

Registered number: 6402216
Charity number: 1126484

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
(A company limited by guarantee)

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LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Jeremy Garth Hodgkinson, (Chair)
Gregory Mitten
Joyce Christine Blythe, (Treasurer)
Elaine Louise Barker
Tracy Ann Hopkins
Yakub Patel
Lynn Saggerson
Nasima Bahadur Zaman

Company registered number

6402216

Charity registered number

1126484

Registered office

Boulevard Centre
45 Railway Road
Blackburn
Lancashire
BB1 1EZ

Company secretary

Jeremy Garth Hodgkinson

Accountants

CW Accountants Limited
30 Brotherston Drive
Blackburn
Lancashire
BB 4EJ

Bankers

Yorkshire Bank
25 Manchester Road
Burnley
BB11 1HX

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the Charity for the period 1 April 2020 to 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. POLICIES AND OBJECTIVES

LACVS was formed in 2007 as a charitable company by the sub-region's district-based Councils for Voluntary Service (CVS). It was established to foster closer collaboration including sharing resources, supporting local delivery and acting as a vehicle for a coordinated sub-regional voluntary, community, faith and social enterprise (VCFSE) sector voice.

The Objects of the charity are:

"To promote any charitable purpose for the benefit of the community in the Lancashire Sub Region, which includes the local government areas of Blackburn with Darwen Unitary Authority, Blackpool Unitary Authority and Lancashire County Council (hereinafter called the "Area of Benefit") and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness and in furtherance of the said purposes, but not further or otherwise, to promote and organise co-operation in the achievement of the same among the members of the Association in the Area of Benefit."

LACVS's vision is of a vibrant, diverse and sustainable Lancashire sub-region with a strong, independent and effective VCFSE sector that improves people's quality of life and contributes to thriving communities.

LACVS, its members and associates have strong values and are committed to:

- supporting voluntary action that empowers local communities and changes lives, helping to harness the skills, talent and energy that are at the heart of strong and healthy communities
- enabling citizens to be active in their communities both individually and collectively - particularly those whose full participation in society is limited by economic disadvantage, institutional discrimination and exclusion
- a VCFSE sector that is vibrant, diverse and independent
- collaboration that improves support for the sector with services that are responsive to local need and of a consistent and quality standard
- enabling the voices of local people to be heard through effective representation that links the VCFSE sector to decision makers across localities, districts and the sub-region
- campaigning on issues that affect the VCFSE sector and local communities' quality of life and contributes towards equality and social justice
- the accountability of LACVS, its members and associates.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

a. POLICIES AND OBJECTIVES - continued

The work of LACVS, its members and associates, is rooted in local communities and reaches out to 1,000s of VCFSE organisations. It is delivered by staff and volunteers from centres across the sub-region.

LACVS's members range in size, resources and geographical coverage from single district to county wide. They provide different elements and combinations of infrastructure services, including:

- support for Trustees, staff, and volunteers
- helping new groups to set up and existing ones to become stronger through information, guidance and training e.g. governance, business planning, quality and funding development
- specialisms that include equality, diversity and support for BAME communities
- developing collaborative projects at neighbourhood level which help economically inactive, unemployed, isolated or vulnerable residents
- brokering and supporting volunteering, so that individuals can volunteer in their communities and organisations can be effective in how they involve volunteers in their work
- running local forums and networks of VCFSE groups, facilitating representation, enabling information sharing and co-operation
- collaboration with public and private sectors, including strategic work at local and subregional level, ensuring that local communities' voice and concerns are heard
- campaigning and influencing policy and decisions on issues that matter to local people and their communities
- helping local people to connect to VCFSE services in their community, with information and signposting to access support or volunteering
- social prescribing project work that supports health and wellbeing community
- managing grant programmes that provide vital funding to local VCFSE groups
- offering bespoke services including accountancy, payroll and DBS checks.

LACVS's members also run a range of projects and services that fill gaps and offer local solutions to need.

b. ACTIVITIES FOR ACHIEVING OBJECTIVES AND REVIEW OF ACTIVITIES

This has been an unprecedented period with the Covid-19 pandemic placing communities under tremendous pressure. LACVS's Board continued to meet virtually throughout the year, helping members to share information and support their organisations' work in response to Covid-19.

LACVS's members played a crucial role working with partners locally and sub-regionally in the public, VCFSE and private sectors in co-ordinating and delivering measures in response to Covid 19. This work has been a testament both to the importance of infrastructure services and affirmation of the VCFSE sector's unique ability to respond swiftly to crises and to reach into communities where other agencies cannot.

Activities included:

- involvement in local Covid response hubs, building on strong existing partnership working
- helping co-ordinate and recruit volunteers in local communities to support those affected most by the pandemic
- assisting frontline groups in their work
- acting as channels for a range of funding streams that have resourced direct interventions
- running projects that met need e.g. befriending
- advocating and offering practical support including for BAME communities whose needs have not been addressed through other services.

In April 2020, the Chair of LACVS was invited to on-line meetings to discuss how the multi-agency national VCS Emergencies Partnership (established in 2017 in response to the Grenfell disaster) could best work alongside local infrastructure organisations across England to support local community responses to the pandemic.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

b. ACTIVITIES FOR ACHIEVING OBJECTIVES AND REVIEW OF ACTIVITIES - continued

The Chair (also CEO of LACVS member Community CVS), alongside another LACVS Trustee (CEO of Lancashire BME Network) volunteered to act as Lancashire Local Liaison Officers with a brief to liaise between local infrastructure bodies in the sub-region and the national support structures and identify any unmet needs at the local level where national support could help to fill. Over the year, they attended weekly or fortnightly meetings of the North Multi-Agency Cell sharing information and co-ordinating efforts across the VCFSE Sector.

LACVS was a key partner in Strengthening Communities Project with Community CVS and Blackburn with Darwen Borough Council. The external project evaluation carried out in May 2020-21 by RSM UK Consulting LLP, reported that:

"Collectively, the project's success in improving the lives of people with mental health, offending behaviours or in recovery from substance misuse, who represented over 60% of the participants, has been significant. As highlighted within the report, the project demonstrates the value of investing in positive asset-based approaches which lead to better positive outcomes for the individuals concerned, but also saves the health and social care system and the criminal justice system money."

The project supported 711 participants [164 were aged 50+; 227 were from a BAME background; 368 had a disability or health condition] with 33% achieving positive outcomes. This included 123 moving into education or training and 111 getting a job or moving into job search. The evaluation also found that for every £1 spent the project achieved £1.89 in social value.

In November 2020, the Chair and Treasurer of LACVS, alongside other charities from across Lancashire, participated in an on-line Royal Visit with HRH Duke of Wessex to explain the important work that the voluntary, community, faith and social enterprise sector was doing.

LACVS members, led by Lancashire BME Network, also successfully completed delivery of a programme for resettled Syrian refugee families displaced due to civil war. Activities included ESOL classes and wraparound support. This was the final part of Lancashire Refugee Resettlement Programme working with partners such as Al-Hayat and Lancashire County Council.

LACVS, led by Community CVS, also submitted a proposal to Department of Work and Pensions to deliver as part of Kickstart, a national initiative providing young people with a gateway into employment.

Over the year, LACVS continued to play an active role in sub-regional bodies such as Lancashire and South Cumbria VCFSE Alliance. The Alliance has developed against the backdrop of continuing change to health structures in the sub-region including the new Integrated Care System with partnership bodies across five geographical footprints. LACVS has also been an active partner in Lancashire Local, a network being developed through Voluntary Sector Northwest.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

c. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT

Trustees have complied with their responsibility to have due regard to the Commission's guidance on public benefit in exercising their powers and duties. Trustees are fully aware of their roles and responsibilities and in planning their activities for the year have kept in mind the Charity Commission's guidance at Trustee meetings.

LACVS brings benefit to the public in line with its Objects through:

- collaborative working to support community and voluntary action that empowers local communities that meets need and improves quality of life;
- services that enable new frontline groups to form to meet unmet local need and existing ones to improve;
- direct support to volunteers and assistance to volunteer involving organisations that bring a range of positive impacts on individuals and their communities;
- supporting and providing frontline projects and services that help economically inactive, unemployed, isolated or vulnerable people.

d. VOLUNTEERS

LACVS is grateful for the contribution of volunteers to its members' work in areas such as supporting the running of local offices, administration and delivery of project services.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. FINANCIAL REVIEW

LACVS's total incoming resources and expenditure for the year was £207,723 and £214,872 respectively. Income was primarily related to ESOL project work (£199,967).

After transfers between funds the unrestricted surplus for the year was £8,288 which when added to reserves brought forward resulted in reserves carried forward of £32,895. LACVS has a reserves policy to hold funds equivalent to at least 6 months' core running costs, approximately £7,500. Trustees are satisfied this is a prudent position.

c. PRINCIPAL FUNDING

Principal funding was from Lancashire County Council for ESOL provision.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

a. CONSTITUTION

Lancashire Association of Councils for Voluntary Service (CVS) is a company limited by guarantee governed by its Memorandum and Articles of Association dated 18 October 2007. It is registered as a charity with the Charity Commission.

Membership of the charity is open to authorised representatives from Councils for Voluntary Service (CVS) and other VCFSE organisations whose primary role is delivery of infrastructure services in Lancashire sub-region as approved by the Trustees. The current membership is: Hyndburn and Ribble Valley CVS, Burnley, Pendle and Rossendale CVS, Community CVS, Blackpool, Wyre and Fylde CVS, Lancashire BME Network, Lancaster District CVS, West Lancashire CVS and Volunteer Centre Blackpool Wyre and Fylde. The members each agree to contribute £1 in the event of the charity winding up.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

As set out in the Articles of Association the Chair and Treasurer of the Charity are appointed by the Trustees. The AGM's formal business includes the retirement of Trustees and the filling of vacancies. The current Trustees are Chief Officers and a Trustee of their nominating bodies and bring extensive experience of voluntary sector management, governance, business planning and have a good understanding of the contents of the Memorandum and Articles of Association and their legal obligations under charity and company law.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

Induction and training are available for new Trustees. All Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Board of Trustees administers the charity. The Board meets at least 6 times per year. Trustees have the power to delegate functions to committees appointed by them provided at least one member is a Trustee or an authorised representative and there are robust reporting procedures back to the Board.

The Board includes input from an Associate Member, Chorley Voluntary Community and Faith Sector Network, whose representative attends meetings in a non-voting capacity (this place is currently vacant).

e. RELATED PARTY RELATIONSHIPS

There were no related party transactions in the year ended 31 March 2021.

f. RISK MANAGEMENT

The Trustees have a risk management strategy which comprises: review of the risks that the charity may face; the establishment of systems and procedures to mitigate those risks; and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

f. RISK MANAGEMENT - continued

The charity is continuing work on improving its policies and procedures and systems as its collaborative work programmes grows, including monitoring and project reporting. It also, during the year, prepared for compliance with the requirements of General Data Protection Regulation covering citizen' rights and data privacy regulation.

Trustees engage Burnley, Pendle and Rossendale CVS in support of administration and financial controls and a consultant who assists the Board in its co-ordination and development.

A key element in the management of financial risk is the setting of a reserves policy which is kept under review by trustees (see Financial Review above).

Plans for future periods

a. FUTURE DEVELOPMENTS

LACVS will be gathering information and evidence in 2021-22 on the role of its members and the wider VCFSE sector in responding to Covid -19 since the pandemic began. This will be collated into a report that highlights the unique contribution that both frontline and infrastructure VCFSE sector organisations have made in responding to the pandemic (and will no doubt make in the year ahead).

LACVS members will also continue their major role in the delivery and development of social prescribing work in the sub-region. This includes local support through link workers that help connect people to activities provided by VCFSE sector groups in their local area. An LACVS Trustee (and CEO of Burnley Pendle and Rossendale CVS) is a regional lead for development of Northwest Collaborative Group for social prescribing.

Members will continue to be actively involved in Lancashire and South Cumbria VCFSE Alliance and Lancashire Local and will be participating in the work of the Health Equity Commission.

LACVS will be delivering new projects including Kickstart Scheme, providing funding to employers to create job placements for 16-to-24-year olds; and Upskilling the Health and Social Care Workforce across Lancashire, offering support, training and "future proofing" for the workforce of small and medium sized organisations across private and social enterprise sectors throughout Lancashire.

The upskilling is to prepare the organisations for the potential growth within the health economy. Through the project it is aimed to train 2,330 employed people with 260 gaining basic skills, 590 employed people gaining units of qualifications at level 2 or below and 285 employed people gaining units of qualifications at level 3 or above. In addition, 405 females in the workplace will be helped to improve their labour market status.

2021-22 will be a period of continuing change in health structures with the new Integrated Care System in the process of being introduced. LACVS's members are actively engaged in collaborative structures including health across districts and the sub-region connecting with their local VCFSE sectors, ensuring that their voices are heard and vital work is recognised. One of the key messages from LACVS as an active partner at this time of change is the need to recognise and build on the crucial contribution that the VCFSE sector makes to health and wellbeing in communities.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

MEMBERS' LIABILITY

The Members of the Charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

INDEPENDENT EXAMINER

A resolution will be proposed at the Annual General Meeting that Gillian Davies of CW Accountants be appointed as Independent Examiner for 2021-22.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Lancashire Association of Councils for Voluntary Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees, on 15 December 2021 and signed on their behalf by:


Garth Hodgkinson
Trustee


Christine Blythe
Trustee

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
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**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE (the 'Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2021.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *G Davies*

Dated: 16 December 2021

Gillian Davies AAT Qualified

CW ACCOUNTANTS LIMITED

30 Brotherston Drive
Blackburn
BB2 4FJ

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
INCOME FROM:					
Charitable activities	2	7,756	199,967	207,723	355,951
Other income		-	-	-	1,245
TOTAL INCOME		7,756	199,967	207,723	357,196
EXPENDITURE ON:					
Charitable activities	4	2,221	212,651	214,872	441,498
TOTAL EXPENDITURE		2,221	212,651	214,872	441,498
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between Funds	8	5,535 (20,972)	(12,684) 20,972	(7,149) -	(84,302) -
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		(15,437)	8,288	(7,149)	(84,302)
NET MOVEMENT IN FUNDS		(15,437)	8,288	(7,149)	(84,302)
RECONCILIATION OF FUNDS:					
Total funds brought forward		13,889	26,155	40,044	124,346
TOTAL FUNDS CARRIED FORWARD		(1,548)	34,443	32,895	40,044

The notes on pages 13 to 21 form part of these financial statements.

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
(A company limited by guarantee)
REGISTERED NUMBER: 6402216

BALANCE SHEET
AS AT 31 MARCH 2021

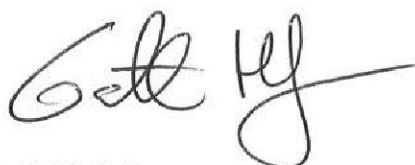
	Note	£	2021 £	£	2020 £
CURRENT ASSETS					
Debtors	6	-		80,977	
Cash at bank and in hand		93,659		99,443	
		<u>93,659</u>		<u>180,420</u>	
CREDITORS: amounts falling due within one year	7	(60,764)		(140,376)	
NET CURRENT ASSETS			<u>32,895</u>		<u>40,044</u>
NET ASSETS			<u>32,895</u>		<u>40,044</u>
CHARITY FUNDS					
Restricted funds	8		(1,548)		13,889
Unrestricted funds	8		34,443		26,155
TOTAL FUNDS			<u>32,895</u>		<u>40,044</u>

The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

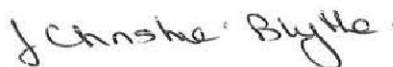
The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 15 December 2021 and signed on their behalf, by:



Garth Hodgkinson
Trustee



Christine Blythe
Trustee

The notes on pages 13 to 21 form part of these financial statements.

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash used in operating activities	10	(5,784)	(14,776)
Change in cash and cash equivalents in the year		(5,784)	(14,776)
Cash and cash equivalents brought forward		99,443	114,219
Cash and cash equivalents carried forward	11	93,659	99,443

The notes on pages 13 to 21 form part of these financial statements.

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lancashire Association of Councils for Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page . In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

1.4 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Charity's educational operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (continued)

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

LANCASHIRE ASSOCIATION OF COUNCILS FOR VOLUNTARY SERVICE
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

2. INCOME FROM CHARITABLE ACTIVITIES

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Grants receivable	7,756	199,967	207,723	355,951
<i>Total 2020</i>	33,005	322,946	355,951	

GRANTS RECEIVABLE

	Restricted Funds 2020 £	Unrestricted Funds 2020 £	Total Funds 2020 £	<i>Total Funds 2019 £</i>
Selnet Ltd - Building Better Opportunities Funding - AOP/IIY/CF	-	-	-	25,358
BwD BC - ESIF overprovision in previous year	(806)	-	(806)	-
Lancashire County Council - ESOL provision	-	199,967	199,967	319,946
Workers Education Assoc - BBO4	-	-	-	7,647
Creative Works Preston	-	-	-	3,000
DWP Kickstart	7,440	-	7,440	-
BwD BC Short Break Booklets	1,122	-	1,122	-
Total	7,756	199,967	207,723	355,951

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

3. CHARITABLE ACTIVITIES

	Total 2021	<i>Total</i> 2020
	£	£
Subscriptions and sundry costs	-	68
Insurance	294	295
Office rent at Preston	-	415
Travel expenses	81	-
Consulting fees	5,000	-
Project delivery costs	209,257	440,480
	<u>214,632</u>	<u>441,258</u>
<i>Total 2020</i>	<u>441,258</u>	

In 2021 of the total charitable activities, £212,411 (2020 - £303,296) was expenditure from unrestricted funds and £2,221 (2020 - £137,962) was expenditure from restricted funds.

4. GOVERNANCE COSTS

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Governance accountancy fees (including previous years)	-	240	240	240

In 2020 of the total governance costs, £240 was expenditure from unrestricted funds and £Nil was expenditure from restricted funds.

5. NET INCOME/(EXPENDITURE)

This is stated after charging:

Governance accountancy fees	<u>240</u>	<u>240</u>
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During the year, no Trustees received any remuneration (2020 - £NIL).

During the year, no Trustees received any benefits in kind (2020 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2020 - £NIL).

6. DEBTORS

	2021 £	2020 £
Accrued income	<u>-</u>	<u>80,977</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. DEBTORS (continued)

7. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Funds held	760	760
Accruals and deferred income	60,004	139,616
	<u>60,764</u>	<u>140,376</u>
		£
Deferred income		
Deferred income at 1 April 2020		-
Resources deferred during the year		49,334
Amounts released from previous years		-
Deferred income at 31 March 2021		<u>49,334</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

8. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2020 £	Income £	Expenditure £	ESIF costs not correctly allocated from Core in previous years £	Balance at 31 March 2021 £
Unrestricted funds					
General Funds	26,155	199,967	(212,651)	20,972	34,443
Restricted funds					
Selnet Ltd - Building Better Opportunities Funding - AOP/IIY/CF	(7,889)	-	(1,099)	-	(8,988)
One Lancashire/BwD BC - CISP/ESF grant - (Funds remaining from completed projects)	21,778	(806)	-	(20,972)	-
Department of Work and Pensions - Kickstart project	-	7,440	-	-	7,440
Blackburn with Darwen BC - Short Break booklets	-	1,122	(1,122)	-	-
	13,889	7,756	(2,221)	(20,972)	(1,548)
Total of funds	40,044	207,723	(214,872)	-	32,895

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
General Funds	5,500	324,191	(303,536)	26,155
Restricted funds				
Selnet Ltd - Building Better Opportunities Funding - AOP/IIY/CF	(9,691)	25,358	(23,556)	(7,889)
One Lancashire - CISP/ESF grant	119,476	-	(97,698)	21,778
Workers Education Assoc - Building Better Opportunities - BBO4	9,061	7,647	(16,708)	-
	118,846	33,005	(137,962)	13,889

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2020 £	Income £	Expenditure £	ESIF costs not correctly allocated from Core in previous years £	Balance at 31 March 2021 £
General funds	26,155	199,967	(212,651)	20,972	34,443
Restricted funds	13,889	7,756	(2,221)	(20,972)	(1,548)
	<u>40,044</u>	<u>207,723</u>	<u>(214,872)</u>	<u>-</u>	<u>32,895</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
General funds	5,500	324,191	(303,536)	26,155
Restricted funds	118,846	33,005	(137,962)	13,889
	<u>124,346</u>	<u>357,196</u>	<u>(441,498)</u>	<u>40,044</u>

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Current assets	(1,548)	95,207	93,659
Creditors due within one year	-	(60,764)	(60,764)
	<u>(1,548)</u>	<u>34,443</u>	<u>32,895</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Current assets	56,686	123,734	180,420
Creditors due within one year	(42,797)	(97,579)	(140,376)
	<u>13,889</u>	<u>26,155</u>	<u>40,044</u>

10. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net expenditure for the year (as per Statement of Financial Activities)	(7,149)	(84,302)
Adjustment for:		
Decrease in debtors	80,977	42,371
(Decrease)/increase in creditors	(79,612)	27,155
Net cash used in operating activities	<u>(5,784)</u>	<u>(14,776)</u>

11. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021 £	2020 £
Cash in hand	93,659	99,443
Total	<u>93,659</u>	<u>99,443</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. RELATED PARTY TRANSACTIONS

No related party transactions occurred during the year to 31 March 2021.

13. CONTROLLING PARTY

The Charity is controlled by the Trustees.

