

BENSHAM MANOR COMMUNITY ASSOCIATION

The report of the trustees

For the period from 01 November 2022
to 31 October 2023

Introduction

The trustees who are also the directors of the Charity for the purposes of Companies Act, submit their annual report & the financial statements for the year ended 31 October 2023.

Full Name	Bensham Manor Community association
Charity Registration Number	1126604
Charity Registration History	06 November 2008
Company Registration Number	07813696
Company Incorporated	18 October 2011
The Registered Office	Little Court 1 Turner Crescent Croydon CR0 2NP

Objectives and Activities of the Charity

Bensham Manor Community Association serves the local community by providing various services, including training, advice, classes, and facilities for young children. Our primary aim is to enhance the well-being and development of the community members we serve.

An explanation of the charity's main objectives for the year.

During the financial year, the charity focused on delivering services that meet the needs of our community. Key activities included:

- Run a Food Bank and clothes bank.
- Providing support to afterschool Classes: Offered educational and recreational classes for young children to support their growth and learning.
- Community Engagement: Facilitated community events to foster connection and support among local residents.
- Providing support to welfare and benefit advice session.

- Support to run Yoga and socialising session for vulnerable women.

Income and Expenditure

For the financial year ending 31 October 2023, the charity's financial performance was as follows:

Total Income:	£26,399
Total Expenditure:	£25,582
Surplus:	£817

The charity remains in a healthy financial position, with income exceeding expenditure for the year.

Share Capital

As a company limited by guarantee, Bensham Manor Community Association does not have share capital. This structure ensures that the charity is not focused on generating profits for shareholders but rather on serving its community objectives.

Trustees:

The charity is governed by three trustees who are responsible for overseeing the management and administration of the charity. The current trustees are:

- **Ian Gordon Cullingford – Chairman**
- **Humayun Kabir – Trustee and Treasurer**
- **Sarah Riley – Company Secretary and Trustee**

Trustees have not received any remuneration, payments, or benefits from the charity.

Principal Funding Sources

During the financial year ending 31 October 2023, Bensham Manor Community Association primarily relied on the following funding sources:

- **Donations from Individuals and Local Businesses:** Contributions from individuals and local businesses played a significant role in funding the charity's services and initiatives.
- **Hiring out the hall.**
- **Fundraising Events:** The charity organised various fundraising events that helped generate income and engage the community.

The trustees express their gratitude to all funders, supporters, and volunteers whose contributions enable the charity to fulfil its mission.

Statement of the Responsibilities of the Trustees

In accordance with the Charities Act, the Trustees are responsible for preparing financial statements that provide a true and fair view of the charity's state of affairs and its surplus or deficit for the financial period. In preparing these statements, the Trustees are required to:

- a)** Select suitable accounting policies and apply them consistently;
- b)** Make judgements and estimates that are reasonable and prudent;
- c)** State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d)** Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are also responsible for maintaining accounting records that disclose, with reasonable accuracy, the financial position of the charity, ensuring compliance with the Charity Acts 1993. Furthermore, they are tasked with safeguarding the charity's assets and taking reasonable steps to prevent and detect fraud and other irregularities.

Small Company Exemptions

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in compliance with the provisions of the Charities Act. Additionally, it adheres to the special provisions for small companies under Part 15 of the Companies Act 2006.

As a small charity, Bensham Manor Community Association qualifies for the audit exemption under section 477 of the Companies Act 2006. The trustees confirm that the charity has not been required to obtain an audit in accordance with section 476 of the Act, as members have not requested an audit.

Statement of Exemption from Audit

The trustees are satisfied that the charity qualifies for audit exemption under section 477 of the Companies Act 2006. Furthermore, no members have required the charity to obtain an audit in accordance with section 476 of the Act.

This report was approved by the board of trustees on 29/07/2024

Director and Trustee

Registered number
07813696
Charity Number
1126604

BENSHAM MANOR COMMUNITY ASSOCIATION

Accounts

31 October 2023

BENSHAM MANOR COMMUNITY ASSOCIATION
Profit and Loss Account
for the year ended 31 October 2023

	2023 £	2022 £
Turnover	26,399	22,207
Depreciation and other amounts written off assets	(1,418)	(1,377)
Other charges	(24,164)	(23,979)
Profit/(loss) before taxation	<hr/> 817	<hr/> (3,149)
Profit/(loss)	<hr/> 817	<hr/> (3,149)

BENSHAM MANOR COMMUNITY ASSOCIATION**Registered number: 07813696****Balance Sheet****as at 31 October 2023**

	2023	2022
	£	£
Fixed assets	4,299	5,467
Current assets	11,423	8,985
Creditors: amounts falling due within one year	(5,884)	(5,431)
Net current assets	5,539	3,554
Total assets less current liabilities	9,838	9,021
Net assets	9,838	9,021
 Capital and reserves	 9,838	 9,021
	Number	Number
Average number of employees	0	1

The company is a private company limited by shares and incorporated in England. Its registered office is Queens Community Centre, Turner Crescent, Croydon, CR0 2NP.

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Humayun Kabir
Director

Approved by the board on 29 July 2024

Ian Cullingford
Chairman

Sarah Riley
Company Secretary

BENSHAM MANOR COMMUNITY ASSOCIATION
Detailed profit and loss account items
for the year ended 31 October 2023

This schedule does not form part of the statutory accounts

	2023 £	2022 £
Sales		
Sales	<u>26,399</u>	<u>22,207</u>
Depreciation and other amounts written off assets		
Depreciation	<u>1,418</u>	<u>1,377</u>
Other charges		
Premises costs:		
Rent	8,100	10,800
Light and heat	4,421	2,040
Cleaning	900	936
	<u>13,421</u>	<u>13,776</u>
General administrative expenses:		
Telephone and internet	1,094	711
Stationery and printing	296	95
Bank charges	83	77
Insurance	587	587
Repairs and maintenance	1,385	613
	<u>3,445</u>	<u>2,083</u>
Legal and professional costs:		
Accountancy fees	720	1,332
	<u>720</u>	<u>1,332</u>
Other		
Other direct costs	6,578	6,788
	<u>6,578</u>	<u>6,788</u>
	<u>24,164</u>	<u>23,979</u>

BENSHAM MANOR COMMUNITY ASSOCIATION**Detailed balance sheet items****as at 31 October 2023***This schedule does not form part of the statutory accounts and should NOT be sent to HMRC*

	2023 £	2022 £
Fixed assets		
Plant and machinery etc	<u>4,299</u>	<u>5,467</u>
Current assets		
Cash at bank and in hand	<u>11,423</u>	<u>8,985</u>
Creditors: amounts falling due within one year		
Trade creditors	720	792
Other creditors	<u>5,164</u>	<u>4,639</u>
	<u>5,884</u>	<u>5,431</u>
Capital and reserves		
Profit and loss account	<u>9,838</u>	<u>9,021</u>
Profit and loss account		
Brought forward	9,021	12,170
Profit/(loss)	<u>817</u>	<u>(3,149)</u>
	<u>9,838</u>	<u>9,021</u>

BENSHAM MANOR COMMUNITY ASSOCIATION

Detailed balance sheet items

as at 31 October 2023

(Chairty Compliance)

	Unrestricted funds	Restricted income funds	Total Funds	Previous Years Total
	2023 £	2023 £	2023 £	2022 £
Incoming resources				
Hall Hire	25,487	-	25,487	20,585
Food Bank-Donation	912	-	912	1,622
Other				
Incoming resources from charitable activities	<u>26,399</u>	<u>-</u>	<u>26,399</u>	<u>22,207</u>
Expenditure				
Expenditure on:				
Grants Payables				
Foods for Food Bank	2881.4		2,881	2784
Volunteer Expense -Food Bank	965		965	190
Admin Expense-Staff Managing Hall	2731.59		2,732	3513
Administrative Costs	19,004		19,004	18,869
Total Expenditure	<u>25,582</u>	<u>-</u>	<u>25,582</u>	<u>25,356</u>
Net income/(expenditure) before tax for the Year /Net movement in funds	<u>817</u>		<u>817.00</u>	<u>(3,149)</u>
Net movement in funds	<u>817</u>		<u>817</u>	<u>(3,149)</u>
Reconciliation of funds:				
Total funds brought forward	9021		9021	12170
Total Funds carried forward	<u>9,838</u>		<u>9,838</u>	<u>9,021</u>

Independent Examiner's Report

Charity Name: Bensham Manor Community Association

Charity Registration Number: 1126604

Financial Year Ended: 31st October 2023

Saad Muhammad Waqas was appointed as the independent examiner for the charity during the year and has confirmed its willingness to continue in this role.

This report covers the financial statements for the period from 1st November 2022 to 31st October 2023.

Respective Responsibilities of Trustees and Examiner

The trustees of the charity, who are also its directors for the purposes of company law, are responsible for ensuring that financial statements are prepared in accordance with the Charities Act 2011 and the Companies Act 2006. The trustees have determined that the charity does not require a full audit under the applicable law but is eligible for independent examination, based on the income and asset thresholds set out in the Charities Act 2011.

As the independent examiner, it is my responsibility to:

- Conduct an examination of the accounts in accordance with section 145 of the Charities Act 2011.
- Follow the Directions and guidance issued by the Charity Commission under section 145(5)(b) of the Charities Act 2011.
- Report on any matters arising that should be brought to the attention of the trustees or the public.

Basis of Independent examiner's report

My examination was conducted in line with the Charities Act 2011 and the Charity Commission's guidelines. It involved:

- Reviewing the charity's accounting records.
- Comparing the financial statements against the records kept.
- Seeking explanations from the trustees where necessary regarding unusual or significant entries.

This examination is less extensive than an audit and does not provide the same level of assurance. Consequently, I do not express an opinion on whether the financial statements present a 'true and fair view,' but my findings are limited to the following statements.

Independent examiner's statement

Based on my examination, no issues have come to my attention that would:

- Lead me to believe that the charity has not kept proper accounting records in accordance with section 386 of the Companies Act 2006; or that the financial statements do not align with those records or fail to comply with section 396 of the Companies Act 2006.
- Suggest that further details are required to ensure the financial statements provide an accurate and complete understanding, in accordance with the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice (SORP) applicable to charities preparing accounts on an accruals basis.

Independent Examiner's Details

Independent Examiner's Name: S M Waqas

Signature:



Professional Qualification: ACCA

Date: 24-10-2024