

**CASTLE CHURCH GROWTH TRUST
CHARITY 1126686**

TRUSTEES ANNUAL REPORT 2021/22

This year's report shows a fundamental shift in the Trust's activities, in that the full time youth worker, whose salary and expenses were covered by the Trust, left half way through the year - he and his family relocating to Northern Ireland.

As a result, the Trust's income since his departure has reduced dramatically and the expenditure in respect of his post ceased, there being as yet no replacement for the post.

Nonetheless, our youth worker accounted for more than half of the year's expenditure. The next most expensive outlay was in respect of church family breaks at Shallowford House (though this was covered by payments into the Trust specifically for the purpose)

Some new equipment for the improved live streaming of our services was paid for by a Trust grant, and further grants were made to Christian training course delegates and for book purchases, the latter enabling Sunday school prize giving and books gifted to the expanded congregations at Easter and Christmas services as a local evangelism initiative.

The coming year will see reduced regular income and expenditure, though the Trust's healthy capital balance will enable significant grants to be made where the need arises.

David Boote, Trust Chairman

16 January 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Castle Church Growth Trust

No (if any)

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1st July 2021		30th June 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	24,364	-	-	24,364
Grants (Lichfield Diocese)	2,500	-	-	2,500
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	26,864	-	-	26,864
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	26,864	-	-	26,864
A3 Payments				
Payments	22,030	-	-	22,030
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	22,030	-	-	22,030
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	22,030	-	-	22,030
Net of receipts/(payments)	4,834	-	-	4,834
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	4,834	-	-	4,834

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash at bank	41,787	-
		-	-
		-	-
	Total cash funds	41,787	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



Last year
to the nearest £

25,233
5,500
-
-
-
-
-
-
30,733

-
-
-

30,733

31,133
-
-
-
-
-
-
-
-
31,133

-
-
-

31,133

-	400
-	-
-	-
-	400



**Endowment
funds**
to nearest £

-
-
-
-

OK

**Endowment
funds**
to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

CASTLE CHURCH GROWTH TRUST
CHARITY COMMISSION REF 1126686
ACCOUNTING PERIOD 1 JULY 2021 TO 30 JUNE 2022

My name is Michael Brooks and I am a retired Head of Physics. I did 3 years as a trainee accountant and then went into teaching for 32 years. I have been asked to review the Castle Church Growth Trust figures for the financial year 2020-2021. I have no contact with the day to day running of the Trust Fund and so, I feel, can be regarded as independent to the Trust.

The following audit work was carried out:

- All payments made during the period were confirmed to supporting material where possible. Salary payments agreed to Diocese of Lichfield spreadsheets. Photocopies of the cheques have also been seen to confirm cheque stub details. Cheques drawn have been agreed to bank statements and invoices.
 - A random sample of 4 months were chosen, (August 2021, November 2021, February 2022 and April 2022), and details per the spreadsheet for these months were checked. This involved the following checks:
 - all entries for monies received were agreed to bank statements and cash book entries
 - column totals for those months were also agreed, to ensure that the spreadsheet was working correctly.
 - The initial and every subsequent fifth row totals were checked to ensure the spreadsheet was working correctly.
 - All opening and closing balances per the spreadsheet were agreed to bank statements.
 - Gift aid and non-gift aid totals were checked.
 - The monthly reconciliation grids were checked on the spreadsheet to the data and agreed as correct.
-

General comments:

- 1 payment had no supporting documentation, such as an invoice or a receipt. However, a copy of the cheque showed that the payee was a known Christian supplier. So whilst I would have preferred to have documentation I feel confident that the payment is valid.
- One reimbursement cheque for £1200 had £18.09 unsupported by a receipt/invoice. However, since he was to reimburse the vicar I am content to accept this omission, as it a small percentage (1.5%) of the total amount.
- Cheques are generally supported by invoices and so can be confirmed as valid payments. However, in a couple of cases payments were made based on PCC recommendations, and hence there were no invoice/receipts, only a copy of the cheque. Whilst the photocopy of the cheque confirms the payee I would like to see a system whereby such payment requests are supported by minutes of the PCC to confirm they are authorised.

Conclusion

- Having carried out my audit checks I can confirm that, whilst there are some areas needing attention, there were no deliberate errors or omissions in the information provided and that the material provided is a true reflection of the state of the Trust account.

Signed *AL Brooks*

Dated *1st February 2023*