

St John the Evangelist Church Kenilworth

Trustees' Annual Report

Year Ended 31st December 2024

Charity No. 1126412



Here to bring real change

This Trustees' Annual Report relates to activities for the year ended 31st December 2024 of The Parochial Church Council Of The Ecclesiastical Parish Of St. John The Evangelist, Kenilworth, which is situated at 205 Warwick Road, Kenilworth, Warwickshire, CV8 1HY and is a parish within the Coventry Diocese of the Church of England.

St. John's was consecrated in 1854 so has been producing annual reports over many years. Since 2009 the Annual Reports have been filed with the Charity Commission and the most recent reports are available for download via the web site of the Charity Commission at <http://www.charitycommission.gov.uk/>.

If you wish to receive more information about St. John's, we would encourage you to look at the church web site and/or to contact the PCC Secretary (pcc@stjohn316.co.uk).

The parish of St John's covers the southern half of the town of Kenilworth with the northern border defined approximately by Fishponds Road, Greville Road, Station Road, Whitemoor Road and Leyes Lane. The northern part of the town lies in the parish of St. Nicholas, Kenilworth <http://www.stnicholaskenilworth.org.uk/> who are our close friends and who founded St. John's.

Table of Contents

Contents

1. Letter from the Vicar	4
2. Churchwarden's Report.....	5
3. PCC Report.....	7
4. Safeguarding Officer's Report	8
5. Deanery Synod Report.....	10
6. Report from the Diocesan Synod	11
7. Electoral Roll Report	14
8. Financial Review	15
9. Parish People.....	20
10. Our Leadership and Organisation	23
11. Charity Compliance.....	25
12. Statement of Trustees' Responsibilities.....	28
13. Approval.....	28
14. Independent Examiner's Report to the Trustees of the PCC of St John Kenilworth	29
15. Statement of Financial Activities for the year ending 31 December 2024.....	30
16. Balance Sheet at 31 December 2024	31
17. Notes to the financial statements for the year ending 31 December 2024	32

1. Letter from the Vicar

Dear members of St. John the Evangelist.

This has been a very rich 12 months since our last APCM. Personally speaking I was away on sabbatical from late May to early September, and I'm glad to say I'm still feeling the benefits of it! A time of creativity and writing (both of which I am still keeping up!). I was also heartened on my return to see that the life and missional heart of the church was still doing well - this was a real indication to me that we have genuinely embraced the developing vision to share Jesus, become more like him, making new disciples as we go.

I have recently been engaging in a personal tour of Core Teams: the key people who are at the centre of various missional or church ministry groups. This has been a very positive experience, with a lot of people feeling clearer on what God has called them to do and many learning to share faith in various ways. Though different groups are operating in a variety of contexts, I recognise the core values and principles everywhere.

I can see how blessed we are with so many committed members. This church is a lovely family who pull together well. We seem to be learning how to have more fun together too - the big intergenerational disco at Ian's birthday party was a sight to behold! Inevitably we have lost some well known and much loved people through old age and sickness. These losses always hurt, but we have the comfort of knowing that we shall see our brothers and sisters again.

Looking ahead, as we incorporate monthly fasting into our rhythm (to add more depth to our praying and serving), I sense that the spiritual temperature will continue to rise. I am hoping that we can draw closer to God, whilst seeing even more new people (of all ages) come to a knowledge of Jesus Christ. Wouldn't it be great to baptise some more people!

Can I thank you for all you do. No contribution goes unseen - God sees everything. And I am confident that our witness will continue to shine, both locally and as a witness to even those in the unseen realm (Eph. 3:10-11). Keep in step with the Spirit!

Ax

Revd Andrew Attwood (Vicar)

February 2025

2. Churchwarden's Report

I think one can safely say that the Church of England does not have a great reputation at the present moment. Sadly, most of the damage is self-inflicted and stretches back many years, but the chickens are coming home to roost...

I am sure that you will all have been dismayed at the contents of the Makin report, which shone a light into some dark places in the upper echelons of the Church of England.

The Makin report may have stirred uncomfortable memories for you. I want to reassure you that we take the whole area of Safeguarding very seriously. We are fortunate to have a very experienced and efficient Parish Safeguarding Officer, Charlie Palmer, so if you want to talk to someone, please contact Charlie. We are aware of the importance of Charlie's role and the considerable burden it carries. Therefore, I am pleased to be able to report that we are advertising for some support to Charlie. We pray for God's guidance on our national Church.

On a more positive subject, I happy to report that Bishop Sophie was officially confirmed in her election as the new Bishop of Coventry in February and will be installed on June 7th at Coventry Cathedral. Previously Suffragan Bishop of Doncaster in the Diocese of Sheffield, we welcome her to Coventry Diocese and look forward to working with her. She has worked in the past with CMS (like a previous Bishop of Coventry, Simon Barrington-Ward) and has some links with St Johns!

Moving closer to home, the last year has seen us as a Parish experiencing, not for the first time, the abundance of God's provision. We started 2024 looking at a budgeted loss of £57.4k. In the end this turned out to be a small profit.

At the PCC meeting this January, I quoted Psalm 115 verse 1: "Not to us, Lord, not to us but to your name be the glory, because of your love and faithfulness." God has been very good to us and we should praise His holy name accordingly. It is by His grace that we are where we are. He blesses us financially, but He also blesses us with the resources to manage His gifts wisely.

In all this, the astute financial guidance of Peter Jackson must be recognised. For over 20 years, Peter and Steve Coomber have provided a priceless service to the church in this regard and they are to be sincerely thanked. God provides.

At the start of 2025, we were able to repair the large potholes in the car park, again out of church funds and, on the subject of the church car park, you'll be pleased to know that the problem that causes the appearance of an ornamental lake in the car park when it rains has been located in a drain beyond our boundary; that's one expense we won't have...

There are some other repairs we shall have to carry out: the vestry roof; the completion of the ceiling in the Small Hall kitchen; the front doors of the church. We also have the Quinquennial Inspection due this year, which may identify some other little projects.

Yet, we are in a position where we can start to think about furthering the mission of the church in spreading the gospel of salvation in Jesus Christ, by recruiting other members of staff. The PCC are actively looking at this. One area may be youth ministry: our close working relationship with Kenilworth Youth For Christ has had many positive results – for example, again the week-end away saw 28 young people engaging with Jesus – but a ministry catering for other ages, as well as 'youth' is needed to help develop some of the amazing work being done by groups such as Toddlers.

In November 2024, Food Diverse, who administer the Fareshare scheme, advised us that we did not comply with certain standards, such as food hygiene. They gave us a deadline of December 3rd to meet these standards or cease operations. Having negotiated an extension to December 13th, we were able to meet the required standards and processes. Thus, we are able to continue providing Foodshare food to those who need it, albeit on a slightly reduced scale, and to include the retired clergy living in Margetts Close. Talking of food: Meet & Eat restarted in February. My thanks to the team for making this happen.

Andrew was able to take a long-overdue sabbatical in the summer, well-timed to miss some of the issues we had with installing the new church phone and WiFi system (for which, I am pleased to say, we were recompensed). During Andrew's sabbatical, to maintain a proper check and balance on PCC business, the Standing Committee – SC was augmented by Peter Jackson, Steve Coomber and Kim Matthews, as required. My thanks to each of them.

From Hamish and Jenny Blair: "In September 2024 a group from St. John's was invited to travel with partner church "Maria am Wasser" in Dresden-Hosterwitz (Germany) to join in their celebration of 20 year's friendship with a church in Brenna-Górki (Poland). This coincided with the 30th year of St. John's partnership with churches in Dresden. Four representatives from St. John's, Hamish & Jenny Blair and Andrew & Christine Haines, chose to drive rather than fly, while another, Fiona Trewick from Leek Wootton, went by plane. After a fascinating and enjoyable journey across Belgium, Luxembourg and Germany, we all joined members of Hosterwitz church for morning service and on behalf of St. John's we presented a lovely painting by Lindsey Attwood with the text, "The leaves of the tree are for the healing of the nations" (Rev. 22:2). Unfortunately one of us went down with COVID the day after this, meaning that we had to abandon the Polish leg of the trip. However Fiona was happily still able to travel with the wider group to Brenna-Górki and presented an identical painting to them. Both paintings were received with much appreciation. It was lovely to catch up with so many old friends once again, and they are very keen to send a group here in 2026 if sufficient hosts can be found in Kenilworth."

As another year rolls by, we find ourselves in a world of uncertainty. We pray to our Father in Heaven for guidance or, as the Book of Common Prayer puts it:

O almighty God, who alone canst order the unruly wills and affections of sinful men; Grant unto thy people, that they may love the thing which thou commandest, and desire that which thou dost promise; that so, among the sundry and manifold changes of the world, our hearts may surely there be fixed, where true joys are to be found; through Jesus Christ our Lord.

So, despite the unruly wills and afflictions we see around us, despite the sundry and manifold changes of the world, the church of St John the Evangelist is committed to be faithful to the authority of Scripture, to adhere to the articles of faith as enshrined in the Book of Common Prayer and to uphold Canon Law, under which the Church of England operates. We pray that the name of Jesus might be faithfully proclaimed in this nation, that His people might obediently follow His word and diligently lead His people. Amen.

On behalf of the PCC, thank you to everybody who contributes to the life of St John's.

God bless you all.

Phil Swards (Churchwarden)

February 2025

3. PCC Report

The PCC has met 6 times since last year's APCM, 4 times in 2024 on 6th June, 11th July, 25th September and 12th December, and twice this year on 21st January and 13th March. One of the main items which has dominated discussion in the past year continues to be Prayers of Love and Faith. The PCC has been in broad agreement on the path to follow, including the use of our parish share. I am grateful to Phil Sowards for his continued leadership on this very delicate issue.

I am also very grateful to Charlie Palmer, our Safeguarding Officer, for his knowledge and leadership at a time of great upheaval in the leadership of the Church of England.

The Standing Committee comprises Rev Andrew Attwood, Phil Sowards (Warden) and Roger Homes (PCC Secretary) and meets approximately every 4 weeks. At the current time, there is no Treasurer, but we are extremely grateful to Peter Jackson for his continued work on the book-keeping and preparation of accounts.

I am also very thankful for every PCC member and others who have served in the past year for your wisdom and dedication and giving up your time to ensure the smooth running of the church.

Notable Decisions made this Year

Repairs have been made to the church roof and car park.

There have been updates to the Health and Safety and Risk Policy, the Safeguarding Action Plan and Risk Assessment, Fire Safety Policy and Risk Assessment, Church Building Policy, Lone Worker Policy and Guidelines and Social Media Policy.

We have also continued to act as trustees of the King's Table Fund granting requests that meet the relevant criteria.

Members of the church are invited, before every meeting, to submit questions to the PCC as a way of improving communication between members and the wider church.

Finally, there are vacancies on the PCC, so I would like to invite you to consider whether God is calling you to serve Him in this way.

Safeguarding

The PCC has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

Much love

Roger Homes (PCC Secretary)

February 2025

4. Safeguarding Officer's Report

The purpose of the Safeguarding Officers report is to show that the Church's work with youth and vulnerable adults is compliant with Diocesan and National Church of England Policy. I have been the safeguarding officer since May 2017.

Progress with Safeguarding in the Parish

Highlights and successes of the past 12 months have included:

- Both training and DBS checks and training are now on a three year cycle.
- The Parish Safeguarding Hub is now being used to record church roles, DBS checks, and training courses, alongside the Parish Dashboard.
- Our first Safeguarding Sunday was celebrated in Nov 24.
- Safer recruitment procedures are becoming better understood in the church.

Some details

- As the need for new DBS checks arises, they are being transferred to the new Safeguarding Hub.
- While we are between two systems this year, it is difficult to confirm precise numbers of up to date DBS checks and training.
- We need to ensure we follow safer recruitment procedures when we recruit new volunteers to roles in church working with children or vulnerable adults.
- We are well supported by the Diocesan Safeguarding Officer and team when casework issues arise.
- Key document reference library, church notices, safeguarding jobs and website info and Parish Safeguarding Dashboard are all kept up to date.

The Makin Report

Safeguarding Sunday was highlighted in St John's for the first time this year. November 17th also saw the Makin Report in the national news. The report investigated the abuse committed by John Smyth. In the aftermath, Justin Welby resigned.

For me, the report has prompted some reflection on forgiveness. The national church has sometimes been too quick to offer forgiveness to those accused of abuse, and also too quick to encourage survivors to forgive. Elizabeth Penlington from Stoneleigh Church, the first Diocesan Safeguarding Adviser in the country, along with others in our own church, have helped me reflect on this.

Training Courses

All church officers (paid or volunteer) need to complete Basic Safeguarding Training every three years.

All church members involved in ministry with young or vulnerable people need to be aware of the need for three-yearly Diocesan training. Dates and venues available on the Diocesan webpage (<https://www.coventry.anglican.org/safeguarding-training.php>). There are three courses:

- C0 Basic course to be completed before C1
- C1 Foundation course for all those working with Children or Vulnerable Adults
- C2 Leadership course for those in leadership roles including: clergy, readers, Church Wardens, Parish Safeguarding Officers and other lay leaders

The Parish Safeguarding Dashboard and Hub

The Parish Dashboard helps churches to ensure that they know all the current safeguarding requirements, and can assess their current position and plan further work. Using the Dashboard allows the PCC to be confident that it has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

The dashboard is up to date (Feb 25). Red items (urgent), currently comprise:

- Update the list of Church Activities (to be updated shortly)
- Report to PCC needed (APCM report)

Yellow (for action) items:

- Some people need to complete safeguarding training
- Some information about church and non-church activities needs completing
- Lone working arrangements need to be confirmed
- Appropriate boundaries need discussing
- Arrangements to support victims and survivors need confirming
- PCC discussion of promoting a healthy and safe culture confirmation

Casework

I am pleased to be able to report that this has been a quieter year for casework. Only one new referral has been made to the Diocesan Team and they continue to provide excellent support.

Plans for the next 12 months

- Maintain the On-line Parish Safeguarding Dashboard and expand the use of the Hub to all church roles requiring a DBS check.
- Maintain DBS checks for PCC members and volunteers with children or vulnerable adults.
- Work with leaders to update activity information for church and non-church activities for children or vulnerable adults.
- Continue to develop job descriptions and risk assessments for all roles in church requiring a DBS check.
- Develop proportionate selection procedures for volunteer roles with children and/or vulnerable adults.
- Maintain Sources of Help information on the back of toilet doors in church and hall.¹
- Integrate the requirements of new training on Domestic Abuse into our work.
- Develop new guidance for church members undertaking home visits.
- Seek PCC approval to appoint an additional Safeguarding Officer to work alongside me.

Finally, many thanks to everyone in the parish for their help with this work.

Charlie Palmer (Safeguarding Officer)

February 2025

¹ Thanks to Emma Latham for doing the research and suggesting this.

5. Deanery Synod Report

Synod is a forum for collaboration, discussion and debate, and operates at three levels in the Church of England, with deanery (local), diocesan and general (national) synods. Deanery Synod links us with other parishes in our Deanery, namely St Nicholas, Leek Wootton, Berkswell, Ferncumbe, Meriden and Stoneleigh & Ashow, and meets three times a year.

In 2024, synod meetings followed the same format as previous years, with presentation of 'battles', 'breakthroughs' and 'blessings' from three parishes, followed by joint prayer for these parishes. It has been a great encouragement to hear from various people around the deanery, and to pray together with brothers and sisters from different churches who we don't usually cross over with in day-to-day church life.

Each meeting a learning topic is also presented, this year we have looked at Net Zero, support for women in the church with Esther Peers, Dean of Women's Ministry, and tips on fundraising.

For several years Kenilworth and Coventry South deaneries have been meeting as a joint Synod. In 2025 we will trial meeting separately with a view to returning to two separate synods, given the geographical and demographic differences of the two deaneries.

2025 will also mark the retirement of Jim and Nicola Perryman who have worked very hard in the administration of the Deanery Synod for many years. They will be missed! Thank you Jim and Nicola.

Matt King (Deanery Synod member)

February 2025

Deanery Synod Representatives

Phil Sowards (also Lay Chair of Diocesan Synod)

Kim Matthews

Kal Rai

Matt King

6. Report from the Diocesan Synod

The Diocesan Synod met three times in 2024, as normal, in March, June and November.

The main item of importance in 2024 was the process to appoint a new bishop, following Bishop Christopher's appointment as Dean of Windsor.

Shortlisting for the new bishop was undertaken by the Crown Nominations Committee (including six representatives from the Coventry Diocese Vacancy in See Committee) in the spring of 2024, with interviews held in September. At the end of the process, Sophie Jelley, Suffragan Bishop of Doncaster, was selected.

Further to the formal approval of the Canons of Coventry Cathedral in January, and the legal Confirmation of Election at Lambeth Palace on February 15th, +Sophie will be installed as Bishop of Coventry on June 7th 2025 at Coventry Cathedral.

March

At the March meeting, Synod were provided with an update on the Diocese's response to the Lament to Action on racial diversity and inclusion. Work has started on: "Amazing Grace," Race and Bible talks, Unconscious Bias Awareness Training and setting up a Clergy Advisory Group from ethnic diverse churches which meets on a quarterly basis to discuss issues, provide support and consider how national developments can be implemented. Further current activities include:

- West Midlands Regional Racial Justice Bid which could result in a grant to fund a Training Officer and Theological Officer to work on Racial Justice.
- Identifying parishes with a higher proportion of UKME/GMH in order to obtain the views of UKME/GMH and find out how the church is serving them.
- Let's talk About Race workshop offered to holistic groups to generate debate
- The Race Equality Advisory Group, to share experiences and viewpoints.

Our Shared Future – Healthy People

The Revd Tim Cockell shared the clergy wellbeing working group work plan which covers six areas of work distilled from the 2022 clergy wellbeing survey:

1. Publish Dignity & Work Policy - the policy is for clergy and lay people regardless of role.
2. Restate commitment in the Clergy Covenant for Clergy Care and Wellbeing
3. Publish Menopause Policy
4. Improve understanding of neurodiversity and wellbeing
5. Review and recommend improvement to Ministerial Development Review Process. Work-life balance and physical and spiritual wellbeing will be looked at with the view of a revised programme being in operation in 2025.
6. Re-establish proactive pastoral care for clergy

There are two further policies that are not listed on the workplan:

- Clergy Sickness Policy, covering how the diocese will respond to long term sickness.
- Process for Clergy Approaching 70

The March Synod, requesting the Church Commissioners to increase its share of annual running costs, voted to submit a Diocesan Synod motion (DSM) to General Synod, requesting increases in funding in specific areas to distributed by Dioceses to PCCs to directly support parishes in areas where it is needed most.

July

April Gold, Diocesan Director of Education provided an update on the legacy of Alive 2023 – Staying Alive. Continuing the partnership with iSingPOP, the DBE have a dedicated iSingPOP worker, Emma Kenyon who to date has led on: 7 main events, 14 workshops, the Fosse MAT Jamboree, two year 6 leavers' events, conducted an interview project, attended MotoFest and led worship at the Head Teacher Conference, and there is much more planned including every school receiving a new Pop-box. So far this has impacted 52 schools, with 29 workshops for 4,000 children, 16 main events for 3,500 families, leavers services for 120 rural families, a jamboree for 800 children and classroom worship and Pop-box for 15,000 children. This means that the £76,000 cost equates to £5 per child. April shared a video which included some of the initial findings of the interview project, this showed how much children enjoy singing and dancing together and how they like to celebrate each other's success. The children also have ideas of how to get their parents involved with church.

The Revd Gail Philip, Associate Archdeacon, as a member of the first cohort of mediators for the Conflict Transformation Group explained the aims and progress for the establishing Conflict Transformation Group as outlined in DS 24-15. Place for Hope who have experience in the church context is the leading and training organisation. Trained mediators are assigned to cases in pairs. Initially a pair will consist of a mediator from Place for Hope and from our first cohort but this will evolve through training to be pairs from our Conflict Transformation Group. The referral process for a situation to receive mediators is via the archdeacons' team who will triage cases. Gail shared a video from a participant, who highlighted that this is a key ministry, "It is not a rescue mission but a facilitated process to empower people."

Bishop Ruth moved the motion:

That this Synod

"a) call upon the Church Commissioners and Archbishops' Council to undertake everything necessary to effect a redistribution of financial resources directly to Diocesan Stipend Funds to reflect the value of contributions made by Diocesan Boards of Finance to the Church of England Funded Pension Scheme since it was established by the settlement of 1997 (£2.6 billion); and

b) call upon Diocesan Boards of Finance to manage the funds redistributed as a result of the above to support parish ministry in the ways discerned locally to be most effective in enabling growth and sustaining the Church of England's commitment to be a Christian presence in every community."

This was approved with 1 abstention.

November

Steve Coomber, Chair of the Coventry Diocese Board of Finance, welcomed Karen Birch, the new Director of Finance, and moved:

That this Synod:

- Approve the 2025 budget, as recommended by Bishop's Council
- Authorise expenditure in 2025 up to a maximum of £14.232m
- Note the use of unapplied total return approved in prior years

The motion was passed.

Synod passed a motion to:

- I. recognise the great disappointment caused whenever an appointment is not made for a diocesan bishop,*
- II. recognise in industry and national charitable organisations, that senior director roles are sometimes not filled after the first round of interviews, and that in many parishes several rounds of interview are required before a successful appointment,*
- III. recognise the disappointment that must be felt in Carlisle and Ely, which after a failure to appoint a Bishop will each have to wait roughly a year before another set of interviews,*
- IV. request the Crown Nominations Commission to draft new proposals that enable more rapid return to shortlisting and interviews whenever an initial CNC process has concluded with no appointment, such proposals should limit delay for any further rounds of interviews to be no longer than two months.*

This motion has gone forward to General Synod.

Phil Sowards (Chair of the House of Laity, Diocesan Synod)

February 2025

7. Electoral Roll Report

Every six years each parish is required to create a new electoral roll and this was last completed in 2019. This year the roll has been revised to include any new applicants and remove any people who have asked to be removed, have died, or are known to have moved away from the parish and no longer worship at St John the Evangelist.

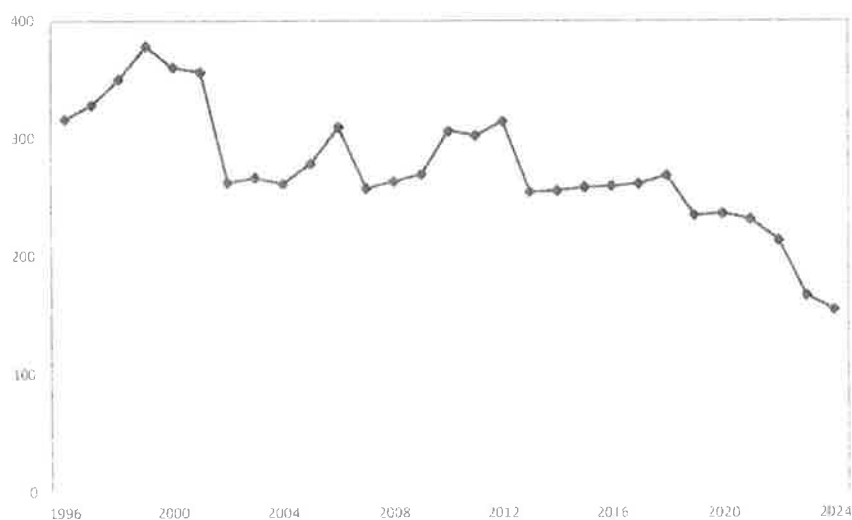
Since last year when there were 167 names on the roll, there have been 0 new names added, 6 deaths, 4 people who have left Kenilworth and 3 people who have asked for their names to be removed.

Hence the new roll consists of **154** names.

The numbers on the roll for this and previous years are as follows:

1996 316	2006 309	2016 259
1997 328	2007 257 (Revision Year)	2017 261
1998 350	2008 271	2018 268
1999 378	2009 269	2019 234 (Revision Year)
2000 360	2010 306	2020 236
2001 356	2011 302	2021 231
2002 262 (Revision Year)	2012 314	2022 212
2003 266	2013 254 (Revision Year)	2023 167
2004 261	2014 255	2024 154
2005 278	2015 258	

St John the Evangelist Electoral Roll



Sue Dawson (Electoral Roll Officer)

February 2025

8. Financial Review

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

As mentioned in the Churchwarden's Report, we started 2024 looking at a budgeted loss of £57.4k. In the end this turned out to be a small profit. This was despite a slight overspend on the church roof and the installation of a new phone/internet service. Indeed, it should be noted that, as a church, we spent £70k on the repairs to the church roof, without having to ask the Diocese for a grant. In addition, as a parish, we are a 'net contributor' to the Diocese, paying over and above the cost of ministry in this parish. Indeed, we pay the third highest Parish Share in the Diocese, enabling other, less-fortunate churches to operate.

Treasurer

Following the resignation of Peter Jackson as Treasurer in April 2023 the PCC has not been successful in recruiting a replacement treasurer. To cover the financial obligations of the PCC, Peter Jackson continues to carry out book keeping services voluntarily for the PCC for the 2024 financial year, with the formal responsibility of Treasurer being undertaken by the Churchwarden, in accordance with Paragraph 3(a) of Section M20 in Part 9 of the Church Representation Rules (2022).

Finance Committee

During the year the treasurer consulted members of the Finance Committee as necessary to assist the book keeper in the execution of his duties. The current membership of the committee in 2024 comprised of Steve Coomber, Phil Swards and Peter Jackson. The major purpose of consultation was in respect of cost management.

Review of key variances – Income Statement 2024 vs 2023

	Unrestricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Voluntary income					
Planned giving	158.7	162.1	(3.4)	(2)%	2024 included £8k one off donations (2023 £14k)
Tax recoverable	35.8	34.6	1.2	0	
Collection	7.6	7.9	(0.3)	(4)%	
Donations	25.0	0.0	25.0	N/A	One donation in 2024
Legacies	1.0	19.2	(18.2)	N/A	One legacy in 2024 (2023 one)
Sub-Total	228.1	223.8	4.3	0	
Other Income					
Hall Lettings	28.9	27.2	1.7	6%	New rates
Interest Income	12.6	6.6	6.0	N/A	Improved interest rates
Funeral and Wedding Fees	4.1	5.2	(1.1)	(21)%	
23 Leyes Lane	16.2	16.8	(0.6)	(4)%	PCC agreed concessions related to issues in 2024
Other (including GSHP)	8.9	14.8	(5.9)	(40)%	2024 Reduced GSHP income due to breakdown (2023 GSHP income, Diocese energy grant and utility refund).
Sub-Total	70.7	70.6	0.1	0%	
Unrestricted Total	298.8	294.4	4.4	1%	
	Restricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Voluntary Income					
Donations	0.0	0.0	0.0	N/A	
Interest Income	5.5	5.1	0.4	N/A	Interest on balance
Restricted Total	5.5	5.1	0.4	N/A	

	Unrestricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Expenditure					
Missionary Giving	26.4	24.3	(2.1)	(9)%	
Diocesan Quota - Parish Ministry	89.5	85.0	(4.5)	(5)%	Quota for 2024 increased
Ministry Contribution	2.3	2.3	0.0	0	
Youth Work (net)	0.8	0.0	(0.8)		
Outreach	0.0	1.8	1.8	100%	
Cleaning etc	20.3	18.4	(1.9)	(10)%	
Insurance and Utilities	29.7	28.2	(1.5)	(5)%	
Administration	23.5	22.8	(0.7)	(3)%	
Maintenance	83.2	7.8	(75.4)	(967)%	2024 major roof repairs
23 Leyes Lane	2.5	5.4	2.9	54%	Higher maintenance and repairs in 2023
Depn	2.1	2.1	0.0	0	
Other	16.2	15.6	(0.6)	(4)%	
Unrestricted Total	296.5	213.7	(82.8)	(39)%	
	Restricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Voluntary Expenditure					
Expenditure	38.1	1.0	(37.1)	N/A	2024 Springs £15.8k, KYFC £12.5k, Ashow Church £1.4k, URC Church £4k, Dresden £2.7k, Other £1.7k
Restricted Total	38.1	1.0	(37.1)	N/A	

Leyes Lane

We are required (under FRS102) to adjust the value of the property to reflect the current value as an investment property. Following a valuation by SBK the 2024 accounts reflected a cumulative gain on revaluation of fixed assets of £445,000.

Kings Table Legacy Fund

The charity received a number of grant applications during 2024. The following grants were made during the year:

Springs Preschool	£15,800
Kenilworth Youth For Christ.	£12,450
Ashow PCC	£ 1,400
Abbey Hill URC	£ 3,978
Total	£33,628

Interest income was added to the balance of retained funds during the year.

Volunteers

The charity makes use of volunteers. These contributions cannot be economically quantified and these services are therefore not recognised in the financial statements.

Free Cash

The following table gives an indication of Free Cash at the end of 2024 compared to the same metric at the end of 2023. This simulation provides a measure of the number of months expenses, excluding depreciation, that could be sustained assuming no cash income. At the end of 2024 this is 12.7 months compared to 11.3 months at the end of 2023.

Free Cash (£k)	2024 £k	2023 £k	2022 £k
Closing Cash Balance	381.2	428.9	334.6
Add Debtors	15.7	14.8	13.5
Deduct Current Liabilities	(8.8)	(27.5)	(11.2)
Deduct Mission and Tithe Balance	(27.5)	(25.6)	(25.0)
Deduct Restricted Funds	(94.3)	(126.9)	(122.8)
Deduct Car Park Repairs	(8.8)	0.0	0.0
Deduct Roof Repairs	0.0	(60.0)	(55.0)
Free Cash	257.5	203.7	134.1
 Budgeted Expenditure	 282.2	 305.1	 269.7
Deduct Mission and Tithe	(27.5)	(25.6)	(25.0)
Deduct Depreciation	(2.3)	(2.3)	(1.8)
Deduct Car Park Repairs	(8.8)	0.0	0.0
Deduct Roof Repairs	0.0	(60.0)	(55.0)
Total	243.6	217.2	187.9
Average per month	20.3	18.1	15.7
 Number of months cash available	 12.7	 11.3	 8.6

Reserves Policy

During the year the Trustees agreed a reserves policy with the aim that the charity keeps free reserves (not fixed assets or restricted funds) of between 6 and 7 months of a single month's expenditure.

Employees

The PCC had one employee at 31 December 2024 (2023 1).

Short Term Deposits

The Charity has funds invested with CCLA Investment Management Ltd in The CBF Church of England Deposit Fund. Surplus cash is deposited with this organisation, and moved to the current account in order to satisfy working capital requirements. The PCC takes a low risk approach to managing cash reserves.

Budget 2025

The following is a summary of the final budget approved by the PCC on 21st January 2025.

The budget presented below shows both the unrestricted budgeted income and expenditure for 2025 compared to actuals for 2024.

2025 Budget compared to 2024 Actual

	<u>Budget</u>	<u>Actual</u>	<u>Budg</u> <u>vs Act</u>	
	<u>2025 £k</u>	<u>2024 £k</u>	<u>£k</u>	<u>Comments</u>
<u>Unrestricted Income</u>				
Planned giving	137.3	158.7	(21.4)	Net of attrition and new giving.
Tax recoverable	32.0	35.8	(3.8)	
Collection	6.8	7.6	(0.8)	
Donations	0.0	25.0	(25.0)	2024 One off
Legacies	0.0	1.0	(1.0)	None budgeted
Hall Lettings	31.5	28.9	2.6	
Interest Income	7.5	12.6	(5.1)	Reduced rates and balances
Funeral and Wedding Fees	3.8	4.1	(0.3)	
23 Leyes Lane Rental Income	17.6	16.2	1.4	
Other (including GSHP)	11.7	8.9	2.8	
Total Income	248.2	298.8	(50.6)	
<u>Unrestricted Resource Expense</u>				
Missionary Giving	27.3	26.4	(0.9)	
Diocesan Quota - Parish Ministry	93.5	89.5	(4.0)	
Diocesan Quota - Ministry Contribution			0.0	
Ministry	2.7	2.3	(0.4)	2024 Sabbatical
Youth Work (net)	0.7	0.8	0.1	
Outreach	3.0	0.0	(3.0)	
Cleaning etc	22.5	20.3	(2.2)	
Insurance and Utilities	33.2	29.7	(3.5)	GSHP breakdown affects usage
Administration	24.0	23.5	(0.5)	
Maintenance	53.7	83.2	29.5	2024 Roof repairs, 2025 Car park, hall repairs and decorations
23 Leyes Lane	4.5	2.5	(2.0)	
Depn	2.3	2.1	(0.2)	
Other	14.8	16.2	1.4	
Total Expense	282.2	296.5	14.3	
Surplus/(Deficit)	(34.0)	2.3	(36.3)	

The Finance sub-committee and PCC will need to continue to ensure that the resources needed in future years are available by careful management of costs. Importantly, church members where possible need to continue to give at or above their current level of giving if the church is to fulfil its stated aims and purposes. The PCC, with guidance from the Finance Committee, will need to consider the sustainability of the current level of costs and will continue to review where savings can be made during 2025.

Summary

Our responsibility for 2025 will continue to properly resource the mission of this Parish.

I would like to express my thanks to everyone who has supported me in various ways.

If anyone wishes to ask any questions about the figures or Considered Giving please contact Phil Swards.

Phil Swards (Acting Treasurer)

February 2025

9. Parish People

The section lists clergy and readers currently licensed to the parish, Churchwardens and other key people. It also lists PCC members, Policies, and Employees.

9.1 Parish Officers and Advisers

Vicar:	Revd. Andrew Attwood (inducted 20 th April 2010)
Curate:	
Non-Stipendiary Minister:	Revd. Mary Rai
Retired clergy:	Revd. Pam Stote Revd. Rob Latham
Readers:	Phil Swards Val Whiteman
Parish Administrator:	Sue Dawson St John the Evangelist Church, 205 Warwick Road, Kenilworth CV81HY Tel 01926 853203 Email: admin@stjohn316.co.uk
Churchwardens:	Phil Swards
PCC Treasurer:	Position vacant
PCC Secretary:	Roger Homes
PCC Standing Committee:	The Vicar, PCC Treasurer (currently vacant), PCC Secretary, Churchwarden(s)
Bank:	CAF Bank Limited, 25 King's Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Independent Examiner:	Bernard Rogers & Co, Bank Gallery, High Street, Kenilworth CV8 1LY
Electoral Roll Officer:	Sue Dawson
Safeguarding Officer:	Charles Palmer
Cathedral Liaison Officer:	Vacant
Churches Together in Kenilworth and District Reps:	Revd Andrew Attwood
Parish Information Officer	Vacant
Charity Correspondent ¹	Sue Dawson
Website	http://www.stjohn316.co.uk/
Charity Commission Link	http://www.charitycommission.gov.uk/find-charities/ (enter 1126412 in the box "search for a charity")

¹ The person authorised to make changes to the online filed details for the PCC and to give and receive correspondence on behalf of the PCC from the Charity Commission including web and email instructions

9.2 Parochial Church Council (PCC)

	The Trustees:
PCC Chairman	Revd. Andrew Attwood (ex-officio)
PCC Chair for meetings	Phil Swards
PCC Members	Revd Andrew Attwood
	Jeremy Bryans (resigned 2024)
	Luke Coomber
	Ruth Perkins
	Steve Coomber
	Andy Garsed (until 2024)
	Roger Homes
	Peter Jackson
	Matt King
	Roseta Lee (resigned 2024)
	Kim Matthews
	Andy Powell
	Kalwant Rai
	Julie Swards
	Phil Swards
Deanery Synod Members	Matt King, Kim Matthews, Kalwant Rai, Phil Swards
Diocesan Synod Members	Phil Swards (Chair of the House of Laity)
	Steve Coomber (Chair of CDBF)

9.3 PCC Policies

The PCC has developed or has in place the following policies (available on our website at <https://www.stjohn316.co.uk/pcc-public>)

- Safeguarding Policy
- Policy Statement on the Recruitment of Ex-Offenders
- Conflict of Interests Policy
- HR Policy
- Finance Policy, including Financial Controls, Mission Giving and Support
- Church Premises Policy
- Garden of Remembrance Policy and procedures
- Health & Safety Policy
- Lone Working Policy
- Fire Safety Policy
- Data Protection Policy
- Risk Management Policy
- Complaints Policy
- Infant Baptism Guidelines
- Children at Communion Policy
- Access and Inclusion Policy
- Complaints Policy
- Home Visiting Policy
- Social Media Policy
- Policy for use of ICT
- Whistleblowing Policy

9.4 PCC Employees:

Church Administrator: Sue Dawson (part-time, 26 hours per week)

10. Our Leadership and Organisation

The Vicar (Andrew Attwood) is the person commissioned by the Bishop to share with them in the 'cure of souls', within the parish. In simple terms this asks Andrew to exercise mission and ministry for the benefit of 11,000+ people. Our agreed three Purposes are used as our compass towards this broad task, and Andrew, with the PCC, oversees the work of the collective church as we move forward as a missional community in Kenilworth.

The Vicar is the primary 'keeper of this vision' - and carries responsibility to ensure that everything we do is in line with our Purposes and our Vision.

10.1 Our purposes:

We want to see:

1. Everyone becoming like Jesus by knowing and following Him, through the Holy Spirit.
2. A welcoming, loving community that encourages use of our gifts and abilities to serve God and each other.
3. Society transformed by the love of Jesus as we engage with Kenilworth and the world around us. (Formally agreed by the PCC on 2nd May 2017).

10.2 Vision:

In May 2017, the PCC reviewed the vision and Purposes and introduced a new single sentence summary of them:

PARISH PHRASE: Becoming like Jesus, Making disciples, Bringing real change

There was an extended period of listening by the whole church during early 2016 to prayerfully seek God about the future direction for St John's. Following that period of listening, a number of new ideas are being progressed and St John's is exploring the use of Mission Shaped Communities (MSCs) as a tool to help live out the Purposes more effectively.

10.3 PCC:

The PCC meets regularly to assess ongoing ministry across all areas of parish life and makes decisions on future proposals and plans, all on the basis that we move steadily towards our Purposes and Vision.

The PCC agenda is focused on the responsibilities listed under Parochial Church Councils (Powers) Measure 1956 (see below) and the PCC has the roles of:

- Governance, including compliance, legal, financial, health & safety and employment
- Reviewing vision
- Reviewing strategy as recommended by the Leadership Teams and Staff Team
- Parish wide policies
- Parish Budget, financial accounts, ensuring accounts are audited
- Coherence across parish purposes, plans and activities
- Keeping boundaries between the respective teams

The PCC will operate using sub-committees, where appropriate, to conduct the necessary due diligence and development of plans and execution of governance. Such sub-committees will develop detailed recommendations for the PCC to approve and be responsible for carrying out the decisions of the PCC and working with the rest of the parish organisations, including the Leadership Teams. In addition, the Standing Committee of the PCC (see below) is empowered to make decisions on behalf of the PCC at its discretion and report back to the PCC.

PCC responsibilities according to Parochial Church Councils (Powers) Measure 1956 include:

- To care for, maintain, preserve and take out adequate insurance cover for the fabric, goods and ornaments of the Church
- To agree a budget and to be responsible for the income and expenditure of the parish
- To maintain proper financial records and accounting procedures
- To prepare annual financial statements and an annual report and present them to the Annual Parochial Church Meeting (APCM). In particular SORP 2005 requires the following to be provided:
 - Reference and administrative details of the charity, its trustees and advisers
 - Structure governance and management
 - Objectives and activities
 - Achievements and performance
 - Financial review
 - Plans for future periods
 - Funds held as custodian trustee for others
 - Risk management, governance, operational, financial, external and compliance with laws
- To arrange for independent examination or audit of the financial statements
- To care for and maintain the Churchyard
- To consult with the incumbent on matters of general concern and importance to the parish
- To co-operate with the incumbent in promoting the mission of the Church
- To make representations to the Bishop about any matter affecting the welfare of the parish
- PCC as employer:
 - Compliance with legislation (12 separate Acts listed)
 - Wages and salaries, reviews and increases, National minimum wage, NI and tax
 - Job descriptions
 - Contract or statement of conditions of employment
 - Expenses policy
 - Induction, grievance and discipline
 - Policies for equal opportunities, health & safety and child protection, protection of the vulnerable
 - Use of volunteers

10.4 Churchwardens and Standing Committee

In 2024 there was one churchwarden, Phil Sowards.

10.5 Staff Team (Operational Ministry)

Presently the Staff Team consists of Andrew Attwood (Vicar) and Sue Dawson (Church Administrator).

The Administrator's role is to provide administrative support for the vicar in helping him to meet the purposes and vision of the church.

10.6 Leadership Teams: their goal, support and accountability

Several Leadership Teams exist to deliver the mission and ministry of St John's, overseeing different communities and areas of ministry. This delegating model empowers others to be the key implementers on behalf of the Vicar and PCC.

With the help of the Vicar, the Leadership Teams guide individuals and groups to fulfil the agreed Purposes and Vision.

Each team is supported in this task and given tailored help over time to fit each stage of the community's development. Each Leadership Team is directly accountable to the Vicar and PCC, and provides regular updates to PCC summarising progress and plans for the future. The Vicar meets with each Leadership Team regularly.

This genuinely delegated and empowered leadership, overseen but not run by the Vicar, is practically supported by the Staff Team (and other resources) to move the existing communities towards our Purposes and Vision.

The Leadership Teams of each of our distinctive communities are:

8am Leadership Team

Revd Andrew Attwood, Ian Macdonald, Mary Rai, Phil Sowards

10am Leadership Team

Revd Andrew Attwood and Co-leaders (Karen Mills, Michelle Harris, Kal Rai, Mary Rai, Lindsey Attwood, Roger Homes, Kim Matthews, Simone Royle)

Midweek Community

Revd Andrew Attwood, Catherine Pennington, Rob Latham, Mary Rai, Pam Stote, Denise Coomber

6pm Service

Revd Andrew Attwood, Rob Cheetham, Ann Gibbons, Felicity Hawke, Lynda Howells, Rob Latham

11. Charity Compliance

11.1 Name

The full legal name of the PCC as a charity is "The Parochial Church Council of the Ecclesiastical Parish of St. John the Evangelist, Kenilworth" and it has a working name of St. John's PCC, Kenilworth.

11.2 Registered Number

St. John's PCC, Kenilworth was registered as a charity on the 23rd October 2008 under registered number 1126412.

11.3 Address

St. John the Evangelist Church 205 Warwick Road KENILWORTH
Warwickshire CV8 1HY

11.4 Governing Documents

The Parochial Church Councils (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Measure 1969 as amended).

The type of governing documents at the time of registration were treated as "excepted", are the approved governing documents issued by the Church of England and were adopted 2nd January 1957. The objects clause has not been changed. Readers of this Annual Report who would like to find out more about the governing documents are recommended to visit the web site www.parishresources.org.uk/pccs/governing-documents/ (link last checked 07 Feb 17).

The PCC is governed by charity law which is administered by the Charity Commission. Registration for previously exempt charities like the PCC was made compulsory for charities with income in excess of £100k p.a. under the Charities Act 2006. St. John's PCC was one of the first parishes to register, as Coventry and York acted as pilot dioceses in the Church of England.

11.5 Trustees

Please refer to the section in this Annual Report on "Parish People" for the names of the trustees. Some PCC members are elected at each Annual Parochial Church Meeting in accordance with the Church Representation Rules to serve for three years. As well as elected members, there are also other people on the PCC, such as the Vicar and Churchwardens, and all PCC members are trustees of the charity.

Trustees' full details are known to the Charity Commission but only their names and other trusteeships are made public. The Charity Commission is able to contact individual trustees directly although it rarely does so. Although trustees usually have to be aged 18 or older, in the case of PCCs the charity commission accepts that PCC members can be legally elected aged 16 years or above and so the commission accepts such PCC members as trustees. One of the duties of the Charity Correspondent is to keep the details filed with the Commission up to date, so as PCC members change the details are updated with the Commission. Compliance statistics are now published for all charities on the Charity Commission web site.

It is important that all PCC members understand their individual legal responsibilities as trustees. Parish Resources www.parishresources.org.uk has produced jointly with the Charity Commission a booklet "Trusteeship: An Introduction for PCC Members" and the Charity Commission regularly update their publication "The Essential Trustee" which is required reading for all trustees. These booklets have been provided to all existing PCC members and will be made available to new PCC members. Further resources for PCC members can be found on the "Parish Resources" web site maintained by the Church of England to assist PCCs with their obligations.

The definition of Trustees extends to all PCC members and not just those elected at the Annual Meetings so Deanery Synod, Diocesan Synod and Co-Opted members, ex-officio members and all other members have to be registered with the Charity Commission and their details kept up to date by the Charity Correspondent.

Legal responsibilities continue to grow and so all PCC members need to be familiar with the Charity Commission web site which is the main source of advice and statutory requirements established by the Charity Commission. The web site of Parish Resources mentioned above is a specific source of advice to PCCs.

11.6 Web site and internet

Web site: <https://www.stjohn316.co.uk/>

Email contact: admin@stjohn316.co.uk

11.7 Charity Correspondent

Sue Dawson is the Charity Correspondent. This means that she is the contact on the public record and is the person through whom the Charity Commission communicates with the trustees. She submits the statutory filing requirements including the Annual Report and Accounts (this report) and also an Annual Return which has to be submitted, although this is relatively straightforward as it can be submitted online. Compliance statistics appear against the PCC's charity records on the Charity Commission website: enter its charity number 1126412 in the search for a charity facility at <http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx>.

11.8 Public Benefit Statement

A requirement of charity law is the reporting of public benefit, i.e. the charity must show that its activities are of benefit to the public. This is addressed below.

Under the Act it is a legal obligation for trustees of a charity to report the extent to which the activities for the year have met the public benefit requirements that any charity must meet. The Charity Commission has issued specific guidance to charities advancing religion. This is available on their website if you wish to understand this in more detail. Please follow the link to

<http://forms.charitycommission.gov.uk/media/95013/advancement-of-religion-for-the-public-benefit.pdf>

It is accepted by the Charity Commission that the purpose and activities of the Church of England meet fully the definition of charitable purposes in charity law but of course the PCC should have regard to, and are required to report that they have had regard to, assessing the public benefit activities of St. John's parish.

The PCC has done so by considering and assessing the activities of the parish for the last year as covered in this report. To assist readers of this report we list below the activities for which the PCC has registered as a charity.

The activities under which the PCC registered as a charity are broadly the same as for any Church of England parish:

1. Regular public worship open to all.
2. The provision of sacred space for personal prayer and contemplation.
3. Pastoral work, including visiting the sick and bereaved.
4. Teaching of Christianity through sermons, courses, and small groups.
5. Taking of religious assemblies and other religious activities in schools.
6. Provision of youth clubs and other youth activities with a Christian ethos.
7. Promotion of Christianity through the staging of events and meetings, and distribution of literature and other media, including web site.
8. Promoting the whole mission of the church through provision of activities for senior citizens, parents and toddlers, children and youth, and other special need groups.
9. Supporting other charities in the UK and overseas.

The PCC considers that the activities for the last year have fully met the public benefit requirements and it is hoped that public benefit will increase in future as we continue to put our vision for future mission into practice.

11.9 Charity Commission

The Charity Commission for England and Wales <http://www.charitycommission.gov.uk> is established by law as the regulator and registrar of charities in England and Wales. Its aim is to provide the best possible regulation of charities in order to increase charities' efficiency and effectiveness, and public confidence and trust in them.

The webpage http://www.charitycommission.gov.uk/About_us/About_the_Commission/default.aspx describes in more detail the values of the Charity Commission and how it operates as a regulator.

12. Statement of Trustees' Responsibilities

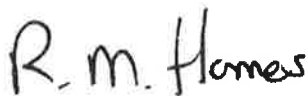
Law applicable to charities in England & Wales requires the PCC as trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC as trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC as trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Church Accounting Regulations and the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

13. Approval

This report, as set out on pages 4 to 42, was approved by the Parochial Church Council on 13th March 2025 and signed on its behalf by



Roger Homes (PCC Secretary)

14. Independent Examiner's Report to the Trustees of the Parochial Church Council of St John Kenilworth

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Rogers BA ACA
Bernard Rogers & Co
Bank Gallery
High Street
Kenilworth
CV8 1LY

15. Parochial Church Council of St John Kenilworth: Statement of Financial Activities for the year ending 31 December 2024

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
INCOMING RESOURCES					
Voluntary income	2a	228,082	-	228,082	223,803
Activities for generating funds	2b	28,850	-	28,850	27,175
Income from investments	2c	12,537	5,480	18,017	11,727
Income from charitable activities	2d	4,285	-	4,285	5,222
Other incoming resources	2e	25,062	-	25,062	31,573
TOTAL INCOMING RESOURCES		298,816	5,480	304,296	299,500
RESOURCES EXPENDED					
Church activities	3a	294,657	38,096	332,753	213,141
Governance costs	3b	1,801	-	1,801	1,610
TOTAL RESOURCES EXPENDED		296,458	38,096	334,554	214,751
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES					
		2,358	(32,616)	(30,258)	84,749
OTHER RECOGNISED GAINS AND LOSSES					
Gain on revaluation of fixed assets		40,000	-	40,000	10,000
NET MOVEMENT IN FUNDS		42,358	-32,616	9,742	94,749
BALANCES B/FWD 1 JANUARY 2024		853,184	126,870	980,054	885,305
BALANCE C/FWD 31 DECEMBER 2024		895,542	94,254	989,796	980,054

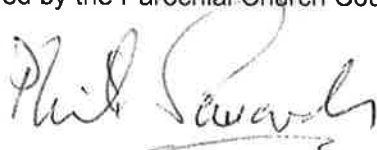
The notes on pages 32 to 42 form part of these accounts

16. Parochial Church Council of St. John, Kenilworth Balance Sheet at 31 December 2024

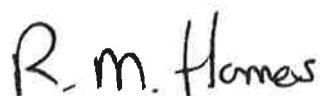
		2024	2023
	Notes	£	£
FIXED ASSETS			
Tangible assets	5	<u>601,683</u>	<u>563,812</u>
CURRENT ASSETS			
Debtors	6	15,691	14,820
Short Term Deposits		262,022	263,572
Cash at bank and in hand		<u>119,234</u>	<u>165,335</u>
		396,947	443,727
Creditors - amounts falling due within one year	7	<u>(8,834)</u>	<u>(27,485)</u>
NET CURRENT ASSETS		<u>388,113</u>	<u>416,242</u>
Total assets less current liabilities		989,796	980,054
Creditors - amounts falling due after one year	8	-	-
TOTAL NET ASSETS		<u>989,796</u>	<u>980,054</u>
PARISH FUNDS			
Unrestricted - General	9	450,542	448,184
Unrestricted - Revaluation	9	445,000	405,000
Restricted	9	<u>94,254</u>	<u>126,870</u>
		<u>989,796</u>	<u>980,054</u>

The notes on pages 32 to 42 form part of these accounts.

Approved by the Parochial Church Council on 13 March 2025 and signed on its behalf by



Mr Philip Swards (Churchwarden)



Mr Roger Homes (PCC Secretary)

17. Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members. These financial statements have been prepared on a going concern basis in GBP which is the functional currency of the charity and are rounded to the nearest pound.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, and (b) donations or gifts received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Rental income is recognised for the period which it relates to. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to amounts due. Dividends are accounted for when receivable, interest is accrued when due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for employees. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed on the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 1998 have been capitalized and depreciated in the accounts over their anticipated useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Land and residential buildings are not depreciated. Other buildings are depreciated on a straight line basis over 40 years.

Other fixtures, fittings and equipment Individual items with a purchase price of less than £1,000 are written off when the asset is acquired (unless these are acquired as part of a programme). Other fixtures, fittings and equipment acquired after 1 January 2005 are depreciated as follows: Computer equipment over a period of 3 years, with the first year bearing a full year's charge, other equipment over a period of 5 years with the first year bearing a full year's charge.

Current Assets

Amounts owing to the P.C.C. in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Amounts owed by the P.C.C. in respect of services provided or goods received are shown as creditors. Short-term deposits include cash held on deposit with the C.B.F. Church of England Funds.

Related Party Transactions

Owing to the anonymous nature of some of the donations received, it is not possible to fully disclose the aggregate value of donations made by the trustees and related parties.

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 2 INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
2a Voluntary income				
Planned Giving				
Gift Aid Donations	158,697	-	158,697	162,092
Tax Recoverable	35,818	-	35,818	34,648
Collections	7,566	-	7,566	7,888
Donations, appeals, etc.	25,001	-	25,001	-
Legacies	1,000	-	1,000	19,175
	<u>228,082</u>	<u>-</u>	<u>228,082</u>	<u>223,803</u>
2b Activities for generating funds				
Hall lettings	<u>28,850</u>	<u>-</u>	<u>28,850</u>	<u>27,175</u>
2c Investment income				
Interest income	<u>12,537</u>	<u>5,480</u>	<u>18,017</u>	<u>11,727</u>
2d Income resources from charitable activities				
Wedding and Funeral fees	<u>4,285</u>	<u>-</u>	<u>4,285</u>	<u>5,222</u>
	<u>4,285</u>	<u>-</u>	<u>4,285</u>	<u>5,222</u>
2e Other incoming resources				
Rental income	16,154	-	16,154	16,800
Income from GSHP & Miscellaneous Income	8,908	-	8,908	14,773
	<u>25,062</u>	<u>-</u>	<u>25,062</u>	<u>31,573</u>
TOTAL INCOMING RESOURCES	<u><u>298,816</u></u>	<u><u>5,480</u></u>	<u><u>304,296</u></u>	<u><u>299,500</u></u>

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities				
Missionary and charitable giving				
Overseas:				
Bethlehem School	2,600	-	2,600	2,500
Bible Society	1,750	-	1,750	1,700
CMS	3,000	-	3,000	2,750
Crosslinks	3,000	-	3,000	2,750
Uyogo	2,300	-	2,300	2,200
Friends of The Holy Land	350	-	350	-
CHIT	600	-	600	500
Home:				
Kenilworth Youth for Christ	3,250	-	3,250	4,038
Church Army	1,900	-	1,900	1,800
Crossteach	1,850	-	1,850	1,800
Spring Playgroup	2,630	-	2,630	2,530
Dave & Kay Stoker	-	-	-	-
Foodbank	500	-	500	500
Flourish	1,850	-	1,850	1,800
Taste Life	550	-	550	500
Compassionate Kenilworth	300	-	300	-
Carried forward	<u>26,430</u>	<u>-</u>	<u>26,430</u>	<u>25,368</u>

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

	Unrestricted Funds £	Restrct'd Funds £	Total Funds 2024 £	Total Funds 2023 £
Note 3 RESOURCES EXPENDED				
3a Church activities (continued)				
Brought forward	26,430	-	26,430	25,368
Ministry: diocesan quota	89,500	-	89,500	85,000
Ministry: vicar and curate expenses	2,306	-	2,306	2,301
Ministry: youth worker's salary and exps	(29)	-	(29)	28
Junior Church and youth work	880	-	880	1,218
Adult training courses and materials	2,552	-	2,552	2,777
Funeral and Wedding fees (Diocese)	1,807	-	1,807	3,381
Funeral and Wedding fees (St Johns)	1,497	-	1,497	1,846
Insurance	5,989	-	5,989	5,799
Utilities	23,722	-	23,722	22,417
Cleaning, caretaking and waste disposal	20,316	-	20,316	18,370
Maintenance – Warwick Road Church	77,712	-	77,712	6,524
Maintenance – Hall and car park	5,535	-	5,535	1,249
Maintenance – 23 Leyes Lane	2,559	-	2,559	5,443
Depreciation – Church Hall building	526	-	526	526
Depreciation – Equipment	1,603	-	1,603	1,603
Church music costs	2,053	1,424	3,477	2,999
Other	7,985	36,672	44,657	5,124
Parish office salaries and expenses	18,248	-	18,248	16,845
PCC pension costs	367	-	367	260
Stationery, postage and copying	1,398	-	1,398	1,636
Computer and other office equipment	878	-	878	459
Legal and Professional Fees	725	-	725	1,868
Bank charges	98	-	98	100
Total Church activities	294,657	38,096	332,753	213,141
3b Governance costs (Independent examiner's remuneration)	1,801	-	1,801	1,610
TOTAL RESOURCES EXPENDED	296,458	38,096	334,554	214,751

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 4 STAFF COSTS

	2024	2023
	£	£
4a Wages and salaries		
Wages and salaries	18,248	16,845
Social security costs	-	-
Pension costs	367	260
	<u>18,615</u>	<u>17,105</u>

4b The P.C.C. employed one part-time person at the end of the year. The average monthly number of employees during the year was 1.0 (2023: 1.0).

4c Apart from the above no other members of the P.C.C. or connected persons received any reimbursement of expenses or remuneration other than to reimburse for miscellaneous disbursements made on behalf of the P.C.C.

4d No employees received emoluments in excess of £60,000.

Note 5 TANGIBLE FIXED ASSETS

	Freehold land and buildings £	Church and other equipment £	Total £
COST and REVALUATION			
At 1 January 2024	601,294	184,071	785,365
Additions	-	-	-
Revaluation of investment property	40,000	-	40,000
Disposals	-	-	-
At 31 December 2024	<u>641,294</u>	<u>184,071</u>	<u>825,365</u>
DEPRECIATION			
At 1 January 2024	47,391	174,162	221,553
Charge for the year	526	1,603	2,129
Disposals	-	-	-
At 31 December 2024	<u>47,917</u>	<u>175,765</u>	<u>223,682</u>
NET BOOK VALUE			
At 1 January 2024	<u>553,903</u>	<u>9,909</u>	<u>563,812</u>
At 31 December 2024	<u>593,377</u>	<u>8,306</u>	<u>601,683</u>

The freehold land and buildings comprise:

The church hall complex in Warwick Road, Kenilworth.

The house at 23 Leyes Lane, Kenilworth (cost £145,000). In 2024 the trustees sought professional advice from Sheldon Bosley Knight (in previous years from Loveitts) Chartered Surveyors regarding the value of the investment property and subsequently revalued the property to £590,000.

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 6 DEBTORS (UNRESTRICTED FUNDS)

	2024	2023
	£	£
Tax recoverable	9,945	7,601
Other debtors and prepayments	5,746	7,219
	<u>15,691</u>	<u>14,820</u>

Note 7 CURRENT LIABILITIES (UNRESTRICTED FUNDS)

	2024	2023
	£	£
Other creditors	8,834	27,485
	<u>8,834</u>	<u>27,485</u>

Note 8 LIABILITIES FALLING DUE BEYOND ONE YEAR

	2024	2023
	£	£
Other creditors due in 1 - 2 years	-	-
	<u>-</u>	<u>-</u>

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 9a FUNDS 2024

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Unrestricted Funds					
General Funds	<u>163,180</u>	<u>288,878</u>	<u>(204,580)</u>	<u>(32,314)</u>	<u>215,164</u>
Designated Funds					
General Maintenance (note 11)	73,500	6,360	(60,000)	5,000	24,860
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	26,635	-	(26,430)	27,314	27,519
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	405,000	40,000	-	-	445,000
Other	6,895	3,578	(5,448)	-	5,025
Total Designated Funds	<u>690,004</u>	<u>49,938</u>	<u>(91,878)</u>	<u>32,314</u>	<u>680,378</u>
Total Unrestricted Funds	<u>853,184</u>	<u>338,816</u>	<u>(296,458)</u>	<u>-</u>	<u>895,542</u>
Restricted Funds					
Kenilworth – Dresden link	2,694	-	(2,694)	-	-
Fun & Food	1,721	-	-	-	1,721
KT Legacy	118,857	5,480	(33,628)	-	90,709
Other	3,598	-	(1,774)	-	1,824
Total restricted funds	<u>126,870</u>	<u>5,480</u>	<u>(38,096)</u>	<u>-</u>	<u>94,254</u>
Total All Funds	<u>980,054</u>	<u>344,296</u>	<u>(334,554)</u>	<u>-</u>	<u>989,796</u>

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 9b FUNDS 2023

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
Unrestricted Funds					
General Funds	85,926	291,978	(188,749)	(25,975)	163,180
Designated Funds					
General Maintenance (note 11)	73,500	-	-	-	73,500
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	24,990	-	(24,330)	25,975	26,635
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	395,000	10,000	-	-	405,000
Other	5,125	2,404	(634)	-	6,895
Total Designated Funds	676,589	12,404	(24,964)	25,975	690,004
Total Unrestricted Funds	762,515	304,382	(213,713)	-	853,184
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	1,721	-	-	-	1,721
KT Legacy	114,777	5,118	(1,038)	-	118,857
Other	3,598	-	-	-	3,598
Total restricted funds	122,790	5,118	(1,038)	-	126,870
Total All Funds	885,305	309,500	(214,751)	-	980,054

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 9c FUNDS 2023-2024 Total

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Unrestricted Funds					
General Funds	85,926	580,856	(393,329)	(58,289)	215,164
Designated Funds					
General Maintenance (note 11)	73,500	6,360	(60,000)	5,000	24,860
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	24,990	-	(50,760)	53,289	27,519
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	395,000	50,000	-	-	445,000
Other	5,125	5,982	(6,082)	-	5,025
Total Designated Funds	676,589	62,342	(116,842)	58,289	680,378
Total Unrestricted Funds	762,515	643,198	(510,171)	-	895,542
Restricted Funds					
Kenilworth – Dresden link	2,694	-	(2,694)	-	-
Fun & Food	1,721	-	-	-	1,721
KT Legacy Outreach	114,777	10,598	(34,666)	-	90,709
Other	3,598	-	(1,774)	-	1,824
Total restricted funds	122,790	10,598	(39,134)	-	94,254
Total All Funds	885,305	653,796	(549,305)	-	989,796

Note 10 ANALYSIS OF NET ASSETS (BY FUND)

	General Funds £	Designated Funds £	Total Unrestricted £	Total Restricted £	Total Funds £
Tangible fixed assets (note 5)	-	601,683	601,683	-	601,683
Current assets	223,998	78,695	302,693	94,254	396,947
Liabilities:					
Amounts falling due in one year	(8,834)	-	(8,834)	-	(8,834)
Amounts falling due after one year	-	-	-	-	-
Total Funds	215,164	680,378	895,542	94,254	989,796

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2024

Note 11 FUND BALANCES

Fund balances at 31 December 2024 include the following:

	£
General Maintenance Fund	
Bell frame	2,500
Grand piano – major overhaul	1,500
Church roof (Planned for 2024)	-
Car park maintenance	7,860
DDA measures	3,000
Other quinquennial work	8,000
Provision for replacement equipment	2,000
	<u>24,860</u>
Contingency Reserve Fund	
The PCC considers it prudent to set aside a sum of money as an emergency fund.	
The equivalent of approximately one month's budgeted expenditure for 2025.	<u>25,000</u>