



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	02	07	2020		01	07	2021

## Section A Reference and administration details

<b>Charity name</b>	Brook Farm Animal Sanctuary
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1126664
<b>Charity's principal address</b>	Brook Farm Animal Sanctuary Brooks Rd Raunds
<b>Postcode</b>	NN9 6NS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roseanna Richardson	Chair		
2	Dominic Isles			
3	Alex Keech			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To relieve suffering and stress of animals including wild animals who are in need of care and protection by reasons of sickness neglect or maltreatment and where appropriate to re-home or release back into the wild. To advance the education for public benefit on matters concerning animal welfare .

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Due to covid this has been another very difficult year. We have switched almost all of our fundraising continues to be online activities such as online auctions and raffles. Our income has dropped and we have had to make savings. I suspect this is because people are getting tired of covid rules and want to get back to normal so they are less interested in supporting online fundraising.

We have continued with stringent health and safety measures in relation to covid. We still insist on mask wearing and social distancing. In order to allow social distancing we have limited the number of volunteers allowed on site on any day. This has however made a lot more work for a smaller number of people.

We have continued to rehome animals with virtual homechecks taking the place of visits to prospective homes. We have rescued an increased number of larger animals and managed to give all our animals more space due to the recent purchase of more land.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

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### Summary of the main achievements of the charity during the year

Another difficult year in all regards due to covid. Less volunteers and less fundraising opportunities. Online fundraising activities have become more difficult. Also rehoming continues to be more difficult. However due to having more land our large animals continue to enjoy the greater space available to them. We have also managed to improve and upgrade our machinery which makes it easier to manage with less volunteers.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Due to a large cost on a building needing extensive work the reserve has been removed.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Roseanna Kate Richardson	
<b>Position (eg Secretary, Chair, etc)</b>	Chair of trustees	
<b>Date</b>	12/06/2022	



**Section A**

**Independent Examiner's Report**

**Report to the  
trustees/ members of**

Charity Name  
Brook Farm Animal Sanctuary

**On accounts for the  
year ended**

01/07/2021

**Charity  
no (if  
any)**

1126664

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

12/06/2021

**Name:**

Bruce Garley

**Relevant  
professional  
qualification(s) or**

**body (if any):**

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**Address:**

23 Belmont Gardens Raunds Wellingborough Northants


## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**