

**Huntingdonshire Volunteer Centre**

**Registered Charity 1126811**

**Company Number 6726114**

**Accounts for the Year Ended**

**31st March 2021**

## **Huntingdonshire Volunteer Centre**

### **Trustees and Management Committee**

Mike Baker  
Jim Abele  
Anthony Clarke  
Richard Brown  
Jennifer Clarke  
Chris Myles  
Gordon Thorpe  
Debbie Townsend  
Robert Young  
Keith Woodward

**N.B The above are appointed as Directors of the company and Trustees of the charity. In this document and in the organisation's papers the word Trustees is used to cover both meanings.**

#### **Bankers**

CAF Bank Ltd.  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

#### **Registered Company Number**

6726114

#### **Registered Charity Number**

1126811

#### **Principal Address**

1 Princes Street  
Huntingdon  
Cambridgeshire  
PE29 3PA

#### **Independent Examiner**

John Sinfield FCA  
32 Beatty Road  
Eaton Socon  
St Neots  
PE19 8PT

## **Huntingdonshire Volunteer Centre Statement of the Trustee's Responsibilities**

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the profit or loss of the Charity for the year. In preparing those financial statements, the Committee is required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles of the Charities SORP (FRS 102);
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable UK accounting standards (FRS 102) and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as trustees are aware:

- there is no relevant information of which the trust's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

## Huntingdonshire Volunteer Centre

### Independent Examiner's Report to the Trustees of the Huntingdonshire Volunteer Centre (HVC)

I report to the charity Trustees on my examination of the accounts of HVC for the year ended 31st March 2021.

#### Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of HVC are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the HVC accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of HVC as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102))

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Trustees of HVC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Trustees of HVC those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees of HVC, as a body, for my work or for this report.

*J. Sinfield*

Mr J Sinfield FCA  
32 Beatty Road  
Eaton Socon  
St Neots  
PE19 8PT

21 August 2021.....Date

**HUNTINGDONSHIRE VOLUNTEER CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021**

	Notes	Unrestricted Funds	Restricted Funds	2021 Total Funds	Unrestricted Funds	Restricted Funds	2020 Total Funds
		£	£	£	£	£	£
<b>Incoming resources</b>							
<b>Incoming resources from generated funds</b>							
Voluntary Income from Donations	3	638	0	638	5761	0	5761
Income from investment	4	25	0	25	90	0	90
		<u>663</u>	<u>0</u>	<u>663</u>	<u>5851</u>	<u>0</u>	<u>5851</u>
<b>Incoming resources from charitable activities</b>							
Charitable purpose	5	116809	0	116809	94769	9969	104738
Total Incoming Resources		<u>117472</u>	<u>0</u>	<u>117472</u>	<u>100620</u>	<u>9969</u>	<u>110589</u>
<b>Resources expended</b>							
<b>Charitable activities</b>							
Direct charitable purposes	6, 7	101364	232	101596	92173	13139	105312
Total expenditure		<u>101364</u>	<u>232</u>	<u>101596</u>	<u>92173</u>	<u>13139</u>	<u>105312</u>
<b>Net incoming resources before transfers</b>		16108	-232	15876	8447	-3170	5277
Gross transfer between funds		0	0	0	0	0	0
Net incoming resources before revaluation & investment asset disposals		16108	-232	15876	8447	-3170	5277
Realised gains on disposal of investment assets		0		0	0		0
Unrealised gains on revaluation of investment assets		0		0	0		0
Net movement on funds		<u>16108</u>	<u>-232</u>	<u>15876</u>	<u>8447</u>	<u>-3170</u>	<u>5277</u>
Funds Brought Forward		93741	232	93973	85294	3402	88696
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>109849</u>	<u>0</u>	<u>109849</u>	<u>93741</u>	<u>232</u>	<u>93973</u>

The notes on pages 6 to 9 form part of these accounts

**HUNTINGDONSHIRE VOLUNTEER CENTRE  
STATEMENT OF FINANCIAL POSITION AS AT 31ST MARCH 2021 (BALANCE SHEET)**

	Note	2021	2020
		£	£
<u>Fixed Assets</u>			
Tangible Assets	8	1634	1867
<u>Current Assets</u>			
Debtors	9	3312	3661
Cash at Bank and in Hand		105224	88723
Total Current Assets		108536	92384
<u>Current Liabilities</u>			
Creditors: amounts falling due within one year	10	321	278
<u>NET CURRENT ASSETS</u>		108215	92106
<u>NET ASSETS</u>		<u>109849</u>	<u>93973</u>
<u>Charity Funds</u>			
Unrestricted Funds	11	109849	93741
Restricted Funds	11	0	232
		<u>109849</u>	<u>93973</u>

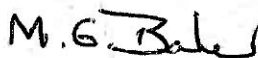
The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006 ("The Act") and members have not required the Charity to obtain an audit for the year in question in accordance with Section 476 of The Act.

The Trustees acknowledge their responsibilities for complying with the requirements of The Act with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

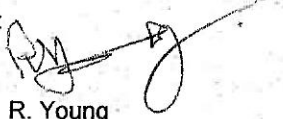
Approved on behalf of the Trustees

Chairman:



M.G Baker

Treasurer:



R. Young

Date: 21 August 2021

The notes on pages 6 to 9 form part of these accounts

## ACCOUNTING POLICIES

- 1
- a) **ACCOUNTING CONVENTION**  
The accounts have been prepared under the historic cost convention. The accounts are in accordance with applicable accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" (FRS 102) issued July 2014 and the Charities Act 2011.
- b) **SORP FRS 102**  
This is fourth year of adoption of FRS 102, there was no change in financial performance and it has not been necessary to restate the previous year figures.
- c) **GOING CONCERN**  
The trustees are of the view that the charity is a going concern.
- d) **PUBLIC BENEFIT**  
Huntingdon Volunteer Centre meets the definition of a public benefit entity under FRS 102.
- e) **CASH FLOW STATEMENT**  
The charity has taken advantage of the exemption offered under FRS 102 to small charities not to provide a cash flow statement.
- f) **INCOMING RESOURCES**  
Income is shown within three main categories in the Statement of Financial Activities
- Voluntary income
  - Investment income
  - Incoming resources from charitable activities
- Voluntary income are donations and are accounted for at the time of arising.  
Gifts in Kind are accounted for by recognising as an incoming resource at a reasonable estimate of their value.
- Incoming resources from charitable activities include grants and contributions received relating to the volunteer services provided by the charity.
- g) **RESOURCES EXPENDED**  
Expenditure is recognised on an accruals basis as a liability is incurred.  
The Statement of Financial Activities defines costs in two specific categories:
- Charitable activities
  - Governance costs
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity, as well as administrative and establishment costs of the charity which cannot be fairly allocated to any of the charity's activities.
- h) **FIXED ASSETS**  
Fixed assets costing more than £500 are included at actual cost, i.e inclusive of irrecoverable VAT. Donated assets are shown at a reasonable estimate of their value at the time of the gift. Depreciation is provided on the tangible fixed assets in use at a rate calculated to write off the cost of each asset at a rate of 10% per annum straight line.

## 2 **TURNOVER**

Turnover is made up of grants and donations received in the furtherance of the charity's objectives.

## NOTES TO THE ACCOUNTS

### 3 VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	Restricted Funds £	2020 Total Funds £
Donations	638		638	5761		5761

### 4 INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £	Unrestricted Funds £	2018 Total Funds £
Bank Interest Received	25		25	90	90

### 5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £
St. Ives Town Council	11513		11513	11300		11300
St Neots Town Council	5820		5820	7700		7700
Huntingdon Town Council	0		0	650		650
Hemingford Parish Council	0		0	500		500
Ramsey Town Council	6000		6000	0		0
CCC Car Scheme Income	10593		10593	21039		21039
HMRC JRS Grant	27011		27011	0		0
2021 Census	6468		6468	0		0
Freemans Trust	0		0	0	9000	9000
Contribution from Big Breakfasts	0		0	5516		5516
Contribution from Youth Monitoring	0		0	995		995
Charity Shop Income	45423		45423	37648		37648
Other Income	809		809	323		323
Natter	0		0	1918	969	2887
Car Scheme Booking Fees	3172		3172	7180		7180
	<b>116809</b>	<b>0</b>	<b>116809</b>	<b>94769</b>	<b>9969</b>	<b>104738</b>

### 6

#### CHARITABLE EXPENDITURE (are part of the Charitable Activities total on the SOFA)

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £
Wage Costs	72144		72144	67618		67618
Insurance	1108		1108	1087		1087
Travel Expenses	2696		2696	2084		2084
Volunteer's Expenses	77		77	42		42
NATTER	0		-	445	2,371	2,816
Youth Mentoring	0		-	0	2,000	2,000
Gardening	912		912	0		
Big Breakfast	0	232	232	0	8,768	8,768
	<b>76937</b>	<b>232</b>	<b>77169</b>	<b>71276</b>	<b>13139</b>	<b>84415</b>



## NOTES TO THE ACCOUNTS

### 7 GOVERNANCE COSTS

(are part of the Charitable Activities total on the SOFA)

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £
Office Administration						
Telephone, Postage, Printing & Stationery	2,290		2,290	2,963		2,963
Professional Fees	519		519	325		325
Rent & Rates	364		364	874		874
IT Costs	3,564		3,564	1,697		1,697
Charity Shop Costs	16,161		16,161	14,099		14,099
Sundries	1,296		1,296	706		706
Depreciation	233		233	233		233
	<b>24,427</b>	-	<b>24,427</b>	<b>20,897</b>	-	<b>20,897</b>

### 8 FIXED ASSETS

	Office Equipment £	Total £
Cost		
Brought Forward	13,812	13,812
Additions	-	-
As at 31st March 2021	<u>13,812</u>	<u>13,812</u>
Depreciation		
Brought Forward	11,945	11,945
Provided in Year	233	233
As at 31st March 2021	<u>12,178</u>	<u>12,178</u>
Net Book Value at 31st March 2021	<u>1,634</u>	<u>1,634</u>
Net Book Value at 31st March 2020	<u>1,867</u>	<u>1,867</u>

## NOTES TO THE ACCOUNTS

9	<b>DEBTORS</b>	<b>2021</b>	<b>2020</b>
		£	£
	Shop Deposit	2,437	2,437
	April Shop Rent	875	875
	Expenses	-	349
	Total Debtors	<u>3,312</u>	<u>3,661</u>
10	<b>CREDITORS</b>	<b>2021</b>	<b>2020</b>
	Amounts falling due within one year	£	£
	PAYE and NI	321	278
	Sundry Creditors & Accruals	<u>321</u>	<u>278</u>
11	<b>INCOME ACCOUNT</b>		
	Movements in the Income Account during the year have been as follows:-		
		<b>2021</b>	<b>2020</b>
		£	£
	Unrestricted Funds		
	Balance Brought Forward	93,741	85,294
	Transfer from Statement of Financial Activities	16,108	8,447
	Balance as at 31st March 2021	<u>109,849</u>	<u>93,741</u>
	Restricted Funds		
	Natter	-	
	Big Breakfast		232
	Balance as at 31st March 2021	<u>-</u>	<u>232</u>
12	<b>TRANSACTIONS WITH TRUSTEES</b>		
	No remuneration is paid to Trustees. In the current period, the Trustees claimed a total of £1251 in expenses.		
13	<b>RELATED PARTIES</b>		
	No one individual controls the charity with all trustees having equal voting rights.		
14	<b>TAXATION</b>		
	The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.		
16	<b>PENSIONS</b>		
	The charity has a pension scheme which was set up on 1st May 2017.		
17	<b>COMPANY LIMITED BY GUARANTEE</b>		
	The Company is limited by guarantee. The liability of each member is a maximum of £10. The Company has twelve members at 31 March 2021 (2020 twelve).		