

## **THE HIVE AVON LIMITED**

### **Report of the Trustees**

**For the year ended 31st December 2020.**

The Trustees (All of whom are also directors of the company for the purposes of Company Law) present their annual report together with accounts of the Society for the year ended 31<sup>st</sup> of December 2020.

#### **Governing document**

The Society is a registered charity constituted as a company limited by guarantee and is governed by its Memorandum and Articles of Association.

Trustees are appointed from the Society's committee members who are agreeable to becoming a Trustee and other interested parties.

#### **Objects and activities of the charity**

The objects of the charity are:

To improve the lives and opportunities of children and adults with a learning disability, their parents and carers in South Gloucestershire, Bristol and surrounding areas.

We aim to do this:

By working with the learning disabled community, to help them lead independent lives, by supporting them to live as they choose and to promote independence. Also by encouraging them to play a full and active part of the community in which they live.

By including the learning disabled community in decisions about their lives, as we believe that every person has the right to make informed choices and have equal access to services and opportunities and will ensure that everything we do is centred around their inclusion within society.

By valuing everyone's contribution, by actively promoting the value that the learning disabled community can play within society and that we as a charity includes the wishes and feelings of its members.

By empowering people to make their own choices and to have control over their own lives by ensuring that they understand their choices, express their views and play an active part in the decisions that affect their lives and defending the rights of the learning disabled community and ensuring their voices are heard.

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### **Review of Activities**

Review of Activities:- The number of service users using "The Hive" was approximately 600 per month.

"The Hive" is now open as a drop-in every day in either the morning or afternoon except Thursdays and Sundays. On Friday and Saturday it is open mornings and afternoons. On Thursdays we run training and development activities linked to independent living, as part of our Impact Projects.

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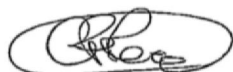
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In light of the covid-19 pandemic we have moved some of our work online to provide support and activities to the service users.

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On Behalf of the Trustees and Committee Members



C. Read  
CHAIRMAN  
20th February 2021

**THE HIVE AVON LIMITED**

**ANNUAL REPORT AND UNAUDITED ACCOUNTS**

**for the year ended**

**31st December 2020**

**REGISTERED NUMBER 6694738**

**CHARITY NUMBER 1126618**

**THE HIVE AVON LIMITED**

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THE HIVE AVON LIMITED

Company Information as at 31st December 2020

Company Number: 6694738

Charity Number: 1126618

Trustees/Directors: Mr. C. Read – Chairman  
Mrs. F. Thackray– Treasurer  
Miss A. Gordon  
Ms. L. Millard  
Mrs. M. Lewis  
Mr. C. Learoyd

Vice Chairperson: -

Minutes and Correspondence -

Registered Office: 322-324 Two Mile Hill Road,  
Kingswood.  
Bristol,  
BS15 1AJ.

Bankers: CAF Bank Ltd  
25 Kings Hill Avenue,  
Kings Hill,  
West Malling,  
Kent. ME19 4JQ

Accountants: CT Services Ltd  
33 Hopps Road,  
Kingswood,  
South Gloucestershire,  
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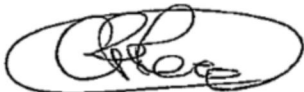
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On Behalf of the Trustees and Committee Members



C. Read  
CHAIRMAN  
20th February 2021

# **C.T. Services Limited.**

## **INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF THE HIVE AVON LIMITED.**

I report on the accounts of the company for the year ended 31<sup>st</sup> December 2020, which are set out on pages 5 to 11.

### **Respective responsibilities of the Trustees and Examiner.**

The Trustees (2 of whom are also Directors of the Company for the purposes of the Company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to an audit under Company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- State whether particular matters have come to my attention.

### **Basis of independent examiners' statement.**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiners' statement.**

As described in the balance sheet, you are responsible for the preparation of the financial statements for the year ended 31<sup>st</sup> December 2020, and you consider that the Company is exempt from an audit and a report under section 477 of the Companies Act 2006 relating to small companies. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

C.T Services Limited  
33 Hopps Road  
Kingswood  
Bristol  
BS15 9QQ

THE HIVE AVON LIMITED

Statement of Financial Activities  
For the year ended 31<sup>st</sup> December 2020

		Unrestricted Funds Year to 31 <sup>st</sup> December 2020 £	Unrestricted Funds Year to 31 <sup>st</sup> December 2019 £
<b><u>Incoming Resources</u></b>	Notes		
<b><u>Incoming resources from generated funds</u></b>			
<u>Voluntary income</u>			
Donations		5,954	8,148
Grants	2	91,208	28,636
Subscription & Publications		-	-
<u>Investment income</u>			
Bank Interest		26	24
Activities for generating funds		2,957	6,763
<u>Other Income</u>			
Other incoming resources		730	3,393
Access to Work		3,555	8,926
The Hive		18,021	53,673
Refreshments		4,824	20,936
Gift Aid		1,719	-
Impact Projects		1,150	1,250
<b><u>Total incoming resources</u></b>		<b>130,144</b>	<b>131,749</b>
<b><u>Resources expended</u></b>			
Charitable activities	3	104,882	129,659
Governance costs	4	390	390
<b><u>Total resources expended</u></b>		<b>105,272</b>	<b>130,049</b>
<b><u>Net (outgoing)/incoming resources for the year</u></b>		<b>24,872</b>	<b>1,700</b>

The notes on pages 9 to 11 form part of these accounts.

**THE HIVE AVON LIMITED**

**Statement of Financial Activities(cont.)  
For the year ended 31<sup>st</sup> December 2020**

		<u><b>2020</b></u>	<u><b>2019</b></u>
Net movement in funds for the year before transfers		24,872	1,700
Transfers for the year	<b>5</b>	-	-
Net movement in funds for the year after transfers		24,872	1,700
<b><u>Reconciliation of funds</u></b>			
Total funds brought forward		10,873	9,173
Total funds carried forward		35,745	10,873

**All of the activities of the Charity are classed as continuing.**

The notes on pages 9 to 11 form part of these accounts.

**THE HIVE AVON LIMITED**

**Income and Expenditure Account  
For the year ended 31<sup>st</sup> December 2020**

	<u>2020</u>	<u>2019</u>
Notes	£	£
Total operating income	130,118	131,725
Operating costs	105,272	130,049
<b>Operating (deficit)</b>	24,846	1,676
Investment income	-	-
Interest receivable	26	24
<b>Surplus/(deficit) for the year</b>	24,872	1,700

The notes on pages 9 to 11 form part of these accounts.

# THE HIVE AVON LIMITED

## Balance Sheet

For the year ended 31<sup>ST</sup> December 2020

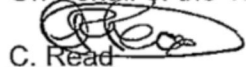
	<u>Notes</u>	<u>2020</u>	<u>2019</u>
<b><u>Fixed Assets</u></b>			
Tangible Assets	6	-	-
		-	-
<b><u>Current Assets</u></b>			
Investments		-	-
Cash at Bank and In Hand		38,379	11,263
		38,379	11,263
<b><u>Creditors</u></b>			
Amounts falling due within one year	7	2,634	390
<b><u>Net Current Assets</u></b>		35,745	10,873
<b><u>Total Assets less Current Liabilities</u></b>		35,745	10,873
<b><u>Capital</u></b>			
Unrestricted funds		35,745	10,873
<b><u>Total funds</u></b>		35,745	10,873

For the year ended 31<sup>st</sup> December 2020 the Company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006; and no notice has been deposited under section 476.

The Directors acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with section 386, and for preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of financial year, and of its profit or loss for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Companies act 2006 relating to accounts, so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

On Behalf of the Trustees and Committee Members



C. Read

CHAIRMAN

20th February 2021

The notes on pages 9 to 11 form part of these accounts.



## **THE HIVE AVON LIMITED**

### **Notes to the Accounts.**

#### **1. Accounting Policies**

##### **Accounting Basis.**

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006. The accounts are prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities (SORP 2005)".

##### **Cash flow statement.**

The Charity has taken advantage of the exemption provided by the Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is small.

##### **Volunteers and donated services and facilities.**

The value of services provided by volunteers is not incorporated into these accounts.

##### **Investment income.**

Investment income is included in the Statement of Financial Activities on a receivable basis.

# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### Grants

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2020	Total Funds Year Ended 31 <sup>st</sup> Dec 2019
Healthwatch	-	-	-
LL Stoate Trust(=Pottery)	-	-	-
Quartet Express Grant	11,311	11,311	2,725
Friends of Stoke Park	-	-	-
Spielman Trust(=Pottery)	-	-	-
Mencap	-	-	-
Lloyds Bank Foundation	25,000	25,000	24687
BCC Rates Grant Covid-19	11,334	11,334	-
Kingswood Rotary	-	-	-
CJRS Furlough Scheme Grant	38,563	38,563	-
Kingswood Round Table	-	-	-
Careforum	-	-	-
LDDF	-	-	1,000
Lloyds	-	-	224
Edward Gostling Foundation	5,000	5,000	-
	91,208	91,208	28,636

# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### 3. Resources Expended

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2020	Total Funds Year Ended 31 <sup>st</sup> Dec 2019
<u>Cost of generating voluntary income</u>			
Purchases	265	265	735
PQASSO Fee	-	-	-
Other membership	35	35	35
Event Costs/Refreshments	2,037	2,037	9,554
Staff salaries(see note 9)	77,756	77,756	88,717
Staff Expenses	50	50	500
Rent(See note 10)	14,130	14,130	14,130
Light & Heat	1,416	1,416	2,251
Rates	400	400	2,183
Repairs & maintenance	780	780	1,555
Postage, printing & stationary	1,184	1,184	2,237
Insurance	972	972	898
Telephone	2,861	2,861	2,970
Subscriptions	314	314	581
Equipment Hire	1,641	1,641	1,544
Bank charges & Interest	202	202	60
Room hire	-	-	200
Donations	312	312	249
Other(Merchandise)	-	-	368
Art Sessions/Materials	-	-	37
Depreciation	-	-	-
Rubbish Clearance & Cleaning	426	426	855
50 <sup>th</sup> Ball	101	101	-
	104,882	104,882	129,659

# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### 4. Governance Costs

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2020	Total Funds Year Ended 31 <sup>st</sup> Dec 2019
Reporting Accountants Fees	390	390	390

### 5. Transfers for the year

Transfer from Avon North Mencap	-	-	-
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### 6. Tangible Fixed Assets

	Fixtures and Equipment	Total
<b>Cost</b>		
Balance B/F	-	-
Additions	-	-
	-	-
<b>Depreciation</b>		
Balance B/F	-	-
Amount Provided	-	-
	-	-
Net Book Value 31 <sup>st</sup> December 2020	-	-
Net Book Value 31 <sup>st</sup> December 2019	-	-

## THE HIVE AVON LIMITED

### Notes to the Accounts(cont.).....

#### 7. Creditors

	<u>2020</u>	<u>2019</u>
Accountancy Fees	390	390
Rent	2,244	-
	<hr/> 2,634	<hr/> 390
	<hr/>	<hr/>

#### 8. Trustees

None of the trustees(or any person connected with them) received any remuneration during the year, and none of them were reimbursed any expenses.

#### 9. Staff Costs

	<u>2020</u>	<u>2019</u>
Wages and Salaries	68,379	76,590
Social Security Costs	9,377	12,127
	<hr/> 77,756	<hr/> 88,717
	<hr/>	<hr/>

There are no employees earning at the rate of £60,000 or more per annum.

Staff Costs include payments from DWP for Access to Work Support.

#### 10. Rent

There are Rent arrears of £2,244, due to Covid-19 but these hope to be cleared early in the new year.

**THE HIVE AVON LIMITED**

**ANNUAL REPORT AND UNAUDITED ACCOUNTS**

**for the year ended**

**31st December 2020**

**REGISTERED NUMBER 6694738**

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**THE HIVE AVON LIMITED**

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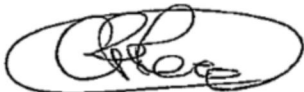
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THE HIVE AVON LIMITED

Statement of Financial Activities  
For the year ended 31<sup>st</sup> December 2020

		Unrestricted Funds Year to 31 <sup>st</sup> December 2020 £	Unrestricted Funds Year to 31 <sup>st</sup> December 2019 £
<b><u>Incoming Resources</u></b>	Notes		
<b><u>Incoming resources from generated funds</u></b>			
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**THE HIVE AVON LIMITED**

**Statement of Financial Activities(cont.)  
For the year ended 31<sup>st</sup> December 2020**

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Transfers for the year	<b>5</b>	<u>-</u>	<u>-</u>
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**THE HIVE AVON LIMITED**

**Income and Expenditure Account  
For the year ended 31<sup>st</sup> December 2020**

	<u>2020</u>	<u>2019</u>
Notes	£	£
Total operating income	130,118	131,725
Operating costs	105,272	130,049
<b>Operating (deficit)</b>	24,846	1,676
Investment income	-	-
Interest receivable	26	24
<b>Surplus/(deficit) for the year</b>	24,872	1,700

The notes on pages 9 to 11 form part of these accounts.

# THE HIVE AVON LIMITED

## Balance Sheet

For the year ended 31<sup>ST</sup> December 2020

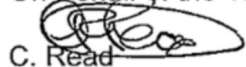
	<u>Notes</u>	<u>2020</u>	<u>2019</u>
<b><u>Fixed Assets</u></b>			
Tangible Assets	6	-	-
		-	-
<b><u>Current Assets</u></b>			
Investments		-	-
Cash at Bank and In Hand		38,379	11,263
		38,379	11,263
<b><u>Creditors</u></b>			
Amounts falling due within one year	7	2,634	390
<b><u>Net Current Assets</u></b>		35,745	10,873
<b><u>Total Assets less Current Liabilities</u></b>		35,745	10,873
<b><u>Capital</u></b>			
Unrestricted funds		35,745	10,873
<b><u>Total funds</u></b>		35,745	10,873

For the year ended 31<sup>st</sup> December 2020 the Company was entitled to exemption from audit under section 477 (2) of the Companies Act 2006; and no notice has been deposited under section 476.

The Directors acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with section 386, and for preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of financial year, and of its profit or loss for the financial year in accordance with the requirements of section 394 and 395, and which otherwise comply with the requirements of the Companies act 2006 relating to accounts, so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

On Behalf of the Trustees and Committee Members



C. Read

CHAIRMAN

20th February 2021

The notes on pages 9 to 11 form part of these accounts.

## **THE HIVE AVON LIMITED**

### **Notes to the Accounts.**

#### **1. Accounting Policies**

##### **Accounting Basis.**

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006. The accounts are prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities (SORP 2005)".

##### **Cash flow statement.**

The Charity has taken advantage of the exemption provided by the Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is small.

##### **Volunteers and donated services and facilities.**

The value of services provided by volunteers is not incorporated into these accounts.

##### **Investment income.**

Investment income is included in the Statement of Financial Activities on a receivable basis.



# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### Grants

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2020	Total Funds Year Ended 31 <sup>st</sup> Dec 2019
Healthwatch	-	-	-
LL Stoate Trust(=Pottery)	-	-	-
Quartet Express Grant	11,311	11,311	2,725
Friends of Stoke Park	-	-	-
Spielman Trust(=Pottery)	-	-	-
Mencap	-	-	-
Lloyds Bank Foundation	25,000	25,000	24687
BCC Rates Grant Covid-19	11,334	11,334	-
Kingswood Rotary	-	-	-
CJRS Furlough Scheme Grant	38,563	38,563	-
Kingswood Round Table	-	-	-
Careforum	-	-	-
LDDF	-	-	1,000
Lloyds	-	-	224
Edward Gostling Foundation	5,000	5,000	-
	91,208	91,208	28,636

# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### 3. Resources Expended

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2020	Total Funds Year Ended 31 <sup>st</sup> Dec 2019
<u>Cost of generating voluntary income</u>			
Purchases	265	265	735
PQASSO Fee	-	-	-
Other membership	35	35	35
Event Costs/Refreshments	2,037	2,037	9,554
Staff salaries(see note 9)	77,756	77,756	88,717
Staff Expenses	50	50	500
Rent(See note 10)	14,130	14,130	14,130
Light & Heat	1,416	1,416	2,251
Rates	400	400	2,183
Repairs & maintenance	780	780	1,555
Postage, printing & stationary	1,184	1,184	2,237
Insurance	972	972	898
Telephone	2,861	2,861	2,970
Subscriptions	314	314	581
Equipment Hire	1,641	1,641	1,544
Bank charges & Interest	202	202	60
Room hire	-	-	200
Donations	312	312	249
Other(Merchandise)	-	-	368
Art Sessions/Materials	-	-	37
Depreciation	-	-	-
Rubbish Clearance & Cleaning	426	426	855
50 <sup>th</sup> Ball	101	101	-
	<hr/> 104,882	<hr/> 104,882	<hr/> 129,659

# THE HIVE AVON LIMITED

## Notes to the Accounts(cont.).....

### 4. Governance Costs

	General Funds	Total Funds Year Ended 31 <sup>st</sup> Dec 2020	Total Funds Year Ended 31 <sup>st</sup> Dec 2019
Reporting Accountants Fees	390	390	390

### 5. Transfers for the year

Transfer from Avon North Mencap	-	-	-
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### 6. Tangible Fixed Assets

	Fixtures and Equipment	Total
<b>Cost</b>		
Balance B/F	-	-
Additions	-	-
	-	-
<b>Depreciation</b>		
Balance B/F	-	-
Amount Provided	-	-
	-	-
Net Book Value 31 <sup>st</sup> December 2020	-	-
Net Book Value 31 <sup>st</sup> December 2019	-	-

## THE HIVE AVON LIMITED

### Notes to the Accounts(cont.).....

#### 7. Creditors

	<u>2020</u>	<u>2019</u>
Accountancy Fees	390	390
Rent	2,244	-
	<hr/>	<hr/>
	2,634	390
	<hr/>	<hr/>

#### 8. Trustees

None of the trustees(or any person connected with them) received any remuneration during the year, and none of them were reimbursed any expenses.

#### 9. Staff Costs

	<u>2020</u>	<u>2019</u>
Wages and Salaries	68,379	76,590
Social Security Costs	9,377	12,127
	<hr/>	<hr/>
	77,756	88,717
	<hr/>	<hr/>

There are no employees earning at the rate of £60,000 or more per annum.

Staff Costs include payments from DWP for Access to Work Support.

#### 10. Rent

There are Rent arrears of £2,244, due to Covid-19 but these hope to be cleared early in the new year.