



Registered Charity no: 1126673

**AGM**  
**17<sup>th</sup> October 2022**  
**10.30am**  
**Vyvyan Room**  
**Minutes**

Present:

Lynn Bunt, Lynn Jenkins, Felicity Penneycard, Shan Ford,  
Barry Daniels,

Apologies:

Jill Merryfield, Jane & Mal Brodie.

Jenny Warner

Lynn B made announcement of Jenny Warner passing  
away.

She will be sadly missed by all at the Columba Centre.

Minutes: circulated and read.

Proposed Lynn J

Seconded Shan F

Accepted & Signed Lynn B

Chairs Report: Lynn B

Welcome to the Columba Centre 2022 AGM.

The past year started with Covid-19 restrictions still partially in  
place, so the 2021 AGM was postponed until June. Reopening of  
the Centre did not take place until 12th April when classes were  
able to restart with certain COVID rules still in place.

The attendance at the AGM was not visited by anyone other

than the sitting Trustees who in turn stepped down from their current positions. Happily all past Trustees were willing to serve a further year on the board of Trustees.

During 2022 our aim was to further improve the building and with the help of government funding we were able to have a new entry system installed thus allowing regular clubs and groups to gain entry without Trustee being present.

A major expense during 2021 was to have the windows of the Vyvyan Room refurbished. This task was taken on singlehandedly and was completed in 6 weeks. The result means there are no draughts coming in though or heat escaping out.

During the Christmas period we held several craft and art fayres and on the evening of the Town Xmas light switch on we had a great fundraising fayre. The Rotary Club of St Columb once again used the Vyvyan Room as their grotto and were very busy with children excited to see Santa.

Early in the new year we hasted a “trash to treasure” sale which proved popular and in February we resumed our monthly community and cafe markets.

A new website was set up and has proved to be an asset, people can see availability of hall hiring and also find out what is actually going on during the week.

Unfortunately with the rising price of gas and electricity we have had to slightly increase our hiring charges and will endeavour to check out any, if any, increases each January.

Whilst we are a small working party, good progress has been made ensuring the upkeep of the building. This coming year our aim is to get the stage up and running, we already have a new light and music system in place so maybe soon theatrical parties or shows can be held here once again.

Lastly, I must thank Felicity, our treasurer, Shan, our secretary, and Barry our online banking and utilities expert, along with Lynn, vice chairman for all their hard work during 2021-2022.

I am also pleased to report Jane and Malcolm have joined us as friends of the Columba Centre and Jane wishes to become a Trustee.

Regards  
Lyn Bunt

The Board thanked Lynn B for her hard work and leadership.

## Treasurers report: Felicity Penneycard

### **Treasurer's report to the AGM re the accounts for the year ended 31 December 2021**

#### **Annual financial report for the year ended 31 December 2021**

As noted last year, the Charity Commissioners do not require an audit nor an independent examination of the accounts. However, in previous years, the Trustees have been of the opinion that such an examination is beneficial and Phil Tremain, our Independent Examiner, conducted an examination after the financial statements had been approved by the Trustees.

#### **Introduction**

During the year, the country began to open up after the strict Covid-19 lockdown of the previous year. Income from room hire was approximately the same as in 2020 at £6,605 but market receipts and revenues from other events, including Harmoniemusik and Bingo recovered to £1,617 compared to £185 in the previous year. As in the previous year, a key source of income was grants, mainly from Cornwall Council, of more than £17,000. This was mostly spent on improvements and refurbishment to the building and a new power and AV system.

Total income of £27,265 exceeded expenditure of £21,572 by £5,693. The most significant elements of expenditure were nearly £10,000 on the new power and AV installation, £3,650 on a superb restoration of the Vyvyan Room windows and £400 on building a new website.

#### **Room utilisation and costs**

Room hiring remained low due to Covid19. Income was £6,605 for the year, an increase of only 2.5% compared to the previous year.

#### **Income from other activities**

On the other hand, we had six community markets (compared to one in the previous year), a bingo session and, although a reduced level of catering compared to normal years, there was a Harmoniemusik Festival, all resulting in total income of £1,617.

#### **Bad debts**

Despite writing to her, we have received nothing from Angela Barrasin in respect of her unpaid debt of £40 invoiced on 1 December 2018 and, so, have reluctantly concluded to expend no further effort in attempting to recover it and have written off the debt, now more than three years old.

#### **Future plans**

Additional funds are required to execute further improvements for the benefit of local users, for example:

- **Main Hall** – refurbishment of stage and dressing rooms and the kitchen;
- **External paintwork**
- **Car Park** – clean-up surface and introduce perimeter planting.

This will raise the Centre to a new level that will result in further hiring opportunities.

Officers Step Down:

Lynn Bunt. Chairperson, Lynn Jenkin. Deputy Chairperson,  
Felicity Penneycard. Treasurer, Shan Ford. Secretary.

Agreed induction of Jane Brodie as Trustee to take place at next meeting.

All agreed to stand for another year and were re-elected by majority.

Lynn B proposed

Felicity P seconded

All Voted in agreement.

Meeting closed by Lynn Bunt 10.45am

Proposed Shan F

Seconded Felicity P

Financial statement for 2021

THE COLUMBA CENTRE  
STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDED  
31 DECEMBER 2021

THE COLUMBA CENTRE

**Independent Examiner's Report to the Trustees of The Columba Centre**

I report on the Accounts of the charity for the year ended 31 December 2021 that are set out on the following two pages.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the Accounts.

**Independent examiner's statement**

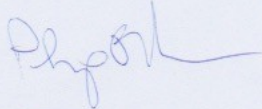
In connection with my examination, no matter has come to my attention:

- (1) that gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



Philip Tremain  
24 Penkernick Way  
St Columb Major  
Cornwall TR9 6BQ

4 June  
May 2022

THE COLUMBA CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED  
31 DECEMBER 2021

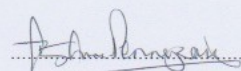
Unrestricted Funds		
Year ended 31 December		
	2021 £	2020 £
<b>INCOME AND EXPENDITURE</b>		
<b>Income:</b>		
Room hire	6,605	6,450
Market takings	1,124	165
Bingo, net	261	-
Other events and miscellaneous receipts	232	20
Donations and other fund raising	17,314	13,733
Power generation credits	1,729	791
<b>Total Income</b>	<b>27,265</b>	<b>21,159</b>
<b>Direct Charitable Expenditure:</b>		
Rent	100	100
Publicity	-	-
Provision of the Community Centre		
Building repairs, maintenance and improvements	4,371	12,080
Small equipment, cleaning and other running expenses	17,017	11,707
Charitable donations	44	20
Bad debts written off and provided for	40	-
<b>Total expenditure</b>	<b>21,572</b>	<b>23,907</b>
<b>Net surplus/(deficit) for the year</b>	<b>5,693</b>	<b>(2,748)</b>
Total funds brought forward	11,134	13,882
<b>Total funds carried forward</b>	<b>16,827</b>	<b>11,134</b>

THE COLUMBA CENTRE

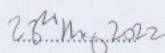
BALANCE SHEET AS AT 31 DECEMBER 2021

	2021 £	2020 £
<b>Current assets</b>		
Debtors, net of provision for doubtful debts	1,755	860
Balance at bank	18,822	10,279
Cash in hand	-	-
	<u>20,577</u>	<u>11,139</u>
<b>Current liabilities</b>		
Creditors	3,750	5
	<u>16,827</u>	<u>11,134</u>
<b>Represented by:</b>		
<b>Unrestricted Funds</b>		
Accumulated Fund	16,827	11,134
<b>Restricted Funds</b>	-	-
	<u>16,827</u>	<u>11,134</u>

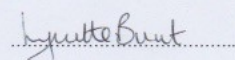
Approved by:



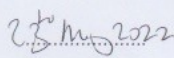
FA Penneycard, née Roberts  
Treasurer



Date



L Bunt, Chairman



Date