

ELM RIDGE METHODIST CHURCH
STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021

ELM RIDGE METHODIST CHURCH

STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED

31 AUGUST 2021

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Charity Registration Number: 1126826

ELM RIDGE METHODIST CHURCH

Independent Examiner's report to the Trustees of Elm Ridge Methodist Church

I report to the Trustees on my examination of the accounts of Elm Ridge Methodist Church (the Church) for the year ended 31 August 2021, which are set out on pages 2 to 7.

Responsibilities and basis of report

As the Church's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commissioner under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in accordance with section 130 of the Act; or
- (2) the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Stephen Watson Gardner

Firm: King Hope

Relevant professional qualification or membership of Professional body (if any):

Institute of Chartered Accountants in England and Wales

Address: 31 Victoria Road
Darlington
DL1 5SB

Date: 22 April 2022

ELM RIDGE METHODIST CHURCH

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2021

| | | General Fund (unrestricted) | Restricted Funds (see note 13) | Unrestricted Funds | TOTAL FUNDS | |
|-----------------------------------|------|-----------------------------------|--------------------------------------|-----------------------|-----------------|-----------------|
| | Note | £ | £ | £ | 2021 £ | 2020 £ |
| RECEIPTS | | | | | | |
| Offerings | 1 | 66,003 | - | - | 66,003 | 64,975 |
| Donations | | 1,416 | - | - | 1,416 | 6,522 |
| Weddings & Funeral Fees (net) | | - | - | - | - | - |
| Events (net) | | - | - | - | - | - |
| Room Hire | | 4,083 | - | - | 4,083 | 13,198 |
| Sundry Income | 2 | 1,884 | - | - | 1,884 | 1,637 |
| Sale of furniture | | - | - | - | - | 966 |
| Interest | | 10 | 371 | 86 | 467 | 1,412 |
| Dividends | | - | 3,538 | - | 3,538 | 3,900 |
| Legacies | | 5,000 | - | - | 5,000 | 1,000 |
| TOTAL RECEIPTS | | 78,396 | 3,909 | 86 | 82,391 | 93,610 |
| PAYMENTS | | | | | | |
| Circuit Assessment | | 57,236 | - | - | 57,236 | 74,408 |
| Salaries | 3 | 11,933 | - | - | 11,933 | 13,824 |
| Donations | 4 | 554 | - | - | 554 | 2,855 |
| Premises Costs | 5 | 27,994 | - | - | 27,994 | 41,722 |
| Administration expenses | 6 | 9,270 | - | - | 9,270 | 6,996 |
| Other expenses | 7 | 2,384 | - | - | 2,384 | 7,335 |
| Management charges | | - | 499 | 51 | 550 | 619 |
| | | 109,371 | 499 | 51 | 109,921 | 147,759 |
| Purchase of fixed assets | | 2,969 | - | - | 2,969 | - |
| TOTAL PAYMENTS | | 112,340 | 499 | 51 | 112,890 | 147,759 |
| NET RECEIPTS/(PAYMENTS) | | | | | | |
| FOR THE YEAR | | (33,944) | 3,410 | 35 | (30,499) | (54,149) |
| Transfers between Funds | | 27,440 | (27,409) | (31) | - | - |
| NET MOVEMENT IN CASH FUNDS | | (6,504) | (23,999) | 4 | (30,499) | (54,149) |
| TOTAL CASH FUNDS | | | | | | |
| BROUGHT FORWARD | | 40,847 | 116,828 | 25,469 | 183,144 | 237,293 |
| TOTAL CASH FUNDS | | | | | | |
| CARRIED FORWARD | | 34,343 | 92,829 | 25,473 | 152,645 | 183,144 |


ELM RIDGE METHODIST CHURCH


STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2021

| | Notes | Unrestricted Funds £ | Restricted Funds £ | 2021 £ | 2020 £ |
|--|-------|----------------------------|--------------------------|----------------|----------------|
| CHURCH CASH FUNDS | | | | | |
| Trustees for Methodist Church Purposes | 10b | 25,473 | 92,829 | 118,302 | 142,297 |
| Central Finance Board | 12 | 5,708 | - | 5,708 | 4,100 |
| Bank Accounts | | 28,629 | - | 28,629 | 36,741 |
| Cash in Hand | | 6 | - | 6 | 6 |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL CHURCH CASH FUNDS | | 59,816 | 92,829 | 152,645 | 183,144 |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| OTHER ASSETS | | | | | |
| Furniture and Equipment | 9 | 79,261 | - | 79,261 | 81,870 |
| Investments | 10a | - | 168,508 | 168,508 | 132,816 |
| Debtors and prepayments | 11 | 14,309 | - | 14,309 | 14,309 |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| | | 93,570 | 168,508 | 262,078 | 228,995 |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| LIABILITIES | | | | | |
| Creditors and accruals | | 1,941 | - | 1,941 | 2,080 |
| | | <hr/> | <hr/> | <hr/> | <hr/> |

Approved by the Church Council and signed on its behalf by:-


.....
Stephen Sutcliffe


.....
~~Revd. Tim Boocock~~

REVD GRAMM CUTLER

Dated: 22 - APR - 2022

The notes on pages 4 to 7 form part of these accounts.

ELM RIDGE METHODIST CHURCH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2021

| 1. OFFERINGS | 2021 | 2020 |
|--|-------------|-------------|
| | £ | £ |
| Services | 3,304 | 11,888 |
| Standing Orders/Gift Aid | 51,623 | 37,195 |
| Tax Refunds | 10,395 | 14,326 |
| Other | 681 | 1,566 |
| | <hr/> | <hr/> |
| | 66,003 | 64,975 |
| | <hr/> | <hr/> |
| 2. SUNDRY INCOME | | |
| Church Flat | 480 | 480 |
| Printing and copying | 1,404 | 1,157 |
| | <hr/> | <hr/> |
| | 1,884 | 1,637 |
| | <hr/> | <hr/> |
| 3. SALARIES | | |
| Secretary | 7,916 | 7,660 |
| Pension | 479 | 467 |
| Others | 7,849 | 7,781 |
| Coronavirus Job Retention Scheme | (4,311) | (2,084) |
| | <hr/> | <hr/> |
| | 11,933 | 13,824 |
| | <hr/> | <hr/> |
| The average number of persons employed was 2 (2020 - 2). | | |
| 4. DONATIONS MADE | | |
| Connexional | - | 575 |
| Others | 554 | 2,280 |
| | <hr/> | <hr/> |
| | 554 | 2,855 |
| | <hr/> | <hr/> |
| 5. PREMISES COSTS | | |
| Roof repairs | 9,080 | - |
| Maintenance | 7,660 | 28,261 |
| Electric, Gas and Water | 5,444 | 7,179 |
| Insurance | 5,810 | 6,282 |
| | <hr/> | <hr/> |
| | 27,994 | 41,722 |
| | <hr/> | <hr/> |

ELM RIDGE METHODIST CHURCH

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

| 6. ADMINISTRATION EXPENSES | 2021 £ | 2020 £ |
|----------------------------|-----------|-----------|
| Office expenses | 6,750 | 4,318 |
| Telephone | 527 | 794 |
| Bank Charges | 169 | 120 |
| Independent examiners fees | 1,824 | 1,764 |
| | <hr/> | <hr/> |
| | 9,270 | 6,996 |
| | <hr/> | <hr/> |
| 7. OTHER EXPENSES | | |
| Garden Project expenditure | 1,533 | 4,488 |
| Garden Project income | - | (250) |
| Housekeeping | 313 | 1,925 |
| Books & Miscellaneous | 538 | 1,172 |
| | <hr/> | <hr/> |
| | 2,384 | 7,335 |
| | <hr/> | <hr/> |

8. TRUSTEE REMUNERATION AND EXPENSES

Salary costs includes £7,849 (2020: £7,781) paid to a trustee. This is for cleaning work and does not remunerate that person for duties as a trustee. The church flat was rented to a trustee at less than market value.

9. FURNITURE & EQUIPMENT

| | Organ £ | Antique Furniture £ | Furniture & Equipment £ | Total 2021 £ | Total 2020 £ |
|--|------------|---------------------------|-------------------------------|--------------------|--------------------|
| Written-down value brought forward 1.9.20 | 57,000 | 19,274 | 5,596 | 81,870 | 31,517 |
| Additions for the year | - | - | 2,969 | 2,969 | - |
| Revaluation during the year | - | - | - | - | 60,000 |
| Written down value of disposals | - | - | - | - | (4,366) |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 57,000 | 19,274 | 8,565 | 84,839 | 87,151 |
| Depreciation for the year | (3,000) | (1,231) | (1,347) | (5,578) | (5,281) |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Written-down value carried forward 31.8.21 | 54,000 | 18,043 | 7,218 | 79,261 | 81,870 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |

Assets are depreciated by an agreed proportion of the purchase price each year.

ELM RIDGE METHODIST CHURCH

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

The antique furniture was valued free of charge by Tennants of Leyburn in 2018. This valuation has been maintained as the basis of the written down value in the accounts.

The organ was revalued at £60,000 by Dr A.J. Henderson on 7 October 2019.

10. TRUSTEES FOR METHODIST CHURCH PURPOSES

This is an investment-receiving body within the Methodist Church. Funds held with them comprise:-

| | Restricted Fund £ | Unrestricted Fund £ | Totals 2021 £ | 2020 £ |
|---|----------------------------------|------------------------------------|------------------------------|-------------------|
| a) Investments | | | | |
| Managed Equity Fund units | | | | |
| - valuation at 1.9.20 | 132,816 | - | 132,816 | 147,093 |
| - increase/(decrease) in valuation over the year | 35,692 | - | 35,692 | (14,277) |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| - valuation at 31.8.21 | 168,508 | - | 168,508 | 132,816 |
| b) Cash Deposits | | | | |
| Trustees Interest Fund | 92,829 | 25,473 | 118,302 | 142,297 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| | 261,337 | 25,473 | 286,810 | 275,113 |
| | <hr/> | <hr/> | <hr/> | <hr/> |

11. DEBTORS AND PREPAYMENTS

In addition to the sums shown, certain receipts from 6 April 2021 to 31 August 2021 will be subject to a future gift aid claim.

12. CENTRAL FINANCE BOARD CASH DEPOSITS

| | 2021 £ | 2020 £ |
|--------------|-------------------|-------------------|
| General Fund | 5,708 | 4,100 |
| | <hr/> | <hr/> |
| | 5,708 | 4,100 |
| | <hr/> | <hr/> |

ELM RIDGE METHODIST CHURCH

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

13. ANALYSIS OF RESTRICTED FUNDS

| | Restricted Fund £ | Totals | |
|---|----------------------------------|-------------------|-------------------|
| | | 2021 £ | 2020 £ |
| Incoming Cash Resources | | | |
| Interest | 371 | 371 | 1,051 |
| Dividends | 3,538 | 3,538 | 3,900 |
| | <hr/> | <hr/> | <hr/> |
| Total Incoming Cash Resources | 3,909 | 3,909 | 4,951 |
| | <hr/> | <hr/> | <hr/> |
| Cash Resources Use | | | |
| Management Charges | 499 | 499 | 568 |
| | <hr/> | <hr/> | <hr/> |
| Total Cash Resources Used | 499 | 499 | 568 |
| | <hr/> | <hr/> | <hr/> |
| Net Incoming Cash Resources | 3,410 | 3,410 | 4,383 |
| Transfers to General Fund | (27,409) | (27,409) | (24,383) |
| Increase/(Decrease) in valuation of investments | 35,692 | 35,692 | (14,277) |
| | <hr/> | <hr/> | <hr/> |
| Net movement in funds | 11,693 | 11,693 | (34,277) |
| Funds brought forward | 249,644 | 249,644 | 283,921 |
| | <hr/> | <hr/> | <hr/> |
| Funds carried forward | 261,337 | 261,337 | 249,644 |
| | <hr/> | <hr/> | <hr/> |

The carried forward Fund value is represented by:-

| | 2021 £ | 2020 £ |
|---------------|-------------------|-------------------|
| Cash Deposits | 92,829 | 116,828 |
| Investments | 168,508 | 132,816 |
| | <hr/> | <hr/> |
| | 261,337 | 249,644 |
| | <hr/> | <hr/> |

Elm Ridge Methodist Church, Darlington

Registered Charity No: 1126826

Tel: 01325 282491 | Email: office@elmridgemethodist.co.uk | www.elmridgemethodist.org.uk

Trustees Annual Report and Accounts – year ended August 31st 2021

Accountants: King Hope Chartered Accountants, 31 Victoria Road, Darlington.

Public Benefit:

Elm Ridge Methodist Church provides a seven day a week Christian ministry to the West Darlington neighbourhood. Regular services of worship are at the heart of our mission, and supported by prayer meetings, Home Fellowship groups and pastoral care to members and adherents.

Under normal circumstances, the premises are used extensively for a wide range of activities for all ages and are open to the whole community. The premises are also used by external organisations such as Slimming World, Weight Watchers, the local PACT group, the National Childbirth Trust, Probus, Darlington Choral Society, several art and embroidery groups, Parkinsons UK, and a Lung Cancer Support group. We welcome any organisation provided they do not detract from the Christian ethos of the church. Coffee Drop-In sessions are open to the public and help build relationships with our local community.

The trustees believe they have had due regard to the Charity Commission guidance on public benefit.

Activities:

Worship services in church and our supporting activities continued to be restricted by the Covid-19 pandemic throughout the year. Trustees complied with national regulations and guidance from the Methodist Church as to when the church was allowed to be open. The premises were made available to outside support organisations who met as the regulations allowed.

The collaboration with the wider Darlington Methodist Circuit to produce pre-recorded worship services continued throughout the year and these have become part of our regular ministry. Our Pastoral Visitor network remains a much-appreciated source of practical and spiritual, friendship and support. The weekly newsletter continued to be circulated widely and we keep our communications under review as we emerge from the pandemic.

Under normal circumstances, a full range of uniformed groups – Rainbows, Beavers, Brownies, Cubs, Guides, Scouts and Rangers – for children and young people aged 5-24 normally meet regularly during the week, and we encourage social events involving families. Most of the uniformed groups have a waiting list.

Care for the elderly and those who live alone is an important part of our ministry. Elm Ridge Church supports retired/elderly people by providing several groups for friendship, support, fellowship and instruction which meet weekly, fortnightly or monthly. In addition, there are home study groups (or House Groups) for all members of the Church.

Our Sunday services are normally held weekly at 10:30am and we hold Parade Services for the children belonging to the uniformed organisations to be present on appropriate Sundays of the year. We have joint services with All Saints Parish Church once or twice a year alternately at each church.

Structures:

Elm Ridge Church is part of Darlington Methodist Circuit, which includes 6 Methodist Churches in the Darlington area. During the year it was agreed to merge with the Barnard Castle and Teesdale Circuit so forming an extended *Darlington and Teesdale Circuit* including three further Methodist societies. The change formally took effect from Sept 1st 2021. Elm Ridge is governed by a Church Council (membership listed) meeting at least three times per year, plus an AGM at which all 134 (at August 2021 figure) church members are eligible to attend. Representatives of the Church Council attend the Circuit Meeting which convenes at least three times a year.

Detailed work on property and finance is delegated to a Finance Committee which reports to the Church Council. The leadership of the Church is through the Stewards' meeting which reports directly to the Church Council.

Trustees of the Registered Charity between September 2020 and August 2021

| Trustees of the Registered Charity | | | | |
|--|----------------------|------------------------------------|---------------------------|--|
| Position | Name | Date appointed to post if in year. | Date left post if in year | Date First Appointed to Church Council |
| Circuit Superintendent Minister | Rev Tim Boocock | Sept 2020 | | Sept 2020 |
| Circuit Presbyter | Rev Graham Cutler | Sept 2020 | | Sept 2020 |
| Circuit Presbyter | Rev Brian Hutton | Sept 2020 | | Sept 2020 |
| Church Council Secretary | David Hall | May 2021 | | 2003 |
| Church Steward | Mary Everitt | | | May 2016 |
| Church Steward | Tony Allen | | | May 2015 |
| Church Steward | Ann Haley | | | July 2014 |
| Church Treasurer | Stephen Sutcliffe | | | 2009 |
| Pastoral Committee Secretary | Stephen Sutcliffe | | | 2009 |
| Property Committee | Ann Haley | | | 2014 |
| Finance Committee | David Harris | | | 2002 |
| Safeguarding | Sally Sutcliffe | | | April 2018 |
| | Val Johnson | | 13/5/21 | April 2018 |
| Methodist Homes | Josanne Hall | | | 2005 |
| Methodist Women in Britain Elected by General Church Meeting | Margaret Wearmouth | 13/5/21 | | May 2021 |
| | Linda Gallop | | 13/5/21 | 2011 |
| | Jo Cundick | | | 2015 |
| | Peter Gallop | | 13/5/21 | 2013 |
| | Rosalind Hollis | | | 2015 |
| | John Wearmouth | | | 2015 |
| | Malcolm Cundick | | | 2015 |
| | Richard McElheran | | 13/5/21 | 2016 |
| | Margaret McElheran | | | 2016 |
| | Sara Layfield-Carrol | | | 2016 |
| | Victoria Pelling | | | 2017 |
| | Ali Dinsdale | | | 2018 |
| | Joe Haves | 13/5/21 | | 2021 |
| Circuit Representative | Hazel Neasham | | | 2020 |
| Other members of Church Council who are not Trustees of the Charity | | | | |
| Church Steward Elected by General Church Meeting | Julie Watson | | | May 2015 |
| Elected by General Church Meeting | Angela Gibson | | | 2018 |
| Elected by General Church Meeting | Susanne Davison | | | 2018 |
| Uniformed Organisations | Holly Turner | | | 2015 |

The composition of the Church Council and method of appointment is determined by Standing Orders relating to the Governance of the Methodist Church in Great Britain <https://www.methodist.org.uk/media/9157/conf-2018-cpd-vol-2.pdf> page 520. All members are expected to be trustees of the charity unless they specifically decline to do so.

Safeguarding Officers:

Sally Sutcliffe (registered as a Trustee) and Val Johnson (not a Trustee prior to 13 May 2021).

Performance/achievements over the last year:

Subject to covid19 restrictions we have continued to host weekly worship services on Sunday mornings, and during the week various groups meet regularly for Bible study, fellowship and prayer. The Church Prayer Group which has met for many years, continued to do so each Tuesday morning to pray for the Church family, the wider community and national and international issues. The Worship Group of musicians and singers often lead our services. All of our Church services are open to any member of the public.

Meetings of Trustees and the various church management committees were held on-line.

A full programme of activities means that the recruitment and training of new volunteers, including their DBS clearance and safeguarding training is vital and on-going.

For our Harvest Festival we supported a local food bank with donations of goods. Events through the year raised funds for Methodist Homes, CRY (Cardiac Risk to the Young) and other local and national charities. The church supports fair trade through one of our members hosting a Traidcraft stall and using its products when it can.

Men's Fellowship continued to meet as permitted for our members and friends, as did our toddler group Tiddlywinks.

Our annual Garden Party is a major event for the church, but sadly had to be cancelled this year. A group which had been established to develop the extensive grounds around the property been able continued during lockdown.

Aims and objectives for the coming year:

1. To provide varied, relevant and inclusive worship, as covid19 restrictions allow.
2. To offer good quality pastoral care to our members and friends.
3. To lead people to faith in Christ and nurture and encourage them as disciples of Jesus.
4. To explore different ways of worshipping e.g. Forest Church.
5. To continue to give active support to the wider Methodist Circuit, especially in terms of offering whole-hearted support to working with the other churches to deepen our faith and knowledge of Christianity, taken an active interest in the mission of the Darlington Methodist District and the wider Methodist Connexion.
6. To explore opportunities for ecumenical relationships in the context of the Anglican/Methodist Covenant and other initiatives, including supporting 'Churches Together in Darlington'.
7. To support voluntary and charitable work around the UK and beyond.
8. To continue our programme to identify and train new leaders for several groups, including workers with children and young people.
9. To seek appropriate ways to include our local community in the life of the Church and for the Church to build mutually beneficial relationships with the people with whom we come into contact.
10. To look at options for the sustainable future of Elm Ridge Church centred on a balanced budget and maximising the use of the buildings and grounds

Safeguarding Policy:

Elm Ridge adopts the standard Safeguarding Policy for Methodist churches as recommended by the Connexional Methodist Church. The policy is displayed in all buildings and copies provided for all groups using our premises. Posters advising on safeguarding matters and giving helpline details are displayed on notice boards and lavatories. Safeguarding training has been offered during the year at basic and advanced levels to those people that have responsibilities involving children's activities or adults who may be vulnerable. Where required, individuals are also DBS checked at the interval and level advised by Methodist Church Safer Recruitment and Safeguarding Policy.

The Safeguarding Officers are not aware of any incidents of safeguarding concern arising within the year.

Risk Assessment, Property and Health & Safety:

Risk assessments continued to be updated throughout the year; specifically relating to the capability of the building to host activities under covid19 restrictions as regulations and guidance changed.

Documents regarding the financial risk of Trusteeship are made available to new Trustees when appointed.

Our Property Committee and Finance Committee regularly review the risks connected to their areas of work and report to the Church Council appropriately. No major cost items of maintenance were required to the premises during the year. The Risk register was updated again during the year and sums of money allocated from reserves to deal with possible future issues relating to the roof, drainage and trees.

Finance Review for the 12 months ending August 31st 2021:

The Church accounts record an operating deficit of £30,499 for the year, which was able to be funded from reserves, which increased by £35,692 due to a recovery in the value of investments.

The Church was able to benefit from the CJRS to the value of £4,311

The Reserves and Investment Policies were updated and approved by Managing Trustees.

The Church's investments (other than cash) are held with the Trustees for Methodist Church Purposes.

Signed:.....

Date:.....22 - Apr - 2022.....