

BRISTOL REFUGEE RIGHTS

England & Wales · Charity number 1126646

Details

Other names	HOLDING REFUGEES AND HUMAN RIGHTS IN MIND
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Status	Registered
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Legal form	Charitable company
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Company number	05669208
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Registered	2008-11-11
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Register	View on the Charity Commission register
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Contact

Address	Wellspring Settlement 43 Ducie Road Bristol BS5 0AX
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Phone	07526 352353
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Email	info@bristolrefugeerights.org
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Website	www.bristolrefugeerights.org
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Activities

Objects: 1. To relieve the needs of asylum seekers, refugees and migrants by the provision of information, advice and support; 2. To preserve and protect the physical and mental health of asylum seekers, refugees and migrants and the dependents of persons in those categories; 3 To advance the education of the public in general about the issues relating to refugees, those seeking asylum and persons with precarious migration status; 4 To provide facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities; 5 To advance the education and training of refugees, asylum seekers, migrants and their dependents; 6 To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations) by all or any of the following means: (i) Relieving need among the victims of human right abuse; (ii) Conducting research into human rights abuses; (iii) Educating the public about human rights; (iv) Raising awareness of human rights issues; (v) Promoting public support for human rights; (vi) Promoting respect for human rights among individuals and corporations.

Activities: BRR runs a drop-in for refugees and asylum seekers offering advice, English classes, social networking and much else. BRR also runs public education and campaigning activities.

Classification

- **How:** Provides Services, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Other Charitable Purposes
- **Who:** People Of A Particular Ethnic Or Racial Origin, Other Defined Groups

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£987,565	£955,712	£454,637	31
2024-03-31	£836,957	£940,158	£422,784	31
2023-03-31	£781,755	£809,234	£525,985	31
2022-03-31	£668,014	£647,972	£553,464	26
2021-03-31	£793,189	£630,246	£533,422	23

Trustees

Name	Role	Appointed
Kirill Babeev	Chair	2022-12-08
Absar Saleh		2025-10-08
Dr Natasha Carver		2018-10-11
Elise Ford		2022-10-13
Emma Jukes		2025-10-08
Henry Logan		2023-10-12
Irene Zikusoka		2017-10-12
Jugurta Chabane		2025-10-08
Mano Candappa		2018-10-11

Accounts

Company no. 05669208
Charity no. 1126646

Bristol Refugee Rights
Report and Financial Statements
31 March 2025

Bristol Refugee Rights

Reference and administrative details

For the year ended 31 March 2025

Company number	05669208																						
Charity number	1126646																						
Registered office and operational address	Wellspring Settlement 43 Ducie Road Lawrence Hill Bristol BS5 0AX																						
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: <table><tr><td>Richard Asangmbe</td><td></td></tr><tr><td>Kirill Babeev (Chair)</td><td></td></tr><tr><td>Shamin Baloo</td><td>Appointed 10 October 2024</td></tr><tr><td>Mano Candappa</td><td></td></tr><tr><td>Natasha Carver (Vice Chair)</td><td></td></tr><tr><td>Elise Ford</td><td></td></tr><tr><td>Caroline Jowett-Ive</td><td>Appointed 10 October 2024</td></tr><tr><td>Henry Logan (Treasurer)</td><td></td></tr><tr><td>Kenneth Macharia</td><td>Resigned 10 October 2024</td></tr><tr><td>Chloe Milloy</td><td>Resigned 10 October 2024</td></tr><tr><td>Irene Zikusoka</td><td></td></tr></table>	Richard Asangmbe		Kirill Babeev (Chair)		Shamin Baloo	Appointed 10 October 2024	Mano Candappa		Natasha Carver (Vice Chair)		Elise Ford		Caroline Jowett-Ive	Appointed 10 October 2024	Henry Logan (Treasurer)		Kenneth Macharia	Resigned 10 October 2024	Chloe Milloy	Resigned 10 October 2024	Irene Zikusoka	
Richard Asangmbe																							
Kirill Babeev (Chair)																							
Shamin Baloo	Appointed 10 October 2024																						
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Elise Ford																							
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Henry Logan (Treasurer)																							
Kenneth Macharia	Resigned 10 October 2024																						
Chloe Milloy	Resigned 10 October 2024																						
Irene Zikusoka																							
Company secretary	Sally Jones																						
Chief executive	Danielle Johnson																						
Bankers	<table><tr><td>The Co-operative Bank</td><td>Flagstone</td></tr><tr><td>PO Box 101</td><td>1st Floor, Clareville House</td></tr><tr><td>1 Balloon Street</td><td>26-27 Oxendon Street</td></tr><tr><td>Manchester. M60 4EP</td><td>London, SW1Y 4EL</td></tr><tr><td>Cambridge and Counties Bank</td><td>Charities Aid Foundation (Shawbrook)</td></tr><tr><td>Charnwood Court</td><td>25 Kings Hill Avenue</td></tr><tr><td>New Walk</td><td>Kings Hill</td></tr><tr><td>Leicester, LE1 6TE</td><td>West Malling</td></tr><tr><td></td><td>Kent, ME19 4TA</td></tr></table>	The Co-operative Bank	Flagstone	PO Box 101	1st Floor, Clareville House	1 Balloon Street	26-27 Oxendon Street	Manchester. M60 4EP	London, SW1Y 4EL	Cambridge and Counties Bank	Charities Aid Foundation (Shawbrook)	Charnwood Court	25 Kings Hill Avenue	New Walk	Kings Hill	Leicester, LE1 6TE	West Malling		Kent, ME19 4TA				
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New Walk	Kings Hill																						
Leicester, LE1 6TE	West Malling																						
	Kent, ME19 4TA																						
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD																						

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Reference and administrative information forms part of this report. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the FRS102.

Chair's report

This has been a year of profound change for Bristol Refugee Rights. Like so many in our sector, we have faced many challenges, from closure of three unfunded services, to the changing fundraising landscape and ongoing uncertainty of the national and international political climate affecting the refugee and asylum seeker sector.

Despite these challenges, in 2024-25 we supported 1,819 people, with 92.3% of members rating our services as "Very Good." Additionally, we continued our collaboration with BRASP partners across the city, as part of the important work of this strategic alliance.

One of the most difficult decisions we faced this year was the closure of three of our services: the Creche, the English for Speakers of Other Languages (ESOL) and Learning Groups, and the Young People's Immigration Project (YPIP). These closures followed the end of external funding and the struggle to secure new sources in a challenging fundraising environment. We deeply regret the loss of these services, and I want to extend my heartfelt thanks to the brilliant staff who delivered them with care and commitment over the years. It is our hope that, in time, we will be able to bring back similar services when funding allows.

These necessary but painful decisions prompted a broader reflection on how we ensure the long-term sustainability of BRR. Over the past year, we have undertaken a careful organisational restructure. We have streamlined our staffing model and clarified our internal structures to better align with our strategic vision. At the same time, we have invested in growing our fundraising capacity to respond more effectively to the financial realities of our time.

Through it all, the BRR team has continued to show resilience and compassion. We have adapted and evolved our services to meet the changing needs of our members, especially those most at risk. Crucially, members' experience of our services has largely not been impacted. We are now in a stronger financial position, better placed to continue our vital work, and more resilient in the face of future uncertainties.

We have also been fortunate to have new staff and trustees join us in 2024 and 2025. I welcome them all warmly. I also want to offer my thanks to Kenneth Macharia, who was our Chair of the Board from 2020 to 2023, and Chloe Milloy, both of whom have stepped down as Trustees this year. We are deeply grateful for their leadership and service.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

In a time of major changes and transition for BRR, I would like to particularly thank our staff for their patience, professionalism and remarkable dedication in overcoming this year's many challenges. I am also deeply grateful to our CEO Danielle Johnson, the SMT and trustees for leading this change process with great care, listening closely to staff and member voices while ensuring that core services continued uninterrupted.

I would like to thank all the volunteers, supporters and donors, for their continued support and making our work possible.

Kirill Babeev, Chair of Board of Trustees

Structure, governance and management

Organisation

Bristol Refugee Rights was incorporated as a company limited by guarantee on 9th January 2006, originally under the name Holding Refugees and Human Rights in Mind, and registered as a charity on 11th November 2008.

The Charity is controlled by its governing document, Memorandum and Articles of Association which was last updated at the AGM in October 2022. Governance of BRR is through a Board of Trustees elected by the membership at the AGM. The Board has final legal authority and is responsible for overseeing the operation of the entire charity and its activities. The Chair, Vice Chair and Treasurer are elected annually and Trustees are elected for a three year term. All new Trustees take part in a formal induction programme and all trustees receive regular training.

The Board meets a minimum of six times in a year. It regularly reviews its structure and the individual and corporate responsibilities of Trustees. The Board of Trustees can set up sub-committees (i.e. to deal with detailed finances, personnel issues etc.) but key decisions have to be taken by the full Board and sub-committees have to report back to the Board. A Delegated Responsibility Policy is in place as well as Terms of Reference and Standing Orders for each operating sub-committee. During 2024/25, the following sub-committees existed: Staffing and Finance & Fundraising. The following committee also existed: Governance & EDI. All sub-committees and committees meet regularly in line with their respective workloads and roles.

Risk review

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees recognise the importance of identifying and putting in place effective arrangements for the management of risk. A Risk Register has been established and has been approved by the Board of Trustees. It is kept under regular review by the Board of Trustees and any changes to risk are reviewed at each Trustees meeting. Financial risks associated with reducing income streams from the government and trust funding has led to the development of a 3 year Income Generation Strategy which plans for and supports the diversification of funding and activities. Where appropriate, controls and procedures have been in place to diminish the risk the charity faces. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

The Directors

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

Objectives and activities

Objects of the charity

The charity Objects are as follows:

- 1 To relieve the needs of asylum seekers, refugees and migrants by the provision of information, advice and support;
- 2 To preserve and protect the physical and mental health of asylum seekers, refugees and migrants and the dependants of persons in those categories;
- 3 To advance the education of the public in general about the issues relating to refugees and those seeking asylum and persons with precarious migration status;
- 4 To provide facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities;
- 5 To advance the education and training of refugees, asylum seekers, migrants and their dependants; and
- 6 To promote human rights as set out in the Universal Declaration of Human Rights (and subsequent United Nations conventions and declarations) by all of the following means:
 - Relieving need among the victims of human rights abuse;
 - Conducting research into human rights issues;
 - Educating the public about human rights;
 - Raising awareness of human rights issues;
 - Promoting public support for human rights; and
 - Promoting respect for human rights among individuals and corporations.

Activities in 2024/25

During 2024/2025 the organisation received less funding than planned expenditure, and services for which funding ceased were unfortunately closed, this included ESOL/English Classes, The Creche and the Young People's Immigration Project. All other services continue, many with multi-year funding, including Advice, Welcome Drop-In, Pride Without Borders, Complex Needs, Age Assessment support, and hotel outreach. The difficult decision of closing three services, has meant that the organisation has been able to remain financially viable. In response, we have added fundraising capacity to focus on developing diverse income streams.

The organisation also responded to the anti refugee riots, by updating our risk assessments, and ensuring safe delivery of services.

Services were delivered by a dedicated staff team, volunteers from the local community and volunteers who were themselves users of BRR's services. All activities were designed and delivered in line with our three aims and ways of working safely:

- Early Action (inline with our value of Safety);
- Empowerment (inline with our value of Solidarity); and
- Advocacy (in line with our value of Action for Change).

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

The main activities delivered were:

- Open access support for asylum seekers and refugees to ensure that they could get the right support at the right time through a mixture of helpline, reception point and drop in;
- **The Advice Service** has offered support, information and advice to asylum seekers and others with insecure immigration status as well as receiving requests for advice and referrals from other voluntary and statutory sector partners. They have provided a weekly advice drop in and worked on the phone and through face to face appointments. The advice service has refined the systems to maximise efficiency and member empowerment, with a tiered system of support. The Advice team supports members in two key ways:
 - Empowering members to support themselves - by providing translated information packs and links to existing resources on key issues: the asylum system, asylum support and legal representation; and
 - Advocacy and direct help - for those who are at risk or face additional barriers, the advice team offer advocacy, which may be one off, several meetings or intensive ongoing work. This is focused primarily for those at risk where they live, with urgent deadlines, those who are not able to look after themselves/ need social workers etc.
- **The Welcome Team** is focused on the holistic needs of asylum seekers, refugees and other migrants. We know that a place of safety and welcome is vital to well-being, as is engaging in activities such as learning, play, exercise and self-care. This team has provided:
 - A weekly social drop-in with hot meals, games, arts and crafts, haircuts, a sewing table and a helpdesk offer that supports members with signposting and navigating unfamiliar systems like access to healthcare, mental health support and more;
 - ESOL assessments and signposting;
 - Drop-In visits from external facilitators including a bicycle surgery from Dr. Bike, music making from Dovetail Orchestra, stop-motion sessions with Aardman Studios;
 - Specialist family support for asylum seeking parents; and
 - Outreach to hotel accommodation to support residents with a huge variety of things including inadequate asylum support, issues around asylum claims, and general signposting. We also have introduced Outreach volunteers who support with helpdesk tasks, New Member Introductions and learning navigation.
- **The Specialist Services Team** is focused on those who have a particular set of needs due to a particular set of circumstances, such as their age, their sexuality or gender identity, or having multiple barriers to accessing support. This team has provided:
 - Specialist casework for those in the most complex situations, often those with severe health needs, complex immigration histories, experiences such as domestic violence or problematic drug and alcohol use;
 - A fortnightly social space for LGBTQIA+ asylum seekers, providing a sense of community and a safe space to talk about personal experiences and learn about issues affecting LGBTQIA+ asylum seekers in the UK;
 - Specialist casework for separated child asylum seekers (Unaccompanied Asylum Seeking Children - UASCs) including those disputing the age allocated to them by the Home Office. These young people often face particular risks around accommodation and possible exploitation.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

- Campaigning work around the issue of safety in asylum accommodation for LGBTQ+ asylum seekers. We set up a partnership with key stakeholders including MPs, local council officials, charities and mental health services. We are meeting with the Home Office in order to advocate for safer systems and policies. We also delivered training to voluntary sector partners on working with LGBTQ+ asylum seekers, co-designed and co-delivered by our service users. We are also working in partnership with Micro Rainbow, a national charity, to explore the possibility of setting up a specialist safe house for particularly vulnerable LGBTQ+ asylum seekers.
- Advice, training and joint working with Local Authorities to support asylum seekers and other child migrants in care. This project (the Young Peoples' Immigration Project) was funded by the Paul Hamlyn Foundation but unfortunately we had to close the project in December 2024 after the funding ended. The need for both the strategic work and the casework continues to exist despite progress being made on some issues. The Age Assessment support and responding to safeguarding elements of the work has continued; and
- Specialist casework for separated child asylum seekers (Unaccompanied Asylum Seeking Children/UASCs) including those disputing the age allocated to those by the Home Office. These young people often face particular risks around accommodation and possible exploitation or trafficking.
- **Hardship:** we continued to support asylum seekers and refugees to meet their basic needs through the distribution of phones, SIMs, emergency hardship funds and referrals to Red Cross.
- **Safeguarding:** our safeguarding team has provided support to families, adults and children; making referrals to statutory services and advocating for their needs to be met. We continued to see very high numbers of separated children (Unaccompanied Asylum Seeking Children) (UASC) presenting at our services, having been told by the Home Office and/or a local authority that they are being treated as adults.
- **Member (service user) participation and leadership** continue to be embedded within BRR. In 2024/25 we revisited the Member Engagement Strategy and developed the Member Voice Group in several ways:
 - Moving the group to a private room, rather than taking place during the drop-in, having the session start immediately afterwards. This reduces the conflict for members who want to participate in Drop-In activities simultaneously;
 - Recognising that people need to be reimbursed, namely, via bus tickets and vouchers for continued participation, to incentivise regular attendance;
 - Encouraging input into day-to-day, easily actionable changes as well as higher-level strategic input so that members can see real change as a result of their input;
 - Provide refreshments and encourage community interpreters to attend in order to improve accessibility;
 - Develop a Member Engagement volunteer role for member volunteers who might be keen to encourage participation across a diverse group of members as well as provide development opportunities into volunteering;
 - Through our lead role in BRASP we have been working alongside partners to improve lived experience leadership across the local sector; and
 - We have supported members to participate in a BRASP wide coordinated campaign around Bus Travel in the city, collecting data and encouraging member participation at the City of Sanctuary listening event.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

- **Volunteering:** We have continued to support asylum seekers and refugees to volunteer, both within our organisation and within other organisations. This can offer an opportunity to share and/or gain valuable skills, as well as gain experience in the UK work sector, and ways to connect and contribute to local communities.
- **BRASP:** During 2024/25 The Bristol Refugee and Asylum Seeker Partnership finalised its strategic plan for 2024-27, with significant progress being made on goals around service coordination, lived experience leadership, shared campaigns and partnership development. Funding was secured to recruit a BRASP Assistant.

Achievements and performance

Bristol Refugee Rights was set up as a voluntary organisation in 2005 to uphold and champion the human rights of asylum seekers and refugees.

- BRR is a place of solidarity and trust;
- Working towards stronger lived experience leadership is fundamental; people with lived experience are encouraged and supported to participate, challenge and lead throughout the organisation at all levels;
- BRR prioritises welcome, safety, wellbeing and equality;
- BRR services are holistic, complementary and integrated;
- BRR promotes wellbeing and trauma informed approaches;
- Many BRR services are unique in Bristol: an Advice Service which includes asylum support advice; an Early Years project for preschool children; an LGBTQ+ group specifically for asylum seekers, refugees and migrants; a complex needs project (CLEAR) which supports those excluded from other services;
- BRR works in partnership; convening city-wide fora, bringing organisations together and working strategically to meet the needs of members and tackle root causes of the problems they face; and
- BRR is a founding partner in the Asylum Early Action Charter: an innovative approach to designing and delivering services to help people in the asylum system before they reach crisis.

Our vision is: A society where refugees, asylum seekers and migrants are welcomed, feel safe, live free of poverty and are able to positively build their lives. A society where everyone's rights and entitlements are respected.

BRR provides welcome in Bristol; asylum seekers, refugees and other migrants:

- Have their basic needs met;
- Improve their wellbeing;
- Have a better understanding of and are better able to navigate the asylum system; and
- Develop personally and become more independent.

We also campaign more widely for the human rights of refugees, asylum seekers and other migrants with insecure immigration status. We hold OISC accreditation to Level 2 in Asylum and Immigration Law. We are a Living Wage Accredited Employer. We are committed to being an anti-racist organisation and we continue to work to achieve this objective.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

In 2024/25 we achieved the following outputs:

- We supported 1,819 people, 809 of whom accessed our services for the first time during the year;
- 566 people received support from the Advice Service;
- 798 calls to our helpline;
- 1,207 different people attended our Welcome drop in;
- 100 different people attended Pride Without Borders sessions;
- 538 different people were supported by our Hotel Outreach project;
- 75 people were supported through Asylum Guides;
- At least 60 people attended at least one of our monthly Member Voice Group meetings;
- Over 350 participants on our BRR WhatsApp information broadcast group received regular information about BRR services, other opportunities and support, and important updates related to seeking asylum;
- 197 safeguarding cases were responded to (93 adults, 60 relating to families and 43 relating to separated children (UASCs));
- We distributed £3,192 in small grants - one off hardship payments; and
- We distributed 500 pre-loaded sim cards.

We received the following feedback from our surveys in 2023/2024:

- 92% of members/service users rated the service they received from BRR as 'Very good' or 'Good';
- 93% understand and feel confident to ask for their rights;
- 90% of members feel part of a community through BRR; and
- 97% of volunteers report feeling confident and effective in their role most/all of the time.

In addition, we achieved the following:

- All individuals we have contacted, as well as those who have contacted BRR, have had the option of using an interpreter;
- We supported numerous national campaigns – signing letters, taking action – in particular campaigns to support better access to legal support, the right to work and improved housing models for asylum seekers;
- We continued to embed Early Action principles;
- We have continued to work collaboratively with BRASP partner organisations, particularly in response to the riots; and are leading a partnership of 5 BRASP organisations to deliver a project funded through the Bristol Impact Fund;
- We worked with Bristol Law Centre as part of a regional partnership around immigration legal advice; the partnership has created improved systems for collaborating with regional partners;
- Our 5 year strategy for 2022-2027 was at the heart of what we did and was embedded into team work plans; and
- We increased the diversity of our staff team including offering nearly 30% of our vacancies to people from a refugee background, and continue to explore shifting power within the workplace; and

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

- Good relationships were maintained with funders, and individual supporters.

You can find out more about us on our website: www.bristolrefugeerights.org

Financial review

In 2024-25 BRR generated funding of £987,565 and spent £955,712. These financial statements therefore show a surplus of £31,853. However, this surplus does not reflect the true budgetary position for the year, as the financial reporting standard FRS102 prescribes that all income be reflected in the year that it is received, rather than the period for which it has been granted and is being spent.

Some funding is restricted and is allocated to be carried forward for project delivery in 25/26. If the figures are adjusted for all grants designated for spending in 2024/25, matched with expenditure for the year, the resulting figure is a deficit of £46,858.

Without the closure of the 3 services, and the action taken by BRR to respond to the financial challenges of reduced funding, the deficit would have been circa £146,000, therefore swift action has supported the financial resilience of the organisation both this year and into next year.

Most of our funding came from trusts, foundations, and Bristol City Council, while £147,512 of our funding came from individual donors.

All funding received has been vital in ensuring that we can continue to be here for our members, and we would like to thank all donors and funders for supporting us.

Public benefit

The Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Reserves policy

The reserves policy is reviewed at least every 3 years. In 2024/25, the policy was to hold a financial reserve equivalent to 3 months operating costs (excluding costs related to the BRASP partnership which at this time is a fully funded project). This level of reserve was set as it was deemed both reasonably achievable and to be of a sufficient level to ensure continuing operation of the charity, in light of the charity holding a number of multi-year grants.

The budgeted expenditure for 2025/26 is £774,704 and the reserve target is therefore £193,676 in general funds. Our general and designated reserves at the end of March 2025 amounted to £229,660 meaning that this requirement has been met.

Statement of responsibilities of the Trustees

The trustees (who are also directors of Bristol Refugee Rights for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Accepted Accounting Practice).

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2025

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 17 September 2025 and signed on their behalf by

Kirill Babeev

Kirill Babeev, Chair of the board of trustees

Independent examiner's report

To the trustees of

Bristol Refugee Rights

I report to the trustees on my examination of the accounts of Bristol Refugee Rights (the charitable company) for the year ended 31 March 2025, which are set out on pages 12 to 30.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

William Guy Blake

Date: 24 September 2025

William Guy Blake ACA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Bristol Refugee Rights

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2025

	Note	Restricted £	Unrestricted £	2025 Total £	Restated 2024 Total £
Income from:					
Donations	3	732,099	230,193	962,292	718,495
Charitable activities	5	-	7,390	7,390	12,440
Other trading activities	6	-	1,464	1,464	1,782
Investments		-	16,419	16,419	14,826
Total income		<u>732,099</u>	<u>255,466</u>	<u>987,565</u>	<u>747,543</u>
Expenditure on:					
Raising funds		-	106,836	106,836	64,165
Charitable activities		<u>832,531</u>	<u>16,345</u>	<u>848,876</u>	<u>786,579</u>
Total expenditure	8	<u>832,531</u>	<u>123,181</u>	<u>955,712</u>	<u>850,744</u>
Net income / (expenditure)		(100,432)	132,285	31,853	(103,201)
Transfers between funds		<u>147,552</u>	<u>(147,552)</u>	<u>-</u>	<u>-</u>
Net movement in funds	10	47,120	(15,267)	31,853	(103,201)
Reconciliation of funds:					
Total funds brought forward		<u>177,857</u>	<u>244,927</u>	<u>422,784</u>	<u>525,985</u>
Total funds carried forward		<u><u>224,977</u></u>	<u><u>229,660</u></u>	<u><u>454,637</u></u>	<u><u>422,784</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 18 to the accounts.

Prior year income and expenditure has been restated as per notes 2 and 22 to the accounts. This has no impact on net movement in funds.

Bristol Refugee Rights

Balance sheet

As at 31 March 2025

	Note	£	2025 £	2024 £
Current assets				
Stock	13	500		-
Debtors	14	5,189		16,594
Current asset investments		355,463		330,434
Cash at bank and in hand		122,068		111,719
		483,220		458,747
Liabilities				
Creditors: amounts falling due within 1 year	15	(28,583)		(35,963)
Net current assets			454,637	422,784
Net assets	17		454,637	422,784
Funds	18			
Restricted funds			224,977	177,857
Unrestricted funds				
Designated funds			44,743	42,480
General funds			184,917	202,447
Total charity funds			454,637	422,784

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 17 September 2025 and signed on their behalf by

Kirill Babeev

Kirill Babeev, Chair of the board of trustees

Bristol Refugee Rights

Statement of cash flows

For the year ended 31 March 2025

	2025 £	2024 £
Cash used in operating activities:		
Net movement in funds	31,853	(103,201)
Adjustments for:		
Dividends and interest from investments	(16,419)	(14,826)
Decrease in debtors	11,405	17
(Increase) in stock	(500)	-
Increase / (decrease) in creditors	(7,380)	3,926
Net cash used in operating activities	18,959	(114,084)
Cash flows from investing activities:		
Dividends and interest from investments	16,419	14,826
Net cash provided by investing activities	16,419	14,826
Increase / (decrease) in cash and cash equivalents in the year	35,378	(99,258)
Cash and cash equivalents at the beginning of the year	442,153	541,411
Cash and cash equivalents at the end of the year	477,531	442,153
Analysis of cash and cash equivalents		
Cash at bank and in hand	122,068	111,719
Current asset investments	355,463	330,434
Cash and cash equivalents at the end of the year	477,531	442,153

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

1. Accounting policies

a) Basis of preparation and general information

Bristol Refugee Rights is a charitable company limited by guarantee registered in England and Wales. The registered office address is Wellspring Settlement, 43 Ducie Road, Barton Hill, Bristol, BS5 0AX.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Bristol Refugee Rights meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Conduit funding

Conduit funds are monies received for third parties and do not belong to the charity. The incoming funds and outgoing payments are excluded from the Statement of Financial Activities. Any conduit funds in hand at the year end are shown as creditors in the accounts.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

e) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

1. Accounting policies (continued)

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

g) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) Redundancy costs

Where an employee receives a termination benefit the full cost is recognised at the date the employee is notified.

j) Grants payable

Grants payable are recognised as expenditure on the earlier of a) when the charity has a present obligation to transfer resources; and b) when the charity ceases to control the resource (e.g. via transferring funds to the grant recipient).

k) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities based on the proportion of direct costs as follows:

	2025	Restated 2024
Raising funds	11.2%	7.5%
Charitable activities	88.8%	92.5%

l) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. Items of equipment are capitalised where the purchase price exceeds £2,000.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

1. Accounting policies (continued)

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

n) Stock

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

o) Current asset investments

Current asset investments consist of cash held on deposit in interest bearing accounts with a maturity period of 3 months. Such investments are measured at their fair value.

p) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

q) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

r) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

s) Pension costs

The company operates an independently administered defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

t) Operating leases

Rentals paid under operating leases are charged to the statement of financial activities as they fall due.

u) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

1. Accounting policies (continued)

u) Accounting estimates and key judgements (continued)

There are no key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements.

2. Prior period comparatives: statement of financial activities (restated)

	Restricted £	Unrestricted £	2024 Total £
Income from:			
Donations	508,948	209,547	718,495
Charitable activities	-	12,440	12,440
Other trading activities	-	1,782	1,782
Investments	-	14,826	14,826
Total income	508,948	238,595	747,543
Expenditure on:			
Raising funds	-	64,165	64,165
Charitable activities	677,566	109,013	786,579
Total expenditure	677,566	173,178	850,744
Net income / (expenditure)	(168,618)	65,417	(103,201)
Transfers between funds	114,014	(114,014)	-
Net movement in funds	(54,604)	(48,597)	(103,201)

The prior year was restated to net off income and expenditure which was conduit funding. This has decreased income from donations and expenditure on charitable activities (grants payable) by £89,414 and altered the allocation of support costs as per accounting policy 1k.

3. Income from donations

	Restricted £	Unrestricted £	2025 Total £
Grants (see note 4)	710,472	86,750	797,222
Subscriptions and donations	21,373	119,353	140,726
Membership fees	-	514	514
Gift aid	254	12,876	13,130
Gifts in kind*	-	10,700	10,700
Total income from donations	732,099	230,193	962,292

*Gifts in kind received during the year relate to the provision of refurbished phones, food vouchers, hair cutting supplies and staff training.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

3. Income from donations (continued)

Prior period comparative:

	Restricted £	Unrestricted £	Restated 2024 Total £
Grants (see note 4)	492,137	98,486	590,623
Subscriptions and donations	16,506	85,188	101,694
Membership fees	-	275	275
Gift aid	305	14,148	14,453
Gifts in kind	-	11,450	11,450
Total income from donations	508,948	209,547	718,495

4. Grant income

	Restricted £	Unrestricted £	2025 Total £
Trusts and Foundations providing grants of £20,000	309,923	79,000	388,923
Public funds including Bristol City Council, The NHS and others	164,992	-	164,992
Lottery Funds	180,457	4,743	185,200
Trusts and foundations providing grants of less than £20,000	55,100	3,007	58,107
	710,472	86,750	797,222

Prior period comparative:

	Restricted £	Unrestricted £	Restated 2024 Total £
Trusts and Foundations providing grants of £20,000	132,479	80,000	212,479
Public funds including Bristol City Council, The NHS and others	110,969	-	110,969
Lottery Funds	187,739	-	187,739
Trusts and foundations providing grants of less than £20,000	60,950	18,486	79,436
	492,137	98,486	590,623

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

5. Income from charitable activities

	Restricted £	Unrestricted £	2025 Total £
Early years project - services provided	-	5,470	5,470
Training income	-	1,920	1,920
Total income from charitable activities	-	7,390	7,390

Prior period comparative:

	Restricted £	Unrestricted £	2024 Total £
Early years project - services provided	-	8,870	8,870
Training income	-	3,570	3,570
Total income from charitable activities	-	12,440	12,440

6. Income from other trading activities

	2025 Total £	2024 Total £
Rental income	1,464	1,782

All income from other trading activities in the current and prior year was unrestricted.

7. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council (2024: funding included Bristol City Council). The total value of such grants in the period ending 31 March 2025 was £146,972 (2024: £200,383). There are no unfulfilled conditions or contingencies attaching to these grants in the current or prior year.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

8. Total expenditure

	Raising funds £	Charitable activities £	Support & governance costs £	2025 Total £
Fundraising	5,303	-	401	5,704
Hardship (note 9)	-	15,256	-	15,256
Grants payable (note 9)	-	18,860	-	18,860
Interpreting	22	40,650	-	40,672
Monitoring and evaluation	-	7,735	-	7,735
Office costs	4,609	625	43,161	48,395
Professional fees	29	12,514	6,170	18,713
Room hire	-	16,668	-	16,668
Staff salaries (note 11)	77,178	582,906	50,092	710,176
Training	62	7,990	-	8,052
Catering	-	6,206	-	6,206
Events and trips	296	1,694	-	1,990
Computer and internet	2,084	-	41,286	43,370
Governance	-	-	4,137	4,137
Insurance	-	-	3,215	3,215
Membership fees	-	-	3,504	3,504
Travel and subsistence	-	683	-	683
Volunteers expense	-	-	2,376	2,376
Sub-total	89,583	711,787	154,342	955,712
Allocation of support and governance costs	<u>17,253</u>	<u>137,089</u>	<u>(154,342)</u>	<u>-</u>
Total expenditure	<u>106,836</u>	<u>848,876</u>	<u>-</u>	<u>955,712</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

8. Total expenditure (continued)				Restated
Prior period comparative				
	Raising funds	Charitable activities	Support & governance costs	2024 Total
	£	£	£	£
Fundraising	14,137	-	-	14,137
Hardship (note 9)	-	15,870	-	15,870
Backfill costs for partner organisations	-	4,044	-	4,044
Interpreting	-	43,108	-	43,108
Monitoring and evaluation	-	5,160	-	5,160
Office costs	4,928	30,426	13,913	49,267
Professional fees	1,469	8,305	3,929	13,703
Room hire	-	18,205	-	18,205
Staff salaries (note 11)	34,395	539,032	50,548	623,975
Training	-	4,152	-	4,152
Catering	-	6,355	-	6,355
Events and trips	-	1,215	-	1,215
Computer and internet	250	-	39,521	39,771
Governance	-	-	4,009	4,009
Insurance	-	-	2,933	2,933
Membership fees	-	-	1,183	1,183
Travel and subsistence	-	550	-	550
Volunteers expense	-	-	3,107	3,107
Sub-total	55,179	676,422	119,143	850,744
Allocation of support and governance costs	<u>8,986</u>	<u>110,157</u>	<u>(119,143)</u>	<u>-</u>
Total expenditure	<u>64,165</u>	<u>786,579</u>	<u>-</u>	<u>850,744</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

9. Grants payable

	2025 £	Restated 2024 £
<u>Hardship</u>		
Payments to individuals*	<u>15,256</u>	<u>15,870</u>
Total hardship	15,256	15,870
<u>Grants payable to project partners</u>		
Borderlands	2,805	-
Ashley Community & Housing	1,528	-
Bridges for Communities	1,528	-
Bristol City of Sanctuary	2,805	-
British Red Cross	1,528	-
Project MAMA Bristol	1,528	-
Refugee Women of Bristol	2,805	-
The Haven	1,528	-
Trauma Foundation South West	<u>2,805</u>	<u>-</u>
Total grants payable	<u>34,116</u>	<u>15,870</u>

*Payments to individuals includes the purchase of vouchers, cash payments, reimbursed expenses and in kind donations of vouchers and mobile phones.

There were no grant commitments agreed but not paid at year end in the current or prior year.

10. Net movement in funds

This is stated after charging:

	2025 £	2024 £
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration (excluding VAT)	<u>2,650</u>	<u>2,520</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

11. Staff costs and numbers

Staff costs were as follows:

	2025 £	2024 £
Salaries and wages	641,703	567,083
Social security costs	46,197	39,512
Pension costs	22,276	17,380
	<u>710,176</u>	<u>623,975</u>

No employees earned more than £60,000 in the current or prior year.

Included in salaries and wages are redundancy and termination costs totalling £17,204. Redundancy and termination costs have been funded from unrestricted general funds (note 18).

The key management personnel of the charitable company comprise the trustees, the CEO, the head of services, office manager and finance manager were included as key management personnel. In the prior year, there was no CEO in place. The total employee benefits of the key management personnel were £134,447 (2024: £45,610).

	2025 No.	2024 No.
Average head count	<u>31</u>	<u>31</u>

12. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

13. Stock

	2025 £	2024 £
Merchandise	<u>500</u>	<u>-</u>

14. Debtors

	2025 £	2024 £
Trade debtors	183	100
Prepayments	2,421	3,368
Accrued income	1,685	10,500
Other debtors	900	2,626
	<u>5,189</u>	<u>16,594</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

15. Creditors : amounts due within 1 year

	2025 £	2024 £
Trade creditors	5,578	5,140
Accruals	9,427	13,991
Deferred income	1,104	-
Other taxation and social security	9,773	10,884
Other creditors	2,701	5,948
	<u>28,583</u>	<u>35,963</u>

16. Deferred income

	2025 £	2024 £
At 1 April 2024	-	-
Deferred during the year	1,104	-
Released during the year	-	-
	<u>-</u>	<u>-</u>
At 31 March 2025	<u>1,104</u>	<u>-</u>

Deferred income relates to training income received for services provided in 2025/26.

17. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	224,977	44,743	213,500	483,220
Current liabilities	-	-	(28,583)	(28,583)
Net assets at 31 March 2025	<u>224,977</u>	<u>44,743</u>	<u>184,917</u>	<u>454,637</u>
Prior period comparative				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	185,526	42,480	230,741	458,747
Current liabilities	(7,669)	-	(28,294)	(35,963)
Net assets at 31 March 2024	<u>177,857</u>	<u>42,480</u>	<u>202,447</u>	<u>422,784</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

18. Movements in funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2025 £
Restricted funds					
Advice	36,087	101,174	(193,063)	63,896	8,094
BRASP	34,764	111,369	(85,694)	-	60,439
CLEAR	9,232	31,302	(38,472)	-	2,062
Early years project	9,500	495	(44,097)	34,102	-
Welcome team	55,569	243,845	(218,617)	4,940	85,737
Main office	28,390	132,007	(131,551)	-	28,846
Young people's project	-	83,602	(66,080)	-	17,522
Member volunteers	-	9,718	(33,937)	44,614	20,395
Pride Without Borders	4,315	18,587	(21,020)	-	1,882
Total restricted funds	177,857	732,099	(832,531)	147,552	224,977
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	(2,480)	-	-
BRASP/BRR					
ringfenced funds	-	4,743	-	-	4,743
Strategic reserve	40,000	-	-	-	40,000
<i>Total designated funds</i>	42,480	4,743	(2,480)	-	44,743
General funds	202,447	250,723	(120,701)	(147,552)	184,917
Total unrestricted funds	244,927	255,466	(123,181)	(147,552)	229,660
Total funds	422,784	987,565	(955,712)	-	454,637

Purposes of restricted funds

Advice The Advice project supports asylum seekers to navigate the asylum process and obtain their entitlements. This project has been funded by grants from Tudor Trust, AB Charitable Trust, Nationwide Community Foundation, Access to Justice – HALS, Justice Together, Nisbet Trust, The David Foundation, J M Britton Charitable Trust, The Leigh Trust, The Allen & Overy Foundation, Bristol City Council Impact Fund, The National Lottery Community Fund, Refugee Action Explore Adapt Renew.

BRASP (Bristol Refugee and Asylum Seeker Partnership) The Bristol Refugee and Asylum Seeker Partnership is a partnership of 15 organisations working together in Bristol to support asylum seekers and refugees. Funders were the National Lottery Community Fund, Quartet, Bristol City Council Impact Fund, Refugee Action Explore Adapt Renew and Disrupt

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

18. Movements in funds (continued)

Purposes of restricted funds (continued)

CLEAR	Project CLEAR supports asylum seekers with multiple-complex needs to re-engage with their asylum/immigration application and with statutory services. This project has been funded by grants from Refugee Action Early Adapt Renew project and Access to Justice – HALS, Justice Together and The Tudor Trust.
Early years project	These are funds that are restricted to the Early Years project crèche and family support work. Funders include The Garfield Weston Foundation, The Van Neste Foundation, The Swire Charitable Trust, The Blue Thread and Quartet. Refugee Women of Bristol also contributed to the running of the project.
Welcome team	These are funds that are restricted to be used in running the Welcome Team, not including the Early Years Project. Funders include AB Charitable Trust, Quartet, Refugee Action Explore Adapt Renew, Bristol City Council Impact Fund, John James Foundation, The Garfield Weston Foundation, The John R Murray Charitable Trust, The National Lottery Cost of Living Fund, The National Lottery Community Fund, The Society of Merchant Venturers, Bristol City Council, The Medlock Trust and the Allan & Nesta Ferguson Charitable Trust.
Main office	These are funds that are restricted to be used in running the Main office. Funders include AB Charitable Trust, The Jubilee Foundation, Quartet, National Lottery Community Fund, Refugee Action Explore Adapt Renew, Nationwide, Bristol City Council Impact Fund, The St Stephen & St James Trust and The National Lottery Cost of Living Fund.
Young people's project	Our Young People's Immigration Project was set up to support young asylum seekers and other migrants in the care of Bristol City Council. This project was funded through The Paul Hamlyn Foundation.
Member participation	Member participation is a small fund used to pay staff time to facilitate member participation activities, such as meaningful volunteering opportunities and creating readiness for work, member voice group and lived experience leadership. This has been supported by a grant from The Garfield Weston Foundation, The Paul Hamlyn Foundation and John James Foundation.
Member volunteers	Member volunteer project covers volunteer expenses and training costs to allow individuals to participate in meaningful volunteering opportunities within Bristol Refugee Rights. This was funded by The National Lottery Community Fund and The John R Murray Charitable Trust.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

18. Movements in funds (continued)

Purposes of restricted funds (continued)

Pride Without Borders	Bristol Pride Without Borders is our support group for Bristol-based LGBTQ+ people seeking asylum and those with refugee status. This project is funded from a Crowdfunder appeal.
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Purposes of designated funds

BRR Sue Njie hardship fund	These are funds that are designated to be used to help destitute asylum seekers.
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BRASP/BRR ringfenced funds	This relates to funding received from the Early Action Project which has yet to be allocated to a specific area.
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Strategic reserve	At the end of 2020/21, trustees designated £40,000 of unrestricted reserves as for strategic purposes. This is made up of £30,000 previously designated as for new premises and an additional £10,000 from unrestricted funding. The purpose of this reserve is to enable the organisation to plan and prepare for the future. Trustees expect that the organisation may have additional premises needs in the short term and may still want to explore purchasing its own building in the longer term and it is intended that having this reserve will enable BRR to be prepared for this.
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Transfers between funds

Transfers in to restricted funds represent contributions from general reserves to top up overspends on restricted projects.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

18. Movements in funds (continued)

Prior period comparative (restated)

	At 1 April 2023 £	Income (restated) £	Expenditure (restated) £	Transfers between funds £	At 31 March 2024 £
Restricted funds					
Advice	49,316	122,679	(170,445)	34,537	36,087
BRASP	8,369	89,908	(63,513)	-	34,764
CLEAR	8,292	44,400	(43,460)	-	9,232
Early years project	12,917	19,006	(52,990)	30,567	9,500
Welcome team	61,754	173,120	(179,305)	-	55,569
Main office	16,206	41,423	(29,239)	-	28,390
Young people's project	48,585	-	(72,072)	23,487	-
Member participation	13,556	-	(18,768)	5,212	-
Member volunteers	4,167	3,943	(28,321)	20,211	-
Pride Without Borders	9,299	14,469	(19,453)	-	4,315
Total restricted funds	232,461	508,948	(677,566)	114,014	177,857
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Strategic reserve	40,000	-	-	-	40,000
<i>Total designated funds</i>	42,480	-	-	-	42,480
General funds	251,044	238,595	(173,178)	(114,014)	202,447
Total unrestricted funds	293,524	238,595	(173,178)	(114,014)	244,927
Total funds	525,985	747,543	(850,744)	-	422,784

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2025

19. Funds received as an agent

During the year, the charity acted as custodian trustee for a partner organisation. An analysis of the funds received and paid by the charity is given below. No funds were held on behalf of other organisations at year end in the current or prior year.

		Funds held at 1 April 2024 £	Funds received £	Funds paid £	Funds held at 31 March 2025 £
<i>Received from</i>	<i>Distributed to</i>				
The Tudor Trust	Bristol Law Centre	-	22,000	(22,000)	-
Bristol City Council	Bristol Hospitality Network	-	18,723	(18,723)	-
	Borderlands	-	22,234	(22,234)	-
	Refugee Women of Bristol	-	23,404	(23,404)	-
	Project Mama	-	10,230	(10,230)	-
		<u>-</u>	<u>96,591</u>	<u>(96,591)</u>	<u>-</u>

20. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2025 £	2024 £
Amount falling due:		
Within 1 year	10,758	27,920
Within 1 - 5 years	-	10,758
	<u>10,758</u>	<u>38,678</u>

21. Related party transactions

There were no related party transactions in the current or prior period.

22. Prior period restatement

Prior year income and expenditure have been restated to net off £89,414 of grants receivable and payable which are considered conduit funding but had been included as the charity's income and expenditure.

Accounts

Company no. 05669208
Charity no. 1126646

Bristol Refugee Rights
Report and Financial Statements
31 March 2024

Bristol Refugee Rights

Reference and administrative details

For the year ended 31 March 2024

Company number	05669208																										
Charity number	1126646																										
Registered office and operational address	Wellspring Settlement 43 Ducie Road Barton Hill Bristol BS5 0AX																										
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: <table><tr><td>Richard Asangmbe</td><td></td></tr><tr><td>Kirill Babeev</td><td>Chair</td></tr><tr><td>Mano Candappa</td><td></td></tr><tr><td>Natasha Carver</td><td>Vice Chair</td></tr><tr><td>Elise Ford</td><td></td></tr><tr><td>Josie Forsyth</td><td>resigned 12 October 2023</td></tr><tr><td>Henry Logan</td><td>Treasurer, appointed 12 October 2023</td></tr><tr><td>Kenneth Macharia</td><td></td></tr><tr><td>Chloe Milloy</td><td>appointed 12 October 2023</td></tr><tr><td>Helena Milton-Thompson</td><td>resigned 12 October 2023</td></tr><tr><td>Christina Stokes</td><td>resigned 12 October 2023</td></tr><tr><td>Maria Williams</td><td>resigned 18 January 2024</td></tr><tr><td>Irene Zikusoka</td><td></td></tr></table>	Richard Asangmbe		Kirill Babeev	Chair	Mano Candappa		Natasha Carver	Vice Chair	Elise Ford		Josie Forsyth	resigned 12 October 2023	Henry Logan	Treasurer, appointed 12 October 2023	Kenneth Macharia		Chloe Milloy	appointed 12 October 2023	Helena Milton-Thompson	resigned 12 October 2023	Christina Stokes	resigned 12 October 2023	Maria Williams	resigned 18 January 2024	Irene Zikusoka	
Richard Asangmbe																											
Kirill Babeev	Chair																										
Mano Candappa																											
Natasha Carver	Vice Chair																										
Elise Ford																											
Josie Forsyth	resigned 12 October 2023																										
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Christina Stokes	resigned 12 October 2023																										
Maria Williams	resigned 18 January 2024																										
Irene Zikusoka																											
Company secretary	Sally Jones																										
Chief executive	<table><tr><td>Qerim Nuredini</td><td>resigned 8 October 2023</td></tr><tr><td>Danielle Johnson</td><td>appointed 25 March 2024</td></tr></table> During the period between 8 October 2023 and 25 March 2024, Andrew McCarthy acted up as CEO.	Qerim Nuredini	resigned 8 October 2023	Danielle Johnson	appointed 25 March 2024																						
Qerim Nuredini	resigned 8 October 2023																										
Danielle Johnson	appointed 25 March 2024																										
Bankers	<table><tr><td>The Co-operative Bank</td><td>Flagstone</td></tr><tr><td>PO Box 101</td><td>1st Floor, Clareville House</td></tr><tr><td>1 Balloon Street</td><td>26-27 Oxendon Street</td></tr><tr><td>Manchester. M60 4EP</td><td>London, SW1Y 4EL</td></tr><tr><td>Cambridge and Counties Bank</td><td>Charities Aid Foundation (Shawbrook)</td></tr><tr><td>Charnwood Court</td><td>25 Kings Hill Avenue</td></tr><tr><td>New Walk</td><td>Kings Hill</td></tr><tr><td>Leicester, LE1 6TE</td><td>West Malling</td></tr><tr><td></td><td>Kent, ME19 4TA</td></tr></table>	The Co-operative Bank	Flagstone	PO Box 101	1st Floor, Clareville House	1 Balloon Street	26-27 Oxendon Street	Manchester. M60 4EP	London, SW1Y 4EL	Cambridge and Counties Bank	Charities Aid Foundation (Shawbrook)	Charnwood Court	25 Kings Hill Avenue	New Walk	Kings Hill	Leicester, LE1 6TE	West Malling		Kent, ME19 4TA								
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Charnwood Court	25 Kings Hill Avenue																										
New Walk	Kings Hill																										
Leicester, LE1 6TE	West Malling																										
	Kent, ME19 4TA																										
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD																										

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

The Trustees present their report and the financial statements of the charity for the year ended 31 March 2024.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

Structure, governance and management

Organisation

Bristol Refugee Rights (BRR) was incorporated as a company limited by guarantee on 9 January 2006, originally under the name Holding Refugees and Human Rights in Mind, and registered as a charity on 11 November 2008.

The charity is controlled by its governing document, Memorandum and Articles of Association which was last updated at the AGM in October 2022. Governance of BRR is through a Board of Trustees elected by the membership at the AGM. The Board has final legal authority and is responsible for overseeing the operation of the entire charity and its activities. The Chair, Vice Chair and Treasurer are elected annually and Trustees are elected for a three year term. All new Trustees take part in a formal induction programme and all trustees receive regular training.

The Board meets a minimum of six times in a year. It regularly reviews its structure and the individual and corporate responsibilities of Trustees. The Board of Trustees can set up sub-committees (i.e. to deal with detailed finances, personnel issues etc.) but key decisions have to be taken by the full Board and sub-committees have to report back to the Board. A Delegated Responsibility Policy is in place as well as Terms of Reference and Standing Orders for each operating sub-committee. During 2023/24, the following sub-committees existed: Staffing; Finance and Fundraising; Governance and EDI; Early Years and Families. All sub-committees meet regularly in line with the workload and role of the committee.

Risk review

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees recognise the importance of identifying and putting in place effective arrangements for the management of risk. A Risk Register has been established and has been approved by the Board of Trustees. It is kept under regular review by the Board of Trustees and any changes to risk are reviewed at each Trustees meeting. Financial risks associated with reducing income streams from the government and trust funding has led to the development of a 3 year Income Generation Strategy which plans for and supports the diversification of funding and activities. Where appropriate, controls and procedures have been in place to diminish the risk the charity faces. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

The Directors

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

Objectives and activities

Objects of the charity

The charity objects are as follows:

- 1 To relieve the needs of asylum seekers, refugees and migrants by the provision of information, advice and support;
- 2 To preserve and protect the physical and mental health of asylum seekers, refugees and migrants and the dependants of persons in those categories;
- 3 To advance the education of the public in general about the issues relating to refugees and those seeking asylum and persons with precarious migration status;
- 4 To provide facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities;
- 5 To advance the education and training of refugees, asylum seekers, migrants and their dependants; and
- 6 To promote human rights as set out in the Universal Declaration of Human Rights (and subsequent United Nations conventions and declarations) by all of the following means:
 - Relieving need among the victims of human rights abuse;
 - Conducting research into human rights issues;
 - Educating the public about human rights;
 - Raising awareness of human rights issues;
 - Promoting public support for human rights; and
 - Promoting respect for human rights among individuals and corporations.

In 2023/24, our services adapted to the continued changes to asylum accommodation in the region. We expanded our outreach services for those in initial accommodation hotels, adapted the systems for accessing advice at our drop-ins and worked closely with partners to meet the changing needs of our members. Services were delivered by a dedicated staff team, volunteers from the local community and volunteers who were themselves users of BRR's services. All activities were designed and delivered in line with our three aims and ways of working – Safety/Early Action, Solidarity/Empowerment and Action for Change/Advocacy.

The main activities delivered were:

- Open access support for asylum seekers and refugees to ensure that they could get the right support at the right time through a mixture of helpline, reception point and drop in;
- **The Advice Service** has offered support, information and advice to asylum seekers and others with insecure immigration status as well as receiving requests for advice and referrals from other voluntary and statutory sector partners. They have provided a weekly advice drop in and worked on the phone and through face to face appointments. The Advice Team supports people to:
 - Understand their immigration status and options for regularising it;
 - Understand and realise their entitlements to accommodation and support;
 - Challenge the provision of inappropriate accommodation;
 - Understand what is happening with their asylum claim and correspondence received about it;
 - Find a solicitor or address problems with their solicitor; and
 - Access or deal with problems related to healthcare, education or support from social services.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

- **The Welcome Team** is focused on the holistic needs of asylum seekers, refugees and other migrants. We know that a place of safety and welcome is vital to wellbeing, as is engaging in activities such as learning, play, exercise and self-care. This team has provided:
 - A weekly social drop in with hot meals, games, arts and crafts, haircuts and more;
 - ESOL assessments and signposting;
 - English language classes, conversation clubs, maths classes and IT sessions;
 - Yoga classes and other wellbeing activities;
 - Asylum Guides group sessions in hotel settings offering information to help asylum seekers navigate the system;
 - Ofsted registered crèche sessions 3 times a week;
 - Specialist family support for asylum seeking parents; and
 - Outreach to hotel accommodation to support residents accessing support and understanding their entitlements and life in the UK.
- **The Specialist Services Team** is focused on those who have a particular set of needs due to a particular set of circumstances, such as their age, their sexuality or gender identity, or having multiple barriers to accessing support. This team has provided:
 - Specialist casework for those in the most complex situations, often those with severe health needs, complex immigration histories, experiences such as domestic violence or problematic drug and alcohol use;
 - A fortnightly social space for LGBTQIA+ asylum seekers, providing a sense of community and a safe space to talk about personal experiences and learn about issues affecting LGBTQIA+ asylum seekers in the UK;
 - Specialist casework for LGBTQIA+ asylum seekers, who are often unsafe in their accommodation and can face many challenges evidencing their asylum claims;
 - Advice, training and joint working with Local Authorities to support asylum seekers and other child migrants in care; and
 - Specialist casework for separated child asylum seekers (Unaccompanied Asylum Seeking Children - UASCs) including those disputing the age allocated to them by the Home Office. These young people often face particular risks around accommodation and possible exploitation.
- **Hardship:** we continued to support asylum seekers and refugees to meet their basic needs through the distribution of phones, SIMs, emergency hardship funds and referrals to Red Cross;
- **Safeguarding:** our safeguarding team has provided support to families, adults and children; making referrals to statutory services and advocating for their needs to be met. We continued to see very high numbers of separated children (UASC) presenting at our services, having been told by the Home Office and/or a local authority that they are being treated as adults;
- **Member (service user) participation and leadership** continues to be embedded within BRR. In 2023/24 we worked to implement a strategy with three strands:
 - A regular, open 'Member Voice Group' with interpreters, for members to feed into operational issues to replace the more strategic Member Consultation Group;
 - A smaller group for members to feed into more strategic questions, recognising that doing this meaningfully requires training and support;
 - Clearer pathways leading from regular attendance at BRR services, via volunteering, training and engagement with consultation, to paid employment in the sector; and
 - Through our lead role in the Bristol Refugee and Asylum Seeker Partnership (BRASP) we have been working alongside partners to improve lived experience leadership across the local sector; and
 - We have continued to support asylum seekers and refugees to volunteer. We have continued to support service users to speak out about their experiences with a particular focus on No Recourse to Public Funds and Young People.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

- **Volunteering:** We have continued to support asylum seekers and refugees to volunteer, both within our organisation and within other organisations. This can offer an opportunity to share and/or gain valuable skills, as well as gain experience in the UK work sector, and ways to connect and contribute to local communities; and
- **BRASP:** During 2023/24 The Bristol Refugee and Asylum Seeker Partnership has been revisiting its Theory of Change and developing a new strategic plan. BRR and three other BRASP members successfully obtained multi-year Lottery funding which includes specific support for partnership development.

Achievements and performance

Bristol Refugee Rights was set up as a voluntary organisation in 2005 to uphold and champion the human rights of asylum seekers and refugees.

- BRR is a place of solidarity and trust;
- Working towards stronger lived experience leadership is fundamental; people with lived experience are encouraged and supported to participate, challenge and lead throughout the organisation at all levels;
- BRR prioritises welcome, safety, wellbeing and equality;
- BRR services are holistic, complementary and integrated;
- BRR promotes wellbeing and trauma informed approaches;
- Many BRR services are unique in Bristol: an Advice Service which includes asylum support advice; an Early Years project for preschool children; an LGBTQ+ group specifically for asylum seekers, refugees and migrants; a complex needs project (CLEAR) which supports those excluded from other services;
- BRR works in partnership; convening city-wide fora, bringing organisations together and working strategically to meet the needs of members and tackle root causes of the problems they face; and
- BRR is a founding partner in the Asylum Early Action Charter: an innovative approach to designing and delivering services to help people in the asylum system before they reach crisis.

Our vision is: A society where refugees, asylum seekers and migrants are welcomed, feel safe, live free of poverty and are able to positively build their lives. A society where everyone's rights and entitlements are respected.

BRR provides welcome in Bristol; asylum seekers, refugees and other migrants:

- Have their basic needs met;
- Improve their wellbeing;
- Have a better understanding of and are better able to navigate the asylum system; and
- Develop personally and become more independent.

We also campaign more widely for the human rights of refugees, asylum seekers and other migrants with insecure immigration status. We hold OISC accreditation to Level 2 in Asylum and Immigration Law. We are a Living Wage Accredited Employer. We are committed to being an anti-racist organisation and we continue to work to achieve this objective.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

In 2023/24, we achieved the following outputs:

- We supported 1,739 people, 937 of whom accessed our services for the first time during the year;
- 753 people received support from the Advice Service;
- 582 calls to our helpline;
- 1,113 different people attended our Welcome drop in;
- 458 people were supported by our Education Project e.g. English classes, conversation clubs, signposting;
- 199 people were supported with complex casework (Pride Without Borders, Project CLEAR, Young People's Immigration Project);
- 83 people were supported through Asylum Guides;
- At least 41 people attended at least one of our monthly Member Voice Group meetings;
- 138 crèche sessions were held for children between six months and five years' old, with an average of 9 children per session. Ours is the only free crèche in Bristol available to asylum seeking families who are not yet eligible for nursery;
- 166 people were supported through Family Support, additional welfare support such as referrals to baby banks, support with nursery placements and school uniform requests;
- Over 300 participants on our BRR WhatsApp information broadcast group received regular information about BRR services, other opportunities and support, and important updates related to seeking asylum;
- 116 unaccompanied Asylum Seeking Children were supported;
- 174 safeguarding cases were responded to (53 adults, 65 relating to families and 56 relating to separated children (UASCS));
- We distributed £3,178 in small grants - one off hardship payments;
- We distributed 195 smartphones and 250 pre-loaded sim cards.

We received the following feedback from our surveys:

- 91.8% of members/service users rated the service they received from BRR as 'Very good' (57.1%) or 'Good' (34.7%);
- 82.5% said that they were able to get help when they needed it;
- 94.5% of members said BRR helps them feel welcome in Bristol;
- 100% of volunteers report feeling confident and effective in their role most/all of the time;
- 100% of partners report confidence when referring/signposting people to BRR that they will get the service they expect them to (from 2022/23 survey).

In addition, we achieved the following:

- All individuals we have contacted, as well as those who have contacted BRR, have had the option of using an interpreter;
- We supported numerous national campaigns – signing letters, posting on social media – in particular campaigns against the implementation of the 'Anti-Refugee Laws': The Nationality and Borders Act, The Illegal Migration Act and The Safety of Rwanda Act;
- We continued to embed Early Action principles;
- We have continued to work collaboratively with BRASP partner organisations, particularly in response to the opening of additional Initial Accommodation hotels; and are leading a partnership of 5 BRASP organisations to deliver a project funded through the Bristol Impact Fund;
- We worked with Bristol Law Centre as part of a regional partnership around immigration legal advice. The partnership has created a new referral pathway and improved systems for collaborating with regional partners;
- Our 5 year strategy for 2022-2027 was at the heart of what we did and was embedded into team work plans;
- We increased the diversity of our staff team including offering nearly 30% of our vacancies to people from a refugee background; and

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

- All funding deadlines and reporting deadlines were met. Good relationships were maintained with funders.

You can find out more about us on our website: www.bristolrefugeerights.org

Chair's report

In 2023-24, BRR experienced significant changes, including a CEO transition, governance restructuring, and notable developments in the national refugee and asylum seeker landscape. During this period, we supported 1,739 people, with 91.8% of members rating our services as "Very good" or "Good". Additionally, we continued our collaboration with BRASP partners and secured new funding to sustain the vital work of this strategic alliance.

Over this time, four hotels around Bristol closed while two new ones opened. This constant relocation of people around the country has disrupted their lives and our services. For example, one week saw almost a 50% reduction in volunteers for our Welcome Drop-in due to a hotel closure.

The legislative environment grew increasingly complex and hostile, causing significant stress and fear among those seeking safety. The 'Rwanda Plan' exemplifies the creation of a hostile environment and unfair treatment, instilling fear in members who we support. We have worked diligently to ensure our services can adapt to these changes.

Despite these political, systemic, and organisational challenges, BRR has remained resilient. We have continued to provide services that meet our members' needs, adjusting and developing our services to ensure we reach the most vulnerable people. We have also remained financially stable, demonstrating consistent strength and adaptability.

I am delighted to share that in March 2024, Danielle Johnson became BRR's new CEO. Danielle is a distinguished leader in the refugee and asylum seeker sector, with decades of experience. She previously served as the Head of Integration and Refugee and Migrant Portfolio at Groundwork and most recently as the Refugee, Migrant, and Asylum Seeker Lead for the London Borough of Hackney.

We have also been fortunate to have new staff and trustees join us in 2023 and 2024. I welcome them all warmly!

I would like to extend special thanks to Andrew McCarthy for his efforts as Acting CEO during this transition. My gratitude also goes to Kenneth Macharia for his invaluable leadership as Chair of the Board from 2020 to 2023. Additionally, I wish to thank Helena Milton-Thompson, Maria Williams, Josie Forsyth, and Christina Stokes, who have stepped down as Trustees after many years of dedicated service in various roles. Lastly, I thank all the volunteers, donors, staff, and fellow trustees for their continued support.

Kirill Babeev, Chair of Board of Trustees

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

Financial review

In 2023-24 BRR generated funding of £836,957 and spent £940,158. These financial statements therefore show a deficit of £103,201. However this deficit does not reflect the true budgetary position for the year, as the financial reporting standard FRS102 prescribes that all income be reflected in the year that it is received, rather than the period for which it has been granted and is being spent.

In 2022/23, we received a larger number of grants in advance than we received in 2023/24. This means that our deficit for the year has been increased due to the timing of receipts. If the figures are adjusted for all grants designated for spending in 2023/24, matched with expenditure for the year, the resulting figure is a deficit of £48,597.

Most of our funding came from trusts, foundations, and Bristol City Council, while £114,509 of our funding came from individual donors.

All funding received has been vital in ensuring that we can continue to be here for our members, and we would like to thank all donors and funders for supporting us.

Public benefit

The Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Reserves policy

The reserves policy is reviewed at least every 3 years. In 2023/24, the policy was to hold a financial reserve equivalent to 3 months operating costs (excluding costs related to the BRASP partnership which at this time is a fully funded project). This level of reserve was set as it was deemed both reasonably achievable and to be of a sufficient level to ensure continuing operation of the charity, in light of the charity holding a number of multi-year grants.

The budgeted expenditure for 2024/25 is £957,935 and therefore the target is £239,483 in general funds. Our general and strategic reserves, which could be drawn down if necessary, at the end of March 2024 amounted to £242,447 meaning that this requirement has still been met with a narrow margin, despite what has been a difficult financial year for the organisation due to key staffing changes.

Statement of responsibilities of the Trustees

The trustees (who are also directors of Bristol Refugee Rights for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Accepted Accounting Practice).

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2024

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the trustees on 12 September 2024 and signed on their behalf by

Kirill Babeev

Kirill Babeev, Chair of the board of trustees

Independent examiner's report

To the trustees of

Bristol Refugee Rights

I report to the trustees on my examination of the accounts of Bristol Refugee Rights (the charitable company) for the year ended 31 March 2024, which are set out on pages 11 to 30.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Godfrey

Date: 13 September 2024

Alison Godfrey FCA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Bristol Refugee Rights

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2024

		Restricted	Unrestricted	2024 Total £	Restated 2023 Total £
	Note	£	£		
Income from:					
Donations	3	598,362	209,547	807,909	830,949
Charitable activities	5	-	12,440	12,440	10,671
Other trading activities	6	-	1,782	1,782	1,260
Investments		-	14,826	14,826	8,216
Total income		<u>598,362</u>	<u>238,595</u>	<u>836,957</u>	<u>851,096</u>
Expenditure on:					
Raising funds		-	63,186	63,186	54,768
Charitable activities		<u>766,980</u>	<u>109,992</u>	<u>876,972</u>	<u>823,807</u>
Total expenditure	8	<u>766,980</u>	<u>173,178</u>	<u>940,158</u>	<u>878,575</u>
Net income / (expenditure)		(168,618)	65,417	(103,201)	(27,479)
Transfers between funds		<u>114,014</u>	<u>(114,014)</u>	<u>-</u>	<u>-</u>
Net movement in funds	10	(54,604)	(48,597)	(103,201)	(27,479)
Reconciliation of funds:					
Total funds brought forward		<u>232,461</u>	<u>293,524</u>	<u>525,985</u>	<u>553,464</u>
Total funds carried forward		<u><u>177,857</u></u>	<u><u>244,927</u></u>	<u><u>422,784</u></u>	<u><u>525,985</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 17 to the accounts.

Prior year income and expenditure has been restated as per note 2 to the accounts. This has no impact on net movement in funds.

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Bristol Refugee Rights

Balance sheet

As at 31 March 2024

	Note	£	2024 £	2023 £
Current assets				
Debtors	13	16,594		16,611
Cash at bank and in hand		111,719		244,320
Current asset investments		<u>330,434</u>		<u>297,091</u>
		458,747		558,022
Liabilities				
Creditors: amounts falling due within 1 year	14	<u>(35,963)</u>		<u>(32,037)</u>
Net current assets			<u>422,784</u>	<u>525,985</u>
Net assets	16		<u>422,784</u>	<u>525,985</u>
Funds	17			
Restricted funds			177,857	232,461
Unrestricted funds				
Designated funds			42,480	42,480
General funds			<u>202,447</u>	<u>251,044</u>
Total charity funds			<u>422,784</u>	<u>525,985</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 12 September 2024 and signed on their behalf by

Cyril Babeev

Kirill Babeev, Chair of the board of trustees

Bristol Refugee Rights**Statement of cash flows****For the year ended 31 March 2024**

	2024	2023
	£	£
Cash used in operating activities:		
Net movement in funds	(103,201)	(27,479)
Adjustments for:		
Dividends, interest and rents from investments	(14,826)	(8,216)
Decrease in debtors	17	5,975
Increase / (decrease) in creditors	3,926	(14,239)
Net cash used in operating activities	(114,084)	(43,959)
Cash flows from investing activities:		
Dividends, interest and rents from investments	14,826	8,216
Net cash provided by investing activities	14,826	8,216
Decrease in cash and cash equivalents in the year	(99,258)	(35,743)
Cash and cash equivalents at the beginning of the year	541,411	577,154
Cash and cash equivalents at the end of the year	442,153	541,411
Cash at bank and in hand	111,719	244,320
Current asset investments	330,434	297,091
Total	442,153	541,411

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Bristol Refugee Rights meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Conduit funding

Conduit funds are monies received for third parties and do not belong to the charity. The incoming funds and outgoing payments are excluded from the Statement of Financial Activities. Any conduit funds in hand at the year end are shown as creditors in the accounts.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

e) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies (continued)

g) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) Grants payable

Grants payable are recognised as expenditure on the earlier of a) when the charity has a present obligation to transfer resources; and b) when the charity ceases to control the resource (e.g. via transferring funds to the grant recipient).

j) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities based on the proportion of direct costs as follows:

	2024	Restated 2023
Raising funds	6.7%	6.2%
Charitable activities	93.3%	93.8%

k) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. Items of equipment are capitalised where the purchase price exceeds £2,000.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies (continued)

n) Current asset investments

Current asset investments consist of cash held on deposit in interest bearing accounts. Such investments are measured at their fair value.

o) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

q) Pension costs

The company operates an independently administered defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

r) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	Restated 2023 Total £
Income from:			
Donations	704,687	126,262	830,949
Charitable activities	40	10,631	10,671
Other trading activities	-	1,260	1,260
Investments	-	8,216	8,216
Total income	704,727	146,369	851,096
Expenditure on:			
Raising funds	-	55,346	55,346
Charitable activities	805,495	17,734	823,229
Total expenditure	805,495	73,080	878,575
Net income / (expenditure)	(100,768)	73,289	(27,479)
Transfers between funds	49,799	(49,799)	-
Net movement in funds	(50,969)	23,490	(27,479)

The prior year was restated to gross up income and expenditure previously recognised as conduit funding. This has increased income from donations and expenditure on charitable activities by £69,314 and altered the allocation of support costs as per accounting policy 1j.

3. Income from donations

	Restricted £	Unrestricted £	2024 Total £
Grants (see note 4)	581,551	98,486	680,037
Subscriptions and donations	16,506	85,188	101,694
Membership fees	-	275	275
Gift aid	305	14,148	14,453
Gifts in kind*	-	11,450	11,450
Total income from donations	598,362	209,547	807,909

*Gifts in kind received during the year relate to the provision of refurbished phones, vouchers, hair cutting supplies and room hire.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

3. Income from donations (continued)

Prior period comparative:

	Restricted £	Unrestricted £	Restated 2023 Total £
Grants (see note 4)	666,616	27,280	693,896
Subscriptions and donations	36,764	70,884	107,648
Membership fees	-	493	493
Gift aid	1,307	18,464	19,771
Gifts in kind	-	9,141	9,141
Total income from donations	704,687	126,262	830,949

4. Grant income

	Restricted £	Unrestricted £	2024 Total £
AB Charitable Trust	-	25,000	25,000
Access to Justice Fund	22,500	-	22,500
Allan & Nesta Ferguson Charitable Trust	10,000	-	10,000
Allen & Overy Foundation	7,000	-	7,000
Bristol City Council (Hotel)	60,500	-	60,500
Bristol City Council (Impact Fund)	139,883	-	139,883
Burgess Salmon Charitable Trust	-	350	350
Chelsea Square 1994 Trust	-	2,000	2,000
David Foundation	7,500	-	7,500
Disrupt Foundation	40,979	-	40,979
Garfield Weston Foundation	-	25,000	25,000
Gibbs Charitable Trust	2,000	-	2,000
J and M Britton Charitable Trust	5,000	-	5,000
Justice together	7,200	-	7,200
National Lottery Fund	128,384	-	128,384
Medlock Charitable Trust	5,000	-	5,000
Pat Newman Memorial Trust	750	-	750
Quartet Community Foundation	27,000	-	27,000
Refugee Action (National Lottery Community Fund)	59,355	-	59,355
S & C Moreland's Charitable Trust	-	4,000	4,000
Swire Charitable Trust	10,000	-	10,000
The Blue Thread	-	12,000	12,000
The Jubilee Trust	-	30,000	30,000
The Leigh Trust	1,500	-	1,500
The Nisbet Trust	22,000	-	22,000
The Tudor Trust	20,000	-	20,000
Van Nesta Charitable Trust	5,000	-	5,000
Wesport	-	136	136
	581,551	98,486	680,037

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

4. Grant income (continued)

Prior period comparative:

	Restricted £	Unrestricted £	Restated 2023 Total £
AB Charitable Trust	15,000	-	15,000
Access to Justice Fund	59,672	-	59,672
Awards for All (National Lottery Community Fund)	10,000	-	10,000
South Gloucestershire Council (Borderlands)	8,167	-	8,167
Bristol City Council (Translation of information packs)	3,000	-	3,000
Bristol City Council (Hotel)	22,500	-	22,500
Bristol City Council (Impact Fund)	108,430	-	108,430
Garfield Weston Foundation	-	25,000	25,000
John R Murray Charitable Trust	25,000	-	25,000
John James Bristol Foundation	50,000	-	50,000
Justice together	3,250	-	3,250
Lloyds Bank Foundation	2,250	-	2,250
National Lottery Fund	71,455	-	71,455
Nationwide Foundation	49,862	-	49,862
North Somerset Council	4,000	-	4,000
Paul Hamlyn Foundation	66,000	-	66,000
Quartet Community Foundation	39,900	-	39,900
Refugee Action (National Lottery Community Fund)	45,613	-	45,613
S & C Moreland's Charitable Trust	1,000	-	1,000
Society of Merchant Venturers	5,000	-	5,000
st Stephens and st James Trust	5,000	-	5,000
The Blue Thread	30,090	-	30,090
The Nisbet Trust	20,000	-	20,000
The Tudor Trust	20,000	1,000	21,000
Wesport	-	1,280	1,280
Other	1,427	-	1,427
	<u>666,616</u>	<u>27,280</u>	<u>693,896</u>

5. Income from charitable activities

	Restricted £	Unrestricted £	2024 Total £
Early years project - services provided	-	8,870	8,870
Training income	-	3,570	3,570
Total income from charitable activities	<u>-</u>	<u>12,440</u>	<u>12,440</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

5. Income from charitable activities (continued)

Prior period comparative:

	Restricted £	Unrestricted £	2023 Total £
Early years project - services provided	-	6,288	6,288
Training income	-	4,253	4,253
Other charitable activities	40	90	130
Total income from charitable activities	40	10,631	10,671

6. Income from other trading activities

	2024 Total £	2023 Total £
Rental income	1,782	1,260

All income from other trading activities in the current and prior year was unrestricted.

7. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council (2023: funding included North Somerset Council and South Gloucestershire Council). The total value of such grants in the period ending 31 March 2024 was £200,383 (2023: £146,097). There are no unfulfilled conditions or contingencies attaching to these grants in the current or prior year.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

8. Total expenditure

	Raising funds £	Charitable activities £	Support & governance costs £	2024 Total £
Fundraising	14,137	-	-	14,137
Hardship (note 9)	-	15,870	-	15,870
Grants payable (note 9)	-	89,414	-	89,414
Backfill costs for partner organisations	-	4,044	-	4,044
Interpreting	-	43,108	-	43,108
Monitoring and evaluation	-	5,160	-	5,160
Office costs	4,928	30,426	13,913	49,267
Professional fees	1,469	8,305	3,929	13,703
Room hire	-	18,205	-	18,205
Staff salaries (note 11)	34,395	539,032	50,548	623,975
Training	-	4,152	-	4,152
Catering	-	6,355	-	6,355
Events and trips	-	1,215	-	1,215
Computer and internet	250	-	39,521	39,771
Governance	-	-	4,009	4,009
Insurance	-	-	2,933	2,933
Membership fees	-	-	1,183	1,183
Travel and subsistence	-	550	-	550
Volunteers expense	-	-	3,107	3,107
Sub-total	55,179	765,836	119,143	940,158
Allocation of support and governance costs	8,007	111,136	(119,143)	-
Total expenditure	63,186	876,972	-	940,158

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

8. Total expenditure (continued)

Prior period comparative

	Raising funds £	Charitable activities £	Support & governance costs £	Restated 2023 Total £
Fundraising	8,450	-	-	8,450
Hardship (note 9)	-	11,519	-	11,519
Grants payable (note 9)	1,375	98,704	-	100,079
Backfill costs for partner organisations	-	9,452	-	9,452
Interpreting	-	31,314	-	31,314
Monitoring and evaluation	280	4,330	-	4,610
Office costs	4,602	30,774	15,713	51,089
Professional fees	18	4,679	1,487	6,184
Room hire	-	18,754	-	18,754
Staff salaries (note 11)	32,660	513,008	34,692	580,360
Training	793	5,146	-	5,939
Catering	-	3,630	-	3,630
Events and trips	-	2,479	-	2,479
Computer and internet	253	-	33,877	34,130
Governance	-	-	4,103	4,103
Insurance	-	-	2,660	2,660
Membership fees	360	-	699	1,059
Travel and subsistence	27	519	-	546
Volunteers expense	-	-	2,218	2,218
Sub-total	48,818	734,308	95,449	878,575
Allocation of support and governance costs	5,950	89,499	(95,449)	-
Total expenditure	54,768	823,807	-	878,575

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

9. Grants payable

	2024 £	Restated 2023 £
<u>Hardship</u>		
Payments to individuals*	<u>15,870</u>	<u>11,519</u>
Total hardship	15,870	11,519
<u>Grants payable to project partners</u>		
Bristol Hospitality Network	28,085	17,319
Project MAMA	26,681	9,808
Refugee Women of Bristol	22,468	21,648
Borderlands	12,181	20,566
Voscur	-	28,531
Other	<u>-</u>	<u>2,207</u>
Total grants payable	<u>105,285</u>	<u>111,598</u>

*Payments to individuals includes the purchase of vouchers, cash payments, reimbursed expenses and in kind donations of vouchers and mobile phones.

There were no grant commitments agreed but not paid at year end in the current or prior year.

10. Net movement in funds

This is stated after charging:

	2024 £	2023 £
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration (excluding VAT)	<u>2,520</u>	<u>2,400</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

11. Staff costs and numbers

Staff costs were as follows:

	2024 £	2023 £
Salaries and wages	567,083	525,411
Social security costs	39,512	36,698
Pension costs	17,380	18,251
	<u>623,975</u>	<u>580,360</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the CEO. For five (2023: three) months of the year, the head of services, office manager and finance manager were included as key management personnel in lieu of having a CEO in post. The total employee benefits of the key management personnel were £45,610 (2023: £57,038).

	2024 No.	2023 No.
Average head count	<u>31</u>	<u>31</u>

12. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

13. Debtors

	2024 £	2023 £
Trade debtors	100	677
Prepayments	3,368	2,563
Accrued income	10,500	12,500
Other debtors	2,626	871
	<u>16,594</u>	<u>16,611</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

14. Creditors : amounts due within 1 year

	2024 £	2023 £
Trade creditors	5,140	6,327
Accruals	13,991	13,194
Deferred income	-	573
Other taxation and social security	10,884	9,404
Other creditors	5,948	2,539
	35,963	32,037

15. Deferred income

	2024 £	2023 £
At 1 April 2023	573	-
Deferred during the year	-	573
Released during the year	(573)	-
At 31 March 2024	-	573

Deferred income relates to training and rental income received for services provided in 2023/24.

16. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	185,526	42,480	230,741	458,747
Current liabilities	(7,669)	-	(28,294)	(35,963)
Net assets at 31 March 2024	177,857	42,480	202,447	422,784
Prior period comparative				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	232,461	42,480	283,081	558,022
Current liabilities	-	-	(32,037)	(32,037)
Net assets at 31 March 2023	232,461	42,480	251,044	525,985

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

17. Movements in funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2024 £
Restricted funds					
Advice	49,316	122,679	(170,445)	34,537	36,087
BRASP	8,369	179,322	(152,927)	-	34,764
CLEAR	8,292	44,400	(43,460)	-	9,232
Early years project	12,917	19,006	(52,990)	30,567	9,500
Welcome team	61,754	173,120	(179,305)	-	55,569
Main office	16,206	41,423	(29,239)	-	28,390
Young people's project	48,585	-	(72,072)	23,487	-
Member participation	13,556	-	(18,768)	5,212	-
Member volunteers	4,167	3,943	(28,321)	20,211	-
Pride Without Borders	9,299	14,469	(19,453)	-	4,315
Total restricted funds	232,461	598,362	(766,980)	114,014	177,857
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Strategic reserve	40,000	-	-	-	40,000
<i>Total designated funds</i>	42,480	-	-	-	42,480
General funds	251,044	238,595	(173,178)	(114,014)	202,447
Total unrestricted funds	293,524	238,595	(173,178)	(114,014)	244,927
Total funds	525,985	836,957	(940,158)	-	422,784

Purposes of restricted funds

Advice The Advice project supports asylum seekers to navigate the asylum process and obtain their entitlements. This project has been funded by grants from Tudor Trust, AB Charitable Trust, Nationwide Community Foundation, Access to Justice – HALS, Justice Together, Nisbet Trust, The David Foundation, J M Britton Charitable Trust, The Leigh Trust, The Allen & Overy Foundation, Bristol City Council Impact Fund, The National lottery Community Fund, Refugee Action Explore Adapt Renew.

BRASP (Bristol Refugee and Asylum Seeker Partnership) The Bristol Refugee and Asylum Seeker Partnership is a partnership of 15 organisations working together in Bristol to support asylum seekers and refugees. Funders were the National Lottery Community Fund, Quartet, Bristol City Council Impact Fund, Refugee Action Explore Adapt Renew and Disrupt Foundation.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

17. Movements in funds (continued)

Purposes of restricted funds (continued)

CLEAR	Project CLEAR supports asylum seekers with multiple-complex needs to re-engage with their asylum/immigration application and with statutory services. This project has been funded by grants from Refugee Action Early Adapt Renew project and Access to Justice – HALS, Justice Together and The Tudor Trust.
Early years project	These are funds that are restricted to the Early Years project crèche and family support work. Funders include The Garfield Weston Foundation, The Van Neste Foundation, The Swire Charitable Trust, The Blue Thread and Quartet. Refugee Women of Bristol also contributed to the running of the project.
Welcome team	These are funds that are restricted to be used in running the Welcome Team, not including the Early Years Project. Funders include AB Charitable Trust, Quartet, Refugee Action Explore Adapt Renew, Bristol City Council Impact Fund, John James Foundation, The Garfield Weston Foundation, The John R Murray Charitable Trust, The National Lottery Cost of Living Fund, The National Lottery Community Fund, The Society of Merchant Venturers, Bristol City Council, The Medlock Trust and the Allan & Nesta Ferguson Charitable Trust.
Main office	These are funds that are restricted to be used in running the Main office. Funders include AB Charitable Trust, The Jubilee Foundation, Quartet, National Lottery Community Fund, Refugee Action Explore Adapt Renew, Nationwide, Bristol City Council Impact Fund, The St Stephen & St James Trust and The National Lottery Cost of Living Fund.
Young people's project	Our Young People's Immigration Project was set up to support young asylum seekers and other migrants in the care of Bristol City Council. This project was funded through The Paul Hamlyn Foundation.
Member participation	Member participation is a small fund used to pay staff time to facilitate member participation activities, such as meaningful volunteering opportunities and creating readiness for work, member voice group and lived experience leadership. This has been supported by a grant from The Garfield Weston Foundation, The Paul Hamlyn Foundation and John James Foundation.
Member volunteers	Member volunteer project covers volunteer expenses and training costs to allow individuals to participate in meaningful volunteering opportunities within Bristol Refugee Rights. This was funded by The National Lottery Community Fund and The John R Murray Charitable Trust.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

17. Movements in funds (continued)

Purposes of restricted funds (continued)

Pride Without Borders	Bristol Pride Without Borders is our support group for Bristol-based LGBTQ+ people seeking asylum and those with refugee status. This project is funded from a Crowdfunder appeal.
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Purposes of designated funds

BRR Sue Njie hardship fund	These are funds that are designated to be used to help destitute asylum seekers.
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Strategic reserve	At the end of 2020/21, trustees designated £40,000 of unrestricted reserves as for strategic purposes. This is made up of £30,000 previously designated as for new premises and an additional £10,000 from unrestricted funding. The purpose of this reserve is to enable the organisation to plan and prepare for the future. Trustees expect that the organisation may have additional premises needs in the short term and may still want to explore purchasing its own building in the longer term and it is intended that having this reserve will enable BRR to be prepared for this.
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Transfers between funds

Transfers in to restricted funds represent contributions from general reserves to top up overspends on restricted projects.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

17. Movements in funds (continued)

Prior period comparative

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
Restricted funds					
Advice	100,971	104,630	(156,285)	-	49,316
BRASP	44,067	169,423	(205,121)	-	8,369
CLEAR	-	39,084	(30,792)	-	8,292
Early years project	3,333	42,241	(51,147)	18,490	12,917
Welcome team	14,860	183,280	(136,386)	-	61,754
Main office	44,529	67,212	(118,912)	23,377	16,206
Young people's project	47,234	65,711	(64,360)	-	48,585
Member participation	9,606	12,250	(8,300)	-	13,556
Member volunteers	-	12,510	(16,275)	7,932	4,167
Pride Without Borders	18,830	8,386	(17,917)	-	9,299
Total restricted funds	283,430	704,727	(805,495)	49,799	232,461
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Main office	6,833	-	(6,833)	-	-
Welcome team	5,833	-	(5,833)	-	-
Strategic reserve	40,000	-	-	-	40,000
<i>Total designated funds</i>	55,146	-	(12,666)	-	42,480
General funds	214,888	146,369	(60,414)	(49,799)	251,044
Total unrestricted funds	270,034	146,369	(73,080)	(49,799)	293,524
Total funds	553,464	851,096	(878,575)	-	525,985

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2024

18. Funds received as an agent

During the year, the charity acted as custodian trustee for a partner organisation. An analysis of the funds received and paid by the charity is given below. No funds were held on behalf of other organisations at year end in the current or prior year.

		Funds held at 1 April 2023 £	Funds received £	Funds paid £	Funds held at 31 March 2024 £
<i>Received from</i>	<i>Distributed to</i>				
The Tudor Trust	Bristol Law Centre	-	20,000	(20,000)	-

19. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2024 £	2023 £
Amount falling due:		
Within 1 year	27,920	25,998
Within 1 - 5 years	10,758	33,558
	<u>38,678</u>	<u>59,556</u>

20. Related party transactions

There were no related party transactions in the current or prior period.

21. Prior period restatement

Prior year income and expenditure have been restated to gross up £69,341 of grants receivable and payable which had been netted off in error.

Accounts

Company no. 05669208
Charity no. 1126646

Bristol Refugee Rights
Report and Financial Statements
31 March 2023

Bristol Refugee Rights

Reference and administrative details

For the year ended 31 March 2023

Company number	05669208																										
Charity number	1126646																										
Registered office and operational address	Wellspring Settlement 43 Ducie Road Barton Hill Bristol BS5 0AX																										
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: <table><tr><td>Kenneth Macharia</td><td>Chair</td></tr><tr><td>Helena Milton-Thompson</td><td>Vice Chair (until 10 November 2022)</td></tr><tr><td>Maria Williams</td><td>Treasurer</td></tr><tr><td>Professor Chris Bertram</td><td>resigned 13 October 2022</td></tr><tr><td>Mano Candappa</td><td></td></tr><tr><td>Natasha Carver</td><td></td></tr><tr><td>Josie Forsyth</td><td>Vice Chair (from 10 November 2022)</td></tr><tr><td>Ruth Pickersgill</td><td>resigned 13 October 2022</td></tr><tr><td>Christina Stokes</td><td></td></tr><tr><td>Irene Zikusoka</td><td></td></tr><tr><td>Richard Asangmbe</td><td>appointed 13 October 2022</td></tr><tr><td>Kirill Babeev</td><td>appointed 8 December 2022</td></tr><tr><td>Elise Ford</td><td>appointed 13 October 2022</td></tr></table>	Kenneth Macharia	Chair	Helena Milton-Thompson	Vice Chair (until 10 November 2022)	Maria Williams	Treasurer	Professor Chris Bertram	resigned 13 October 2022	Mano Candappa		Natasha Carver		Josie Forsyth	Vice Chair (from 10 November 2022)	Ruth Pickersgill	resigned 13 October 2022	Christina Stokes		Irene Zikusoka		Richard Asangmbe	appointed 13 October 2022	Kirill Babeev	appointed 8 December 2022	Elise Ford	appointed 13 October 2022
Kenneth Macharia	Chair																										
Helena Milton-Thompson	Vice Chair (until 10 November 2022)																										
Maria Williams	Treasurer																										
Professor Chris Bertram	resigned 13 October 2022																										
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Irene Zikusoka																											
Richard Asangmbe	appointed 13 October 2022																										
Kirill Babeev	appointed 8 December 2022																										
Elise Ford	appointed 13 October 2022																										
Company secretary	Sally Jones																										
Chief executive	<table><tr><td>Beth Wilson</td><td>resigned 6 January 2023</td></tr><tr><td>Qerim Nuredini</td><td>appointed 1 April 2023</td></tr></table> There was no CEO in place between 6 January 2023 and 31 March 2023. The new CEO was appointed on 1 April 2023.	Beth Wilson	resigned 6 January 2023	Qerim Nuredini	appointed 1 April 2023																						
Beth Wilson	resigned 6 January 2023																										
Qerim Nuredini	appointed 1 April 2023																										
Bankers	<table><tr><td>The Co-operative Bank</td><td>Flagstone</td></tr><tr><td>PO Box 101</td><td>1st Floor, Clareville House</td></tr><tr><td>1 Balloon Street</td><td>26-27 Oxendon Street</td></tr><tr><td>Manchester. M60 4EP</td><td>London, SW1Y 4EL</td></tr><tr><td>Cambridge and Counties Bank</td><td>Charities Aid Foundation (Shawbrook)</td></tr><tr><td>Charnwood Court</td><td>25 Kings Hill Avenue</td></tr><tr><td>New Walk</td><td>Kings Hill</td></tr><tr><td>Leicester, LE1 6TE</td><td>West Malling</td></tr><tr><td></td><td>Kent, ME19 4TA</td></tr></table>	The Co-operative Bank	Flagstone	PO Box 101	1st Floor, Clareville House	1 Balloon Street	26-27 Oxendon Street	Manchester. M60 4EP	London, SW1Y 4EL	Cambridge and Counties Bank	Charities Aid Foundation (Shawbrook)	Charnwood Court	25 Kings Hill Avenue	New Walk	Kings Hill	Leicester, LE1 6TE	West Malling		Kent, ME19 4TA								
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Charnwood Court	25 Kings Hill Avenue																										
New Walk	Kings Hill																										
Leicester, LE1 6TE	West Malling																										
	Kent, ME19 4TA																										
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD																										

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2023

The Trustees present their report and the financial statements of the charity for the year ended 31 March 2023.

Reference and administrative information forms part of this report. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the FRS102.

Structure, governance and management

Organisation

Bristol Refugee Rights was incorporated as a company limited by guarantee on 9 January 2006, originally under the name Holding Refugees and Human Rights in Mind, and registered as a charity on 11 November 2008.

The charity is controlled by its governing document, Memorandum and Articles of Association which was last updated at the AGM in October 2022. Governance of BRR is through a Board of Trustees elected by the membership at the AGM. The Board has final legal authority and is responsible for overseeing the operation of the entire charity and its activities. The Chair, Vice Chair and Treasurer are elected annually and Trustees are elected for a three year term. All new Trustees take part in a formal induction programme and all trustees receive regular training.

The Board meets a minimum of six times in a year. It regularly reviews its structure and the individual and corporate responsibilities of Trustees. The Board of Trustees can set up sub-committees (i.e. to deal with detailed finances, personnel issues etc.) but key decisions have to be taken by the full Board and sub-committees have to report back to the Board. A Delegated Responsibility Policy is in place as well as Terms of Reference and Standing Orders for each operating sub-committee. During 2022/23, the following sub-committees existed: Staffing; Finance and Fundraising; Governance and EDI; Early Years and Families. All sub-committees meet regularly in line with the workload and role of the committee.

Risk review

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees recognise the importance of identifying and putting in place effective arrangements for the management of risk. A Risk Register has been established and has been approved by the Board of Trustees. It is kept under regular review by the Board of Trustees and any changes to risk are reviewed at each Trustees meeting. Financial risks associated with reducing income streams from the government and trust funding has led to the development of a 3 year Income Generation Strategy which plans for and supports the diversification of funding and activities. Where appropriate, controls and procedures have been in place to diminish the risk the charity faces. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

The Directors

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2023

Objectives and activities

Objects of the charity

The charity objects are as follows:

- 1 To relieve the needs of asylum seekers, refugees and migrants by the provision of information, advice and support;
- 2 To preserve and protect the physical and mental health of asylum seekers, refugees and migrants and the dependants of persons in those categories;
- 3 To advance the education of the public in general about the issues relating to refugees and those seeking asylum and persons with precarious migration status;
- 4 To provide facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities;
- 5 To advance the education and training of refugees, asylum seekers, migrants and their dependants; and
- 6 To promote human rights as set out in the Universal Declaration of Human Rights (and subsequent United Nations conventions and declarations) by all of the following means:
 - Relieving need among the victims of human rights abuse;
 - Conducting research into human rights issues;
 - Educating the public about human rights;
 - Raising awareness of human rights issues;
 - Promoting public support for human rights; and
 - Promoting respect for human rights among individuals and corporations.

In 2022/23, our services continued their trajectory to returning to primarily face to face, rather than virtual, services. We also introduced some outreach services for those in initial accommodation hotels who are at distance from and struggling to access services. Services were delivered by a dedicated staff team, volunteers from the local community and volunteers who were themselves users of BRR's services. All activities were designed and delivered in line with our three aims and ways of working – Safety/Early Action; Solidarity/Empowerment; and Action for Change/Advocacy.

The main activities delivered were:

- Open access support for asylum seekers and refugees to ensure that they could get the right support at the right time through a mixture of helpline, reception point and drop in;
- The Advice Service has offered support, information and advice to asylum seekers and others with insecure immigration status as well as receiving requests for advice and referrals from other voluntary and statutory sector partners. They have provided a weekly advice drop in and worked on the phone and through face to face appointments. The Advice Team supports people to:
 - Understand their immigration status and options for regularising it;
 - Understand and realise their entitlements to accommodation and support;
 - Challenge the provision of inappropriate accommodation;
 - Understand what is happening with their asylum claim and correspondence received about it;
 - Find a solicitor or address problems with their solicitor; and
 - Access or deal with problems related to healthcare, education or support from social services.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2023

- The Welcome Team has provided a weekly social drop in and has gradually scaled back virtual activities including social and wellbeing activities;
- The Learning and Groups Project has supported people with English language classes, conversation clubs and other learning and wellbeing activities. They also provided ESOL assessments and signposting;
- Early Years and Families: our crèche continued to focus on supporting asylum seeking children and families most in need of a space to play. Our Early Years and Family workers continued to offer dedicated Family support to families who needed additional help to access or link in with other services;
- Hardship: we continued to support asylum seekers and refugees, helping them to meet their basic needs through the distribution of phones, emergency hardship funds and referrals to Red Cross;
- Safeguarding: our safeguarding team has provide supported to families, adults and children; making referrals to statutory services and advocating for their needs to be met. We continued to see a significant increase in the number of separated children (Unaccompanied Asylum Seeking Children) (UASC) presenting at our services, having been told by the Home Office and/or a local authority that they are being treated as adults;
- Asylum Guides: we continued to deliver our Asylum Guides project with a focus on providing support and information via group sessions in hotel settings and also using this as a way of informing people about other services on offer in Bristol. The project aims to support people to better understand and be better prepared for the asylum process and so has been particularly useful in supporting those in hotels who are often fairly new to the UK;
- The CLEAR Project works with our members (service users) who are in the most complex situations; it supports them to navigate the different agencies that are working with them, to access agencies who they could be receiving support from, to be safe and to move forward with their lives;
- Our Young People's Project works with young people aged 16-25 who are subject to immigration control;
- The Pride Without Borders project provides specific support to LGBTQ+ asylum seekers and refugees and has continued to do so online, by phone and face to face where possible throughout the last year;
- Member (service user) participation and leadership continues to be embedded within BRR. In 2022/23 we refreshed our approach to member consultation by developing a strategy with three strands:
 - A regular, open 'Member Voice Group' with interpreters, for members to feed into operational issues to replace the more strategic Member Consultation Group;
 - A smaller group for members to feed into more strategic questions, recognising that doing this meaningfully requires training and support;
 - Clearer pathways leading from regular attendance at BRR services, via volunteering, training and engagement with consultation, to paid employment in the sector; and
 - Through our lead role in BRASP we have been working alongside partners to improve lived experience leadership across the local sector.
- We have continued to support asylum seekers and refugees to volunteer. We have continued to support service users to speak out about their experiences with a particular focus on No Recourse to Public Funds and Young People; and

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2023

- BRASP: The Bristol Refugee and Asylum Seeker Partnership has been forming since 2019 and represents a partnership of 15 asylum seeker/refugee organisations in Bristol. In 2022/23, we employed a Partnership Services Coordinator and Refugee Participation Officer on behalf of the BRASP partnership.

At the start of the year, we committed to a new 5 year strategy with a focus on 5 goals:

- Goal 1: Ensure services are impactful, accessible and designed to meet our participants' needs;
- Goal 2: Empower and work in solidarity with people with lived experience;
- Goal 3: Be sustainable and invest in the wellbeing and resilience of our people and organisation;
- Goal 4: Use partnerships to increase impact and resilience; and
- Goal 5: Raise our profile to influence others.

Achievements and performance

Bristol Refugee Rights was set up as a voluntary organisation in 2005 to uphold and champion the human rights of asylum seekers and refugees.

- BRR is a place of solidarity and trust;
- Being lived experience led is fundamental; people with lived experience are encouraged and supported to participate, challenge and lead throughout the organisation;
- BRR prioritises welcome, safety, wellbeing and equality;
- BRR services are holistic; complementary and integrated;
- BRR promotes wellbeing and trauma informed approaches;
- Many BRR services are unique in Bristol: an Advice Service which includes asylum support advice; an Early Years project for preschool children; an LGBTQ+ group specifically for asylum seekers, refugees and migrants; a complex needs project (CLEAR) which supports those excluded from other services;
- BRR works in partnership; convening city-wide fora, bringing organisations together and working strategically to meet the needs of members and tackle root causes of the problems they face; and
- BRR is a founding partner in the Asylum Early Action Charter: an innovative approach to designing and delivering services to help people in the asylum system before they reach crisis.

Our vision is: A society where refugees, asylum seekers and migrants are welcomed, feel safe, live free of poverty and are able to positively build their lives. A society where everyone's rights and entitlements are respected.

BRR provides welcome in Bristol; asylum seekers, refugees and other migrants:

- Have their basic needs met;
- Improve their wellbeing;
- Have a better understanding of and are better able to navigate the asylum system; and
- Develop personally and become more independent.

We also campaign more widely for the human rights of refugees, asylum seekers and other migrants with insecure immigration status. We hold OISC accreditation to Level 2 in Asylum and Immigration Law. We are a Living Wage Accredited Employer. We are committed to being an anti-racist organisation and we continue to work to achieve this objective.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2023

In 2022/23, we achieved the following outputs:

- We supported 1,330 people, 701 of whom accessed our services for the first time during the year;
- 632 people received support from the Advice Service;
- 1,070 calls to our helpline;
- 829 different people attended our Welcome drop in;
- 137 people were supported by our Education Project e.g. English classes, conversation clubs, signposting;
- 202 people were supported with complex casework (Pride Without Borders, Project CLEAR, Young People's Immigration Project);
- 63 people were supported through Asylum Guides;
- 22 people attended at least one Member Consultation Group meeting;
- 146 crèche sessions were held for children between six months and five years' old, the only free crèche in the city available to asylum seeking families who are not yet eligible for nursery. There were 679 total attendances at the crèche and 68 different children attended;
- 100 people were supported through Family Support, additional welfare support such as referrals to baby banks, support with nursery placements and school uniform requests;
- Over 173 participants on our BRR whats app information broadcast group received regular information about services, Covid-19 rules and staying safe;
- 83 Unaccompanied Asylum Seeking Children supported;
- 173 safeguarding cases responded to (67 adults, 33 relating to families and 73 relating to separated children (UASCS);
- We distributed £11,519 in hardship support;
- We distributed 195 smartphones and 250 pre-loaded sim cards; and
- We delivered 21 yoga based 'stretch and relax' sessions, 9 for women and 12 for men.

We received the following feedback from our surveys:

- 89.6% of people (from our member survey) were satisfied with the service they received;
- 79.5% said that they were able to get help at the right time;
- 85.8% of members said BRR helps them feel welcome in Bristol;
- 100% of partners report confidence when referring/signposting people to BRR that they will get the service they expect them to; and
- 96.9% of volunteers report feeling confident and effective in their role most/all of the time.

In addition, we achieved the following:

- All individuals we have contacted / who have contacted us have had the option of using an interpreter;
- We supported numerous national campaigns – signing letters, posting on social media – in particular campaigns against the implementation of the Nationality and Borders Act;
- We continued to embed Early Action principles;
- We have continued to work collaboratively with BRASP partner organisations, particularly in response to the opening of additional Initial Accommodation hotels; and are leading a partnership of 5 BRASP organisations to deliver a project funded through the Bristol Impact Fund;
- We worked with Bristol Law Centre to develop a south west wide partnership around immigration legal advice; the partnership has now been successful in a grant through Justice Together;
- Our 5 year strategy for 2022-2027 was at the heart of what we did and was embedded into team work plans;
- We increased the diversity of our staff team: 50% of our job offers were to people from a refugee background; and

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2023

- All funding deadlines and reporting deadlines were met. Good relationships were maintained with funders.

You can find out more about us on our website: www.bristolrefugeerights.org

Chair's report

BRR's face to face services were fully reopened after closure during the pandemic. We are providing two drop-in sessions. One on Wednesdays where members can come to get advice on their cases. On Thursdays we run a social drop-in session with free lunch. It is fantastic to be able to work directly with our members without social restrictions.

The number of people seeking asylum in Bristol has risen dramatically since 2020. People are being placed in initial accommodation hotels in the city and surrounding areas. BRR continues to work in partnership with other BRASP partners to support people and meet the increased need.

I wish to thank all the volunteers, donors, staff and fellow trustees for all their support. It has been another year of internal changes at BRR and I would like to express particular gratitude to Beth Wilson and Alice Cutler who both left BRR during the year. They both gave a lot to the organisation and they will be greatly missed. I would also like to thank Ruth Pickersgill and Christopher Bertram who stepped down as Trustees after many years of providing support. We have also been extremely lucky to have been joined by new members of staff and trustees, including some with lived experience of fleeing persecution. I wish to welcome them all.

Kenneth Macharia, Chair of Board of Trustees

Financial review

In 2022/23 BRR generated funding of £781,755 and spent £809,234. These financial statements therefore show a deficit of £27,479. However this deficit does not reflect the true budgetary position for the year, as the financial reporting standard FRS102 prescribes that all income be reflected in the year that it is received, rather than the period for which it has been granted and is being spent.

In 2021/22, we received a larger number of grants in advance than in any other year, which increased our surplus in that year, but when the expenditure was made against those grants in 2022/23, it has resulted in an accounting deficit. If the figures are adjusted for all grants received in advance in 2021/2022 and in 2022/23, then our financial position for the year was actually a surplus of £49,060.

Most of our funding came from trusts, foundations, and Bristol City Council, while £101,056 of our funding came from individual donors.

All funding received has been vital in ensuring that we can continue to be here for our members, and we would like to thank all donors and funders for supporting us.

Public benefit

The Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2023

Reserves policy

The reserves policy is reviewed at least every 3 years. In 2022/23, the policy was to hold a financial reserve equivalent to 3 months operating costs (excluding costs related to the BRASP partnership which at that time was a short-term fully funded project). This level of reserve was set as it was deemed both reasonably achievable and to be of a sufficient level to ensure continuing operation of the charity, in light of the charity holding a number of multi-year grants.

The budgeted expenditure for 2023/24 is £805,448 and therefore the target is £201,362 in general funds. Our general reserve at the end of March 2023 is £251,044 which is 25% over the target.

Statement of responsibilities of the Trustees

The trustees (who are also directors of Bristol Refugee Rights for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Registered office:

Signed by order of the Trustees

Wellspring Settlement
43 Ducie Road
Barton Hill
Bristol
BS5 0AX

Kenneth Macharia

Date: 14 September 2023

Kenneth Macharia

Independent examiner's report

To the trustees of

Bristol Refugee Rights

I report to the trustees on my examination of the accounts of Bristol Refugee Rights (the charitable company) for the year ended 31 March 2023, which are set out on pages 10 to 29.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Godfrey

Date: 15 September 2023

Alison Godfrey FCA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Bristol Refugee Rights

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2023

	Note	Restricted £	Unrestricted £	2023 Total £	2022 Total £
Income from:					
Donations	3	635,346	126,262	761,608	655,040
Charitable activities	5	40	10,631	10,671	9,671
Other trading activities	6	-	1,260	1,260	1,350
Investments		-	8,216	8,216	1,953
Total income		<u>635,386</u>	<u>146,369</u>	<u>781,755</u>	<u>668,014</u>
Expenditure on:					
Raising funds		-	55,346	55,346	34,238
Charitable activities		<u>736,154</u>	<u>17,734</u>	<u>753,888</u>	<u>613,734</u>
Total expenditure	8	<u>736,154</u>	<u>73,080</u>	<u>809,234</u>	<u>647,972</u>
Net income / (expenditure)		(100,768)	73,289	(27,479)	20,042
Transfers between funds		<u>49,799</u>	<u>(49,799)</u>	<u>-</u>	<u>-</u>
Net movement in funds	10	(50,969)	23,490	(27,479)	20,042
Reconciliation of funds:					
Total funds brought forward		<u>283,430</u>	<u>270,034</u>	<u>553,464</u>	<u>533,422</u>
Total funds carried forward		<u><u>232,461</u></u>	<u><u>293,524</u></u>	<u><u>525,985</u></u>	<u><u>553,464</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 17 to the accounts.

Bristol Refugee Rights

Balance sheet

As at 31 March 2023

	Note	£	2023 £	2022 £
Current assets				
Debtors	13	16,611		22,586
Cash at bank and in hand		244,320		211,266
Current asset investments		<u>297,091</u>		<u>365,888</u>
		558,022		599,740
Liabilities				
Creditors: amounts falling due within 1 year	14	<u>(32,037)</u>		<u>(46,276)</u>
Net current assets			<u>525,985</u>	<u>553,464</u>
Total assets less current liabilities			<u>525,985</u>	<u>553,464</u>
Net assets	16		<u><u>525,985</u></u>	<u><u>553,464</u></u>
Funds	17			
Restricted funds			232,461	283,430
Unrestricted funds				
Designated funds			42,480	55,146
General funds			<u>251,044</u>	<u>214,888</u>
Total charity funds			<u><u>525,985</u></u>	<u><u>553,464</u></u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 14 September 2023 and signed on their behalf by

Kenneth Macharia

Kenneth Macharia, Chair of the board of trustees

Bristol Refugee Rights

Statement of cash flows

For the year ended 31 March 2023

	2023 £	2022 £
Cash used in operating activities:		
Net movement in funds	(27,479)	20,042
Adjustments for:		
Dividends, interest and rents from investments	(8,216)	(1,953)
Decrease / (increase) in debtors	5,975	(14,356)
Increase / (decrease) in creditors	(14,239)	13,297
Net cash provided by / (used in) operating activities	(43,959)	17,030
Cash flows from investing activities:		
Dividends, interest and rents from investments	8,216	1,953
Net cash provided by / (used in) investing activities	8,216	1,953
Increase / (decrease) in cash and cash equivalents in the year	(35,743)	18,983
Cash and cash equivalents at the beginning of the year	577,154	558,171
Cash and cash equivalents at the end of the year	541,411	577,154
Represented by		
Cash at bank and in hand	244,320	211,266
Current asset investments	297,091	365,888
Total	541,411	577,154

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Bristol Refugee Rights meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Conduit funding

Conduit funds are monies received for third parties and do not belong to the charity. The incoming funds and outgoing payments are excluded from the Statement of Financial Activities. Any conduit funds in hand at the year end are shown as creditors in the accounts.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

e) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies (continued)

g) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) Grants payable

Grants payable are recognised as expenditure on the earlier of a) when the charity has a present obligation to transfer resources; and b) when the charity ceases to control the resource (e.g. via transferring funds to the grant recipient).

j) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities based on the proportion of direct costs as follows:

	2023	2022
Raising funds	6.8%	5.3%
Charitable activities	93.2%	94.7%

The significant increase in fundraising costs compared with the previous year is due to better analysis of our costs and capture of the relevant amounts. As this disclosure is a new exercise for us, we are endeavouring to improve our reporting accuracy in this area and this may lead to some fluctuations in the first few years, as we establish the most accurate and illustrative allocation of our total costs to our fundraising activities.

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m) Current asset investments

Current asset investments consist of cash held on deposit in interest bearing accounts. Such investments are measured at their fair value.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies (continued)

n) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

p) Pension costs

The company operates an independently administered defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

q) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2022 Total £
Income from:			
Donations	503,573	151,467	655,040
Charitable activities	1,070	8,601	9,671
Other trading activities	-	1,350	1,350
Investments	-	1,953	1,953
Total income	504,643	163,371	668,014
Expenditure on:			
Raising funds	-	34,238	34,238
Charitable activities	586,044	27,690	613,734
Total expenditure	586,044	61,928	647,972
Net income / (expenditure)	(81,401)	101,443	20,042
Transfers between funds	66,638	(66,638)	-
Net movement in funds	(14,763)	34,805	20,042

3. Income from donations

	Restricted £	Unrestricted £	2023 Total £
Grants (see note 4)	597,275	27,280	624,555
Subscriptions and donations	36,764	70,884	107,648
Membership fees	-	493	493
Gift aid	1,307	18,464	19,771
Gifts in kind*	-	9,141	9,141
Total income from donations	635,346	126,262	761,608

*Gifts in kind received during the year relate to the provision of refurbished technology (phones, laptops, tablets) and office furnishings. The charity also benefitted from donated food and clothing supplies for distribution directly to beneficiaries as well as donated professional services and room hire. As these goods are inherently difficult to value reliably, these donations are not included in the above figures.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

3. Income from donations (continued)

Prior period comparative:

	Restricted £	Unrestricted £	2022 Total £
Grants (see note 4)	434,652	21,000	455,652
Subscriptions and donations	68,921	107,921	176,842
Membership fees	-	296	296
Gift aid	-	13,530	13,530
Gifts in kind	-	8,720	8,720
Total income from donations	503,573	151,467	655,040

4. Grant income

	Restricted £	Unrestricted £	2023 Total £
AB Charitable Trust	15,000	-	15,000
Access to Justice Fund	59,672	-	59,672
Awards for All (National Lottery Community Fund)	10,000	-	10,000
South Gloucestershire Council (Borderlands)	8,167	-	8,167
Bristol City Council (Translation of information packs)	3,000	-	3,000
Bristol City Council (Hotel)	22,500	-	22,500
Bristol City Council (Impact Fund)	39,089	-	39,089
Garfield Weston Foundation	-	25,000	25,000
John R Murray Charitable Trust	25,000	-	25,000
John James Bristol Foundation	50,000	-	50,000
Justice together	3,250	-	3,250
Lloyds Bank Foundation	2,250	-	2,250
National Lottery Fund	71,455	-	71,455
Nationwide Foundation	49,862	-	49,862
North Somerset Council	4,000	-	4,000
Paul Hamlyn Foundation	66,000	-	66,000
Quartet Community Foundation	39,900	-	39,900
Refugee Action (National Lottery Community Fund)	45,613	-	45,613
S & C Moreland's Charitable Trust	1,000	-	1,000
Society of Merchant Venturers	5,000	-	5,000
St Stephens and St James Trust	5,000	-	5,000
The Blue Thread	30,090	-	30,090
The Nisbet Trust	20,000	-	20,000
The Tudor Trust	20,000	1,000	21,000
Wesport	-	1,280	1,280
Other	1,427	-	1,427
	597,275	27,280	624,555

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

4. Grant income (continued)

Prior period comparative:

	Restricted £	Unrestricted £	2022 Total £
AB Charitable Trust	15,000	-	15,000
Awards for All (National Lottery Community Fund)	71,455	-	71,455
Barrow Cadbury Trust	300	-	300
BBC Children in Need	4,274	-	4,274
Bristol City Council (Impact Fund)	45,048	-	45,048
Community Justice Fund	25,000	-	25,000
Leonard Laity Stoate	1,000	-	1,000
Lloyds Bank Foundation	40,327	-	40,327
Nationwide Foundation	49,862	-	49,862
NHS Commissioning Group	12,000	-	12,000
Paul Hamlyn Foundation	60,000	-	60,000
Quartet Community Foundation	49,041	-	49,041
Refugee Action (National Lottery Community Fund)	26,345	-	26,345
S & C Moreland's Charitable Trust	-	1,000	1,000
The Blue Thread	5,000	-	5,000
The Nisbet Trust	10,000	-	10,000
The Tudor Trust	20,000	20,000	40,000
	<u>434,652</u>	<u>21,000</u>	<u>455,652</u>

5. Income from charitable activities

	Restricted £	Unrestricted £	2023 Total £
Early years project - services provided	-	6,288	6,288
Training income	-	4,253	4,253
Other charitable activities	40	90	130
Total income from charitable activities	<u>40</u>	<u>10,631</u>	<u>10,671</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

5. Income from charitable activities (continued)

Prior period comparative:

	Restricted £	Unrestricted £	2022 Total £
Early years project - services provided	-	5,006	5,006
Training income	-	3,595	3,595
Other charitable activities	1,070	-	1,070
Total income from charitable activities	1,070	8,601	9,671

6. Income from other trading activities

	Restricted £	Unrestricted £	2023 Total £	2022 Total £
Rental income	-	1,260	1,260	1,350

All income from other trading activities in the prior year was unrestricted.

7. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council, South Gloucestershire Council and North Somerset Council. The total value of such grants in the period ending 31 March 2023 was £76,756 (2022: £134,487). There are no unfulfilled conditions or contingencies attaching to these grants in 2023 or 2022.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

8. Total expenditure

	Raising funds £	Charitable activities £	Support & governance costs £	2023 Total £
Fundraising	8,450	-	-	8,450
Hardship (note 9)	-	11,519	-	11,519
Grants payable (note 9)	1,375	29,363	-	30,738
Backfill costs for partner organisations	-	9,452	-	9,452
Interpreting	-	31,314	-	31,314
Monitoring and evaluation	280	4,330	-	4,610
Office costs	4,602	30,774	15,713	51,089
Professional fees	18	4,679	1,487	6,184
Room hire	-	18,754	-	18,754
Staff salaries (note 11)	32,660	513,008	34,692	580,360
Training	793	5,146	-	5,939
Catering	-	3,630	-	3,630
Events and trips	-	2,479	-	2,479
Computer and internet	253	-	33,877	34,130
Governance	-	-	4,103	4,103
Insurance	-	-	2,660	2,660
Membership fees	360	-	699	1,059
Travel and subsistence	27	519	-	546
Volunteers expense	-	-	2,218	2,218
Sub-total	48,818	664,967	95,449	809,234
Allocation of support and governance costs	<u>6,528</u>	<u>88,921</u>	<u>(95,449)</u>	<u>-</u>
Total expenditure	<u>55,346</u>	<u>753,888</u>	<u>-</u>	<u>809,234</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

8. Total expenditure (continued)

Prior period comparative

	Raising funds £	Charitable activities £	Support & governance costs £	2022 Total £
Fundraising	6,873	-	-	6,873
Hardship (note 9)	-	22,725	-	22,725
Grants payable (note 9)	-	28,531	-	28,531
Interpreting	20	20,426	-	20,446
Monitoring and evaluation	-	4,330	-	4,330
Office costs	26	48,315	-	48,341
Professional fees	-	9,104	-	9,104
Room hire	-	15,376	-	15,376
Staff salaries (note 11)	24,013	400,241	26,283	450,537
Training	-	6,465	-	6,465
Catering, events and trips	-	2,548	-	2,548
Computer and internet	200	-	24,049	24,249
Governance	-	-	3,606	3,606
Insurance	-	-	2,467	2,467
Membership fees	-	-	608	608
Volunteers expense	-	-	1,766	1,766
Sub-total	31,132	558,061	58,779	647,972
Allocation of support and governance costs	3,106	55,673	(58,779)	-
Total expenditure	34,238	613,734	-	647,972

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

9. Grants payable:

	2023 £	2022 £
<u>Hardship</u>		
Payments to individuals*	<u>11,519</u>	<u>22,725</u>
Total hardship	11,519	22,725
<u>Other grants payable</u>		
Voscur	28,531	28,531
Other	<u>2,207</u>	<u>-</u>
Total grants payable	<u>42,257</u>	<u>51,256</u>

*Payments to individuals includes the purchase of vouchers, cash payments, reimbursed expenses and in kind donations of mobile phones, laptops and phone credit.

There were no grant commitments agreed but not paid at year end in the current or prior year.

10. Net movement in funds

This is stated after charging:

	2023 £	2022 £
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:	<u>2,880</u>	<u>2,640</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

11. Staff costs and numbers

Staff costs were as follows:

	2023 £	2022 £
Salaries and wages	525,411	412,393
Social security costs	36,698	25,686
Pension costs	18,251	12,458
	<u>580,360</u>	<u>450,537</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees, the CEO and for the final 3 months of the year, the head of services, office manager and finance manager. The total employee benefits of the key management personnel were £38,727 (2022: £46,938).

	2023 No.	2022 No.
Average head count	<u>31</u>	<u>26</u>

12. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

13. Debtors

	2023 £	2022 £
Trade debtors	677	12,280
Prepayments	2,563	2,456
Accrued income	12,500	6,400
Other debtors	871	1,450
	<u>16,611</u>	<u>22,586</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

14. Creditors : amounts due within 1 year

	2023 £	2022 £
Trade creditors	6,327	6,372
Accruals	13,194	15,948
Deferred income	573	-
Other taxation and social security	11,943	13,091
Funds held as an agent (note 19)	-	10,865
	32,037	46,276

15. Deferred income

	2023 £	2022 £
At 1 April 2022	-	-
Deferred during the year	573	-
Released during the year	-	-
At 31 March 2023	573	-

Deferred income relates to training income received for training delivered in 2023/24 and rental income received for services provided in 2023/24.

16. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	232,461	42,480	283,081	558,022
Current liabilities	-	-	(32,037)	(32,037)
Net assets at 31 March 2023	232,461	42,480	251,044	525,985
Prior period comparative				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	283,430	55,146	261,164	599,740
Current liabilities	-	-	(46,276)	(46,276)
Net assets at 31 March 2022	283,430	55,146	214,888	553,464

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

17. Movements in funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
Restricted funds					
Advice	100,971	104,630	(156,285)	-	49,316
BRASP	44,067	100,082	(135,780)	-	8,369
English and computer classes	-	39,084	(30,792)	-	8,292
Early years project	3,333	42,241	(51,147)	18,490	12,917
Welcome team	14,860	183,280	(136,386)	-	61,754
Main office	44,529	67,212	(118,912)	23,377	16,206
Young people's project	47,234	65,711	(64,360)	-	48,585
Member participation	9,606	12,250	(8,300)	-	13,556
Member volunteers	-	12,510	(16,275)	7,932	4,167
Pride Without Borders	18,830	8,386	(17,917)	-	9,299
Total restricted funds	283,430	635,386	(736,154)	49,799	232,461
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Main office	6,833	-	(6,833)	-	-
Welcome team	5,833	-	(5,833)	-	-
Strategic reserve	40,000	-	-	-	40,000
<i>Total designated funds</i>	55,146	-	(12,666)	-	42,480
General funds	214,888	146,369	(60,414)	(49,799)	251,044
Total unrestricted funds	270,034	146,369	(73,080)	(49,799)	293,524
Total funds	553,464	781,755	(809,234)	-	525,985

Purposes of restricted funds

Advice

The Advice project supports asylum seekers to navigate the asylum process and obtain their entitlements. This project has been funded by grants from Tudor Trust, AB Charitable Trust, Quartet Community Resilience, Nationwide Community Foundation, BNSSG Clinical Commissioning Group, South Gloucestershire Council, North Somerset Council, Access to Justice - HALS and a large individual donation which was received in 2021/22 and used for Advice in 2022/23.

BRASP (Bristol Refugee and Asylum Seeker Partnership)

The Bristol Refugee and Asylum Seeker Partnership is a partnership of 15 organisations working together in Bristol to support asylum seekers and refugees. Funders were: National Lottery Community Fund, Quartet, Bristol City Council Impact Fund and Refugee Action Explore Adapt Renew.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

17. Movements in funds (continued)

English and computer classes	These are restricted funds to be used for English classes and include funding through Allen and Nesta Ferguson.
Early years project	These are funds that are restricted to the Early Years project crèche and family support work. Funders include Nisbet Trust, John Murray, Crowdfunder and AB Charitable Trust. Refugee Women of Bristol also contributed to the running of the project.
Welcome team	These are funds that are restricted to be used in running the Welcome Team not including the Early Years Project. Funders include AB Charitable Trust, Quartet – City Funds, Refugee Action Explore Adapt Renew, BNSSG Clinical Commissioning Group, Bristol City Council Impact Fund, Gary Lubnur via The Blue Thread, John James Foundation, Garfield Weston, South Gloucestershire Council, Together Fund, John Murray and Nisbet Trust.
Main office	These are funds that are restricted to be used in running the Main office. Funders include Quartet, National Lottery Community Fund, Refugee Action Explore Adapt Renew, Lloyds Foundation (Welfare), Nationwide, Bristol City Council Impact Fund, Justice Together, Awards for All, Access to Justice – HALS, Tudor Trust (staff wellbeing).
Young people's project	The Young People's Project was funded through Paul Hamlyn Foundation and Gary Lubnur via The Blue Thread.
Member participation	Member participation has been supported by a grant through Lloyds Foundation (Welfare) and a large individual donation received in 2021/22 used for Member Participation in 2022/23.
Pride Without Borders	These are funds that are restricted to be used for Pride Without Borders and include a donation received from Ikea.

Purposes of designated funds

BRR Sue Njie hardship fund	These are funds that are designated to be used to help destitute asylum seekers.
Welcome team	The Welcome project designated fund is made up of a grant received from the Tudor Trust as unrestricted but which was allocated for use by the Welcome team.
Main office	The Main Office designated fund is made up of a grant received from the Tudor Trust as unrestricted but which was allocated for use by the core/main office functions of the organisation.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

17. Movements in funds (continued)

Purposes of designated funds (continued)

Strategic reserve

At the end of 2020/21, trustees designated £40,000 of unrestricted reserves as for strategic purposes. This is made up of £30,000 previously designated as for new premises and an additional £10,000 from unrestricted funding. The purpose of this reserve is to enable the organisation to plan and prepare for the future. Trustees expect that the organisation may have additional premises needs in the short term and may still want to explore purchasing its own building in the longer term and it is intended that having this reserve will enable BRR to be prepared for this.

Transfers between funds

Transfers in to restricted funds represent contributions from general reserves to top up overspends on restricted projects.

Prior period comparative

	At 1 April 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
Restricted funds					
Advice	63,832	134,803	(99,628)	1,964	100,971
BRASP	-	93,575	(49,508)	-	44,067
English and computer classes	10,000	-	(10,060)	60	-
Early years project	30,020	26,889	(58,840)	5,264	3,333
Welcome team	75,299	81,933	(167,927)	25,555	14,860
Main office	53,862	74,311	(114,457)	30,813	44,529
Young people's project	45,296	60,000	(58,950)	888	47,234
Member participation	5,453	15,803	(13,744)	2,094	9,606
Pride Without Borders	14,431	17,329	(12,930)	-	18,830
Total restricted funds	298,193	504,643	(586,044)	66,638	283,430
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Main office	9,800	11,000	(13,967)	-	6,833
Welcome team	-	10,000	(4,167)	-	5,833
Strategic reserve	40,000	-	-	-	40,000
Total designated funds	52,280	21,000	(18,134)	-	55,146
General funds	182,949	142,371	(43,794)	(66,638)	214,888
Total unrestricted funds	235,229	163,371	(61,928)	(66,638)	270,034
Total funds	533,422	668,014	(647,972)	-	553,464

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2023

18. Related party transactions

No related party transactions took place during the current year (2022: none).

19. Funds received as an agent

During the year, the charity acted as custodian trustee for a partner organisation. An analysis of the funds received and paid by the charity is given below. Funds held at the year end are included in note 14.

		Funds held at 1 April 2022 £	Funds received £	Funds paid £	Funds held at 31 March 2023 £
<i>Received from</i>	<i>Distributed to</i>				
Lloyds Bank Foundation	Refugee, Asylum and Migration Policy Project	10,865	-	(10,865)	-
		<u>10,865</u>	<u>-</u>	<u>(10,865)</u>	<u>-</u>

20. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2023 £	2022 £
Amount falling due:		
Within 1 year	25,998	23,688
Within 1 - 5 years	<u>33,558</u>	<u>57,246</u>
	<u>59,556</u>	<u>80,934</u>

Accounts

Company no. 05669208
Charity no. 1126646

Bristol Refugee Rights
Report and Financial Statements
31 March 2022

Bristol Refugee Rights

Reference and administrative details

For the year ended 31 March 2022

Company number	05669208
Charity number	1126646
Registered office and operational address	Wellspring Settlement 43 Ducie Road Barton Hill Bristol BS5 0AX
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: Kenneth Macharia Helena Milton-Thompson Maria Williams Professor Chris Bertram Mano Candappa Natasha Carver Nasim Dumont Josie Forsyth Ruth Pickersgill Christina Stokes Irene Zikusoka Chair Vice Chair Treasurer Resigned 14 October 2021
Company secretary	Sally Jones
Chief executive	Beth Wilson
Bankers	The Co-operative Bank PO Box 101 1 Balloon Street Manchester. M60 4EP Cambridge and Counties Bank Charnwood Court New Walk Leicester, LE1 6TE Flagstone 1st Floor, Clareville House 26-27 Oxendon Street London, SW1Y 4EL Charities Aid Foundation (Shawbrook) 25 Kings Hill Avenue Kings Hill West Malling Kent, ME19 4TA
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Chair's report

We moved to our new home at Wellspring Settlement during lockdown and we have not had a chance to introduce the public to our new home with a big party as we would have wished. Bristol Refugee Rights (BRR) provides facilities for volunteering and recreation and this was one aspect that was significantly hampered by lockdown restrictions. There were still recreation and volunteering opportunities during lockdown but social contact was not at the same level while doing this online. As lockdown restrictions ease, we are getting back to offering face to face social interaction opportunities.

BRR works with other organisations to offer holistic support. This continued to be formalised through a project called Bristol Refugee and Asylum Seeker Partnership or BRASP in short and funding was secured for 2021/22 financial year to support this objective.

I also wish to thank all the volunteers, donors, staff and fellow trustees for all their support. A number of staff, including some very long-standing staff moved on during the year and I would like to thank each of them for their contribution. Special mention goes to Nasim Dumont who stepped down from her trustee role after many years of service. Another special mention goes to Helena Milton-Thompson for her immense assistance as vice chair. She will be stepping down from her role as vice chair and we will be looking at recruiting a trustee with lived experience to take up this role, to train up and offer a succession path. This will be in line with BRR's aim of being lived experience led. We have also been extremely lucky to have been joined by some new members of staff, including a number themselves with lived experience of fleeing persecution.

Kenneth Macharia

Kenneth Macharia, Chair of the Board of Trustees

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

Structure, governance and management

Organisation

Bristol Refugee Rights was incorporated as a company limited by guarantee on 9 January 2006, originally under the name Holding Refugees and Human Rights in Mind, and registered as a charity on 11 November 2008.

The charity is controlled by its governing document, Memorandum and Articles of Association which was last updated at the AGM in October 2019. Governance of BRR is through a Board of Trustees elected by the membership at the AGM. The Board has final legal authority and is responsible for overseeing the operation of the entire charity and its activities. The Chair, Vice Chair and Treasurer are elected annually and Trustees are elected for a three year term. All new Trustees take part in a formal induction programme and receive regular training.

The Board meets a minimum of six times in a year. It regularly reviews its structure and the individual and corporate responsibilities of Trustees. The Board of Trustees can set up sub-committees (i.e. to deal with detailed finances, personnel issues etc.) but key decisions have to be taken by the full Board and sub-committees have to report back to the Board. A Delegated Responsibility Policy is in place as well as Terms of Reference and Standing Orders for each operating sub-committee. During 2021/22, the following sub-committees existed: Staffing; Finance and Fundraising; Governance; Early Years and Families. All sub-committees meet regularly in line with the workload and role of the committee.

Risk review

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees recognise the importance of identifying and putting in place effective arrangements for the management of risk. A Risk Register has been established and has been approved by the Board of Trustees. It is kept under regular review by the Board of Trustees and any changes to risk are reviewed at each Trustees meeting. Financial risks associated with reducing income streams from the government and trust funding has led to the development of a 3 year Income Generation Strategy which plans for and supports the diversification of funding and activities. Where appropriate, controls and procedures have been in place to diminish the risk the charity faces. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

The Directors

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

Objectives and activities

Objects of the charity

The charity objects in place since the AGM on 11 October 2018 are as follows:

- 1 To relieve the needs of asylum seekers, refugees and migrants by the provision of information, advice and support;
- 2 To preserve and protect the physical and mental health of asylum seekers, refugees and migrants and the dependants of persons in those categories;
- 3 To advance the education of the public in general about the issues relating to refugees and those seeking asylum and persons with precarious migration status;
- 4 To provide facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities;
- 5 To advance the education and training of refugees, asylum seekers, migrants and their dependants; and
- 6 To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations) by all or any of the following means:
 - Relieving need among the victims of human rights abuse;
 - Conducting research into human rights issues;
 - Educating the public about human rights;
 - Raising awareness of human rights issues;
 - Promoting public support for human rights; and
 - Promoting respect for human rights among individuals and corporations.

In 2021/22, our services continued to work towards returning to a “new normal” as we all begun to live with Covid. We continued to operate a mixture of remote/virtual services and gradually re-introduced more face to face services. Services were delivered by a dedicated staff team, volunteers from the local community and volunteers who were themselves, users of BRR's services. All activities were designed and delivered in line with our three aims and ways of working – Safety/Early Action; Solidarity/Empowerment; Action for Change/Advocacy.

The main activities delivered were:

- Open access support for asylum seekers and refugees to ensure that they could get the right support at the right time. At various points in the year, depending on Covid rules and capacity, this has been through a mixture of helpline, reception point and drop in centre.
- The Advice Service has offered support, information and advice to asylum seekers and others with insecure immigration status as well as receiving requests for advice and referrals from other voluntary and statutory sector partners. They have worked on the phone and through face to face appointments. Since October 2021 our Wednesday drop in reopened as a dedicated advice drop in, regularly seeing in excess of 30 people per week. The Advice Team supports people to:
 - Understand their immigration status and options for regularising it;
 - Understand and realise their entitlements to accommodation and support;
 - Challenge the provision of inappropriate accommodation;
 - Understand what is happening with their asylum claim and correspondence received about it;
 - Find a solicitor or address problems with their solicitor; and
 - Access or deal with problems related to healthcare, education or support from social services.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

- The Welcome Centre re-opened in June 2021, slowly at first, with a gradual increase in the number of people attending and activities/services available. The Welcome Team have also continued to provide virtual activities including social and wellbeing activities although these have gradually reduced as we returned to more face to face services.
- The Education Project has supported people with English language classes, conversation clubs and other learning activities. They also re-introduced ESOL assessments and signposting.
- Early Years and Families: our crèche reopened with a focus initially on supporting asylum seeking families and others most in need of the space to play. Our Early Years and Family workers continued to offer dedicated Family support to families who needed additional help to access or link in with other services.
- Destitution: we continued to support asylum seekers and refugees to meet their basic needs. We also ran a crowd funder jointly with local sector partners specifically to meet destitution needs. The focus of the funds we distributed included:
 - Supporting travel costs for people who needed to visit the Home Office in Liverpool to make fresh claims for asylum; this became particularly important when Afghanistan fell to the Taliban as there was a considerable number of refused asylum seeking Afghans known to us who needed to make fresh claims for asylum;
 - The provision of data and devices to those experiencing digital poverty; we were also able to provide additional data to Afghan members (service users) to reach out to loved ones and ensure they were safe; and
 - The provision of ad hoc hardship to those struggling to meet their needs including one off payments shortly before Christmas to ensure people had money during a period when services traditionally close.
- Safeguarding: our safeguarding team has provided support to families, adults and children; making referrals to statutory services and advocating for their needs to be met. Of particular note during the last year there has been a significant increase in the number of Unaccompanied Asylum Seeking Children (UASC) presenting at our services, often having been told by the Home Office and/or a local authority that they are being treated as adults.
- Asylum Guides: as further Initial Accommodation hotels opened in Bristol and the surrounding area in late 2021 and into 2022, we re-booted our Asylum Guides project with a focus on providing support and information via group sessions in hotel settings and also using this as a way of informing people about other services on offer in Bristol. The project aims to support people to better understand and be better prepared for the asylum process and so has been particularly useful in supporting those in hotels who are often fairly new to the UK.
- The CLEAR Project works with our members (service users) who are in the most complex situations; it supports them to navigate the different agencies that are working with them, to access agencies who they could be receiving support from, to be safe and to move forward with their lives.
- Our Young People's Project works with young people aged 16-25 who are subject to immigration control. Since November 2020, this work has been focused on supporting those who are the responsibility of Bristol City Council. The project also works closely with the Council on best practice. In 2022, they have also had to work with South Gloucestershire and other councils in response to the increase we have seen across the organisation in the numbers of UASCs presenting to our services.
- The Pride Without Borders project provides specific support to LGBTQ+ asylum seekers and refugees and has continued to do so online, by phone and face to face where possible throughout the last year.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

- Member (service user) participation and leadership continues to be embedded within BRR and our Member Consultation Group has continued to meet monthly. We have continued to support asylum seekers and refugees to volunteer. We have continued to support service users to speak out about their experiences with a particular focus on No Recourse to Public Funds and Young People.
- BRASP: The Bristol Refugee and Asylum Seeker Partnership has been forming since 2019 and represents a partnership of 15 asylum seeker/refugee organisations in Bristol. In 2021/22 we secured funding to further develop the partnership and employ staff on behalf of the partnership. In 2022, we employed a Partnership Services Coordinator and Refugee Participation Officer on behalf of the BRASP partnership.

In 2022, we committed to a new 5 year strategy with a focus on 5 goals:

- Goal 1: Ensure services are impactful, accessible and designed to meet our participants' needs;
- Goal 2: Empower and work in solidarity with people with Lived Experience;
- Goal 3: Be sustainable and invest in the wellbeing and resilience of our people and organisation;
- Goal 4: Use partnerships to increase impact and resilience; and
- Goal 5: Raise our profile to influence others.

Achievements and performance

Bristol Refugee Rights was set up as a voluntary organisation in 2005 to uphold and champion the human rights of asylum seekers and refugees.

- BRR is a place of solidarity and trust;
- Being lived experience led is fundamental; people with lived experience are encouraged and supported to participate, challenge and lead throughout the organisation;
- BRR prioritises welcome, safety, wellbeing and equality;
- BRR services are holistic; complimentary and integrated;
- BRR promotes wellbeing and trauma informed approaches;
- Many BRR services are unique in Bristol: an Advice Service which includes asylum support advice; an Early Years Project for pre-school children; an LGBTQ+ group specifically for asylum seekers, refugees and migrants; a complex needs project (CLEAR) which supports those excluded from other services;
- BRR works in partnership; convening city-wide fora, bringing organisations together and working strategically to meet the needs of members and tackle root causes of the problems they face; and
- BRR is a founding partner in the Asylum Early Action Charter: an innovative approach to designing and delivering services to help people in the asylum system before they reach crisis.

Our vision is: A society where refugees, asylum seekers and migrants are welcomed, feel safe, live free of poverty and are able to positively build their lives. A society where everyone's rights and entitlements are respected.

BRR provides welcome in Bristol; asylum seekers, refugees and other migrants:

- have their basic needs met;
- improve their wellbeing;
- have a better understanding of and are better able to navigate the asylum system; and
- develop personally and become more independent.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

We also campaign more widely for the human rights of refugees, asylum seekers and other migrants with insecure immigration status. We hold OISC accreditation to Level 3 in Asylum Law and Level 2 in Immigration Law. We are a Living Wage Accredited Employer. In 2021-22, we publicly committed to being an anti-racist organisation and we continue to work to achieve this objective.

In 2021/22, we achieved the following outputs:

- We supported 1,120 people, 381 of whom accessed our services for the first time during the year;
- 603 people received support from the Advice Service;
- 667 calls to our helpline;
- 367 different people attended our Welcome drop in;
- 196 people were supported by our Education Project e.g. English classes, conversation clubs, signposting;
- 157 people were supported with complex casework (Pride Without Borders, Project CLEAR, Young People's Immigration Project);
- 60 people were supported through Asylum Guides;
- 28 people attended at least one Member Consultation Group meeting;
- 85 crèche sessions were held for children between six months and five years' old, the only free crèche in the city available to asylum seeking families who are not yet eligible for nursery. There were 252 total attendances at the crèche and 23 different children attended;
- 61 people were supported through Family Support, additional welfare support such as referrals to baby banks, support with nursery placements and school uniform requests;
- Over 250 participants on our BRR WhatsApp information broadcast group received regular information about services, Covid-19 rules and staying safe;
- 22 people were supported to travel to Liverpool to make a fresh claim for asylum;
- 26 Unaccompanied Asylum Seeking Children supported;
- 89 Members supported through safeguarding, including 44 cases involving a child;
- We distributed £14,725 in hardship support and 326 devices to enable people to stay connected and access help and support over the phone;
- We delivered 6 week yoga based 'stretch and relax' course for women, average 5 attendees per week; and
- We delivered 3 taster sessions with community theatre group ACTA, 16 participants in total.

We received the following feedback from our surveys:

- 97% of members (from our member survey) report that services were helpful; 88% said that they were able to get help at the right time;
- 96% of members said BRR helps them feel welcome in Bristol;
- 100% of partners report confidence when referring/signposting people to BRR that they will get the service they expect them to; and
- 100% of volunteers report feeling confident and effective in their role most/all of the time.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

In addition, we achieved the following:

- All individuals we have contacted/who have contacted us have had the option of using an interpreter;
- We supported numerous national campaigns – signing letters, posting on social media – in particular campaigns against the Nationality and Borders Act;
- We have promoted vaccine clinics, signed up members, worked with inner city health improvement team to protect our members from Covid;
- We continued to embed Early Action principles and working with our partners secured funding for a further 3 year projected;
- We have continued to work collaboratively with BRASP partner organisations, particularly in response to the opening of additional Initial Accommodation hotels; and are leading a partnership of 5 BRASP organisations to deliver a project funded through the Bristol Impact Fund;
- BRR staff attended regular meetings regarding the multiple hotel based Initial Accommodation settings which have opened. These include: interagency meeting involving the Local Authority, Home Office, housing contractors, health professionals; partnership meetings with local organisations wishing to support residents; national meetings sharing best practice and learning from the experiences of organisations facing similar challenges;
- Our 6 strategic priorities remained at the heart of what we did whilst we worked on developing a new 5 year strategy for 2022-2027;
- We increased the diversity of our staff team: we had a 16% increase in staff applicants from refugee background; and a 27% increase in job offers to applicants from a refugee background; and
- All funding deadlines and reporting deadlines were met. Good relationships were maintained with funders.

You can find out more about us on our website: www.bristolrefugeerights.org

Financial review

In 2021-22 BRR generated funding of £668,014 and spent £647,972. Most of our funding came from trusts, foundations, and Bristol City Council, while £176,842 of our funding came from individual donors.

In the early part of the year, we undertook a hardship crowdfunder with some of our local partner organisations. The crowdfunder was organised by BRR and it was agreed that we would distribute all funds. £3,314 was raised and distributed to those facing hardship and destitution.

We also received a large donation of £37,500 from an individual who prefers to remain anonymous.

All funding received has been vital in ensuring that we can continue to be here for our members, and we would like to thank all donors and funders for supporting us.

Public benefit

The Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

Reserves policy

The reserves policy is reviewed at least every 3 years. In 2021/22, the policy was to hold a financial reserve equivalent to 3 months operating costs. In early 2022/23, this was amended to exclude costs related to the BRASP partnership*. This level of reserve was set as it was deemed both reasonably achievable and to be of a sufficient level to ensure continuing operation of the charity, in light of the charity holding a number of multi-year grants.

*The BRASP costs were excluded from this calculation since BRASP is currently a short-term fully funded partnership

The budgeted expenditure for 2022/23, excluding BRASP costs is £742,631 and therefore the target is £185,658 in general funds. Our general reserve at the end of March 2022 is £214,888 which is 16% over the target.

Statement of responsibilities of the Trustees

The Trustees (who are also Directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2022

Independent examiners

Godfrey Wilson Limited were re-appointed as independent examiners to the charitable company during the year and have expressed their willingness to continue in that capacity.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees on 8 September 2022 and signed on their behalf by

Kenneth Macharia

Kenneth Macharia, Chair of the Board of Trustees

Independent examiner's report

To the trustees of

Bristol Refugee Rights

I report to the trustees on my examination of the accounts of Bristol Refugee Rights (the charitable company) for the year ended 31 March 2022, which are set out on pages 12 to 31.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Godfrey

Date: 13 September 2021

Alison Godfrey FCA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Bristol Refugee Rights

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2022

		Restricted	Unrestricted	2022 Total £	Restated 2021 Total £
	Note	£	£		
Income from:					
Donations	3	503,573	151,467	655,040	758,196
Charitable activities	5	1,070	8,601	9,671	31,191
Other trading activities	6	-	1,350	1,350	1,170
Investments		-	1,953	1,953	2,632
Total income		<u>504,643</u>	<u>163,371</u>	668,014	793,189
Expenditure on:					
Raising funds		-	34,238	34,238	45,387
Charitable activities		<u>586,044</u>	<u>27,690</u>	613,734	584,859
Total expenditure	8	<u>586,044</u>	<u>61,928</u>	647,972	630,246
Net income / (expenditure)		(81,401)	101,443	20,042	162,943
Transfers between funds		<u>66,638</u>	<u>(66,638)</u>	-	-
Net movement in funds	10	(14,763)	34,805	20,042	162,943
Reconciliation of funds:					
Total funds brought forward		<u>298,193</u>	<u>235,229</u>	533,422	370,479
Total funds carried forward		<u>283,430</u>	<u>270,034</u>	553,464	533,422

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 16 to the accounts.

The 2021 figures were restated to reclassify income of £9,288 as restricted instead of designated. There were no changes to net income or total funds.

Bristol Refugee Rights

Balance sheet

As at 31 March 2022

	Note	£	2022 £	Restated 2021 £
Current assets				
Debtors	13	22,586		8,230
Cash at bank and in hand		211,266		558,171
Current asset investments		365,888		-
		599,740		566,401
Liabilities				
Creditors: amounts falling due within 1 year	14	(46,276)		(32,979)
Net current assets			553,464	533,422
Total assets less current liabilities			553,464	533,422
Net assets	15		553,464	533,422
Funds	16			
Restricted funds			283,430	298,193
Unrestricted funds				
Designated funds			55,146	52,280
General funds			214,888	182,949
Total charity funds			553,464	533,422

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 8 September 2022 and signed on their behalf by

Kenneth Macharia

Kenneth Macharia, Chair of the board of trustees

Bristol Refugee Rights**Statement of cash flows****For the year ended 31 March 2022**

	2022	2021
	£	£
Cash used in operating activities:		
Net movement in funds	20,042	162,943
Adjustments for:		
Dividends, interest and rents from investments	(1,953)	(2,632)
Decrease / (increase) in debtors	(14,356)	614
Increase / (decrease) in creditors	13,297	15,671
Net cash provided by / (used in) operating activities	17,030	176,596
Cash flows from investing activities:		
Dividends, interest and rents from investments	1,953	2,632
Net cash provided by / (used in) investing activities	1,953	2,632
Increase / (decrease) in cash and cash equivalents in the year	18,983	179,228
Cash and cash equivalents at the beginning of the year	558,171	378,943
Cash and cash equivalents at the end of the year	577,154	558,171
Represented by		
Cash at bank and in hand	211,266	558,171
Current asset investments	365,888	-
Total	577,154	558,171

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Bristol Refugee Rights meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Conduit funding

Conduit funds are monies received for third parties and do not belong to the charity. The incoming funds and outgoing payments are excluded from the Statement of Financial Activities. Any conduit funds in hand at the year end are shown as creditors in the accounts.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

e) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

1. Accounting policies (continued)

g) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) Grants payable

Grants payable are recognised as expenditure on the earlier of a) when the charity has a present obligation to transfer resources; and b) when the charity ceases to control the resource (e.g. via transferring funds to the grant recipient).

j) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities based on the proportion of direct costs as follows:

	2022	2021
Raising funds	5.3%	Not calculated
Charitable activities	94.7%	100.0%

k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m) Current asset investments

Current asset investments consist of cash held on deposit in interest bearing accounts. Such investments are measured at their fair value.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

1. Accounting policies (continued)

n) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

p) Pension costs

The company operates an independently administered defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

q) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	Restated 2021 Total £
Income from:			
Donations	616,238	141,958	758,196
Charitable activities	11,263	19,928	31,191
Other trading activities	-	1,170	1,170
Investments	-	2,632	2,632
Total income	627,501	165,688	793,189
Expenditure on:			
Raising funds	6,619	38,768	45,387
Charitable activities	519,156	65,703	584,859
Total expenditure	525,775	104,471	630,246
Net income	101,726	61,217	162,943
Transfers between funds	46,475	(46,475)	-
Net movement in funds	148,201	14,742	162,943

3. Income from donations

	Restricted £	Unrestricted £	2022 Total £
Grants (see note 4)	434,652	21,000	455,652
Subscriptions and donations	68,921	107,921	176,842
Membership fees	-	296	296
Gift aid	-	13,530	13,530
Gifts in kind*	-	8,720	8,720
Total income from donations	503,573	151,467	655,040

*Gifts in kind received during the year relate to the provision of refurbished technology (phones, laptops, tablets) and office furnishings. The charity also benefitted from donated food and clothing supplies for distribution directly to beneficiaries. As these goods are inherently difficult to value reliably, these donations are not included in the above figures.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

3. Income from donations (continued)

Prior period comparative:

	Restricted £	Unrestricted £	Restated 2021 Total £
Grants (see note 4)	571,976	29,180	601,156
Subscriptions and donations	40,385	62,634	103,019
Membership fees	-	908	908
Gift aid	3,877	14,655	18,532
Gifts in kind*	-	21,800	21,800
Coronavirus Job Retention Scheme	-	12,781	12,781
Total income from donations	616,238	141,958	758,196

The prior period comparative figures have been restated to treat crowdfund income as restricted. Total income has not been affected.

4. Grant income

	Restricted £	Unrestricted £	2022 Total £
AB Charitable Trust	15,000	-	15,000
Awards for All (National Lottery Community Fund)	71,455	-	71,455
Barrow Cadbury Trust	300	-	300
BBC Children in Need	4,274	-	4,274
Bristol City Council (Impact Fund)	45,048	-	45,048
Community Justice Fund	25,000	-	25,000
Leonard Laity Stoate	1,000	-	1,000
Lloyds Bank Foundation	40,327	-	40,327
Nationwide Foundation	49,862	-	49,862
NHS Commissioning Group	12,000	-	12,000
Nisbets	10,000	-	10,000
Paul Hamlyn Foundation	60,000	-	60,000
Quartet Community Foundation	49,041	-	49,041
Refugee Action (National Lottery Community Fund)	26,345	-	26,345
SC and ME Morland Charitable Trust	-	1,000	1,000
The Blue Thread	5,000	-	5,000
Tudor Trust	20,000	20,000	40,000
	434,652	21,000	455,652

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

4. Grant income (continued)

Prior period comparative:

	Restricted £	Unrestricted £	2021 Total £
AB Charitable Trust	15,000	-	15,000
Awards for All (National Lottery Community Fund)	9,999	-	9,999
BBC Children in Need	22,536	-	22,536
Bristol City Council (Business rates and discretionary grants)	-	9,800	9,800
Bristol City Council (ESOL Assessment)	10,794	-	10,794
Bristol City Council (Impact Fund)	54,883	-	54,883
Bristol City Council (Winter hardship grants)	46,230	-	46,230
Community Chest	2,000	-	2,000
Community Justice Fund	20,000	-	20,000
CSP Solidarity Fund	5,000	-	5,000
J & M Britton	3,000	-	3,000
John James Bristol Foundation	52,854	12,500	65,354
Leathersellers Fund	1,500	-	1,500
Lloyds Bank Foundation	54,000	6,880	60,880
Mazi Project	400	-	400
Nationwide Foundation	49,810	-	49,810
Paul Hamlyn Foundation	80,000	-	80,000
Quartet Community Foundation	2,500	-	2,500
Refugee Action (National Lottery Community Fund)	72,071	-	72,071
Ryklow Trust	5,299	-	5,299
Swain Mountain	4,000	-	4,000
The Barrow Cadbury Trust (COVID-19 Support Fund)	33,100	-	33,100
The Blue Thread	5,000	-	5,000
Tudor Trust	22,000	-	22,000
	<u>571,976</u>	<u>29,180</u>	<u>601,156</u>

5. Income from charitable activities

	Restricted £	Unrestricted £	2022 Total £
Early years project - services provided	-	5,006	5,006
Training income	-	3,595	3,595
Other charitable activities	<u>1,070</u>	<u>-</u>	<u>1,070</u>
Total income from charitable activities	<u>1,070</u>	<u>8,601</u>	<u>9,671</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

5. Income from charitable activities (continued)

Prior period comparative:

	Restricted £	Unrestricted £	2021 Total £
Early years project - services provided	5,144	-	5,144
Training income	-	9,937	9,937
Other charitable activities	6,119	9,991	16,110
Total income from charitable activities	11,263	19,928	31,191

6. Income from other trading activities

	Restricted £	Unrestricted £	2022 Total £	2021 Total £
Rental income	-	1,350	1,350	1,170

All income from other trading activities in the prior year was unrestricted.

7. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council and the National Lottery. The total value of such grants in the period ending 31 March 2022 was £142,848 (2021: £216,557). There are no unfulfilled conditions or contingencies attaching to these grants in 2022 or 2021.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

8. Total expenditure

	Raising funds £	Charitable activities £	Support & governance costs £	2022 Total £
Fundraising	6,873	-	-	6,873
Hardship (note 9)	-	22,725	-	22,725
Grants payable (note 9)	-	28,531	-	28,531
Interpreting	20	20,426	-	20,446
Monitoring and evaluation	-	4,330	-	4,330
Office costs	26	48,315	-	48,341
Professional fees	-	9,104	-	9,104
Room hire	-	15,376	-	15,376
Staff salaries (note 11)	24,013	400,241	26,283	450,537
Training	-	6,465	-	6,465
Catering, events and trips	-	2,548	-	2,548
Computer and internet	200	-	24,049	24,249
Governance	-	-	3,606	3,606
Insurance	-	-	2,467	2,467
Membership fees	-	-	608	608
Volunteers expense	-	-	1,766	1,766
Sub-total	31,132	558,061	58,779	647,972
Allocation of support and governance costs	<u>3,106</u>	<u>55,673</u>	<u>(58,779)</u>	<u>-</u>
Total expenditure	<u>34,238</u>	<u>613,734</u>	<u>-</u>	<u>647,972</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

8. Total expenditure (continued)

Prior period comparative

	Raising funds £	Charitable activities £	Support & governance costs £	Restated 2021 Total £
Fundraising	6,619	-	-	6,619
Hardship (note 9)	-	83,533	-	83,533
Interpreting	-	33,414	-	33,414
Monitoring and evaluation	-	4,140	-	4,140
Office costs	-	64,731	-	64,731
Professional fees	-	12,145	-	12,145
Room hire	-	4,062	-	4,062
Staff salaries (note 11)	38,768	317,041	23,725	379,534
Training	-	4,600	-	4,600
Computer and internet	-	-	34,415	34,415
Governance	-	-	613	613
Insurance	-	-	1,415	1,415
Membership fees	-	-	985	985
Volunteers expense	-	-	40	40
Sub-total	45,387	523,666	61,193	630,246
Allocation of support and governance costs	-	61,193	(61,193)	-
Total expenditure	45,387	584,859	-	630,246

Prior period expenditure has been reanalysed to show the allocation of staff costs to support and governance costs. The reanalysis does not affect the numbers presented in the 2021 statement of financial activities.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

9. Grants payable:

	2022 £	2021 £
<u>Hardship</u>		
Payments to individuals*	22,725	65,333
Payments to organisations:		
Red Cross	-	7,600
Refugee Women of Bristol	-	4,600
Borderlands	-	3,200
Bristol Hospitality Network	-	2,800
Total hardship	22,725	83,533
<u>Other grants payable</u>		
Voscur	28,531	-
Total grants payable	51,256	83,533

*Payments to individuals includes the purchase of computer equipment and other devices, vouchers, cash payments, reimbursed expenses and in kind donations of mobile phones, laptops and phone credit.

There were no grant commitments agreed but not paid at year end in the current or prior year.

10. Net movement in funds

This is stated after charging:

	2022 £	2021 £
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Independent examiner's remuneration:	2,640	2,400

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

11. Staff costs and numbers

Staff costs were as follows:

	2022 £	2021 £
Salaries and wages	412,393	349,037
Social security costs	25,686	19,328
Pension costs	12,458	11,169
	<u>450,537</u>	<u>379,534</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and the CEO. The total employee benefits of the key management personnel were £46,938 (2021: £42,122).

	2022 No.	2021 No.
Average head count	<u>26</u>	<u>23</u>

12. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

13. Debtors

	2022 £	2021 £
Trade debtors	12,280	1,835
Prepayments	2,456	1,818
Accrued income	6,400	4,577
Other debtors	1,450	-
	<u>22,586</u>	<u>8,230</u>

14. Creditors : amounts due within 1 year

	2022 £	2021 £
Trade creditors	6,372	4,497
Accruals	15,948	17,225
Other taxation and social security	13,091	11,257
Funds held as an agent (note 18)	10,865	-
	<u>46,276</u>	<u>32,979</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

15. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	283,430	55,146	261,164	599,740
Current liabilities	-	-	(46,276)	(46,276)
Net assets at 31 March 2022	283,430	55,146	214,888	553,464
Prior period comparative (restated)				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	298,193	52,280	215,928	566,401
Current liabilities	-	-	(32,979)	(32,979)
Net assets at 31 March 2021	298,193	52,280	182,949	533,422

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

16. Movements in funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
Restricted funds					
Advice	63,832	134,803	(99,628)	1,964	100,971
BRASP	-	93,575	(49,508)	-	44,067
English and computer classes	10,000	-	(10,060)	60	-
Early years project	30,020	26,889	(58,840)	5,264	3,333
Welcome team	75,299	81,933	(167,927)	25,555	14,860
Main office	53,862	74,311	(114,457)	30,813	44,529
Young people's project	45,296	60,000	(58,950)	888	47,234
Member participation	5,453	15,803	(13,744)	2,094	9,606
Pride Without Borders	14,431	17,329	(12,930)	-	18,830
Total restricted funds	298,193	504,643	(586,044)	66,638	283,430
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Main office	9,800	11,000	(13,967)	-	6,833
Welcome team	-	10,000	(4,167)	-	5,833
Strategic reserve	40,000	-	-	-	40,000
<i>Total designated funds</i>	52,280	21,000	(18,134)	-	55,146
General funds	182,949	142,371	(43,794)	(66,638)	214,888
Total unrestricted funds	235,229	163,371	(61,928)	(66,638)	270,034
Total funds	533,422	668,014	(647,972)	-	553,464

Purposes of restricted funds

Advice

This project has been funded by donations, fundraising and grants from Refugee Action Early Action project, Tudor Trust, AB Charitable Trust, Migration Exchange Respond and Adapt, Community Justice Fund, Quartet, BNSSG Clinical Commissioning Group and Nationwide Community Foundation. A large individual donation was received in 2021/22 which will be used for Advice in 2022/23.

BRASP (Bristol Refugee and Asylum Seeker Partnership)

In 2021/22, we were successful in obtaining funds to support the development of the Bristol Refugee and Asylum Seeker Partnership – a partnership of 15 organisations working together in Bristol to support asylum seekers and refugees. Funders were: National Lottery Community Fund, Quartet, Bristol City Council Impact Fund and Refugee Action Explore Adapt Renew.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

16. Movements in funds (continued)

English and computer classes	These are funds restricted to be used for English classes and included funding through Allen and Nesta Ferguson.
Early years project	These are funds that are restricted to the Early Years project. Funders include BBC Children in Need, J & M Britton, Swan Mountain, Nisbets, Ryklow Charitable Trust, Leonard Laity Stoate and Mazi project. Refugee Women of Bristol and an individual donor also contributed to the running of the project.
Welcome team	These are funds that are restricted to be used in running the Welcome Team not including the Early Years Project. Funders include Bristol City Council Impact Fund, Refugee Action Early Action/Explore Adapt Renew, AB Charitable Trust, Barrow Cadbury (Covid), Migration Exchange Respond and Adapt, John James Foundation, The Blue Thread, BNSSG Clinical Commissioning Group, Community Chest, Awards for All and Quartet.
Main office	These are funds that are restricted to be used in running the Main office. Funders include Lloyds Foundation, Refugee Action Early Action/Explore Adapt Renew, Quartet, Tudor Trust, Migration Exchange Respond and Adapt, Nationwide, Community Justice Fund, Bristol Impact Fund, and National Lottery Community Fund.
Young people's project	The Young People's Project was funded through Paul Hamlyn Foundation.
Member participation	In 2019/20 we received a grant from Lloyds Foundation to support our members (service users) to speak out about their experiences of being subject to a "No Recourse to Public Funds" condition. This project builds on the work of our VOICE project, providing training, building confidence, and providing opportunities to advocate for better treatment for asylum seekers, refugees and other vulnerable migrants. A large individual donation was received in 2021/22 which will be used for Member participation in 2022/23.
Pride Without Borders	These are funds that are restricted to be used for Pride Without Borders and include Critical Social Policy Fund. The fund also includes income from a crowdfunder in 2020 which raised funds specifically for Pride Without Borders.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

16. Movements in funds (continued)

Purposes of designated funds

BRR Sue Njie hardship fund	These are funds that are designated to be used to help destitute asylum seekers.
Welcome team	The Welcome designated fund is made up of grants received as unrestricted but which were allocated for use by the Welcome Team including JJ Charitable Trust and Tudor Trust.
Main office	The Main Office designated fund is made up of grants received as unrestricted but which were allocated for use by the core/main office functions of the organisation including JJ Charitable Trust, Tudor Trust, SC and ME Morland's Charitable Trust and Business rates grants.
Strategic reserve	At the end of 2020/21, trustees designated £40,000 of unrestricted reserves for strategic purposes. This is made up of £30,000 previously designated for new premises and an additional £10,000 from unrestricted funding. The purpose of this reserve is to enable the organisation to plan and prepare for the future. Trustees expect that the organisation may have additional premises needs in the short term and may still want to explore purchasing its own building in the longer term and it is intended that having this reserve will enable BRR to be prepared for this.

Transfers between funds

Transfers in to restricted funds represent contributions from general reserves to top up overspends on restricted projects.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

16. Movements in funds (continued)

Prior period comparative (restated)	At 1 April 2020 £	Income £	Expenditure £	Transfers between £	At 31 March 2021 £
Restricted funds					
Advice	4,174	115,085	(55,427)	-	63,832
Lloyds DCMS	-	27,000	(27,790)	790	-
English and computer classes	18,672	11,343	(22,262)	2,247	10,000
Early years project	8,943	73,822	(55,116)	2,371	30,020
Welcome team	29,132	221,706	(175,539)	-	75,299
Main office	34,419	92,640	(103,625)	30,428	53,862
Young people's project	54,652	60,475	(69,831)	-	45,296
Member participation	-	2,547	(7,733)	10,639	5,453
Pride Without Borders	-	22,883	(8,452)	-	14,431
Total restricted funds	149,992	627,501	(525,775)	46,475	298,193
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Main office	-	9,800	-	-	9,800
Advice Designated Fund - Asylum Homelessness Project	49,460	-	(49,460)	-	-
New premises	30,000	-	-	(30,000)	-
Strategic reserve	-	-	-	40,000	40,000
<i>Total designated funds</i>	81,940	9,800	(49,460)	10,000	52,280
General funds	138,547	155,888	(55,011)	(56,475)	182,949
Total unrestricted funds	220,487	165,688	(104,471)	(46,475)	235,229
Total funds	370,479	793,189	(630,246)	-	533,422

17. Related party transactions

No related party transactions took place during the current year (2021: none).

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2022

18. Funds received as an agent

During the year, the charity acted as custodian trustee for a number of partner organisations. An analysis of the funds received and paid by the charity is given below. Funds held at the year end are included in note 14.

		Funds held at 1 April 2021 £	Funds received £	Funds paid £	Funds held at 31 March 2022 £
<i>Received from</i>	<i>Distributed to</i>				
Quartet Community Foundation	Individuals	-	1,641	(1,641)	-
Bristol City Council	Borderlands	-	9,450	(9,450)	-
	Bristol Hospitality				
Bristol City Council	Network	-	7,957	(7,957)	-
Tudor Trust	Bristol Law Centre	-	20,000	(20,000)	-
Bristol City Council	Project MAMA	-	4,788	(4,788)	-
	Refugee Women of				
Bristol City Council	Bristol	-	9,947	(9,947)	-
	Refugee, Asylum and				
Lloyds Bank Foundation	Migration Policy Project	-	19,865	(9,000)	10,865
		-	73,648	(62,783)	10,865

19. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2022 £	2021 £
Amount falling due:		
Within 1 year	23,688	23,688
Within 1 - 5 years	57,246	80,934
	80,934	104,622

Accounts

Company no. 05669208
Charity no. 1126646

Bristol Refugee Rights
Report and Financial Statements
31 March 2021

Bristol Refugee Rights

Reference and administrative details

For the year ended 31 March 2021

Company number	05669208	
Charity number	1126646	
Registered office and operational address	Wellspring Settlement 43 Ducie Road Barton Hill Bristol BS5 0AX	
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:	
	Kenneth Macharia	Chair since 12 November 2020
	Professor Chris Bertram	Chair until 12 November 2020
	Helena Milton-Thompson	Vice Chair since 12 November 2020
	Nasim Dumont	Vice Chair until 12 November 2020
	Maria Williams	Treasurer
	Mano Candappa	
	Natasha Carver	
	Josie Forsyth	
	Emmanuel Nsofwa	Resigned 12 November 2020
	Ruth Pickersgill	
	Christina Stokes	
	Irene Zikusoka	
Company secretary	Sally Jones	
Chief executive	Beth Wilson	
Bankers	The Co-operative Bank PO Box 101 1 Balloon Street Manchester M60 4EP	Buckinghamshire Building Society High Street Chalfont St. Giles Bucks HP8 4QB
	Cambridge and Counties Bank Charnwood Court New Walk Leicester LE1 6TE	Charities Aid Foundation (Shawbrook) 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4TA
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD	

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2021

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Chair's report

My name is Kenneth Macharia and in line with BRR's commitment to be member led, I took over from Chris Bertram as Chair of Trustees last November. The past year has been a very challenging one for our members, staff and volunteers. With the drop-in closed because of the coronavirus pandemic, BRR has had to adapt. Thanks to our dedicated staff and the understanding of our members, we have been able to move many of our support services online and we have made it a priority to make sure that as many members as possible have the equipment and resources to engage with us virtually during what has been a very stressful and isolating time for refugees in the UK.

The pandemic has also coincided with our move away from Malcolm X Community Centre and the St Paul's Learning Centre to Wellspring Settlement (formerly Barton Hill Settlement and Wellspring Healthy Living Centre), as things open up, we are hoping to welcome everyone to our new base sometime in the Autumn. Thanks to our supporters and funders, we are well-equipped and resourced to continue our work as Bristol's leading refugee-support charity. The environment for refugees in the UK is getting no easier as the Home Office and the government introduce ever more hostile policies, but this makes our work more vital than ever for the members who depend on us. We will be doing lots of consultation to come up with the best way of working going forward. Learning from the past year, we will combine the best part of online and face to face as far as resource restrictions allow.

I would like to thank Beth Wilson, our Director, for her hard work and support in making this possible. I have been learning a lot and I have a wonderful team around me that's extremely supportive. As Chair, I have appreciated much more the dedication and selfless work of my fellow Trustees and the dedication of staff, volunteers and members. Finally, thank you to Emmanuel Nsofwa who stood down as Trustee during the year.



Kenneth Macharia, Chair of the Board of Trustees

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2021

Structure, governance and management

Organisation

Bristol Refugee Rights was incorporated as a company limited by guarantee on 9 January 2006, originally under the name Holding Refugees and Human Rights in Mind, and registered as a charity on 11 November 2008.

The charity is controlled by its governing document, Memorandum and Articles of Association which was last updated at the AGM in October 2019. Governance of BRR is through a Board of Trustees elected by the membership at the AGM. The Board has final legal authority and is responsible for overseeing the operation of the entire charity and its activities. The Chair and Vice Chair and Treasurer are elected annually and Trustees are elected for a three year term. All new Trustees take part in a formal induction programme and receive regular training.

The Board meets six times in a year. It regularly reviews its structure and the individual and corporate responsibilities of Trustees. The Board of Trustees can set up sub-committees (i.e. to deal with detailed finances, personnel issues etc.) but key decisions have to be taken by the full Board and sub-committees have to report back to the Board. A Delegated Responsibility Policy is in place as well as Terms of Reference and Standing Orders for each operating sub-committee. During the course of 2020/21 the sub-committee structure underwent a review. Therefore, until November 2020, the following sub-committees existed: Staffing and Finance; Fundraising and Communications; Premises; Early Years Project (with the latter two sub-committees meeting only as required). Since November 2020, the following sub-committees have formed and all meet regularly in line with the workload and role of the committee: Finance and Fundraising; Staffing; Governance; Early Years Committee. In 2021 a Strategy Working Group of Staff and Trustees has also been formed to support the development of a new 5 year Strategic Plan.

Risk review

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees recognise the importance of identifying and putting in place effective arrangements for the management of risk. A Risk Register has been established and has been approved by the Board of Trustees. It is kept under regular review by the Board of Trustees and any changes to risk are reviewed at each Trustees meeting. Financial risks associated with reducing income streams from the government and trust funding has led to the development of a 3 year Income Generation Strategy which plans for and supports the diversification of funding and activities. Where appropriate, systems or procedures have been in place to diminish the risk the charity faces. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

The Directors

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2021

Objectives and activities

Objects of the charity

The charity adopted new objects at their AGM on 11 October 2018. These are as follows:

- 1 To relieve the needs of asylum seekers, refugees and migrants by the provision of information, advice and support;
- 2 To preserve and protect the physical and mental health of asylum seekers, refugees and migrants and the dependants of persons in those categories;
- 3 To advance the education of the public in general about the issues relating to refugees and those seeking asylum and persons with precarious migration status;
- 4 To provide facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities;
- 5 To advance the education and training of refugees, asylum seekers, migrants and their dependants; and
- 6 To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations) by all or any of the following means:
 - Relieving need among the victims of human rights abuse;
 - Conducting research into human rights issues;
 - Educating the public about human rights;
 - Raising awareness of human rights issues;
 - Promoting public support for human rights; and
 - Promoting respect for human rights among individuals and corporations.

In normal circumstances, the charity provides a community hub (Welcome Centre) where asylum seekers and refugees can meet and be supported to play a full part in the life of the wider community. Services are delivered by volunteers including around 40-50% of whom are asylum seekers or refugees themselves. From the Welcome Centre hub, a number of projects operate, all providing services to BRR's members (asylum seekers, refugees and other migrants).

However, in late January and February of 2020, the first cases of a new Coronavirus, named COVID19, emerged in England. In early March 2020, the first death in England occurred, individuals and organisations started to become concerned about the implications of this new virus; people were told to keep their distance and wash their hands more. In March 2020, government restrictions on businesses and social contact started to be introduced, with a full lockdown announced on 23 March 2020. Messages emerged that older people and those of Black, Asian and Minority Ethnic background were at greater risk. As a result, Bristol Refugee Rights services, many of which were predominantly if not wholly delivered face to face pre-pandemic, were forced to change overnight. Our services delivered during 2021 have therefore been as follows:

- The Advice Team has offered support, information and advice to asylum seekers and others with insecure immigration status. This has involved operating an open access telephone line for individuals (taken over by the Welcome Team since January 2021) as well as receiving requests for advice and referrals from other voluntary and statutory sector partners. They have mostly worked on the phone, meeting people in person where necessary. They have supported people to:
 - Understand their immigration status and options for regularising it;
 - Understand and realise their entitlements to accommodation and support;
 - Challenge the provision of inappropriate accommodation;
 - Understand what is happening with their asylum claim and correspondence received about it;

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2021

- Find a solicitor or address problems with their solicitor; and
- Access or deal with problems related to healthcare, education or support from social services.
- The Welcome Team has supported people proactively, with wellbeing, social, English language, information and meeting basic needs. At the start of the pandemic they reached out to our members to check on them, understand their needs and provide them with emotional and practical support. They have supported people in the following ways:
 - Wellbeing/outreach calls regularly to those most vulnerable/in need;
 - Provision of data and devices (phones/tablets/laptops) and support to set them up and use them;
 - Virtual (and outdoor during the summer months) groups including exercise, wellbeing, social activities, a conversation club and English language classes;
 - Family support including virtual activities for children e.g. storytelling;
 - Asylum Guides – a project aimed at supporting people to better understand and be better prepared for the asylum process; and
 - Support for those who are destitute e.g. food referrals, signposting and referrals to other services, distribution of emergency grants.
- Since summer 2020, the Home Office opened an emergency Initial Accommodation in Bristol to house the increasing number of asylum seekers in England. This was a direct response to them not being able to evict people during the pandemic and the high number of boat arrivals during 2020. We have provided outreach 2 days a week, supporting people to access health services, navigate the asylum process and the city and ensure that they are connected with other asylum seeker and refugee services in Bristol.
- In November 2020 we were able to start a new project as a result of Covid Emergency Funding. The CLEAR Project works with our members who are in the most complex situations; it supports them to navigate the different agencies that are working with them, to access agencies who they could be receiving support from, to be safe and to move forward.
- Our Young People's Project works with young people aged 16-25 who are subject to immigration control. Since November 2020, this work has been focused on supporting those who are the responsibility of Bristol City Council. The project also works closely with the Council on best practice.
- Member participation and leadership continues to be embedded within BRR. Despite the pandemic, our Member Consultation Group has continued to meet monthly. We have continued to support asylum seekers and refugees to volunteer. Since February 2021 we have refreshed our project aimed at giving asylum seekers and refugees a voice in system change with a current focus on two areas: those with No Recourse to Public Funds; and Young People.
- Pride Without Borders project provides specific support to LGBT+ asylum seekers and refugees and has continued to do so online, by phone and face to face where possible throughout the last year.

Achievements and performance

Bristol Refugee Rights was set up as a voluntary organisation in 2005 to uphold and champion the human rights of asylum seekers and refugees.

- BRR is a place of solidarity and trust; being member led is fundamental; members are supported to participate throughout the organisation;
- BRR prioritises welcome, safety, wellbeing and equality;
- BRR services are holistic; complimentary and integrated;
- Many BRR services are unique in Bristol: an Advice Service which includes asylum support advice; an Early Years Project for refugee and migrant children; an LGBT+ group specifically for asylum seekers, refugees and migrants; and

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2021

- BRR works in partnership; convening city-wide fora, bringing organisations together and working strategically to meet the needs of members and tackle root causes of the problems they face.

BRR provides welcome in Bristol; asylum seekers, refugees and other migrants:

- have their basic needs met;
- improve their wellbeing;
- have a better understanding of and are better able to navigate the asylum system; and
- develop personally and become more independent.

We also campaign more widely for the human rights of refugees, asylum seekers and other migrants with insecure immigration status. Bristol Refugee Rights aims to be a 'lived experience-led' organisation. We hold OISC accreditation to Level 3 in Asylum Law and Level 2 in Immigration Law. We are a Living Wage Accredited Employer.

In 2020/21, we achieved the following:

- We supported 840 people, 334 of whom accessed our services for the first time during the year;
- 492 people received support from the Advice Team;
- 448 people have received Wellbeing/Outreach calls;
- We distributed £45,400 in Emergency Winter Grants to individuals in partnership with Refugee Women of Bristol, British Red Cross, Borderlands and Bristol Hospitality Network;
- We bought £3,125 worth of supermarket vouchers for families;
- £8,142 purchased and distributed in phone top ups/data;
- £5,652 spent on tech devices with 197 devices (a combination of purchased by us and donated by individuals/businesses) distributed in total;
- We made 1,820 referrals for food;
- 303 participants on our BRR WhatsApp information broadcast group received regular information about services, Covid-19 rules and staying safe;
- All individuals we have contacted / who have contacted us have had the option of using an interpreter;
- COVID safety videos/information has been shared in own language where available. We have produced 2 translated leaflets on behalf of Bristol organisations with services information;
- We supported numerous national campaigns – signing letters, posting on social media. We have also advocated locally for better treatment, services and support particularly for those accommodated in Initial Accommodation and those accommodated under Everyone In;
- We continued to embed Early Action principles throughout our work and obtained funding to test a “Complex Needs Caseworker” post – known as the CLEAR project;
- There have been no Covid outbreaks linked to our work; we have supported and enabled the containment of outbreaks in the IA hotel;
- We have worked collaboratively with BRASP partner organisations and produced a report on the impact of that collaboration which demonstrates that as a sector we have done more for more people than we would have been able to do as individual organisations;
- Our 6 strategic priorities have remained at the heart of what we do although have been significantly more challenging to meet in some cases;
- We secured in excess of £200,000 in emergency funds for the current financial year and exceeded our grant funding target for the year. All funding deadlines and reporting deadlines were met. Good relationships were maintained with funders through regular provision of updates;

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2021

- We held a Black Lives Matter meeting and explored the intersection between the issues of race, immigration status and other equality issues and recognised that as an organisation working with asylum seekers and refugees, it is imperative that we build our understanding of the discrimination faced by our members and others in society due to each and all of these issues. We have committed to building our understanding of racism and how to be anti-racist; but also to continuing to address the intersectionality between the multiple and complex issues those who use our services face. A Working Group of Staff and Trustees have developed a programme of specific actions that will be taken as we continue on our journey; and
- We held 12 virtual MCG meetings; 20 different people have engaged with the MCG with an average of between 6 and 7 people attending each meeting.

You can find out more about us on our website: www.bristolrefugeerights.org

Financial review

In 2020-21 BRR generated funding of £793,189 and spent £630,246 (including gifts in kind of £21,800). Most of our funding came from trusts, foundations, and Bristol City Council, while £103,019 of our funding came from individual donors. We secured in excess of £200,000 in Covid emergency funds to be spent during the financial year. A proportion of the income received in the latter half of the year was restricted for delivery of services in 2021/22.

We also secured £18,105 through a Crowdfunder which specifically enabled us to support our members with their tech needs which became both more apparent and more urgent during Covid. The funding raised allowed us to purchase data top ups, devices and provide support to our members to be digitally included. We also secured £46,230 of funding through Bristol City Council Emergency Winter Grants. This funding was specifically to be used to give out grants to individuals who were in need of financial support.

All funding received has been vital in ensuring that we can continue to be here for our members, and we would like to thank all donors and funders for supporting us.

Public benefit

The Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Reserves policy

The reserves policy is reviewed at least every 3 years. In 2020/21, the policy was to hold a financial reserve equivalent to 3 months operating costs. This level of reserve was set as it was deemed both reasonably achievable and to be of a sufficient level to ensure continuing operation of the charity, in light of the charity holding a number of multi-year grants.

The budgeted expenditure for 2021/22 is £603,472 and therefore the target is £150,868 in general funds. Our general reserve at the end of March 2021 is £182,949 which is 21% over the target.

Statement of responsibilities of the Trustees

The Trustees (who are also Directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Bristol Refugee Rights

Report of the Trustees

For the year ended 31 March 2021

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

Independent examiners

Godfrey Wilson Limited were re-appointed as independent examiners to the charitable company during the year and have expressed their willingness to continue in that capacity.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Approved by the Trustees on 9 September 2021 and signed on their behalf by



Kenneth Macharia, Chair of the Board of Trustees

Independent examiner's report

To the trustees of

Bristol Refugee Rights

I report to the trustees on my examination of the accounts of Bristol Refugee Rights (the charitable company) for the year ended 31 March 2021, which are set out on pages 10 to 27.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Godfrey

Date: 13 September 2021

Alison Godfrey FCA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Bristol Refugee Rights

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2021

	Note	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Income from:					
Donations	3	606,950	151,246	758,196	529,335
Charitable activities	5	11,263	19,928	31,191	19,407
Other trading activities	6	-	1,170	1,170	5,605
Investments		-	2,632	2,632	969
Total income		<u>618,213</u>	<u>174,976</u>	<u>793,189</u>	<u>555,316</u>
Expenditure on:					
Raising funds		6,619	38,768	45,387	40,761
Charitable activities		<u>519,156</u>	<u>65,703</u>	<u>584,859</u>	<u>442,413</u>
Total expenditure	8	<u>525,775</u>	<u>104,471</u>	<u>630,246</u>	<u>483,174</u>
Net income		92,438	70,505	162,943	72,142
Transfers between funds		<u>46,475</u>	<u>(46,475)</u>	-	-
Net movement in funds	9	138,913	24,030	162,943	72,142
Reconciliation of funds:					
Total funds brought forward		<u>149,992</u>	<u>220,487</u>	<u>370,479</u>	<u>298,337</u>
Total funds carried forward		<u><u>288,905</u></u>	<u><u>244,517</u></u>	<u><u>533,422</u></u>	<u><u>370,479</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 15 to the accounts.

Bristol Refugee Rights

Balance sheet

As at 31 March 2021

	Note	£	2021 £	2020 £
Current assets				
Debtors	12	8,230		8,844
Cash at bank and in hand		<u>558,171</u>		<u>378,943</u>
		566,401		387,787
Liabilities				
Creditors: amounts falling due within 1 year	13	<u>(32,979)</u>		<u>(17,308)</u>
Net current assets			<u>533,422</u>	<u>370,479</u>
Total assets less current liabilities			<u>533,422</u>	<u>370,479</u>
Net assets	14		<u><u>533,422</u></u>	<u><u>370,479</u></u>
Funds	15			
Restricted funds			288,905	149,992
Unrestricted funds				
Designated funds			61,568	81,940
General funds			<u>182,949</u>	<u>138,547</u>
Total charity funds			<u><u>533,422</u></u>	<u><u>370,479</u></u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 9 September 2021 and signed on their behalf by



Kenneth Macharia, Chair of the board of trustees

Bristol Refugee Rights**Statement of cash flows****For the year ended 31 March 2021**

	2021	2020
	£	£
Cash used in operating activities:		
Net movement in funds	162,943	72,142
Adjustments for:		
Dividends, interest and rents from investments	(2,632)	(969)
Decrease / (increase) in debtors	614	(4,066)
Increase / (decrease) in creditors	15,671	(3,595)
Net cash provided by / (used in) operating activities	176,596	63,512
Cash flows from investing activities:		
Dividends, interest and rents from investments	2,632	969
Net cash provided by / (used in) investing activities	2,632	969
Increase / (decrease) in cash and cash equivalents in the year	179,228	64,481
Cash and cash equivalents at the beginning of the year	378,943	314,462
Cash and cash equivalents at the end of the year	558,171	378,943

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2021

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Bristol Refugee Rights meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves and having considered the impact of the ongoing Covid pandemic. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Conduit funding

Conduit funds are monies received for third parties and do not belong to the charity. The incoming funds and outgoing payments are excluded from the Statement of Financial Activities. Any conduit funds in hand at the year end are shown as creditors in the accounts.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

e) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2021

1. Accounting policies (continued)

g) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs are allocated in full to charitable activities.

j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

n) Pension costs

The company operates an independently administered defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2021

1. Accounting policies (continued)

o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There are no key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements.

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2020 Total £
Income from:			
Donations	371,954	157,381	529,335
Charitable activities	-	19,407	19,407
Other trading activities	-	5,605	5,605
Investments	221	748	969
	<u>372,175</u>	<u>183,141</u>	<u>555,316</u>
Total income	<u>372,175</u>	<u>183,141</u>	<u>555,316</u>
Expenditure on:			
Raising funds	37,803	2,958	40,761
Charitable activities	379,784	62,629	442,413
	<u>417,587</u>	<u>65,587</u>	<u>483,174</u>
Total expenditure	<u>417,587</u>	<u>65,587</u>	<u>483,174</u>
Net income and net movement in funds	<u>(45,412)</u>	<u>117,554</u>	<u>72,142</u>

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2021

3. Income from donations	Restricted	Unrestricted	2021
	£	£	Total
			£
Grants (see note 4)	571,976	29,180	601,156
Subscriptions and donations	31,097	71,922	103,019
Membership fees	-	908	908
Gift aid	3,877	14,655	18,532
Gifts in kind*	-	21,800	21,800
Coronavirus Job Retention Scheme	-	12,781	12,781
Total income from donations	606,950	151,246	758,196

*Gifts in kind received during the year relate to the provision of refurbished technology (phones, laptops, tablets), personal protective equipment and staff training. The charity also benefitted from donated food and clothing supplies for distribution directly to beneficiaries. As these goods are inherently difficult to value reliably, these donations are not included in the above figures.

Prior period comparative:

	Restricted	Unrestricted	2020
	£	£	Total
			£
Grants (see note 4)	345,859	70,460	416,319
Subscriptions and donations	26,083	67,010	93,093
Membership fees	12	493	505
Gift aid	-	13,918	13,918
Gifts in kind*	-	5,500	5,500
Total income from donations	371,954	157,381	529,335

Bristol Refugee Rights

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For the year ended 31 March 2021

4. Grant income	Restricted £	Unrestricted £	2021 Total £
AB Charitable Trust	15,000	-	15,000
Awards for All (National Lottery Community Fund)	9,999	-	9,999
BBC Children in Need	22,536	-	22,536
Bristol City Council (Business rates and discretionary grants)	-	9,800	9,800
Bristol City Council (ESOL Assessment)	10,794	-	10,794
Bristol City Council (Impact Fund)	54,883	-	54,883
Bristol City Council (Winter hardship grants)	46,230	-	46,230
Community chest	2,000	-	2,000
Community Justice fund	20,000	-	20,000
CSP Solidarity Fund	5,000	-	5,000
J & M Britton	3,000	-	3,000
John James Bristol Foundation	52,854	12,500	65,354
Lethersellers Fund	1,500	-	1,500
Lloyds Bank Foundation	54,000	6,880	60,880
Mazi project	400	-	400
Nationwide Foundation	49,810	-	49,810
Paul Hamlyn Foundation	80,000	-	80,000
Quartet Community Foundation	2,500	-	2,500
Refugee Action (National Lottery Community Fund)	72,071	-	72,071
Rycklow Trust	5,299	-	5,299
Swain Mountain	4,000	-	4,000
The Barrow Cadbury Trust (COVID-19 Support Fund)	33,100	-	33,100
The Blue Thread	5,000	-	5,000
Tudor Trust	22,000	-	22,000
	<u>571,976</u>	<u>29,180</u>	<u>601,156</u>

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For the year ended 31 March 2021

4. Grant income (continued)

Prior period comparative:

	Restricted £	Unrestricted £	2020 Total £
AB Charitable Trust	20,000	-	20,000
Allen and Nesta Ferguson Charitable Trust	10,000	-	10,000
BBC Children in Need	21,497	-	21,497
Bristol City Council (ESOL Assessment)	7,710	-	7,710
Bristol City Council (ESOL Network and Website)	11,000	-	11,000
Bristol City Council (Impact Fund)	58,860	-	58,860
Bristol City Council (Young People)	10,000	-	10,000
Garfield Weston Foundation	-	10,000	10,000
John R Murray Charitable Trust	15,000	-	15,000
Lloyds Bank Foundation	33,500	-	33,500
Nationwide Foundation	-	49,460	49,460
Nisbet Trust	15,000	-	15,000
Paul Hamlyn Foundation	75,000	-	75,000
People's Postcode Lottery	15,000	5,000	20,000
Quartet Community Foundation	20,163	-	20,163
Refugee Action (National Lottery Community Fund)	28,929	-	28,929
SC and ME Moreland's Charitable Trust	-	1,000	1,000
Society of Merchant Venturers	4,200	-	4,200
St Stephens and St James Trust	-	5,000	5,000
	<u>345,859</u>	<u>70,460</u>	<u>416,319</u>

5. Income from charitable activities

	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Early years project - services provided	5,144	-	5,144	8,877
Training income	-	9,937	9,937	10,530
Other charitable activities	<u>6,119</u>	<u>9,991</u>	<u>16,110</u>	-
Total income from charitable activities	<u>11,263</u>	<u>19,928</u>	<u>31,191</u>	<u>19,407</u>

All income from charitable activities in the prior year was unrestricted.

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For the year ended 31 March 2021

6. Income from other trading activities

	Restricted £	Unrestricted £	2021 Total £	2020 Total £
Rental income	-	1,170	1,170	5,321
Merchandise	-	-	-	284
Total income from other trading activities	-	1,170	1,170	5,605

All income from other trading activities in the prior year was unrestricted.

7. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council, the National Lottery, and the furlough grant under the Coronavirus Job Retention Scheme. The total value of such grants in the period ending 31 March 2021 was £134,488 (2020: £87,570). There are no unfulfilled conditions or contingencies attaching to these grants in 2020 or 2021. Additionally the charity receives funding from the National Lottery, amounting to £82,070 in 2021 (2020: £28,929).

8. Total expenditure

	Raising funds £	Charitable activities £	2021 Total £
Fundraising	6,619	-	6,619
Hardship *	-	83,533	83,533
Interpreting	-	33,414	33,414
Monitoring and evaluation	-	4,140	4,140
Office costs	-	64,731	64,731
Professional fees	-	12,145	12,145
Room hire	-	4,062	4,062
Staff salaries (note 10)	38,768	340,766	379,534
Training	-	4,600	4,600
Support and governance costs:			
Computer and internet	-	34,415	34,415
Governance	-	613	613
Insurance	-	1,415	1,415
Membership fees	-	985	985
Volunteers expense	-	40	40
Total expenditure	45,387	584,859	630,246

* Included within hardship are grants paid to individuals of £65,333 (2020: £2,798). This includes the purchase of computer equipment and other devices, vouchers, cash payments, reimbursed expenses and in kind donations of mobile phones, laptops and phone credit. All grants were paid to support beneficiaries during the Covid pandemic. Grants paid to institutions are detailed below:

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For the year ended 31 March 2021

8. Total expenditure (continued)

Grants to institutions:	2021 £	2020 £
Red Cross	7,600	-
Refugee Women of Bristol	4,600	-
Borderlands	3,200	-
Bristol Hospitality Network	2,800	-
	18,200	-

Prior period comparative

	Raising funds £	Charitable activities £	2020 Total £
Catering	-	4,640	4,640
Events and trips	-	868	868
Fundraising	6,342	-	6,342
Hardship	-	2,798	2,798
Interpreting	-	11,948	11,948
Monitoring and evaluation	-	4,485	4,485
Office costs	-	23,983	23,983
Professional fees	-	8,237	8,237
Room hire	-	37,433	37,433
Staff salaries (note 10)	34,419	313,757	348,176
Training	-	5,923	5,923
Support and governance costs:			
Computer and internet	-	14,652	14,652
Governance	-	3,099	3,099
Insurance	-	2,501	2,501
Membership fees	-	2,135	2,135
Travel and subsistence	-	1,622	1,622
Volunteers expense	-	4,332	4,332
Total expenditure	40,761	442,413	483,174

9. Net movement in funds

This is stated after charging:

	2021 £	2020 £
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	107
Independent examiner's remuneration:	2,400	1,500

During the year, no trustees were reimbursed for expenses (2020: 4 trustees, relating to travel, training and subsistence).

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For the year ended 31 March 2021

10. Staff costs and numbers

Staff costs were as follows:

	2021 £	2020 £
Salaries and wages	349,037	318,895
Social security costs	19,328	18,654
Pension costs	11,169	10,627
	<u>379,534</u>	<u>348,176</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the trustees and director. The total employee benefits of the key management personnel were £42,122 (2020: £35,960).

	2021 No.	2020 No.
Average head count	<u>23</u>	<u>24</u>

11. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

12. Debtors

	2021 £	2020 £
Trade debtors	1,835	2,197
Prepayments	1,818	3,586
Accrued income	4,577	3,061
	<u>8,230</u>	<u>8,844</u>

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13. Creditors : amounts due within 1 year

	2021 £	2020 £
Trade creditors	4,497	782
Accruals	17,225	5,401
Other taxation and social security	11,257	7,745
Funds held on behalf of Bristol Hospitality Network	-	3,380
	32,979	17,308

14. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	288,905	61,568	215,928	566,401
Current liabilities	-	-	(32,979)	(32,979)
Net assets at 31 March 2021	288,905	61,568	182,949	533,422
Prior period comparative				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Current assets	149,992	81,940	155,855	387,787
Current liabilities	-	-	(17,308)	(17,308)
Net assets at 31 March 2020	149,992	81,940	138,547	370,479

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For the year ended 31 March 2021

15. Movements in funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2021 £
Restricted funds					
Advice	4,174	115,085	(55,427)	-	63,832
Lloyds DCMS	-	27,000	(27,790)	790	-
English and computer classes	18,672	11,343	(22,262)	2,247	10,000
Early years project	8,943	73,822	(55,116)	2,371	30,020
Welcome team	29,132	221,706	(175,539)	-	75,299
Main office	34,419	92,640	(103,625)	30,428	53,862
Young people's project	54,652	60,475	(69,831)	-	45,296
Member participation	-	2,547	(7,733)	10,639	5,453
Pride Without Borders	-	13,595	(8,452)	-	5,143
Total restricted funds	149,992	618,213	(525,775)	46,475	288,905
Unrestricted funds					
<i>Designated funds:</i>					
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Pride Without Borders	-	9,288	-	-	9,288
Main office	-	9,800	-	-	9,800
Advice Designated Fund - Asylum					
Homelessness Project	49,460	-	(49,460)	-	-
New premises	30,000	-	-	(30,000)	-
Strategic reserve	-	-	-	40,000	40,000
<i>Total designated funds</i>	81,940	19,088	(49,460)	10,000	61,568
General funds	138,547	155,888	(55,011)	(56,475)	182,949
Total unrestricted funds	220,487	174,976	(104,471)	(46,475)	244,517
Total funds	370,479	793,189	(630,246)	-	533,422

Purposes of restricted funds

Advice

This project has been funded by donations, fundraising and grants from Refugee Action Early Action project, Leathersellers (Covid), Tudor Trust, AB Charitable Trust, Barrow Cadbury (Covid), Migration Exchange Respond and Adapt, Paul Hamlyn Foundation (Covid), Community Justice Fund and Nationwide Community Foundation.

Lloyds DCMS

Funding was received from Lloyds which was specifically to assist us in our Covid response. It was used for purchasing equipment to make the office safe, additional computer equipment and to fund training for volunteers.

Bristol Refugee Rights

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15. Movements in funds (continued)

English and computer classes	These are funds restricted to be used for English classes and included funding through Community Learning at Bristol City Council for delivery of education funded by WECA and for the ESOL single assessment project.
Early years project	These are funds that are restricted to the Early Years project. Funders include BBC Children in Need, J & M Britton, Swan Mountain, Ryklow Charitable Trust, Paul Hamlyn Foundation (Covid), John James Foundation and Mazi project. Refugee Women of Bristol also contributed to the running of the project.
Welcome team	These are funds that are restricted to be used in running the Welcome Team. Funders include Bristol City Council Impact Fund, Refugee Action Early Action, AB Charitable Trust, People's Postcode, Lloyds Foundation, Barrow Cadbury (Covid), Migration Exchange Respond and Adapt, John James Foundation, Leathersellers (Covid), The Blue Thread, Paul Hamlyn Foundation (Covid), Quartet and Awards for All.
Main office	These are funds that are restricted to be used in running the Main office. Funders include Lloyds Foundation, Refugee Action Early Action, Quartet, Tudor Trust, Migration Exchange Respond and Adapt and Paul Hamlyn Foundation (Covid).
Young people's project	The Young People's Project was initially funded by Paul Hamlyn Foundation for 2 years starting in November 2018. Income was also received through the Big Give fundraising campaign. A further 3 years of funding was agreed with Paul Hamlyn Foundation starting in November 2020. We also used funding received from Paul Hamlyn Foundation (Covid grant).
Member participation	In 2019/20 we received a grant from Lloyds Foundation to support our members (service users) to speak out about their experiences of being subject to a "No Recourse to Public Funds" condition. This project builds on the work of our VOICE project, providing training, building confidence, and providing opportunities to advocate for better treatment for asylum seekers, refugees and other vulnerable migrants.
Pride Without Borders	These are funds that are restricted to be used for Pride Without Borders and include Critical Social Policy Fund and Community Justice Fund.

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15. Movements in funds (continued)

Purposes of designated funds

BRR Sue Njie hardship fund	These are funds that are designated to be used to help destitute asylum seekers.
Pride Without Borders	A crowdfunder in 2020 raised funds specifically respond for Pride Without Borders. The funds raised were designated specifically for costs associated with this project.
Main office	The Main Office designated fund is made up of grants received as unrestricted but which were allocated for use by the core/main office functions of the organisation including JJ Charitable Trust and Lloyds Foundation.
Advice Designated Fund - Asylum Homelessness Project	A grant was received from Nationwide Community Foundation in March 2020 for the financial year 2020/21. Due to the pandemic, we were informed by the funder that the grant could be treated as unrestricted funding, however it was agreed by trustees that the funding should be designated as for the purpose it was originally intended which was to support the Advice Team with their Asylum Homelessness work. Some of the funding was allocated to Main Office in line with the budget originally submitted to Nationwide.
New premises	In 2019 trustees designated £30,000 of unrestricted funds for future premises. The move that took place during 2020/21 did not use this reserve, as it was funded from unrestricted funding received during the year. The funds have therefore been transferred into a newly created Strategic Reserve.
Strategic reserve	At the end of 2020/21, trustees designated £40,000 of unrestricted reserves as for strategic purposes. This is made up of £30,000 previously designated as for new premises and an additional £10,000 from unrestricted funding. The purpose of this reserve is to enable the organisation to plan and prepare for the future. Trustees expect that the organisation may have additional premises needs in the short term and may still want to explore purchasing its own building in the longer term and it is intended that having this reserve will enable BRR to be prepared for this.

Transfers between funds

Transfers in to restricted funds represent contributions from general reserves to top up overspends on restricted projects. Transfers between designated funds are to reallocate funds to the new strategic reserve.

Bristol Refugee Rights

Notes to the financial statements

For the year ended 31 March 2021

15. Movements in funds (continued)

Prior period comparative	At 1 April 2019 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2020 £
Restricted funds					
Advice	47,992	40,010	(86,586)	2,758	4,174
English and computer classes	25,326	43,710	(50,364)	-	18,672
Early action	8,264	419	(419)	(8,264)	-
Early years project	26,724	44,000	(61,781)	-	8,943
Welcome centre	29,213	105,874	(108,510)	2,555	29,132
Main office	6,250	37,878	(12,660)	2,951	34,419
Young people's project	51,635	91,784	(88,767)	-	54,652
Public speaking	-	8,500	(8,500)	-	-
Total restricted funds	195,404	372,175	(417,587)	-	149,992
Unrestricted funds					
<i>Designated funds:</i>					
Advice	10,000	-	(10,000)	-	-
BRR Sue Njie hardship fund	2,480	-	-	-	2,480
Pride Without Borders	2,240	4,575	(8,284)	1,469	-
Main office	-	15,000	(15,000)	-	-
Asylum Homelessness Project	-	49,460	-	-	49,460
New premises	-	-	-	30,000	30,000
<i>Total designated funds</i>	14,720	69,035	(33,284)	31,469	81,940
General funds	88,213	114,106	(32,303)	(31,469)	138,547
Total unrestricted funds	102,933	183,141	(65,587)	-	220,487
Total funds	298,337	555,316	(483,174)	-	370,479

16. Related party transactions

No related party transactions took place during the current year (2020: One trustee received £85 to provide training at an event for the Bristol medical school).

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Notes to the financial statements

For the year ended 31 March 2021

17. Funds received as an agent

During the year, the charity acted as custodian trustee for a number of partner organisations. An analysis of the funds received and paid by the charity is given below. Funds held at the year end are detailed in note 13.

	Funds held at 1 April 2020 £	Funds received £	Funds paid £	Funds held at 31 March 2021 £
Bristol Hospitality Network	3,380	-	(3,380)	-
Lloyds Bank Foundation Welfare Fund	-	14,000	(14,000)	-
Quartet living expenses	-	3,281	(3,281)	-
	<u>3,380</u>	<u>17,281</u>	<u>(20,661)</u>	<u>-</u>

18. Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2021 £	2020 £
Amount falling due:		
Within 1 year	23,688	-
Within 1 - 5 years	<u>80,934</u>	<u>-</u>
	<u>104,622</u>	<u>-</u>