

ANNUAL REPORT 2019 – 2020

Church Address: Elvet Methodist Church
Old Elvet
Durham
DH1 3HL

Correspondence Address: Mr. Paul Harrison
28 Kira Drive
Rosemount
Durham
DH1 5GU
(Church Council Secretary)

Church Council (Managing Trustees) as at 1st September 2019

| | | |
|-------------------|--------------------|------------------|
| Mrs J. Ball | Mr P. Harrison | Mrs D. Slater |
| Mrs P. Bissell | Mrs S. Harrison | Mr K. Slater |
| Mrs A. Bradbrook | Mrs C. Higham | Mr D. Ramsden |
| Mrs J. Bygate | Mr M Higham | Rev J. Squares |
| Mr J Chamberlayne | Miss M. Hogg | Mr R. Smith |
| Ms M. Conway | Mrs P. Johnson | Mr B. Thompson |
| Mr T. Coburn | Deacon R. Lackenby | Mrs M. Thompson |
| Mrs J. Dundee | Mrs D. Lawson | Mrs K. Turner |
| Miss J. Fielding | Mrs S. Mein | Mrs L. Underwood |
| Mr J. Gibson | Mr M. Phillips | Dr P. Watson |
| Mr C. Harder | Mrs A. Scott | |
| Dr M Harris | Mr J. Scott | |

Revd. C. Jackson, Revd N. Johnson, Revd A. Longe, Revd. L. Law, Deacon Esther Longe

Aims and Organisation

The aims of Elvet Methodist Church are to:

- Inform people about the love of God manifested in the giving of his Son, Jesus Christ
- Bear witness to that love by showing care to those in need
- To provide opportunities to worship God, through Jesus Christ
- To explore and demonstrate ways to follow Christ and promote Gods rule in contemporary society by the power of the Holy Spirit

The Church attempts to fulfil these aims by:

- Having well organised and meaningful services of worship each Sunday and on other special dates in the Christian calendar
- Providing services of Baptism, marriage and funeral
- Helping those in need, by providing a Foodbank and fundraising for charitable purposes
- Maintaining an orderly and welcoming building which can be used by other organisations
- Giving young people the opportunity to learn about the Christian faith in a safe and supportive environment, through Junior Church, and by giving adults the chance to explore their faith through house groups and meetings on church premises e.g. midweek prayer group, café-style/ discussion/reflective worship.

Organisation

The managing trustees of the church are the members of the Church Council, who are responsible for the activities of the church and the up-keep of the premises. They appoint the following committees to ensure the efficient running of the Church:

- Finance Committee
- Property Committee
- Pastoral Committee
- Church Growth & Mission Group

Activities in 2019– 2020

During the 2019 – 2020 year, Elvet Methodist Church has maintained its life of worship and of service in the community and beyond. Most of its activities are of an on-going nature. In its remit of worship, these consist of

- Sunday morning and evening worship services
- Regular celebration of Holy Communion
- Junior Church, meeting each Sunday during school term times
- Prayer groups
- House groups
- Baptism, wedding ceremonies and funerals.

All of these activities are open to the public.

Its service to the community is manifested in many ways before the pandemic prevented these activities;

- The church is both a collection and distribution point for Foodbank which could continue during the pandemic
- Each year, a charity (alternating between a UK-based and an overseas mission) is chosen as a special project.
- It supports a number of charities (e.g. special collections in aid of Action for Children, Methodist Homes for the Aged and in response to world disasters and areas of developing humanitarian need). In addition, offerings at communion services are donated to nominated charities each month.
- Marriage Preparation classes are run as appropriate
- Funerals are conducted in church, at the crematorium and cemeteries.
- It has a Thursday Club meeting held monthly
- A creche is provided during Sunday morning services
- The church has a Uniformed Organisation Group
- It has an associated Art and Crafts Group
- Open the Book – a team goes into St Oswald's, local Church of England School
- Its members visit the sick and elderly. Birthday cards are sent to those over 80 years of age.
- Every Wednesday (except for the holiday periods) a lunch is prepared and provided, attended by people from the local community
- It is the focal church for the Durham University Methodist Society which is now incorporated in JAM (Joint Anglican Methodist Society) and also welcomes students from many countries.
- It incorporates a Traidcraft stall
- It is a popular venue for concerts and other public events

Of special note in the 2019 – 2020 year were the following:

Services, events and meetings were held in the building until the UK went into 'lockdown'; in March. Although we have been unable to meet in our building we have continued as a church without walls as best we could, virtually, by phone, by post etc.

- In excess of £15,000 was raised for the church annual project – work with 'Mary's Meals'. This fulfils the target for the year.
- Fundraising activities for the above project included A Film Evening, Autumn Fayre, Indian Meal, a Facebook/email raffle, Carols and Canapés, coordinated by the project committee
- In February we held a joint service and meal with the Chinese Church to celebrate the Chinese New Year. Using interpreters, this was delivered in English, Mandarin and Cantonese and very well attended. Also a Lunar Bazaar was organised that weekend by Rev Law to help with fundraising.
- A Christmas Tree Festival was organised for all of December and the community groups known to the church members were invited to take part
- Over the past year a number of charities have received donations from our communion and other special collections.
- The Chinese church under the pastoral charge of Revd. Lawrence Law, continues to meet and grow. This is now a class of Elvet.
- Several members holding identified relevant positions within the church (staff, preachers, stewards, worship leaders, pastoral visitors and anyone working with or having contact with

young people or vulnerable adults) have refreshed their safeguarding training with an updated module, in accordance with guidelines from The Methodist Church.

- We have updated Elvet's action plan for future growth and events, under the heading of 'every church growing'.
- We created a small prayer area available for private prayer in the church, when the church is open.
- We will investigate the idea that our Lunch Stop could also be an opportunity for the possibility of holding an open meeting with a speaker or having short informal reflective style worship before or after the meal, eg during Lent.

Objectives for 2020 – 2021;

- The Elvet Trustees will be working with our sister church in North Road, Durham, to see how we can work together to grow God's kingdom as we all emerge from lockdown and face the challenges before us and become one church on two sites.
- We will continue our ongoing commitments, implement relevant aspects of the circuit plan and support areas of activity arising from *Growth & Mission* meetings both virtual and face to face when possible.
- We intend to make Elvet more visible in the community. We are considering installing artistic structures in the front garden to highlight church seasons e.g. Easter, Pentecost, a Nativity scene for Christmas etc.
- As the largest church building in our circuit we seek to offer alternatives for congregations of other churches, as well as students and visitors to the city.
- We continue to provide variety of worship, offering occasional café-style, Iona and Taizé style services, introducing new hymns and hosting joint services with other Methodists, Anglican and Chinese churches. We will explore expanding mid-week services and developing 'Messy Church' worship for young families.
- Our Methodist Students have amalgamated with students from the Church of England to form JAM (Joint Anglicans & Methodists) meeting regularly at both Elvet and St Oswald's C of E as well as virtually and are open to those with or without any faith to come and explore.
- We hope we can hold Open Church evenings for refreshment when the Lumiere returns to Durham in 2021.
- The Chinese Church congregation continue to meet on Sundays and during the week – worship being offered in Mandarin, Cantonese and English when appropriate.

**CHURCH
RECEIPTS AND PAYMENTS
ACCOUNTS**

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

**Elvet Methodist Church
FOR THE YEAR ENDED
31 August 2020**

Durham and Deerness Valley Circuit

Circuit no: 13/11

**Registered Charity - Registration
number**

1126844

Minister:

Rev John Squares

Church Stewards:

Penny Bissell

Jackie Fielding

Christine Higham

Val Harder

Clare Coburn

Trevor Coburn

Treasurer:

B J Thompson

| SECTION A | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year | Notes |
|-----------|---|--------------------|------------------|-----------------------|------------------|-------|
| | Note | £ | £ | £ | £ | |
| a1 | RECEIPTS | | | | | 1 |
| a2 | Offerings and Tax recovered | 59,375.04 | 508.66 | 59,883.70 | 58,428.87 | |
| a3 | Bank and CFB interest and Investment income | 359.10 | 0.00 | 359.10 | 514.82 | |
| a4 | Lettings, Wayleave & Other Property | 9,395.50 | 0.00 | 9,395.50 | 10,615.00 | |
| a5 | Bequests, Donations & Other Receipts | 20,896.54 | 7,983.48 | 28,880.02 | 29,422.34 | 2 |
| a6 | Traidcraft | 0.00 | 0.00 | 0.00 | 0.00 | 3 |
| a7 | | | | | | |
| a8 | TOTAL RECEIPTS | 90,026.18 | 8,492.14 | 98,518.32 (a7) | 98,981.03 | |

| SECTION B | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year | Notes |
|-----------|---|--------------------|------------------|-----------------------|-------------------|-------|
| | Note | £ | £ | £ | £ | |
| b1 | PAYMENTS | | | | | |
| b2 | Circuit Assessment | 56,052.00 | 0.00 | 56,052.00 | 58,516.00 | |
| b3 | Donations | 130.00 | 0.00 | 130.00 | 12,450.43 | 4 |
| b4 | Repairs, Maintenance & Improvements | 5,612.47 | 0.00 | 5,612.47 | 16,161.49 | |
| b5 | Utilities (Insces, water rates, heating & lighting) | 23,202.41 | 0.00 | 23,202.41 | 21,961.45 | |
| b6 | Traidcraft | 0.00 | 0.00 | 0.00 | 524.83 | 3 |
| b7 | Other items | 12,211.17 | 882.72 | 13,093.89 | 4,937.13 | |
| b8 | | | | | | |
| b9 | TOTAL PAYMENTS | 97,208.05 | 882.72 | 98,090.77 (b9) | 114,551.33 | |

| SECTION C | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year | Notes |
|-----------|--|--------------------|------------------|-----------------------|-----------------------|-------|
| | Note | £ | £ | £ | £ | |
| c1 | NET RECEIPTS/ PAYMENTS FOR THE YEAR (a8-b9) | -7,181.87 | 7,609.42 | 427.55 | -15,570.30 | |
| c2 | Total funds brought forward from last year | 64,265.73 | 20,658.78 | 84,924.51 (c6) | 78,369.00 | |
| c3 | Sub total (c1+c2) | 57,083.86 | 28,268.20 | 85,352.06 | 62,798.70 | |
| c4 | Transfers and adjustments | | | 0.00 (c8) | 0.00 | |
| c5 | TOTAL FUNDS AT END OF YEAR (c3+c4) | 57,083.86 | 28,268.20 | 85,352.06 (c7) | 62,798.70 (c6) | |

| SECTION D | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year | Notes |
|-----------|--|--------------------|------------------|------------------|------------------|-------|
| | Note | £ | £ | £ | £ | |
| d | FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts are not included in total receipts/payments figures above) | | | | | |
| d1 | Balance brought forward from last year | | | 0.00 | 13,599.53 | |
| d2 | Offerings/Gifts - received for external organisations | | | 15,281.70 | 0.00 | |
| d3 | Offerings/Gifts - passed to external organisations | | | 15,281.70 | 13,599.53 | |
| d4 | BALANCE STILL TO BE PAID (d1+d2-d3) | | | 0.00 | 0.00 | 5 |

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council. Internal Organisation funds are Unrestricted funds with the exception of JMA.

| INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|---|----------------|----------------|---------------------------|-------------|------------------|------------------|
| e1 Arts & Crafts | 88.00 | 0.00 | 88.00 | 0.00 | 159.00 | 247.00 |
| e2 Choir | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| e3 Flower Club | 0.00 | 0.00 | 0.00 | 0.00 | 519.85 | 519.85 |
| e4 JMA | 0.00 | | 0.00 | 0.00 | 136.47 | 136.47 |
| e5 Lunch Stop | 0.00 | 0.00 | 0.00 | 0.00 | 6,014.64 | 6,014.64 |
| e6 Thursday Club | 362.14 | 205.00 | 157.14 | 0.00 | 505.84 | 662.98 |
| e7 Women's Fellowship | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| e8 Sub total of Internal Organisations funds | 450.14 | 205.00 | 245.14 | 0.00 | 7,335.80 (e11) | 7,580.94 (e12) |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 98,518.32 (a7) | 98,090.77 (b9) | 427.55 | 0.00 (c8) | 86,555.93 (c6) | 79,706.16 (c7) |
| e10 TOTAL CASH FUNDS HELD BY CHURCH | 98,968.46 | 98,295.77 | 672.69 | 0.00 | 93,891.73 (x) | 87,287.10 (y) |
| TOTAL RECEIPTS | | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD**

| | OPENING BALANCES At 01/09/2019 | CLOSING BALANCES At 31/08/2020 |
|--|-----------------------------------|-----------------------------------|
| f1 Cash in hand | 0.00 | 0.00 |
| f2 Bank Current Account | 51,273.48 | 40,561.20 |
| f3 Bank Deposit Account | 2,746.58 | 1,607.58 |
| f4 Central Finance Board | 7,569.36 | 23,915.46 |
| f5 Trustees for Methodist Church Purposes | | |
| f6 Other funds | | |
| f7 SUB TOTAL - Church accounts | 61,589.42 (c8) | 66,084.24 (c7) |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 7,335.80 (e11) | 7,580.94 (e12) |
| f9 TOTAL CASH FUNDS HELD BY CHURCH | 68,925.22 (x) | 73,665.18 (y) |

SECTION G**OTHER ASSETS and LIABILITIES**

| | At 1 September 2019 | At 31 August 2020 | Note |
|--|------------------------|----------------------|------|
| g1 Investments (include Endowments) | 31,029.50 | 31,804.33 | |
| g2 Land & Buildings (see notes re Insurance value) | 4,244,630.00 | 4,244,630.00 | 6 |
| g3 Other Assets | 0.00 | 0.00 | |
| g4 Loan(s) - show amount outstanding at year end | 0.00 | 0.00 | |
| g5 Other Liabilities | 0.00 | 0.00 | |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of
Treasurer



Date

25-11-2020

Name

B J Thompson

Address

5 Ryedale, DURHAM DH1 2AL

Presentation to the Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

15-03-2021

Signature of the Chair of the meeting



Name of the Chair of the meeting

REV JOHN SCLAFES

Date

15-03-2021

Independent Examiner's Report to the Trustees of the

Elvet Methodist Church

This Report is on the Church Accounts for the year ended 31st August 2017/2020 carried out under Section 43 of the Charities Act 1993, or in Scotland Section 11 of the charities and Trustee Investment (Scotland) Act 2005.

Respective responsibilities of Trustees and Examiner

As Trustees, you are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the 1993 Act) or under Regulation 10 (1)(d) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and section 44(1) of the Charities and Trustee Investment (Scotland) Act 2005;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 43(7)(b) of the 1993 act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 41 of the 1993 Act and Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts; and

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act and Section 44(1)(9b) of the 2005 Act and Regulation (of the 2006 Regulations)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

ANDREW M TRIBE

Signature



Relevant Professional qualification or body

N/A

Address

37 BURNLEY STREET BRATTON-ON-TYNE NE21 4DD

Date

13/12/2020