

MILTON KEYNES JAMEE MASJID

(CHARITY REGISTRATION : 1126470)

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

MILTON KEYNES JAMEE MASJID

(Charity Registration Number : 1126470)

TRUSTEES

All the Trustees listed below were appointed at the Annual General Meeting held on 30 December 2017;

Abu Talib	(Chairman)
Arosh Ali	(General Secretary)
Monia Ali	(Treasurer)
Mudabbir Ali	Akmal Hussain
Ali Hussain	Abdul Mukith
Kamal Uddin	Ansar Ali
Abjal Ali (Resigned Feb 2020)	Abdul Rab (Resigned Feb 2020)
Shuaib Hussain	Nasir Khalik (Appointed Feb 2020)

PRINCIPAL OFFICE

52 Duncombe Street
Bletchley
Milton Keynes MK2 2LY

ACCOUNTANTS

S M Aliyar
Oldbrook, Milton Keynes MK6 2HT

SOLICITORS

ASE Solicitors Limited
Bletchley, Milton Keynes MK2 2DH

BANKERS

National Westminster Bank Plc
Central Milton Keynes

Lloyds TSB
Bletchley, Milton Keynes

MILTON KEYNES JAMEE MASJID
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

We present the 2020 Report and Accounts although later than usual due to unprecedented situation of Covid.

Structure, Governance, Management

Governing document

The organisation is a registered Charity under registration number 1126470 and its governing instrument is the Constitution.

Organisational structure

The Charity trustees are responsible for the general control and management of the charity. The Trustees give their time freely and receive no remuneration or other financial benefits.

Appointment of trustees

The appointments of trustees are made by the members at an annual general meeting for a term of two years. Casual vacancies are exercised by the trustees.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 1.

Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the Constitution. A mandatory induction training course is provided to all new trustees by an external adviser. References to a number of publications from the Charity Commission are also provided, including the guidance on charities and public benefit and on the advancement of religion for the public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.

Risk management

The trustees have assessed the risks the charity faces. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the Mosque are kept under review. Appropriate Disclosure and Barring Service (DBS) checks, supported by regularly reviewed policies, are made for all those who work with children or other vulnerable groups within the Mosque or community centre.

Objectives and activities

Our aims

The objects of the charity are set out in the Constitution and are summarised as follows:

- i. To advance the Islamic religion in accordance with the tenets and doctrines of the Sunni sect of Islam (Ahle Sunnat Wal Jammāt Deoband School of Thought), particularly by the provision of a place of worship and facilities of religious character such as the celebration of rites, ceremonies and festivals and in furtherance of the aforesaid objects.
- ii. To provide or assist in the provision of facilities in the interests of social welfare or other leisure time occupation of individuals who have a need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Our objectives

Our objectives are set to reflect our faith and community aims. Our Trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the Trustees have considered the Charity commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit. Our long-term ambition is to build the self-confidence of local

Use of volunteers

Volunteers are an important resource in both our faith and community work. Volunteers are involved in most of our faith and community activities and are regularly giving their time. All our trustees also give of their time freely. We encourage all members of our mosque to be involved in voluntary activities and to share their skills with others.

Activities and Achievements

How our activities deliver public benefit

We as MKJM Board of Trustees as volunteers have made efforts in our individual capabilities to fulfil our roles as trustees for which Allah (swt) will indeed reward us and forgive us of our shortcomings.

2020 has been unprecedented year with the challenges that we faced with Covid19.

The MKJM Board as custodian of the masjid had to ensure all the health & safety process and procedures were in place as per government guidelines. The key workers went above and beyond their duty to accommodate and make safe the masjid facilities.

Given the unprecedented situation, like many other organisation's during these testing times, we had to think and act differently. We ensured that the masjid maintained a minimum level of service while the Mosque was shut down during the COVID period. The masjid utilised remote working technology such as the use of Zoom to ensure the Madrasah service was active and the children did not miss out learning. We implemented drop-in session's such as 'Ask the Imam' to create touchpoints with the members and local community.

MKJM Committee also used the Zoom platform to hold meetings remotely in order to monitor and make decisions as the situation of COVID19 changed.

Financial review

The Board focused on ensuring that all finances were being handled in a proper manner with full transparency and ensured that robust financial controls were put in place.

The emergence of COVID19 posed many challenges for MKJM especially as non-essential services were required to close, with the Masjid unable to open for congregational prayers we were faced with the prospect of lockdown impacting MKJM revenue, financial forecasts were made to better prepare for any significant decrease in income because of masjid closure, the idea was to be proactive rather than being reactive to stay ahead

Alhamdulillah the changes we adopted allowed us to provide limited online services including Maktab classes and the community was requested to dig deep through those difficult times & continue to donate online via Jumma connect, bank transfer, standing order and PayPal.

Reserves policy

It is the policy of the charity that an unrestricted fund which have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

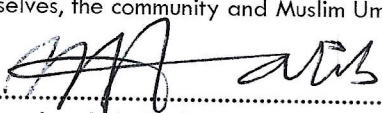
Principal funding sources

The charity's main source of income is giving.

Based on the financial records, the result for the year was a net movement in funds of £14,385 (2019: £19,447). The Trustees have endeavoured to reduce costs wherever possible and the charity's finance is in a strong position to meet its ongoing commitments.

A transfer price has been agreed by the Trustees and members of Milton Keynes Jamee Masjid at £253,016 for the property known as The Plough, Manor Road, Bletchley to another registered charity "Hazrath Shahjalal Jamie Masjid". The transfer was completed on 11th April 2022.

Finally, I would like to take this opportunity to thank all the Trustees and also to the volunteers without whom the organisation could not function effectively. May Allah SWT accept all our efforts, and let us all make du'aa for ourselves, the community and Muslim Ummah worldwide - Ameen.


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For and on behalf of Milton Keynes Jamee Masjid
Abu Talib (Chairman)

Approved by the Trustees on 30 October 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF MILTON KEYNES JAMEE MASJID

I report on the accounts of Milton Keynes Jamee Masjid for the year ended 31 December 2020, which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

At a Special Meeting of the Members held on 25 March 2018, it was agreed to transfer the property known as the Plough, Manor Road, Bletchley for £253,016, significantly below cost and market value of the original purchase cost of the property including improvement cost of £643,212 (i.e. original purchase cost £377,825 and improvements of £265,387) to another registered charity Hazrath Shahjalal Jamie Masjid (Charity Registration 1171119). It has been recognised by the Members of the significant shortfall in the transfer price of £390,196. Due to Covid situation, the transfer was completed on 11th April 2022.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached



S M Aliyar ACMA, CGMA(UK), CPA(Aust)

52 The Boundary, Oldbrook, Milton Keynes MK6 2HT


30 October 2022

MILTON KEYNES JAMEE MASJID
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Incoming from				
<i>Incoming resources from generated funds:</i>				
<i>Voluntary income:</i>				
Lillah donation	47,367	-	47,367	45,687
Friday lillah donation	15,586	-	15,586	45,266
Eid day and Shabe Barat donation	1,393	-	1,393	3,077
<i>Activities for generating funds:</i>				
Rental income	8,410	-	8,410	8,132
Mosque refurbishment and bank loan repayment	-	-	-	3,650
Total incoming resources	72,756	-	72,756	105,812
Expenditure on				
<i>Cost of generating funds</i>				
Gas	1,143	-	1,143	4,105
Electricity	1,703	-	1,703	2,915
Repairs and maintenance	6,984	-	6,984	7,788
Cleaning	-	-	-	1,346
Insurance	1,446	-	1,446	2,521
Water rates	31	-	31	1,324
Council tax – The Plough	-	-	-	1,110
Depreciation on fixtures and equipment	420	-	420	561
	11,727	-	11,727	21,670
<i>Support costs:</i>				
Staff costs	41,598	-	41,598	56,021
Telephone	517	-	517	1,593
Printing, postage and stationery	250	-	250	650
Sundry expenses	-	-	-	49
Legal and professional	700	-	700	700
Bank charges	-	-	-	1,198
Bank loan interest	3,579	-	3,579	4,484
	46,644	-	46,644	64,695
Total resources expended	58,371	-	58,371	86,365
Net movement in funds	£ 14,385	£ -	£ 14,385	£ 19,447

MILTON KEYNES JAMEE MASJID
BALANCE SHEET
AS AT 31 DECEMBER 2020

	Note	£	2020 £	£	2019 £
Fixed assets					
Tangible assets	6		974,297		974,717
Current assets					
Debtors		-	-	-	-
Cash at bank and in hand		15,587		13,676	
Total current assets		15,587		13,676	
		=====		=====	
Liabilities					
Creditors falling due within one year					
Accruals		3,940		5,211	
Bank loans	7	15,204		15,204	
		19,144		20,415	
		=====		=====	
			(3,557)		(6,739)
Net current assets			970,740		967,978
Creditors falling due more than one year					
Bank loans	7		(95,988)		(107,611)
Net assets			£ 874,752		£ 860,367
			=====		=====
The funds of the charity					
Unrestricted funds	8		874,752		860,367
Restricted funds	8		-		-
			£ 874,752		£ 860,367
			=====		=====



Abu Talib – Chairman



Monia Ali – Treasurer

Approved by the Board of Trustees on 30 October 2022

MILTON KEYNES JAMEE MASJID
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015), and applicable UK Accounting Standards and the Charities Act 2011.

(b) Funds structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the terms of a specific appeal.

(c) Incoming recognition

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

(e) Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised and at historic cost. Fixed assets are stated at cost less accumulated depreciation. The freehold property is valued at historic cost and it is not depreciated, as the properties are considered to have a useful life as a building of greater than 50 years and so any depreciation charge is considered immaterial.

Depreciation is charged as follows:

Fixtures, fittings and equipment	-	25% written down value
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2. Going concern

The Trustees consider that there is no material uncertainties about the Charity's ability to continue as a going concern.

3. Trustees remuneration

No trustee received remuneration and that no trustee expenses have been incurred.

4. Staff costs

Staff costs totalling £41,598 (2019: £56,021) related to payments made to 3 employees (2019: 6).

5. Fees for independent examination of the accounts

Included in legal and professional is £700 (2019: £700) fees paid for the independent examination of the accounts.

6. Fixed assets: tangible assets

	Freehold Land & Buildings	Improve- ments to Property	Fixtures and Equipment	Total
Cost	£	£	£	£
As at 1 January 2020				
Additions	609,871	363,164	11,892	984,927
Disposals	-	-	-	-
At 31 December 2020	<u>609,871</u>	<u>363,164</u>	<u>11,892</u>	<u>984,927</u>
Depreciation				
As at 1 January 2020	-	-	10,210	10,210
Charge for the year	-	-	420	420
Disposals	-	-	-	-
At 31 December 2020	<u>-</u>	<u>-</u>	<u>10,630</u>	<u>10,630</u>
Net Book Value				
At 31 December 2020	<u>£ 609,871</u>	<u>£ 363,164</u>	<u>£ 1,262</u>	<u>£ 974,297</u>
At 31 December 2019	<u>£ 609,871</u>	<u>£ 363,164</u>	<u>£ 1,682</u>	<u>£ 974,717</u>

The improvements to property cost totalling £363,164 (2019: £363,164) relates to the property at The Plough, Manor Road, Bletchley of £265,387 (2019: £265,387) and at 46 Duncombe Street, Bletchley of £97,777 (2019: £97,777).

7. Bank loans

The bank loans of £111,192 (2019: £122,815) is secured on the property, the Plough, Manor Road, Water Eaton and 46 Duncombe Street, Bletchley.

8. Analysis of charitable funds

Analysis of Fund movements	Balance B/fwd	Income	Expenditure	Transfers	Fund C/fwd
	£	£	£	£	£
<i>Unrestricted funds:</i>					
Unrestricted general funds	860,367	72,756	(58,371)	-	874,752
	<u>£ 860,367</u>	<u>£ 72,756</u>	<u>£ (58,371)</u>	<u>£ -</u>	<u>£ 874,752</u>
<i>Restricted funds:</i>					
Mosque refurbishment	-	-	-	-	-
	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Total	<u>£ 860,367</u>	<u>£ 72,756</u>	<u>£ (58,371)</u>	<u>£ -</u>	<u>£ 874,752</u>

9. Related party transactions

There have been no related party transactions in the reporting period that require disclosure.