

The Friends of Ilkley Moor
Charity Commission reference 1126733
15 The Haywain, Ilkley LS29 8SL
Annual Review of 2020/21 Activities

Impact of Covid 19 restrictions

The key point to note is the impact of Covid 19 and the restrictions on our activities that this gave rise to. National restrictions were imposed in March 2020, limited outdoor recreation was allowed from 13 May and groups of up to 6 could meet from 1 June. Whilst most national restrictions were lifted on 4 July Ilkley (as part of Bradford) remained subject to tighter local restrictions. From 14 September the national 'rule of six' outdoor and indoor restrictions were reapplied and from 5 November national restrictions were reapplied. Ilkley remained in Tier 3 restrictions until release began in March 2021.

This meant that our Events Programme planned for 2020 had to be cancelled in its entirety, only extremely limited volunteer activities could take place in the summer and no corporate activity days or activities with educational groups could take place. A positive outcome has been the development of a new volunteer group for litter picking. The Committee met monthly though out the year via Zoom so as to actively monitor the position, manage the grant position and plan activities that could be undertaken once restrictions were lifted. Our part-time employed Project Manager, Tracey Gray, was placed on furlough as she could undertake no activities on our behalf.

Review of Activities

The stated aims in FOIM's Constitution are noted below together with examples of activities undertaken in each case. References to 'Council' are to Bradford MDC.

- To restore, protect and improve Ilkley Moor, for the benefit of the environment, all those who use Ilkley Moor and those who reside in the surrounding area.
 - Monthly volunteer days are undertaken by volunteer groups to carry out conservation works on the Moor including footpath restoration, bracken control, vegetation clearance, habitat management and litter picking. Given the Covid restrictions volunteer activities could only be undertaken in a Covid compliant manner once this was permitted from July through to December 2020. Work focussed on maintenance, vegetation clearance and water management around the Lower Tarn. Notwithstanding the shortened working season and working practices due to the Covid restrictions £25,850 of value was delivered this year.
 - In the 12 years since its establishment FOIM have delivered over £293,500 in terms of volunteer labour time, raised over £264,000 in grants and £74,000 in membership fees and donations. An approximate contribution to looking after the Moor of £631,500 in overall value terms since our instigation.
- To assist the Council in the care and maintenance of Ilkley Moor and its wildlife, flora and recreational use.

- Grants totally £25,933 have been received during the year. The key one was £19,833 from the Peoples Postcode Lottery to cover some of the cost of the Cow & Calf to Lower Tarn paths and the events programme of 2020/21.
 - A new volunteer group has emerged based around litter picking both on the Moor and in Ilkley generally. The group, operating in couples given the Covid restrictions, have been very active and the Council has funded the litter picking equipment required.
 - Memberships stand at 259 with membership fees totalling £5,217 and donations of £2,400. A small drop in membership numbers occurred, driven largely by the need to cancel the April 2020 AGM due to the Covid restrictions – a number of members renew at the AGM. The 2020 AGM was finally held remotely via Zoom on 4 December.
- To notify the Council when any hazards or problems with the area become apparent.
 - Issues have again arisen with mountain bikers creating an increasing number of downhill runs off the Moor leading to walker safety, erosion and water run off problems. The restrictions have led to increased local use of the Moor given the ability to travel further afield. Discussions are being held with the Council to see if a workable management plan can be agreed with the local mountain biking group to address these issues.
 - Whilst far more extensive use of the Moor was made by walkers and dog walkers due to the restrictions no action other than monitoring by individual members of the state of paths and tracks could take place.
 - To develop projects in partnership with, or with the knowledge of the Council.
 - Liaison with the Council is via Richard Perham attending Committee meetings and Richard and Danny Jackson receiving Committee meeting agendas and minutes.
 - In addition, the Chair and Richard liaise to take forward activities approved by the Committee.
 - Plans have been developed to create a better path between the Cow & Calf rocks and the Lower Tarn and to address the heavy erosion of the path between the Buck Stones and the raised path by Crawshaw Moss.
 - In addition, we have liaised with the Council and Natural England over the extensive natural flood control and peatland restoration work planned for above Backstone Beck.
 - To apply for grants independently or in conjunction with the Council to provide materials or labour to support projects for which the Council has insufficient funding, or for which the Council is unable to provide funding.
 - As noted above £25,993 of grants have been generated during the year.
 - We are grateful to our corporate sponsors for the year being: Ashworth & Tennant, Audley Villages, Nordic Walking, Le Bistro Pierre, Valley Clinic, Moin Moin Bakery, Go Promotional, The Flying Duck, Mountain Warehouse, Mortens, Wharfedale Brewery, Walking Photographer Tours, Yorkshire Flower Essences, and Moor Leasing.
 - As we were able to cancel the production of our Events Programme and furlough our Project Manager, the generosity of most of our members in maintaining their memberships meant we had a financially positive financial year with net unrestricted funds increasing by just over £5,000.

- To liaise with local residents and other users of Ilkley Moor in order to represent their needs and ideas.
 - Engagement with the local community and users of the Moor is undertaken via communication through the website, links to the secretary for enquiries, feeding information and seeking comments through Facebook and Ilkley Chat, the volunteer days, the Events and Learning Programme, participating in local community events and presenting on the activities of FOIM
 - FOIM also engages with relevant statutory and other bodies, including Natural England, Moors for the Future, the Council and Ilkley Council so we can be made aware of issues that they may become alive to.
 - Given the restrictions no face to face activities could be undertaken although local liaison through groups meeting via Zoom, such as the Ilkley Community Network, continued.
- To encourage all groups making recreational use of Ilkley Moor to be represented on the Charity.
 - The following bodies are represented on the Committee: the Council, Ilkley Council and Wharfedale Naturalists Society.
 - We are liaising with Yorkshire Dales Rivers Trust, the Ilkley Clean Rivers Campaign, and on the Ilkley Sustainability Plan to ensure that issues relating to the Moor are taken into account.
- To encourage local schools and youth organisations to use Ilkley Moor constructively for pleasure and education.
 - The Project Officer usually undertakes activities on the Moor with local schools/youth groups several times a year. These activities were put on hold to comply with the restrictions.
- To encourage appreciation of the ecology and history of Ilkley Moor.
 - As already noted, the 19 events planned for the Moor, being a combination learning and educational activities, could not proceed due to Covid restrictions.
 - Details of the ecology and history of the Moor feature on the FOIM website and its publications.
- To publicise the Charity's activities locally, regionally, nationally and internationally in order to encourage people to take an active part in preserving and maintaining Ilkley Moor.
 - Regular press releases feature in the Ilkley Gazette and Yorkshire newspapers although these have limited in the current year due to the restrictions on our activities.
 - An enquiry link for email queries by members of the public is available via secretary@ilkleymoore.org.
 - The GIS storybook reflecting our survey of the Moor and its ecology is available via our website.
 - Posters highlighting events and the AGM are placed in local amenities/stores/hostelries.
 - Members receive a monthly email update of upcoming events.

Financial position

The financial year proved to be a busy year and a difficult year for many. Careful effort was taken to manage the finances in a time of remote working and social distancing.

An early decision to cancel the Events Programme for the year did ultimately enable the accounts to reach a healthy financial year-end balance as printing and distribution costs were saved. The Committee used the savings and the government furlough scheme to fully fund our single part-time employee through the year.

As the accounts show we attracted £25,993 of restricted funding in the year from the Peoples Lottery grant, and £10,899 of unrestricted funding (comprising membership fees £5,217, donations £2,400, gift aid £1,499, grants £1,740 and sundry income of £43). In addition, £4,188 of furlough funds were received.

The Covid restrictions and their impact on our ability to undertake works either through our volunteers or via contractors meant we ended the year with over £26,774 in unrestricted funds plus £25,933 in restricted funds. The latter is committed to future path projects and supporting future events programmes. Our policy with unrestricted funds is to ensure that we have sufficient reserves such that we can undertake all projected activities for the next 12 months and still retain a material surplus to cover unforeseen events/requirements.

Other outflows during the year were mainly limited to insurance and IT maintenance. We also spent money buying display boards and material which we will use in 2021/22.

Management report and structure

The committee which runs our activities and meets monthly comprises the following individuals (those holding trustee status or being ex officio representatives of third-party bodies are noted):

Chair – Owen Wells – trustee

Vice-Chair – Helen Kidman – trustee

Treasurer – David Whitehead – trustee

Membership Secretary – Jonathan Copland - trustee

Publicity Officer – Barry Wilkinson – trustee

Secretary – Jonathan Guest – trustee

Elected member – Ian Condliffe

Elected member – Catherine Smith

Bradford Council representative – Richard Perham

Wharfedale Naturalists representative – Karen Shackleton

Our employee – Tracy Gray

Committee meetings continued to be held via Zoom throughout the year. Our AGM, planned for April 2020, had to be cancelled due to the Covid restrictions and was held electronically via Zoom in December 2020.

Members are welcome to join the Committee at any time and all the trustees and elected committee members posts are subject to review and re-election/replacement by member voting at each AGM. All those in place pre the 2020 AGM expressed their willingness to be

re-elected, there were no new nominations and the existing members were voted in at the AGM unanimously.

Approved by the FOIM Committee on 17 November 2021



Charity Name Friends of Ilkley Moor	No (if any) 1126733
--	------------------------

Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-20	To	Period end date 31-Mar-21
------------------------	--------------------------------	----	------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership subscriptions	5,217	-	-	5,217	5,723
Donations	2,400	-	-	2,400	3,936
Gift Aid	1,499	-	-	1,499	1,560
Other income	43	-	-	43	139
Grants	1,740	25,933	-	27,673	2,750
CJRS (Furlough)	-	4,188	-	4,188	-
Sub total	10,899	30,121	-	41,020	14,108
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	10,899	30,121	-	41,020	14,108
A3 Payments					
Project officer fees and expenses	2,782	4,188	-	6,970	7,127
Path and tree works		-	-	-	-
Events programme	846	-	-	846	1,250
Events expenses		-	-	-	-
Walking guides		-	-	-	-
Website development and maintenance	490	-	-	490	784
FoIM bags	-	-	-	-	-
Biobags	-	-	-	-	667
Newsletter and membership forms		-	-	-	-
Banners, signage and publicity		-	-	-	-
Insurance	353	-	-	353	353
Postage and similar expenses	119	-	-	119	119
Equipment	1,064	-	-	1,064	1,000
Independent examination	80	-	-	80	80
Other expenses	72	-	-	72	329
Sub total	5,806	4,188	-	9,994	11,709
A4 Asset and investment purchases, etc.	-	-	-	-	-
Total payments	5,806	4,188	-	9,994	11,709
Net of receipts/(payments)	5,093	25,933	-	31,026	2,399
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,681	-	-	21,681	19,282
Cash funds this year end	26,774	25,933	-	52,707	21,681

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank account	26,774	-	-
	Savings account	-	25,933	-
		-	-	-
	Total cash funds	26,774	25,933	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
				-
	Brushcutter	Unrestricted	676	-
	Camera	Unrestricted	149	-
	Committee laptop	Unrestricted	320	-
	2 Banners and display boards	Unrestricted	500	-
	Project Officer laptop	Unrestricted	999	-
	Projector and projector screen	Unrestricted	1,500	-
	Tools/Equipment at Bradford	Unrestricted	1,100	-
	Litterpickers, hoops and High vis vests	Unrestricted	773	-
B5 Liabilities				
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Friends of Ilkley Moor

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1126733

Set out on pages

See Receipts and Payments Account

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Jody Kendall

Date: 23rd June 2021

Name:

Jody Kendall

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants of England and Wales

Address:	8 Craiglands Park
	Ilkley
	LS29 8SX

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.