



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	02	07	2023		01	07	2024

Section A Reference and administration details

Charity name	Brook Farm Animal Sanctuary
Other names charity is known by	
Registered charity number (if any)	1126664
Charity's principal address	Brook Farm Animal Sanctuary Brooks Rd Raunds PostcodeNN9 6NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roseanna Richardson	Chair		
2	Dominic Isles			
3	Alex Keech			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve suffering and stress of animals including wild animals who are in need of care and protection by reasons of sickness neglect or maltreatment and where appropriate to re-home or release back into the wild. To advance the education for public benefit on matters concerning animal welfare .

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A much better year financially with us feeling the benefits of the changes made previously to get things back on track after Covid and the cost of living crisis. We have focused much more on farm animals which is after all our core raison d'être and less on cats and dogs as the vets costs were so prohibitive. This can be seen in the vet costs in the accounts. We continue to rehome cats and dogs but are more selective in that we tend only to take those that are at risk of pts or in a very vulnerable position. We continue to rehome animals with virtual homechecks taking the place of visits to prospective homes. This seems to work and reduces workload.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The change to our approach are now reaping financial benefits particularly in the area of vets bills. Machinery is still being improved which helps on the workload and reduces downtime. Now that we feel we are in a more secure financial position we are starting to look to the future development of the sanctuary .

Section E Financial review

Brief statement of the charity's policy on reserves

We no longer have reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

14/06/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

start date

02/07/2023

To

Period end date

01/07/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
balance carried forward	28,269	-	-	28,269	32,632
funds received	62,447	-	-	62,447	53,402
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	90,716	-	-	90,716	86,034
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	90,716	-	-	90,716	86,034
A3 Payments					
utilities	2,498	-	-	2,498	2,542
building expenses	2,792	-	-	2,792	4,385
food	9,817	-	-	9,817	14,236
office	6,316	-	-	6,316	5,061
animal supplies	4,460	-	-	4,460	3,852
vets	6,446	-	-	6,446	18,834
vehicles 9incl fuel)	8,353	-	-	8,353	7,340
other	1,369	-	-	1,369	1,516
	-	-	-	-	-
Sub total	42,051	-	-	42,051	57,766
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	42,051	-	-	42,051	57,766
Net of receipts/(payments)	48,665	-	-	48,665	28,268
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	48,665	-	-	48,665	28,268

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	cash and cash equivalents	48,665	-	-
		-	-	-
		-	-	-
	Total cash funds	48,665	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Brook Farm Animal Sanctuary
Brook Farm Animal Sanctuary

On accounts for the year
ended

01/07/2024

Charity no
(if any)

1126664

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14/07/2023

Name:

Sue Bowie

Relevant professional
qualification(s) or body

(if any):

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Address:

53 Oak Tree Avenue Cambridge CB4 1AZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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