	472
Minibus Deposit Account - CCLA	3,292	1,507
	311,061	254,309

Represented by

Church General Fund - unrestricted	34,513	20,461
All Saints Mission Fund - Designated	114,862	106,675
Fabric Fund - Designated	66,558	53,555
Vehicle Replacement Fund - Restricted	62,356	52,093
Day Centre Fund - Restricted	32,772	21,525
	311,061	254,309

Note: This balance sheet combines all the assets and liabilities of the PCC including the Day Centre.

Approved by the Parochial Church Council on 18th August 2022

Treasurer; Jennifer Nowek

Chairman: Fr Philip Calvert

STATEMENT OF FINANCIAL ACTIVITIES

31 DECEMBER 2021

INCOME

Voluntary income

Tax efficient planned giving	8,459	8,239
Other planned giving	1,542	1,500
Other collections at services	1,486	1,166
All other recurring giving/donations	0	0
All other non-recurring giving/donations	63	860
All tax recovered through Gift Aid	1,558	2,046
Legacies received	0	0
Recurring grants	0	0
One-off grants	2,841	0
	15,949	13,811

Activities for generating funds

Gross income from fund raising activities

3,295 287

Change in value of investments

36,531 5,971

Church Activities

Statutory fees retained by the PCC
Gross income from trading (hall lettings)
Other incoming resources (parish pilgrimage, childrens work, PCC for BDBF, etc)

741 558
931 9,459
5,679 3,273

Total incoming resources

63,126 33,359

Church General Fund - unrestricted
All Saints Mission Fund - Designated
Fabric Fund - Designated
Vehicle Replacement Fund - Restricted
Day Centre Fund - Restricted

Note: This balance sheet combines all the assets and liabilities of the PCC including the Day Centre.

Approved by the Parochial Church Council on 18th August 2022

Treasurer: Jennifer Howek
Chairman: Fr Philip Colver

STATEMENT OF FINANCIAL ACTIVITIES cont.

31 DECEMBER 2021

	2021	2020
RESOURCES USED		
Cost of generating funds	0	0
All Mission giving and charitable grants	256	200
Parish share paid to Diocese	17,055	17,055
Fees collected by PCC on behalf of Diocese	5,083	3,252
Salaries / honoraria	2,680	1,088
Expenses of clergy, clergy house, visiting clergy	0	0
Mission and evangelism costs	780	0
Regular church running expenses	5,734	5,029
Church utility bills	804	478
Costs of trading (hall expenses)	1817	2,562
Governance costs (audit)	0	0
	37,461	29,664
Major capital expenditure		
Major repairs to the church building	0	3,096
Major repairs to the church hall	0	0
Total resources expended	37,461	32,760

VEHICLE REPLACEMENT FUND

31 DECEMBER 2021

	2021	2020
Operating account		
Income		
Vehicle hire to PCC and others	0	5,039
Contribution to expenses by Day Centre members	5,699	4,212
DFT fuel tax rebate	761	2,019
	6,460	11,270
 Less expenses		
Fuel	2,076	2,254
Driver salary to Day Centre	0	0
Insurance	3,542	3,638
Repairs and service	936	7,664
Miscellaneous	0	299
New minibus purchase	0	0
	6,554	13,855
 Operating results for year	(94)	(2,585)
 Capital account		
Balance brought forward	52,093	52,632
Operating results for year	(94)	(2,585)
Investments – interest and changes in value	10,357	2,046
Balance at year end	62,356	52,093

ST MARK'S COMMUNITY HUB

31 DECEMBER 2021

DAY CENTRE**INCOME**

	2021	2020
Covid furlough	26,067	28,127
Members contributions to meals	9,586	12,346
Members contributions to transport	2,452	2,985
Members contributions to core costs	19,465	27,575
Additional unrestricted grants	51,297	39,858
Additional restricted grants	0	0
Fund raising and donations	2,227	1,144
	111,094	112,035

EXPENDITURE

Wages – senior care worked and assistants	37,293	33,764
Wages – kitchen staff	10,013	9,895
Wages – driver and escort	23,068	26,135
Community development office support	3,708	3,868
Holiday cover	665	337
Pension provision	273	220
Employment allowance recovered	(1,334)	(1,016)
	73,688	73,203
Catered meals	8,865	10,285
Transportation expenses	17,501	4,929
Rent (including heat and light)	1,283	3,950
Postage, stationery, miscellaneous	502	10,182
Telephone	1,003	596
Insurance, admin & advertising	2,182	2,564
Mobility exercises	175	895
Activity costs	199	280
	105,398	106,884

Ordinary results for the year

5,696**5,151**

ST MARK'S COMMUNITY HUB**31 DECEMBER 2021**

Outreach	2021	2020
<u>INCOME</u>		
CDO Grant	9,204	9,000
Outreach worker	6,667	0
Card Group	0	27
Choir	0	72
Friday lunch	241	245
History group	0	0
Young at Heart	0	34
Unrestricted grants	3,325	2,769
Restricted grants	2,610	0
PCC reimburse for organist/cleaner	3,479	0
	25,526	12,147
<u>EXPENDITURE</u>		
Community Development Office	9,872	9,872
Outreach worker	7,669	935
Sessional workers	3,427	0
Postage, stationery, etc	225	26
Activity rent	0	1,000
Telephone	1,265	596
Card group material	0	0
Friday lunch	20	148
Young at Heart	0	0
Capital equipment	590	329
Advertising	175	0
Employment allowance recovered	(804)	(745)
	22,502	12,251
Ordinary results for the year	3,024	(104)
<u>RESULTS FOR THE YEAR</u>		
Opening balance	21,525	14,152
Day Centre results	5,696	5,151
Outreach results	3,024	(104)
Interest, income, value of investments	2,527	2,326
Closing balance	32,772	21,525

Approved by the Day Centre Management Committee on 22.5.22

Treasurer : Keith Airey

Chairman : Fr Philip Calvert

Independent Examiner's Report

To the PCC of St Mark's Church – Kingstanding

This report on the accounts of the PCC for the year ended 31 December 2020 which are set out on pages 1 to 7, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the members of the PCC, you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in any audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examinations, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997 have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Independent Examiner

29 April 2022

The Parochial Church Council
of
The Ecclesiastical Parish
of
**SAINT MARK, KINGSTANDING
BIRMINGHAM**
Registered Charity 1126875

ANNUAL ACCOUNTS
1 January – 31 December 2021
Incorporating Receipts and Payments
of
Saint Mark's Community Hub

Parish Priest
Father Philip Calvert
The Clergy House, Bandywood Crescent
Kingstanding B44 9JX

Banks
CAF
Lloyds, Kingstanding

Independent Examiner
Mrs Sandra Cottrell
Lichfield

Treasurer's Summary

Our accounts are showing healthy balances across the board for 2021 which is a terrific result in light of the ongoing pandemic.

Our investments, held by the PCC, the Day Centre and the Minibus fund have all performed well resulting in an overall increase in our finances of just over £50,000.

It is worth noting that without the performance of our investments, the PCC accounts would have been over £9000 in deficit so, as always, we need to keep an eye on income and not rely every year on investment growth.

After 3 years in the role I have now resigned as treasurer since I am moving away from Kingstanding and from now on Keith Airey will be taking over the PCC accounts as well as continuing to look after the Day Centre and Minibus Funds.

Thank you for all your support.

Jennifer Nowek

PCC Treasurer

BALANCE SHEET**31st December 2021**

	2021	2020
<u>Fixed Assets</u>		
PCC - CBF Investment Fund Income Shares	66,558	56,679
PCC - CCLA - Property Fund	36,629	32,056
PCC - CCLA - Global Fund	38,684	32,457
PCC - CCLA - Income Fund	39,549	34,600
Day Centre -CCLA - Property Fund	12,692	10,936
Minibus - CCLA - Global Equity fund	17,265	14,473
Minibus - CCLA - Property Fund	41,364	35,641
<u>Current Assets</u>		
PCC Current Account -CAF	18,617	9,011
PCC Deposit Account CCLA	15,896	15,888
Day Centre Current Account - Lloyds	17,848	8,905
Day Centre Deposit Account - CCLA	2,232	1,684
Minibus Current Account- Lloyds	435	472
Minibus Deposit Account - CCLA	3,292	1,507
	311,061	254,309
<u>Represented by</u>		
Church General Fund - unrestricted	34,513	20,461
All Saints Mission Fund - Designated	114,862	106,675
Fabric Fund - Designated	66,558	53,555
Vehicle Replacement Fund - Restricted	62,356	52,093
Day Centre Fund - Restricted	32,772	21,525
	311,061	254,309

Note: This balance sheet combines all the assets and liabilities of the PCC including the Day Centre.

Approved by the Parochial Church Council on 18th August 2022

Treasurer; Jennifer Nowek

Chairman: Fr Philip Calvert

STATEMENT OF FINANCIAL ACTIVITIES

31 DECEMBER 2021

INCOMEVoluntary income

Tax efficient planned giving	8,459	8,239
Other planned giving	1,542	1,500
Other collections at services	1,486	1,166
All other recurring giving/donations	0	0
All other non-recurring giving/donations	63	860
All tax recovered through Gift Aid	1,558	2,046
Legacies received	0	0
Recurring grants	0	0
One-off grants	2,841	0

2021 2020

15,949 13,811Activities for generating funds

Gross income from fund raising activities

3,295 287

Change in value of investments

36,531 5,971

Church Activities

Statutory fees retained by the PCC

741 558

Gross income from trading (hall lettings)

931 9,459

Other incoming resources (parish pilgrimage, childrens work, PCC for BDBF, etc)

5,679 3,273

Total incoming resources**63,126 33,359**

Church General Fund - unrestricted
 All Saints Mission Fund - Designated
 Fabric Fund - Designated
 Vehicle Replacement Fund - Restricted
 Day Centre Fund - Restricted

Note: This balance sheet combines all the assets and liabilities of the PCC
 including the Day Centre.

Approved by the Parochial Church Council on 18th August 2022

Treasurer: Jennifer Nowak

Chairman: Fr Philip Calvert

STATEMENT OF FINANCIAL ACTIVITIES cont.

31 DECEMBER 2021

	2021	2020
RESOURCES USED		
Cost of generating funds	0	0
All Mission giving and charitable grants	256	200
Parish share paid to Diocese	17,055	17,055
Fees collected by PCC on behalf of Diocese	5,083	3,252
Salaries / honoraria	2,680	1,088
Expenses of clergy, clergy house, visiting clergy	0	0
Mission and evangelism costs	780	0
Regular church running expenses	5,734	5,029
Church utility bills	804	478
Costs of trading (hall expenses)	1817	2,562
Governance costs (audit)	0	0
	37,461	29,664
Major capital expenditure		
Major repairs to the church building	0	3,096
Major repairs to the church hall	0	0
Total resources expended	37,461	32,760

VEHICLE REPLACEMENT FUND

31 DECEMBER 2021

	2021	2020
<u>Operating account</u>		
Income		
Vehicle hire to PCC and others	0	5,039
Contribution to expenses by Day Centre members	5,699	4,212
DFT fuel tax rebate	761	2,019
	6,460	11,270
Less expenses		
Fuel	2,076	2,254
Driver salary to Day Centre	0	0
Insurance	3,542	3,638
Repairs and service	936	7,664
Miscellaneous	0	299
New minibus purchase	0	0
	6,554	13,855
Operating results for year	(94)	(2,585)
<u>Capital account</u>		
Balance brought forward	52,093	52,632
Operating results for year	(94)	(2,585)
Investments – interest and changes in value	10,357	2,046
Balance at year end	62,356	52,093

ST MARK'S COMMUNITY HUB

31 DECEMBER 2021

DAY CENTRE**INCOME**

	2021	2020
Covid furlough	26,067	28,127
Members contributions to meals	9,586	12,346
Members contributions to transport	2,452	2,985
Members contributions to core costs	19,465	27,575
Additional unrestricted grants	51,297	39,858
Additional restricted grants	0	0
Fund raising and donations	2,227	1,144
	111,094	112,035

EXPENDITURE

Wages – senior care worked and assistants	37,293	33,764
Wages – kitchen staff	10,013	9,895
Wages – driver and escort	23,068	26,135
Community development office support	3,708	3,868
Holiday cover	665	337
Pension provision	273	220
Employment allowance recovered	(1,334)	(1,016)
	73,688	73,203
Catered meals	8,865	10,285
Transportation expenses	17,501	4,929
Rent (including heat and light)	1,283	3,950
Postage, stationery, miscellaneous	502	10,182
Telephone	1,003	596
Insurance, admin & advertising	2,182	2,564
Mobility exercises	175	895
Activity costs	199	280
	105,398	106,884

Ordinary results for the year	5,696	5,151
-------------------------------	--------------	--------------

ST MARK'S COMMUNITY HUB
31 DECEMBER 2021

Outreach	2021	2020
<u>INCOME</u>		
CDO Grant	9,204	9,000
Outreach worker	6,667	0
Card Group	0	27
Choir	0	72
Friday lunch	241	245
History group	0	0
Young at Heart	0	34
Unrestricted grants	3,325	2,769
Restricted grants	2,610	0
PCC reimburse for organist/cleaner	3,479	0
	25,526	12,147
<u>EXPENDITURE</u>		
Community Development Office	9,872	9,872
Outreach worker	7,669	935
Sessional workers	3,427	0
Postage, stationery, etc	225	26
Activity rent	0	1,000
Telephone	1,265	596
Card group material	0	0
Friday lunch	20	148
Young at Heart	0	0
Capital equipment	590	329
Advertising	175	0
Employment allowance recovered	(804)	(745)
	22,502	12,251
Ordinary results for the year	3,024	(104)
<u>RESULTS FOR THE YEAR</u>		
Opening balance	21,525	14,152
Day Centre results	5,696	5,151
Outreach results	3,024	(104)
Interest, income, value of investments	2,527	2,326
Closing balance	32,772	21,525

Approved by the Day Centre Management Committee on 22.5.22

Treasurer : Keith Airey

Chairman : Fr Philip Calvert

Independent Examiner's Report

To the PCC of St Mark's Church – Kingstanding

This report on the accounts of the PCC for the year ended 31 December 2020 which are set out on pages 1 to ~~8~~, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the members of the PCC, you are responsible for the preparation of the accounts; you consider that the audit requirements of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in any audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examinations, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997 have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Independent Examiner

29 April 2022