

**Church  
Accruals Accounts  
2019-20**

**THE METHODIST CHURCH**

**STANDARD FORM OF ACCOUNTS  
ACCRUALS BASIS  
FOR THE YEAR ENDED 31 AUGUST 2020**

**Loughton Methodist Church**

**Church no** **35/33**

**Registered Charity - Registration number**

**1126831**

Church Chair

Revd Sue Creighton

Church Stewards

Jill Geddes

Sharon Heather

Stephen Murray (to 22 October 2020)

Paul Davies

Jane Gooding

Church Treasurer

Martin Howarth

## **LOUGHTON METHODIST CHURCH**

### **TRUSTEES' ANNUAL REPORT**

#### **FOR THE YEAR ENDED 31 AUGUST 2020**

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## **1 Introduction**

- 1.1** The Loughton Methodist Church serves to enable and support the local community. The Chair - Revd Sue Creighton works together with a team of paid and voluntary officers to support and develop the life of the Church.

On 20 November 2008, the Church was entered into the Register of Charities and the Charity Number is 1126831.

The Managing Trustees of the Loughton Church are the members of the Church Council which meets generally 3 - 5 times per year to consider the work of God in the Church and the general management of the Church and its business. The membership of the Council is governed by the Standing Orders of the Methodist Church. The officers of the Church who are appointed by the Church Council to act upon its behalf comprise the Minister, the Ministerial Staff Team, the Church Stewards and the Church Financial Steward (treasurer).

## **2 Objectives and Activities**

### **2.1 Aims and organisation**

The aims of the Church Council through its officers are twofold:

- to secure and sustain the Church's viability and future
- to give assurance to the general public that the Church, which is a charity, intends to use all of the money coming into its care for the purpose of the charity.

### **2.2 Loughton Methodist Church Vision**

The Church's Mission Policy states "The Loughton Church exists to further God's Kingdom by enabling and supporting the local community and mission; resourcing local Churches under the power of the Holy Spirit to function as effective worship, witness and welfare centres. The Church achieves this by holding the following values in all its dealings with individuals, communities, local and national authorities, other charities and businesses,

- Worship: Attributing worth to God, Father, Son and Holy Spirit
- Bible knowledge: Engaging with the scriptures in our daily lives
- Serving the community: Concern and help for the needs of the local community
- Diversity and Cultural relevance: Maintaining the rich diversity of the Churches and communicating the Gospel effectively
- Empowered laity: Recognising the ministry of the whole people of God
- Safeguarding: Creating safer spaces for all including children and vulnerable adults
- Quest for a just world: Actively working for peace with justice

## **3 Review of progress and achievements**

### **3.1 Loughton Methodist Church Annual Report**

The Loughton Methodist Church Annual Report is prepared and presented to the Annual Church meeting. It gives full detail of the activities of the Church.

## **LOUGHTON METHODIST CHURCH**

### **TRUSTEES' ANNUAL REPORT**

#### **FOR THE YEAR ENDED 31 AUGUST 2020**

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#### **3.2 Plans for future years**

- Ensure that any local issues emanating from the Past Cases Review are dealt with sympathetically, fully and timeously.

Ensure that all those within the Church that should attend the Safeguarding Leadership Module do so.

#### **4 Financial Plans and Review**

- The Church's financial requirements are reviewed each year in the context of the aims listed above and the local congregation are invited to make offers of a share in meeting the total cost.
- The annual budget includes a provision for the general maintenance of the Church property, however, if large expenditure is needed within the year to maintain Church property, the work needed will be agreed and authorised on a case by case basis. Large capital requirements are generally met from the Vision Fund (Designated).
- Church income is drawn primarily from the offerings and letting. During the year offerings increased to £96,573 (2019: £89,148).
- Rental income was received during the year from the letting of halls to external groups. During the year letting income reduced to £59,159 (2019: £93,167).
- Expenditure slightly increased to £251,848 (2019: £251,741) as the increase in property expenses were off set by reduction in other expenses due to Covid-19 shut down.
- At 31 August 2020, unrestricted reserves, excluding the property fund, stood at £355,771 (2019: £359,923).
- The Church's Funds are split into a number of designated categories:

##### **Unrestricted Funds**

- General Fund – this fund together with other unrestricted funds represent at least six months expenditure of the Church's general activities and whilst this represents a significant sum, it is considered important that this level of funding be maintained to meet unexpected expenditure. The balance at the year end was £8,511,187 after adjustments for accruals, including £8,155,416 relating to the Church property within the Church but where the title lies with the Trustees for Methodist Church Purposes.
- Designated Fund - For specific purposes, but not restricted by document or deed to that purpose only (Balance at the year end £Nil (2019: £Nil)).

##### **Restricted Funds**

- For specific purposes and restricted by document or deed to that purpose only. The balance at the year end was £Nil (2019: £Nil).

## **LOUGHTON METHODIST CHURCH**

### **TRUSTEES' ANNUAL REPORT**

#### **FOR THE YEAR ENDED 31 AUGUST 2020**

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#### **4.1 Investment Policy**

The investment of surplus funds is operated through the Central Finance Board (CFB) of the Methodist Church. CFB aims to provide high quality investment service seeking above average returns for long term investors, whilst ensuring that the securities held by all its funds are in line with the ethical policy of the Methodist Church. The Church has its funds in a deposit account with CFB.

#### **4.2 Reserves Policy**

Our Reserves Policy relates to our unrestricted funds which are freely available for any or all of the purposes of the Church. It is our policy to hold at least six months expenditure in hand to enable us to meet any calls for funding requirements.

### **5 Trustees Responsibilities**

For each financial year ending 31 August, the trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the Trustees must:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare accounts to comply with the Charities SORP;
- follow applicable accounting standards subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for ensuring that sufficient accounting records are kept which disclose with reasonable accuracy at any time the financial position of the Methodist Church - Loughton Church and enables them to ensure that the financial statements comply with the law and Standing Orders of the Methodist Church.

They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **5.1 Risk Management**

The Church has been considering the various risks facing the Church and the impact and the likelihood of issues happening, which will be reviewed every few years.

The headings under which the risks are being categorised include:

- Governance Risks including Trustees' Responsibilities
- Operational Risks including Resources, People and Property
- Financial Risks
- External Risks and Legal Risks

## **LOUGHTON METHODIST CHURCH**

### **TRUSTEES' ANNUAL REPORT**

#### **FOR THE YEAR ENDED 31 AUGUST 2020**

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## **6 Structure, governance and management**

### **6.1 Structure**

The Loughton Methodist Church is an unincorporated association and is governed by the Methodist Church Act 1976, the deed of Union and the Model Trust Deeds of the Methodist Church. It was registered with the Charity Commissioners on 20 November 2008.

Churches are the coordinating charities for local public. Most decisions are made at or ratified by the Church Council. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

- 1 Overall regulatory authority rests with the Methodist Conference.
- 2 The Connexional office implements decisions made by Conference and is also responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Churches within the Circuit.
- 3 The Church Council passes regulatory control down to church councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory authority is then exercised by church councils as Managing Trustees of their charity.

### **6.2 Purpose of the Church**

The purposes of the Loughton Methodist Church are and deemed to have been since the date of the union the advancement of:

- a the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and
- c any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church, and
- d any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of this Church is to advance the mission of the Church in the local community.

- 1 providing opportunities for Churches to work together and support each other
- 2 offering to Churches resource of finance, personnel and expertise.

### **6.3 Governance**

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by the order of the annual conference (CPD).

Day to day management of the Church is undertaken by the Church Leadership Team, the Church Finance and Property Committee and the Church Coordination Group.

### **6.4 Public Benefit Requirement**

The trustees had due regard to the guidance published by the Charities Commission in compliance with its duties under section 4 of the Charities Act 2011.

This guidance sets out two key principles:

1. The organisation must have an identifiable benefit.
2. The benefit must be to the public or a section of the public.

The Church exists to:

- increase awareness of God's presence and to celebrate God's love;
- help people to learn and grow as Christians, through mutual support and care; and
- be a good neighbour to people in need and challenge injustice.

The trustees consider that for these reasons the charity meets these public benefit requirements.

## LOUGHTON METHODIST CHURCH

### TRUSTEES' ANNUAL REPORT

#### FOR THE YEAR ENDED 31 AUGUST 2020

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##### 6.5 Related Parties

The Church is part of the Forest Methodist Circuit and is also accountable to the Methodist Conference.

##### 7 Reference and Administration Details

7.1 The full name of the Charity is Loughton Methodist Church.

7.2 The Loughton Methodist Church is registered as a charity with the Charity Commission in England and Wales. The organisation's Charity No is 1126831.

7.3 The address of the Church for correspondence is 260 High Road, Loughton, Essex, IG10 1RB. The name of the person to whom correspondence should be addressed is the Minister.

7.4 The trustees who served during the year are listed on the last page of these financial statements.

The Church's Bankers are: HSBC and the Central Finance Board of the Methodist church "CFB".

7.5 Investments managed by the Church are held by Trustees for Methodist Church Purposes "TMCP"

##### 7.6 Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the Church, specifically the leaflet 'The role of a Trustee in the Methodist Church' is given to all new Church Council members as induction to their role as trustees.

##### 7.7 Disclosure of information to auditors

In so far as the trustees are aware:

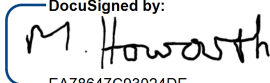
- there is no relevant audit information of which the Charity's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

##### 7.8 Auditors

The auditors Clay Ratnage Strevens & Hills had been reappointed as auditors to the Church for this year.

4/14/2021

Approved by the managing trustees on ..... and signed on their behalf by:

DocuSigned by:  
  
.....EA78647C93024DE.....  
Martin Howarth  
Treasurer

## **LOUGHTON METHODIST CHURCH**

### **INDEPENDENT AUDITORS' REPORT**

#### **TO THE TRUSTEES OF THE LOUGHTON METHODIST CHURCH**

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##### **Opinion**

We have audited the financial statements of Loughton Methodist Church (the 'charity') for the year ended 31 August 2020 which comprise Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2020, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

##### **Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

##### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

##### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## LOUGHTON METHODIST CHURCH

### INDEPENDENT AUDITORS' REPORT (CONTINUED)

#### TO THE TRUSTEES OF LOUGHTON METHODIST CHURCH

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##### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

##### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 3, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

##### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Clay Ratnage Strevens & Hills**  
**Chartered Accountants**  
**& Statutory Auditors**

Suite D, The Business Centre  
Faringdon Avenue  
Romford  
Essex RM3 8EN

DocuSigned by:  
*Clay Ratnage Strevens & Hills*  
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**Date:** 4/20/2021

Clay Ratnage Strevens & Hills is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.



## LOUGHTON METHODIST CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2020

	Note	General Fund (Unrestricted)	Designated Funds (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Total 2019-20	Total 20187-19
		£	£	£	£	£	£
<b>Income</b>							
Donations and Legacies	2	70,248	-	-	-	70,248	57,000
Interest and Investment Income		2,076	-	-	-	2,076	1,768
Other income	3	23,640	-	-	-	23,640	34,381
Offerings and Tax recoverable	4	96,573	-	-	-	96,573	89,148
Connexional Advance and Property Fund		-	-	-	-	-	-
Capital Receipts		-	-	-	-	-	-
Grants	5	2,000	-	-	-	2,000	33,235
Lettings		59,159	-	-	-	59,159	93,167
<b>Total Income</b>		<b>253,696</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>253,696</b>	<b>308,699</b>
<b>Expenditure</b>							
Grants and Donations	6	6,120	-	-	-	6,120	6,120
Salaries and associated costs	7	104,152	-	-	-	104,152	97,940
Property (incl Ins., C tax, utilities etc)	8	46,997	-	-	-	46,997	32,276
Office Expenses (Admin., tel. travel etc.)	9	5,841	-	-	-	5,841	6,315
Circuit assessment		70,199	-	-	-	70,199	68,823
Depreciation		1,834	-	-	-	1,834	7,500
Other Expenditure (incl training)	10	12,901	-	-	-	12,901	29,144
Audit	11	3,804	-	-	-	3,804	3,623
Capital Expended		-	-	-	-	-	-
		-	-	-	-	-	-
<b>Total Expenditure</b>		<b>251,848</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>251,848</b>	<b>251,741</b>
<b>Net Income/(Expenditure)</b>		<b>1,848</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,848</b>	<b>56,958</b>
Transfers between funds	19	-	-	-	-	-	-
<b>Sub Total</b>		<b>1,848</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,848</b>	<b>56,958</b>
Gains/(losses) on revaluation of fixed assets		-	-	-	-	-	-
Gains/(losses): on investment assets		-	-	-	-	-	-
<b>Net investment in funds</b>		<b>1,848</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,848</b>	<b>56,958</b>
Total funds brought forward from last year		8,509,339	-	-	-	8,509,339	8,452,381
<b>Total funds carried forward at end of year</b>		<b>8,511,187</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,511,187</b>	<b>8,509,339</b>

## For information only: Money received and passed on to External Organisations

Balance brought forward from last year	87	87
Offerings/Gifts - received for External Organisations	7,442	8,370
Offerings/Gifts - passed to External Organisations	(7,442)	(8,370)
<b>Balance still to be paid</b>	<b>87</b>	<b>87</b>

The notes on pages 10 to 15 form part of these accounts.

## LOUGHTON METHODIST CHURCH

## BALANCE SHEET

AS AT 31 AUGUST 2020

Notes	General Fund (Unrestricted)	Designated Funds (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Total 2020	Total 2019
	£	£	£	£	£	£

**Tangible Fixed Assets**

Church Property and other fixed assets	12	8,159,085	-	-	-	8,159,085	8,160,919
Investment properties		-	-	-	-	-	-
Investments		-	-	-	-	-	-
<b>Total fixed assets</b>		<b>8,159,085</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,159,085</b>	<b>8,160,919</b>

**Current Assets**

Debtors and Prepayments	13	40,663	-	-	-	40,663	30,645
Central Finance Board and Trustees for Methodist Church Purposes deposits etc	14	278,026	-	-	-	278,026	300,349
Cash at Bank and in hand	15	37,217	-	-	-	37,217	21,049
<b>Total current assets</b>		<b>355,906</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>355,906</b>	<b>352,043</b>

<b>Creditors and Accruals (due in under one year)</b>	16	3,804	-	-	-	3,804	3,623
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<b>Net current (liabilities)/assets</b>		352,102	-	-	-	352,102	348,420
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<b>Total assets less current liabilities</b>		<b>8,511,187</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,511,187</b>	<b>8,509,339</b>
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**Long term liabilities**

Loans to the Church		-	-	-	-	-	-
Grants Payable	17	-	-	-	-	-	-
Other liabilities due after one year		-	-	-	-	-	-


<b>Net assets</b>		<b>8,511,187</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,511,187</b>	<b>8,509,339</b>
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**Funds of the Church**

General Fund (Unrestricted)		8,511,187				8,511,187	8,509,339
Designated Funds (Unrestricted)			-			-	-
<b>Total Unrestricted funds</b>						8,511,187	8,509,339
Other Funds (Restricted)				-		-	0
Endowment Funds (Restricted)					-	-	-
<b>Total Restricted funds</b>						-	0
<b>Total Funds</b>		<b>8,511,187</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,511,187</b>	<b>8,509,339</b>

4/14/2021

Approved by the managing trustees on ..... and signed on their behalf by:

DocuSigned by:  
  
 .....  
 Martin Howarth  
 Treasurer

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The notes on pages 10 to 15 form part of these accounts.

**LOUGHTON METHODIST CHURCH****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31 AUGUST 2020**

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**1 Accounting framework and accounting policies****i Accounting framework**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

**ii Public benefit entity**

The Church meets the definition of a public benefit entity under FRS 102.

**iii Basis**

These accounts have been prepared on the basis of historical cost except that Church Property is shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Church's financial position and activities. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes below.

**iv Content**

The financial information presented is relevant, reliable, comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £Sterling, rounded to the nearest pound.

**v Going concern**

Based on the monetary assets and human resources available at 31 August 2020, the trustees believe that the Church is a going concern.

**vi Income recognition**

Income is brought into account when it is more likely than not that the economic benefit of the income will accrue to the Church. No attempt is made to measure the value of services donated by volunteers. In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised.

**vii Expenditure**

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Church to pay out resources.

**viii Grants**

Grants are recognised annually only as and when any performance conditions attaching to the award are met, even when the award is for a recurrent grant over more than one year. All grants awarded for payment in future financial years are conditional on the Grants Committee being satisfied, on the basis of progress reports from the grantee, that the grant's achievements to date justify the payment of further instalments of that grant. Such commitments are noted as contingent liabilities and included within other relevant designated fund in these accounts.

**LOUGHTON METHODIST CHURCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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**ix VAT**

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it relates.

**x Tangible fixed assets**

These are capitalised if they can be used for more than one year. The Church Property is shown in the accounts at market valuation at the end of the financial year.

Other fixed assets have been depreciated using the straight-line method over four years.

**xi Debtors and creditors; bank and cash**

Debtors are stated at the amounts owed to the Church or prepaid. Creditors are initially recognised at settlement amount after any trade discounts, where normal credit terms apply, or amount advanced to the Church. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit account balances are shown at the realisable values.

**xii Ministers' manse costs**

The Church is not required to provide accommodation for the Minister and his / her family. This is the responsibility of the Circuit.

## LOUGHTON METHODIST CHURCH

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 AUGUST 2020

<b>2</b>	<b>Donations and legacies</b>	<b>2019-20</b>	<b>2018-19</b>
	Donation and gift day	1,339	4,011
	Donation (Flower fund)	167	857
	Donation (Wesley café)	-	2,000
	Church Vision Fund	50,000	50,000
	Bosnia Fund	22	132
	Donations (Property projects)	17,100	-
	Donations (Lifeworks lighting)	1,620	-
		<u>70,248</u>	<u>57,000</u>
<b>3</b>	<b>Other income</b>	<b>2019-20</b>	<b>2018-19</b>
	Welcome area receipts	13,020	23,445
	Lifeworks income (non-lettings)	280	596
	Miscellaneous donation	-	10
	Sale of old coffee machine	-	650
	PALS fund	478	3,017
	Holiday club	245	1,140
	Mission direct	-	5,523
	Job retention scheme	9,617	-
		<u>23,640</u>	<u>34,381</u>
<b>4</b>	<b>Offerings and tax recoverable</b>	<b>2019-20</b>	<b>2018-19</b>
	Offerings	76,545	70,300
	Tax recoverable	20,028	18,848
		<u>96,573</u>	<u>89,148</u>
<b>5</b>	<b>Grants and donations received</b>	<b>2019-20</b>	<b>2018-19</b>
	Grants and donations were received during the year as shown in the table below:		
	Grant - Christian Drama Resource Centre	-	4,000
	Grant - Nehemiah	-	2,620
	Church Vision Fund towards salaries	-	25,000
	Grant - Epping Forest District Council	2,000	1,615
		<u>2,000</u>	<u>33,235</u>
<b>6</b>	<b>Grants and donations paid</b>	<b>2019-20</b>	<b>2018-19</b>
	Donations paid	4,560	4,560
	Contributions to Connexional and circuit funds	1,560	1,560
		<u>6,120</u>	<u>6,120</u>

## LOUGHTON METHODIST CHURCH

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 AUGUST 2020

**7 Salaries and associated costs**

	<b>2019-20</b>	<b>2018-19</b>
Gross Pay	90,334	86,266
Employer's National Insurance Contribution	6,659	6,130
Employer's pension contribution to the defined benefit scheme	5,880	3,845
Temporary staff cost	350	700
Apprentishp levy	449	519
Administration cost	480	480
	<u>104,152</u>	<u>97,940</u>

**8 Property costs**

	<b>2019-20</b>	<b>2018-19</b>
Church repairs	19,495	6,165
Insurance and utilities	5,499	5,408
Property management and cleaning	15,067	21,970
Heat and light	1,930	-1,267
Rebranding - signage	5,006	-
	<u>46,997</u>	<u>32,276</u>

**9 Office expenses**

	<b>2019-20</b>	<b>2018-19</b>
Telephone	1,475	1,376
Computer expenses	475	868
Copier expenses	3,259	3,308
Postage and stationery	632	763
	<u>5,841</u>	<u>6,315</u>

**10 Other expenditure**

	<b>2019-20</b>	<b>2018-19</b>
Pastoral work	4,395	4,263
Sundries	467	3,250
Mission direct	-	5,558
Training cost	873	629
Welcome area cost	3,503	5,693
PALS fund	1,062	3,635
Flower fund	191	-
Life works	599	-
Covid-19 sanittters	1,104	-
Holiday club	477	-
Concert fund	230	-
Art centre cost	-	6,116
	<u>12,901</u>	<u>29,144</u>

**11 Fees for examination or audit of the accounts**

	<b>2019-20</b>	<b>2018-19</b>
Auditors' fees	2,315	2,202
Other fees (e.g.: advice, accountancy services)	1,489	1,421
	<u>3,804</u>	<u>3,623</u>

## LOUGHTON METHODIST CHURCH

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31 AUGUST 2020

## 12 Total Tangible Fixed Assets

	Land and Buildings	Other Fixed Assets	Total
<b>Cost or valuation</b>			
Balance at 1st Sept 2019	8,155,416	136,364	8,291,780
Additions in the year	-	-	-
Write off in the year		12,645	12,645
Revaluations in the year	-	-	-
Balance at 31st August 2020	8,155,416	123,719	8,279,135
<b>Depreciation</b>			
Balance at 1st Sept 2019	-	130,861	130,861
Charge in the year	-	1,834	1,834
Depreciation on write off		12,645	12,645
Balance at 31st August 2020	-	120,050	120,050
<b>Net Book Value @ 31 August 2020</b>	<b>8,155,416</b>	<b>3,669</b>	<b>8,159,085</b>
<b>Net Book Value @ 31 August 2019</b>	<b>8,155,416</b>	<b>5,503</b>	<b>8,160,919</b>

The Land and Buildings (Church Property) were revalued in the year by the Trustees and there was no change in value. No depreciation is provided on the building because the trustees consider the current fair value of the church buildings (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The church property has been reviewed for impairment.

## 13 Debtors and prepayments

All sums paid in advance at 31 August 2020 were for purposes required during 2020-21.

	2019-20	2018-19
<b>Prepayments and accrued income</b>		
Circuit assessment paid in advance	18,024	17,550
Light and heat	6,395	3,008
Digital display (50% deposit)	4,565	0
JRS Claim (Aug/20)	1,592	0
Other debtors	10,087	10,087
<b>Total</b>	<b>40,663</b>	<b>30,645</b>

## 14 Trustees for Methodist Church Purposes

The funds that support the Vision Fund are held by TMCP. TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated funds. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and policy as determined by the Methodist Conference.

## 15 Central Finance Board (CFB) and cash at bank

The Church has one current account at HSBC Plc and one current account with CAF Bank, both are authorised institutions. The sums held on the account are immediately available. In addition, the Church has one deposit account at CFB. Interest is earned on this CFB account and credited monthly.

**LOUGHTON METHODIST CHURCH****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31 AUGUST 2020****16 Creditors and accrued expenses**

	<b>2019-20</b>	<b>2018-19</b>
Audit and accountancy fees	3,804	3,623
	<u>3,804</u>	<u>3,623</u>

**17 Grant commitments**

There were no future commitments at 31 August 2020

**18 Church funds (Unrestricted and Restricted)**

The Church maintains a number of separate funds. The purpose, type, movement and state as at the end of year is documented below.

The funds held constitute: General Funds for any purpose, Designated Funds for specific purposes, but not restricted for that purpose only and Restricted Funds for specific purposes and restricted for that purpose only. Details of each material fund are disclosed in the notes below.

**Project**

		<b>2019-20</b>	<b>2018-19</b>
General Funds - Unrestricted	For use at the discretion of the trustees in the furtherance of the objectives of the Church. This excludes funds which have been designated for a specific purpose.	8,511,187	8,509,339
Designated Funds - Unrestricted	For specific purposes, but not restricted by document or deed to that purpose alone.	-	-
Other Funds - Restricted	For specific purposes and restricted by document or deed to that purpose alone.	-	-
		<u>8,511,187</u>	<u>8,509,339</u>

**19 Transfer between funds**

	<b>2019-20</b>	<b>2018-19</b>
Restricted funds	-	187,006

The trustees have concluded the Church does not hold any funds which are considered to be for a specific purpose and as a result have decided to transfer the Restricted Funds balance to the General Funds.

**20 Volunteer contribution**


Every entity (Connexion, District, Circuit, Church) within the Methodist church in GB is heavily reliant on volunteers who contribute their skills, time and money in the furtherance of the work of the Church. It is the volunteers who are involved in every activity in the church and without them the church would not function. We are grateful to all of them for their help and commitment.



**LOUGHTON METHODIST CHURCH DECLARATIONS****Treasurer**

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council .

Signature of Treasurer

DocuSigned by:  
  
EA78647C93024DE...

Name

**Martin Howarth**

Date

4/14/2021

Address

16 Marjorams Avenue, Loughton, Essex IG10 1PT

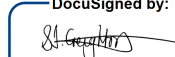
**Presentation to the Church Council for approval.**

I confirm that the Accounts have been or will be (\*) presented to the Church Council on  
and were or will be (\*) approved on

22 October 2020

29 April 2021

Signature of the Chair of the meeting

DocuSigned by:  
  
9DF1E232925A42C...

Name of the Chair of the meeting

**Rev Sue Creighton**

Date

4/20/2021

\* Delete as appropriate

**LOUGHTON METHODIST CHURCH****TRUSTEES****FOR THE YEAR ENDED 31 AUGUST 2020**

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**Date appointed / resigned**

Andrea	Moles
Chris	Beament
Christine	Baker
Christine	Watson
David	Hobbs
Jane	Gooding
Jill	Angold-Stephens
Jill	Geddes
Keith	Aldred Dr
Margaret	Buttress
Martin	Howarth
Mary	Knapman
Paul	Davies
Peter	Moles
Sharon	Heather
Stephen	Perry
Sue	Creighton
Susan	Judd

**Resigned**

17/10/2019	Kim	Schofield
17/10/2019	Peter	Medway
17/10/2019	Charlotte	Mckeman
31/12/2019	Glynis	Reeve
30/06/2020	Anne	Spong
22/10/2020	Stephen	Murray