

**THE HIVE AVON LIMITED**

**ANNUAL REPORT AND UNAUDITED ACCOUNTS**

**for the year ended**

**31st December 2023**

**REGISTERED NUMBER 6694738**

**CHARITY NUMBER 1126618**

**THE HIVE AVON LIMITED**

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**HIVE AVON LIMITED**

**Company Information as at 31<sup>st</sup> December 2023**

**Company Number:** 6694738

**Charity Number:** 1126618

**Chairpersons:** Mr. K. Barker Lee

**Treasurer:** Mr. C. Read

**Trustees:** Ms. M. Green  
Mr. A. Hick  
Mr. T Cowley  
Mr. A Brittain  
Ms. G. Loftus  
Mr. C Clothier

**Registered Office:** 322-324 Two Mile Hill Road,  
Kingswood,  
Bristol,  
BS15 1AJ.

**Bankers:** CAF Bank Ltd.  
25 Kings Hill Avenue,  
Kings Hill,  
West Malling,  
Kent, ME19 4JQ

**Accountants:** CT Services Limited  
33 Hopps Road,  
Kingswood,  
Bristol BS15 9QQ

## **THE HIVE AVON LIMITED**

### **Report of the Trustees**

**For the year ended 31st December 2023.**

The Trustees (All of whom are also directors of the company for the purposes of Company Law) present their annual report together with accounts of the Society for the year ended 31<sup>st</sup> of December 2023.

### **Governing document**

The Society is a registered charity constituted as a company limited by guarantee and is governed by its Memorandum and Articles of Association.

Trustees are appointed from the Society's committee members who are agreeable to becoming a Trustee and other interested parties.

### **Objects and activities of the charity**

The objects of the charity are:

To improve the lives and opportunities of children and adults with a learning disability, their parents and carers in South Gloucestershire, Bristol and surrounding areas.

We aim to do this:

By working with the learning disabled community, to help them lead independent lives, by supporting them to live as they choose and to promote independence. Also by encouraging them to play a full and active part of the community in which they live.

By including the learning disabled community in decisions about their lives, as we believe that every person has the right to make informed choices and have equal access to services and opportunities and will ensure that everything we do is centred around their inclusion within society.

By valuing everyone's contribution, by actively promoting the value that the learning disabled community can play within society and that we as a charity includes the wishes and feelings of its members.

By empowering people to make their own choices and to have control over their own lives by ensuring that they understand their choices, express their views and play an active part in the decisions that affect their lives and defending the rights of the learning disabled community and ensuring their voices are heard.



## **Organisation**

The charity is administered by the Trustees and the other committee members who meet regularly during the year. The purpose of the committee meetings is to enable the activities of the Society to be monitored, to establish policy and to ensure a clear direction for the Society. Day to day management is delegated to the Society's paid staff managed by the Society's Chief Executive Officer, who works under the direction of the committee.

A large sum is also classified as "Restricted Funds" as the money was given for to the charity for specific purposes and must be used for those purposes only.

## **Review of Activities**

Review of Activities:- The number of service users using "The Hive" was approximately 350 per month.

"The Hive" is now open as a drop-in every day in either the morning or afternoon except Thursdays and Sundays. On Friday and Saturday it is open mornings and afternoons. On Thursdays we run training and development activities linked to independent living, as part of our Impact Projects.

We still rely heavily on our volunteers to support the service-users using "The Hive" and to run our Monday and Wednesday evening clubs. Without our hardworking volunteers our work would not be possible.

We also rely on grant making trusts and local charitable organisations to provide the necessary funding to cover the shortfall in the income we receive, against the expenditure it takes to run "the Hive".

## **Members' liability**

The company is limited by guarantee and has no share capital. Every member of the association undertakes to contribute to the assets of the society, in the event of being wound up while he or she is a member for debts and liabilities of the society contracted before he or she ceases to be a member, such amount as may be required not exceeding £1.

On Behalf of the Trustees and Committee Members



Mr. K. Barker Lee  
CHAIRMAN  
20th February 2024

# **C.T. Services Limited.**

## **INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF THE HIVE AVON LIMITED.**

I report on the accounts of the company for the year ended 31<sup>st</sup> December 2023, which are set out on pages 5 to 11.

### **Respective responsibilities of the Trustees and Examiner.**

The Trustees (2 of whom are also Directors of the Company for the purposes of the Company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to an audit under Company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- State whether particular matters have come to my attention.

### **Basis of independent examiners' statement.**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiners' statement.**

As described in the balance sheet, you are responsible for the preparation of the financial statements for the year ended 31<sup>st</sup> December 2023, and you consider that the Company is exempt from an audit and a report under section 477 of the Companies Act 2006 relating to small companies. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

C.T Services Limited  
33 Hopps Road  
Kingswood  
Bristol  
BS15 9QQ



**THE HIVE AVON LIMITED**

**Statement of Financial Activities  
For the year ended 31<sup>st</sup> December 2023**

		<b>Unrestricted Funds Year to 31<sup>st</sup> December 2023</b>	<b>Unrestricted Funds Year to 31<sup>st</sup> December 2022</b>
<b><u>Incoming Resources</u></b>	Notes	£	£
<b><u>Incoming resources from generated funds</u></b>			
<b><u>Voluntary income</u></b>			
Donations		7,146	9,982
Grants	<b>2</b>	25,215	30,898
Subscription & Publications		-	-
<b><u>Investment income</u></b>			
Bank Interest		893	208
Activities for generating funds		17,118	4,562
<b><u>Other Income</u></b>			
Other incoming resources(Insurance)		1,056	1,056
Access to Work		5,322	4,140
The Hive		79,084	64,237
Refreshments		2,311	-
Gift Aid		-	-
Impact Projects		5,120	6,270
<b><u>Total incoming resources</u></b>		<b>142,209</b>	<b>121,353</b>
<b><u>Resources expended</u></b>			
Charitable activities	<b>3</b>	146,664	129,392
Governance costs	<b>4</b>	528	432
<b><u>Total resources expended</u></b>		<b>147,192</b>	<b>129,824</b>
<b><u>Net (outgoing)/incoming resources for the year</u></b>		<b>(4,983)</b>	<b>(8,471)</b>

The notes on pages 9 to 11 form part of these accounts.

**THE HIVE AVON LIMITED**

**Statement of Financial Activities(cont.)  
For the year ended 31<sup>st</sup> December 2023**

		<b><u>2023</u></b>	<b><u>2022</u></b>
Net movement in funds for the year before transfers		59,074	67,545
Transfers for the year	<b>5</b>	-	-
Net movement in funds for the year after transfers		59,074	67,545
<b><u>Reconciliation of funds</u></b>			
Total funds brought forward		(4,983)	(8,471)
Total funds carried forward		54,091	59,074

**All of the activities of the Charity are classed as continuing.**



**THE HIVE AVON LIMITED**

**Income and Expenditure Account  
For the year ended 31<sup>st</sup> December 2023**

	Notes	<u>2023</u> £	<u>2022</u> £
Total operating income		141,316	121,145
Operating costs		147,192	129,824
<b>Operating (deficit)</b>		(5,876)	(8,679)
Investment income		-	-
Interest receivable		2893	208
<b>Surplus/(deficit) for the year</b>		(4,983)	(8,471)

The notes on pages 9 to 11 form part of these accounts.

# THE HIVE AVON LIMITED

## Balance Sheet

For the year ended 31<sup>ST</sup> December 2023

	<u>Notes</u>	<u>2023</u>	<u>2022</u>
<b><u>Fixed Assets</u></b>			
Tangible Assets	6	-	-
		-	-
<b><u>Current Assets</u></b>			
Investments		-	-
Cash at Bank and In Hand		54,619	59,506
		54,619	59,506
<b><u>Creditors</u></b>			
Amounts falling due within one year	7	528	432
<b><u>Net Current Assets</u></b>			
		54,091	59,074
<b><u>Total Assets less Current Liabilities</u></b>			
		54,091	59,074
<b><u>Capital</u></b>			
Unrestricted funds		40,180	50,517
Restricted funds		13,911	8,557
<b><u>Total funds</u></b>			
		54,091	59,074

For the year ended 31<sup>st</sup> December 2022 the Company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006; and no notice has been deposited under section 476.

The Directors acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with section 386, and for preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of financial year, and of its profit or loss for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Companies act 2006 relating to accounts, so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

On Behalf of the Trustees and Committee Members

Mr. K. Barker Lee  
CHAIRMAN

20th February 2023

The notes on pages 9 to 11 form part of these accounts.

# **THE HIVE AVON LIMITED**

## **Notes to the Accounts.**

### **1. Accounting Policies**

#### **Accounting Basis.**

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006. The accounts are prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities (SORP 2005)".

#### **Cash flow statement.**

The Charity has taken advantage of the exemption provided by the Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is small.

#### **Volunteers and donated services and facilities.**

The value of services provided by volunteers is not incorporated into these accounts.

#### **Investment income.**

Investment income is included in the Statement of Financial Activities on a receivable basis.



# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### . Grants

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2023	Total Funds Year Ended 31 <sup>st</sup> Dec 2022
Healthwatch	-	-	-
LL Stoate Trust(=Pottery)	-	-	-
Quartet Express Grant	-	-	-
Friends of Stoke Park	-	-	-
Spielman Trust(=Pottery)	-	-	-
Mencap	-	-	-
Lloyds Bank Foundation	8,715	8,715	23,623
BCC Rates Grant Covid-19	-	-	-
Kingswood Rotary	-	-	-
CJRS Furlough Scheme Grant	-	-	-
Kingswood Round Table	-	-	-
Volunteer Grant	-	-	5,025
NHS - Impact Project	15,000	15,000	-
Lloyds	-	-	2,250
Paradigm	1,500	1,500	-
	25,215	25,215	30,898

# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### 3. Resources Expended

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2023	Total Funds Year Ended 31 <sup>st</sup> Dec 2022
<u>Cost of generating voluntary income</u>			
Purchases	-	-	-
PQASSO Fee	-	-	-
Other membership	35	35	35
Event Costs/Refreshments	8,283	8,283	5,076
Staff salaries(see note 9)	103,517	103,517	90,429
Staff Expenses	58	58	29
Rent(See note 10)	14,069	14,069	14,146
Light & Heat	2,296	2,296	2,361
Rates	2,035	2,035	1,884
Repairs & maintenance	4,290	4,290	2,483
Postage, printing & stationary	1,010	1,010	1,390
Insurance	1,811	1,811	2,092
Telephone	3,085	3,085	2,998
Subscriptions	506	506	1,317
Equipment Hire	3,297	3,297	2,539
Bank charges & Interest	736	736	530
Room hire	-	-	-
Donations	216	216	408
Other(Merchandise)	-	-	-
Art Sessions/Materials	-	-	-
Training	40	40	498
Rubbish Clearance & Cleaning	1,276	1,276	1,067
Advert	104	104	110
	146,664	146,664	129,392

# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### 4. Governance Costs

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2023	Total Funds Year Ended 31 <sup>st</sup> Dec 2022
Reporting Accountants Fees	528	528	432

### 5. Transfers for the year

Transfer from Avon North Mencap	-	-	-
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### 6. Tangible Fixed Assets

	Fixtures and Equipment	Total
<b>Cost</b>		
Balance B/F	-	-
Additions	-	-
	-	-
<b>Depreciation</b>		
Balance B/F	-	-
Amount Provided	-	-
	-	-
Net Book Value 31 <sup>st</sup> December 2023	-	-
Net Book Value 31 <sup>st</sup> December 2022	-	-



## THE HIVE AVON LIMITED

### Notes to the Accounts(cont.).....

<b>7. Creditors</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
Accountancy Fees	528	432
Rent	-	-
	<hr/> 528	<hr/> 432
	<hr/>	<hr/>

### 8. Trustees

None of the trustees(or any person connected with them) received any remuneration during the year, and none of them were reimbursed any expenses.

<b>9. Staff Costs</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
Wages and Salaries	103,517	78,690
Social Security Costs	13,567	11,739
	<hr/> 117,084	<hr/> 90,429
	<hr/>	<hr/>

There are no employees earning at the rate of £60,000 or more per annum.

Staff Costs include payments from DWP for Access to Work Support.

### 10. Rent

There are no rent arrears.