

STONELEIGH BAPTIST CHURCH

REPORT & ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

Table of Contents

Legal & Administrative details 3

Report of the Trustees 4

Independent Examiner’s report 6

Receipt & Payments Account 7

Statement of Assets and Liabilities..... 8

Notes to the Accounts 10

STONELEIGH BAPTIST CHURCH

Legal & Administrative details

For the Year Ended 31 December 2021

Address for Correspondence	The Glade Stoneleigh Epsom Surrey KT17 2HL	
Governing Document	Governing Document Approved 17 September 2008	
Status	The church is a registered charity in England and Wales, registration number 1126699. It is affiliated to the Baptist Union of Great Britain and is a member of the London Baptist Association.	
Trustees	Peter Harling George Hodson Akin Akintola Gillian Cammack Paul Eisner Hazel Hodson Gavin Hunter	elder elder (17 November 2021 resigned) acting treasurer & deacon youth & children's worker (Church Secretary) deacon (appointed 25/May/ 2022) minister/elder
Custodian Trustee	London Baptist Property Board Limited	
Principal Banker(s)	CAF Bank 25 KingsHill Avenue West Malling Kent, ME19 4JQ	Santander Bank Bridle Road Bootle Merseyside GIR 0AA
Independent Examiner	Lourens du Plessis ACA CA(SA) Stewardship 1 Lamb's Passage London EC1Y 8AB	

Report of the Trustees
For the Year Ended 31 December 2021

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 December 2021.

Objects of the charity

The principal object of the Church is, for the public benefit, to extend the Christian faith, in the community of Stoneleigh, in the Borough of Epsom & Ewell, in the United Kingdom and worldwide (as set out in its governing document).

Governance

Stoneleigh Baptist Church is an unincorporated association with charity trustees appointed by a meeting of members. Trustees, other than the pastor, are elected for a term of three years. In January, George Hodson was re-elected as an elder and trustee and Akin Akintola was re-elected as a deacon and trustee. In March, Mike Featherstone came to the end of his second three-year term and decided not to stand for re-election. In September, Gill Cammack was re-elected as Church Secretary and trustee. In November, George Hodson stepped down from his role due to ill-health. During 2021 trustee meetings continued to be conducted online due to the Covid-19 pandemic. Recognizing their need for it, at the suggestion of the BUGB regional minister and with the consent of members, the trustees were involved in a number of individual and group mediation sessions during the year facilitated by Sunrise People Solutions, leading to improved ways of working together.

In carrying out their decision-making responsibilities, the trustees seek the will and approval of the church members through meetings usually held bi-monthly on Wednesday evenings. Due to the Covid-19 pandemic, these meetings were conducted online in January, March and May and in hybrid form thereafter. There were minor changes to the constitution in July, based on a BUGB template, to reflect online practices that had already been put in place for meetings and voting due to the pandemic.

During the year the trustees continued to fulfil their governance responsibilities including the annual review of church policies. During 2021 three members resigned, these ex-members are now committed to other churches. The church received two legacies totaling circa £8,000 from the estates of former members.

Staffing

There were no changes to the personnel employed in the ministry and administration of the church. The administration team continued to work from home at the beginning of the year, gradually working more often at the church centre as the threat posed by the pandemic lessened.

Buildings

During the year the church centre and the two manse continued to be maintained in good condition and the required regular reviews and checks done, some work being undertaken by professionals and other work by volunteers.

A completely new heating system was installed in the church centre over the summer, financed by donations from the Giving for Gospel Growth fund.

From June, the Korean church, "Lord's Church, London", started to use the premises again every Sunday and from September the church centre was available for hire again to those in the community for children's birthday parties etc.. The second manse continued to be rented out commercially as a fully managed let (managing agents: Greenfield, Ewell) until September, when the tenant moved on. It was decided at the members' meeting in November to offer it to Surrey County Council as a home for an Afghan refugee family under the UK government's scheme. Minor remedial work was then started to prepare the property.

Review of Activities

The church continued with its regular activities: Sunday and weekday activities for adults, young people and children, all with the aim of strengthening the faith of believers, bringing others to faith in the Lord Jesus Christ and serving the community.

During the first few months of the year, all meetings were on-line and the children's and youth worker continued to connect with local families by giving out Messy Church goodie bags.

Sunday morning services started in the building again on Easter Sunday and continued to be hybrid each week. The youth group also held hybrid meetings in the summer term.

In September most ministries were able to start holding meetings at the church centre again: Messy Church (a monthly family church at a family friendly time), a weekly club for children, a parent and toddler group every fortnight, men's events and 'Welcome!' (a group for adults whose first language is not English). Children from the two local primary schools visited the church as part of their RE curriculum and the children's and youth worker visited one of the schools again to take regular assemblies.

A new cafe ministry was launched in September providing a welcome for anyone in the local community every Tuesday

morning. A Light Party and face-to-face Christmas events were welcomed again by the local community. The church continued to support overseas mission and development with prayer, interest, special events, Christmas shoeboxes and financial gifts. The church continued to support the Epsom and Ewell Foodbank by acting as a collection point for donations. During the year donations were made to other local, national and international charities.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial Review

Total receipts for the year were £172,246. The receipts were £61,703 less than the previous year and the 2021 payments at £227,215 were £45,474 more than in the previous year. This resulted in a funds balance as at end 2021 of £124,142, compared to the previous year's funds balance at £179,111. Included in the receipts and cash balance is an amount of £11,590 (to bring total amount raised to circa £75,000 thus far), raised under the special purpose £150,000 Gospel for Growth Funding initiative which commenced in 2020. Of note also was the fact that the second Manse continued to be rented and the net rental income used to support some charitable purposes. The net rental income for 2021 was £8,327 (2020: Net Rental Income £10,098).

Reserves Policy

The church has a Reserves Policy which are presented for approval to the Trustees annually (during 2021, the policy was re-presented to the Trustees and was approved in March). The church's reserves are held at a level which is equivalent to a minimum of three months' operational expenditure and other known future liabilities. This amount is in addition to any assets owned and any designated funds held at any time. At the end of the year, the church held unrestricted and designated cash funds of £112,230 in accordance with this policy. The additional funds are being held to finish the major refurbishment works which commenced during 2021, to re-decorate the church sanctuary and hall/meeting rooms and the re-surfacing of the church's car park and the other planned structural work on the church buildings, which are projects being undertaken through the gospel for growth funding initiative.

Risk Statement

The Trustees have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Trustees' Responsibilities

Charity law requires us as Trustees, to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the Trustees on the 30th of July 2023 and signed on their behalf by:

Peter Harling

Name: Peter Harling

Independent Examiner's report

**To the Trustees of
STONELEIGH BAPTIST CHURCH**

I report to the trustees on my examination of the accounts of Stoneleigh Baptist Church (the charity) for the year ended 31 December 2021 set out on pages 7 to 14 which have been prepared on the basis of the accounting policies starting on page 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act: or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lourens du Plessis ACA CA(SA)

Stewardship
1 Lambs Passage
London
EC1Y 8AB

Date: **01-August-2023**

STONELEIGH BAPTIST CHURCH

STONELEIGH BAPTIST CHURCH

**Receipt & Payments Account
for the year ended 31 December 2021**

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
	Notes					
Income Receipts						
Receipts from generated funds						
Giving to the Church	2	145,925	5,000	21,314	172,238	233,888
Investment Income		8	-	-	8	61
Total Receipts		145,932	5,000	21,314	172,246	233,949
Payments						
Activities in furtherance of charitable objectives						
Church Costs	3a, b, c	127,473	-	1,958	129,431	138,355
Grants Paid	3d	33,363	1,000	3,615	37,978	43,385
Others (Additions to Fixed Assets)	5	-	-	59,806	59,806	-
Total Payments		160,836	1,000	65,379	227,215	181,741
Net Receipts/(Payments) before transfers		(14,903)	4,000	(44,065)	(54,969)	52,208
Transfer Between Funds		-	-	-	-	-
Net Movements in Funds		(14,903)	4,000	(44,065)	(54,969)	52,208
Fund balances at January 1 2021		120,196	2,937	55,978	179,111	126,903
Fund balances at 31 December 2021		105,293	6,937	11,913	124,142	179,111

The notes on pages 10 to 14 form part of these accounts

STONELEIGH BAPTIST CHURCH
Statement of Assets and Liabilities
for the year ended 31 December 2021

		Unrestricted Funds £	Designate d Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Notes						
A Cash funds						
Cash at bank with immediate access	9	102,550	6,937	11,912	121,399	176,371
London Baptist Property Board Account	7	2,743	-	-	2,743	2,740
Total Cash funds	9	105,293	6,937	11,912	124,142	179,111
B Other monetary assets						
Gift aid due to charity	6	6,258	-	-	6,258	5,795
Total Other monetary assets		6,258	-	-	6,258	5,795
C Liabilities						
<i>Falling due within one year</i>						
Social security	8	-	-	-	-	(112)
Fee for Independent Examination		1,355	-	-	1,355	2,460
Others (mainly 1 month's Pension Contributions)		764	-	-	764	869
Total Liabilities < 1year		2,119	-	-	2,119	3,216
<i>Falling due within one year</i>						
Pension obligations	10	19,900	-	-	19,900	30,500
Total Liabilities > 1year		19,900	-	-	19,900	30,500
Total						
		89,532	6,937	11,912	108,381	151,190
D Assets retained for charity's own use						
Land & Buildings:	5					
-Church Building (Freehold)		Unrestricted			1,126,368	
-Manse (Freehold)		Unrestricted			191,200	
Total value of Freehold building					1,317,568	
-2nd Manse (Leasehold)		Restricted			200,224	
Land & buildings total					1,517,792	
Technology		Unrestricted			1,707	
Furniture & Equipment (mainly Music & PA systems)		Unrestricted			6,067	
Total Tangible Fixed Asset (at Current NBV)					1,525,566	

STONELEIGH BAPTIST CHURCH

The trustees have used current net book values (without the freehold land values). In relation to properties these values are estimated, based on the trustees best estimate of what the charity could receive if the buildings were put up for sale.

E Investment assets

The charity has no investment assets - Though the 2nd Manse –(the residence of the Assistant Pastor), is currently empty because that position is currently vacant and therefore this situation allowed the church to temporarily rent out the building and the income thus raised is currently being used for other charitable purposes.

F Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

Except where indicated from the statement of receipts and payments or above, all the assets and liabilities are in respect of the charity's unrestricted funds.

APPROVAL

The accounts were approved by the Trustees and signed on their behalf on the 30th of July 2023 by:

Peter Harling

Name: Peter Harling

The notes on pages 10 to 14 form part of these accounts

STONELEIGH BAPTIST CHURCH

Notes to the Accounts For the Year Ended 31 December 2021

1 Accounting Policies

The accounts have been prepared on the receipts and payments basis and comprise of a statement that shows the charity's receipts and payments, a statement that summarizes the charity's assets and liabilities and related notes. The accountancy profession has determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

a) Donated and grant income:

Donated income and grants receivable are considered when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Only amount of tax reclaimed from HM Revenue & Customs and received is shown within the charity's accounts.

b) Other income and expenditure:

Investment income is taken into account when received and expenditure, including irrecoverable VAT, when paid by the charity. Grants are taken into account when they are paid or when relevant constructive obligations arise. Grants for the support of overseas missionaries are paid for on the basis of support that relates to the financial year.

c) Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. General funds are unrestricted funds, and these funds are available to use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds (where so marked) comprise of unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are amounts received where the donor has specified the purpose for which such amounts should be used.

2 Donations & Legacies & Income from Charitable Activities

	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Gifts & offerings	109,384	-	19,504	128,888	175,729
Tax Recoveries	25,328	-	683	26,010	41,796
Use of premises & minibus	1,370	-	-	1,370	716
Legacies & Bequests	-	5,000	-	5,000	-
Rental Income Manse/100A Kingston Road	9,843	-	-	9,843	14,400
Other income	-	-	1,127	1,127	1,247
	145,925	5,000	21,314	172,238	233,888

STONELEIGH BAPTIST CHURCH

3 Payments in relation to charitable activities undertaken directly

a Direct Church Costs	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Church Utilities	3,737	-	-	3,737	4,196
Church Repairs & renewals	10,315	-	-	10,315	23,272
Church Insurance	3,151	-	-	3,151	3,097
Other church costs	6,344	-	-	6,344	5,677
Ministry Salaries	55,024	-	-	55,024	64,028
Manse costs	6,100	-	-	6,100	1,744
Rental Expenses Manse/100A Kingston Road	1,515	-	-	1,515	4,300
Ministerial expenses	2,316	-	-	2,316	2,837
Visiting speakers	80	-	-	80	330
Sunday school & youth work	1,447	-	-	1,447	712
Publicity & outreach	3,323	-	390	3,713	1,986
Other costs	3,872	-	1,569	5,441	4,136
	97,225	-	1,958	99,183	116,314
Grants Paid	33,363	1,000	3,615	37,978	43,385
	130,587	1,000	5,573	137,161	159,700
b Support and Administration					
Administration Salaries	20,235	-	-	20,235	16,436
Other office costs	568	-	-	568	839
Office Equipment	3,564	-	-	3,564	1,339
Telephone	935	-	-	935	988
Subscriptions	2,486	-	-	2,486	2,439
	27,788	-	-	27,788	22,041
c Governance costs					
Accounts and examination	2,460	-	-	2,460	-
	2,460	-	-	2,460	0
Combined Church cost	160,836	-	5,573	167,409	181,741
d Grants paid in relation to charitable activities undertaken by others	Institutions £	Individuals £		2021 £	2020 £
Missionary support(+designated)	32,042.6	3,265.0		35,308	38,956
Relief of poverty	2,320.0	350.0		2,670	4,429
	33,363	3,615		37,978	43,385

4. Staff and Trustees

a) Staff

The charity has two (2) full time equivalent employed staff. Its activities are generally carried out by volunteers. All staff (other than the minister, and those that elected not to enroll in the pension scheme) are enrolled into the NEST Pension scheme. The charity however, normally pays pension scheme contributions for its minister to the Baptist Minister's Pension Trust Ltd. which is a defined contribution pension scheme not contracted out of SERPS and the charity continues to contribute its share of the Pension Scheme deficit. No employee received emoluments at a rate more than £60,000 p.a. during the year. The minister of the church, Rev G Hunter and the Children's and Youth Worker Miss G. Cammack who are both Trustees & members of the leadership team, has the cost of their employments paid for, at FYE £38,690 (2020 Revised: £34,419) and £16,342 (2020 Revised: £14,299) respectively. The amounts paid are in their capacity as employees and not as trustees. All payments made for employees are as permitted by the Church's governing document.

b) Trustees

As at year end, only two (2) Employees (2020: 2 employees) are Trustees and they both have their emoluments paid for as part of their employments and not as trustees as described in note 4a above. No other Trustees are remunerated.

5 Tangible Fixed Assets	Furniture & Equipment £	Technology £	Leasehold Property £	Freehold Properties £	Total 2021 £
Valuation, January 1 2021	76,443	16,731	222,924	1,577,000	1,893,098
Additions, at cost	3,838	-		55,968	59,806
Valuation, December 31 2021	80,281	16,731	222,924	1,632,968	1,952,904
Cumulative depreciation, January 1 2021	71,660	13,351	20,430	299,630	405,071
Charge for the year	2,554	1,673	2,270	15,770	22,267
Cumulative depreciation, December 31 2021	74,214	15,024	22,700	315,400	427,338
Net book value, 31 December 2021	6,067	1,707	200,224	1,317,568	1,525,566
Net book value, 31 December 2020	4,783	3,380	202,494	1,277,370	1,488,027
Church - Chadacre Road, Stoneleigh, Surrey	1,393,968				
Manse - 91, Chadacre Road, Stoneleigh, Surrey	239,000				
	<u>1,632,968</u>				
Leasehold Property: 100A Kingston Road, Ewell, Surrey	222,924				

Assets were brought into the accounts at 1 January 2002 at their insurance reinstatement valuations which excludes the value of the underlying land

The notional depreciation shown above is not charged in the Receipts & Payments accounts.

6 Debtors & Prepayments	2021 £	2020 £
Tax Recoverables	6,258	5,795
	6,258	5,795

7 Cash at Bank and in hand	2021 £	2020 £
Santander	35,918	83,280
HSBC	23,408	19,625
CAF	61,114	71,934
London Baptist Property Board	2,743	2,740
Cash floats	958	1,533
	124,142	179,111

STONELEIGH BAPTIST CHURCH

8 Liabilities	2021	2020
	£	£
Social security	-	(112)
Accrual - Examination Fee	1,355	2,460
Others	764	869
	<u>2,120</u>	<u>3,216</u>

9 Movement in Funds	1 January 2021	Receipts	Payments	31 December 2021
	£	£	£	£
<i>Restricted Funds</i>				
Mission & similar funds	3,087	9,724	(9,411)	3,399
Gospel for Growth	52,891	11,590	(55,968)	8,513
	<u>55,978</u>	<u>21,314</u>	<u>(65,379)</u>	<u>11,912</u>
<i>Unrestricted Funds</i>				
Designated Fund	2,937	5,000	(1,000)	6,937
General Fund	120,196	145,932	(160,836)	105,293
	<u>123,133</u>	<u>150,932</u>	<u>(161,836)</u>	<u>112,230</u>
Total Funds	<u>179,111</u>	<u>172,246</u>	<u>(227,215)</u>	<u>124,142</u>

Note: The "Mission & Similar Funds" restricted fund is used for the purpose of giving towards mission work. The "Gospel for Growth" Restricted fund has a purpose of advancing the gospel message in the local area and beyond including Church Refurbishment costs to improve the facilities of the church to be able to advance the gospel message.

10. Pensions

The Church is an employer participating in a pension scheme known as the Baptist Pension Scheme ("the Scheme") The Scheme is a separate legal entity which is administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the employer and other participating employers. The Scheme comprises of a Defined Contribution and a Defined Benefit Plan.

The pension costs shown on the Receipts and Payments Statement comprises of contributions to the Defined Contribution Plan and the deficiency contributions to the Defined Benefit Plan (see below)

The Minister is eligible to join the Scheme, which is not contracted out of the State Second Pension.

From January 2012, pension provision is being made through the Defined Contribution (DC) Plan within the Scheme. In general, members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income (or 3% if the employer is in the segregated DC section) to cover Death in Service Benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members in the event that they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Unum Limited. Members of the Basic Section pay reduced contributions of 5% of Pensionable Income, and their employers also pay a total of 5%.

Benefits in respect of service prior to 1 January 2012 are provided through the Defined Benefit (DB) Plan within the Scheme. The main benefit for pre-2012 service was a defined benefit pension of one eightieth of Final Minimum Pensionable Income for each year of Pensionable Service, together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011.

STONELEIGH BAPTIST CHURCH

A formal valuation of the Defined Benefit (DB) Plan was performed on 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. The market value of the DB Plan assets at the valuation date was £298 million, thereby valuing the scheme deficit at £18million.

The valuation of the DB Plan revealed a deficit of assets compared with the value of liabilities of £18 million (equivalent to a past service funding level of 94%). As a result of the valuation, in addition to the contributions to the DC Plan set out above, an increased standard rate of deficiency contributions (circa 12%) had since 1 January 2016 been the level of contributions by all churches and other employers involved in the DB Plan. The contributions was based on each church's or other employer's position at March 2015. Some churches and other employers that were only involved in the DB Plan for a short period are paying less than 12%. The Recovery Plan envisages deficiency contributions continuing until 31 December 2026.

The key financial assumptions underlying the valuations were as follows:

RPI price inflation assumption	3.60%
CPI price inflation assumption	2.85%
Minimum Pensionable Income increases (CPI plus 1% pa)	3.85%
Assumed investment return-	
- Pre retirement	5.10%
- Post retirement	3.95%
Deferred pension increases	
- Pre April 2009	3.60%
- Post April 2009	2.50%
Pension increases	
- Main Scheme pension Pre April 2006	3.40%
- Main Scheme pension Post April 2006	2.30%

Payments made in the year

	2021 £	2020 £
Defined Contribution Plan:		
Employee contributions	4,991	5,193
Employer contributions	5,331	5,504
	10,322	10,696
Deficiency contributions to Defined Benefit Plan	3,462	2,788
	13,784	13,484

The church has relied on estimates provided by the Baptist Union Employer Hub to calculate its share of the overall scheme deficit. The total pension cost for the Church is £6,206.60 (2020 £6,057). The church's share of the Pension scheme deficit is recorded at £19,900 as at 31 December 2021 (£30,500 Dec 2020).

On 30th June 2022 the Baptist Pension Scheme signed an agreement with the insurance company Just Group ("Just") to secure DB Plan members' pension benefits. Just are now providing financial backing for all pensions provided through the Scheme's DB Plan and following this transaction, the Scheme no longer have a shortfall. An updated Recovery plan was then signed in August 2022 under which recovery contributions from each participating employer in the DB Plan reduced to £1 per month from August 2022.