

The Parochial Church Council of the Ecclesiastical Parish of Christ Church - Hackenthorpe

**Annual Report and Financial Statements
For the Year Ended 31 December 2020**

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church
Hackenthorpe**

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**The Parochial Church Council of the Ecclesiastical Parish Christ Church
Hackenthorpe**

Reference and Administrative Details

**Charity Registration
Number** 1126697

Independent Examiner Stephen D S Baker ACA MAAT
Westlands Accountants
Chartered Accountants
McMillan House
6 Wolfreton Drive
Anlaby
HU10 7BY

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Hackenthorpe

Trustees Annual Report for the Year ended 31 December 2020

Aim and Purpose

The Parochial Church Council (PCC) of Christ Church Hackenthorpe (CCH) has the responsibility for cooperating with the Priest-in-Charge, Rev. Captain Peter Allen, in promoting the pastoral, evangelical and social activities in the ecclesiastical parish of Hackenthorpe, Sheffield.

The PCC is specifically responsible for the maintenance and upkeep of the Church and adjoining Church Hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- ❖ Worship and prayer, learning about the Gospel; and developing their knowledge and trust in Jesus.
- ❖ Provision of pastoral care for people living in the parish
- ❖ Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church, its hall and grounds (including graveyard) and the vicarage (although this has now passed to the Diocese for its upkeep and oversight).

Volunteers

PCC are well aware and thank God for the help it receives from ALL members of our family. Indeed, we are all of one mind - our church (that is us and our building) survive and prosper for the Glory of God no matter what befalls us.

Achievements and performance

The year 2020 had intended to be a time of rebuilding for CCH. After a long interregnum, the church had committed to a Mission Partnership with three other local churches (Christ Church Gleadless, St Peter's White Lane and St James Woodhouse) and with the welcome appointment of Rev. Captain Peter Allen as the Priest in Charge and the support of curate Rev. Dagmar Wilkinson and other self-supporting clergy, the Mission Partnership was set work together under Rev Peter's leadership. The interregnum had resulted in a much smaller congregation and subsequent reduced income but, through God's grace, the PCC managed to fulfil its commitments and pledges to the parish and the Diocese.

No-one could have predicted the Covid pandemic which started in March 2020 which effectively closed all activities within the church building for the bulk of the spring and summer. Rev. Peter and Rev Dagmar held services online throughout the period of closure. The church wardens (Mike Platt and Christine Beet) worked hard to re-open the church when the lockdown eased, and Covid-secure services were held during the late summer and autumn before the second lockdown was imposed by the government. Throughout the period when the Covid-secure services were in operation, the clergy broadcast the services live online, thus catering for those who could not attend or preferred to remain shielding during the pandemic.

CCH is also indebted to Rev Dagmar who provided strong support for the parish throughout to Rev. Peter. The wardens kept oversight of the building but almost all on-site activity stopped for several months (owing to the pandemic). This meant groups did not use the hall, which obviously affected the pastoral and therapeutic effects of groups within the community coming together but also drastically reduced the church's income.

The church remains grateful for the sterling work of Mike Platt and Christine Beet as church wardens, but they found the role too demanding and resigned at the Annual Parochial Church Meeting in October 2020 (delayed owing to covid). The church was unable to elect anyone to take these positions and thus, since then, the church has operated without wardens.

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Trustees Annual Report for the Year ended 31 December 2020

Overall, activities have been much reduced owing to the pandemic and much reduced leadership capacity. This section of the report last year highlighted '*The reduction in numbers attending services has impacted both covenanted and non-covenanted giving*'; we are hopeful this situation will improve as lockdown rules ease.

Worship and Prayer

The PCC is keen to offer services over the course of the year that our community find both beneficial and spiritually fulfilling. Services were overwhelmingly focussed on Sunday mornings. Rev Peter continued a Wednesday morning communion service (prior to the pandemic) which rotated around the Mission Partnership and was hosted by CCH once per month. In addition, we continued to offer midweek House Groups and a Mums and Toddlers Group. During the pandemic Rev. Peter and Rev. Dagmar offered prayer groups and Bible Study using Zoom video conferencing. As these were offered across the Mission Partnership it enabled individuals from the four churches to come together (virtually) for prayer and teaching.

All are welcome to attend our regular Sunday morning service. During 2020 there were 57 on the Electoral Roll, though this is expected to drop to less than 50 at the next census owing to people seeking spiritual guidance at other churches and some having passed away. In 2019 the Electoral Roll figure was 62 and in 2018 it was 98. The PCC continue to be concerned about the downward trend in regular worshippers. This limits the sharing of God's teaching and has an impact on the church's resources to extend our outreach work into the community. At festivals and special services (e.g. Remembrance Sunday) numbers can be almost doubled. Our annual *Carols by Candlelight* service, just before Christmas, encourages parishioners from other local churches to join our choir and the congregational attendance has frequently reached the church's capacity (c.150) in the past but, owing to the pandemic there was no Carol Service in 2020.

During 2021, there is a plan for a capacity funded minister to be appointed to help address the above.

The voluntary ordained clergy and lay preachers within the Mission Partnership continue to give valuable service in the absence of additional stipendiary clergy to support Rev. Peter and Rev. Dagmar.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We celebrated one wedding and four funerals in our church during 2020; sadly, there were no baptisms.

Deanery Synod

One of our PCC Members sits on the Deanery Synod. This provides PCC with an important link between the parish and the wider structure of the church. We see this as crucial as the Diocese shapes our neighbouring churches into a Mission Partnership, which sadly has not developed effectively from the original concept which identified two priests-in-charge.

Buildings

The major roof repair in late 2019 was successful in sealing the building from the weather. No other significant repairs or costs have been necessary.

Prior to the pandemic starting in March, our Church Hall was well used by our local community whether for worship or outreach/in-reach and social activities. Meeting/groups included:

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Trustees Annual Report for the Year ended 31 December 2020

- | | |
|---|--|
| <ul style="list-style-type: none">▪ Bereavement Group (monthly)▪ Walking group▪ Highland Dance Group▪ CCH Toddlers Group▪ Alcoholics Anonymous Support Group▪ Breast Feeding Support Group▪ Children's Dance group▪ Yoga Group▪ Piece Makers Sewing Group▪ Owlthorpe Community Forum | <p>It is also used on special occasions for:-</p> <ul style="list-style-type: none">▪ Wedding receptions▪ Funeral wake receptions▪ Baptism parties▪ Birthday parties▪ Our outreach hosting events▪ Mission Partnership ecumenical and social events▪ Deanery Synods▪ Local and National Elections as a Polling Station. |
|---|--|

The Church Hall was closed to all use from the start of the Covid pandemic in March and remained closed for the rest of the year. Whilst the parish lost the opportunity to meet, the church lost a substantial amount of income in terms of Hall rental.

Pastoral Care

We continued to offer home celebration of Communion to the sick and disabled through our Pastoral Care Team prior to the national covid pandemic lockdown in March; again, these did not start again in 2020.

Mission and Evangelism

Opportunities for mission and evangelism were limited during the early part of 2020. Rev. Dagmar, as curate, with the support of the Mission Partnership's lay readers and self-supported ministers (Rev. Ann Rhodes and Rev. June Fox) provided welcome support to the parish and allowed services to continue in their regular slots. The lack of capacity in running 4 churches meant that CCH was only able to offer a communion service twice each month. The closure of churches owing to the pandemic moved the regular Sunday service online and the clergy team were able to provide for multiple congregations by broadcasting their service over the internet. The reduced activity because of covid meant that the pressures of immediate demands were less onerous.

The outreach team at CCH have a long history of working with the community inside, but more importantly, outside the confines of the church building itself. The team had long standing arrangements at a local residential Care Home and a community centre as well as a weekly meeting at a local café. Sadly, all these activities stopped when the covid pandemic lockdown was announced. It is hoped that these faithful servants who have taken God's word literally into the streets will return after the national lockdown is eased.

Box of Hope

We responded to the current pandemic by setting up our Boxes of Hope. These boxes are food and gifts for Children. After liaising with the local school, we provided 16 families with food and Christmas gifts during December. This will continue throughout 2021.

Financial Review

The covid pandemic had a major impact on the church's income in 2020 and this is likely to further impact the 2021 financial year as the impact of a further lockdown hits. However, in 2020 whilst total income was down from £51,792 to £39,299, expenditure was £36,945 (2019 - £58,010) the fact that activities and services were reduced meant that our corresponding activity expenditure was also reduced by approximately £3.4k, leaving a surplus on the year of £2,354. This surplus is split between an unrestricted loss of £1,271 and a surplus of £3,571 on restricted funds, which relates to our grant for the youth work. It is worth noting that the major roof repair impacted the figures in 2019 as there were grants of approximately £8k which covered some of the cost of £16k, thus income and expenditure in 2019 were higher than usual.

Once again, we managed to increase our contribution to the Diocesan Common Fund. CCH aims to give at least 10% of its income to charity and has supported local, national and international appeals; by continuing to give £300 per month.

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Trustees Annual Report for the Year ended 31 December 2020

The beneficiaries of this money were National Emergency Trust Fund, Box of Hope, Sheffield Young Carers and Amy's Retreat.

Reserve Policy

At the end of the financial year, the PCC had total reserves of £24,566, an increase of £2,354 from £22,212 from 2019. This is split between Unrestricted funds of £10,695 (2019- £20,821), designated funds of £10,000 (2019 - £1,391) and restricted reserves of £3,871 (2019 - £nil).

The PCC had free reserves of £10,695 as at 31 December 2020 which equates to approximately 8 months of general church activity running costs, which is felt to be adequate for the continued running of the Church.

The PCC and mindful of our Quinquennial Inspection Report commitments and has set aside £10,000 into our Fabric Fund account for any major repairs which may be needed in the near future. Clearly, we must maintain the building and its grounds in a safe, warm and outwardly pleasing manner in order to offer our Parish an attractive place to visit and worship. The PCC intends to carefully monitor and control this Fabric Fund whilst at the same time striving to maintain and improve the church and its activities.

Structure and Governance management

The method of appointment of PCC members is set out in the Church Representation Rules. At CCH the membership of the PCC consists of the Priest-in-Charge, licensed readers, two churchwardens, and members elected by those of the congregation who are on the electoral role of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Role and potentially stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

At the Annual Parochial Meeting in 2020, the two church wardens resigned and the church now operates without church wardens. The Bishop has been alerted to the lack of church wardens at CCH and the Archdeacon informed the PCC that any decision on a Bishop appointed warden would be delayed until after the 2021 Annual Parochial Meeting in the hope that candidates would offer themselves for election.

The full PCC met in February and April and then at least monthly from September onwards. It has appointed a Standing Committee of three of its members to act on its behalf between PCC meetings if necessary. The Standing Committee consists of the Priest in Charge, Treasurer and one other member of the PCC. All Standing Committee decisions are subject to ratification by the full PCC at its next meeting.

Administrative Information

Christ Church Hackenthorpe is situated geographically in the south-east of Sheffield. It is part of the Attercliffe Deanery which in turn is part of the Diocese of Sheffield. Rev Capt. Peter Allen is Priest-in-Charge of the Mission Partnership which includes Christ Church Hackenthorpe, Christ Church Gleadless with St Peter's and St James Woodhouse.

The full address of the PCC is 63 Sheffield Road, Hackenthorpe, Sheffield, S12 4LR.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity registered with the Charities Commission, Reg. No. 1126697

The PCC members who have served at any time from 1 January 2020 until the date this report was approved are:

Priest in Charge	Rev Capt. Peter Allen	
Church warden	Mike Platt	Resigned 25 October 2020
Church warden	Christine Beet	Resigned 25 October 2020
	Rev Ann Rhodes	Associate vicar – SSM
Elected members	Tina Tomlinson	Reader
	Shanti Rudge	Treasurer

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church
Hackenthorpe**

Trustees Annual Report for the Year ended 31 December 2020

Derrick Sampson
Sue Bain
Jan Dakin
Kerry McMahon
Scott Walker

Secretary

The above report is approved by the PCC on 10th May 2021 and signed their behalf by Rev Captain Peter Allen (Priest in charge) owing to the there being no churchwardens in post



.....
Rev Captain Peter Allen (Priest in Charge)

The Parochial Church Council of the Ecclesiastical Parish of Christ Church Hackenthorpe

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, it is inappropriate to presume that the charity will continue in business.

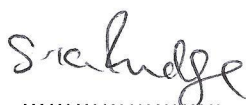
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Annual Financial Statements

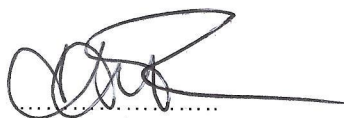
The attached financial statements for the year ended 31 December 2020, have been prepared in accordance with the relevant Church Accounting Regulations, applicable Accounting Standards and Statement of Recommended Practice (FRS 102).

It is recommended that the Annual Report and Financial Statements for the year ended 31st December 2020 be adopted and approved for submission to the Annual Parochial Church Meeting.

Approved by the trustees of the charity on 26/7/21 and signed on its behalf by:



8 S.K. RUDGE



TINA TOMLINSON

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church
Hackenthorpe**

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Designated £	Restricted £	Total 2020 £
Income and Endowments from:					
Voluntary Income	2(a)	31,905		4,340	36,245
Activities for Generating Funds	2(b)	2,151	-	-	2,151
Income from Investments	2(c)	-	-	-	-
Income from Church Activities	2(d)	903	-	-	903
Other Incoming Resources	2(e)	-	-	-	-
Total income		34,959	-	4,340	39,299
Expenditure:					
Expenditure on Church Activities	3(a)	35,976	-	769	36,745
Cost of Generating Funds	3(b)	-	-	-	-
Governance Costs	3(c)	200	-	-	200
Total expenditure		36,176	-	769	36,945
Net Income/(Expenditure) before investment gains		(1,217)	-	3,571	2,354
Net gains on investment		-	-	-	-
Net Income/(Expenditure)		(1,217)	-	3,571	2,354
Transfers Between Funds		(8,909)	8,609	300	-
Net Movement in Funds		(10,126)	8,609	3,871	2,354
Fund Balances brought forward 1st January 2020		20,821	1,391	-	22,212
Fund Balances carried forward 31st December 2020		10,695	10,000	3,871	24,566

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church
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Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Designated £	Restricted £	Total 2019 £
Income and Endowments from:					
Voluntary Income	2(a)	45,006	-	-	45,006
Activities for Generating Funds	2(b)	4,420	-	-	4,420
Income from Investments	2(c)	40	19	-	59
Income from Church Activities	2(d)	2,307	-	-	2,307
Other Incoming Resources	2(e)	-	-	-	-
Total income		51,773	19		51,792
Expenditure:					
Expenditure on Church Activities	3(a)	41,379	15,890	-	57,269
Cost of Generating Funds	3(b)	760	-	-	760
Governance Costs	3(c)	(20)	-	-	(20)
Total expenditure		42,119	15,890	-	58,009
Net Income/(Expenditure) before investment gains		9,654	(15,871)	-	(6,217)
Net gains on investment		-	-	-	-
Net Income/(Expenditure)		9,654	(15,871)	-	(6,217)
Transfers Between Funds		(7,541)	7,541	-	-
Net Movement in Funds		2,113	(8,330)	-	(6,217)
Fund Balances brought forward 1 st January 2019		18,708	9,721	-	28,429
Fund Balances carried forward 31 st December 2019		20,821	1,391	-	22,212

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church
Hackenthorpe**

Statement of Assets and Liabilities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2020 £
<u>Fixed assets</u>					
Tangible		-	-	-	-
Investment		-	-	-	-
		-	-	-	-
<u>Current Assets</u>					
Debtors & Prepayments	4	-	-	-	-
Short term Deposit		-	-	-	-
Cash at Bank and in Hand		11,368	10,000	3,871	25,239
		11,368	10,000	3,871	25,239
<u>Liabilities</u>					
Amounts falling due within a year	5	(673)	-	-	(673)
Net Current Assets/(Liabilities)		10,695	10,000	3,871	24,566
Total Net Assets		10,695	10,000	3,871	24,566
<u>Parish Funds</u>					
Unrestricted	6	10,695	-	-	10,695
Designated		-	10,000	-	10,000
Restricted		-	-	3,871	3,871
Total parish Funds		10,695	10,000	3,871	24,566

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church
Hackenthorpe**

Statement of Assets and Liabilities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2019 £
<u>Fixed assets</u>					
Tangible		-	-	-	-
Investment		-	-	-	-
		-	-	-	-
<u>Current Assets</u>					
Debtors & Prepayments		-	-	-	-
Short term Deposit		-	-	-	-
Cash at Bank and in Hand		21,039	1,313	-	22,352
		21,039	1,313	-	22,352
<u>Liabilities</u>					
Amounts falling due within a year		(218)	78	-	(140)
Net Current Assets/(Liabilities)		20,821	1,391	-	22,212
Total Net Assets		20,821	1,391	-	22,212
<u>Parish Funds</u>					
Unrestricted		20,821	-	-	20,821
Designated		-	1,391	-	1,391
Total parish Funds		20,821	1,391	-	22,212

**The Parochial Church Council of the Ecclesiastical Parish of Christ Church
Hackenthorpe**

**(Registration number: 1126697)
Balance Sheet as at 31 December 2020**

The financial statements on pages 10 to 19 were approved by the trustees, and authorised for issue on ^{26/7/21} and signed on their behalf by:

S.K. Rudge
S.K. RUDGE

Tina Tomlinson
TINA TOMLINSON